

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST MARTIN OF TOURS,
RUISLIP**

(Registered Charity number 1132848)

known as

PARISH CHURCH OF ST MARTIN, RUISLIP



ANNUAL REPORT

STATEMENT OF FINANCIAL ACTIVITIES

and

BALANCE SHEET

of the

PAROCHIAL CHURCH COUNCIL

for the year ended 31 December 2021

PARISH CHURCH OF ST MARTIN RUISLIP

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PAROCHIAL CHURCH COUNCIL OF ST MARTIN, RUISLIP

ANNUAL REPORT for the year ended 31 December 2021

Administrative information

The parish church of St Martin of Tours, Ruislip is situated in Eastcote Road, Ruislip at the corner of the High Street and Eastcote Road in the London Borough of Hillingdon within the County of Middlesex. St Martin's is part of the Diocese of London, Willesden Area, within the Church of England. The correspondence address is:

The Parish Office, Rear of St Martin's Church, Eastcote Road, Ruislip, Middlesex, HA4 8DG.

In a year of major change within the church, the following served as members of the Parochial Church Council (PCC) in 2021 and were in post on 31st December 2021 except where noted otherwise:

<i>Vicar</i>	The Revd Canon Simon Evans (Chairman) (<i>until July 31st 2021</i>)
<i>Assistant Curates</i>	The Revd Yaroslav Walker, The Revd James White (<i>until September 2021</i>)
<i>Associate Priest</i>	The Revd John Spinks (<i>until July 2021</i>)
<i>Churchwardens</i>	Alan Seymour, Mark Stimpson (<i>until 2nd May 2021</i>)), Ian Keys (<i>from 20th June 2021 until 15th November 2021</i>) Jacqueline Alderton (<i>from 19th December 2021</i>)
<i>Deanery Synod Members</i>	Chris Hoppett (Treasurer until 27 th April), Sarah Jacob, Judith Kaplan, Karen Overy, Helen Pye-Beraet, Alison Rollin, Jo Barraclough (Treasurer from 27 th April 2021), Ruth Bitok, Judith Roberts
<i>Elected Members</i>	<i>The following served as Elected Members until the 2021 APCM:</i> Ian Keys (Lay vice Chair), David Loosemore, Anne Coburn (Secretary), Kay Craigie, Gina Glossop, Lesley Knee, Sonja Wagner (nee Kaufeler), Teresa Watson, Lucia Camilleri, Deirdre Davis, Anne Hutchinson, Robert Callen, Linda Gibson, James Giddings, Clare Zakirov <i>The following served as Elected Members from the 2021 APCM:</i> Ed Stothard (Lay vice chair), Lucia Camilleri, James Green, Melissa Bach, Zoe Lambourne, Jo Leng, Anne Hutchinson, Ian Keys, Clare Zakirov, Mervyn Hogg, Jacqueline Alderton, Gill Dargue, Erica Emms, Linda Gibson (until 29 th June 2021) Deirdre Davis, Anne Coburn (Secretary) and Gina Glossop (Children's Advocate) were co-opted on 2 nd May 2021.

The APCM was held on 27th April 2021.

PCC Bankers HSBC Bank PLC, Holborn, London

PCC Independent Examiner until 25th March 2022 Mr Ken Wild OBE BA FCA CPFA
from 27th April 2022 Mr P Golby MENG ACA

The PCC does not retain a legal or any other adviser.

The day-to-day management of the affairs of the PCC is delegated to the Churchwardens, who can be contacted through the parish office.

Structure, governance and management

The PCC is a corporate body established by the Church of England and operates under the Parochial Church Council Powers Measure. Following a change to the legislation regarding charities, the PCC was registered as a separate charity in November 2009: The Parochial Church Council of the Ecclesiastical Parish of St Martin of Tours, Ruislip, registered number 1132848.

The method of appointment of PCC members is governed by, and set out in, the Church Representation Rules. Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM). The PCC also co-opts members as considered appropriate. All church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

As far as possible, the PCC appoints suitable members of the congregation, who report back to the PCC, to ensure compliance with legislative matters regarding health and safety, disability discrimination and Safeguarding, which protects vulnerable adults as well as children, and arranges for them to attend appropriate training courses as required.

The PCC operates through several committees which meet as required between full meetings of the PCC. The committees consist of PCC members with the power to co-opt parishioners for specific projects and for longer periods as required. The current committees are:

Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any specific directions issued by the PCC.

Fabric Committee

Responsible for the maintenance of the fabric and building of the church and the curate's house.

