

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST MARTIN OF TOURS,
RUISLIP**

(Registered Charity number 1132848)

known as

PARISH CHURCH OF ST MARTIN, RUISLIP



ANNUAL REPORT

STATEMENT OF FINANCIAL ACTIVITIES

and

BALANCE SHEET

of the

PAROCHIAL CHURCH COUNCIL

for the year ended 31 December 2022

PARISH CHURCH OF ST MARTIN RUISLIP

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PAROCHIAL CHURCH COUNCIL OF ST MARTIN, RUISLIP

ANNUAL REPORT for the year ended 31 December 2022

Administrative information

The parish church of St Martin of Tours, Ruislip is situated in Eastcote Road, Ruislip, at the corner of the High Street and Eastcote Road in the London Borough of Hillingdon within the County of Middlesex. St Martin's is part of the Diocese of London, Willesden Area, within the Church of England. The correspondence address is:

The Parish Office, Rear of St Martin's Church, Eastcote Road, Ruislip, Middlesex, HA4 8DG.

The church was in interregnum for the whole of 2022 following the departure of the Revd. Canon Simon Evans on 31 July 2021. Curate Revd. Yaroslav Walker remained in post until 1 May 2022. The following served as members of the Parochial Church Council (PCC) in 2022 and were in post on 31 December 2022 except where noted otherwise:

<i>Vicar</i>	Vacant
<i>Assistant Curate</i>	The Revd Yaroslav Walker (until 1 May 2022)
<i>Associate Priest</i>	None
<i>Churchwardens</i>	Jacqueline Alderton, Alan Seymour (until 15 March 2022), Ian Keys (from 15 March 2022)
<i>Deanery Synod Members</i>	Chris Hoppett, Sarah Jacob, Judith Kaplan, Karen Overy (until 21 September 2022), Helen Pye-Beraet, Alison Rollin, Jo Barraclough (Treasurer, until 15 March 2022), Ruth Bitok, Judith Roberts, Bethan Taylor (from 15 March 2022)
<i>Elected Members</i>	<p><i>The following served as Elected Members until the 2022 APCM on 15 March 2022:</i></p> <p>Ed Stothard (Lay vice chair), Lucia Camilleri, James Green, Melissa Bach, Zoe Lambourne, Jo Leng, Anne Hutchinson (until 23 November 2021), Ian Keys (until 17 November 2021) Clare Zakirov, Mervyn Hogg, Jacqueline Alderton, Gill Dargue, Erica Emms, Linda Gibson (until 29 June 2021), Deirdre Davis, Gina Glossop (co-opted)</p> <p><i>The following served as Elected Members from the 2022 APCM on 15 March 2022:</i></p> <p>Danny Dartnaill, Catherine Tugnait, Chris White, George Sowemimo, Glenn Burchell, Ken Wild, Mark Stimpson, Mary Coulthurst, Mervyn Hogg, Sardinia Ma, Sirmeela McMurdie, Sue Hammond (lay vice Chair), Teresa Watson, Tim Rollin, Vivien Morris.</p> <p><i>The following were co-opted onto the PCC on 23 April 2022:</i> Alan Seymour, Andrew Hutchinson (Treasurer)</p>

The APCM in 2022 was split into two parts. Membership elections were held on 15 March 2022 and the Annual Report for 2021 was presented on 27 April 2022.

<i>PCC Bankers</i>	HSBC Bank PLC, Holborn, London
<i>PCC Independent Examiner until 25 March 2022</i>	Mr Ken Wild OBE BA FCA CPFA
<i>from 27 April 2022</i>	Mr Peter Golby MENG ACA
<i>from 12 July 2023</i>	Mr Michael Labisi BSc MIF FCA

The PCC does not retain a legal or any other adviser.

The day-to-day management of the affairs of the PCC is delegated to the Churchwardens, who can be contacted through the parish office.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC is a corporate body established by the Church of England and operates under the Parochial Church Council Powers Measure. Following a change to the legislation regarding charities, the PCC was registered as a separate charity in November 2009: The Parochial Church Council of the Ecclesiastical Parish of St Martin of Tours, Ruislip, registered number 1132848.

The method of appointment of PCC members is governed by, and set out in, the Church Representation Rules. Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM). The PCC also co-opts members as considered appropriate. All church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

As far as possible, the PCC appoints suitable members of the congregation, who report back to the PCC, to ensure compliance with legislative matters regarding health and safety, disability discrimination and Safeguarding, which protects vulnerable adults as well as children, and arranges for them to attend appropriate training courses as required.

The PCC operates through several committees which meet as required between full meetings of the PCC. The committees consist of PCC members with the power to co-opt parishioners for specific projects and for longer periods as required. The current committees are:

Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any specific directions issued by the PCC.

Fabric Committee

Responsible for the maintenance of the fabric and building of the church and the curate's house.

