

ST. PETER'S CHURCH, STOCKTON ON TEES

CHARITY NO: 1132812

ANNUAL REPORT & FINANCIAL STATEMENTS
OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDING 31 DECEMBER 2023

Incumbent:

Revd Cameron Abernethy

Bank:

Barclays Bank PLC
49 High Street
Stockton on Tees
TS18 1AH

Independent Examiner:

Mr Paul Whitecross
28 Topcliffe Drive
Acklam
Middlesbrough
TS5 8HZ

Parochial Church Council of St. Peter's, Stockton on Tees

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Independent Examiner's Report
To the Trustees of St. Peter's Stockton on Tees, Parochial Church Council

This report on the Accounts of the PCC for the year ended 31 December 2023 which are set out on pages 4 to 12.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed _____

Date

Parochial Church Council of St. Peter's, Stockton on Tees
Statement of Financial Activities
For the Year Ended 31 December 2023

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>2023</u> £	<u>Total</u> <u>2022</u> £
<u>Incoming Resources</u> <u>(Note 2)</u>				
Incoming resources from donors	56,666	2,078	58,744	63,272
Other voluntary incoming resources	12,836	32,532	45,368	149,415
Income from charitable and ancillary trading	16,828		16,828	24,520
Income from investments	1,575		1,575	931
<u>Total Incoming Resources</u>	87,905	34,610	122,515	238,138
<u>Resources Used (Note 3)</u>				
Grants	828		828	1,639
Activities directly relating to the work of the church	166,902	24,668	191,570	237,774
Fund raising & publicity	110		110	1,420
Church management & administration	3,712	12,844	16,556	29,056
<u>Total Resources used</u>	171,552	37,512	209,064	269,889
<u>Net incoming/(outgoing) resources</u>	(83,647)	(2,902)	(86,549)	(31,751)
<u>Balances brought forward at 1 January 2023</u>	113,130	31,915	145,045	176,796
<u>Balances carried forward at 31 December 2023</u>	29,483	29,013	58,496	145,045

Parochial Church Council of St. Peter's, Stockton on Tees
Balance Sheet As At 31st December 2023

		<u>2023</u>	<u>2022</u>
	<u>Notes</u>	<u>£</u>	<u>£</u>
FIXED ASSETS			
Tangible fixed assets	5	16,000	16,000
Organ		<u>34,400</u>	<u>36,600</u>
		50,400	52,600
CURRENT ASSETS			
Stock		334	414
Prepayments		2,533	2,300
Cash at Bank		50,954	90,476
		<u>53,821</u>	<u>93,190</u>
LIABILITIES			
Creditors -amounts falling due within one year	9	<u>(6,605)</u>	<u>(745)</u>
NET CURRENT ASSETS		<u>47,216</u>	<u>92,445</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		97,616	145,055
Creditors – amounts falling due after one year	10	<u>(39,120)</u>	
TOTAL NET ASSETS		<u>58,496</u>	<u>145,055</u>
FUNDS			
Unrestricted		29,483	113,130
Restricted		29,013	31,915
		<u>58,496</u>	<u>145,045</u>

Prepared by

Sue Mines
Treasurer to the PCC

Approved by the PCC on _____ and signed on their behalf
by the Chairman, Rev C Abernethy

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Parochial Church Council of St. Peter's, Stockton on Tees

Notes to the Financial Statements

For the Year Ended 31 December 2023

1 Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2011 together with applicable accounting standards and the Charities Statement of Recommended Practice.

The financial statements have been prepared under the historical cost convention.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Incoming resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under covenant is recognised only when received. Income tax recoverable on covenants and gift aid donations is recognised when the income is received. Grants and legacies to the PCC are accounted for when received.

Other ordinary income

Rental income from the letting of the church premises is recognised when the rental is received.

Income from investments

Interest is accounted for when received. No provision is made for accrued interest.

