

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST MARTIN OF TOURS,  
RUISLIP**

(Registered Charity number 1132848)

known as

**PARISH CHURCH OF ST MARTIN, RUISLIP**



**ANNUAL REPORT**

**STATEMENT OF FINANCIAL ACTIVITIES  
and  
BALANCE SHEET  
of the  
PAROCHIAL CHURCH COUNCIL**

**for the year ended 31 December 2023**

# PARISH CHURCH OF ST MARTIN RUISLIP

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## PAROCHIAL CHURCH COUNCIL OF ST MARTIN, RUISLIP

### ANNUAL REPORT for the year ended 31 December 2023

#### Administrative information

The parish church of St Martin of Tours, Ruislip is situated in Eastcote Road, Ruislip, at the corner of the High Street and Eastcote Road in the London Borough of Hillingdon within the County of Middlesex. St Martin's is part of the Diocese of London, Willesden Area, within the Church of England. The correspondence address is:

The Parish Office, Rear of St Martin's Church, Eastcote Road, Ruislip, Middlesex, HA4 8DG.

The following served as members of the Parochial Church Council (PCC) in 2023 and were in post on 31 December 2023 except where noted otherwise:

<i>Vicar</i>	Fr Robert Chapman (from 24 January 2023)
<i>Assistant Curate</i>	Vacant
<i>Associate Priest</i>	None
<i>Churchwardens</i>	Jacqueline Alderton Ian Keys (until 23 May 2023) Peter Golby (from 23 May 2023)
<i>Deanery Synod Members</i>	Chris Hoppett (until 23 May 2023), Sarah Jacob (until 23 May 2023), Judith Kaplan (until 23 May 2023), Helen Pye-Beraet (until 23 May 2023), Alison Rollin (until 23 May 2023), Bethan Taylor (until 23 May 2023), Ruth Bitok, Judith Roberts, Gill Dargue (from 23 May 2023), Zoe Lambourne (from 23 May 2023), Sarah Jacob (from 23 May 2023), Miranda Reading (from 23 May 2023), Melissa Bach (from 23 May 2023), Deborah Nichols (from 23 May 2023)
<i>Elected Members</i>	<p><i>The following served as Elected Members until the 2023 APCM on 23 May 2023:</i></p> <p>Danny Dartnaill, Catherine Tugnait, Chris White, George Sowemimo, Glenn Burchell, Ken Wild, Mark Stimpson, Mary Coulthurst, Mervyn Hogg, Sardinia Ma, Sirmeela McMurdie, Sue Hammond (lay vice Chair), Teresa Watson, Tim Rollin, Vivien Morris.</p> <p><i>The following served as Elected Members from the 2023 APCM on 23 May 2023:</i></p> <p>Gillian Dargue, Alan Seymour, Miranda Reading, Melissa Bach, Zoe Lambourne, Deirdre Davis, Deborah Nicholes, Danny Dartnaill, Tim Rollin, Mary Coulthurst, Chris White, Vivien Morris. Teresa Watson, Sue Hammond (lay vice Chair), Catherine Tugnait, Ken Wild, Ruth Bitok, Sarah Jacob, Glenn Burchell, Peter Trott, Chris Edwards.</p>

*PCC Bankers* HSBC Bank PLC, Holborn, London

*PCC Independent Examiner* Mr Michael Labisi BSc MIF FCA

The PCC does not retain a legal or any other adviser.

The day-to-day management of the affairs of the PCC is delegated to the Churchwardens, who can be contacted through the parish office.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The PCC is a corporate body established by the Church of England and operates under the Parochial Church Council Powers Measure. Following a change to the legislation regarding charities, the PCC was registered as a separate charity in November 2009: The Parochial Church Council of the Ecclesiastical Parish of St Martin of Tours, Ruislip, registered number 1132848.

The method of appointment of PCC members is governed by, and set out in, the Church Representation Rules. Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM). The PCC also co-opts members as considered appropriate. All church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

As far as possible, the PCC appoints suitable members of the congregation, who report back to the PCC, to ensure compliance with legislative matters regarding health and safety, disability discrimination and Safeguarding, which protects vulnerable adults as well as children, and arranges for them to attend appropriate training courses as required.