Hall Management Team

Responsible for the management, maintenance, and operation of the church hall.

Discipleship in Action Group

Responsible for overseeing developments in the church's mission and outreach work.

Social Committee

Responsible for organising and co-ordinating social events.

Finance and Stewardship Committee

Responsible for co-ordinating finance matters.

RISK MANAGEMENT

The major risks to which the church might be susceptible are the subject of ongoing review. Our fixed assets are all covered by adequate insurance and other risks are assessed and mitigated as far as is practicable.

OBJECTIVES

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Vicar in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The PCC also has the responsibility for maintaining the ancient church building, for maintaining and operating the hall adjacent to the church and for the upkeep of the clergy house.

ACTIVITIES

The Resolution

2022 opened with St Martin's under the episcopal oversight of the Bishop of Fulham. The PCC had voted on 29 June 2021 to approve a Resolution that transferred oversight from the Bishop of Willesden to the Bishop of Fulham. The principal impact of the change was that a female priest

could not celebrate Mass in St Martin's Church.

Many in the congregation were vigorously opposed to the change and sought help from the Bishop of London, who proposed the use of mediators; from the Archdeacon of Northolt, to whom a petition seeking a vote of no confidence in the PCC was sent, and from Sir William Fittall, the Resolution Disputes Reviewer. None of these initiatives brought the church membership together. Tension remained high between those who wanted to remain under the oversight of the Bishop of Fulham and those who wanted to revert back to the oversight of the Bishop of Willesden.

On 27 January 2022, a Section 12 PCC meeting was held, attended by the Bishop of Fulham, the Archdeacon of Northolt, the Hillingdon Area Dean and the Lay Chair of the Hillingdon Deanery Synod. The meeting was called to consider whether the Parish Profile and all other necessary documentation was in place to allow an advertisement to be sent out seeking applications to fill the Vicar of St Martin's vacancy.

The Archdeacon announced that on the previous day she had received a letter from the Dean and Chapter of Windsor, the Patron of St Martin's, stating that:

- The decision to move to Fulham was taken just last year but it was clear that there were strongly held views on both sides; they were aware that we had lost two churchwardens as a result of the decision and 150 people had signed a petition against the move to Fulham.
- Therefore, we should not go ahead now with advertising the vacancy and appointing a new vicar.
- Instead, we should bring the date of the APCM forward and hold it in March.
- When the new PCC is in place, arrangements should be made to hold another vote, ensuring that the relevant period of notice of the vote is given (at least 4 weeks).
- If it is clear that St Martin's wishes to remain under Fulham or to revert to Willesden, then an advertisement can be prepared and published.

The Archdeacon stated that she and the Bishop of London were in favour of the proposal. The Bishop of Fulham stated that he accepted the view of the Patron.

It was clear that there would be considerably more candidates for the new PCC than places and so, to help Electoral Roll members understand each candidate's reasons for standing, the Parish Administrator assembled a booklet containing a photograph of each candidate together with a short explanation of their views.

It was also clear that the APCM vote would be highly charged. It was therefore agreed that just the voting would be undertaken at a first meeting. The review of the Annual Report and other matters would be dealt with on a subsequent later date.

Churchwardens Jacqueline Alderton and Alan Seymour wisely asked the Archdeacon of Northolt, Catherine Pickford, to chair the voting part of the APCM and asked Area Dean Richard Young to provide independent tellers. They would first check that only those who were registered on the Electoral Roll were given a voting paper and then, after voting had been completed, would count the votes for each candidate.

The vote took place in a very full church on 15 March 2022 and the 15 members elected were those shown on page 3 of this report.

The new PCC decided it needed the views of the whole Electoral Roll before taking a decision on episcopal oversight and an on-line and paper survey was carried out where ER members could express their views privately. Subsequently, two open meetings were held where ER members could hear the views of the PCC, ask questions and provide opinions.

Results from the survey, which closed on 24 April 2022, indicated a considerable majority in favour of returning episcopal oversight to the Bishop of Willesden.

- Those in favour of returning to the Episcopal Oversight of Willesden – 71%

- Those in favour of remaining under the Episcopal Oversight of Fulham – 27%
- Those with no preference – 2%

At a subsequent meeting of the PCC on 27 April 2022, the following motion was read out by the Lay Vice Chair Sue Hammond and voted upon

The resolution (29 June 2021) is rescinded, and arrangements are made for the episcopal oversight of the parish of St Martin's Ruislip to be returned to the Bishop of Willesden

18 PCC members voted to rescind the Resolution, 6 PCC members voted against and 1 member abstained. The motion to rescind the Resolution was therefore carried.

