

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT JOHN AND ST LUKE, BILTON, HARROGATE

England & Wales · Charity number 1132843

Details

Other names	PCC BILTON, ST JOHN & ST LUKE
Status	Registered
Legal form	Previously excepted
Registered	2009-11-20
Register	View on the Charity Commission register

Contact

Address	The Vicarage Bilton Lane Harrogate HG1 3DT
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Website	https://www.stjohnsandstlukes.org.uk/

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: The aim of the PCC is to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£306,781	£267,596	-	-
2024-12-31	£317,451	£288,430	-	-
2023-12-31	£277,006	£288,079	-	-
2022-12-31	£250,954	£274,497	-	-
2021-12-31	£205,765	£219,179	-	-
2020-12-31	£211,595	£208,718	-	-

Trustees

Name	Role	Appointed
Rev MATTHEW GAWAIN HUNTER	Chair	2025-06-10
ALETHEA FRY		2022-05-15
ANNE SAXON		2025-05-18
CAROLINE JANE RANDALL		2025-05-18
CAROLINE WISE		
COLIN JOHN ASHURST		2024-05-19
Clive Trevor Davis		2024-05-19
DAVID NETHERWOOD BROWN MA		
Daffyd Pritchard		2022-01-01
Dr Jan Lizbeth Johnson BSc, PhD		2020-11-03
JUDITH INNES HOOPER B.Ed.		2025-05-18
LYNDA SUSAN BLYDE		2024-05-19
Laura Maria Beesley CMktr MCIM		2024-07-09
NIGEL THOMPSON BSC		
Rev JUDITH ALISON CLARK		2025-11-24

Accounts

ANNUAL REPORT 2025



**Parish of St John and St Luke
Bilton**



Parish of St John and St Luke Bilton
Making Disciples who make Jesus known

Annual Parochial Church Meeting – 26th April 2026

REPORT FOR THE YEAR 2025

The joint parish of St John and St Luke, Bilton is part of the Diocese of Leeds within the Church of England. The correspondence address is: The Parish Office, St John's Church, Bilton Lane, Harrogate, HG1 3DT. The PCC is responsible for the maintenance of the buildings and grounds at the Church of St John the Evangelist, Bilton Lane, St Luke's Church, Franklin Square, and residential properties at 59 Coppice Way and 13 Albany Road.

THE PAROCHIAL CHURCH COUNCIL

The membership of the Parochial Church Council for the period 1st January- 31st December 2025 was as follows:

Ex Officio Members

Clergy:	Matthew Hunter	<i>Team Rector and PCC Chair (from June 2025)</i>
	Laura Martin	<i>Team Vicar (and PCC Chair until June 2025)</i>
Licensed Lay Minister:	Jan Johnson	
Deanery Synod Reps:	Val Carr	<i>(first term)</i>
	Clive Davis	<i>(first term)</i>
	Caroline Wise	<i>(second term)</i>
Churchwardens:	Alethea Fry	<i>(St Luke's – 1st elected May 2022)</i>
	Colin Ashurst	<i>(St Luke's – elected May 2024)</i>
	Jane Reichert	<i>(St John's – 1st elected April 2018)</i>
	Nigel Thompson	<i>(St John's – 1st elected April 2008)</i>

Elected Members

Laura Beesley	<i>(2025-2028)</i>
Lynda Blyde	<i>(2024-2027)</i>
David Brown (PCC Treasurer)	<i>(2024-2027)</i>
Michael Crone	<i>(2023- 2026)</i>
Noel Duke	<i>(2023-2026)</i>
Claire Golightly	<i>(until APCM 2025)</i>
Michael Guy	<i>(until APCM 2025)</i>
Felicity Hildred	<i>(until APCM 2025)</i>
Judith Hooper	<i>(from APCM 2025-2026)</i>
Emma James	<i>(until APCM 2025)</i>
William Martin	<i>(from APCM 2025 – 2027)</i>
Daffyd Pritchard	<i>(2024-2027)</i>
Caroline Randall	<i>(from APCM - 2028)</i>
Anne Saxon	<i>(from APCM - 2028)</i>

Co-opted members:	Henry Pemberton and Laura Beesley <i>(until APCM 2025)</i>
In attendance:	Helen Mayers (PCC Secretary)
Bankers are:	The Co-operative Bank plc - P.O. Box 101, 1 Balloon Street, Manchester, M60 4EP
Independent Examiner:	Mr Darren Tiffney ACMA CGMA – 35 Church Avenue, Harrogate, HG1 4HG
Solicitors:	The Diocesan Registrar

The aim of the Parochial Church Council (PCC) is to co-operate with the incumbent in promoting in the parish 'the whole mission of the church, pastoral, evangelistic, social and ecumenical'. This includes oversight of the church finances and maintenance of our church buildings, grounds and other properties. Membership of the PCC consists of clergy, licensed lay minister, churchwardens, Deanery Synod representatives and up to 10 lay members, elected for three-year terms at the APCM. To ensure smooth functioning of the committee, lay members' terms of office start and finish in different years, so that we have a mixture of new and experienced lay representatives.

After a challenging 2024 with no incumbent in the parish, PCC were pleased to report that the recruitment process (which took place over the summer of 2024 - February 2025) had secured a new Team Rector in the form of Rev'd Matthew Hunter. This allowed our Team Vicar and PCC Chair, Laura Martin, to concentrate on routine business in anticipation of Matthew's arrival in June.

During the course of 2025 the PCC met on a total of 6 occasions. The customary vision morning did not, however, take place, as it was felt best left until Matthew was in post. Some business arising between meetings was conducted via email (as allowed for in the Church Representation Rules). Topics for discussion/approval and actions taken included:

- Ongoing active oversight of our safeguarding responsibilities, including approval of the parish safeguarding action plan and PCC staff handbook.
- Review of church policies, including safeguarding, e-safety, lone working, domestic abuse, hall hire safeguarding, and employment of those with criminal convictions. Risk assessments relating to church activities also required PCC approval.
- Securing a replacement for Emma James as youth worker. After Emma's departure to ordained ministry following the 2025 APCM, a replacement was sought through a recruitment process led by our Team Vicar, Laura, and a PCC sub-group. Rev'd Dr Judith Clark was the successful applicant and is now licensed to the parish as Children & Young People's Chaplain.
- Discussion of Green Team initiatives and our efforts to be a more sustainable church, including the adoption of a carbon net zero parish plan and the establishment of an Energy Audit Working Group.
- Approvals for routine maintenance tasks at both churches, and consideration of the ongoing viability of the church's Albany Road property in the light of long-lasting tenancy difficulties.
- Routine finance considerations, including approval of the church accounts, review of budgets and discussion of the ongoing financial challenges faced by our churches, including securing adequate funding for the youth worker post going forward.
- Concerns about the recruitment and retention of volunteers in all aspects of church life.
- Approval was given for confirmation to be available to those in Year 7 and above, subject to the necessary family consent.

The PCC discharges its duties with the help and recommendations of committees and teams which report back to the full PCC. The only committee regularly reporting back in 2025 was the Finance & Buildings Committee. But the oversight of safeguarding and youthwork are also both important areas of PCC responsibility, and the Parish Safeguarding Officer and members of the children's and youth work teams also provide regular updates at PCC meetings, as do the Deanery Synod reps and the Green Team. Reports on all these areas of responsibility appear below.

Helen Mayers – PCC Secretary

FINANCE AND BUILDINGS COMMITTEE

The Finance & Buildings Committee has nine members and met on 6 occasions in 2025, and dealt with the following matters:

- Budgets are set for the year to reflect our current commitments, maintenance needs, and the mission priorities of the church.
- Income and expenditure are monitored against the budget. The monthly Parish Share paid to the Diocese is kept under constant review as it is the largest single item of expenditure.
- We ensure that the annual accounts are produced and submitted for external examination.
- Funding for the Young People's Worker and the new post of Children and Young Person's Chaplain has also been on the agenda, in consultation with the funding group, with the aim of securing sufficient funds.
- We also monitor the progress of our Gift Aid claims to HMRC.
- An annual review of rents, fees and hire charges, including rents for the properties on Albany Rd & Coppice Way.
- We carry out an annual review of employees' wages and salaries in relation to the Real Living Wage.
- We review our Mission Giving (extra-parochial charitable giving) to ensure we meet our target. This year our policy was amended by PCC and the target was set at 10% of disposable income instead of 16%, with a new emphasis on fund raising through coffee mornings and more targeted giving to include our Mission Partners and disaster and emergency appeals.
- We work with the Energy Audit Working Group, who are tasked with following up the recommendations of the Energy Audit commissioned by the Diocese during the year aimed at reducing our energy usage and carbon footprint. On this issue we agreed to move to Green Energy Tariffs under the Parish Energy umbrella.
- We discuss building repairs and maintenance needs based on the reports provided by the Wardens. This year items considered have included the following:
 - Organ Restoration work at St John's.
 - Urgent replacement of the Church Hall boiler which had failed.
 - Replacements for the driveway lights at St John's which had been damaged.
 - A replacement boiler at the Coppice Way property.
 - Bilton Conservation Society's offer to restore the old lamp post in the church drive.
- Discussions have been ongoing throughout the year about the Albany Road property vacated by the tenant at the end of 2024, with the aim of securing legal access, obtaining possession, cleaning the property, and carrying out a landlord's inspection and boiler service. Legal advice has also been sought from the Diocese on selling the property.

Decisions of the committee are subject to PCC approval.

David Brown – PCC Treasurer

SAFEGUARDING REPORT

Note: The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

St John's and St Luke's has adopted the national policy document "Promoting a Safer Church", which ensures the safeguarding of children, young people and adults. Copies of this policy document are available at both churches. A Parish Safeguarding Handbook was produced during 2018, which provides advice and information to strengthen the day to day working of parishes with regard to safeguarding. Copies of the handbook are again available in both churches. As a church St John's and St Luke's formally adopt the House of Bishops' "Promoting a Safer Church: Safeguarding Policy Statement" which is annually agreed with the PCC and signed. Copies of this statement are displayed at both churches.

We use the national "Practice Guidance for Safer Recruiting" in all our recruiting. A record is kept of all workers who require a DBS for their role, and we inform people when a renewal is due. We are waiting on a full revision of national policies and all new guidance to be released.

We make full use of the Parish Dashboard to monitor all safeguarding-related activities within the parish, and action plans have been submitted at each PCC meeting to be discussed and approved. The safeguarding hub has been fully set up to monitor and track all DBSs and training which prompts when retraining is due.

We have had no serious incidents reported within the parish since the last APCM, although we have taken advice on a number of issues through the diocesan safeguarding advisors and the police, all of which have now been resolved requiring no further action at this time, though have been kept on file.

Gill Clarke - Parish Safeguarding Officer

YOUTHWORK REPORT

There was a season of change and flux within Children's and Youth Work this year as Emma James left her role as Youth Worker in May 2025 and we entered into a vacancy period. In November 2025, Rev'd Dr Judith Clark was appointed as Children's and Young People's Chaplain. This change in role title signified a shift for the post-holder to oversee all children's and young people's work. It was also a deliberate decision to signify the role's pastoral side.

On behalf of the children and young people a big thank you to all the volunteers who kept everything running so smoothly and continued to keep the children and young people engaged, especially throughout the vacancy. Thanks also to all those from both Churches who continue to contribute to this important ministry by giving, not just financially, but who give of their time, energy and effort, and to all who fundraise and promote events. Children and Young People's work is taken seriously by all, and that can only be to the benefit of those in our care.

Here is a highlight of the children's and young people's work at both St John's and St Luke's in 2025:

- Our Sunday morning Children's work - Creche, Little Sparks, Bright Sparks and Blaze saw continued good levels of attendance which is in line with previous years (see separate Children's Work Report below).
- Ignite continued to meet on Sunday evenings for secondary school aged children. It has continued to be a space of fellowship, prayer and fun.
- On the first Sunday of the month we still join together with the town-wide worship, the planning and running of which was taken over by Netmakers following Emma's departure. Towards the end of last year there was a slight decrease in the numbers of our children attending and contributing. However, we still feel it is important for our young people to have the option to meet ecumenically and worship together with other young people from across the wider church community in Harrogate.
- We trialled a drop-in after school group called 'Pause' on Tuesday afternoons. This ran from April to September and, whilst there was undoubtedly a need from the number of children who engaged with this (20-30), it was difficult to recruit sufficient volunteers to run the project long-term. It transpires other churches in Harrogate found the exact same problem, so we are working together with Netmakers to find a solution to the issue, which we hope to resolve going forward.
- The lunchtime St Aidan's group continued until Emma's departure. From September Hannah Ferguson, the youth worker at St Mark's who had co-led the group with Emma, started running it herself with her young person's intern also from St Mark's.
- We continue to regularly go into 4 primary schools (Richard Taylor, Bilton Grange, New Park and Coppice Valley) and St Aidan's to lead assemblies. The clergy also take communion to St Aidan's on a regular basis.
- It was also wonderful to welcome all the schools into Church for seasonal occasions across the liturgical calendar, including for Christmas Nativity Services. Richard Taylor also held an Advent service.
- A group of young people also travelled to the Limitless Festival in summer 2025.

'Train up a child in the way he should go; even when he is old he will not depart from it.' Proverbs 22:6

Judith Clark – Children's & Young People's Chaplain

SUNDAY MORNING CHILDREN'S WORK AT ST JOHN'S

During 2025, our children's sessions were well attended with, on average, 30 children per session across all three groups.

Bright Sparks (primary children) and Little Sparks (pre-school) worked together covering the same themes: Jesus is our Leader, The Boy In the Temple, Jesus is Baptised, Storm on the Lake, Jesus feeds the 5,000, Lent, Martha and Mary, the Great Parade, Mother's Day, Fruits of the Spirit, Pentecost, Father's Day, The Lord's Prayer, God's Promise to send a Rainbow, God's Wonderful World, Harvest, Remembrance Sunday, Bible Time Line, Noah, Advent and The Christmas Story.

Creche sessions – (6 leaders in total, 2 per session)

Babies and children under 3 have the chance to play with toys, socialise with other children and become comfortable within the church building. Often parents stay with the children.

Bright Sparks (8 leaders in total, 3-4 per session) and **Little Sparks** (5 leaders in total, 2 per session)

Our sessions always start with dressing the worship table. The children are always eager to volunteer for this activity. I feel it is important that the children learn why they are attending our sessions. This activity includes putting the right-coloured cloth on the table for the season of the church and then placing symbols on the cloth, which include the cross, candle and the Bible, with explanations why these symbols are important. We then have a story and a craft – this year the children created two displays for the main body of the church. We often finish with a song, game or the Lord's Prayer. Little Sparks often join us for the beginning of our session then go to their group to do a craft and play with Lego.

Overall, I would say the children enjoy their time with us learning that Jesus is always with us. We explain that we can all have a relationship with Jesus by praying and that prayer can be silent or noisy. They love to sing "Prayer is like a telephone".

Matthew 19:14 – Jesus said "Let the little children come to me, and do not hinder them, for the Kingdom of heaven belongs to such as these."

Anne Saxon – Sunday School Leader

DEANERY SYNOD

Deanery Synod generally meets 4 times a year, but in 2025 it only met three times; the July meeting was cancelled due to the indisposition of the speaker.

The 21st January meeting at St John's Church Hall in Knaresborough hosted Dr Stewart Davies, licensed lay minister at St Peter's Church, Harrogate, chair of Bradford Sustainable Development Partnership, chair of OPRL Ltd (which runs the UK labelling scheme for packaging recycling), and non-executive board member at the Environment Agency, who spoke on the topic of '**Eco Church: Challenges of Transforming Systems**'. This was the final meeting in a series which concentrated on the environment.

He reminded us that there are five areas of Eco Church - worship and teaching, buildings and energy, land and nature, community and global engagement, lifestyle - and he concentrated on the last two. On Community and Global Engagement, churches are encouraged to take action both locally, and/or nationally and globally. He suggested that to achieve this goal churches need to have conversations which build an understanding of the issues, locally, nationally and globally, by raising awareness i.e. getting people on board through sustainability movements and initiatives; engaging with the local community; community clear ups; local conservation work, taking action and communicating.

With regards to Lifestyle, the goal is to ensure that 'Our church has a strategy or plan to promote ethical and environmentally aware consumption patterns by individuals and households'. To achieve this goal, churches and individuals need to play a role in educating and influencing church members and the wider community about the actions they can take and the influence they have. Stewart pointed out that our purchasing habits, dress, diet and travel decisions are not the only means God gives us to act for his creation. How we use our time and 'voice' to campaign are as important as the choices we make about the shape and content of our daily lives.

The 26th March meeting hosted Rev'd Canon Sean Robertshaw, Diocesan Director of Vocations at All Saints, Kirkby Overblow, who explained the role of the Vocations department, which works within the national framework to provide opportunities [retreats, pilgrimages, etc] to consider vocations, and supports candidates throughout their period of training. The introduction was followed by a small group discussion: 'What does vocation mean to you?' Sean summarised it by making the following points:

- Vocation means understanding what God calls you to be and do.
- Vocation means living out this calling faithfully in your daily life.
- Everyone has a vocation. For some people it is a specific calling to ministry. For others, it could mean serving God through faithful discipleship in everyday life.
- The Church of England's mission is to be a Christian presence in every community.

He pointed out that there are lots of ministry pathways within the Diocese of Leeds, most of which do not involve ordination. However, specifically on the topic of ordination, numbers have tailed off, particularly since the pandemic. Residential training has decreased in popularity, whereas the numbers of ordinands opting for full-time non-residential training and part-time training have remained rather more constant. We were then asked to discuss The question 'Considering the challenges faced by local congregations, what can we do vocationally to ensure the Church of England continues to have a missional presence in every community?' which provided some interesting reflections.

The final meeting on 6th November 2025 at St Oswald's, Collingham hosted Gayle Bryon, ELM Coordinator, Harrogate Deanery and Dr Stewart Davies, Licensed Lay Minister at St Peter's Church, Harrogate. Harrogate Deanery was offered the opportunity to bid for money to invest in something which supported and encouraged the life of the churches in the deanery, particularly rural churches. It was decided that the thing people most wanted to see was the flourishing of ministries in our churches, i.e. the encouragement of lay ministries in the life and worship of local churches.

Although there is a special focus on the rural parishes, it is hoped that deanery-wide events, networking and training will be offered for people who are already undertaking different ministries, and there will be an emphasis on parishes encouraging people to consider what gifts they have and might be able to develop. We were encouraged to reflect on things that were working well and to suggest other forms of lay ministries, in addition to a list that the speakers had provided, and some useful suggestions were made. Parishes were also encouraged to report in good practice for sharing. All in all, this seems like a very positive and necessary step given the current environment.

Val Carr, Clive Davis and Caroline Wise – Deanery Synod Reps

GREEN TEAM

Following on from the energy audit report that we received at the end of 2024, a separate energy audit working group was formed in January 2025. This report therefore covers this group and the Green Team.

The **Green Team** met in January, February, May, July, September and October. We also have an active WhatsApp group of team members and are part of the Harrogate Deanery environmental team lead by Deborah Booth.

- We have had a busy year, starting with the very interesting talk on turning "trash into treasure" by Chris Powell from the Cone Exchange in March (<https://www.coneexchange.org/>). We raised £121 which will buy 2 new die cutting machines for the special needs young people he works with.

- March also saw another Crafternoon, starting to make the welcome banner that now hangs in St John's. This was taken on and completed by a separate team of members of the congregation. Thank you to those people for making such a lovely banner.
- We did a litter pick round the vicinity and also revamped the recycling centre in St John's.
- We had a stall at the summer fair/coffee morning alongside North Yorkshire Rotters (a volunteer group promoting composting and recycling: <https://nyrotters.co.uk/>)
- We organised and promoted another church grounds working party along with Nigel and Rob in September, cutting and raking up the long grass – around 20 volunteers came, which was great (the offer of a bacon butty clearly helped!)
- Our community outreach continues. We again participated in Bilton & Woodfield Library's annual community day at the end of June, having a stall and talking about green issues to lots of people. We also created a display on food waste for Libraries Week in October, which was very well received.
- This year's Creationtide saw members of the Green Team doing a talk in the 5th October service on food waste.
- We held a coffee morning in aid of Horticap (<https://www.horticap.org/>) in October, raising £683.
- Another Crafternoon was held in November, this time making draught excluders or mini rag wreath decorations.
- We have regular articles in the church notices, the Focus magazine and a regularly updated display on the Green Team's board in St John's.
- We again participated in the Christmas tree festival and had a stall at St Luke's Christmas fair.

The **Energy Audit Working Group** met in January, March, April, May, August, October and December. Formed specifically to look at the free Church of England energy audit done for St John's that we received at the end of 2024, this group is working on reducing our carbon footprint and making St John's less cold and draughty.

- We did a walk around of the church highlighting areas of concern. This was followed by a big church clean up in May. The church was tidied; windows cleaned; the top room, narthex and office all had a good clear out and part of the undercroft was also cleared. Thank you to all those who helped with this.
- We have two temperature and humidity loggers in place to monitor the range of temperatures.
- The office external door has had the gaps filled and the key located so it can now be used as a fire exit. The fan in the office has also been replaced.
- The Church of England changed audit supplier and redid the energy audit, with the results received in September 2025.
- The carbon net zero plan for St John's and St Luke's (as required by the C of E) was updated and approved by the PCC in September 2025.
- The lighting in the narthex has been changed for LED bulbs and is now much brighter. We will be looking at changing the remaining non LED bulbs in 2026.
- The electrical distribution boards in both the church hall and St John's were upgraded to meet current regulations.
- We are looking at ways of reducing draughts and improving the heating. Both of our boilers are very old, so we need to pre-empt them failing and are looking at alternatives. Replacing them with another gas boiler is not an ideal option due to the use of fossil fuels. This will be a long term piece of work and will no doubt be expensive so we will also be looking into obtaining grants for this.

Madeline Wolfe – Parish Environmental Officer

SOCIAL COMMITTEE

A small Social Group meets to organise events for Church Members. During 2025/26 they arranged a survey for Church Members to advise what type of Social Activities they would like. On the back of this the following have taken place: a ladies meal out and a drinks evening; a men's group meeting regularly for walks, meals, games nights and drinks; a very successful harvest supper; warm space soup and games events; providing refreshments for the York Opera event, the Advent Service and the Carol Service; and involvement in the extended summer coffee morning.