The PCC operates through several committees which meet as required between full meetings of the PCC. The committees consist of PCC members with the power to co-opt parishioners for specific projects and for longer periods as required. The current committees are:

### *Standing Committee*

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any specific directions issued by the PCC.

### *Fabric Committee*

Responsible for the maintenance of the fabric and building of the church and the curate's house.

### *Hall Management Committee*

Responsible for the management, maintenance, and operation of the church hall.

### *Discipleship in Action Committee*

Responsible for overseeing developments in the church's mission and outreach work.

### *Social Committee*

Responsible for organising and co-ordinating social events.

### *Finance Committee*

Responsible for co-ordinating finance matters.

## **RISK MANAGEMENT**

The major risks to which the church might be susceptible are the subject of ongoing review. Our fixed assets are all covered by adequate insurance and other risks are assessed and mitigated as far as is practicable.

## **OBJECTIVES**

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Vicar in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The PCC also has the responsibility for maintaining the ancient church building, for maintaining and operating the hall adjacent to the church and for the upkeep of the clergy house.

## **ACTIVITIES**

Fr Robert joined to serve as our priest and Vicar in January 2023, following almost nine months of being in interregnum since Fr Yaro Walker left at the start of May 2022. We have been delighted to welcome Fr Robert and his family, Sarah, Isobel and Alexander into our Church and community. Fr Robert settled in quickly and has focused on bringing our congregation back together through love, friendship, and faith.

Our aim is to ensure the worshipping pattern of life continues at St Martin's. Daily Mass is at the heart of what we do as a church. Holy Eucharist is the "source and summit" of our life as Christians; for all, and not just the private devotions of a few.

St Martin's is an essential part of the Ruislip community and many people in our parish feel a deep connection to St Martin's and the building which is so much a part of seminal moments in people's lives. This year we reintroduced a Church Welcome rota to be on hand to answer questions from the many who visit the church for all sorts of reasons and leave touched in some way by God's love.

During 2023 we also began to engage with Growing Younger as we began to look at our work with post-Confirmation young people. This resulted in termly Youth Masses with neighbouring churches and our aim is to develop this further in 2024. Our work with young people also continues with our connections to our schools in the parish and Bishop Ramsey. Fr Robert goes to BWI every Wednesday to lead their Collective Worship and we are blessed in being able to welcome schools to our church and for Fr Robert to lead assemblies in non-church schools.

### **Church Hall Development**

We were successful in a grant bid from HS2 for various refurbishment works to be undertaken on our Church Hall. This success resulted from Ian Keys undertaking a significant application process, which was finally awarded in September 2023. The first element was completed in November 2023 with replacement of the ancient Church Hall boiler with a shiny new modern and efficient one. We have also already been able to repair areas of the felt roof, various wall and parapet repointing, and the uneven small hall flooring. Further works include full toilet facility refurbishment, new entrance doors, new main hall side windows, curtain & rails replacement, and pathway repairs; all of which should be completed in 2024. This is a considerable amount of work to organize and the process and without the tireless efforts from Ian Keys to keep everything arranged, organized, coordinated and on-track, we simply would not have been able to achieve this.

### **Filming**

We were delighted to host Disney for four days over September 2023 filming part of an exciting new drama "A thousand Blows", being part of an epic new 12-part series set in the perilous world of illegal boxing in 1880s Victorian London. As well as providing a welcome contribution to our financial resources, it was fantastic to see the church and grounds taken back in time, with all traces of modernisation removed or discretely concealed.

### **Martinmas Fayre**

The Martinmas Fayre was a great success raising just under £5,500 and a huge thank you goes to Gill Collins and her team for all their hard work and organization. The Fayre is a key annual event in our calendar and is critical for both fundraising and increasing our profile within the community.

### **5 Wyteleaf Close**

The Curate's House has been let to independent tenants since 4 July 2022 and the net monthly income significantly benefits the church's finances whilst the Curate position remains vacant.

### **Safeguarding**

Judith Kaplan continues to lead the increased focus on safeguarding, which is strongly encouraged within the diocese. A crucial part of her role as Safeguarding Officer is to ensure that all in a position of responsibility are appropriately trained and have a current DBS certificate. To help her and the diocese as a whole, the Diocese of London provides various support, resources and training.