On the next day, 28 April 2022, Lay Vice Chair Sue Hammond notified the Bishops of London, Fulham, and Willesden, the Dean and Chapter of Windsor and the Archdeacon of Northolt of the vote, requesting that arrangements be made for the episcopal oversight of the parish of St Martin's Ruislip be returned to the Bishop of Willesden.

Recruiting a new Vicar

On 19 May 2022, Bishop Lusa, Bishop of Willesden and Catherine Pickford, Archdeacon of Northolt joined a PCC Meeting in church to encourage the process of bringing together the whole congregation. Bishop Lusa made it clear that the Resolution turmoil meant St Martin's was not currently an attractive parish for potential clergy. He suggested that appointing an interim vicar would be a sensible way forward. Churchwarden Jacqueline Alderton opined that St Martin's had a positive history as a training parish with gifted curates undertaking lots of outreach work. Having an interim vicar could affect our ability to attract good quality curates.

It was agreed that St Martin's should seek a new vicar and that an interim would only be considered if the recruitment process failed to find a suitable candidate. Bishop Lusa advised that it was within his gift to identify someone as an interim.

Focus turned to advertising and hopefully getting a new vicar. Jacqueline Alderton, Mervyn Hogg and Alison Rollin finalised the Parish Profile and the Person Specification, documents considered excellent by all who had read them. Chris White and Jacqueline Alderton were confirmed as the St Martin's representatives on the interview panel.

An advert in the Church Times seeking applications for the post of vicar of St Martin's went live on 8 and 15 July 2022. Four applicants were shortlisted, and interviews were held on 20 September 2022. The two St Martin's representatives joined the Bishop of Willesden Bishop Lusa, the Archdeacon of Northolt Catherine Pickford and the Area Dean Richard Young to form the interview panel.

The panel was unanimous in selecting a preferred candidate and offered Fr Robert Chapman the job. After showing his family round the vicarage on Saturday 24 September 2022, we were delighted to hear that Father Robert had accepted. He would start in January 2023.

Clergy Support

With St Martin's church in interregnum, the churchwardens had the responsibility of keeping the church functioning for the whole of 2022. Until 1 May 2022, Fr Yaro Walker continued to take on much of the pastoral work of the church and he presided at the majority of Masses and at Eastertide. He arranged cover when he was not available. Fr Yaro made many friends during his three year spell as curate and we are extremely grateful for all his hard work, especially when he was the only Clergy for almost a whole year after Fr Simon Evans departed.

Following Fr Yaro's departure on 1 May 2022, the church relied on visiting clergy to lead Mass services. The 09.15 and the 11.15 Masses were combined so that cover had to be found for just the 08.00 and the 10.00 Masses on Sunday mornings.

Churchwarden Jacqueline Alderton worked tirelessly over the next eight months, with the help and support of Area Dean Richard Young, to ensure that not only the two Sunday and festival Masses were covered but also that almost every weekday Mass and Morning and Evening Prayer were

covered as well.

Our thanks in particular go to Fr Bruce Rickards, Chaplain at Heathrow airport, Bishop Pete Broadbent and Fr Matthew Cashmore, vicar at St Anselm's Hayes for the enormous help they provided in leading our principal Masses following Fr. Yaro's departure. Fr Bruce drove from Wimbledon and back, 90 minutes each way, on very many Sundays. Fr Matthew took many of the 8.00am services and then had to hurry back to Hayes to lead Mass in his own church. And Bishop Pete, a long term friend of Ruislip and St Martin's, was always his enthusiastic self in his preaching and his engagement with the congregation.

Other clergy who helped ensure cover for weekday masses, weddings, funerals, sometimes the 08.00 Sunday Mass and school services are:

Fr Desmond Banister, Fr Josiah Abadoo, Fr Michael Selby, Fr Peter Mackenzie, Fr David Green, Fr Paul Reece and Fr Nick Wheeler.

We are very grateful to the above for the support they provided.

5 Wyteleaf Close

Father Yaro, his wife and young child vacated the Curate's House at 5 Wyteleaf Close on 5 May 2022 and, as there would be no curate until the new vicar had been in post for at least a year, it was decided to let the property. Some £3,500 had to be spent getting gas and electricity safety certificates, re-wiring the garage, installing a new water pump and header tank, giving the house a professional clean and getting a new insurance policy. By the end of June the house was ready and tenants moved in on 4 July 2022. A net monthly income of £1,566 for an initial 12 months will significantly help the church's finances.

The Vicarage

By the time Fr Robert had been appointed, the vicarage front and back gardens had not received any attention for over a year. A group of parishioners got together over the 10 - 11 September 2022 weekend and had a major clear up of the gardens, as well as replacing six back fence panels. A further group, working over a six week period, redecorated, (to the family's colour requirements,) the study, toilets, bathrooms, bedrooms and the hall, stairs and landing of the vicarage. All finished in time for the family to move in on 4 January 2023.