Hall Management Team

Responsible for the management, maintenance and operation of the church hall.

Discipleship in Action Group

Responsible for overseeing developments in the church's mission and outreach work.

Social Committee

Responsible for organising and co-ordinating social events.

Finance and Stewardship Committee

Responsible for co-ordinating finance matters.

Risk management

The major risks to which the church might be susceptible are the subject of ongoing review. Our fixed assets are all covered by adequate insurance and other risks are assessed and mitigated as far as is practicable.

Objectives and activities

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Vicar in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The PCC also has the responsibility for maintaining the ancient church building, for maintaining and operating the hall adjacent to the church and for the upkeep of the clergy house. In order to comply with social distancing requirements, many PCC meetings in 2021 were held via video-conference.

For the latter part of the year, following Fr Simon Evans retirement at the end of July 2021, the churchwardens have had responsibility of keeping the church functioning in as many aspects as possible. Curate Fr Yaro Walker took on much of the pastoral work of the church as well as conducting weddings and funerals. Initially he had the support of our other Curate Fr James White

but Fr James left us in September with a move to Yorkshire. Our churchwardens, the PCC and our congregation are grateful for Fr Yaro's unstinting efforts in leading our worship, finding other ministers to take services when he was unavailable and continuing the post pandemic recovery within the church. At Christmas, when Fr Yaro himself became unwell at very short notice, our thanks go to all those who rallied round and ensured that Masses were held as planned.

For St Martin's, the year was dominated by the on-going Coronavirus pandemic, by the reduction over the year from three to just one ordained minister and particularly by the drive of the new PCC elected at the 2021 APCM to pass a Resolution that would change the episcopal oversight of the church from the Bishop of Willesden to the Bishop of Fulham.

Coronavirus impact

The Coronavirus pandemic continued to have an impact on all of our activities during 2021. Two metre distancing and mandatory mask wearing at all services continued on from 2020. Many people remained reluctant to attend the main services for fear of the spread of the virus. This did, however, initiate a major success. Thanks to the skill and dedication of James Green, live streaming of services was introduced. This enabled many of the more vulnerable in our congregation to engage with worship during the darker days of the pandemic.

Clergy reduction

Our clergy continued to make a huge effort to meet the challenges posed by the pandemic. Every day the church was open for up to 10 hours and a daily Mass continued to be provided. Morning and Evening Prayer continued to be said every day. As soon as was possible, clergy members were active at Bishop Winnington and Bishop Ramsey Schools. However, Fr Simon Evans retiring in July and Fr James White leaving in September meant that Curate Fr Yaro had to bear the burden of running the church in the latter part of the year with the support of the two Churchwardens. Fr Yaro sought out clergy to replace him whenever he was away, during the week, on Sundays or on Festival days. The Saturday evening service had to be cancelled once Fr Yaro was on his own but the 08.00 Mass, the 09.15 Mass and the 11.15 Mass continued to be provided on Sundays.

The Resolution

During the early months of 2021, at Father Simon's request, progress with implementation of the Way Forward Report was gradual. However, following the Annual Parochial Church meeting on 27th April 2021 and the election of 10 new members of the PCC, matters speeded up. The Way Forward Report was adopted by the PCC and a consultation document called Moving on Together was issued by the PCC on 28th May 2021. An Open Forum attended by the Bishop of London and the Archdeacon of Northolt took place in Church on Saturday 12th June and a series of four more Open Forums was held in Church during the following week. These meetings had to be limited due to Covid restrictions and places had to be reserved.

It became clear at these meetings that there was a great deal of opposition to the idea of St Martin's moving to the oversight of the Bishop of Fulham. However, the PCC was convinced that moving to Fulham was vital to getting a new vicar, to replace Fr Simon Evans, who would ensure the church retained its strong anglo-catholic tradition.

Opponents to the PCC voting to make a Resolution organised an informal poll of opinions of known congregation members for and against a Resolution. Results showed that a significant majority of parishioners were against the church making a Resolution and the details were shared with the PCC and the Archdeacon of Northolt.

The PCC remained convinced that making a Resolution remained the right way forward for St Martin's and, at a PCC meeting on 29th June 2021, a motion that sought to transfer oversight of St Martin's Church Ruislip from the Bishop of Willesden to the Bishop of Fulham was carried by 17 votes to 10.