Every member of the Church has a responsibility to ensure that our church community and wider community see St Martin's as a safe space and a beacon of good practice.

## **Other Successes**

The church continues to meet the spiritual needs of the congregation and provide outreach to those who need support. The following are highlighted in particular:

- Excellent support continued for the Hillingdon Foodbank.
- Continued participation of young people in Children's Church and a big thank you must go to Vicky Golby for her leadership and Isabel Parfitt for supporting her.
- The Friday Toddlers group continued to flourish during 2023 and is clearly welcomed by parents and grandparents, as well as the little ones. Our thanks to Lucy Jeffries who continued to run the group until early 2024. We are still looking for regular support to run the group and are currently relying on a rota of support.
- Our Flower Arrangers have continued to provide delightful displays every week in church and provided a particularly stunning Poinsettia display above the High Altar over Christmas
- Our new Director of Music, Viktoria Goncharova, ensured that organ music was provided at the Sunday and Festival Services, with a choir at the main Sunday Masses throughout the year.
- Bookings for the Church Hall continued to expand during 2023.
- Organised social events continued throughout 2023 and the Christmas Dinner at Browns Restaurant was enjoyed by all who attended.

## **Special Mention**

- Thursday Lunches have continued throughout 2023 and deliver an essential and popular service within the local community. Our sincere thanks go to Sweelin, her husband Derek and her dedicated team for providing such amazing, high-quality food and companionship.
- The church continued to have committed teams of lay people who, albeit in reduced numbers, assisted as choristers, servers, sidespersons, readers, intercessors and lay liturgical ministers at Mass.
- Alan Seymour continued to manage the Sacristy and Serving teams during the year.
- As he has done for so many years, Malcolm Roberts kept the church grounds neat and tidy throughout the year and quietly undertook a plethora of minor repairs.
- Gill Dargue, the Parish Administrator, continued to deal with clergy, congregation members, visitors, telephone enquiries, churchwardens, hall hirers, contractors etc. in her positive way as well as producing the bulletin every week. We are very grateful for all the effort she puts in.

## **ELECTORAL ROLL**

The total number of parishioners recorded on the Electoral Roll at 31 December 2023 was 539. The Electoral Roll Officer provides the latest figures at the Annual Parochial Church Meeting.

## **FINANCE REPORT**

Year on year, income from donations and legacies has fallen slightly from £124,751 in 2022 to £111,457 in 2023. Income from activities such as weddings, funerals and pilgrimages also decreased from £11,074 in 2022 to £6,185 in 2023. Hall letting income, however, has risen from £25,965 to £30,484 as hall bookings continued to increase. Other fund income increased from £5,141 to £14,744, primarily due to filming income. Investment income also increased from £9,878 in 2022 to £22,219; primarily due to having a full year of rental income from 5 Wyteleaf close.

Total costs of £176,837 remained in line with those incurred in 2022.

We had a positive movement on investment assets of £2,864, resulting in an overall surplus (of income over expenditure) of £14,827 for 2023. However, in the short-term, our finances have been helped by contributions from filming and the curate's house being let to independent tenants (since 4 July 2022), but these sources are one-off in nature or temporary whilst the Curate position remains vacant. Also, with our income still remaining below pre-Covid levels, we continued to pay £45,200 towards the Common Fund cost of our own priestly ministry, being only half of the cost to the Diocese of London. Consequently, we will need to take a fresh look at our giving during 2024.

We have been focused upon minimising costs and we have recently been able to lock in new three-year contracts over both our Gas and Electricity supplies. For Electricity, our previous three-year contract was agreed back in 2021 before the significant increase in rates. We spent approximately £5,300 on Electricity in 2023 and we have managed to minimise the increase to a forecast £6,300 for 2024. For Gas, we had not been able to avoid the price rises, but we have managed to reduce our 2023 cost of approximately £17,200 down to a forecast of £10,200 for 2024, subject to any change in usage.

Review of Annual Report and Church Records

An Independent Examination has been carried out by Mr Michael Labisi.