Martinmas Fayre

A newcomer to St Martin's, Gill Collins, asked in late Spring if there was any way she could help and get to know more of the congregation. It was suggested she might consider organising the Martinmas Fayre. She accepted the challenge and she made it an enormous success. Many in the congregation offered to help to run stalls, high street businesses were persuaded to provide raffle prizes, the hall store cupboard was transformed into Santa's Grotto once again, etc. From all angles, financial, participation, enjoyment and happy atmosphere, the fayre was a resounding success and our sincere thanks go to Gill.

Gas and Electricity Costs

The rapid increase in utility costs during 2022 has been a major concern for everybody, including St Martin's. Our gas cost with Yorkshire Gas and Power went up from 4.95 pence per kwh in December 2021 to 43.7 pence per kwh in December 2022. We were able to secure a one-year contract with British Gas Lite in November 2022 at 22.61 pence per kwh and this was reduced to 15.83 pence per kwh when the government rebate was introduced. But that is still over three times the December 2021 cost. A reduction in the hours the church boiler is on during the winter has brought costs down a little further.

We have been fortunate with electricity costs. In July 2021 we entered a three year fixed price contract with British Gas before costs rocketed.

Bell Ringers

Sadly, bellringer numbers fell to just four ringers in 2022. The team was no longer able to ring for Sunday services and the weekly practise was suspended. The four ringers were still able to hold a once-a-month practise on the fourth Wednesday of the month between 2pm and 4pm, as the ringers from All Saints Harrow Weald continued to support us. With help from St John's Pinner and All Saints Harrow Weald, the bell ringers were able to ring for weddings and festivals during the year.

The remaining ringers hope to recruit additional ringers in the future and may then be able to re start regular Wednesday night practise.

Safeguarding

Judith Kaplan continues to lead the increased focus on safeguarding, which is strongly encouraged within the diocese. A crucial part of her role as Safeguarding Officer is to ensure that all in a position of responsibility are appropriately trained and have a current DBS certificate. To help her and the diocese as a whole, the Diocese of London provides various support, resources and training.

Every member of the Church has a responsibility to ensure that our church community and wider community see St Martin's as a safe space and a beacon of good practice.

Other Successes

Despite the first part of the year being dominated by the Resolution and recruitment issues, the church continued to meet the spiritual needs of the congregation and provided outreach to those who needed support:

- Excellent support continued for the Hillingdon Foodbank.
- There was growing participation of young people in Children's Church and a big thank you must go to Gina Glossop and Vicky Golby
- The Friday Toddlers group flourished during 2022 and is clearly welcomed by parents and grandparents, as well as the little ones. Our thanks to Lucy Jeffries who runs the group.
- Our Flower Arrangers have continued to provide delightful displays every week in church
- Our Director of Music James Kellas, ensured that organ music was provided at the Sunday and Festival Services, with a choir at the main Sunday Masses throughout the year.
- Bookings for the Church Hall continued to expand during 2022 and by the end of the year were higher than before the Covid pandemic.
- Organised social events began again towards end of 2022 and the Christmas Dinner at the Barn Hotel was enjoyed by all who attended.

Disappointments

- Covid concerns, the lack of clergy and the turmoil of the Resolution together meant that neither the personnel nor the enthusiasm were there to lead, organise and run the annual children's Holiday Club in 2022

Special Mention

- As described earlier, Fr Yaro Walker continued to work tirelessly until his departure on 1 May 2022. He managed to find clergy cover, from outside the parish and from retired clergy, to support mid-week services. He was especially good at relating to and encouraging children. He deserves the thanks of the whole congregation.
- Inspiringly led by Sweelin Cunliffe, the Thursday Lunches team started operations again in 2022. The community spirit that had developed by the end of the year, as well as the good food, was really encouraging. Attendance increased as the weeks went by. Our sincere thanks go to Sweelin, her husband Derek and her dedicated team.
- The church continued to have committed teams of lay people who, albeit in reduced numbers, assisted as choristers, servers, sidespersons, readers, intercessors and at Mass.

- Alan Seymour continued to manage the Sacristy and Serving teams during the year.
- As he has done for so many years, Malcolm Roberts kept the church grounds neat and tidy throughout the year and quietly undertook a plethora of minor repairs.
- Gill Dargue, the Parish Administrator, continued to handle clergy, congregation members, visitors, telephone enquiries, churchwardens, hall hirers, contractors etc. in her positive way as well as producing the bulletin every week. We are very grateful for all the effort she puts in.
- Derek Cunliffe, who continued to effect a range of repairs in the hall throughout the year

SADNESSES

June McAvilly, a long time worshipper at St Martin's, died on 25 December 2022

ELECTORAL ROLL

The total number of parishioners recorded on the Electoral Roll at 31 December 2022 was 543. The Electoral Roll Officer provides the latest figures at the Annual Parochial Church Meeting.