Sadly, that vote provoked a number of parishioners into seeking worship in other local churches and stopping their planned giving contributions. Others sought to generate a petition asking the

Archdeacon of Northolt to convene an Extraordinary General Meeting to discuss a vote of no confidence in the PCC. 150 Electoral Roll members signed the petition. The Archdeacon asked that such an Extraordinary General Meeting should be put on hold until other initiatives to heal the division within the Church had been exhausted.

In a Zoom meeting on 23rd July with the Bishop of London, the Bishop of Fulham, the two churchwardens and the two appointed PCC representatives, the Bishop of London recommended that mediators be sought to try to find a way or ways of overcoming the clear divisions within the church. This took some time to organise but, by mid October, separate meetings: of the mediators and those who had opposed the Resolution; and the mediators and those who supported the Resolution: were held. It had been hoped that a planned joint meeting on 31st October of the mediators and representatives of those in favour of and those against the Resolution could start a process of understanding and unity within the church. Unfortunately, after those two meetings, the mediators announced that there was too little common ground for mediation to succeed at that time and the mediation process was stopped before any joint meeting could be held.

Those who opposed the Resolution then raised a grievance with Sir William Fittall, the Resolution Disputes Reviewer, in early November. They argued that the processes laid down for making a Resolution had not been properly followed. Sir William responded that he had no powers to intervene.

In the meantime, the PCC was very conscious that, from September 2021 onward, St Martin's would have just one ordained priest, Fr Yaro Walker, and he was due to finish his Curacy at the end of May 2022. There was considerable urgency to get a new incumbent. Following the Section 11 process, the Bishop of Fulham and the Archdeacon of Northolt joined the PCC at the meeting on 15th November to ensure that the laid down processes for recruiting a new vicar were followed. Two lay representatives to take part in the interview process were also elected.

A subsequent PCC meeting on 23rd November ensured that the necessary documentation, particularly the Parish Profile was being prepared for the vacancy to be advertised.

2021 ended with the PCC preparing for and moving ahead with advertising the vacancy for a new vicar at St Martin's. Disappointingly, the division between those who wanted and those who did not want the change of episcopal oversight to the Bishop of Fulham, remained as firm as ever.

Soon after year end, at a PCC meeting on 27th January 2022, the Archdeacon of Northolt read out a letter from the Patron of St Martin's Church, the Dean and Chapter of Windsor, stating that advertising the vacancy and appointing a new vicar should be paused. The Patron advised that the 2022 APCM should be brought forward to March and, when the new PCC is appointed, arrangements should be made to hold another vote on whether St Martin's should remain under the oversight of the Bishop of Fulham or should revert to the oversight of the Bishop of Willesden.

Bishop Lusa was consecrated Bishop of Willesden in January 2022

Achievements

In spite of all the above problems, the church continued to meet the spiritual needs of the congregation and provided outreach to those who needed support:

- Excellent support continued for the Hillingdon Foodbank.
- The appeal for clothing for the refugees being held in makeshift detention centres in Heathrow hotels generated a huge amount that was very gratefully received.
- The farewell open-air Mass and lunch for Father Simon was a great success, with a very large contingent of clergy and congregation past and present
- There was growing participation of young people in Children's Church and a big thank you must go to Gina Glossop and Vicky Golby
- Our Flower Arrangers, who continued to provide delightful displays every week in church
- We had 17 catechumens in 2021

- Our Director of Music James Kellas, ensured that organ music was provided at the 09.15 and 11.15 Sunday and Festival Services throughout the year.
- A quiz night by Zoom was organised in May to support Christian Aid. Over £1,300 was raised
- The Parish continues to enjoy a strong and enduring relationship with BWI School. There is a BWI School noticeboard at the back of the church and reports are received at PCC meetings. When school assemblies were allowed, members of the clergy team regularly took them at the school. Even when the church was down to one clergyman, Fr Yaro continued to make school assemblies.
- The PCC met for normal business during the year, mostly via Zoom. Whilst the Resolution took up much of the time, other business included regular finance reports, reports from Synod members and reviews of the activities of the committees and other organisations closely associated with the parish.
- Although many of the traditional hirers of our Church Hall continued to stay away during 2021, the Soul Dance group took up a lot more hire slots than they had had previously and Hall income benefited as a result.
- 2021 was a challenging year for the bell ringers at St Martins. Karin Farnworth and Nikki Evans both moved to pastures new leaving the team with just four active bell ringers. However, we joined forces with some ringers at All Saints Harrow Weald. This enabled weekly Zoom practice sessions using a computer program called Ringing Room. The team thus learnt the methods of some more complicated method ringing. Things improved during the year and a monthly practise session at St Martins started on the first Wednesday afternoon of the month. The team now enjoys a practice with up to ten ringers. The ringers were able to ring for weddings and the more major festival services.

