

**ST. PETER'S CHURCH, STOCKTON ON TEES**

**CHARITY NO: 1132812**

**ANNUAL REPORT & FINANCIAL STATEMENTS**  
**OF THE PAROCHIAL CHURCH COUNCIL**  
**FOR THE YEAR ENDING 31 DECEMBER 2022**

Incumbent:

Vacant

Bank:

Barclays Bank PLC  
49 High Street  
Stockton on Tees  
TS18 1AH

Independent Examiner:

Mr Paul Whitecross  
28 Topcliffe Drive  
Acklam  
Middlesbrough  
TS5 8HZ

**Parochial Church Council of St. Peter's, Stockton on Tees**

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**Independent Examiner's Report**  
**To the Trustees of St. Peter's Stockton on Tees, Parochial Church Council**

This report on the Accounts of the PCC for the year ended 31 December 2022 which are set out on pages 4 to 12.

**Respective responsibilities of the Trustees and Independent Examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting recordshave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed \_\_\_\_\_

Date

**Parochial Church Council of St. Peter's, Stockton on Tees**

**Statement of Financial Activities**

**For the Year Ended 31 December 2022**

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>2022</u> £	<u>Total</u> <u>2021</u> £
<b><u>Incoming Resources</u></b> <b><u>(Note 2)</u></b>				
Incoming resources from donors	58,557	4,715	63,272	51,444
Other voluntary incoming resources	21,095	128,320	149,415	45,247
Income from charitable and ancillary trading	24,520		24,520	18,753
Income from investments	931		931	53
<u>Total Incoming Resources</u>	105,103	133,035	238,138	115,497
<b><u>Resources Used (Note 3)</u></b>				
Grants	1,639		1,639	56
Activities directly relating to the work of the church	116,291	121,483	237,774	106,017
Fund raising & publicity	1,420		1,420	49
Church management & administration	2,952	26,104	29,056	15,819
<u>Total Resources used</u>	122,302	147,587	269,889	121,941
<u>Net incoming/(outgoing) resources</u>	(17,199)	(14,552)	(31,751)	(6,444)
<u>Balances brought forward at 1 January 2022</u>			176,796	183,240
<b><u>Balances carried forward at 31 December 2022</u></b>	113,130	31,915	145,045	176,796

# **Parochial Church Council of St. Peter's, Stockton on Tees**

## **Balance Sheet As At 31<sup>st</sup> December 2022**

		<u>2022</u>	<u>2021</u>
	<u>Notes</u>	<u>£</u>	<u>£</u>
<b>FIXED ASSETS</b>			
Tangible fixed assets	5	16,000	16,000
Organ		<u>36,600</u>	<u>38,800</u>
		52,600	54,800
<b>CURRENT ASSETS</b>			
Stock		414	372
Prepayments		2,300	2,036
Cash at Bank		90,476	120,424
		<u>93,190</u>	<u>122,832</u>
		145,790	177,632
<b>LIABILITIES – amounts falling due within one year</b>			
Accruals		<u>(745)</u>	<u>(836)</u>
<b>TOTAL NET ASSETS</b>		<u><u>145,045</u></u>	<u><u>176,796</u></u>
<b>FUNDS</b>			
Unrestricted		113,130	130,329
Restricted		31,915	46,467
		<u><u>145,045</u></u>	<u><u>176,796</u></u>

Prepared by

Sue Mines  
Treasurer to the PCC

Approved by the PCC on  
by the Chairman, R Hicks

and signed on their behalf

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## **Parochial Church Council of St. Peter's, Stockton on Tees**

### **Notes to the Financial Statements**

#### **For the Year Ended 31 December 2022**

##### **1 Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2011 together with applicable accounting standards and the Charities Statement of Recommended Practice.

The financial statements have been prepared under the historical cost convention.

##### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

##### **Incoming resources**

###### **Voluntary income and capital sources**

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under covenant is recognised only when received. Income tax recoverable on covenants and gift aid donations is recognised when the income is received. Grants and legacies to the PCC are accounted for when received.

###### **Other ordinary income**

Rental income from the letting of the church premises is recognised when the rental is received.