FINANCE REPORT

Income

Year on year, income from donations and legacies has fallen slightly from £145,268 in 2021 to £124,751 in 2022. Hall letting income, however, has risen from £14,260 to £25,965; mainly due to the reduced activity experienced early in 2021 as a result of Covid restrictions.

Expenditure

Costs, excluding depreciation, remained in line with those incurred in 2021. The maintenance of our "Parish Cost" payable to the Diocese of London against the backdrop of our reduced income had to be trimmed from the £85,200 paid in 2021 to £45,200 in 2022.

Review of Annual Report and Church Records

An Independent Examination has been carried out by Mr Michael Labisi.

Reserves policy

It is the policy of the PCC to retain sufficient cash reserves to cover fixed expenditure for at least three months in the unlikely occurrence of a catastrophic event. Our current unrestricted net assets meet this need. The remaining balance on the Restoration fund will be used to continue the high level of regular maintenance of our ancient church as identified by the Quinquennial review and by our architect between reviews.

The PCC considers that there are no material uncertainties about the ability to continue as a going concern.



Peter Golby
Churchwarden
16 May 2024



Jacqueline Alderton
Churchwarden
16 May 2024

Independent Examiner's Report to The Parochial Church Council of the Ecclesiastical Parish of St Martin of Tours, Ruislip

I report to the Parochial Church Council of the Ecclesiastical Parish of St Martin of Tours, Ruislip (charity number 1132848) on my examination of the accounts for the year ended 31 December 2022, which are set out on pages 11 to 18.

Responsibilities and basis of report

As Trustees of the Parochial Church Council of the Ecclesiastical Parish of St Martin of Tours, Ruislip ("the Church") you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M. Labisi

Michael Labisi
Chartered Accountant
116 West End Road, Ruislip, Middlesex, HA4 6DS
16 May 2024

Parish Church of St Martin, Ruislip

Statement of Financial Activities

For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Income and endowments from:</i>					
Donations and legacies	123,486	1,265	—	124,751	145,269
Income from charitable activities	11,074	—	—	11,074	11,641
Other trading activities	31,181	—	—	31,181	17,749
Investments	8,464	1,412	—	9,877	936
Other income	8,379	—	—	8,379	4,712
Total income	182,586	2,678	—	185,264	180,307
<i>Expenditure on:</i>					
Raising funds	331	—	—	331	2,609
Expenditure on charitable activities	174,633	—	—	174,633	201,012
Governance costs	—	—	—	—	—
Total expenditure	174,965	—	—	174,965	203,622
Gains / losses on investment assets	—	(3,501)	(552)	(4,053)	4,450
Net income / (expenditure) resources before transfer	7,621	(822)	(552)	6,246	(18,863)
<i>Transfers</i>					
Gross transfers between funds - in	—	—	—	—	—
Gross transfers between funds - out	—	—	—	—	—
<i>Other recognised gains / losses</i>					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	7,621	(822)	(552)	6,246	(18,863)
<i>Reconciliation of funds</i>					
Total funds brought forward	164,907	90,407	4,694	260,008	278,872
Total funds carried forward	172,528	89,584	4,142	266,254	260,008