Future plans include a Church picnic, more ladies' and men's events and another Harvest Supper. The Group is always on the lookout for new members and new ideas. Please contact Juliet Duke 07939268052 or Juliet.duke2@gmail.com if you'd like more information.

Juliet Duke – Social Committee

TEAM RECTOR REPORT

During the first half of the year the parish continued to be overseen by Team Vicar, Rev'd Laura Martin, who, working alongside the churchwardens, navigated the vacancy with characteristically commendable commitment and diligent care. A new Team Rector, the Rev'd Matthew Hunter, was licensed by Bishop Anna Eltringham, the Bishop of Ripon, on Tuesday 10th June at a joint service at St John's. Bishop Anna joined us again for a joyful and affirming confirmation service at St Luke's in September. We welcomed Deanery Chapter to St Luke's in November, again with Bishop Anna.

Following youth worker Emma James's completion of ordination training and leaving in early June to prepare for her curacy, we were joined in November by our new Children & Young People's Chaplain, Rev'd Dr Judith Clark, who was licensed as Associate Priest the following month, again by Bishop Anna in a licensing service at St John's. Also in December it was announced that Rev'd Laura would be leaving in the new year to take up a new post as a hospital chaplain in Leeds Hospital Trust.

We've continued to be supported by the outstanding efforts of an extended team of ministers, including our retired clergy and Reader Jan. We meet quarterly to catch up and draw on the expertise and experience of all involved. This teamwork extends to an encouraging breadth of laity involvement, some highlights from the vacancy onwards including:

- Church coffee mornings under the new leadership of Anne Grindrod and Lynda Blyde
- Services led by the laity, including choir, Noel Duke and one of our house groups
- Two lay-led Lent groups plus largely lay led 'Start' course (for those exploring the Christian faith) for both adults and teenagers after Easter
- We have an editor for the magazine, and a gift aid officer
- A youth drop-in
- We're blessed to have both the choir and band to help lead our worship; the choir had a trip to Filey at the end of June, which included singing with a local choir there
- Partnering with the clergy, our pastoral care team continued to share in the ministry of visiting, especially supporting those who might perhaps otherwise be lonely and lose touch with the wider church community
- Church involvement on the Preschool committee
- An active and imaginative Social Committee

The staff team attended the New Wine Church Leaders Conference at the end of February. The speakers were excellent and there were opportunities for worship and team building.

Rev'd Matthew conducted an informal consultation over the summer and shared some initial thoughts with PCC in the Autumn as part of an ongoing period of reflection and a prayerful pause.

Gratitude to all those involved in Creationtide, and especially the Green Team who led our worship at the Parade Service in October; Matthew also had the privilege of being the guest speaker at the St Aidan's Harvest.

Towards the end of the year we gave thanks for, and bade a very fond farewell to: Rhythm of Life; Comfort Café; the Community Lunches – it was a particular privilege for Matthew and Laura to join the very final gathering, an emotional occasion after an astonishing 22 years. Gratitude also to all those involved in the multitude of Advent/Christmas events and services!

In terms of the Team Rector's wider role in the parish, Matthew joined Richard Taylor Educational Trust as a trustee and became a governor at Richard Taylor School. Matthew was also part of a 'Positive Intelligence' cohort, following recommendation of the course by Bishop Anna (likewise, signed up for diocesan programme in 2026: Confident Leadership for Missional Churches, run by CPAS on behalf of the diocesan Barnabas scheme).

Liturgically, we began to standardise formats somewhat (though respecting the existing variety of services) and produce orders of service and accompanying Powerpoints with the aim of having a whole year's worth of liturgical material that all ministers can generally have as a resource available in preparing the various services (also avoids printing every week as the booklets can be reused, both in Ordinary Time and seasonally).

Laura chaired PCC in the vacancy, including a thorough overhaul and introduction of PCC policies and risk assessments, a key contribution to our shared life. Matthew led PCC from June, and (at Matthew's invitation) Laura kindly continued to chair Finance & Buildings Committee.

It is difficult to overstate the essential importance of support from our brilliant churchwardens, superb PCC Secretary, terrific Treasurer, and indeed all members involved so generously at a governance level, as well as our crucial volunteers across the whole breadth of groups, initiatives, events and fundraising, and of course Gill who makes the most incredible contribution in the Office holding everything together so well; the difference this all makes, not just the viability of our churches and congregations, but to the morale, welfare and wellbeing of the clergy too is real and tangible – a thousand thanks! It's truly a team effort and a really healthy dynamic that we can continue to build upon together.

Rev'd Matthew Hunter - Team Rector

THIRST

Thirst coffee morning takes place at the Dene Park Community Centre every Wednesday morning. There is a core team of 6 leaders, with others helping from time to time. Over the last year the average number coming week by week has slowly increased so that we now regularly have over 30. The age spread is weighted towards the upper end (as is that of the leaders!) and it is still largely female-dominated, but we do have a small number of male regulars.

Over the last few years, we feel that people have begun to trust us more and will tell us about problems or concerns that they have, giving an opportunity to talk or pray with them. Prayer continues to underpin our work, with a short time of prayer for the team (and anyone else who is around) before we start. One of the local PCSOs was a regular visitor, and people valued the chance to talk with her about local matters of concern. She is currently on maternity leave so we don't see her. However, one extremely wet morning we found ourselves invaded by about 8 police officers and the High Sheriff of North Yorkshire who were having a high-profile presence in the area! We were pleased to see them and they were pleased to find somewhere warm and dry.

Previously we have held Thirst Table once a month, where many people stay a while longer and we share soup or sandwiches and fruit as well as having a short Christian reflection. We felt that people were not engaging well with the reflection and have decided to drop this element but have a grace before we start to eat.

We are always on the lookout for people to help. A particular need is for people simply to be, to listen and chat. If you would like to know more, please have a word with John or Val Carr.

Val and John Carr – Thirst Team Leaders

MONDAY FIRST

Last summer, after a year of Monday First, we took stock of where we were. Numbers attending from the community had not increased, but neither had they decreased, and the team were keen to continue.

During the course of the last few months we have continued to use season-appropriate themes such as harvest and remembering. More recently we have started a series, "Tales Jesus Told", looking at some of the parables.

In order to increase awareness we decided to have a Carol Service in December, thinking that it is the sort of thing that would attract people. We had 35 people altogether but sadly none of the new people have come to subsequent sessions. We believe that there is scope to develop something on this side of the parish and continue to think and pray around these matters. We would value your prayers, too. As we said in the Thirst report, developing trust is key to engagement with people and that is part of what we aim to do.

We are grateful to have the support of the wider church community, including being recipients of funds raised at one of the coffee mornings. If you would like to know more please have a word with John or Val Carr or come along one month and see what we do.

Val and John Carr – Monday First Team

WELLBEING CAFÉ

Open since October 2017, we continue to welcome 25-30 people to the café on a weekly basis. Volunteers have stayed constant and loyal, most having been with us since we opened 8 years ago. We continue to be supported by the elders/sisters from the Church of Latter-day Saints, and by Living Well, which is a free service that aims to improve the health, wellbeing and independence of adults and is run by North Yorkshire Council. They regularly bring new people and are big advocates of what we do at the Wellbeing Café.

Activities in 2025 included:

- January trip to Harrogate Theatre to see the pantomime
- Valentine's Lunch
- Shrove Tuesday – Pancake-themed treats
- Mother's Day creative activity
- Easter party celebration
- VE Day 80 years commemorative celebration
- Father's Day recognition
- Afternoon Tea Summer Party
- Macmillan Fund Raiser
- Celebrating the Café's 8th Birthday
- Christmas party
- Visits to homes to check in on current/past members of the café
- Attending funerals of those café attendees that we have lost

Victoria Amella – Wellbeing Café Team

COMMUNITY LUNCH

We were looking forward to the start of the New Year and had 40 people booked for the January lunch. We had ordered all the food – and then the snow began to fall and we had to cancel the lunch due to the adverse conditions! We were not alone in doing this; most of the other church activities were cancelled. Fortunately, our wonderful suppliers were very understanding.

As the year progressed, we averaged 36 attendees every month. The cost of the meal at this time was still £6.00 but, as we headed into summer, we realised that we were struggling to provide the lunch at that price. We consulted our customers and asked if they wanted to pay £8.00 for a three course lunch or hold the price at £6.00 but reduce to two courses. The three course meal won the day, and so the price was increased to £8.00 from September. We resumed after the usual summer break, but with only 30 customers. We were forced to cancel the October lunch due to volunteer medical issues, resulting in a lack of cooks. None of the volunteers is getting any younger (some are older than our customers!) and these difficulties led to a discussion about whether we were able to continue. Sadly, the decision was made that, after 22 years, the Christmas lunch would be our last. Our funding situation was healthy, so we decided that the Christmas lunch would be free of charge, as a “thank you” to our customers.

So it was that on the 10th December 41 people sat down to the final Community lunch. Everyone was welcomed with prosecco or sherry, and the menu was prawn cocktail, turkey, sausage, roast potatoes, carrots and turnips, sprouts and parsnips, and gravy, followed by Christmas pudding with rum sauce, mince pies and after dinner mints. Everyone who attended received a small box of chocolates. Phew! It was a very happy (but sad) occasion, and we hope we succeeded in going out on a high.

As well as our usual lunchers, Matthew and Laura also attended. We also invited some of our old friends and helpers, including David and Linda Williams, Moira Morton, Kath and Mike Robinson, and Rita Nuttall, who helped and cooked for many years. Unfortunately, Rita was unable to attend.

All that was left to do was sort out all the equipment we had accumulated over the years. Some was donated to the Community Centre and Resurrected Bites. Tablecloths, tea towels, dishcloths and crockery were donated to the church, as were the remaining funds in our accounts.

We would like to thank all the volunteers who have helped over the last 22 years, the church, the Community Centre and our fantastic suppliers, but especially all the wonderful people who have attended and supported our lunches. We have made many friends and look forward to seeing you out and about. With love and prayers.

Sheena Hodgeon – Community Lunch Team

COFFEE MORNING

In 2025 we held 11 coffee mornings, due to extreme weather causing the unavoidable cancellation of our January event. Nevertheless, we had raised a magnificent total of £7,577.66 by the end of the year, having welcomed over 700 visitors. Individual monthly amounts are as shown below:

• February - SJSL Youth	£731.93
• March - Parish Hall Tables	£556.90
• April - Mission partners: Hemburys	£654.00
• May - Christian Aid	£606.00
• June - Summer Fair	£1196.30
• July - Bilton and Woodfield Library	£491.00
• August - Mission Partners: Wrights	£711.26
• September – Dignity Through Education	£621.00
• October - SJSL Green Team for Horticap	£682.82
• November - Mission partners: Artizan	£602.45
• December - The Children’s Society	£724.00

As always, a huge thank you to our wonderful team of volunteers whose constant dedication ensures the continuation of our extremely popular monthly events. During the course of the year we said a sad goodbye to Rita Nuttall and Pat Fenton, who after many years’ service retired. Thank you, dear friends, for all that you did. However, in 2025 we also welcomed Carol, John, Lucy and Emily to our team; thank you all for joining us, it’s great to have you on board!

We also want to thank everyone who contributed donations of prizes, books, homemade cards, jigsaws, plants and scrumptious home baked goods. We are always amazed at the huge amount of donations we receive, and your generosity is greatly appreciated.

Anne Grindrod – Coffee Morning Team

LITTLE FISHES

Little Fishes has had another good year and continues to provide a relaxed and welcoming space for babies, toddlers and their carers. It takes place every Thursday morning in term time at St Luke's Church Centre and most of the session is free play, where the children choose what to play. Over the past twelve months, we've improved our craft table so that we now offer different weekly activities, such as play doh, colouring etc. One of our team has taken the lead in developing this area, also coming up with the theme for our entry in St John's Christmas Tree Festival.

As well as play and craft, the session also includes refreshments: hot drinks are available for carers throughout the morning while, for the children, the table is set out with a selection of snacks so they can sit down and eat together. We finish all together sat on the carpet for a few songs, accompanied by the children on a selection of musical instruments.

We try to get know people's names, both children and carers, which helps encourage the ethos we are aiming to create. Our group of regulars are equally welcoming and happy to talk to newcomers, especially those coming by themselves. The number of families varies from week to week but has risen over the year, following some online advertising in the first quarter, and we now average about 20 children per session.

Our current team of volunteers comes from both St John's and St Luke's, and most have been working together for a number of years, but we're always happy to welcome new volunteers, even if they are not available every week.

Tracey Walton – Little Fishes Team

HOUSE GROUPS

We picked up working with the House Groups as part of trying to spread the load as Simon left. This year we've had 2 leaders' meetings as opportunities to share news and learning. We expect a degree of change year by year. This year we've seen two groups come to an end and one new one recently formed at St Luke's. For the St Luke's group we've adopted a very simple 'three thirds' model that is simple to pick up and doesn't need much preparation week by week. Participants value the groups, typically as part of wider engagement with aspects of church life. The groups provide opportunities to share the ups and downs of life, to explore the Bible and relate it to daily life, as well as to share in prayer for each other and the church. We hope they are welcoming and safe spaces that anyone can be part of. No special Biblical knowledge or super saintliness required!

It's good to see both 'welcome and community' and 'learning and discipleship' as part of the emerging priorities for the church and we're keen to see how House Groups might make a contribution in both these areas. A particular priority for us is to discover and support a few more people ready to have a go at leading a group.

Sarah Shepherd and Colin Ashurst – St Luke's

ELECTORAL ROLL

The number of people on the Electoral Roll for St John's Church on 31st December 2025 was 209. At St Luke's the number on the Roll was 44.

Deb Pritchard (St John's) and Steve Fry (St Luke's) – Electoral Roll Officers

FABRIC REPORT

ST JOHN'S

During the months of January 2025 to December 2025 the work highlighted below has taken place in the properties identified. This report is based on the activities of St John's Wardens and other parties in maintaining the fabric and functionality of the following locations belonging to the parish:

- The church (C)
- The church hall/schoolroom (CH)
- 13 Albany Road (AR)
- 59 Coppice Way (CW)
- Church grounds (CG)

St John's Church, grounds and church hall -

During these 12 months we have approved the following maintenance work, or been involved in the resolution of issues, relating to the locations as identified above:

- Ongoing light bulb replacement (C)(CH)
- Annual planned servicing of firefighting equipment (C) (CH)
- Gas servicing (C) (CH)
- Floor maintenance to hall and church (C)(CH)
- Reactive roof repairs (C) (CH)
- Central heating service/maintenance (C, CH)
- Church hall boiler replacement following boiler failure (CH)
- Lightning conductor testing and maintenance due to failure (C)
- Organ maintenance (C)
- Maintenance to audio system (C)
- Programmed window cleaning as required (CH)
- Annual portable appliance testing to church and church hall (C, CH)
- Servicing of 3 nr lawnmowers (CG)
- Planned servicing of heating systems to church and church hall (C, CH)
- Annual testing of fall arrest system to church tower roof (C) – *see notes*
- Upkeep of the church grounds including landscaping and arboriculture works (CG)
- Repointing of walls following displacement by a tree (C, CH)
- Renewal of church and church hall insurances (C, CH)
- Radiator valve repairs (C)
- Fire safety risk assessment to church and church hall (C, CH)
- Electrical testing to church and church hall including undertaking identified works following the tests (C)(CH)
- Replacement of vandalised stained glass pane to narthex door (C)
- Kitchen tap replacement (CH)
- Roof inspection/servicing to church, including re-bedding of ridge tiles to south door roof (C)

59 Coppice Way (CW) and 13 Albany Road (AR) –

- Gas and electrical inspections and certification (CW/AR)
- Roof repairs to first floor bay window of 59 Coppice Way (CW)
- Boiler repairs to Coppice Way following annual inspection (CW)
- In line with landlord responsibilities, rent review undertaken and implemented (CW)
- Deep clean of Albany Road following departure of tenant (AR)

Note: Following the departure of the previous Tenant of Albany Road, PCC are reviewing options for the future of the premises including its potential sale or re-letting. At the time of preparing this report, PCC are awaiting a response from the Diocesan Registrar.

In addition to the statutory requirements, and reactive repairs and maintenance, the following planned works are proposed to be undertaken during 2026:

- Upkeep of the church grounds, including landscaping and arboriculture works (CG) – ongoing
- Update asbestos survey (C)
- Programme and undertake annual portable appliance testing to church and church hall (C, CH)
- Replacement of 3 nr emergency exit signs over doors, 3 nr extractor fans to toilets and new double socket to kitchen (CH) – 1st April
- Recommendations from the fire risk assessments to church and church hall undertaken in 2025 (C, CH)
- Revarnishing of church hall floor (CH)
- Gutter and roof maintenance to church hall (CH)
- Drain maintenance to church driveway (CG)
- Organ servicing/maintenance (already in progress) (C)
- Undertake annual servicing of gas services and heating systems (C, CH)
- Boiler servicing (C, CH)
- Annual testing of fall arrest system to church tower roof (C)

(Note: There has been a change in legislation and the British Standard has been revised to BS 7883:2019, which must now be adhered to by the Height Safety Industry. As a result, it will be necessary to undertake an installation review required under BS 7883:20.)

- Landlord inspections and rent reviews of Albany Road and Coppice Way, including re-letting of Albany Road (AR) (CW)

(Note: Albany Road will be subject to the response from the Diocesan Registrar and PCC's decision regarding the future of the premises).

ADDITIONAL INFORMATION: *The Quinquennial Survey of St Johns Church is programmed for 17th of August 2026. This is legally mandated and a comprehensive professional inspection of St John's is required every five years. Its purpose is to assess the condition of the church fabric, identify repair needs, and help the PCC manage building maintenance to ensure the preservation of the Church. The survey will be undertaken by Potts Parry Ives and Young Surveyors who have previously undertaken surveys.*

ST LUKE'S

There have been no major property issues or works at St Lukes.

Our highlight for 2025 was the recruitment of a new rector and we're delighted that Matthew, Emily and Evie joined us. We were also very pleased to have Judith Clark join the team as Children and Young People's Chaplain. It's been good to get to know Matthew and we've met regularly. The strategic pause has felt right and we're looking forward to being part of PCC discussions in 2026 to get a clearer, shared view of our focus and priorities as parish.

We also want to celebrate and give thanks for the great work going on in so many aspects of the life of the church and parish.

At the end of the year other key topics for us include working with Matthew and others to:

- Strengthen parish finances, including covering payment of the parish share.
- Maintain funding for the children's and youth work post.
- Successfully recruit for the new 0.5 clergy post and ensure workloads are manageable in the short term, particularly for Matthew.

Nigel Thompson & Jane Reichert (St John's) and Alethea Fry & Colin Ashurst (St Luke's) – Churchwardens

FINANCIAL MATTERS

CHARITABLE STATUS: *The Parochial Church Council (PCC) is registered as a charity with the Charity Commission, in compliance with statutory requirements (Registered No. 1132843). The PCC has no direct links with other trusts or charities, except that the Rector is ex officio a governor of the Richard Taylor Educational Foundation.*

Major cash/non-cash transactions:	None
Substantial voluntary help/free facilities:	Mr Darren Tiffney generously gave his services (independent examination of the accounts) free of charge
Substantial contingent liabilities:	Parish Share payable to Leeds Diocesan Board of Finance (not a legal liability): £186,069
Subsidiary companies:	None
Changes in accounting procedures:	None
Details of donations of £1,000 or more:	<u>Legacies</u> July 2025: £10,000 from Jean Burton estate August 2025: £70,000 from Maxwell Dodd estate <u>Other donations</u> March 2025: £1,038 to the Youth Worker fund
Grants received:	Jan-Oct 2025: £3,000 from Richard Taylor's Educational Trust to the Youth Worker fund.
Payments to Trustees (PCC members):	Rev Matthew Hunter £380 for clergy expenses Rev Laura Martin £1,109 for clergy expenses Mrs Emma James £12,332 for Young People's Worker wages, expenses and pension costs Rev Dr Judith Clark £4,468 for Children & Young Persons' Chaplain wages, expenses and pension costs
Reserves policy:	To maintain unrestricted funds sufficient to meet 3 months' normal running costs (excluding Parish Share)

The PCC relies substantially on voluntary donations. People are encouraged to make these where possible on a regular basis using standing orders and under Gift Aid. The Parish Giving Scheme (PGS) operates to facilitate regular giving by direct debit and to streamline the claiming of Gift Aid. Lettings of church properties, fund-raising activities and fees generate much of the remaining income.

Grants and donations to Charities (Mission Giving) -

The policy on the payment of grants and donations to charities is detailed below. In 2025 a total of £8,341 was given to the following charities:

Artizan International	Bilton & Woodfield Library
Betty's & Taylor's (Cone Exchange)	The Children's Society
Christian Aid	Dignity Through Education
Harrogate Homeless Project	Horticap
Tearfund Emergency Appeals (4)	
Mission Partners: Anna and Chris Hembury (Hull); John & Vikki Wright (Uganda)	

In 2025, *In Memoriam* donations amounted to £465.

Total income in 2025 came to **£306,781** (2024: £317,451) and benefited from the legacies, grants and donations noted above.

Income excluding YPW amounted to **£284,835** (2024: £289,710).

Regular Giving, excluding donations for Mission Giving and YPW, was **£136,288** (2024: £150,125).

Total expenditure in 2025 came to **£267,596** (2024: £288,430).
Expenditure excluding YPW amounted to **£250,653** (2024: £260,205).

It was again necessary to cap Parish Share payments to the Diocese, resulting in total Share arrears of **£186,069** at the end of 2025 (2023: £143,181). As previously noted, the Share arrears are a contingent liability, not a legal liability, as Share is deemed to be a voluntary donation.

With provision made for debtors and liabilities, and gains and losses on investments, the accounts as a whole show a surplus for 2025 of **£39,184** (2024: surplus £29,022). Excluding matters relating to the Young People's Worker, the accounts show a surplus for 2025 of **£34,182** (2024: surplus £30,078).