Other ordinary incoming resources

Any amounts under this heading are accounted for when received.

Resources Used

Grants

Grants and donations to charities are accounted for when paid over, or when awarded, if that award creates a binding obligation to the PCC.

Activities directly relating to the work of the church

The diocesan quota is accounted for when paid.

Parochial Church Council of St. Peter's, Stockton on Tees
Notes to the Financial Statements
For the Year Ended 31 December 2023

1 Accounting Policies (continued)

Fixed Assets

Consecrated land and buildings

Consecrated and beneficed property is excluded from the accounts by section 10(2)(c) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over its estimated useful life. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are included at historical cost.

Current Assets

Amounts owing to the PCC at the year end in respect of fees, rents or other income are shown as debtors.

Cash at bank and in hand includes deposit accounts and short term deposits with CCLA Investment Management Limited on behalf of the CBF Church of England Funds or at the bank.

Reserves

The PCC has agreed to hold the equivalent of three months' general running costs as a reserve. The distribution of surplus reserves is subject to agreement by the PCC during the course of the financial year.

Parochial Church Council of St. Peter's, Stockton on Tees
Notes to the Financial Statements
For the Year Ended 31 December 2023

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>2023</u> £	<u>Total</u> <u>2022</u> £
2 Incoming Resources				
Incoming resources from donors				
Planned giving	41,272		41,272	40,204
Income tax recovered	10,872	2,078	12,950	19,874
Collections	4,522		4,522	3,194
	<u>56,666</u>	<u>2,078</u>	<u>58,744</u>	<u>63,272</u>
Other voluntary incoming resources				
Autumn Fete & fundraising	5,310		5,310	6,941
Donations & bequests	3,982	11,383	15,365	21,796
Tuesday Working Party	1,055		1,055	952
Toddler & Friday Praise	739		739	919
Cafe Church	1,250		1,250	550
Grants	500	21,149	21,649	118,257
	<u>12,836</u>	<u>32,532</u>	<u>45,368</u>	<u>149,415</u>
Income from charitable and ancillary trading				
Fees	4,059		4,059	9,780
All Saints rent	5,120		5,120	3,176
Curates house rent	5,270		5,270	5,100
St Peter's rent	710		710	2,348
Traidcraft	984		984	1,263
Shepherds Dene				
Other income	685		685	2,853
	<u>16,828</u>		<u>16,828</u>	<u>24,520</u>
Income from investments				
Interest received	1,575		1,575	931
Total Incoming Resources	<u>87,905</u>	<u>34,610</u>	<u>122,515</u>	<u>238,138</u>

Parochial Church Council of St. Peter's, Stockton on Tees

Notes to the Financial Statements

For the Year Ended 31 December 2023

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>2023</u> £	<u>Total</u> <u>2022</u> £
3 Resources Used				
Grants				
Charities	828		828	1,639
Activities directly relating to the work of the church				
Diocesan quota	54,000		54,000	75,298
Clergy expenses	143		143	587
Staff wages	6,593		6,593	5,456
Church services & books	2,442		2,442	1,853
Fees	3,616		3,616	5,992
Choir	1,000		1,000	500
Youth	699		699	995
Sundry expenses	1,371		1,371	2,191
Property expenses	90,457	22,415	112,872	137,244
Traidcraft	1,135		1,135	1,459
Café Church				67
Catering				231
Mission	349		349	348
Shepherds Dene	730		730	
ESOL		2,253	2,253	2,448
Holiday Club				905
Depreciation	2,200		2,200	2,200
Loan Interest Repayment	2,167		2,167	
	166,902	24,668	191,570	237,774
Fund raising & publicity				
Stewardship	12		12	
Fundraising	98		98	1,420
	110		110	1,420
Church management & administration				
Postage & stationery	955		955	1,131
Telephone	2,489		2,489	1,578
Bank charges	268		268	243
Professional fees		12,844	12,844	26,104
	3,712	12,844	16,556	29,056
Total resources used	171,552	37,512	209,064	269,889

Parochial Church Council of St. Peter's, Stockton on Tees
Notes to the Financial Statements
For the Year Ended 31 December 2023

4 Staff costs

During the year the PCC employed an organist, a cleaner at All Saints and a Parish Administrator who were paid £6,593 (2022 £5,456); the organist and Parish Administrator are members of the PCC. No other PCC members received any remuneration during the year.