There may be minor discrepancies in the totals if the pence are not being shown

Parish Church of St Martin, Ruislip

Balance Sheet As at: 31 December 2022

	General Fund	Designated Funds	Restricted Funds	Endowment Funds	At 31/12/2022 £	At 31/12/2021 £
<i>Fixed assets</i>						
Tangible assets	23,566	124,126	5,321	—	153,014	154,264
Investments	—	—	26,076	4,111	30,187	34,240
Fixed assets	23,566	124,126	31,397	4,111	183,201	188,504
<i>Current assets</i>						
Debtors	8,616	3,352	327	—	12,297	11,121
Cash at bank and in hand	46,945	(22,991)	59,808	31	83,792	71,468
Current assets	55,562	(19,639)	60,135	31	96,089	82,590
<i>Liabilities</i>						
Creditors: Amounts falling due in one year	9,863	1,224	1,949	—	13,036	11,086
Net current assets less current liabilities	45,698	(20,863)	58,186	31	83,053	71,503
Total assets less current liabilities	69,265	103,262	89,584	4,142	266,254	260,008
Total net assets less liabilities	69,265	103,262	89,584	4,142	266,254	260,008
<i>Represented by</i>						
<i>Unrestricted</i>						
Unrestricted - General fund	69,265	—	—	—	69,265	66,028
<i>Designated</i>						
Designated - New Life Project (D)	—	—	—	—	—	—
Designated - Youth and Childrens Ministry (D)	—	8,431	—	—	8,431	4,819
Designated - Church Hall Building (Phoenix) Fund (D)	—	—	—	—	—	—
Designated - Church Hall Operating Fund (D)	—	(3,752)	—	—	(3,752)	(5,098)
Designated - Clergy House Fund (D)	—	111,323	—	—	111,323	111,323
Designated - Flower Fund (D)	—	(1,336)	—	—	(1,336)	(980)
Designated - Graveyard Fund (D)	—	(11,403)	—	—	(11,403)	(11,186)
Designated - Social Committee Fund (D)	—	—	—	—	—	—
<i>Restricted</i>						
Restricted - Friends of St. Martins (R)	—	—	13,452	—	13,452	13,172
Restricted - Church Hall Operating Fund (R)	—	—	846	—	846	846
Restricted - Clergy House Fund (R)	—	—	5,321	—	5,321	5,321
Restricted - Flower Fund (R)	—	—	—	—	—	—
Restricted - Graveyard Fund (R)	—	—	432	—	432	190
Restricted - Lady Franklin Charity Fund (R)	—	—	113	—	113	113
Restricted - Restoration Fund (R)	—	—	27,098	—	27,098	26,088
Restricted - Gossling Trust Fund (R)	—	—	12,493	—	12,493	14,849
Restricted - Piano Fund (R)	—	—	—	—	—	—
Restricted - Agency collection	—	—	—	—	—	—
Restricted - Gossling Investment (R)	—	—	29,577	—	29,577	29,577
Restricted - New Life Project (R)	—	—	—	—	—	—
Restricted - Toddler Group Funds (R)	—	—	—	—	—	—
Restricted - Youth and Childrens Ministry(R)	—	—	—	—	—	—
Restricted - Bell Tower Fund	—	—	113	—	113	113
Restricted - Choir Fund	—	—	136	—	136	136
Restricted - Church Hall Building (Phoenix) Fund (R)	—	—	—	—	—	—
Restricted - General Fund (R)	—	—	—	—	—	—
<i>Endowment</i>						
Endowment - Lady Franklin Charity Fund (E)	—	—	—	31	31	31
Endowment - Gossling Trust Fund (E)	—	—	—	—	—	—
Endowment - EG Gunn Trust Fund (E)	—	—	—	—	—	—
Endowment - Graveyard Fund (E)	—	—	—	4,111	4,111	4,663
Funds of the church	69,265	103,262	89,584	4,142	266,254	260,008

There may be minor discrepancies in the totals if the pence are not being shown

1 Accounting Policies

a) Preparation of Financial Statements

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2015.

The financial statements have been prepared under the historical cost convention, except for the valuation of investment assets which are shown at market value, and include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members

b) Funds

ENDOWMENT FUNDS are funds of capital which must be maintained: only income arising from the investment of the capital may be used for the purpose for which the endowment was established. RESTRICTED FUNDS represent income from endowments, donations and grants received for a specific objective and which must be expended only for that purpose.

UNRESTRICTED FUNDS represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

c) Incoming resources

Planned giving, collections and donations are recognised when received. Income tax recoverable is recognised when the relevant incoming resource is received.

Grants and legacies to the PCC are recognised when known and receivable.

All income is accounted for on a gross basis in the period to which the income relates. Income from the letting of the church hall is recognised on the date of the letting.

d) Resources used

All expenditure is accounted for in the period to which it relates. Any current year expenditure unpaid at 31 December is included in current liabilities in the balance sheet.

e) Fixed assets

Consecrated land and buildings and moveable church furnishings. Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. All expenditure on these assets, whether maintenance or improvement, is written off as incurred.

Depreciation

Individual assets costing less than £1,000 are written off on acquisition.

No depreciation is provided on the freehold property which is maintained to a high standard and the long life and high residual value render depreciation unnecessary.

The cost of rebuilding the church hall is depreciated on a straight line basis over 25 years. Equipment and furnishings are depreciated on a straight line basis over 5 years.

Investments

Investments are valued at market value at 31 December.

f) Stock

Stock is valued at the lower of cost and market value.

Parish Church of St Martin, Ruislip
Income and Expenditure 12 months to 31 December 2022