At 31 December 2025 the net value of unrestricted Current Assets and Current Liabilities, and Bank and Deposit funds, amounted to **£110,263**. Young People's Worker restricted funds amounted to **£27,300**.

POLICY FOR THE PAYMENT OF GRANTS AND DONATIONS TO OTHER CHARITIES *(reviewed by the PCC November 2025)*

1. Level and Frequency

- (a) **Minimum** of **10%** of income minus the Parish Share.
- (b) To be Included in the quarterly report of the accounts to the PCC will be details of how much has been given to date and recommendations regarding how much and to whom giving should be made during the next quarter.
- (c) The level of giving is to be reviewed annually.

2. Exclusions

Income from Funerals must not be included when assessing the level of our Extra Parochial Giving. This is income which goes through the Church accounts but where the charity is designated by the deceased's family, and should not be included as our Churches' giving.

Income donated specifically for the Young People's Worker Fund **must not** be included when assessing the level of our Extra Parochial Giving.

Legacies received under restricted conditions, e.g. for use solely in buildings restoration, are also to be excluded.

3. Inclusions

Income from any event organised by or on behalf of the Church to raise money for a specific charity.

4. Give to:

International faith based charities	International secular charities
National faith based charities	National secular charities
Local faith based charities	Local secular charities

Disaster Appeals - £500 to be sent immediately and reported to the PCC retrospectively. Amount to be reviewed annually.

5. Methods

- (a) All funds raised must be processed through the Church accounts.
- (b) Much should be done through specific fund-raising with encouragement to groups to adopt or sponsor a project.
- (c) Encouragement should be given to groups to take part in a regular programme of coffee mornings/fund raising events to raise money for charities.

- (d) Church members should be encouraged to give through Gift Aid or similar whenever possible.
- (e) The Extra Parochial Giving policy should be widely publicised in order to inform and encourage Church members.
- (f) Cultivate close relationships with the charities the Church raises money for to encourage support and feedback which, in turn, will encourage further fundraising. Any feedback from such charities should be relayed to the congregation.

6. **Exceptional Circumstances**

In circumstances, when money is given in response to an exceptional appeal, the Churchwardens and Treasurer will determine whether such monies raised should be treated as part of our Extra Parochial Giving.

David Brown – PCC Treasurer

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

ACCOUNTS

FOR THE YEAR ENDED 31st DECEMBER 2025

Treasurer
David Brown

External Examiner
Darren Tiffney

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2025

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2025 £	2024 £
INCOMING RESOURCES						
Incoming resources from donors	2(a)	142,726	18,060	0	160,786	165,972
Other voluntary incoming resources	2(b)	90,013	3,000	0	93,013	86,805
Income from charitable and ancillary trading	2(c)	48,338	0	0	48,338	60,640
Other ordinary incoming resources	2(d)	1,225	0	0	1,225	1,125
Income from investments	2(e)	2,533	886	0	3,419	2,909
Profit on sale of fixed assets	2(f)	0	0	0	0	0
TOTAL INCOMING RESOURCES		284,835	21,946	0	306,781	317,451
RESOURCES USED						
Grants	3(a)	8,786	0	0	8,786	16,864
Activities directly relating to the work of the Church	3(b)	217,166	808	0	217,974	221,455
Fund-raising and publicity	3(c)	1,719	0	0	1,719	1,674
Church management and administration	3(d)	22,081	17,036	0	39,117	48,437
TOTAL RESOURCES USED		249,753	17,844	0	267,596	288,430
NET INCOMING/(OUTGOING) RESOURCES		35,082	4,102	0	39,184	29,022
GAINS AND LOSSES ON INVESTMENTS						
Realised	8	0	0	0	0	0
Unrealised		0	0	0	0	0
NET MOVEMENT IN FUNDS		35,082	4,102	0	39,184	29,022
BALANCES BROUGHT FORWARD AT 1 JANUARY		174,050	23,966	0	198,016	168,995
TRANSFERRED BETWEEN FUNDS		0	0	0	0	0
PRIOR YEAR ADJUSTMENTS		(929)	(173)	0	(1,101)	0
BALANCES CARRIED FORWARD AT 31 DECEMBER		208,203	27,896	0	236,099	198,016

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

BALANCE SHEET AT 31 DECEMBER 2025

	Note	2025 £	2024 £
FIXED ASSETS			
Investment Properties	5(a)	97,000	97,000
CURRENT ASSETS			
Debtors	6(a)	23,553	17,583
General Reserve, Other Deposits and Cash at bank and in hand	6(b)	121,507	102,089
		145,059	119,672
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	7	(5,960)	(18,655)
CONTINGENT LIABILITIES: PARISH SHARE	7(a)	(186,069)	(143,181)
NET CURRENT ASSETS		139,100	101,017
NET ASSETS		<u>236,100</u>	<u>198,017</u>
FUNDS			
Unrestricted		207,263	174,051
Restricted		28,837	23,966
		<u>236,100</u>	<u>198,017</u>

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2025

2 INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2025 £	2024 £
2(a) <i>Incoming resources from donors</i>					
<i>Planned giving:</i>					
Regular Giving under Gift Aid	44,214			44,214	49,613
Regular Giving under Parish Giving Scheme (PGS)	40,562			40,562	45,488
Small Donations under Gift Aid	5,099			5,099	3,853
Collections (open plate) under Gift Aid	8,485			8,485	7,613
Income tax recovered on Gift Aid	14,266			14,266	15,822
Income Tax Recovered - PGS	9,873			9,873	11,341
Non tax recoverable regular giving	12,123			12,123	12,303
Donations for Young People's Worker (YPW)		17,119		17,119	6,663
Income tax recovered on YPW		941		941	727
Gift days	0			0	0
Sundry donations	1,453			1,453	3,354
Sundry Donations for Building Improvements	214			214	736
Mission Giving (EPG) Donations	6,437			6,437	8,457
Donations- Lay Ministry	0			0	0
	142,726	18,060	0	160,786	165,972
2(b) <i>Other voluntary incoming resources</i>					
Grants for Building Improvements	0			0	0
Grants Received for YPW		3,000		3,000	19,000
Other Grants	0			0	8,111
Donations, appeals, etc.	80			80	4,984
Bequests & Legacies (in memoriam)	465			465	1,868
Legacies (for PCC)	80,000			80,000	45,000
Fetes, bazaars, Easyfundraising, and other	9,469			9,469	7,842
	90,013	3,000	0	93,013	86,805
2(c) <i>Income from charitable and ancillary trading</i>					
Magazines	1,079			1,079	1,426
Bookstall	231			231	257
Church buildings lettings etc.	39,862			39,862	48,358
Traidcraft Sales	0			0	0
Fees (include choir, weddings & funerals)	7,166			7,166	10,599
	48,338	0	0	48,338	60,640
2(d) <i>Other ordinary incoming resources</i>					
Insurance claims	0			0	0
Refunds and Loans	604			604	0
VAT Refunds	0			0	0
Miscellaneous Income	621	0		621	1,125
	1,225	0	0	1,225	1,125
2(e) <i>Income from investments</i>					
Dividends and interest including any reclaimed tax	2,533	886		3,419	2,909
	2,533	886	0	3,419	2,909
2(f) <i>Profit on sale of fixed assets</i>					
	0			0	0
	0	0	0	0	0
TOTAL INCOMING RESOURCES	284,835	21,946	0	306,781	317,451

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2025

3	RESOURCES USED	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	
		£	£	£	2025	2024
					£	£
3(a)	<i>Grants</i>					
	<i>Missionary and charitable giving:</i>					
	Overseas missionary societies	1,775			1,775	3,159
	Overseas relief and development agencies	2,012			2,012	1,296
	Home missions and other Church Societies	1,379			1,379	4,004
	Other Charities	3,175			3,175	5,722
	Donations In Memoriam	445			445	2,683
		8,786	0	0	8,786	16,864
3(b)	<i>Activities directly relating to the work of the Church</i>					
	Ministry: Parish Share	117,000			117,000	126,000
	Ministry: clergy expenses	1,936			1,936	1,540
	Ministry: lay ministry costs	0			0	0
	Ministry: advertising and other costs	0			0	0
	Ministry: YPW costs		808		808	940
	Church Running Costs (excluding energy)	17,902			17,902	18,153
	Energy Costs: St John's & St Luke's	11,168			11,168	12,156
	Fees Paid (weddings & funerals)	1,737			1,737	2,094
	Education	12,127			12,127	13,209
	Buildings Maintenance - St. John's	7,391			7,391	11,969
	Buildings Maintenance - St. Luke's	953			953	2,892
	Buildings Improvements - St John's	19,794			19,794	0
	Buildings Improvements - St Luke's	0			0	0
	Buildings Maintenance - Houses	6,488			6,488	9,851
	Church Hall - Energy costs	4,599			4,599	6,121
	Church Hall - Maintenance costs	11,020			11,020	3,801
	Buildings Improvements - Church Hall	0			0	8,250
	Parish magazine	124			124	31
	Bookstall	0			0	22
	Choir and Organist	4,928			4,928	4,427
		217,166	808	0	217,974	221,456
3(c)	<i>Fund raising and other costs</i>					
	Costs of fetes, bazaars, other fund-raising events	625			625	593
	Non-recurring costs incl Gifts & Donations	1,095			1,095	1,081
	Traidcraft Costs	0			0	0
		1,719	0	0	1,719	1,674
3(d)	<i>Church management and administration</i>					
	Repayment of Lettings Bonds	134	900		1,034	0
	Administration - Employment	13,621			13,621	12,251
	Administration - Printer & Stationery	7,190			7,190	6,012
	Administration costs - Training	18			18	1,685
	YPW Employment costs		16,136		16,136	27,858
	Subscriptions	0			0	137
	Misc. Repayments and Expenses	1,108			1,108	494
	Bank charges, Financial and Legal Costs	10			10	0
	Control, Suspense adjustments	0			0	0
		22,081	17,036	0	39,117	48,437
	TOTAL RESOURCES USED	249,753	17,844	0	267,596	288,430
4	STAFF COSTS				2025	2024
	Wages and salaries - organists				4,209	3,998
	Choir pay				136	156
	Wages and salaries - Parish Administrator				13,477	11,850
	Wages and salaries - Young People's Worker				13,637	26,177
	Pension costs - Parish Administrator				469	401
	Pension costs - Young People's Worker				858	1,453
	Wages and salaries - cleaners				4,850	1,781
					37,636	45,816

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2025

5 FIXED ASSETS FOR USE BY THE PCC

		Freehold Land and Buildings £
5(a) Investment Properties		
GROSS BOOK VALUE	At 1 January 2025	
Investment Properties:		
Former Curate's House - 13 Albany Road, Harrogate		42,000
Former Curate's House - 59 Coppice Way, Harrogate		55,000
Additions		0
At 31 December 2025		97,000
DEPRECIATION	At 1 January 2025	0
	Charge for the year	0
	At 31 December 2025	0
MARKET VALUE	At 31 December 2025	97,000
GROSS BOOK VALUE	At 31 December 2025	97,000

6a DEBTORS

	2025	2024
Prepayments and accrued interest	0	0
Other debtors	21,907	16,354
Sundry debtors (Restricted)	R 1,646	1,230
	23,553	17,583

6b Investments and Deposits

	2025 £	2024 £	Gain(Loss) £
(R - Restricted)			
Deposits held by CCLA (Churches, Charities and Local Authorities Investment Management Limited)			
Building Improvement & Repair Fund	75,643	20,512	55,131
Heating Provision Fund	3,305	3,168	138
Bilton Community Lunches Fund	R 0	506	(506)
Lettings Bonds Fund	R 631	630	0
The YPW Fund	R 16,225	31,339	(15,114)
	95,804	56,157	39,648
Other Deposits			
Deposit Protection Service (tenancies)	R 1,350	1,325	25

6b BANK & CASH

Investments and Deposits - Unrestricted Total	78,948	3,168
Investments and Deposits - Restricted Total	18,206	33,801
General Reserve	10,316	29,416
Current Account Bank Balance	14,037	15,192
	121,507	102,089

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2025

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Accruals and deferred income	0	0
Creditors for goods and services	5,692	16,633
Other creditors	0	0
	<u>5,692</u>	<u>16,633</u>

7A CONTINGENT LIABILITIES: PARISH SHARE

	2025 £	2024 £
Parish Share payable to Leeds Diocesan Board of Finance (Note: a commitment not a legal liability)		
Outstanding Share	(186,089)	(143,181)
	<u>(186,089)</u>	<u>(143,181)</u>

		2025 £	2024 £
		Restricted	Restricted
Restricted liabilities in respect of YPW	R	(1,082)	697
Other creditors - bonds	R	1,350	1,325
		<u>268</u>	<u>2,022</u>
TOTAL		<u>5,960</u>	<u>18,655</u>

8 GAINS AND (LOSSES) ON INVESTMENTS

Unrestricted Funds	Restricted Funds
0	0
<u>0</u>	<u>0</u>

FUND DETAILS

ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	2024 £
Fixed Assets	97,000	0	97,000	97,000
Current Assets	115,955	29,104	145,059	119,672
Current Liabilities	(5,692)	(268)	(5,960)	(18,655)
Fund balance	<u>207,263</u>	<u>28,837</u>	<u>236,100</u>	<u>198,017</u>

PAROCHIAL CHURCH COUNCIL OF ST JOHN & ST LUKE BILTON
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2025

ACCOUNTING POLICIES

Adopted by the Parochial Church Council of Bilton St John & St Luke at a meeting held on 27 October 1998

ACCOUNTING CONVENTION

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 together with the applicable accounting standards and the Charities Statement of Recommended Practice (SORP).

The financial statements have been prepared on an accruals basis except for investment properties which are valued on an historical cost basis

FUNDS

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The purpose of any restricted fund is noted in the accounts.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

INCOMING RESOURCES

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant or gift aid is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the fete, garden party and similar events are accounted for gross.

Sale of books and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of Church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation of investments at 31 December.

RESOURCES USED

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an contingent (though not legal) liability in the Balance sheet.

FIXED ASSETS

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

No value is placed on movable Church fittings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes is valued at market value. Investment properties are included at the trustees' valuation, and the expense of obtaining market valuations is not considered to be of benefit to the charity. No depreciation is charged on investment properties in accordance with the Charity SORP. Expenditure on maintenance or improvement is written off as incurred.

Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December.

CURRENT ASSETS

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short term deposits include cash held on deposit either with the CBF Church of England funds or at the bank.

**Independent Examiner's Report
to the PCC of St John & St Luke Bilton**

This report on the accounts of the PCC for the year ended 31st December 2025, which are set out on the preceding pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 43 of the Charities Act 1993 ('the Act').

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and section 43 of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met;
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date: 13.04.26

Accounts

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

ACCOUNTS

FOR THE YEAR ENDED 31st DECEMBER 2024

Treasurer
David Brown

External Examiner
Darren Tiffney

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2024

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2024 £	2023 £
INCOMING RESOURCES						
Incoming resources from donors	2(a)	158,582	7,390	0	165,972	193,666
Other voluntary incoming resources	2(b)	67,805	19,000	0	86,805	21,826
Income from charitable and ancillary trading	2(c)	60,640	0	0	60,640	58,155
Other ordinary incoming resources	2(d)	1,125	0	0	1,125	778
Income from investments	2(e)	1,557	1,351	0	2,909	2,580
Profit on sale of fixed assets	2(f)	0	0	0	0	0
TOTAL INCOMING RESOURCES		289,710	27,742	0	317,451	277,006
RESOURCES USED						
Grants	3(a)	16,864	0	0	16,864	18,278
Activities directly relating to the work of the Church	3(b)	220,515	940	0	221,455	221,929
Fund-raising and publicity	3(c)	1,674	0	0	1,674	1,449
Church management and administration	3(d)	20,579	27,858	0	48,437	46,423
TOTAL RESOURCES USED		259,632	28,798	0	288,430	288,079
NET INCOMING/(OUTGOING) RESOURCES		30,078	(1,056)	0	29,022	(11,072)
GAINS AND LOSSES ON INVESTMENTS	8					
Realised		0	0	0	0	0
Unrealised		0	0	0	0	0
NET MOVEMENT IN FUNDS		30,078	(1,056)	0	29,022	(11,072)
BALANCES BROUGHT FORWARD AT 1 JANUARY		143,973	25,022	0	168,995	179,773
TRANSFERRED BETWEEN FUNDS		0	0	0	0	0
PRIOR YEAR ADJUSTMENTS		0	0	0	0	294
BALANCES CARRIED FORWARD AT 31 DECEMBER		174,050	23,966	0	198,016	168,995

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

BALANCE SHEET AT 31 DECEMBER 2024

	Note	2024 £	2023 £
FIXED ASSETS			
Investment Properties	5(a)	97,000	97,000
CURRENT ASSETS			
Debtors	6(a)	17,583	18,678
General Reserve, Other Deposits and Cash at bank and in hand	6(b)	102,089	68,130
		119,672	86,808
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	7	(18,655)	(14,812)
CONTINGENT LIABILITIES: PARISH SHARE	7(a)	(143,181)	(113,573)
NET CURRENT ASSETS		101,017	71,995
NET ASSETS		198,017	168,995
FUNDS			
Unrestricted		174,051	143,973
Restricted		23,966	25,022
		198,017	168,995

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024

2 INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2024 £	2023 £
2(a) <i>Incoming resources from donors</i>					
<i>Planned giving:</i>					
Regular Giving under Gift Aid	49,613			49,613	54,739
Regular Giving under Parish Giving Scheme (PGS)	45,488			45,488	44,989
Small Donations under Gift Aid	3,853			3,853	4,658
Collections (open plate) under Gift Aid	7,613			7,613	6,491
Income tax recovered on Gift Aid	15,822			15,822	16,524
Income Tax Recovered - PGS	11,341			11,341	10,768
Non tax recoverable regular giving	12,303			12,303	13,732
Donations for Young People's Worker (YPW)		6,663		6,663	19,383
Income tax recovered on YPW		727		727	3,255
Gift days	0			0	0
Sundry donations	3,354			3,354	10,682
Sundry Donations for Building Improvements	736			736	208
Mission Giving (EPG) Donations	8,457			8,457	8,239
Donations- Lay Ministry	0			0	0
	158,582	7,390	0	165,972	193,666
2(b) <i>Other voluntary incoming resources</i>					
Grants for Building Improvements	0			0	0
Grants Received for YPW		19,000		19,000	7,500
Other Grants	8,111			8,111	1,990
Donations, appeals, etc.	4,984			4,984	1,631
Bequests & Legacies (in memoriam)	1,868			1,868	1,854
Legacies (for PCC)	45,000			45,000	0
Fetes, bazaars, Easyfundraising, and other	7,842			7,842	8,852
	67,805	19,000	0	86,805	21,826
2(c) <i>Income from charitable and ancillary trading</i>					
Magazines	1,426			1,426	1,436
Bookstall	257			257	251
Church buildings lettings etc.	48,358			48,358	46,413
Traidcraft Sales	0			0	441
Fees (include choir, weddings & funerals)	10,599			10,599	9,614
	60,640	0	0	60,640	58,155
2(d) <i>Other ordinary incoming resources</i>					
Insurance claims	0			0	0
Refunds and Loans	0			0	0
VAT Refunds	0			0	0
Miscellaneous Income	1,125	0		1,125	778
	1,125	0	0	1,125	778
2(e) <i>Income from investments</i>					
Dividends and interest including any reclaimed tax	1,557	1,351		2,909	2,580
	1,557	1,351	0	2,909	2,580
2(f) <i>Profit on sale of fixed assets</i>					
	0			0	0
	0	0	0	0	0
TOTAL INCOMING RESOURCES	289,710	27,742	0	317,451	277,006

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024

3	RESOURCES USED	Unrestricted	Restricted	Endowment	Total Funds	
		Funds	Funds	Funds	2024	2023
		£	£	£	£	£
3(a)	<i>Grants</i>					
	<i>Missionary and charitable giving:</i>					
	Overseas missionary societies	3,159			3,159	2,816
	Overseas relief and development agencies	1,296			1,296	4,301
	Home missions and other Church Societies	4,004			4,004	6,998
	Other Charities	5,722			5,722	1,545
	Donations In Memoriam	2,683			2,683	2,619
		16,864	0	0	16,864	18,277
3(b)	<i>Activities directly relating to the work of the Church</i>					
	Ministry: Parish Share	126,000			126,000	120,000
	Ministry: clergy expenses	1,540			1,540	2,185
	Ministry: lay ministry costs	0			0	150
	Ministry: advertising and other costs	0			0	0
	Ministry: YPW costs		940		940	1,377
	Church Running Costs (excluding energy)	18,153			18,153	27,960
	Energy Costs: St John's & St Luke's	12,156			12,156	19,453
	Fees Paid (weddings & funerals)	2,094			2,094	2,696
	Education	13,209			13,209	8,605
	Buildings Maintenance - St. John's	11,969			11,969	3,540
	Buildings Maintenance - St. Luke's	2,892			2,892	5,021
	Buildings Improvements - St John's	0			0	0
	Buildings Improvements - St Luke's	0			0	0
	Buildings Maintenance - Houses	9,851			9,851	2,405
	Church Hall - Energy costs	6,121			6,121	8,635
	Church Hall - Maintenance costs	3,801			3,801	1,260
	Buildings Improvements - Church Hall	8,250			8,250	14,080
	Parish magazine	31			31	347
	Bookstall	22			22	15
	Choir and Organist	4,427			4,427	4,203
		220,515	940	0	221,455	221,930
3(c)	<i>Fund raising and other costs</i>					
	Costs of fetes, bazaars, other fund-raising events	593			593	596
	Non-recurring costs incl Gifts & Donations	1,081			1,081	853
	Traidcraft Costs	0			0	0
		1,674	0	0	1,674	1,449
3(d)	<i>Church management and administration</i>					
	Repayment of Lettings Bonds	0			0	0
	Administration - Employment	12,251			12,251	10,426
	Administration - Printer & Stationery	6,012			6,012	7,456
	Administration costs - Training	1,685			1,685	1,375
	YPW Employment costs		27,858		27,858	26,497
	Subscriptions	137			137	231
	Misc. Repayments and Expenses	494			494	438
	Bank charges, Financial and Legal Costs	0			0	0
	Control, Suspense adjustments	0			0	0
		20,579	27,858	0	48,437	46,423
	TOTAL RESOURCES USED	259,632	28,798	0	288,430	288,079
4	STAFF COSTS				2024	2023
	Wages and salaries - organists				3,998	4,070
	Choir pay				156	0
	Wages and salaries - Parish Administrator				11,850	10,145
	Wages and salaries - Young People's Worker				26,177	25,120
	Pension costs - Parish Administrator				401	281
	Pension costs - Young People's Worker				1,453	1,377
	Wages and salaries - cleaners				1,781	1,831
					45,816	42,824