Reserves policy

It is the policy of the PCC to retain sufficient cash reserves to cover fixed expenditure for at least three months in the unlikely occurrence of a catastrophic event. Our current unrestricted net assets meet this need. The remaining balance on the Restoration fund will be used to continue the high level of regular maintenance of our ancient church as identified by the Quinquennial review and by our architect between reviews.

The PCC considers that there are no material uncertainties about the ability to continue as a going concern.



Peter Golby  
Churchwarden  
3 October 2024



Jacqueline Alderton  
Churchwarden  
3 October 2024

## **Independent Examiner's Report to The Parochial Church Council of the Ecclesiastical Parish of St Martin of Tours, Ruislip**

I report to the Parochial Church Council of the Ecclesiastical Parish of St Martin of Tours, Ruislip (charity number 1132848) on my examination of the accounts for the year ended 31 December 2023, which are set out on pages 9 to 16.

### **Responsibilities and basis of report**

As Trustees of the Parochial Church Council of the Ecclesiastical Parish of St Martin of Tours, Ruislip ("the Church") you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*M. Labisi*

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Michael Labisi  
Chartered Accountant  
116 West End Road, Ruislip, Middlesex, HA4 6DS

3 October 2024

Parish Church of St Martin, Ruislip

Statement of Financial Activities

For the period from 01 January 2023 to 31 December 2023

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b><i>Income and endowments from:</i></b>					
Donations and legacies	109,787	1,670	—	111,457	124,751
Income from charitable activities	6,185	—	—	6,185	11,074
Other trading activities	45,408	—	—	45,408	31,181
Investments	19,543	2,506	170	22,219	9,877
Other income	3,520	11	—	3,531	8,379
<b>Total income</b>	<b>184,443</b>	<b>4,187</b>	<b>170</b>	<b>188,800</b>	<b>185,264</b>
<b><i>Expenditure on:</i></b>					
Raising funds	—	—	—	—	331
Expenditure on charitable activities	175,702	1,135	—	176,837	174,633
Governance costs	—	—	—	—	—
<b>Total expenditure</b>	<b>175,702</b>	<b>1,135</b>	<b>—</b>	<b>176,837</b>	<b>174,965</b>
Gains / (losses) on investment assets	—	2,475	390	2,865	(4,053)
<b>Net income / (expenditure) resources before transfer</b>	<b>8,741</b>	<b>5,527</b>	<b>559</b>	<b>14,827</b>	<b>6,246</b>
<b><i>Transfers</i></b>					
Gross transfers between funds - in	—	—	—	—	—
Gross transfers between funds - out	—	—	—	—	—
<b><i>Other recognised gains / losses</i></b>					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
<b>Net movement in funds</b>	<b>8,741</b>	<b>5,527</b>	<b>559</b>	<b>14,827</b>	<b>6,246</b>
<b><i>Reconciliation of funds</i></b>					
<b>Total funds brought forward</b>	<b>172,528</b>	<b>89,584</b>	<b>4,142</b>	<b>266,254</b>	<b>260,008</b>
<b>Total funds carried forward</b>	<b>181,269</b>	<b>95,112</b>	<b>4,701</b>	<b>281,081</b>	<b>266,254</b>