Safeguarding

Judith Kaplan led the increased focus on safeguarding, strongly encouraged within the diocese. A crucial part of her role as Safeguarding Officer is to ensure that all in a position of responsibility are appropriately trained and have a current DBS certificate. To help her and the diocese as a whole, the Diocese of London has this year invested in a new parish safeguarding dashboard which has two primary functions. One, to make safeguarding simpler for parishes and two, to measure our safeguarding excellence with data being automatically collected and reported to the archdeaconry and diocesan levels.

Every member of the Church has a responsibility to ensure that our church community and wider community see St Martin's as a safe space and to that end we must become a beacon of good practice.

Disappointments

- The annual children's Holiday Club had to be cancelled in 2021
- The annual St Martin's Fair in November had to be cancelled.
- Our lively programme of social events organised by the Social Committee, Friends of St Martin's and Outlookers was a victim of the pandemic, the Resolution and the shortage of clergy
- Thursday lunches continued to be a casualty of the pandemic through 2021 (but has now re-started)
- Toddler group, Guides, Brownies, Rainbows continued to be victims of the pandemic
- The pandemic meant we were unable to host visitors from the Myosotis Trust in Romania in the summer.

Sadnesses

- Anne Coburn, Ann Hughes and Brian Simpson, three much loved and respected members of the St Martin's family, died during the year. Balfour Durnford, in past years a regular attender at St Martin's, also died in 2021.

Special Mention

- As described earlier Fr Yaro Walker worked tirelessly during the year. Firstly he supported Fr Simon. After Fr Simon had left and then Fr James left, Fr Yaro was on his own. Although the Saturday evening service had to be cancelled, all other services continued. He managed to find clergy cover, from outside the parish and from retired clergy, to support mid week services. He was especially good at relating to and encouraging children. He deserves the thanks of the whole congregation.
- Our thanks and appreciation also go to Maureen Tinsey who, as Licensed Reader, assisted Fr Yaro preaching and taking services. Her commitment, including cake sales to raise money, was steadfast.
- Following the death of Anne Coburn, Gill Dargue volunteered to take on the role of PCC secretary as well as continuing with her role as Parish Administrator. Following the tense and sometimes highly charged meetings that took place during the year, we are grateful for the organisation, the preparation and the record keeping that Gill undertook.
- The church has committed teams of lay people who, albeit in reduced numbers, assist at Mass as choristers, servers, sides-people, readers and intercessors. In particular, Alan Seymour has continued to manage the Sacristy and Serving teams and has supported Fr Yaro during the year. Together, they make the church welcoming and organised and we are grateful.
- Our thanks also go to Fr Michael Bedford, who, although not well, continues to keep the church and its parishioners in his prayers.

Electoral Roll

The total number of parishioners recorded on the Electoral Roll now stands at 543. This compares with 525 recorded last year. There were 27 new members, 4 members have sadly died and 5 members have moved away.

Finance Report

2021 was a year “of two halves” where the first six months reflected a continuation of our financial performance of the previous year and the second six months were impacted severely by a drop off in regular contributions following the vote to move under the episcopal oversight of the Bishop of Fulham.

Income

We entered 2021 in the midst of the pandemic though with robust regular contributions by standing order and Parish Giving etc. although with limited income from hall letting and collections. However, our relatively strong financial performance suffered significantly after the vote on the resolution with donations and other giving falling by c.25%. Year on year, income from donations and legacies fell by more than £20,000. More positively, the relaxation of Covid restrictions led to increased hall letting income later in the year.

Expenditure

Costs, excluding depreciation, remained in line with those incurred in 2020. Our “Parish Cost” payable to the Diocese of London remained at its budgeted level of £85,200 for the year as had been the case in the previous year. The maintaining of these payments against the backdrop of our reduced income led to a reduction in St Martin’s cash balances but made good on our commitment given to the diocese during the 2021 budget round. However, our commitment to the diocese for 2022 has been trimmed temporarily, but significantly, to reflect the ongoing reduction in our income.

Review of Annual Report and Church Records

An Independent Examination has been carried out by Mr P Golby MENG ACA

Reserves policy

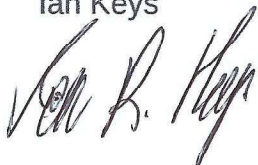
It is the policy of the PCC to retain sufficient cash reserves to cover fixed expenditure for at least three months in the unlikely occurrence of a catastrophic event. Our current unrestricted net assets meet this need. The remaining balance on the Restoration fund will be used to continue the high

level of regular maintenance of our ancient church as identified by the Quinquennial review and by our architect between reviews.