###### **Income from investments**

Interest is accounted for when received. No provision is made for accrued interest.

###### **Other ordinary incoming resources**

Any amounts under this heading are accounted for when received.

##### **Resources Used**

###### **Grants**

Grants and donations to charities are accounted for when paid over, or when awarded, if that award creates a binding obligation to the PCC.

###### **Activities directly relating to the work of the church**

The diocesan quota is accounted for when paid.

## **Parochial Church Council of St. Peter's, Stockton on Tees**

### **Notes to the Financial Statements**

#### **For the Year Ended 31 December 2022**

#### **1 Accounting Policies (continued)**

##### **Fixed Assets**

###### **Consecrated land and buildings**

Consecrated and beneficed property is excluded from the accounts by section 10(2)(c) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

###### **Other fixtures, fittings and office equipment**

Equipment used within the church premises is depreciated on a straight line basis over its estimated useful life. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

###### **Investments**

Investments are included at historical cost.

###### **Current Assets**

Amounts owing to the PCC at the year end in respect of fees, rents or other income are shown as debtors.

Cash at bank and in hand includes deposit accounts and short term deposits with CCLA Investment Management Limited on behalf of the CBF Church of England Funds or at the bank.

###### **Reserves**

The PCC has agreed to hold the equivalent of four months' general running costs as a reserve. The distribution of surplus reserves is subject to agreement by the PCC during the course of the financial year.

## **Parochial Church Council of St. Peter's, Stockton on Tees**

### **Notes to the Financial Statements**

#### **For the Year Ended 31 December 2022**

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>2022</u> £	<u>Total</u> <u>2021</u> £
<b>2 Incoming Resources</b>				
<b>Incoming resources from donors</b>				
Planned giving	40,204		40,204	41,555
Income tax recovered	15,159	4,715	19,874	6,570
Collections	3,194		3,194	3,319
	<u>58,557</u>	<u>4,715</u>	<u>63,272</u>	<u>51,444</u>
<b>Other voluntary incoming resources</b>				
Autumn Fete & fundraising	6,941		6,941	3,523
Donations & bequests	3,971	17,825	21,796	25,772
Tuesday Working Party	952		952	362
Toddler Praise	919		919	324
Cafe Church	550		550	
Grants	7,762	110,495	118,257	15,266
	<u>21,095</u>	<u>128,320</u>	<u>149,415</u>	<u>45,247</u>
<b>Income from charitable and ancillary trading</b>				
Fees	9,780		9,780	8,421
All Saints rent	3,176		3,176	384
Curates house rent	5,100		5,100	6,022
St Peter's rent - vestry	2,348		2,348	
Magazine income				69
Traidcraft	1,263		1,263	390
Shepherds Dene				
Walsingham Pilgrimage				250
Walsingham Youth Pilgrimage				
Holiday Club				800
Other income	2,853		2,853	2,417
	<u>24,520</u>		<u>24,520</u>	<u>18,753</u>
<b>Income from investments</b>				
Interest received	931		931	53
<b>Total Incoming Resources</b>	<u>105,103</u>	<u>133,035</u>	<u>238,138</u>	<u>115,497</u>



**Parochial Church Council of St. Peter's, Stockton on Tees**  
**Notes to the Financial Statements**  
**For the Year Ended 31 December 2022**

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>2022</u> £	<u>Total</u> <u>2021</u> £
<b>3 Resources Used</b>				
<b>Grants</b>				
Charities	1,639		1,639	56
<b>Activities directly relating to the work of the church</b>				
Diocesan quota	75,298		75,298	73,461
Clergy expenses	587		587	2,809
Staff wages	5,456		5,456	1,708
Church services & books	1,853		1,853	2,567
Fees	5,992		5,992	5,208
Choir	500		500	400
Youth	806	189	995	311
Sundry expenses	2,191		2,191	2,005
Property expenses	19,303	117,941	137,244	11,854
Traidcraft	1,459		1,459	460
Café Church	67		67	
Catering	231		231	
Mission	348		348	216
Shepherds Dene				
Walsingham Pilgrimage				
Walsingham Youth Pilgrimage				
ESOL		2,448	2,448	890
Holiday Club		905	905	1,376
Depreciation	2,200		2,200	2,752
	116,291	121,483	237,774	106,017
<b>Fund raising &amp; publicity</b>				
Stewardship				
Fundraising	1,420		1,420	49
	1,420		1,420	49
<b>Church management &amp; administration</b>				
Postage & stationery	1,131		1,131	1,002
Telephone	1,578		1,578	1,385
Bank charges	243		243	172
Professional fees		26,104	26,104	13,260
	2,952	26,104	29,056	15,819
<b>Total resources used</b>	122,302	147,587	269,889	121,941