There may be minor discrepancies in the totals if the pence are not being shown

# Parish Church of St Martin, Ruislip

## Balance Sheet

As at: 31 December 2023

	General Fund	Designated Funds	Restricted Funds	Endowment Funds	At 31/12/2023 £	At 31/12/2022 £
<b>Fixed assets</b>						
Tangible assets	23,566	122,876	5,321	—	151,765	153,014
Investments	—	—	28,381	4,671	33,052	30,187
<b>Fixed assets</b>	<b>23,566</b>	<b>122,876</b>	<b>33,702</b>	<b>4,671</b>	<b>184,817</b>	<b>183,201</b>
<b>Current assets</b>						
Debtors	17,178	—	671	—	17,849	12,297
Cash at bank and in hand	48,080	(20,638)	64,156	31	91,629	83,792
<b>Current assets</b>	<b>65,258</b>	<b>(20,638)</b>	<b>64,827</b>	<b>31</b>	<b>109,478</b>	<b>96,089</b>
<b>Liabilities</b>						
Creditors: Amounts falling due in one year	9,642	—	3,570	—	13,212	13,036
<b>Net current assets less current liabilities</b>	<b>55,616</b>	<b>(20,638)</b>	<b>61,257</b>	<b>31</b>	<b>96,266</b>	<b>83,053</b>
<b>Total assets less current liabilities</b>	<b>79,182</b>	<b>102,238</b>	<b>94,959</b>	<b>4,702</b>	<b>281,083</b>	<b>266,254</b>
<b>Total net assets less liabilities</b>	<b>79,182</b>	<b>102,238</b>	<b>94,959</b>	<b>4,702</b>	<b>281,083</b>	<b>266,254</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
Unrestricted - General fund	79,182	—	—	—	79,182	69,265
<b>Designated</b>						
Designated - New Life Project (D)	—	—	—	—	—	—
Designated - Youth and Childrens Ministry (D)	—	8,431	—	—	8,431	8,431
Designated - Church Hall Building (Phoenix) Fund (D)	—	—	—	—	—	—
Designated - Church Hall Operating Fund (D)	—	(5,002)	—	—	(5,002)	(3,752)
Designated - Clergy House Fund (D)	—	111,323	—	—	111,323	111,323
Designated - Flower Fund (D)	—	(1,187)	—	—	(1,187)	(1,336)
Designated - Graveyard Fund (D)	—	(11,327)	—	—	(11,327)	(11,403)
Designated - Social Committee Fund (D)	—	—	—	—	—	—
<b>Restricted</b>						
Restricted - Friends of St. Martins (R)	—	—	14,219	—	14,219	13,452
Restricted - Church Hall Operating Fund (R)	—	—	846	—	846	846
Restricted - Clergy House Fund (R)	—	—	5,321	—	5,321	5,321
Restricted - Flower Fund (R)	—	—	—	—	—	—
Restricted - Graveyard Fund (R)	—	—	432	—	432	432
Restricted - Lady Franklin Charity Fund (R)	—	—	113	—	113	113
Restricted - Restoration Fund (R)	—	—	27,828	—	27,828	27,098
Restricted - Gossling Trust Fund (R)	—	—	15,333	—	15,333	12,493
Restricted - Piano Fund (R)	—	—	—	—	—	—
Restricted - Agency collection	—	—	—	—	—	—
Restricted - Gossling Investment (R)	—	—	30,655	—	30,655	29,577
Restricted - New Life Project (R)	—	—	—	—	—	—
Restricted - Toddler Group Funds (R)	—	—	—	—	—	—
Restricted - Youth and Childrens Ministry(R)	—	—	—	—	—	—
Restricted - Bell Tower Fund	—	—	113	—	113	113
Restricted - Choir Fund	—	—	136	—	136	136
Restricted - Church Hall Building (Phoenix) Fund (R)	—	—	—	—	—	—
Restricted - General Fund (R)	—	—	(37)	—	(37)	—
<b>Endowment</b>						
Endowment - Lady Franklin Charity Fund (E)	—	—	—	31	31	31
Endowment - Gossling Trust Fund (E)	—	—	—	—	—	—
Endowment - EG Gunn Trust Fund (E)	—	—	—	531	531	—
Endowment - Graveyard Fund (E)	—	—	—	4,140	4,140	4,111
<b>Funds of the church</b>	<b>79,182</b>	<b>102,238</b>	<b>94,959</b>	<b>4,702</b>	<b>281,083</b>	<b>266,254</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

## **1 Accounting Policies**

### **a) Preparation of Financial Statements**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2015. The financial statements have been prepared under the historical cost convention, except for the valuation of investment assets which are shown at market value, and include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

### **b) Funds**

ENDOWMENT FUNDS are funds of capital which must be maintained: only income arising from the investment of the capital may be used for the purpose for which the endowment was established.

RESTRICTED FUNDS represent income from endowments, donations and grants received for a specific objective and which must be expended only for that purpose.

UNRESTRICTED FUNDS represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

### **c) Incoming resources**

Planned giving, collections and donations are recognised when received. Gift aid is reclaimed on eligible donations during the year and an accrual is made at the year end for amounts reclaimed and received after the year end but which relate to donations made during the year.

Grants and legacies to the PCC are recognised when known and receivable.

All income is accounted for on a gross basis in the period to which the income relates. Income from the letting of the church hall is recognised on the date of the letting.