The PCC considers that there are no material uncertainties about the ability to continue as a going concern.

On behalf of the PCC

Ian Keys

A handwritten signature in black ink, appearing to read 'Ian R. Keys', written in a cursive style.

Churchwarden

19 May 2022

Jacqueline Alderton

A handwritten signature in black ink, appearing to read 'Jacqueline Alderton', written in a cursive style.

Churchwarden

19 May 2022

Independent Examiner's Report to The Parochial Church Council of the Ecclesiastical Parish of St Martin of Tours, Ruislip

I report to the Parochial Church Council of the Ecclesiastical Parish of St Martin of Tours, Ruislip (charity number 1132848) on my examination of the accounts for the year ended 31st December 2021, which are set out on pages 11 to 18.

Responsibilities and basis of report

As the Parochial Church Council of the Ecclesiastical Parish of St Martin of Tours, Ruislip ("the Church") you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Peter Golby MENG ACA
Chartered Accountant
21 Loudhams Road
Amersham
Buckinghamshire
HP7 9NY
19 May 2022

Parish Church of St Martin, Ruislip
Statement of Financial Activities
For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Income and endowments from:</i>						
Donations and legacies	129,016	17	16,236	—	145,269	165,819
Income from charitable activities	6,540	5,101	—	—	11,641	9,081
Other trading activities	3,470	14,260	20	—	17,749	13,897
Investments	44	—	893	—	937	1,263
Other income	4,712	—	—	—	4,712	4,827
Total income	143,782	19,377	17,149	—	180,308	194,887
<i>Expenditure on:</i>						
Raising funds	2,609	—	—	—	2,609	364
Expenditure on charitable activities	168,093	23,506	9,414	—	201,013	222,506
Governance costs	—	—	—	—	—	—
Total expenditure	170,703	23,506	9,414	—	203,622	222,870
Gains / losses on investment assets	—	—	3,845	606	4,451	1,791
Net income / (expenditure) resources before transfer	(26,921)	(4,128)	11,579	606	(18,864)	(26,192)
<i>Transfers</i>						
Gross transfers between funds - in	—	—	—	—	—	71,300
Gross transfers between funds - out	—	—	—	—	—	(71,300)
<i>Other recognised gains / losses</i>						
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
Net movement in funds	(26,921)	(4,128)	11,579	606	(18,864)	(26,192)
<i>Reconciliation of funds</i>						
Total funds brought forward	92,950	103,006	78,828	4,088	278,872	305,064
Total funds carried forward	66,029	98,878	90,407	4,694	260,008	278,872

There may be minor discrepancies in the totals if the pence are not being shown

Parish Church of St Martin, Ruislip

Balance sheet (Separate funds)