5 Fixed assets for use by the PCC

The curate's house at 55 Kensington Road, Stockton on Tees is included at historical cost. All Saints Church, Hartburn Village is also an asset of the PCC; however it has not historically been valued in the accounts.

	Curate's House £	Organ £
Cost	16,000	66,099
Depreciation at start of year	0	29,499
Charge for year	0	2,200
Depreciation at end of year	0	31,699
Net book value	16,000	34,400

6 Analysis of Net Assets by Fund

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets	50,400		50,400
Current Assets	24,808	29,013	53,821
Total Liabilities	(45,725)		(45,725)
	29,483	29,013	58,496

Parochial Church Council of St. Peter's, Stockton on Tees
Notes to the Financial Statements
For the Year Ended 31 December 2023

7 Fund Details

Restricted funds are made up as follows:

	£	£
Way Forward Project	21,026	
ESOL	5,427	
Holiday Club	1,507	
Walsingham Youth Pilgrimage	120	
Sunday School/Youth	633	
All Saints'	300	
Total		29,013

8 Reserves

The PCC recognises its obligation to use Reserve Funds in an appropriate manner and has therefore set a Reserves Policy (Note 1)

9 Creditors – amounts falling due within one year

	£
Accruals	995
Diocesan loan repayable	5,610
Total	6,605

10 Creditors – amounts falling due after one year

	£
Diocesan loan repayable	39,120
Total	39,120

Parochial Church Council of St. Peter's, Stockton on Tees
Notes to the Financial Statements
For the Year Ended 31 December 2023

Schedule of Property Expenses for the Year Ended 31 December 2023

	St. Peter's £	All Saints £	55 Ken Rd. £	Vicarage £	2023 Total £	2022 Total £
Water Rates	430	277		207	914	555
Gas	3,343	2,067			5,410	3,773
Electricity	2,898	380			3,278	1,760
Insurance	3,676	730	599		5,005	4,678
Maintenance	14,492	6,345	9,450		30,287	9,735
Capital Project	80,957				80,957	116,743
Total	105,796	9,799	10,049	207	125,851	137,244
2022 Total	132,830	2,293	2,024	97	137,244	

Schedule of Donations to Charity – Year Ended 31 December 2023

	£	
Christmas Collections		
Safe Families	414	
Children's Society	414	828
		<u>828</u>

St Peter's Church Choir Accounts

There are two bank accounts in the name of St Peter's Church Choir which are held and managed by the choirmen, for the benefit of the choir's musical activities.

The current account balance at 31 December 2023 was £2,694.38 (2022 £2,964.48).

The reserve account was set up to receive donations from local Charities and Trusts, to pay for young people to undertake singing engagements both in the United Kingdom and abroad, as part of the choir. It has enabled many choristers to take part in the highly successful educational/singing trips to Northern Europe. No monies from this account are ever used for the adult choirmen to travel, they fund their places on the trips from their personal monies. The balance at 31 December 2023 was £4,624.67 (2022 £4,581.06).

Parish of Stockton-on-Tees St Peter

Annual Report of the PCC for 2023

Administrative Information

St Peter's Church is situated on Yarm Road, Stockton on Tees. It is part of the Diocese of Durham within the Church of England. The correspondence address is 5 Reeth Road, Hartburn, Stockton on Tees, TS18 5HB

The Parochial Church Council (PCC) is registered with the Charity Commission – *The Parochial Church Council of the Ecclesiastical Parish of Stockton-on-Tees St Peter*. The Charity Commission number is 1132812.