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2024

5 FIXED ASSETS FOR USE BY THE PCC

Freehold Land
and Buildings
£

5(a) Investment Properties

GROSS BOOK VALUE	At 1 January 2024	
Investment Properties:		
Former Curate's House - 13 Albany Road, Harrogate		42,000
Former Curate's House - 59 Coppice Way, Harrogate		55,000
Additions		0
At 31 December 2024		97,000
DEPRECIATION	At 1 January 2024	0
	Charge for the year	0
	At 31 December 2024	0
MARKET VALUE	At 31 December 2024	97,000
GROSS BOOK VALUE	At 31 December 2024	97,000

6a DEBTORS

	2024	2023
Prepayments and accrued interest	0	0
Other debtors	16,354	17,358
Sundry debtors (Restricted)	R 1,230	1,320
	17,583	18,678

6b Investments and Deposits

2024 2023 Gain(Loss)
£ £ £

(R - Restricted)

Deposits held by CCLA

(Churches, Charities and Local Authorities Investment Management Limited)

Building Improvement & Repair Fund	20,512	0	20,512
Heating Provision Fund	3,168	1,561	1,606
Bilton Community Lunches Fund	R 506	506	0
Lettings Bonds Fund	R 630	630	0
The YPW Fund	R 31,339	29,488	1,851
	56,156	32,187	23,970

Other Deposits

Deposit Protection Service (tenancies)	R 1,325	1,325	0
--	---------	-------	---

6b BANK & CASH

Investments and Deposits - Unrestricted Total	23,680	1,561
Investments and Deposits - Restricted Total	33,801	31,949
General Reserve	29,416	18,477
Current Account Bank Balance	15,192	16,142
	102,089	68,130

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2024

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Accruals and deferred income	0	0
Creditors for goods and services	16,633	12,337
Other creditors	0	0
	<u>16,633</u>	<u>12,337</u>

7A CONTINGENT LIABILITIES: PARISH SHARE

	2024	2023
	£	£
Parish Share payable to Leeds Diocesan Board of Finance (Note: a commitment not a legal liability)		
Outstanding Share	(143,181)	(113,573)
	<u>(143,181)</u>	<u>(113,573)</u>

		2024	2023
		£	£
		Restricted	Restricted
Restricted liabilities in respect of YPW	R	697	1,151
Other creditors - bonds	R	1,325	1,325
		<u>2,022</u>	<u>2,476</u>
TOTAL		<u>18,655</u>	<u>14,812</u>

8 GAINS AND (LOSSES) ON INVESTMENTS

Unrestricted Funds	Restricted Funds
0	0
<u>0</u>	<u>0</u>

FUND DETAILS

ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Total Funds	
	£	£	2024	2023
	£	£	£	£
Fixed Assets	97,000	0	97,000	97,000
Current Assets	93,684	25,988	119,672	86,808
Current Liabilities	(16,633)	(2,022)	(18,655)	(14,812)
Fund balance	<u>174,050</u>	<u>23,966</u>	<u>198,017</u>	<u>168,995</u>

PAROCHIAL CHURCH COUNCIL OF ST JOHN & ST LUKE BILTON
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2024

ACCOUNTING POLICIES

Adopted by the Parochial Church Council of Bilton St John & St Luke at a meeting held on 27 October 1998

ACCOUNTING CONVENTION

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 together with the applicable accounting standards and the Charities Statement of Recommended Practice (SORP).

The financial statements have been prepared on an accruals basis except for investment properties which are valued on an historical cost basis

FUNDS

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The purpose of any restricted fund is noted in the accounts.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

INCOMING RESOURCES

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

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Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

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Sale of books and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of Church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation of investments at 31 December.

RESOURCES USED

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an contingent (though not legal) liability in the Balance sheet.

FIXED ASSETS

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

No value is placed on movable Church fittings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes is valued at market value. Investment properties are included at the trustees' valuation, and the expense of obtaining market valuations is not considered to be of benefit to the charity. No depreciation is charged on investment properties in accordance with the Charity SORP. Expenditure on maintenance or improvement is written off as incurred.

Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December.

CURRENT ASSETS

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short term deposits include cash held on deposit either with the CBF Church of England funds or at the bank.

**Independent Examiner's Report
to the PCC of St John & St Luke Bilton**

This report on the accounts of the PCC for the year ended 31st December 2024, which are set out on the preceding pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 43 of the Charities Act 1993 ('the Act').

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)b of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ..



Date: 26/04/2025

Accounts

St John's & St Luke's Together:
Making Disciples who make Jesus known

ANNUAL REPORT 2023



**Parish of St John and St Luke
Bilton**



Parish of St John and St Luke Bilton
Making Disciples who make Jesus known

Annual Parochial Church Meeting – 19th May 2024

REPORT FOR THE YEAR 2023

The joint parish of St John and St Luke, Bilton is part of the Diocese of Leeds within the Church of England. The correspondence address is: The Parish Office, St John's Church, Bilton Lane, Harrogate, HG1 3DT. The PCC is responsible for the maintenance of the buildings and grounds at the Church of St John the Evangelist, Bilton Lane, St Luke's Church, Franklin Square, and residential properties at 59 Coppice Way and 13 Albany Road.

THE PAROCHIAL CHURCH COUNCIL

The membership of the Parochial Church Council for the period 1st January- 31st December 2023 was as follows:

Ex Officio Members

Clergy:	Simon Dowson (Team Rector - PCC Chair)
	Laura Martin (Curate)
Licensed Lay Minister:	Jan Johnson
Deanery Synod Reps:	Val Carr <i>(from July 2023)</i>
	Pat Fenton <i>(until July 2023)</i>
	Liz Meade
	Jane Reichert <i>(until July 2023)</i>
	Caroline Wise
Churchwardens:	Alethea Fry <i>(St Luke's – 1st elected May 2022)</i>
	Jane Reichert <i>(St John's – 1st elected April 2018)</i>
	Nigel Thompson <i>(St John's – 1st elected April 2008)</i>

Elected Members

	Rob Bath <i>(term ends 2024)</i>
	David Brown (PCC Treasurer) <i>(term ends 2024)</i>
	Michael Crone <i>(term ends 2026)</i>
	Noel Duke <i>(term ends 2026)</i>
	Claire Golightly <i>(term ends 2025)</i>
	Michael Guy <i>(term ends 2025)</i>
	Tracey Iles <i>(term ends 2025)</i>
	Andrew McHutchon <i>(until May 2023)</i>
	Daffyd Pritchard <i>(term ends 2024)</i>
Co-opted members:	Gill Clarke
	Joe Martin
In attendance:	Emma James (Young People's Worker)
	Helen Mayers (PCC Secretary)
Its bankers are:	The Co-operative Bank plc - P.O. Box 101, 1 Balloon Street, Manchester, M60 4EP
Independent Examiner:	Miss Victoria Iley ACA CTA - c/o The Parish Office, St John's Church, Bilton
Solicitors:	The Diocesan Registrar

The aim of the Parochial Church Council (PCC) is to co-operate with the incumbent in promoting in the parish 'the whole mission of the church, pastoral, evangelistic, social and ecumenical'. This includes oversight of the church finances and maintenance of our church buildings, grounds and other properties. Membership of the PCC consists of clergy, licensed lay minister, churchwardens, Deanery Synod representatives and up to 10 lay members, elected for three-year terms at the APCM. To ensure smooth functioning of the committee, lay members' terms of office start and finish in different years, so that we have a mixture of new and experienced lay representatives.

During the course of 2023 the PCC met on a total of 8 occasions, including a Vision Morning. Some business arising between meetings was conducted via email (as allowed for in the Church Representation Rules). Topics for discussion/approval and actions taken included:

- A re-evaluation of the vacant Team Vicar role and how best to secure the right candidate
- How to achieve growth in our churches, both in terms of discipleship and numbers, culminating in the adoption and launch of the Rhythm of Life initiative
- Thought-sharing on the topic of the approval of same-sex blessings in our churches, in line with recent discussions at General Synod
- The development of lay ministry in the context of a general move away from stipendiary clergy
- Approvals for routine maintenance tasks at both churches and 2 big projects at St John's – a new audiovisual system and lighting for the church driveway
- Approval of youth work initiatives
- Approval of the church accounts and discussion of the continuing financial challenges faced by our churches, including securing adequate funding for the Young People's Worker post going forward, and a review of the church policy for the payment of grants and donations to other charities.

The PCC discharges its duties with the help of committees which report back to the full PCC, with minutes of their decisions discussed further as necessary. In 2023 the only committee reporting regularly to PCC was the Finance & Buildings Committee. It is hoped that in 2024 a rebooted Social Committee will also be able to meet more regularly. The oversight of youthwork and safeguarding are both important areas of responsibility for PCC, and the Young People's Worker and Parish Safeguarding Officer also provide regular updates at PCC meetings, as do the PCC Deanery Synod reps and the Green Team. Reports on all these areas of responsibility appear below.

Helen Mayers – PCC Secretary

FINANCE AND BUILDINGS COMMITTEE

The Finance and Buildings Committee has ten members and met on six occasions in 2023. The issues we have dealt with included the following:

- Budgets are set for the forthcoming financial year to reflect our current commitments, maintenance needs, and the mission priorities of the church.
- Income and expenditure are monitored against the budget. As a major item of expenditure, parish share payments to the diocese have been regularly reviewed, and it was again necessary to cap our payments to avoid undue strain on our finances.
- We ensure that the annual accounts are produced and submitted for external examination.
- We regularly discuss finances and funding for the Young People's Worker. There was a positive response to the Youth Worker appeal in the spring of 2023, and further sources of funding are now being explored by the group set up in 2022, from whom we receive progress reports.
- We have again reviewed the financial information provided to our congregations and regular donors. The Parish Giving Scheme has been monitored following its introduction, and we have seen a further significant take up of the scheme during the year.
- We have carried out an annual review of rents and hire charges for our rooms and properties. During the year the property on Albany Road was vacated and it was decided to re-let the property for the coming year.

- We have carried out an annual review of employees' wages and salaries. It was decided that the Real Living Wage would be paid from 1st January 2024.
- We have again reviewed our mission giving (extra parochial giving) to ensure we meet our annual target as set out in the Policy on the Payment of Grants and Donations to Charities. This year we proposed increasing our target from 15% to 16% of our disposable income. Thanks to the uplift in income, we were able to commit a greater sum to charitable causes.
- We regularly discuss buildings repairs and maintenance based on the reports provided by the wardens.
- This year there were special items of work to consider. These included: the new video system for St John's; repairs to the bell tower of the Church Hall; driveway lighting at St John's funded by local authority grants; fire doors for the cupboard at St Luke's; and the installation of a safety handrail at St John's East End exit.
- The Creationtide installation 'Bringing the Outdoors In', organised by Shaeron Caton Rose in September, was also discussed and approved.

All decisions of the committee are subject to PCC approval.

David Brown – PCC Treasurer

YOUTHWORK REPORT

What does it feel like to be young person in 2023/2024?

- According to a 2023 Prince's Trust survey, 70% of 13-18 year olds are anxious about their futures.
- 89% say that 'having enough money to cover basic needs' is now an aspiration in life.
- 44% of young people feel unsafe on their streets. (Youthscape 2023)
- In the last three years, the likelihood of young person between 5 and 16 years old having a mental health issue has increased by 50%. (Children's Society)
- The proportion of children and young people with possible eating problems has more than doubled from 2017 to 2023 in 11-16 year olds. (NHS UK)
- Problems with sleep on three or more consecutive nights affect over half of 17-19 year olds. (NHS UK)
- English councils' spending on youth services in 2023 is 73% less than was spent 10 years ago in 2013. (CYP)

You might be wondering why I'm including such statistics in this youth work report. Well, it's really to highlight how important youth work in churches is at the moment, and why I am so pleased that St John's and St Luke's are continuing to fund a youth worker role. Thanks must go to the fabulous team of volunteers that give up their time each week to try and make a dent in those numbers above, one young person at a time. I would also like to particularly thank the team that are working on fundraising for the youth worker role, without whose work and time there wouldn't be a youth worker here at St John's and St Luke's at all. Similarly, grateful thanks to the congregations of both churches for their generosity in financial giving and support in prayer for the work that me and the team do.

Here are a few ways that we at St John's and St Luke's are continuing to support, love and teach the young people:

- Another fabulous summer camp to Limitless Festival, establishing it firmly in the calendar of events. We took 19 young people and 5 leaders and saw God breaking into several young people's lives and the leaders' too.
- The monthly Youth Worship Evening continues to grow, with nearly 50 young people now attending, some who even come from Ripon! We have seen more young people getting involved in the leading of this too, including welcoming, being in the band, praying and preaching. It has been particularly encouraging to see a good number of Year 7 children from SJ&SL regularly attending.
- The lunchtime group at St Aidan's continues to thrive and has evolved from being purely about building relationships to now including a faith element/question each week.
- We continue to coach vulnerable young people in Harrogate High School in partnership with the charity TLG.
- As part of our schools' ministry, we now do collective worship in New Park School, as well as Richard Taylor, Bilton Grange, Coppice and St Aidan's. As with the worship evening above, I now meet with children in Y6 at Richard Taylor to help them to plan and lead collective worship for their peers at school.

- Ignite and 4twelve continue to run weekly and, I hope, provide the young people with a space they feel welcomed and where they can be themselves.
- 1 to 1 meetings in cafes or walks with young people are ongoing, and indeed are often asked for by both young people and parents.

The church at its core is about relationships: relationships with Christ and with each other, and that is what we work for in all of the youth groups we run at St John's and St Luke's. First and foremost, they are places where young people are welcomed, where relationships can be built, where questions are asked and answered and where they are loved, just as I think the communities that Jesus built were too.

Emma James – Youth Worker

SAFEGUARDING REPORT

Note: The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

St John's and St Luke's has adopted the national policy document "Promoting a Safer Church", which ensures the safeguarding of children, young people and adults. Copies of this policy document are available at both churches. A Parish Safeguarding Handbook was produced during 2018 which provides advice and information to strengthen the day to day working of parishes with regard to safeguarding. Copies of the handbook are again available in both churches. As a church St John's and St Luke's formally adopt the House of Bishops' "Promoting a Safer Church: Safeguarding Policy Statement" which is annually agreed with the PCC and signed. Copies of this statement are displayed at both churches.

We use the national "Practice Guidance for Safer Recruiting" in all our recruiting. A record is kept of all workers who require a DBS for their role, and we inform people when a renewal is due. Annually we obtain a signed confidential declaration form from all current workers in specified roles. All DBS checks are now renewed at a 3 rather than 5 year interval, as was previously the case. All DBS checks in the parish have now been issued within 3 years and ahead of the changeover target of 2025.

The parish dashboard has been in full use this year and has had a major realignment to new Church of England guidelines. All PCC members are now expected to complete domestic abuse training through the diocesan online learning portal as well as basic and foundation level safeguarding training. There is a new safeguarding hub which is the next phase of the dashboard, and I will be working on setting this up and implementing action plans from it in 2024.

I have completed my basic and foundation refresher training and modern slavery training. I also attended a Senior Leadership training course in January 2024 at Church House.

We have had no serious incidents reported within the parish since the last APCM although we have taken advice on a number of issues through the diocesan safeguarding advisors, all of which have now been resolved requiring no further action.

Gill Clarke - Parish Safeguarding Officer

DEANERY SYNOD

Harrogate Deanery is one of six Deaneries in the Ripon Episcopal area of the Anglican Diocese of Leeds. Its role is to serve the work of Church of England parishes (one of which is our parish - St John's and St Luke's) and Chaplaincies in Harrogate, Knaresborough, Starbeck and Wetherby and surrounding villages. Synod met 4 times in 2023 and a brief summary of the meetings is appended below:

April - Canon Liz Morton (Children, Young People and Families Team Leader) spoke about the focus and work of the Children, Young People and Families Team within the Diocese. Their aims are to:

- To support parishes as they seek to develop and extend mission and ministry with children, young people, and families
- To encourage people and build confidence
- To work with children, young people, and families in a variety of ways in person and online by facilitating discussions; delivering training and workshops; providing practical support and information; and updating on resources and research in the areas of mission, ministry and children and young people's spirituality.

She discussed the findings of some research that had been conducted during the later stages of the pandemic in 4 countries including the UK, and we were challenged to engage with children, young people and families in various different ways.

July - The meeting was mainly taken up with a eucharist and a 'Deanery Synod Food Festival' at St Peter's, which showcased their talented and multicultural congregation. Food relating to the following countries was provided: Afghanistan, Bosnia, France, Germany, Greece, Hong Kong, Japan, Norway, Peru, Switzerland and the Ukraine. [It is a hard life being a Synod rep!]

September - Theo Sheridan Watts (Chief Officer, Wellsprings Together) and Adrian Cook and Peter Smith (Consultants at Wellsprings Together) were the main speakers. Theo explained that it is a charity in partnership with the Diocese of Leeds, which exists to provide free additional resource to support faith communities in meeting social need and making a difference in their communities. [It is not to be confused with the counselling service provided by Wellsprings Therapy and Training, Starbeck]. Wellsprings Together is a small team of people who are specialists in parish-based community engagement and are experienced in helping churches to take the next steps in faith based social action. Christian faith is central to the projects they are involved in.

November - The Rt. Revd Nicholas Baines, Bishop of Leeds, was the speaker. He gave a very frank and open message on his own spiritual journey and on the Anglican church at present, and he was prepared to answer questions on most subjects. For instance, on the topic of change, he urged us to 'change the way we look at God, the world and us, in order to change the way we see God, the world and us, which in turn will change the way we think about God, the world and us, and thereby change the way we live in the world, with God and us'.

When looking for a new vicar, the Bishop said that the process should start by asking, 'What is the parish that we are called to serve?' Having identified the needs of the parish, we should ask 'What sort of church do we need to serve this parish?' Then finally, 'What sort of vicar do we need to lead the church to serve this parish?' [Of course, the first two questions could equally be asked by any church at any stage].

If you think that you would be interested in becoming a Synod rep, then do speak to Val Carr or myself. There is not always food (barring a biscuit or two) but there is always food for thought!

Caroline Wise – Deanery Synod rep

GREEN TEAM

Green Team met in January, February, July, August and November, but we also have an active WhatsApp group of team members and are part of the Harrogate Deanery environmental team lead by Deborah Booth.

2023 saw the culmination of a number of larger projects from the previous 18 months, as well as some smaller-scale activities:

- In January the bike rack was installed at the side of the hall and in March the display board, developed from Terry Wagner's original churchyard plans, was installed and very well received by those passing through the grounds.
- Following a successful seed swap held at the March coffee morning, the team chose to pause for 4 months to allow for personal activities, employment and family life.

- In July we successfully added to our team, recruiting two new members, and attended the library community day, where lots of good conversations took place.
- September brought Creationtide and Shaeron Caton Rose's installation of bringing nature from outside into the church. Simon worked very hard to bring this vision to fruition and it was eye-catching and well received. Green travel Sunday was also encouraged.
- In October the Green Team hosted a coffee morning in aid of Horticap, raising over £700.
- Hannah, working with Blaze, held a suitcase sale in November after morning service, highlighting the growth in the 2nd hand market.
- In December Green Team took part in the Christmas Tree Festival and the Christmas Fair, including selling Firoshiki cloth wrapping.

Throughout the year we regularly contribute to both the weekly notice sheet and monthly *Focus* magazine.

Claire Golightly – Parish Environmental Officer

CURATE'S REPORT

This past year has seen some variety from my point of view as I began the year with a placement within Harrogate Hospital Chaplaincy Team and ended the year (almost) with a placement at Leeds Teaching Hospital Trust! These placements expanded my learning and experience and gave me an opportunity to minister in some very challenging and complex situations. Certainly, whilst working in a hospital context, I was reminded that we are always treading upon holy ground, and we can find God in all sorts of unexpected places. Our gathered worship on a Sunday is rightly important to us for many reasons, but what we do for the rest of the week when we leave church on a Sunday is equally important. Every park, every place of work, every hospital ward and every café is 'holy ground', a place where God is at work.

One of the courses undertaken by our home groups this year was 'Fruitfulness on the Frontline', and this helped many of us to reflect on how we can become more confident Christians on our 'frontlines', perhaps being a mouthpiece for truth and justice, moulding culture or modelling Godly character. Our home groups have developed and expanded this year and continue to meet regularly, helping us to connect with each other, connect with God, and think about how we might connect with our communities and show the love of God where we are. Events such as our Ceilidhs, Coffee Mornings, Easter Trail, Green Team Stalls, Summer Fair, Christmas Fair, School Nativities and our 'Shine' Carol Service have been ways in which we have connected with our communities this past year, welcoming many people and sharing love and laughter.

Another development for me in 2023 was the completion of my curacy, the completion of my Post Graduate Certificate in Theology, Ministry and Mission and the unexpected calling from God to apply for the Team Vicar Vacancy! I would like to take this opportunity to thank not just Simon, as my esteemed Training Incumbent, but ALL of you for the role you played in my training and development. St John's and St Luke's is a very special community where there is challenge but also compassion, grace, encouragement and wisdom. I have felt loved and supported by you all during my time as curate and very much hope that your generous grace and encouragement will follow me into my new role as Team Vicar, in which I will continue to learn from my mistakes as well as my successes!