### **d) Resources used**

All expenditure is accounted for in the period to which it relates. Any current year expenditure unpaid at 31 December is included in current liabilities in the balance sheet.

### **e) Fixed assets**

Consecrated land and buildings and moveable church furnishings. Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) of the Charities Act 2011. Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. All expenditure on these assets, whether maintenance or improvement, is written off as incurred.

#### *Depreciation*

Individual assets costing less than £1,000 are written off on acquisition.

No depreciation is provided on the freehold property which is maintained to a high standard and the long life and high residual value render depreciation unnecessary.

The cost of rebuilding the church hall is depreciated on a straight line basis over 25 years. Equipment and furnishings are depreciated on a straight line basis over 5 years.

#### *Investments*

Investments are valued at market value at 31 December.

**Parish Church of St Martin, Ruislip**  
**Income and Expenditure 12 months to 31 December 2023**

**Income and Endowments**

	Unrestricted	General Restricted	Other Restricted / Endowment	Total	Prior Year
	£	£	£	£	£
<b>Donations and legacies</b>					
Planned Giving	64,969	128	—	65,097	80,102
Other Giving	15,745	1,473	—	17,218	16,234
Open plate collections	12,962	—	—	12,962	9,959
Tax recoverable on Gift Aid	16,111	69	—	16,180	18,456
Legacies	—	—	—	—	—
<b>Donations and legacies Totals</b>	<b>£ 109,787</b>	<b>£ 1,670</b>	<b>£ —</b>	<b>£ 111,457</b>	<b>£ 124,751</b>
<b>Income from charitable activities</b>					
Fees for weddings and funerals	5,238	—	—	5,238	8,029
Pilgrimages, Training and Mission	—	—	—	—	2,185
Parish magazine sales	947	—	—	947	860
<b>Income from charitable activities Totals</b>	<b>£ 6,185</b>	<b>£ —</b>	<b>£ —</b>	<b>£ 6,185</b>	<b>£ 11,074</b>
<b>Other trading activities</b>					
Outings, Fairs & Other Fund Raising	14,744	—	—	14,744	5,141
Church Hall Lettings	30,484	—	—	30,484	25,965
Magazine income - advertising	165	—	—	165	—
Sales of Miscellaneous Items	15	—	—	15	75
<b>Other trading activities Totals</b>	<b>£ 45,408</b>	<b>£ —</b>	<b>£ —</b>	<b>£ 45,408</b>	<b>£ 31,181</b>
<b>Investments</b>					
Dividends, interest from investments	486	2,506	170	3,162	1,225
Bank and building society interest	—	—	—	—	349
Rent from lands or buildings	19,057	—	—	19,057	8,304
<b>Investments Totals</b>	<b>£ 19,543</b>	<b>£ 2,506</b>	<b>£ 170</b>	<b>£ 22,219</b>	<b>£ 9,878</b>
<b>Other Income</b>					
Gains on sale of investments	—	—	—	—	—
Other Income - Candles & prayer cards	2,457	—	—	2,457	3,203
Other Income - Miscellaneous	1,063	11	—	1,074	5,176
<b>Other income Totals</b>	<b>£ 3,520</b>	<b>£ 11</b>	<b>£ —</b>	<b>£ 3,531</b>	<b>£ 8,379</b>
<b>Income and endowments Grand totals</b>	<b>£ 184,443</b>	<b>£ 4,187</b>	<b>£ 170</b>	<b>£ 188,800</b>	<b>£ 185,263</b>