PCC members who have served from 1st January 2023 until the date this report was approved are:

<i>Incumbent:</i>	Revd CP Abernethy	From 3 rd September 2023
<i>Associate Priest:</i>	Revd Daniel Ackerley	
<i>Wardens:</i>	Jane Neal	
	David Lawson	
<i>Representatives on Deanery Synod:</i>	Ruth Hicks	Lay chair
	Elizabeth Stout	Until 5 th July 2023
	Jane Neal	
	Linda Harding	
<i>Elected Members:</i>	George Barber	
	Amith Paul	
	Sandra Hauxwell	
	Rebecca Dodd	
	Carol Horsley	
	Sue Mines	
	David Pickup	
	Michael Short	
	Bakhtyar Rashid	
	Elizabeth Akomolafe	
	Margaret Roberts	

Structure, governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Officers

<i>Lay Chair:</i>	Ruth Hicks
<i>Secretary:</i>	George Barber
<i>Treasurer:</i>	Sue Mines
<i>Electoral Roll Officer:</i>	Michael Short
<i>Stewardship Officer:</i>	Vacant
<i>Safeguarding Officer:</i>	Ruth Hicks
<i>All Saints Hall Manager:</i>	Carol Horsley
<i>Parish Administrator:</i>	Sue Mines
<i>Director of Music:</i>	George Barber
<i>Sunday School Superintendents- St Peters:</i>	Claudia Ackerley

Toddler/Friday Praise Leader:

Sue Barber

Objectives and Activities

St Peter's PCC has the responsibility of co-operating with the incumbent or churchwardens in vacancy in promoting in the ecclesiastical parish of the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has the maintenance responsibilities of All Saints in Hartburn Village and 55 Kensington Road.

Committees

Several committees meeting between full PCC meetings, support the PCC.

Standing Committee:

This is the only committee required by law. It has power to transact business of the PCC, subject to any decisions made by the PCC. It monitors church finance, properties and PCC agendas.

Way Forward Group:

To co-ordinate ideas and present them to the PCC and congregation on the way forward for this parish.

St Peter's other groups include:

The Tuesday Working Party, Prayer Group, Baptism Team, Toddler and Friday Praise and Cafe Church groups, the church flower teams, the parish breakfast team, servers, the vergers and those who care for laundry and sacristy needs.

Choir:

The worship at St Peters is enriched by the choir including the junior choir.

Achievements and Performance

Church Attendance

There are 170 parishioners on the Church Electoral Roll. The average weekly attendance, counted during October, was 130 and this number increased at festivals. At Easter, there were 151 in the congregation and over 750 people attended the various Christmas services.

During 2023 there were 22 baptisms in church and 1 wedding. There were also 7 funerals with a further 5 held at the crematorium.

Review of the year & Incumbent's report

It was good to join you all in September and begin our ministry together. I feel very settled here at All Saints' and St Peter's. May I offer a very heartfelt thanks to the retired clergy who assisted Rev Daniel Ackerley and the churchwardens during the vacancy, and those who continue to give so generously of their time and talents. It is very much appreciated. The Ven Ken Good made the decision to step back from active ministry, thanks was offered for all he has given to the parish over the years.

I have been amazed at the dedicated volunteers co-ordinating and serving across a number of different ministries. Our work with young people continues with Sunday School, Toddler Praise, Friday Praise and the Post Confirmation group. The ESOL café continues to serve the needs of our local asylum seekers and refugee. Café Church continues to offer a warm welcome to all on a Thursday, with a real sense of community being built through such generous hospitality.

The work of the Way Forward group continues apace with the installation of the internal glass doors and new kitchen happening in the next few weeks. This will be the culmination of a significant amount of behind the scenes work by the group, ably led by Mike Short. It has been very good to re-establish the monthly care home Communion Services at White House and Park House care homes. The residents clearly value this service, and it offers a chance for me to get to know the residents and the staff.