Laura Martin – Curate

Our churches have developed a number of ways to address perceived needs in our community in Bilton, both within our churches and reaching out to the wider parish. The following are reports on just some of those initiatives that have been operating regularly throughout 2023:

PASTORAL CARE

This past year saw the rebuilding and commissioning of a new Pastoral Team who support and build upon the pastoral care delivered by all of us, day in day out, at both an individual and a group level. Three members of the team

undertook diocesan pastoral training, and between them the team have undertaken 328 pastoral visits and phone calls this year (and that is only the ones that have formally been recorded). The Pastoral Team aim to support the clergy in visiting those who have asked for additional support, those who are housebound or isolated and those who are ill. Alongside this, all our group and team leaders provide pastoral care to those whom they serve and minister with, and all of us as individuals care for one another as we seek to love our neighbour and show the love of Christ to those around us.

Pastoral care for a large congregation, and indeed a densely populated parish, can never be done by just one or two people. Good pastoral care can only be achieved when we all work together to serve each other and those in our community. Thank you to each and every one of you for the pastoral care that you give, for every single act of kindness, every phone call, every catch up over coffee, every thoughtful word. All these acts of love matter hugely. YOU make a difference – thank you. Also, many thanks to the two members of our Pastoral Team who have recently stepped down - your contributions have been appreciated.

Laura Martin – Curate

COMFORT CAFE

Comfort Café is a monthly gathering, held at St John's Church, for those living with the impact of bereavement. At the café guests are offered afternoon tea, which always includes sandwiches and a wide selection of homemade cakes. The café offers a safe space for people experiencing grief to come along, just as they are, with no expectations that they will feel sociable or cheerful. Everyone is treated as an individual and the volunteers running the café sit amongst the guests listening to their stories and walking alongside them on their journey. Numbers attending the café vary, but an average month will now welcome up to 25 people, including volunteers. The café volunteer team includes all four members of our bereavement team, ensuring good links between our funeral follow-up care and the café.

Over this last year we celebrated festivals such as Easter and Christmas in a low-key way, tailoring our food to the season and giving our guests small gifts to take away. We also personally invited our Comfort Café guests to our two services of Thanksgiving and Remembering, held at St John's Church, and most people took up that invitation.

A huge thank you must go to the team who offer compassion and care to those who come along, and who also make some extremely delicious cakes! Thank you also to the Bereavement Team, who offer follow up care after any funerals taken by our clergy, both in church and at Stonefall Crematorium, and who support our services of Remembrance and Thanksgiving and maintain our book of remembrance.

Laura Martin - Curate

THIRST

Thirst is a coffee morning in the Community Centre on the Dene Park estate off Woodfield Road. It is staffed by volunteers mainly from St John's and St Luke's, and aims to reach what is, in many ways, a neglected area of Harrogate, through provision of refreshments and providing a space for people to chat, share problems and, we trust, catch a glimpse of the love of God through the contact made.

Over the past year we have seen numbers slowly rise so that we now have around 25-30 each week, as well as 4 or 5 helpers. Once a month we run Thirst Table where we provide soup and fruit as well as aiming to provide a Christian message of some sort. We find this quite a challenge, not being sure that it hits the spot (only around 12 attend and some dash off after the soup and before the religious bit!) and so we are thinking and praying about other ways in which we might be able to develop the spiritual side of our contact. We ran a Start course (examining what the Christian faith means) during the year which, though only attracting a very small number, was appreciated by those who came and provided some interesting conversations.

Before the customers arrive we have a short time of prayer, and we have seen the number of people who come to that increasing during the year.

We always value new helpers, whether serving coffee, making cakes or befriending people round the tables. If you would like to know more please have a word with John or Val Carr.

Val Carr – Co-leader, Thirst

WELLBEING CAFÉ

Our aim is to provide a welcoming space for those who crave friendship and fun within our local community. Anybody and everybody is welcome, catering for those who also may be suffering with dementia or another condition.

Events of 2023 included:

- Trip to the Pantomime in January to see *Aladdin*
- A Valentine's Day special event
- Celebrating Shrove Tuesday with lots of pancakes
- Celebrating Mother's Day with an arts and crafts project
- An Easter Feast
- Celebrating the King's coronation
- Celebrating Father's Day
- A summer extravaganza with party food and fizz
- Celebrating our first 100th Birthday
- Remembering loved ones with a sing song on Remembrance
- Celebrating the Wellbeing Cafe's 6th Birthday with Pie & Peas
- A Christmas party bash

We continue to cater for, on average, 30 people a week, with new faces arriving regularly. Living Well regularly bring new people who need some company on a Friday afternoon. We have a strong team of 15 volunteers who we value incredibly, and we arranged a Christmas get-together for these at the end of 2023. Lots of new plans for 2024, including a dance session and chair fitness, are in the pipeline. We also hope to organise a day trip but are just working out logistics for this.

Victoria Amella – Wellbeing Café Team Leader

TEAM RECTOR'S REPORT

If there were to be some headlines that represent the important events in the life of St John's and St Luke's in 2023, I suspect they would be these:

- Congregations dig deep in response to funding appeal for the Youth Worker post!
- The search for the new team vicar goes on!
- Rev Laura Martin appointed as team vicar!!
- St John's gets into the 21st Century - new video system successfully installed
- Parish Giving Scheme helps transform giving!
- The long shadow of covid fades away at St John's and St Luke's
- St John's and St Luke's start moving to the beat – new Rhythm of Life discipleship programme adopted
- St Luke's grows by 20%!!

If we dig a little deeper below these headlines, then I would say that 2023 was a good year for our 2 churches. In the post-covid world that we have emerged into, many churches have struggled to return to their pre-pandemic attendance figures, and their giving has been correspondingly affected. We too were impacted in many ways, but it felt to me like the autumn of 2023 saw things feel they were back to normal, even if that normal was not the same as

before, and St Luke's found itself reflecting a national trend that smaller church attendance bounced back much more strongly than that of larger churches. Of course these things don't happen by accident, and a lot of hard work has gone into St Luke's, but thanks be to God for this news - for the fact that we seem in good heart, seeing new people join both our congregations, and are financially viable going into the future (though as the accounts show elsewhere in this report, there is not a lot of wriggle room!)

The finances have been greatly helped by people transferring onto the Parish Giving Scheme (PGS – ask Gill in the office for more details) which not only saw an uptick in giving but also some people committing to index-link their contributions, which means we are in a much healthier position than we had expected, even allowing for the fact that there was also a generous response to the appeal to fund the new monitor screens at St John's and to fund Emma's post for the next 3 years (we are not there yet, but I am confident we will get there).

With regard to the team vicar, I think it is true to say I was beginning to doubt we would ever make an appointment following 4 unsuccessful rounds of advertising by the mid-summer of 2023, but it was worth the wait!! I know Laura wasn't formally licensed until Jan 2024, but I don't think it was a coincidence that the news of her appointment coincided with that feeling of things getting back to normal already mentioned – it felt like the brakes were being released and so I hope that 2024 sees this momentum continue. I think it will be aided very much by the 'rule' or Rhythm of Life that we carefully introduced to people during the autumn of 2023 and which many people went on to sign up for.

There are many other encouraging developments in the life of our two churches, ranging from increased small group membership to our ongoing commitment to become a 'greener' church, and so while we are not the finished article, God is on the move amongst us and I would encourage you in your prayers to give thanks for all that has happened, and to ask that, as we journey through 2024, we will see more of his goodness and provision, and see more lives changed as people come to and grow in faith.

Simon Dowson – Team Rector

FABRIC REPORT

ST JOHN'S

During the months of January 2023 to December 2023 the work highlighted below has taken place in the properties identified. This report is based on the activities of St John's Wardens and other parties in maintaining the fabric and functionality of the following locations belonging to the parish:

- The church (C)
- The church hall/schoolroom (CH)
- 13 Albany Road (AR)
- 59 Coppice Way (CW)
- Church grounds (CG)

St John's Church, grounds and church hall -

During these 12 months we have approved the following maintenance work, or been involved in the resolution of issues relating to the locations as identified above:

- Ongoing light bulb replacement (C)(CH)
- Annual planned servicing of firefighting equipment (C) (CH)
- Gas servicing (C) (CH)
- Floor maintenance to hall and church (C)(CH)
- Reactive roof repairs (C) (CH)
- Planned roof maintenance to the main church roof and tower, including gutter cleaning, re-fixing loose slates and replacing pigeon spikes to tower (C)
- Central heating servicing/maintenance (C)

- Heating maintenance to church hall including heater servicing/improvements (CH)
- Lightning conductor testing (C)
- Urgent repairs to electrical supply to church following power failure (C)
- Organ maintenance (C)
- Installation of a new audio-visual system (C)
- Maintenance to audio system (C)
- Programmed window cleaning as required (CH)
- Servicing of 2 nr lawnmowers (CG)
- Planned servicing of heating systems to church and church hall (C, CH)
- Annual testing of fall arrest system to church tower roof (C)
- Upkeep of the church grounds including landscaping and arboriculture works (CG)
- Renewal of church and church hall Insurances (C) (CH)
- Refurbishment of church hall bell tower (CH)
- Draining of central heating radiator/pipework and repairs to leaking radiator valves (C)

59 Coppice Way (CW) and 13 Albany Road (AR) -

- Gas and electrical inspections and certification (CW/AR)
- Plumbing repairs to bathroom following leaks (CW)
- Fencing replacement (CW)
- Re-letting of 13 Albany Road following departure of previous tenant (AR)
- In line with landlord responsibilities, rent review undertaken and implemented (CW/AR)

In addition to the statutory requirements, and reactive repairs and maintenance, the following planned works are proposed to be undertaken during 2024:

- Upkeep of the church grounds including landscaping and arboriculture works (CG) – ongoing
- Programme and undertake annual portable appliance testing to church and church hall (C, CH)
- Undertake annual servicing of gas services and heating systems (C, CH)
- Boiler servicing (C, CH)
- Annual testing of fall arrest system to church tower roof (C)
- Roof inspection/servicing to church following minor leaks (C)
- Gutter and roof maintenance to church hall (C)
- Installation of church driveway lighting (C)
- Drain maintenance to church driveway (C)
- Organ servicing/maintenance (C)
- Bathroom replacement/refurbishment to Coppice Way, including replacement of bath, WC, wall tiling, floor covering etc. The existing bathroom is in a poor condition – works programmed for May 2024 (CW)
- Investigate replacement boiler to Coppice Way following annual inspection (CW)
- Landlord inspections and rent reviews of Albany Road and Coppice Way (AR) (CW)

Thank you to all who have and continued to contribute to the upkeep of our building, with special thanks to Rob Bath for his time and expertise in delivering the installation of the church driveway lighting.

ST LUKE'S

- **February** - All fire extinguishers were serviced, the disabled toilet repaired, and windows cleaned inside and out.
- **March** - An accident at Little Fishes caused a tear in the sanctuary curtains which we repaired by removing a panel and spreading the material out. We received the delayed 2022 Quinquennial report and started to action the points raised.
- **April** - All electrical items were PAT tested.

- **August** - The gas boiler was serviced, gutters to the north side of the church were renewed, a broken slate on the roof replaced and a bracket fitted to the wastewater pipe from the kitchen.
- **October** - The hall was checked for RAAC by the surveyor. We obtained quotes for fire boarding the 2 cupboards in the eaves in the youth room and the cupboard below the hall stairs and upgrading to fire doors on the corridor to the left of the Sanctuary. Work was delayed by the builders and will now take place in summer 2024.
- **November** - The water boiler in the kitchen had a new solenoid and tap, and a bracket has been fitted to the garage rainwater pipe.

Nigel Thompson and Jane Reichert (St John's) and Alethea Fry (St Luke's) – Churchwardens

ADDITIONAL INFORMATION: *Quinquennial Inspections within the Church of England require every church building to be inspected by an architect or chartered building surveyor approved by the Diocesan Advisory Committee (DAC) every five years. This regular system of review is designed to ensure that church buildings are kept in good repair.*

ELECTORAL ROLL

The number of people on the Electoral Roll for St John's Church on 31st December 2023 was 210. At St Luke's the number on the Roll was 58.

Jean Burton (St John's) and Sarah Shepherd (St Luke's) – Electoral Roll Officers

FINANCIAL MATTERS

Major cash/non-cash transactions:	None
Substantial voluntary help/free facilities:	Ms Victoria Iley generously gave her services (independent examination of the accounts) free of charge
Substantial contingent liabilities:	Parish Share payable to Leeds Diocesan Board of Finance (not a legal liability): £113,573
Subsidiary companies:	None
Changes in accounting procedures:	In line with the Charities Statement of Recommended Practice (SORP), Deposit Funds held by CCLA are now declared under Current Assets on the Balance Sheet instead of under Fixed Assets
Details of donations of £1,000 or more:	<u>Legacies</u> None <u>Other donations</u> Feb. 2023: £1,000 towards projector Feb. 2023: £1,000 to general funds Mar. 2023: £3,000 to Youth Worker fund Mar. 2023: £1,000 to Youth Worker fund Mar. 2023: £1,000 to general funds Mar. 2023: £3,000 to Youth Worker fund Apr. 2023: £2,000 to Youth Worker fund May 2023: £4,000 to general funds Oct. 2023: £1,000 to general funds Dec. 2023: £1,000 to general funds
Grants received:	Feb. 2023: £750 from HBC for bike racks Mar. 2023: £1,240 from HBC for water butts April 2023: £7,500 from Harrogate Church House Trust towards Youth Worker funds.

Payments to Trustees (PCC members): Rev Simon Dowson £1,085 for clergy expenses
Rev Laura Martin £855 for clergy expenses
Mrs Emma James £27,874 for Young People's Worker Expenses
Wages and Pension Costs

Reserves policy: To maintain unrestricted funds sufficient to meet 3 months' normal running costs (excluding Parish Share)

The PCC has continued to raise money through voluntary donations. People are encouraged to make these where possible on a regular basis using standing orders or dated envelopes, and under Gift Aid. The Parish Giving Scheme (PGS) has now been introduced to facilitate regular giving by direct debit and to streamline the claiming of Gift Aid. Lettings of church properties, fund-raising activities, and fees, generated much of the remaining income.

Grants and donations to Charities (Mission Giving) -

The policy on the payment of grants and donations to charities is detailed below. In 2023 a total of £15,659 was given to the following charities:

Artizan International	Bilton & Woodfield Library
The Children's Society	Christian Aid
Dignity Through Education	Harrogate Netmakers (The Hub),
Horticap Ltd	Leeds DBF Safe House,
Resurrected Bites	Ripon Cathedral Project
Diocesan Sudan Appeal	Tockwith PCC Ukraine Appeal
Turkey and Syria Appeal	Mission Partners Anna and Chris Hembury (Hull),
Mission Partners John & Vikki Wright (Uganda)	

In Memoriam donations amounted to £2,619.

Total income in 2023 came to £277,006 (2022: £250,954) and benefited from significantly increased regular giving, including donations both for the Young People's Worker (YPW) and for general funds. Income excluding YPW amounted to £245,574 (2022: £248,299). Regular Giving, excluding donations for Mission Giving and YPW, was £162,789 (2022: £153,781).

Total expenditure in 2023 came to £288,079 (2021: £219,179). Expenditure excluding YPW amounted to £260,205 (2022: £246,052). It was again necessary to cap Parish Share payments to the Diocese, and Share arrears increased to £113,573 at the end of 2023 (2022: £85,328). As previously noted, the Share arrears are a contingent liability, not a legal liability, as Share is deemed to be a voluntary donation.

With provision made for debtors and liabilities, and gains and losses on investments, the accounts as a whole show a deficit for 2023 of £11,072 (2022: deficit £23,543). The accounts excluding matters relating to the Young People's Worker, show a deficit for 2023 of £14,631 (2022: surplus £2,247).

As at 31 December 2023 the net value of unrestricted Current Assets and Current Liabilities, and Bank and Deposit funds, amounted to £46,973. Young People's Worker restricted funds amounted to £23,886.

David Brown – PCC Treasurer

CHARITABLE STATUS

The Parochial Church Council (PCC) is registered as a charity with the Charity Commission, in compliance with statutory requirements (Registered No. 1132843). The PCC has no direct links with other trusts or charities, except that the Rector is ex officio chair of the Richard Taylor Educational Foundation.

POLICY FOR THE PAYMENT OF GRANTS AND DONATIONS TO OTHER CHARITIES

(reviewed by the PCC September 2023)

1. Level and Frequency

- (a) **Minimum** of **16%** of income minus the Parish Share.
- (b) To be Included in the quarterly report of the accounts to the PCC will be details of how much has been given to date and recommendations regarding how much and to whom giving should be made during the next quarter.
- (c) The level of giving is to be reviewed annually.

2. Exclusions

Income from Funerals **must not** be included when assessing the level of our Extra Parochial Giving. This is income which goes through the Church accounts but where the charity is **designated** by the deceased's family, and should not be included as our Churches' giving.

3. Inclusions

Income from any event organised by or on behalf of the Church to raise money for a specific charity.

4. Give to:

International faith based charities	International secular charities
National faith based charities	National secular charities
Local faith based charities	Local secular charities

Disaster Appeals - £500 to be sent immediately and reported to the PCC retrospectively. Amount to be reviewed annually

5. Methods

- (a) All funds raised must be processed through the Church accounts.
- (b) Much should be done through specific fund-raising with encouragement to groups to adopt or sponsor a project.
- (c) Encouragement should be given to groups to take part in a regular programme of coffee mornings/fund raising events to raise money for charities.
- (d)
- (e) The Extra Parochial Giving policy should be widely publicised in order to inform and encourage Church members.
- (f) Cultivate close relationships with the charities the Church raises money for to encourage support and feedback which, in turn, will encourage further fundraising. Any feedback from such charities should be relayed to the congregation.

6. Exceptional Circumstances

In circumstances, when money is given in response to an exceptional appeal, the Churchwardens and Treasurer will determine whether such monies raised should be treated as part of our Extra Parochial Giving.

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

ACCOUNTS

FOR THE YEAR ENDED 31st DECEMBER 2023

Treasurer
David Brown

External Examiner
Victoria Iley

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £	2022 £
INCOMING RESOURCES						
Incoming resources from donors	2(a)	171,028	22,639	0	193,666	164,160
Other voluntary incoming resources	2(b)	14,326	7,500	0	21,826	21,134
Income from charitable and ancillary trading	2(c)	58,155	0	0	58,155	63,562
Other ordinary incoming resources	2(d)	778	0	0	778	1,084
Income from investments	2(e)	1,287	1,294	0	2,580	1,014
Profit on sale of fixed assets	2(f)	0	0	0	0	0
TOTAL INCOMING RESOURCES		245,574	31,432	0	277,006	250,954
RESOURCES USED						
Grants	3(a)	18,278	0	0	18,278	15,671
Activities directly relating to the work of the Church	3(b)	220,553	1,377	0	221,929	212,343
Fund-raising and publicity	3(c)	1,449	0	0	1,449	2,820
Church management and administration	3(d)	19,926	26,497	0	46,423	43,664
TOTAL RESOURCES USED		260,205	27,874	0	288,079	274,497
NET INCOMING/(OUTGOING) RESOURCES		(14,631)	3,559	0	(11,072)	(23,543)
GAINS AND LOSSES ON INVESTMENTS	8					
Realised		0	0	0	0	0
Unrealised		0	0	0	0	0
NET MOVEMENT IN FUNDS		(14,631)	3,559	0	(11,072)	(23,543)
BALANCES BROUGHT FORWARD AT 1 JANUARY		158,353	21,420	0	179,773	200,866
TRANSFERRED BETWEEN FUNDS		0	0	0	0	0
PRIOR YEAR ADJUSTMENTS		251	43	0	294	2,450
BALANCES CARRIED FORWARD AT 31 DECEMBER		143,973	25,022	0	168,995	179,773

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

BALANCE SHEET AT 31 DECEMBER 2023

	Note	2023 £	2022 £
FIXED ASSETS			
Investment Properties	5(a)	97,000	97,000
CURRENT ASSETS			
Debtors	6(a)	18,678	8,935
General Reserve, Other Deposits and Cash at bank and in hand	6(b)	68,130	87,018
		86,808	95,953
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	7	(14,812)	(13,179)
CONTINGENT LIABILITIES: PARISH SHARE	7(a)	(113,573)	(85,328)
NET CURRENT ASSETS		71,995	82,773
NET ASSETS		168,995	179,773
FUNDS			
Unrestricted		143,973	158,353
Restricted		25,022	21,420
		168,995	179,773

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2023

2 INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £	2022 £
2(a) <i>Incoming resources from donors</i>					
<i>Planned giving:</i>					
Regular Giving under Gift Aid	54,739			54,739	63,322
Regular Giving under Parish Giving Scheme (PGS)	44,989			44,989	33,556
Small Donations under Gift Aid	4,658			4,658	5,164
Collections (open plate) under Gift Aid	6,491			6,491	3,849
Income tax recovered on Gift Aid	16,524			16,524	19,189
Income Tax Recovered - PGS	10,768			10,768	8,101
Non tax recoverable regular giving	13,732			13,732	13,019
Donations for Young People's Worker (YPW)		19,383		19,383	1,886
Income tax recovered on YPW		3,255		3,255	175
Gift days	0			0	0
Sundry donations	10,682			10,682	7,088
Donations for Building Improvements	208			208	493
Mission Giving (EPG) Donations	8,239			8,239	8,320
Donations- Lay Ministry	0			0	0
	171,028	22,639	0	193,666	164,160
2(b) <i>Other voluntary incoming resources</i>					
Grants for Building Improvements	0			0	0
Grants Received for YPW		7,500		7,500	0
Other Grants	1,990			1,990	500
Donations, appeals, etc.	1,631			1,631	8,638
Legacies (in memoriam)	1,854			1,854	1,317
Legacies (for PCC)	0			0	0
Fetes, bazaars, Easyfundraising, and other	8,852			8,852	10,679
	14,326	7,500	0	21,826	21,134
2(c) <i>Income from charitable and ancillary trading</i>					
Magazines	1,436			1,436	1,822
Bookstall	251			251	489
Church buildings lettings etc.	46,413			46,413	49,636
Traidcraft Sales	441			441	1,571
Fees (include choir, weddings & funerals)	9,614			9,614	10,045
	58,155	0	0	58,155	63,562
2(d) <i>Other ordinary incoming resources</i>					
Insurance claims	0			0	0
Refunds and Loans	0			0	70
VAT Refunds	0			0	0
Miscellaneous Income	778	0		778	1,014
	778	0	0	778	1,084
2(e) <i>Income from investments</i>					
Dividends and interest including any reclaimed tax	1,287	1,294		2,580	1,014
	1,287	1,294	0	2,580	1,014
2(f) <i>Profit on sale of fixed assets</i>					
	0			0	0
	0	0	0	0	0
TOTAL INCOMING RESOURCES	245,574	31,432	0	277,006	250,954