As at: 31 December 2021

	General Fund	Designated Funds	Restricted Funds	Endowment Funds	At 31/12/2021 £	At 31/12/2020 £
Fixed assets						
Tangible assets	23,566	125,376	5,321	—	154,264	155,514
Investments	—	—	29,577	4,663	34,240	29,789
Fixed assets	23,566	125,376	34,898	4,663	188,504	185,304
Current assets						
Debtors	9,438	1,317	365	—	11,121	13,905
Cash at bank and in hand	39,208	(26,852)	59,081	31	71,468	87,161
Current assets	48,646	(25,535)	59,447	31	82,590	101,067
Liabilities						
Creditors: Amounts falling due in one year	6,184	963	3,938	—	11,086	7,499
Net current assets less current liabilities	42,462	(26,498)	55,508	31	71,503	93,567
Total assets less current liabilities	66,028	98,878	90,407	4,694	260,008	278,872
Total net assets less liabilities	66,028	98,878	90,407	4,694	260,008	278,872
Represented by						
Unrestricted						
Unrestricted - General fund	66,028	—	—	—	66,028	92,949
Designated						
Designated - New Life Project (D)	—	—	—	—	—	—
Designated - Youth and Childrens Ministry (D)	—	4,819	—	—	4,819	4,929
Designated - Church Hall Building (Phoenix) Fund...	—	—	—	—	—	—
Designated - Church Hall Operating Fund (D)	—	(5,098)	—	—	(5,098)	(1,735)
Designated - Clergy House Fund (D)	—	111,323	—	—	111,323	111,323
Designated - Flower Fund (D)	—	(980)	—	—	(980)	(151)
Designated - Graveyard Fund (D)	—	(11,186)	—	—	(11,186)	(11,359)
Designated - Social Committee Fund (D)	—	—	—	—	—	—
Restricted						
Restricted - Friends of St. Martins (R)	—	—	13,172	—	13,172	11,915
Restricted - Church Hall Operating Fund (R)	—	—	846	—	846	846
Restricted - Clergy House Fund (R)	—	—	5,321	—	5,321	5,321
Restricted - Flower Fund (R)	—	—	—	—	—	—
Restricted - Graveyard Fund (R)	—	—	190	—	190	190
Restricted - Lady Franklin Charity Fund (R)	—	—	113	—	113	113
Restricted - Restoration Fund (R)	—	—	26,088	—	26,088	20,031
Restricted - Gossling Trust Fund (R)	—	—	14,849	—	14,849	14,337
Restricted - Piano Fund (R)	—	—	—	—	—	—
Restricted - Gossling Investment (R)	—	—	29,577	—	29,577	25,732
Restricted - New Life Project (R)	—	—	—	—	—	—
Restricted - Toddler Group Funds (R)	—	—	—	—	—	—
Restricted - Youth and Childrens Ministry(R)	—	—	—	—	—	—
Restricted - Bell Tower Fund	—	—	113	—	113	203
Restricted - Choir Fund	—	—	136	—	136	136
Restricted - Church Hall Building (Phoenix) Fund (R)	—	—	—	—	—	—
Restricted - General Fund (R)	—	—	—	—	—	—
Endowment						
Endowment - Lady Franklin Charity Fund (E)	—	—	—	31	31	31
Endowment - Gossling Trust Fund (E)	—	—	—	—	—	—
Endowment - EG Gunn Trust Fund (E)	—	—	—	—	—	—
Endowment - Graveyard Fund (E)	—	—	—	4,663	4,663	4,057
Funds of the church	66,028	98,878	90,407	4,694	260,008	278,872

There may be minor discrepancies in the totals if the pence are not being shown

1 Accounting Policies

a) Preparation of Financial Statements

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2015. The financial statements have been prepared under the historical cost convention, except for the valuation of investment assets which are shown at market value, and include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members

b) Funds

ENDOWMENT FUNDS are funds of capital which must be maintained: only income arising from the investment of the capital may be used for the purpose for which the endowment was established. RESTRICTED FUNDS represent income from endowments, donations and grants received for a specific objective and which must be expended only for that purpose.

UNRESTRICTED FUNDS represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

c) Incoming resources

Planned giving, collections and donations are recognised when received. Income tax recoverable is recognised when the relevant incoming resource is received.

Grants and legacies to the PCC are recognised when known and receivable.

All income is accounted for on a gross basis in the period to which the income relates. Income from the letting of the church hall is recognised on the date of the letting.

d) Resources used

All expenditure is accounted for in the period to which it relates. Any current year expenditure unpaid at 31 December is included in current liabilities in the balance sheet.

e) Fixed assets

Consecrated land and buildings and moveable church furnishings. Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. All expenditure on these assets, whether maintenance or improvement, is written off as incurred.

Depreciation

Individual assets costing less than £1,000 are written off on acquisition.

No depreciation is provided on the freehold property which is maintained to a high standard and the long life and high residual value render depreciation unnecessary.

The cost of rebuilding the church hall is depreciated on a straight line basis over 25 years. Equipment and furnishings are depreciated on a straight line basis over 5 years.

Investments

Investments are valued at market value at 31 December.

f) Stock

Stock is valued at the lower of cost and market value.

Parish Church of St Martin, Ruislip
Income and Expenditure 12 months to 31 December 2021

Income and Endowments from:

	Unrestricted	General Restricted	Other Restricted	Total	2020
	£	£	£	£	£
Planned Giving - Bank	89,990	2,920	88	92,998	113,270
Family Purse Envelopes	4,727			4,727	6,163
Other Giving	6,627	4,201	2,311	13,139	11,218
Open plate collections	2,720			2,720	3,077
Tax recoverable on Gift Aid	24,969	1,456	260	26,685	32,091
Legacies			5,000	5,000	-
Donations and legacies Totals	£129,033	£8,577	£7,659	£145,269	£165,819
Fees for weddings and funerals	7,573			7,573	4,465
Pilgrimages, Training and Mission	3,091			3,091	3,552
Parish magazine sales	977			977	1,064
Income from from charitable activities Totals	£11,641	£0	£0	£11,641	£9,081
Outings, Fairs & Other Fund Raising	2,366			2,366	1,384
Church Hall Lettings	14,259			14,259	11,926
Magazine income - advertising	836			836	587
Sales of Miscellaneous Items	268		20	288	-
Total Activities for generating funds	£17,729	£0	£20	£17,749	£13,897
Dividends			869	869	839
Bank and building society interest	44		24	68	424
Rent from lands or buildings				-	-
Investments Totals	£44	£0	£893	£937	£1,263
Other Income - Candles & prayer cards	2,989			2,989	2,878
Other Income - Miscellaneous	1,723			1,723	1,949
Total Other incoming resources	£4,712	£0	£0	£4,712	£4,827
Total income	£163,159	£8,577	£8,572	£180,308	£194,887