The church also offered a number of other events over this past year including the annual Advent Fair along with a number of very successful concerts. Reflecting upon the past few months, I wanted to highlight just a few specific areas of growth.

Worship

It has been good to see attendance at the Sunday morning service at St Peter's continue to grow, with new people joining our worshipping community. It has been a joy for me to officiate at Choral Evensong for the first time, I am indebted to George Barber and the choir for their support. The 9.45am service at All Saints' is well attended and I have very much enjoyed getting to know the congregation. Morning Prayer has been offered on Mondays and Tuesdays at St Peter's with members of the congregation joining me to pray. The Tuesday prayer group has also begun to meet again after TWP.

Schools Ministry

The connection to our local primary schools has been strengthened greatly in the past few months. St Peter's welcomed Bowesfield Primary School for a whole school Harvest Service in October and a Christingle Service in December. Year 1 and Year 2 came to learn about Christian Baptism and asked a number of great questions. These classes returned in December for the 'Experience Christmas' event, an interactive re-telling of the Christmas Story. In March, Year 3 came for 'Experience Easter' to consolidate their learning in school about the Easter Story.

As in past years, Year 3 from Oxbridge Lane Primary school had their Christingle Service at St Peter's and performed a nativity for their families and friends. It was a delight to welcome Year 6 to Café Church for their Community Learning Project, with the pupils serving refreshments, doing the dishes, tidying the church grounds and talking with the participants.

At Hartburn Primary school, I have regularly led school assemblies on topics such as Advent, Lent and Pentecost for Early Years, KS1 and KS2 children. School Christingle services for Year 2 and Year 5 were held at Greens Lane Methodist Church and led jointly by Rachel Williams, the Methodist Minister and myself. This term, I have been invited into all three schools to meet the RE Lead teachers and offer ways the church can support the curriculum further.

A new link with Rosedene Nursery has been established with a small group of children visiting St Peter's on Monday mornings to learn about the Christian faith and explore a bible story together.

Discipleship

It has been very encouraging for a good number of people to engage with the Growth Group sessions offered over the past few months. The sessions have explored the Lord's Prayer, the Book of Isaiah and Advent hymns, the Gospel of Mark and art images during Lent and the Acts of the Apostles. There has been a lot of good discussion during these sessions and the feedback from participants has been very positive.

Quiet Mornings have been held with folk coming from parishes across the deanery. These mornings have offered a space for quiet prayer and reflection.

Prayer resources for use at home have been offered to support people's engagement with the church year across St Peter's, All Saints' and St John's, Elton. People have found these simple resources beneficial and a way to deepen their prayer life.

As I look to the coming year, I am thankful for the newly convened PMC (Partnership for Missional Church) group as we review our current mission and explore how we might better learn from and serve our parish. Please do continue to pray for the ongoing mission and ministry of our church and consider where you might wish to offer your time and talents as a volunteer.

Financial Review

Total receipts on ordinary unrestricted funds were £87,905 with a further £34,610 received to restricted funds. This is detailed in the Financial Statements. 55 Kensington Road continues to be let providing a gross income of £6,200.

£128,107 was spent to provide the Christian Ministry from St Peter's, including the contribution to Parish Share of £54,000, which largely provides the stipends, housing and training for the clergy. £80,957 was spent on the works in church for the Way Forward project. The net result for the year was an excess of payments over receipts of £86,549. The balances carried forward at 31st December for unrestricted funds totalled £29,483 and for restricted funds it is £29,013.

Reserves Policy

It is PCC policy to maintain a balance on unrestricted funds which equates to approximately 3 months running costs.

It is our policy to invest our funds in with the CBF Church of England Deposit Fund.

Approved by the PCC on _____ and signed on their behalf
by the Chairman, Rev CP Abernethy

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