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2023

3	RESOURCES USED	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £	2022 £
3(a)	<i>Grants</i>					
	<i>Missionary and charitable giving:</i>					
	Overseas missionary societies	2,816			2,816	5,464
	Overseas relief and development agencies	4,301			4,301	2,083
	Home missions and other Church Societies	6,998			6,998	3,788
	Other Charities	1,545			1,545	2,031
	Donations In Memoriam	2,619			2,619	2,304
		<u>18,278</u>	<u>0</u>	<u>0</u>	<u>18,278</u>	<u>15,670</u>
3(b)	<i>Activities directly relating to the work of the Church</i>					
	Ministry: Parish Share	120,000			120,000	130,635
	Ministry: clergy expenses	2,185			2,185	1,799
	Ministry: lay ministry costs	150			150	0
	Ministry: advertising and other costs	0			0	1,956
	Ministry: YPW costs		1,377		1,377	2,365
	Church Running Costs (excluding energy)	27,960			27,960	14,160
	Energy Costs: St John's & St Luke's	19,453			19,453	13,794
	Fees Paid (weddings & funerals)	2,696			2,696	2,906
	Education	8,605			8,605	17,179
	Buildings Maintenance - St. John's	3,540			3,540	11,926
	Buildings Maintenance - St. Luke's	5,021			5,021	839
	Buildings Improvements - St John's	0			0	0
	Buildings Improvements - St Luke's	0			0	0
	Buildings Maintenance - Houses	2,405			2,405	2,509
	Church Hall - Energy costs	8,635			8,635	4,399
	Church Hall - Maintenance costs	1,260			1,260	2,641
	Buildings Improvements - Church Hall	14,080			14,080	0
	Parish magazine	347			347	133
	Bookstall	15			15	875
	Choir and Organist	4,203			4,203	4,228
		<u>220,553</u>	<u>1,377</u>	<u>0</u>	<u>221,929</u>	<u>212,344</u>
3(c)	<i>Fund raising and other costs</i>					
	Costs of fetes, bazaars, other fund-raising events	596			596	26
	Non-recurring costs incl Gifts & Donations	853			853	935
	Traidcraft Costs	0			0	1,860
		<u>1,449</u>	<u>0</u>	<u>0</u>	<u>1,449</u>	<u>2,820</u>
3(d)	<i>Church management and administration</i>					
	Repayment of Lettings Bonds	0			0	0
	Administration - Employment	10,426			10,426	10,392
	Administration - Printer & Stationery	7,456			7,456	5,780
	Administration costs - Training	1,375			1,375	190
	YPW Employment costs		26,497		26,497	26,080
	Subscriptions	231			231	98
	Misc. Repayments and Expenses	438			438	1,123
	Bank charges, Financial and Legal Costs	0			0	0
	Control, Suspense adjustments	0			0	0
		<u>19,926</u>	<u>26,497</u>	<u>0</u>	<u>46,423</u>	<u>43,664</u>
	TOTAL RESOURCES USED	<u>260,205</u>	<u>27,874</u>	<u>0</u>	<u>288,079</u>	<u>274,497</u>
4	STAFF COSTS				2023	2022
	Wages and salaries - organists				4,070	3,417
	Choir pay				0	64
	Wages and salaries - Parish Administrator				10,145	10,260
	Wages and salaries - Young People's Worker				25,120	24,753
	Pension costs - Parish Administrator				281	132
	Pension costs - Young People's Worker				1,377	1,327
	Wages and salaries - cleaners				1,831	1,747
					<u>42,824</u>	<u>41,700</u>

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2023

5 FIXED ASSETS FOR USE BY THE PCC

Freehold Land
and Buildings
£

5(a) Investment Properties

GROSS BOOK VALUE	At 1 January 2023	
Investment Properties:		
Former Curate's House - 13 Albany Road, Harrogate		42,000
Former Curate's House - 59 Coppice Way, Harrogate		55,000
Additions		0
At 31 December 2023		<u>97,000</u>
DEPRECIATION	At 1 January 2023	0
Charge for the year		0
At 31 December 2023		<u>0</u>
MARKET VALUE	At 31 December 2023	<u>97,000</u>
GROSS BOOK VALUE	At 31 December 2023	<u>97,000</u>

6a DEBTORS

	2023	2022
Prepayments and accrued interest	0	0
Other debtors	17,358	9,037
Sundry debtors (Restricted)	<i>R</i> 1,320	(102)
	<u>18,678</u>	<u>8,935</u>

6b Investments and Deposits

2023
£

2022
£

Gain(Loss)
£

(*R - Restricted*)

Deposits held by CCLA (Churches, Charities and Local Authorities Investment Management Limited)			
Building Improvement & Repair Fund	<i>R</i> 0	0	0
Heating Provision Fund	1,561	2	1,559
Bilton Community Lunches Fund	<i>R</i> 506	506	(0)
Lettings Bonds Fund	<i>R</i> 630	630	0
The YPW Fund	<i>R</i> 29,488	28,194	1,294
	<u>32,186</u>	<u>29,333</u>	<u>2,854</u>
Other Deposits			
Deposit Protection Service (tenancies)	<i>R</i> 1,325	875	450

6b BANK & CASH

Investments and Deposits - Unrestricted Total	1,561	2
Investments and Deposits - Restricted Total	31,949	30,656
General Reserve	18,477	48,750
Current Account Bank Balance	<u>16,142</u>	<u>7,611</u>
	<u>68,130</u>	<u>87,018</u>

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2023

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Accruals and deferred income	0	0
Creditors for goods and services	12,337	10,414
Other creditors	0	0
	<u>12,337</u>	<u>10,414</u>

7A CONTINGENT LIABILITIES: PARISH SHARE

	2023 £	2022 £
Parish Share payable to Leeds Diocesan Board of Finance (Note: a commitment not a legal liability)		
Outstanding Share	(113,573)	(85,328)
	<u>(113,573)</u>	<u>(85,328)</u>

	2023 £	2022 £
	Restricted	Restricted
Restricted liabilities in respect of YPW	1,151	1,441
Other creditors - bonds	1,325	1,325
	<u>2,476</u>	<u>2,766</u>

TOTAL	<u>14,812</u>	<u>13,179</u>
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8 GAINS AND (LOSSES) ON INVESTMENTS

Unrestricted Funds	Restricted Funds
0	0
<u>0</u>	<u>0</u>

FUND DETAILS

ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	2022 £
Fixed Assets	97,000	0	97,000	97,000
Current Assets	59,310	27,498	86,808	95,953
Current Liabilities	(12,337)	(2,476)	(14,812)	(13,179)
Fund balance	<u>143,973</u>	<u>25,022</u>	<u>168,995</u>	<u>179,774</u>

EXTERNAL EXAMINER'S REPORT TO FOLLOW HERE

**Independent Examiner's Report
to the PCC of St John & St Luke Bilton**

This report on the accounts of the PCC for the year ended 31st December 2023, which are set out on the preceding pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 43 of the Charities Act 1993 ('the Act').

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)b of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Date: 07/05/2024

PAROCHIAL CHURCH COUNCIL OF ST JOHN & ST LUKE BILTON

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

ACCOUNTING POLICIES

Adopted by the Parochial Church Council of Bilton St John & St Luke at a meeting held on 27 October 1998.

ACCOUNTING CONVENTION

The financial statements have been prepared in accordance with the Church Accounting Regulations 1007 together with the applicable accounting standards and the Charities Statement of Recommended Practice (SORP).

The financial statements have been prepared on an accruals basis except for investment properties which are valued on an historical cost basis.

FUNDS

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The purpose of any restricted fund is noted in the accounts.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

INCOMING RESOURCES

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant or gift aid is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the fête, garden party and similar events are accounted for gross.

Sale of books and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of Church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation of investments at 31 December.

RESOURCES USED

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not legal) liability in the Balance sheet.

FIXED ASSETS

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.86(2)(a) of the Charities Act 1993.

No value is placed on movable Church fittings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes is valued at market value. Investment properties are included at the trustees' valuation, and the expense of obtaining market valuations is not considered to be of benefit to the charity. No depreciation is charged on investment properties in accordance with the Charity SORP. Expenditure on maintenance or improvement is written off as incurred.

Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December.

CURRENT ASSETS

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short term deposits include cash held on deposit either with the CBF Church of England funds or at the bank.

Accounts

St John's & St Luke's Together:
Making Disciples who make Jesus known

ANNUAL REPORT 2023



**Parish of St John and St Luke
Bilton**



Report for the year 2022

Annual Parochial Church Meeting – 21st May 2023

The joint parish of St John and St Luke Bilton is part of the Diocese of Leeds within the Church of England. The correspondence address is: The Parish Office, St John's Church, Bilton Lane, Harrogate, HG1 3DT.

The membership of the Parochial Church Council for the period May 2022 - May 2023 was as follows:

Ex Officio Members

Clergy:	Simon Dowson (Team Rector - <i>PCC Chair</i>) Laura Martin (Curate)
Deanery Synod Reps: (2020-2023)	Jane Reichert Caroline Wise Pat Fenton Liz Meade
Churchwardens:	Alethea Fry (St Luke's – 1 st elected May 2022) Jane Reichert (St John's – 1 st elected April 2018) Nigel Thompson (St John's – 1 st elected April 2008)

Elected Members

	Rob Bath David Brown (<i>PCC Treasurer</i>) Michael Crone Noel Duke Claire Golightly Michael Guy Tracey Iles Jan Johnson Andrew McHutchon Daffyd Pritchard
Co-opted members:	Emma James (<i>until March 2023</i>) Gill Clarke (<i>from March 2023</i>) Joe Martin
In attendance:	Helen Mayers (<i>PCC Secretary</i>)
Its bankers are:	The Co-operative Bank plc - P.O. Box 101, 1 Balloon Street, Manchester, M60 4EP
Independent Examiner:	Miss Victoria Iley ACA CTA - c/o The Parish Office, St John's Church, Bilton
Solicitors:	The Diocesan Registrar

THE PAROCHIAL CHURCH COUNCIL

The aim of the Parochial Church Council (PCC) is to co-operate with the incumbent in promoting in the parish 'the whole mission of the church, pastoral, evangelistic, social and ecumenical'. This includes oversight of the church finances and maintenance of our church buildings, grounds and other properties. Membership of the PCC consists of clergy, churchwardens, deanery synod representatives and up to 10 lay members, elected for three-year terms at the APCM. To ensure smooth functioning of the committee, lay members' terms of office start and finish in different years, so that we have a mixture of new and experienced lay representatives.

During the course of 2022 the PCC met on a total of 7 occasions. Some business arising between meetings was conducted via email (as allowed for in the Church Representation Rules). Topics for discussion/approval and actions taken included:

- A re-evaluation of the vacant Team Vicar role and initiation of a recruitment process
- The appointment of governors at Richard Taylor School and of a director at Yorkshire Causeway Academy Trust (St Aidan's)
- A re-imagining of how we deliver pastoral care in our churches
- Youthwork initiatives, spearheaded by our young people's worker, Emma James
- The development of lay ministry in the context of a general move away from stipendiary clergy
- Approvals for routine maintenance tasks at both churches
- Approval of the church accounts and discussion of the continuing financial challenges faced by our churches.

The PCC discharges its duties with the help of committees which report back to the full PCC, with minutes of their decisions discussed further as necessary. Those committees are the Finance & Buildings Committee, Green Team and Social Committee. A Standing Committee no longer reports to PCC as it has proved more expedient for any matters that would normally come before the committee to be dealt with in informal discussions between the clergy and wardens. With the appetite for social events still dented by post-pandemic concerns, the Social Committee did not convene until late in the year, when plans were made for a children's event and a ceilidh early in 2023. It is hoped the committee will have plenty to report next year. Reports from the Finance & Buildings Committee and Green Team appear below. The Pastoral Care Team also, of course, report back regularly to PCC and details of developments there can be found in Laura's Curate's Report below.

Helen Mayers – PCC Secretary

FINANCE AND BUILDINGS COMMITTEE

The Finance and Buildings Committee has ten members and met on eight occasions in 2022. The issues we have dealt with included the following:

- Budgets are set for the forthcoming financial year taking account of current commitments, maintenance needs, and the mission priorities of the church.
- Income and expenditure are monitored against the budget. Our parish share payments to the diocese have been kept under review, and it has again been necessary to cap our payments to avoid undue strain on our finances.
- Finances and funding for the Young People's Worker are kept under review and we receive progress reports from the group set up in Autumn 2022 to explore future funding.
- Communications with our donors and congregations on our financial position have again been discussed, and the positive response to the Church on Display event in February 2022 was considered. The Parish Giving Scheme has been monitored following its introduction, and we have seen a significant take-up of the scheme during the year.
- An annual review of rents and hire charges for our rooms and properties is carried out by the committee.
- An annual review of employees' wages and salaries is carried out.
- The buildings and their maintenance are regularly discussed, with the wardens reporting back to the committee. Quinquennial inspection reports for St Luke's and St John's buildings have been received and appropriate action taken.
- The committee also considers new and one-off items of expenditure. This year we have given much thought to a replacement video system for St John's, examining the requirements and estimates of costs in the light of our financial position. Proposals for driveway lighting have also been considered to avail ourselves of Local Authority 'commuted sums' grants. The installation of LED lighting in St John's Hall also came up in committee.
- A review of our Mission Giving (Extra Parochial Giving) is carried out to ensure we meet our annual target as set out in the PCC policy on the Payment of Grants and Donations to Charities. This year, thanks to our increased income, we have been able to commit a greater sum to charitable causes.

We also ensure the annual accounts are produced and examined externally.

David Brown – PCC Treasurer

GREEN TEAM

The Green team continued to meet around every 6 to 8 weeks in prayer and action to support and encourage sustainable living and caring for God's creation.

In August we took part in the library community day with a woollen doll-making activity and selling sustainable items and holding 'carbon conversations'. This was followed by a display on sustainable living for Libraries Week in October.

For Creation Sunday we encouraged a 'Walk to Church' Sunday with a children's talk and sermon on sustainable living. A 'green' library has also been set up at the back of church where books can be borrowed to share ideas on sustainable living.

As part of Big Green Week in September we held a talk entitled 'my journey living without plastic' which generated lots of ideas and enthusiastic conversation.

We attended the online Parish Environmental meeting in September and an in-person one hosted by St Mark's in March where we shared our work and gleaned ideas from two parishes who had taken that step further to the Gold Award.

At a coffee morning held in March 2023 we hosted a seed swap stall and gave away donated pots and planters.

We work closely with Rob and Nigel on the gardening team, who have worked tirelessly to maintain the grounds for the enjoyment of all, including the birds and the bees, with areas left unmown for encouragement of native wildlife. A team have visited regularly to identify many species and document them on the plan originally penned by Terry Wagner, now in digital format on display in both churches.

Claire Golightly – Environmental Officer

ATTENDANCE

The number of people on the Electoral Roll for St John's Church on 31st December 2022 was 206. At St Luke's the number on the Roll was 56.

Jean Burton (St John's) and Sarah Shepherd (St Luke's) – Electoral Roll Officers

DEANERY SYNOD

Harrogate Deanery is one of six Deaneries in the Ripon Episcopal area of the Anglican Diocese of Leeds. Its role is to serve the work of Church of England parishes (one of which is our parish - St John's and St Luke's) and Chaplaincies in Harrogate, Knaresborough, Starbeck and Wetherby and surrounding villages. Synod met three times in 2022: 15th February at Holy Trinity Church Hall, Knaresborough; 16th May at All Saints Church Kirkby Overblow and 18th October at St Wilfred's Church, Harrogate. At each meeting speakers are welcomed to share and discuss information from the Diocese. Topics explored included the following:

- **Saving Carbon: Six Steps to Carbon Net Zero, How To start Your Church's journey** – Jemima Parker, Environment Officer, reminded us that General Synod has asked Churches to become Net Zero Carbon by 2030. The presentation explored what is meant by net zero emissions and shared the Church tool kit that contains several practical solutions and strategies to assist churches in achieving the 2030 net zero target. Further information can be found via this link: <https://www.leeds.anglican.org/environment/saving-creation>
- **Diocesan Lay training** - The Revd Canon Dr Hayley Mathews, Director of Lay Training, shared information on the current offer of blended face to face and online learning opportunities. More information on Lay Training Courses can be found via this link <https://learning.leeds.anglican.org/courses/?term=4>
- **Barnabas – Encouraging Confidence** – Dr Ben Walker, Strategic Programme Manager for the Diocese of Leeds, shared information on the Barnabas project. *Barnabas: Encouraging Confidence* is the way in which the Diocese of Leeds wants to support churches to move forward in mission, ministry and sustainability, in a way that is prayerful, intentional and, within the grace of God, possible. Further information on the Barnabas Project can be found via this link <https://www.leeds.anglican.org/how-we-can-help/barnabas-encouraging-confidence/>

Liz Meade, Caroline Wise, Jane Reichert and Pat Fenton – Deanery Synod reps

YOUTHWORK REPORT

"I love this group; I love everyone in it.... they're just like my family and even though I don't see them anywhere else or at school, I know they're always here."

This phrase was spoken by one of our young people at 4twelve a few weeks ago and I wanted to start this report off by quoting it because I think it encapsulates everything we've been working to achieve in the last three years since this church has employed a youth worker: to build relationships with the young people and to create a sense of belonging and a sense of community between them. In other words to help them feel that they are part of a family. Because I really believe that when young people feel safe and accepted, they can be themselves and from there they can see who they are in God and then the real discipleship can begin!

Here are a few selected ways we have continued to build these relationships with the young people within our own church and through joining with other churches within Harrogate:

- A residential week to Satellites summer camp last year, which explored the theme of us all orbiting around God.
- A new monthly Harrogate-wide Youth Worship Evening which has grown from 10 to 35 in 4 months and now involves young people from 7 different churches.
- Youth Alpha ran in Autumn 2022, which saw 4 people confirmed.
- 4twelve has grown to a regular attendance of 10 which has doubled in size from 2021 when it began.

And here are ways that we are connecting with young people who are not already part of a church:

- Weekly lunchtime club in St Aidan's school which sees about 25 year 7s come who may otherwise find lunchtimes difficult.
- Coaching vulnerable young people in Harrogate High school and New Park Primary school in partnership with the charity TLG.
- Monthly collective worship and morning prayers in 4 schools: Richard Taylor, Bilton Grange, Coppice Valley and St Aidan's.

I am so grateful that St John's and St Luke's have made the decision to keep funding the role of a youth worker, and especially thankful for the team who have produced the Impact Statement and that are applying for grants, as well as both congregations who are giving so generously. But I'm not just grateful for myself and for the fact that my job is continuing, but also on behalf of all the young people. Because it means that everything we are doing to pass on the gospel to the next generation can continue: all those meetings, those 1:1 chats, the discussions, the games, the walks, the coaching, the hot chocolates, the sleepless nights at camps and the mountains of donuts and pizzas. Because I can't really conceive of anything more important or necessary than telling them God's story and showing them God's love so that they can know it for themselves.

Emma James – Youth Worker

SAFEGUARDING REPORT

Note: The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

St John's and St Luke's has adopted the national policy document "Promoting a Safer Church", which ensures the safeguarding of children, young people and adults. Copies of this policy document are available at both churches. A Parish Safeguarding Handbook was produced during 2018 which provides advice and information to strengthen the day to day working of parishes with regard to safeguarding. Copies of the handbook are again available in both churches. As a church St John's and St Luke's formally adopt the House of Bishops' "Promoting a Safer Church: Safeguarding Policy Statement" which is annually agreed with the PCC and signed. Copies of this statement are displayed at both churches. We use the national "Practice Guidance for Safer Recruiting" in all our recruiting. A record is kept of all workers who require a DBS for their role and we inform people when a renewal is due. Annually we obtain a signed confidential declaration form from all current workers in specified roles. New confidential declaration forms were released by the C of E this year, which has allowed a larger number of people to complete them online, but with a large number still completing on paper, allowing greater flexibility.

There was a policy update towards the end of 2021 that all DBS checks will now only be valid for 3 years instead of 5. This is to be implemented by 2025, so I am now completing all due in 2024. Any DBS checks completed within the last 2 years have had their end dates changed on my system to ensure we are ahead of the game. Recruitment to help in groups is ongoing and safer recruitment procedures are being followed. Helen Tennison has decided to step away from being a second person able to check DBS ID paperwork but has not been active in the role since COVID so I don't believe a replacement is needed at this time.

The parish dashboard has been in full use this year and has had a major realignment to new Church of England guidelines. All PCC members are now expected to complete Domestic Abuse training through the diocesan online learning portal as well as basic and foundation level. There is a new Safeguarding hub which is the next phase of the dashboard and I will be working on setting this up and implementing action plans from it in 2023.

I have completed my safer recruitment and people management training this year.

We have had no serious incidents reported within the parish since the last APCM although we have taken advice on a number of issues through the diocesan safeguarding advisors, all of which have now been resolved requiring no further action.

Gill Clarke - Parish Safeguarding Officer

TEAM RECTOR'S REPORT

The great thing about churches is that they are all wonderfully different, and we should expect nothing less, because they are made up of all sorts of different people and worship an endlessly creative God who isn't confined to particular styles or preferences when it comes to worship, community, service, and so on.

Thus I want to begin my report this year by celebrating who we, the worshipping communities that make up St John's and St Luke's, are. We are very much local churches, rooted in the communities we are called to serve, and we are places where young and old alike find a welcome and a home. Hence, for example in 2022 we saw our youth work go from strength to strength as Emma, our young people's worker, was able to break her ministry out from the shackles that Covid had placed upon it. But, just as importantly, the same happened with our Well Being Café, serving those we might generously say are of riper years.

And what I am wanting to say through this is that 2022 showed us that, as well as being welcoming churches, serving our community in all sorts of ways, we are also resilient churches who during 2022 worked hard and well at adjusting back to normality, or at least the different normality that we now find ourselves in. And one way this resilience showed itself was the way that, despite the financial pressures that we are facing as a country and as individuals, our giving went up significantly, meaning we could pay our way, thanks be to God.