Income and Endowments

	Unrestricted	General Restricted	Other Restricted / Endowment	Total	Prior Year
	£	£	£	£	£
Donations and legacies					
Planned Giving - Bank	74,009	—	—	74,009	92,998
Family Purse Envelopes	6,093	—	—	6,093	4,727
Other Giving	14,969	1,265	—	16,234	13,138
Open plate collections	9,959	—	—	9,959	2,720
Tax recoverable on Gift Aid	18,456	—	—	18,456	26,685
Legacies	—	—	—	—	5,000
Donations and legacies Totals	£ 123,486	£ 1,265	£ —	£ 124,751	£ 145,268
Income from charitable activities					
Fees for weddings and funerals	8,029	—	—	8,029	7,573
Pilgrimages, Training and Mission	2,185	—	—	2,185	3,092
Parish magazine sales	860	—	—	860	977
Income from charitable activities Totals	£ 11,074	£ —	£ —	£ 11,074	£ 11,642
Other trading activities					
Outings, Fairs & Other Fund Raising	5,141	—	—	5,141	2,366
Church Hall Lettings	25,965	—	—	25,965	14,260
Magazine income - advertising	—	—	—	—	836
Sales of Miscellaneous Items	75	—	—	75	288
Other trading activities Totals	£ 31,181	£ —	£ —	£ 31,181	£ 17,750
Investments					
Dividends	—	1,225	—	1,225	869
Bank and building society interest	161	188	—	349	68
Rent from lands or buildings	8,304	—	—	8,304	—
Investments Totals	£ 8,465	£ 1,413	£ —	£ 9,878	£ 937
Other Income					
Gains on sale of investments	—	—	—	—	—
Other Income - Candles & prayer cards	3,203	—	—	3,203	2,989
Other Income - Miscellaneous	5,176	—	—	5,176	1,723
Other income Totals	£ 8,379	£ —	£ —	£ 8,379	£ 4,712
Income and endowments Grand totals	£ 182,585	£ 2,678	£ —	£ 185,263	£ 180,309

Parish Church of St Martin, Ruislip

Income and Expenditure 2022

Expenditure	Unrestricted	General Restricted	Other Restricted / Endowment	Total	2021
	£	£	£	£	£
Raising Funds					
Costs of Fundraising & Outings	332	—	—	332	2,609
Raising funds Totals	£ 332	£ —	£ —	£ 332	£ 2,609
Charitable Activities					
Mission	10,134	—	—	10,134	16,403
Schools levy	—	—	—	—	1,050
Common Fund - Parish Cost	45,200	—	—	45,200	85,200
Parish Office	17,766	—	—	17,766	16,563
Employer NI and Pension Costs	1,236	—	—	1,236	1,910
Pastoral Team Expenses	3,212	—	—	3,212	2,530
Pilgrimages, Training and Mission	2,414	—	—	2,414	3,657
Children's & Youth Work	281	—	—	281	—
Church running - insurance	7,002	—	—	7,002	6,777
Church running - Flowers	594	—	—	594	903
Church running - heat & light	11,213	—	—	11,213	5,675
Upkeep of services - Sanctuary costs	3,976	—	—	3,976	4,191
Upkeep of Services - Music & Choir	18,215	—	—	18,215	18,617
Upkeep of Churchyard	5,172	—	—	5,172	5,172
Magazine expenses	2,265	—	—	2,265	2,610
Hall running - cleaning	6,992	—	—	6,992	7,093
Hall running - Insurance	2,599	—	—	2,599	2,478
Hall running - repairs/refurbishment/replacements	—	—	—	—	63
Hall running -Utilities	12,869	—	—	12,869	6,219
Hall running - Sundry expenditure	131	—	—	131	128
Printing, Stationery & Postage	2,456	—	—	2,456	1,931
Miscellaneous Expenditure	10,590	—	—	10,590	6,727
Repairs & Maintenance	7,141	—	—	7,141	1,915
Maintenance Clergy House	1,924	—	—	1,924	1,952
Depreciation - Hall	1,250	—	—	1,250	1,250
Total Charitable Activity Costs	£ 174,632	£ —	£ —	£ 174,632	£ 201,014
Total Costs	£ 174,964	£ —	£ —	£ 174,964	£ 203,623
Gains/losses on investment assets	—	(3,501)	(552)	(4,053)	4,451
Net Income / (expenditure) resources	£ 7,621	£(823)	£(552)	£ 6,246	£(18,863)

Parish Church of St Martin, Ruislip

Detail to the Accounts

<u>Fixed Assets - Tangible</u>		Freehold Property	Church Hall		Total
		£	Building £	Equipment £	£
Cost					
	Balance at 1 January 2022	140,212	395,081	17,079	552,372
	Additions	—	—	—	—
	Balance at 31 December 2022	£ 140,212	£ 395,081	£ 17,079	£ 552,372
Depreciation					
	Balance at 1 January 2022	—	381,028	17,079	398,107
	Additions	—	1,250	—	1,250
	Balance at 31 December 2022	£ —	£ 382,278	£ 17,079	£ 399,357
Net book value					
	Balance at 31 December 2022	£ 140,212	£ 12,803	£ —	£ 153,015
	Balance at 31 December 2021	£ 140,212	£ 14,053	£ —	£ 154,265

The Trustees estimate the current value of the freehold property is £643,000

<u>Fixed Assets - Investments</u>	2022	2021
<i>Held at market value</i>	£	£
10.17 shares in CBF Investment Fund for the upkeep of the Balwin graves	210	238
188.95 shares in CBF Investment Fund for the upkeep of the Spencer grave	3,901	4,425
1263 shares in CBF Investment Fund - proceeds of the Gossling legacy	26,076	29,577
	£ 30,187	£ 34,240