Parish Church of St Martin, Ruislip

Income and Expenditure 12 months to 31 December 2021

Expenditure	Unrestricted	General Restricted	Other Restricted	Total	2020
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Costs of Fundraising & Outings	2,609			2,609	364
Costs of stewardship campaign				-	-
Costs of Misc Sale Items				-	-
Costs of Renting Out Property				-	-
Raising Funds Totals	£2,609	£0	£0	£2,609	£364
Expenditure on Charitable Activities					
Mission	7,826	8,577		16,403	13,542
Common Fund - Diocesan Support				-	11,150
Common Fund - Parish Cost	85,200			85,200	85,200
Schools levy	1,050			1,050	1,050
Parish Office	16,563			16,563	16,309
Employer NI & Pension costs	1,909			1,909	1,935
Pastoral Team Expenses	2,530			2,530	2,204
Pilgrimages, Training and Mission	3,657			3,657	4,155
Children's & Youth Work				-	227
Church running - insurance	6,777			6,777	6,697
Church running - Flowers	846		58	904	433
Church running - heat & light	5,675			5,675	4,911
Upkeep of services - Sanctuary costs	4,191			4,191	4,110
Upkeep of Services - Music & Choir	18,617			18,617	14,978
Upkeep of Churchyard	4,928		244	5,172	5,712
Magazine expenses	2,610			2,610	1,745
Hall running - cleaning	7,093			7,093	7,304
Hall running - Insurance	2,478			2,478	2,484
Hall running - repairs/refurbishment/replacements	63			63	2,754
Hall running -Utilities	6,219			6,219	5,309
Hall running -misc equipment				-	-
Hall running - Sundry expenditure	128			128	128
Printing, Stationery & Postage	1,930			1,930	1,808
Miscellaneous Expenditure	6,193		535	6,728	6,460
Major Improvements & Restoration				-	-
Repairs & Maintenance	1,915			1,915	5,438
Maintenance - Clergy House	1,952			1,952	668
Depreciation - Hall	1,250			1,250	15,795
Depreciation - Equipment				-	-
Total Charitable activities	£191,600	£8,577	£837	£201,014	£222,506
PCC & Annual Meeting Costs				-	-
Total Governance costs	£0	0	0	£0	£0
Total Costs	£194,209	£8,577	£837	£203,623	£222,870
Gains/losses on investment assets			4,451	4,451	1,791
Net Income / (expenditure) resources	£(31,050)	£0	£12,186	£(18,864)	£(26,192)

Parish Church of St. Martin, Ruislip

Detail to the Accounts

Fixed Assets

Tangible		Freehold Property	Church Hall		Total
		£	Building	Equipment	£
<u>Cost</u>					
	Balance at 1 January 2021	140,212	395,081	17,079	552,372
	Additions	0	0	0	0
	Balance at 31 December 2021	£140,212	£395,081	£17,079	£552,372
Depreciation					
	Balance at 1 January 2021	0	379,778	17,079	396,857
	Charge for year	0	1,250	0	1,250
	Balance at 31 December 2021	£0	£381,028	£17,079	£398,107
Net book value					
	31 December 2021	£140,212	£14,053	£0	£154,265
	31 December 2020	£140,212	£15,303	£0	£155,515

The Trustees estimate the current value of the freehold property is £618,000

Investments

at market value	2021 £	2020 £
10.17 shares in CBF Investment Fund for the upkeep of the Baldwin graves	238	207
188.95 shares in CBF Investment Fund for the upkeep of the Spencer grave	4,425	3,850
1,263 Shares in CBF Investment Fund, proceeds of the Gossling legacy	29,577	25,733
	£34,240	£29,790