And this resilience was shown in other ways as well, for example in more people joining our small groups and in people finding the energy to join in with new activities such as the Comfort Café (our new monthly gathering for those going through bereavement) – and I do want to say thank you to Laura, our curate, at this point for the way she found the resilience and energy to, among other things, lead the church while I was on Sabbatical – she was (and is!!) a star. Thanks must also go to our wardens in this respect – Pat and Alethea at St Luke's and Nigel and Jane at St John's. perhaps particular mention should be made of Pat at this point, for her faithful service as warden and to wish her a peaceful 'retirement'!

This need for resilience and energy was amplified by our inability to recruit a new team vicar to replace Andy Patrick. I have to say I was surprised at this, because we thought the church-planting role, linked with the oversight of St Luke's, would be an attractive post. The failure to recruit did lead to a bit of a rethink, so we hope that 2023 will see an appointment as we shift the focus of the role, in the first instance, to discipleship and lay training. I want to say that personally not having a team vicar, along with leading the church out of Covid restrictions and my being on sabbatical for 3 months (and some personal mental health issues), meant that 2022 was more a year of consolidation than any great new initiatives, but I think that such fallow times are vital, as we cannot live in a state of permanent growth – it isn't natural or healthy. That said, watch this space for a new strategy for helping us move forward together in our journey of faith and service of our community.

One other thing I want to mention is to say how pleased I was with how we as a church engaged with the 'Living in Love and Faith' process – the shared conversations that took place in churches up and down the land about how we might better understand the complex issues of identity, sexuality, relationships and marriage. Admittedly we were a fairly small group that explored these things together, but we fed our thoughts back to the diocese and hence contributed to the vital wider conversation that took place – and it was on the basis of this that General Synod (the Church of England's governing body) voted to work towards the introduction of same sex blessings in churches, dependent on local decisions. Our PCC are discussing how we engage with this possibility, so please pray for us as we do so because it is an area of strongly and deeply held views.

I close, then, by saying thank you to all of you for playing your part in our wonderfully different and unique parish that is Bilton, and by encouraging us all to keep on supporting one another, praying for one another, and looking for those simple opportunities to love and serve people in the name of Jesus and for the advancing of his kingdom.

Every blessing,
Simon

Simon Dowson – Team Rector

CURATE'S REPORT

Pastoral Care

I am constantly encouraged at St Luke's and St John's by the obvious desire to care for one other. I frequently hear conversations about lunch gatherings, phone calls that have been made, meetings over coffee and home visits. Everyone within our community works so hard to offer friendship and to demonstrate the love of Christ, and it makes such a difference. Our new pastoral care model builds on this by designating one person from each of our many teams and groups to be a 'pastoral leader' who is responsible for the pastoral oversight of that particular group. These designated pastoral leaders are in communication with the central pastoral team and can pass on, with permission, any issues identified as perhaps needing a level of care and support that goes beyond their remit. The central pastoral team, who were commissioned in church early this year, then respond between them to any needs that have been identified. The pastoral team also undertake regular visits to members of the congregation who may be housebound, isolated or living in care homes. Since November 2022 the pastoral team have made over 100 visits between them and three of the team have completed the Diocesan Pastoral Course - thank you for all that you do.

Pastoral care within a church community belongs to everyone, so thank you, not only to the pastoral leaders and the pastoral team, but to all of you for the day to day love, care and companionship that you offer to others. We are fully aware, however, that no pastoral care system is perfect, especially in larger churches and parishes. So if you do feel forgotten or you have a pastoral need that has not been responded to, then please let us know and we will do our best to support you.

Comfort Café

During the peak of Covid, our ability to support those who had been bereaved was more limited than usual. We became aware that many people who had lost loved ones during the pandemic felt particularly isolated. Comfort Café was first set up in December 2021 to respond to this by offering a welcoming, safe space for those who had been bereaved to come along for cake, coffee and conversation. The session is free of charge and we serve 'high tea' with scones, cakes, sandwiches and other treats. Comfort Café welcomes between 16-20 guests each month, and in November we held a service of remembrance and thanksgiving in church after the café which, was well attended. Thank you to the Bereavement Team and the Comfort Cafe Team!

Laura Martin - Curate

FABRIC REPORT

During the months of January 2022 to December 2022 the work highlighted below has taken place in the properties identified. This report is based on the activities of St John's Wardens and other parties in maintaining the fabric and functionality of the following locations belonging to the parish:

- The Church (C)
- The Church Hall/Schoolroom (CH)
- 13 Albany Road (AR)
- 59 Coppice Way (CW)
- Church Grounds (CG)

During these 12 months we have approved the following maintenance work, or been involved in the resolution of issues relating to the locations as identified above:

St John's

- Ongoing light bulb replacement (C/CH)
- Annual planned servicing of fire-fighting equipment (C/CH)
- Gas servicing (C/CH)
- Floor maintenance to hall and church (C/CH)
- Reactive roof repairs (C/CH)
- Planned roof maintenance to the main church roof and tower, including gutter cleaning, fixing loose slates and replacing pigeon spikes to tower (C)
- Planned roof maintenance to flat roof over church office, comprising felting and leadwork (C)
- Central heating servicing/maintenance (C)
- Heating maintenance to Church Hall including heater servicing/improvements (CH)
- Lightning conductor testing (C)
- Maintenance to audio system (C)
- Programmed window cleaning as required (CH)
- Servicing of 2 nr lawnmowers (CG)
- Planned servicing of heating systems (C/CH)
- Annual testing of fall arrest system to church tower roof (C)
- Upkeep of the church grounds including landscaping and arboriculture works (CG)
- Renewal of church and church hall insurances (C/CH)
- Relining of church drive (C/CH)

59 Coppice Way (CW) and 13 Albany Road. (AR)

- Gas inspections and certification (CW/AR)
- Fencing replacement due to wind damage (CW)
- Wall tiling and resealing of bath following leaks (CW)
- Storm guard draft strip and bristle strip to external door to prevent draughts (AR)
- In line with landlord responsibilities, rent review undertaken and implemented (CW/AR)

In addition to the statutory requirements and reactive repairs and maintenance the following planned works have been undertaken, and, where relevant, will continue to be undertaken during 2023:

- Upkeep of the church grounds including landscaping and arboriculture works (CG)
- Programme and undertake annual portable appliance testing to church and church Hall (C/CH)
- Undertake annual servicing of gas services and heating systems (C/CH)
- Draining of central heating radiator/pipework and repairs to leaking radiator valves (C)
- Boiler servicing (C/CH)
- Annual testing of fall arrest system to church tower roof (C)
- Planned maintenance to Church Hall bell tower (CH)
- Landlord inspections and rent reviews of Albany Road and Coppice Way (AR) (CW)

Nigel Thompson and Jane Reichert - Churchwardens (St John's)

St Luke's

- Work was done in September to mend the lock on the garage door to make it more secure.
- Repairs were carried out in October (and again in April 2023) on the faulty water boiler in the kitchen.
- In November there were problems with the unisex toilet constantly filling with water, so a new valve was fitted by the plumber. The gutters were all cleared and a split downpipe on the south side of the building replaced.
- In December Walter Hartley replaced the broken hand dryer in the disabled toilet and gave us a new 9 point light switch in the vestry corridor as the old one had been causing issues.

Since the start of 2023, the following work has also been carried out:

- All the fire extinguishers were serviced and repaired; the motor changed in a strip light in the youth room; a blocked toilet unblocked by the plumber and all the windows were cleaned inside and out in February.
- An accident at Little Fishes in March caused a tear in the sanctuary curtains which was fixed by cutting a panel out and moving the material along. More work is needed as the header tape is coming away in places.

We recently received the delayed Quinquennial report from March 2022 and will shortly be making a start on its recommendations.

Alethea Fry - Churchwarden (St Luke's)

ADDITIONAL INFORMATION: *Quinquennial Inspections within the Church of England require every church building to be inspected by an architect or chartered building surveyor approved by the Diocesan Advisory Committee (DAC) every five years. This regular system of review is designed to ensure that church buildings are kept in good repair.*

CHARITABLE STATUS

The PCC is registered as a charity with the Charity Commission, in compliance with statutory requirements (Registered No. 1132843). The PCC has no direct links with other trusts or charities, except that the Rector is ex-officio chair of the Richard Taylor Educational Foundation.

FINANCIAL MATTERS

Major cash/non-cash transactions:	None
Substantial voluntary help/free facilities:	Ms Victoria Iley generously gave her services (independent examination of the accounts) free of charge.
Substantial contingent liabilities:	Parish Share payable to Leeds Diocesan Board of Finance (not a legal liability): £85,328
Subsidiary companies:	None
Changes in accounting procedures:	In line with the Charities Statement of Recommended Practice (SORP), Deposit funds held by CCLA are now declared under Current Assets on the Balance Sheet (previously under Fixed Assets).
Details of donations of £1,000 or more:	<u>Legacies</u> None <u>Other donations</u> Feb. 2022: £1,000 to general funds Apr. 2022: £1,500 to general funds Apr. 2022: £1,000 to general funds Oct. 2022: £1,000 to general funds Oct. 2022: £1,000 to Youth Worker fund

Grants received	Dec. 2022: £1,900 from the Diocese towards energy costs.
Payments to Trustees (PCC members)	Rev Simon Dowson £397 for clergy expenses. Rev Laura Martin £1,019 for clergy expenses. Mrs Emma James £28,445 for Young People's Worker Expenses, Wages and Pension Costs.
Reserves policy:	To maintain unrestricted funds sufficient to meet 3 months' normal running costs (excluding Parish Share)

The PCC has continued to raise money through voluntary donations. People are encouraged to make these where possible on a regular basis using standing orders or dated envelopes, and under Gift Aid. The Parish Giving Scheme (PGS) has now been introduced to facilitate regular giving by direct debit and to streamline the claiming of Gift Aid. Lettings of church properties, fund-raising activities, and fees, generated much of the remaining income.

The policy on the payment of grants and donations to charities is detailed below. In 2022 grants and donations to charities (Mission Giving) amounted to £13,367. *In Memoriam* donations came to £2,304.

Total income in 2022 came to £250,954 (2021: £205,765) and benefited from significantly increased regular giving, including donations for both the Young People's Worker (YPW) and for general funds. Income excluding YPW amounted to £248,299 (2021: £192,813). Regular Giving, excluding donations for Mission Giving and YPW, was £153,781 (2021: £123,611).

Total expenditure in 2022 came to £274,497 (2021: £219,179). It was again necessary to cap Parish Share payments to the Diocese, and Share arrears increased to £85,328 at the end of 2022 (2021: £73,701).

As previously noted, the Share arrears are a contingent liability, not a legal liability, as Share is deemed to be a voluntary donation.

With provision made for debtors and liabilities, and gains and losses on investments, the accounts as a whole show a deficit for 2022 of £23,543 (2021: deficit £13,415). The accounts excluding matters relating to the Young People's Worker, show a surplus for 2022 of £2,247 (2021: surplus £1,078).

At 31 December 2022 the total of unrestricted Current Assets and Current Liabilities, including Bank and Deposit funds, stood at £61,353. Young People's Worker restricted funds stood at £20,284.

Policy for the payment of grants and donations to other charities (reviewed by the PCC April 2005)

- 1. Level and Frequency**
 - (a) **Minimum** of 15% of income minus the Parish Share.
 - (b) To be Included in the quarterly report of the accounts to the PCC will be details of how much has been given to date and recommendations regarding how much and to whom giving should be made during the next quarter.
 - (c) The level of giving is to be reviewed annually.
- 2. Exclusions**
Income from Funerals **must not** be included when assessing the level of our Extra Parochial Giving. This is income which goes through the Church accounts but where the charity is **designated** by the deceased's family, and should not be included as our Churches' giving.
- 3. Inclusions**
Income from any event organised by or on behalf of the Church to raise money for a specific charity.
- 4. Give to:**
International faith based charities International secular charities

National faith based charities

National secular charities

Local faith based charities

Local secular charities

Disaster Appeals - £150 to be sent immediately and reported to the PCC retrospectively.
Amount to be reviewed annually

5. Methods

- (a) All funds raised must be processed through the Church accounts.
- (b) Much should be done through specific fund-raising with encouragement to groups to adopt or sponsor a project.
- (c) Encouragement should be given to groups to take part in a regular programme of coffee mornings/fund raising events to raise money for charities.
- (d) Church members should be encouraged to give through Gift Aid or similar whenever possible.
- (e) The Extra Parochial Giving policy should be widely publicised in order to inform and encourage Church members.
- (f) Cultivate close relationships with the charities the Church raises money for to encourage support and feedback which, in turn, will encourage further fundraising. Any feedback from such charities should be relayed to the congregation.

6. Exceptional Circumstances

In circumstances, when money is given in response to an exceptional appeal, the Churchwardens and Treasurer will determine whether such monies raised should be treated as part of our Extra Parochial Giving.

David Brown – PCC Treasurer

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

ACCOUNTS

FOR THE YEAR ENDED 31st DECEMBER 2022

Treasurer
David Brown

External Examiner
Victoria Iley

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £	2021 £
INCOMING RESOURCES						
Incoming resources from donors	2(a)	162,100	2,060	0	164,160	132,080
Other voluntary incoming resources	2(b)	21,134	0	0	21,134	21,160
Income from charitable and ancillary trading	2(c)	63,562	0	0	63,562	50,660
Other ordinary incoming resources	2(d)	1,084	0	0	1,084	1,820
Income from investments	2(e)	419	595	0	1,014	45
Profit on sale of fixed assets	2(f)	0	0	0	0	0
TOTAL INCOMING RESOURCES		248,299	2,655	0	250,954	205,765
RESOURCES USED						
Grants	3(a)	15,671	0	0	15,671	9,804
Activities directly relating to the work of the Church	3(b)	209,978	2,365	0	212,343	164,740
Fund-raising and publicity	3(c)	2,820	0	0	2,820	3,550
Church management and administration	3(d)	17,583	26,080	0	43,664	41,085
TOTAL RESOURCES USED		246,052	28,445	0	274,497	219,179
NET INCOMING/(OUTGOING) RESOURCES		2,247	(25,790)	0	(23,543)	(13,415)
GAINS AND LOSSES ON INVESTMENTS	8					
Realised		0	0	0	0	0
Unrealised		0	0	0	0	0
NET MOVEMENT IN FUNDS		2,247	(25,790)	0	(23,543)	(13,415)
BALANCES BROUGHT FORWARD AT 1 JANUARY		154,106	46,760	0	200,866	212,887
TRANSFERRED BETWEEN FUNDS		0	0	0	0	0
PRIOR YEAR ADJUSTMENTS		2,000	450	0	2,450	1,394
BALANCES CARRIED FORWARD AT 31 DECEMBER		158,353	21,420	0	179,773	200,866

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

BALANCE SHEET AT 31 DECEMBER 2022

	<u>Note</u>	<u>2022</u> <u>£</u>	<u>2021</u> <u>£</u>
FIXED ASSETS			
Investment Properties	5(a)	97,000	97,000
CURRENT ASSETS			
Debtors	6(a)	8,935	10,736
General Reserve, Other Deposits and Cash at bank and in hand	6(b)	<u>87,018</u>	<u>102,171</u>
		95,953	112,907
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	7	<u>(13,179)</u>	<u>(9,042)</u>
CONTINGENT LIABILITIES: PARISH SHARE	7(a)	(85,328)	(73,701)
NET CURRENT ASSETS		<u>82,774</u>	<u>103,865</u>
NET ASSETS		<u><u>179,774</u></u>	<u><u>200,865</u></u>
FUNDS			
Unrestricted		158,353	154,106
Restricted		<u>21,420</u>	<u>46,760</u>
		<u><u>179,774</u></u>	<u><u>200,866</u></u>

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2022

2 INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £	2021 £
2(a) <i>Incoming resources from donors</i>					
<i>Planned giving:</i>					
Regular Giving under Gift Aid	63,322			63,322	77,144
Regular Giving under Parish Giving Scheme (PGS)	33,556			33,556	1,930
Small Donations under Gift Aid	5,164			5,164	1,564
Collections (open plate) under Gift Aid	3,849			3,849	1,808
Income tax recovered on Gift Aid	19,189			19,189	20,492
Income Tax Recovered - PGS	8,101			8,101	463
Non tax recoverable regular giving	13,019			13,019	13,834
Donations for Young People's Worker (YPW)		1,886		1,886	2,454
Income tax recovered on YPW		175		175	469
Gift days	0			0	0
Sundry donations	7,088			7,088	5,447
Donations for Building Improvements	493			493	930
Mission Giving (EPG) Donations	8,320			8,320	5,547
Donations- Lay Ministry	0			0	0
	162,100	2,060	0	164,160	132,080
2(b) <i>Other voluntary incoming resources</i>					
Grants for Building Improvements	0			0	0
Grants Received for YPW		0		0	10,000
Other Grants	500			500	3,700
Donations, appeals, etc.	8,638			8,638	4,164
Legacies (In memoriam)	1,317			1,317	422
Legacies (for PCC)	0			0	1,500
Fetes, bazaars, Easyfundraising, and other	10,679			10,679	1,374
	21,134	0	0	21,134	21,160
2(c) <i>Income from charitable and ancillary trading</i>					
Magazines	1,822			1,822	744
Bookstall	489			489	199
Church buildings lettings etc.	49,636			49,636	40,001
Traidcraft Sales	1,571			1,571	1,258
Fees (include choir, weddings & funerals)	10,045			10,045	8,458
	63,562	0	0	63,562	50,660
2(d) <i>Other ordinary incoming resources</i>					
Insurance claims	0			0	0
Refunds and Loans	70			70	215
VAT Refunds	0			0	0
Miscellaneous Income	1,014	0		1,014	1,605
	1,084	0	0	1,084	1,820
2(e) <i>Income from Investments</i>					
Dividends and interest including any reclaimed tax	419	595		1,014	45
	419	595	0	1,014	45
2(f) <i>Profit on sale of fixed assets</i>					
	0			0	0
	0	0	0	0	0
TOTAL INCOMING RESOURCES	248,299	2,655	0	250,954	205,765

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2022

3	RESOURCES USED	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £	2021 £
3(a)	<i>Grants</i>					
	<i>Missionary and charitable giving:</i>					
	Overseas missionary societies	5,464			5,464	1,707
	Overseas relief and development agencies	2,083			2,083	1,575
	Home missions and other Church Societies	3,788			3,788	3,477
	Other Charities	2,031			2,031	2,579
	Donations In Memoriam	2,304			2,304	467
		15,671	0	0	15,671	9,804
3(b)	<i>Activities directly relating to the work of the Church</i>					
	Ministry: Parish Share	130,635			130,635	114,365
	Ministry: clergy expenses	1,799			1,799	2,537
	Ministry: lay ministry costs	0			0	0
	Ministry: advertising and other costs	1,956			1,956	16
	Ministry: YPW costs		2,365		2,365	2,479
	Church Running Costs (excluding energy)	14,160			14,160	16,652
	Energy Costs: St John's & St Luke's	13,794			13,794	6,876
	Fees Paid (weddings & funerals)	2,906			2,906	2,349
	Education	17,179			17,179	5,102
	Buildings Maintenance - St. John's	11,926			11,926	3,912
	Buildings Maintenance - St. Luke's	839			839	3,231
	Buildings Improvements - St John's	0			0	0
	Buildings Improvements - St Luke's	0			0	0
	Buildings Maintenance - Houses	2,509			2,509	1,414
	Church Hall - Maintenance, Energy costs, etc.	7,041			7,041	3,676
	Buildings Improvements - Church Hall	0			0	0
	Parish magazine	133			133	40
	Bookstall	875			875	420
	Choir and Organist	4,228			4,228	1,669
		209,978	2,365	0	212,343	164,740
3(c)	<i>Fund raising and other costs</i>					
	Costs of fetes, bazaars, other fund-raising events	26			26	19
	Non-recurring costs incl Gifts & Donations	935			935	2,257
	Tralldcraft Costs	1,860			1,860	1,274
		2,820	0	0	2,820	3,550
3(d)	<i>Church management and administration</i>					
	Repayment of Lettings Bonds	0			0	0
	Administration - Employment	10,392			10,392	9,714
	Administration - Printer & Stationery	5,780			5,780	5,325
	Administration costs - Training	190			190	690
	YPW Employment costs		26,080		26,080	24,966
	Subscriptions	98			98	390
	Misc. Repayments and Expenses	1,123			1,123	0
	Bank charges, Financial and Legal Costs	0			0	0
	Control, Suspense adjustments	0			0	0
		17,583	26,080	0	43,664	41,085
	TOTAL RESOURCES USED	246,052	28,445	0	274,497	219,179
4	STAFF COSTS				2022	2021
	Wages and salaries - organists				3,417	1,806
	Choir pay				64	0
	Wages and salaries - Parish Administrator				10,260	9,714
	Wages and salaries - Young People's Worker				24,753	23,596
	Pension costs - Parish Administrator				132	0
	Pension costs - Young People's Worker				1,327	1,369
	Wages and salaries - cleaners				1,747	1,486
					41,700	37,971

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2022

5 FIXED ASSETS FOR USE BY THE PCC

		Freehold Land and Buildings £
5(a) Investment Properties		
GROSS BOOK VALUE	At 1 January 2022	
Investment Properties:		
Former Curate's House - 13 Albany Road, Harrogate		42,000
Former Curate's House - 59 Coppice Way, Harrogate		55,000
Additions		0
At 31 December 2022		<u>97,000</u>
DEPRECIATION		
At 1 January 2022		0
Charge for the year		0
At 31 December 2022		<u>0</u>
MARKET VALUE	At 31 December 2022	<u>97,000</u>
GROSS BOOK VALUE	At 31 December 2022	<u>97,000</u>

6a DEBTORS

Prepayments and accrued interest	0	0
Other debtors	9,037	10,525
Sundry debtors (Restricted)	<u>R (102)</u>	<u>211</u>
	<u>8,935</u>	<u>10,736</u>

6b Investments and Deposits

	2022 £	2021 £	Gain(Loss) £
(R - Restricted)			
<i>Deposits held by CCLA</i>			
<i>(Churches, Charities and Local Authorities Investment Management Limited)</i>			
Building Improvement & Repair Fund	R 0	0	0
The Legacy Fund	2	2	0
Bilton Community Lunches Fund	R 506	506	(0)
Lettings Bonds Fund	R 630	630	0
The YPW Fund	R 28,194	47,599	(19,405)
	<u>29,333</u>	<u>48,738</u>	<u>(19,404)</u>
<i>Other Deposits</i>			
Deposit Protection Service (tenancies)	R 1,325	875	450

6b BANK & CASH

Investments and Deposits - Unrestricted Total	2	2
Investments and Deposits - Restricted Total	30,656	49,610
General Reserve	48,750	28,331
Current Account Bank Balance	<u>7,611</u>	<u>24,228</u>
	<u>87,018</u>	<u>102,171</u>

PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST LUKE, BILTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2022

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Accruals and deferred income	0	0
Creditors for goods and services	10,414	7,504
Other creditors	0	0
	<u>10,414</u>	<u>7,504</u>

7A CONTINGENT LIABILITIES: PARISH SHARE

	2022 £	2021 £
Parish Share payable to Leeds Diocesan Board of Finance (Note: a commitment not a legal liability)		
Outstanding Share	(85,328)	(73,701)
	<u>(85,328)</u>	<u>(73,701)</u>

		2022 £	2021 £
		Restricted	Restricted
Restricted liabilities in respect of YPW	R	1,441	213
Other creditors - bonds	R	1,325	1,325
		<u>2,766</u>	<u>1,538</u>
TOTAL		<u>13,179</u>	<u>9,042</u>

8 GAINS AND (LOSSES) ON INVESTMENTS

	Unrestricted Funds	Restricted Funds
	0	0
	<u>0</u>	<u>0</u>

FUND DETAILS

ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total Funds	
			2022 £	2021 £
Fixed Assets	97,000	0	97,000	97,000
Current Assets	71,767	24,186	95,953	112,908
Current Liabilities	(10,414)	(2,766)	(13,179)	(9,042)
Fund balance	<u>158,353</u>	<u>21,420</u>	<u>179,774</u>	<u>200,866</u>

Independent Examiner's Report
to the PCC of St John & St Luke Bilton

This report on the accounts of the PCC for the year ended 31st December 2022, which are set out on the preceding pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 43 of the Charities Act 1993 ('the Act').