<u>Debtors</u>	Unrestricted Funds	Designated Funds	Restricted Funds	2022	2021
	£	£	£	£	£
Goods and services	—	—	—	—	—
Other debtors	—	—	—	—	286
Prepayments and accrued income	8,618	3,353	327	12,297	10,835
	£ 8,618	£ 3,353	£ 327	£ 12,297	£ 11,121

<u>Liabilities: amounts due within one year</u>	Unrestricted Funds	Designated Funds	Restricted Funds	2022	2021
	£	£	£	£	£
Goods and services	4,492	1,224	—	5,716	3,440
Other creditors	5,371	—	—	5,371	6,340
Accruals and deferred income	—	—	1,949	1,949	1,307
	£ 9,863	£ 1,224	£ 1,949	£ 13,036	£ 11,086

Contingent Liabilities

There are no contingent liabilities

<u>Staff costs</u>	2022	2021
	£	£
Salaries, Social Security & Pension	£ 37,217	£ 36,609

The PCC employed an office administrator, a hall cleaner and a director of music during the year

Parish Church of St Martin, Ruislip

Detail to the Accounts (Continued)

Transactions with members of the PCC and related parties

During the year there were transactions with members of the PCC or their close relatives totaling £10,759 and relating to the provision of office administration, music related services, printing services, and the supply of various goods required for the running of the church.

Our efforts for others

	2022	2021
	<u>£</u>	<u>£</u>
Additional Curates Society	49	297
British Heart Foundation	—	220
BWI - Chromebooks	—	3,225
Christian Aid	35	1,353
Myosotis Trust	8,706	11,450
Save the Children	178	—
Ukraine Special Appeal	1,175	—
Walsingham	—	100
	<u>£ 10,143</u>	<u>£ 16,645</u>

Parish Church of St Martin, Ruislip

Fund statement of change

01/01/2022 to 31/12/2022

	Brought forward				Movement				Carried forward			
Fund	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment
FOSM-R	—	—	13,172	—	—	—	280	—	—	—	13,452	—
GOSSINV-R	—	—	29,577	—	—	—	—	—	—	—	29,577	—
NLP-D	—	—	—	—	—	—	—	—	—	—	—	—
NLP-R	—	—	—	—	—	—	—	—	—	—	—	—
Toddler-R	—	—	—	—	—	—	—	—	—	—	—	—
YOUTH-D	—	4,819	—	—	—	3,612	—	—	—	8,431	—	—
YOUTH-R	—	—	—	—	—	—	—	—	—	—	—	—
Bell-R	—	—	113	—	—	—	—	—	—	—	113	—
Choir-R	—	—	136	—	—	—	—	—	—	—	136	—
Hall-Bld-D	—	—	—	—	—	—	—	—	—	—	—	—
Hall-Bld-R	—	—	—	—	—	—	—	—	—	—	—	—
General	66,028	—	—	—	3,236	—	—	—	69,265	—	—	—
Gen-R	—	—	—	—	—	—	—	—	—	—	—	—
Hall-Op-D	—	(5,098)	—	—	—	1,345	—	—	—	(3,752)	—	—
Hall-Op-R	—	—	846	—	—	—	—	—	—	—	846	—
Cl-Hse-D	—	111,323	—	—	—	—	—	—	—	111,323	—	—
Cl-Hse-R	—	—	5,321	—	—	—	—	—	—	—	5,321	—
Flower-D	—	(980)	—	—	—	(356)	—	—	—	(1,336)	—	—
Flower-R	—	—	—	—	—	—	—	—	—	—	—	—
Grave-D	—	(11,186)	—	—	—	(216)	—	—	—	(11,403)	—	—
Grave-R	—	—	190	—	—	—	242	—	—	—	432	—
Lady-F-R	—	—	113	—	—	—	—	—	—	—	113	—
Lady-F-E	—	—	—	31	—	—	—	—	—	—	—	31
Rest-R	—	—	26,088	—	—	—	1,009	—	—	—	27,098	—
Social-D	—	—	—	—	—	—	—	—	—	—	—	—
Gossling-E	—	—	—	—	—	—	—	—	—	—	—	—
Gossling-R	—	—	14,849	—	—	—	(2,356)	—	—	—	12,493	—
EGGunn-E	—	—	—	—	—	—	—	—	—	—	—	—
Grave-E	—	—	—	4,663	—	—	—	(552)	—	—	—	4,111
Piano-R	—	—	—	—	—	—	—	—	—	—	—	—
Totals	66,028	98,878	90,407	4,694	3,236	4,384	(822)	(552)	69,265	103,262	89,584	4,142