# Parish Church of St Martin, Ruislip

## Income and Expenditure 2023

<b>Expenditure</b>	<b>Unrestricted</b>	<b>General Restricted</b>	<b>Other Restricted / Endowment</b>	<b>Total</b>	<b>2022</b>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b><i>Raising Funds</i></b>					
Costs of Fundraising & Outings				—	332
<b><i>Raising funds Totals</i></b>	<b>£ —</b>	<b>£ —</b>	<b>£ —</b>	<b>£ —</b>	<b>£ 332</b>
<b><i>Charitable Activities</i></b>					
Mission	9,622	1,135		10,757	10,134
Schools levy				—	—
Common Fund - Parish Cost	45,200			45,200	45,200
Parish Office	15,843			15,843	17,766
Employer NI and Pension Costs	6,165			6,165	1,236
Pastoral Team Expenses	2,239			2,239	3,212
Pilgrimages, Training and Mission	319			319	2,414
Children's & Youth Work	121			121	281
Church running - insurance	6,760			6,760	7,002
Church running - Flowers	811			811	594
Church running - heat & light	14,084			14,084	11,213
Upkeep of services - Sanctuary costs	5,355			5,355	3,976
Upkeep of Services - Music & Choir	14,857			14,857	18,215
Upkeep of Churchyard	6,216			6,216	5,172
Magazine expenses	2,295			2,295	2,265
Hall running - cleaning	6,015			6,015	6,992
Hall running - Insurance	2,823			2,823	2,599
Hall running - repairs/refurbishment/replacements	6,944			6,944	—
Hall running -Utilities	10,507			10,507	12,869
Hall running - Sundry expenditure	966			966	131
Printing, Stationery & Postage	2,579			2,579	2,456
Miscellaneous Expenditure	3,882			3,882	10,590
Repairs & Maintenance	9,980			9,980	7,141
Maintenance Clergy House	869			869	1,924
Depreciation - Hall	1,250			1,250	1,250
<b><i>Total Charitable Activity Costs</i></b>	<b>£ 175,702</b>	<b>£ 1,135</b>	<b>£ —</b>	<b>£ 176,837</b>	<b>£ 174,632</b>
<b><i>Total Costs</i></b>	<b>£ 175,702</b>	<b>£ 1,135</b>	<b>£ —</b>	<b>£ 176,837</b>	<b>£ 174,964</b>
<i>Gains/(losses) on investment assets</i>	—	2,475	389	2,864	(4,053)
<b><i>Net Income / (expenditure) resources</i></b>	<b>£ 8,741</b>	<b>£ 5,527</b>	<b>£ 559</b>	<b>£ 14,827</b>	<b>£ 6,246</b>

## Parish Church of St Martin, Ruislip

### Detail to the Accounts

<b><u>Fixed Assets - Tangible</u></b>		<b>Freehold Property</b>	<b>Church Hall</b>		<b>Total</b>
		<b>£</b>	<b>Building £</b>	<b>Equipment £</b>	<b>£</b>
<b>Cost</b>					
	Balance at 1 January 2023	140,212	395,081	17,079	552,372
	Additions	—	—	—	—
	Balance at 31 December 2023	<b>£ 140,212</b>	<b>£ 395,081</b>	<b>£ 17,079</b>	<b>£ 552,372</b>
<b>Depreciation</b>					
	Balance at 1 January 2023	—	382,278	17,079	399,357
	Additions	—	1,250	—	1,250
	Balance at 31 December 2023	<b>£ —</b>	<b>£ 383,528</b>	<b>£ 17,079</b>	<b>£ 400,607</b>
<b>Net book value</b>					
	Balance at 31 December 2023	£ 140,212	£ 11,553	£ —	£ 151,765
	Balance at 31 December 2022	£ 140,212	£ 12,803	£ —	£ 153,015

The Trustees estimate the current value of the freehold property is £643,000

#### **Fixed Assets - Investments**

*Held at market value*

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
10.17 shares in CBF Investment Fund for the upkeep of the Balwin graves	230	210
188.95 shares in CBF Investment Fund for the upkeep of the Spencer grave	4,271	3,901
1263 shares in CBF Investment Fund - proceeds of the Gossling legacy	28,551	26,076
	<b>£ 33,052</b>	<b>£ 30,187</b>

#### **Debtors**

	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Goods and services	—	—	—	—	—
Other debtors	—	—	—	—	—
Prepayments and accrued income	17,178	—	671	17,849	12,297
	<b>£ 17,178</b>	<b>£ —</b>	<b>£ 671</b>	<b>£ 17,849</b>	<b>£ 12,297</b>

#### **Liabilities: amounts due within one year**

	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Goods and services	—	—	—	—	5,716
Other creditors	—	—	3,570	3,570	5,371
Accruals and deferred income	9,642	—	—	9,642	1,949
	<b>£ 9,642</b>	<b>£ —</b>	<b>£ 3,570</b>	<b>£ 13,212</b>	<b>£ 13,036</b>

#### **Contingent Liabilities**

There are no contingent liabilities

#### **Staff costs**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Salaries, Social Security & Pension	<b>£ 35,618</b>	<b>£ 37,217</b>

The PCC employed an office administrator, a hall cleaner and a director of music during the year

## Parish Church of St Martin, Ruislip

### Detail to the Accounts (Continued)

#### Transactions with members of the PCC and related parties

During the year there were transactions with members of the PCC and/or their close relatives totalling £18,518.