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)b of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Date: 17/09/2023

PAROCHIAL CHURCH COUNCIL OF ST JOHN & ST LUKE BILTON

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2022

ACCOUNTING POLICIES

Adopted by the Parochial Church Council of Bilton St John & St Luke at a meeting held on 27 October 1998.

Accounting Convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 together with the applicable accounting standards and the Charities Statement of Recommended Practice (SORP).

The financial statements have been prepared on an accruals basis except for investment properties which are valued on an historical cost basis.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The purpose of any restricted fund is noted in the accounts.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

INCOMING RESOURCES

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant or gift aid is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the fete, garden party and similar events are accounted for gross.

Sale of books and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of Church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation of investments at 31 December.

RESOURCES USED

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not legal) liability in the Balance sheet.

FIXED ASSETS

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

No value is placed on movable Church fittings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes is valued at market value. Investment properties are included at the trustees' valuation, and the expense of obtaining market valuations is not considered to be of benefit to the charity. No depreciation is charged on investment properties in accordance with the Charity SORP. Expenditure on maintenance or improvement is written off as incurred.

Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short term deposits include cash held on deposit either with the CBF Church of England funds or at the bank.

Accounts

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT JOHN AND ST LUKE, BILTON, HARROGATE – Reg. No. 1132843

1 The Names of the Charity Trustees (as at 31/12/2021)

ROBERT BATH
DAVID BROWN
REV SIMON DOWSON
NOEL DUKE
PATRICIA FENTON
PETER FENTON
TRACY ILES
JEAN JARVIS
JAN JOHNSON
REV LAURA MARTIN
ANDREW MCHUTCHON
JANE REICHERT
NIGEL THOMPSON
CAROLINE WISE
RUTH YARBOROUGH
EMMA JAMES

2 The Address of the Charity Office.

The Parish Office, St John's Church, Bilton Lane, Harrogate
North Yorkshire, HG1 3DT

3 The Nature of the Governing Document and how it is Constituted.

We are using an approved governing document issued by the Church of England, adopted 02 January 1957. We have not changed the objects clause of the approved governing document, the wording of which is given below.

“Promoting in the ecclesiastical parish the whole mission of the Church”

4 The Methods adopted for the recruitment and appointment of new trustees and the procedures adopted for induction and training.

Trustees are appointed at the Annual General Meeting of the parish. Trustees are provided with information concerning their statutory responsibilities issued by the Charity Commission. Those trustees with specific responsibilities, e.g., Safeguarding and Child Protection, attend appropriate training courses.

5 The Organisational Structure of the Charity and how Decisions are made.

The Parochial Church Council (PCC) is our governing body. Membership of the PCC consists of clergy, churchwardens, deanery synod representatives and up to 10 lay members, elected for three-year terms at the Annual Meeting. It has responsibility for all activities of the charity within the framework of an annual Vision and Objectives statement, and is advised by the following committees and groups: Standing Committee, Finance and Buildings, Clergy, Wardens, Children/Youth Work, Environmental Group, Pastoral, Deanery Synod, the Harrogate Hub; various officers of the Diocese of Leeds.

The PCC met on 9 occasions in 2021 (some of these meetings were online): -

5th January 2021, 19th January 2021, 16th March 2021, 18th April 2021, 25th April 2021, 18th May 2021, 21st July 2021, 21st September 2021, 16th November 2021

CHARITABLE STATUS

The Parochial Church Council (PCC) is registered as a charity with the Charity Commission, in compliance with statutory requirements (Registered No. 1132843). The PCC has no direct links with other trusts or charities, except that the Rector is ex officio chair of the Richard Taylor Educational Foundation.

Topics for discussion/approval by the PCC and actions taken included:

- Whether, and how, to maintain public worship during lockdown
- Setting up a Parish Strategy Review Group and a review of our Mission Action Plan, with an emphasis on strengthening our relationships with local schools, improving discipleship, and concentrating on recovery post-pandemic
- New ventures, such as the establishment of new small house groups and Kintsugi Hope groups (safe and supportive spaces to make a positive difference to mental well-being)
- Youthwork initiatives, spearheaded by our young people's worker, Emma James
- Development of a parish 'dashboard' system to assist effective monitoring of safeguarding issues
- Approvals for routine maintenance tasks at both churches
- After the departure of the Team Vicar, reassessing the future of the role
- Approval of the church accounts and discussion of the continuing financial challenges faced by our churches.

6 A Statement confirming that the major risks to which the charity is exposed have been reviewed and systems have been established to manage those risks.

The major risks to which we are exposed are kept under scrutiny by the network of committees, in particular by the Standing Committee, the Finance and Buildings, and Children/Youth Work committees, reporting to the PCC.

7 A Summary of the Objects of the Charity as set out in its Governing Document.
"Promoting in the ecclesiastical parish the whole mission of the Church"

8 A Summary of the Main Activities undertaken in relation to those objects.

Providing regular public worship open to all.

Providing sacred space for personal prayer and contemplation.

Pastoral work, including visiting the sick and bereaved.

Teaching of Christianity through sermons, courses and small groups.

Promoting the whole mission of the Church through provision of activities for senior citizens, parents and toddlers and other special needs groups.

Supporting charities in the UK and overseas.

Safeguarding. We have formally adopted the House of Bishops' 'Promoting a Safer Church; Safeguarding Policy Statement' and we use the national 'Practice Guidance for Safer Recruiting' in all our recruiting. A record is kept of all workers who require a DBS for their role and they are informed when a renewal is required.

The 2021 Annual Report contains detailed information on the activities undertaken.

9 A Summary of the Main Achievements of the Charity during the year.

Maintenance of the fabric and the facilities in our buildings and grounds has continued. The PCC acknowledges that such work is not just about maintaining the fabric of the buildings; the church buildings provide a link with the community and provide a solid foundation for future mission.

The Quinquennial Inspection of St John's was completed in November 2021. The summary of the report states that 'the Church and churchyard are well cared for'. A small number of works have been identified, a majority of which are already programmed to be undertaken within the church's planned preventative maintenance programme throughout 2022, including roof maintenance and lighting conductor testing

We have continued with our children and youth ministry through Sunday groups and youth cells, and other activities organised by our Young People's Worker. We have also supported a baptism information group, a pastoral care team, a bereavement support group, and provided adult and youth confirmation classes. A parish Alpha Course was run during the year.

The Environmental Group has continued to meet around every 6 weeks in prayer and action to support and encourage sustainable living and caring for God's creation. Fund-raising coffee mornings have been held in aid of Horticap and the gardening team. We have continued to provide information on recycling and sustainable living. Surveys of the church grounds have been carried out to identify many different species of plants, and document them in digital format.

Due to the circumstances of the pandemic and the restrictions on meetings we have operated the live-streaming of church services.

We have continued to support charitable work both in the UK and overseas through specific fundraising and grants. We have continued to support our Mission Partners overseas both by financial means and prayer.

10 Church Membership

The number of people on the Electoral Roll at 31 December 2021 was:
55 at St Luke's and 203 at St John's; total = 258 (2539 in 2020).

11 A Financial Review, highlighting amounts from the SOFA and Balance Sheet

Statement of Financial Activities 2021

	Unrestricted Funds £	Restricted Funds £	Total £
INCOMING RESOURCES			
Incoming resources from donors	129,157	2,923	132,080
Other voluntary incoming resources	11,160	10,000	21,160
Income from charitable and ancillary trading	50,660	0	50,660
Other ordinary incoming resources	1,820	0	1,820
Income from investments	15	29	45
Profit on sale of fixed assets	0	0	0
TOTAL INCOMING RESOURCES	192,813	12,952	205,765
RESOURCES USED			
Grants	9,804	0	9,804
Activities directly related to the work of the Church	162,261	2,479	164,740
Fund-raising and publicity	3,550	0	3,550
Church management and administration	16,119	24,966	41,085
TOTAL RESOURCES USED	191,734	27,445	219,179
NET INCOMING (OUTGOING) RESOURCES	1,078	(14,493)	(13,415)

Balance Sheet 2021

FIXED ASSETS

Investment Properties	97,000
Investment and Deposit Assets	49,613

CURRENT ASSETS

Debtors	10,736
General Reserve and Cash at bank and in hand	52,559
	63,295

CURRENT LIABILITIES

(9,042)

CONTINGENT LIABILITIES: PARISH SHARE

(payable to Leeds Diocesan Board of Finance)

(73,701)

NET CURRENT ASSETS

54,253

NET ASSETS

200,866

Major cash/non-cash transactions:	None
Substantial voluntary help/free facilities:	Mr Ross Caldwell generously gave his services (independent examination of the accounts) free of charge
Substantial contingent liabilities:	Parish Share payable to Leeds Diocesan Board of Finance (not a legal liability): £73,701
Subsidiary companies:	None
Changes in accounting procedures:	None
Details of donations of £1,000 or more:	<u>Legacies</u> £1,500 unrestricted <u>Other donations</u> June 2021: £1,000 to general funds Oct. 2021: £1,000 to general funds Dec. 2021: £1,000 to Youth Worker fund
Grants received:	Feb. 2021: £3,700 from the Allchurches Trust for livestreaming equipment Mar. 2021: £5,000 from Harrogate Church House Trust for the Youth Worker fund Dec. 2021: £5,000 from the Liz & Terry Bramall Foundation for the Youth Worker fund Dec. 2021: £1,000 from NYCC for defibrillator
Payments to PCC members:	None
Reserves policy:	To maintain unrestricted funds sufficient to meet 3 months' normal running costs (excluding Parish Share)

The PCC has continued to raise money through voluntary donations. People are encouraged to make these where possible on a regular basis, using standing orders or dated envelopes, and under Gift Aid. The Parish Giving Scheme (PGS) has now been introduced to facilitate regular giving by direct debit and to streamline the claiming of Gift Aid. Lettings of church properties, fund-raising activities, and fees account for much of the remaining income.

In 2021 grants and donations to charities (Mission Giving) amounted to £9,337. 'In Memoriam' donations came to £467.

Total income in 2021 came to £205,765 (2020: £211,595). For a second year, the Covid-19 restrictions affected income, in particular rental income, free will collections, envelope giving, and fundraising. However, we benefited from bequests, donations, and grants for the Young People's Worker (YPW) and for general funds. Income excluding YPW amounted to £192,813 (2020: £196,883). Regular Giving, excluding Mission Giving and YPW donations, stood at £123,611 (2020: £122,966).

Total expenditure in 2021 came to £219,179 (2020: £208,718). Due to the reduced income, it was again necessary to cap Parish Share payments to the Diocese, and Share arrears increased to £73,701 at the end of 2021 (2020: £49,030).

As previously noted, the Share arrears are a contingent liability, not a legal liability, as Share is deemed to be a voluntary donation.

With provision made for debtors and liabilities, and gains and losses on investments, the accounts as a whole show a deficit for 2021 of £13,415 (2020: surplus £2,877). The accounts, excluding the Young People's Worker, show a surplus for 2021 of £1,078 (2020: surplus £7,865).

As at 31 December 2021, Bank and Unrestricted funds stood at £52,559. Young People's Worker funds stood at £45,562.

- 12 The Charity's Plans for the Future
Our objectives will continue to be promoting in the ecclesiastical parish the whole mission of the Church, in accordance with our current Vision and Objectives.
- 13 The Name of the Charity's Auditor
Lithgow Perkins LLP, Crown Chambers, Princes Street, Harrogate, HG1 1NJ
(services only required in 2010 due to legacies)
- 14 The name of the charity's External Examiner
Mr R M Caldwell
1, Woodlea Croft, Leeds, LS6 4SF

**Independent Examiner's Report
to the PCC of St John & St Luke Bilton**

This report on the accounts of the PCC for the year ended 31st December 2021, which are set out on the preceding pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 43 of the Charities Act 1993 ('the Act').

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)b of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Date: 30th April 2022

Accounts

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF SAINT JOHN AND ST LUKE, BILTON, HARROGATE – Reg. No. 1132843

1 The Names of the Charity Trustees (as at 31/12/2020)

ROBERT BATH
DAVID BROWN
MICHAEL CRONE
REV SIMON DOWSON
NOEL DUKE
PETER FENTON
PATRICIA FENTON
TRACY ILES
JEAN JARVIS
JAN JOHNSON
REV LAURA MARTIN
ANDREW MCHUTCHON
REV ANDREW PATRICK
JANE REICHERT
NIGEL THOMPSON
CAROLINE WISE
RUTH YARBOROUGH

2 The Address of the Charity Office.

The Parish Office, St John's Church, Bilton Lane, Harrogate
North Yorkshire, HG1 3DT

3 The Nature of the Governing Document and how it is Constituted.

We are using an approved governing document issued by the Church of England, adopted 02 January 1957. We have not changed the objects clause of the approved governing document, the wording of which is given below.
“Promoting in the ecclesiastical parish the whole mission of the Church”

4 The Methods adopted for the recruitment and appointment of new trustees and the procedures adopted for induction and training.

Trustees are appointed at the Annual General Meeting of the parish. Trustees are provided with information concerning their statutory responsibilities issued by the Charity Commission. Those trustees with specific responsibilities, e.g., Safeguarding and Child Protection, attend appropriate training courses.

5 The Organisational Structure of the Charity and how Decisions are made.

The Parochial Church Council (PCC) is our governing body. It has responsibility for all activities of the charity within the framework of an annual Vision and Objectives statement, and is advised by the following committees and groups: Finance and Buildings, Clergy, St Luke's Forum, Wardens, Children/Youth Work, Environmental Group, Pastoral, World Church, Deanery Synod, Churches Together.

The PCC met on 7 occasions in 2020: -

22nd January, 2nd June, 14th June, 7th July, 11th August, 6th October, 24th November.

Since April 2020 PCC meetings have been conducted remotely via the online Zoom platform.

- 6 A Statement confirming that the major risks to which the charity is exposed have been reviewed and systems have been established to manage those risks.

The major risks to which we are exposed are kept under scrutiny by the network of committees, in particular by the Standing Committee, the Finance and Buildings, and Children/Youth Work committees, reporting to the PCC.

- 7 A Summary of the Objects of the Charity as set out in its Governing Document.
“Promoting in the ecclesiastical parish the whole mission of the Church”

- 8 A Summary of the Main Activities undertaken in relation to those objects.

Providing regular public worship open to all.

Providing sacred space for personal prayer and contemplation.

Pastoral work, including visiting the sick and bereaved.

Teaching of Christianity through sermons, courses and small groups.

Promoting the whole mission of the Church through provision of activities for senior citizens, parents and toddlers and other special needs groups.

Supporting charities in the UK and overseas.

Safeguarding. We have formally adopted the House of Bishops’ ‘Promoting a Safer Church; Safeguarding Policy Statement’ and we use the national ‘Practice Guidance for Safer Recruiting’ in all our recruiting. A record is kept of all workers who require a DBS for their role and they are informed when a renewal is required.

The 2020 Annual Report contains detailed information on the activities undertaken.

- 9 A Summary of the Main Achievements of the Charity during the year.

Maintenance of the fabric and the facilities in our buildings and grounds has continued. The PCC acknowledges that such work is not just about maintaining the fabric of the buildings; the church buildings provide a link with the community and provide a solid foundation for future mission.

We have continued with our children and youth ministry through Sunday groups and youth cells, and through the appointment of a Young People’s Worker in April 2020. We have also supported a baptism information group, a pastoral care team, a bereavement support group, and provided adult and youth confirmation classes. A parish Alpha Course was run during the year.

Due to the circumstances of the pandemic and the restrictions on meetings we have introduced the live-streaming of church services.

We have continued to support charitable work both in the UK and overseas through specific fundraising and grants. We have continued to support our Mission Partners overseas both by financial means and prayer.

Church Membership

The number of people on the Electoral Roll at 31 December 2020 was:

55 at St Luke’s + 198 at St John’s; total = 253 (279 in 2019).

Attendances at services are not included due to the church closures during much of the year.

Statement of Financial Activities 2020

	Unrestricted Funds £	Restricted Funds £	Total £
INCOMING RESOURCES			
Incoming resources from donors	128,315	14,456	142,771
Other voluntary incoming resources	18,854	0	18,854
Income from charitable and ancillary trading	46,766	0	46,766
Other ordinary incoming resources	2,821	0	2,821
Income from investments	127	256	383
Profit on sale of fixed assets	0	0	0
TOTAL INCOMING RESOURCES	196,883	14,712	211,595
RESOURCES USED			
Grants	12,887	0	12,887
Activities directly related to the work of the Church	154,330	1,060	155,390
Fund-raising and publicity	4,474	0	4,474
Church management and administration	17,327	18,640	35,967
TOTAL RESOURCES USED	189,018	19,700	208,718
NET INCOMING (OUTGOING) RESOURCES	7,865	(4,988)	2,877

Balance Sheet 2020

	£
FIXED ASSETS	
Investment Properties	97,000
Investment and Deposit Assets	67,383
CURRENT ASSETS	
Debtors	8,361
General Reserve and Cash at bank and in hand	60,424
	68,784
CURRENT LIABILITIES	(20,280)
CONTINGENT LIABILITIES: PARISH SHARE (payable to Leeds Diocesan Board of Finance)	(49,030)
NET CURRENT ASSETS	48,504
NET ASSETS	212,887

Major cash/non-cash transactions:	None
Substantial voluntary help/free facilities:	Mr Ross Caldwell generously gave his services (independent examination of the accounts) free of charge.
Substantial contingent liabilities:	Parish Share payable to Leeds Diocesan Board of Finance (not a legal liability): £49,030
Subsidiary companies:	None
Changes in accounting procedures:	None
Details of donations of £1,000 or more:	<u>Legacies</u> £11,000 unrestricted plus £11,000 restricted <u>Other donations</u> Mar. 2020: £1,000 to general funds Apr. 2020: £1,000 to general funds July 2020: £2,000 to general funds Dec. 2020: £3,000 to general funds Dec. 2020: £1,100 to Mission Giving
Payments to PCC members	None
Reserves policy:	To maintain unrestricted funds sufficient to meet unexpected running costs (excluding Parish Share).

The PCC has continued to raise money through voluntary donations. People are encouraged to make these where possible on a regular basis using standing orders or dated envelopes, and under Gift Aid. Other monies are raised primarily through lettings of church properties, fund-raising activities, and fees.

Total income in 2020 came to £211,595 (2019: £273,822). There were significant falls in areas affected by the Covid-19 restrictions, i.e. rental income, free will collections, envelope giving, and fundraising. However, we benefited from substantial bequests and donations for the Young People's Worker (YPW) and for general funds. Income excluding YPW amounted to £196,883 (2019: £209,451). Regular Giving, excluding Mission Giving and YPW donations, stood at £122,966 (2019: £130,530).

Total expenditure in 2020 came to £208,718 (2019: £255,749). Due to the drop in income it was again necessary to cap Parish Share payments, and in consequence Share arrears increased to £49,030 at the end of 2020 (2019: £15,994). Grants and donations to charities (Mission Giving) amounted to £12,291. *In Memoriam* donations came to £596 in 2020.

With provision made for debtors and liabilities, and gains and losses on investments, the accounts as a whole show a surplus for 2020 of £2,877 (2019: £18,073). At 31 December 2020 Bank and Unrestricted funds stood at £65,162.

- 11 The Charity's Plans for the Future
Our objectives will continue to be promoting in the ecclesiastical parish the whole mission of the Church, in accordance with our current Vision and Objectives.
- 12 The Name of the Charity's Auditor
Lithgow Perkins LLP, Crown Chambers, Princes Street, Harrogate, HG1 1NJ
(services required only in 2010 due to legacies)
- 13 The name of the charity's External Examiner
Mr R M Caldwell
1, Woodlea Croft, Leeds, LS6 4SF

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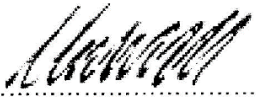
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Signed 

Date: 16th April 2021