Notes	Unrestricted Funds	Restricted Funds	Endowment Funds	2021 £	2020 £
	£	£	£		
<u>Debtors</u>					
Goods and services					
Other debtors	286			286	
Prepayments and accrued income	10,469	366		10,835	13,906
	£10,755	£366	£0	£11,121	£13,906
<u>Liabilities: amounts falling due within one year</u>	UR	R	E	2021	2020
Goods and services	3,440			3,440	4,669
Other creditors	3,708	2,632		6,340	1,791
Accruals and deferred income		1,306		1,306	1,039
	£7,148	£3,938	£0	£11,086	£7,499

Contingent liabilities

There are no contingent liabilities

Staff costs

	2021 £	2020 £
Salaries, Social Security & Pension	£36,609	£36,635

The PCC employed an office administrator, a hall cleaner and a director of music during the year.

Parish Church of St. Martin, Ruislip

Detail to the Accounts (continued)

Transactions with members of the PCC and related parties

During the year there were transactions with one member of the PCC and payments totalling £1,083 were made for services to the PCC.

No payments were made for travel or similar expenses.

None of the trustees have been paid any remuneration or received any other benefits from an employment with the PCC or a related entity

The total of all donations made to the PCC by trustees and related parties is £16,239

Our efforts for others in 2021

	2021	2020
	<u>£</u>	<u>£</u>
Additional Curates Society	297	39
Asylum Seekers Appeal		374
British Heart Foundation	220	
BWI - Chromebooks	3,225	
BWI - Other		109
Children's Society		439
Christian Aid	1,353	112
Climate Change		60
Diocesan Support through Common Fund		11,150
Myosotis Trust	11,450	11,862
St. Mungos		344
Walsingham	100	100
	<u>16,645</u>	<u>24,589</u>

Parish Church of St Martin, Ruislip

Fund statement of change
01/01/2021 to 31/12/2021

Fund	Brought forward				Movement				Carried forward			
	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment
FOSM-R	—	—	11,915	—	—	—	1,257	—	—	—	13,172	—
GOSSINV-R	—	—	25,732	—	—	—	3,845	—	—	—	29,577	—
NLP-D	—	—	—	—	—	—	—	—	—	—	—	—
NLP-R	—	—	—	—	—	—	—	—	—	—	—	—
Toddler-R	—	—	—	—	—	—	—	—	—	—	—	—
YOUTH-D	—	4,929	—	—	—	(110)	—	—	—	4,820	—	—
YOUTH-R	—	—	—	—	—	—	—	—	—	—	—	—
Bell-R	—	—	203	—	—	—	(90)	—	—	—	113	—
Choir-R	—	—	136	—	—	—	—	—	—	—	136	—
Hall-Bld-D	—	—	—	—	—	—	—	—	—	—	—	—
Hall-Bld-R	—	—	—	—	—	—	—	—	—	—	—	—
General	92,950	—	—	—	(26,921)	—	—	—	66,029	—	—	—
Gen-R	—	—	—	—	—	—	—	—	—	—	—	—
Hall-Op-D	—	(1,735)	—	—	—	(3,363)	—	—	—	(5,098)	—	—
Hall-Op-R	—	—	846	—	—	—	—	—	—	—	846	—
Cl-Hse-D	—	111,323	—	—	—	—	—	—	—	111,323	—	—
Cl-Hse-R	—	—	5,322	—	—	—	—	—	—	—	5,322	—
Flower-D	—	(151)	—	—	—	(829)	—	—	—	(980)	—	—
Flower-R	—	—	—	—	—	—	—	—	—	—	—	—
Grave-D	—	(11,360)	—	—	—	173	—	—	—	(11,186)	—	—
Grave-R	—	—	190	—	—	—	—	—	—	—	190	—
Lady-F-R	—	—	113	—	—	—	—	—	—	—	113	—
Lady-F-E	—	—	—	31	—	—	—	—	—	—	—	31
Rest-R	—	—	20,032	—	—	—	6,056	—	—	—	26,088	—
Social-D	—	—	—	—	—	—	—	—	—	—	—	—
Gossling-E	—	—	—	—	—	—	—	—	—	—	—	—
Gossling-R	—	—	14,338	—	—	—	512	—	—	—	14,849	—
EGGunn-E	—	—	—	—	—	—	—	—	—	—	—	—
Grave-E	—	—	—	4,057	—	—	—	606	—	—	—	4,663
Piano-R	—	—	—	—	—	—	—	—	—	—	—	—
Totals	92,950	103,006	78,828	4,088	(26,921)	(4,128)	11,579	606	66,029	98,878	90,407	4,694