Payments were made to PCC members or their close relatives under contracts of employment or for the provision of goods and services directly related to the running of the church and/or the church hall. These transactions were not related to their status as Trustees. A breakdown of these payments is as follows:

£628 in relation to the provision of music related services (Organist cover and Choir fees)  
£7,862 for the provision of printing services and the supply of various goods required for the running of the church sacristy  
£10,028 under an employment contract as an office administrator.

#### Our efforts for others

	2023	2022
	£	£
Additional Curates Society	—	49
Anglican Centre in Rome	200	—
Disaster Emergency Committee	1,425	—
Christian Aid	—	35
Myosotis Trust	8,935	8,706
Save the Children	197	178
Ukraine Special Appeal	—	1,175
Walsingham	—	—
	<b>£ 10,757</b>	<b>£ 10,143</b>

Parish Church of St Martin, Ruislip

Fund statement of change

01/01/2023 to 31/12/2023

Brought Forward					Movement				Carried Forward			
Fund	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment
FOSM-R	—	—	13,452	—	—	—	767	—	—	—	14,219	—
GOSSINV-R	—	—	29,577	—	—	—	1,078	—	—	—	30,655	—
NLP-D	—	—	—	—	—	—	—	—	—	—	—	—
NLP-R	—	—	—	—	—	—	—	—	—	—	—	—
Toddler-R	—	—	—	—	—	—	—	—	—	—	—	—
YOUTH-D	—	8,431	—	—	—	—	—	—	—	8,431	—	—
YOUTH-R	—	—	—	—	—	—	—	—	—	—	—	—
Bell-R	—	—	113	—	—	—	—	—	—	—	113	—
Choir-R	—	—	136	—	—	—	—	—	—	—	136	—
Hall-Bld-D	—	—	—	—	—	—	—	—	—	—	—	—
Hall-Bld-R	—	—	—	—	—	—	—	—	—	—	—	—
General	69,265	—	—	—	9,917	—	—	—	79,182	—	—	—
Gen-R	—	—	—	—	—	—	(37)	—	—	—	(37)	—
Hall-Op-D	—	(3,752)	—	—	—	(1,250)	—	—	—	(5,002)	—	—
Hall-Op-R	—	—	846	—	—	—	—	—	—	—	846	—
Cl-Hse-D	—	111,323	—	—	—	—	—	—	—	111,323	—	—
Cl-Hse-R	—	—	5,321	—	—	—	—	—	—	—	5,321	—
Flow er-D	—	(1,336)	—	—	—	—	—	—	—	(1,187)	—	—
Flow er-R	—	—	—	—	—	—	—	—	—	—	—	—
Grave-D	—	(11,403)	—	—	—	76	—	—	—	(11,327)	—	—
Grave-R	—	—	432	—	—	—	—	—	—	—	432	—
Lady-F-R	—	—	113	—	—	—	—	—	—	—	113	—
Lady-F-E	—	—	—	31	—	—	—	—	—	—	—	31
Rest-R	—	—	27,098	—	—	—	730	—	—	—	27,828	—
Social-D	—	—	—	—	—	—	—	—	—	—	—	—
Gossling-E	—	—	—	—	—	—	—	—	—	—	—	—
Gossling-R	—	—	12,493	—	—	—	2,840	—	—	—	15,333	—
EGGunn-E	—	—	—	—	—	—	—	531	—	—	—	531
Grave-E	—	—	—	4,111	—	—	—	29	—	—	—	4,140
Piano-R	—	—	—	—	—	—	—	—	—	—	—	—
<b>Totals</b>	69,265	103,263	89,581	4,142	9,917	(1,174)	5,378	560	79,182	102,238	94,959	4,702