**Parochial Church Council of St. Peter's, Stockton on Tees**  
**Notes to the Financial Statements**  
**For the Year Ended 31 December 2022**

**4 Staff costs**

During the year the PCC employed an organist, a cleaner at All Saints and a Parish Administrator who were paid £5,456 (2021 £1,708); the organist and Parish Administrator are members of the PCC. No other PCC members received any remuneration during the year.

**5 Fixed assets for use by the PCC**

The curate's house at 55 Kensington Road, Stockton on Tees is included at historical cost. All Saints Church, Hartburn Village is also an asset of the PCC; however it has not historically been valued in the accounts.

	<b>Curate's House £</b>	<b>Organ £</b>
Cost	16,000	66,099
Depreciation at start of year	0	27,299
Charge for year	0	2,200
Depreciation at end of year	0	29,499
Net book value	16,000	36,600

**6 Analysis of Net Assets by Fund**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total £</b>
Fixed Assets	52,600		52,600
Current Assets	61,275	31,915	93,190
Total Liabilities	(745)		(745)
	<b>113,130</b>	<b>31,915</b>	<b>145,045</b>

## **Parochial Church Council of St. Peter's, Stockton on Tees**

### **Notes to the Financial Statements**

#### **For the Year Ended 31 December 2022**

#### **7 Fund Details**

Restricted funds are made up as follows:

	£	£
Way Forward Project	27,773	
ESOL	1,580	
Holiday Club	1,507	
Walsingham Youth Pilgrimage	120	
Sunday School	633	
All Saints' Decorating	302	
<b>Total</b>		<b>31,915</b>

#### **8 Reserves**

The PCC recognises its obligation to use Reserve Funds in an appropriate manner and has therefore set a Reserves Policy (Note 1)

#### **Schedule of Property Expenses for the Year Ended 31 December 2022**

	St. Peter's £	All Saints £	55 Ken Rd. £	Vicarage £	Curates House £	2022 Total £	2021 Total £
Water Rates	247	211		97		555	727
Gas	3,382	391				3,773	3,121
Electricity	1,547	213				1,760	1,201
Insurance	3,462	678	538			4,678	4,433
Maintenance	7,449	800	1,486			9,735	2,372
Capital Project	116,743					116,743	
<b>Total</b>	<b>132,830</b>	<b>2,293</b>	<b>2,024</b>	<b>97</b>		<b>137,244</b>	<b>11,854</b>
 2021 Total	 9,599	 1,088	 733	 306	 128	 11,854	

## **Parochial Church Council of St. Peter's, Stockton on Tees**

### **Schedule of Donations to Charity – Year Ended 31 December 2022**

	£	
Christmas Collections		
Safe Families	430	
Children's Society	430	860
		<hr/>
Christian Aid	779	
		<hr/>
		1,639
		<hr/>

### **ST PETER'S CHURCH CHOIR ACCOUNTS**

There are two bank accounts in the name of St Peter's Church Choir which are held and managed by the choirmen, for the benefit of the choir's musical activities.

The choir bore the cost of the loss of the Bach concert in January 2022, in the sum of £724.37. The current account balance at 31 December 2022 was £2,964.48 (2021 £3,595.43).

The reserve account was set up to receive donations from local Charities and Trusts, to pay for young people to undertake singing engagements both in the United Kingdom and abroad, as part of the choir. It has enabled many choristers to take part in the highly successful educational/singing trips to Northern Europe. No monies from this account are ever used for the adult choirmen to travel, they fund their places on the trips from their personal monies. The balance at 31 December 2022 was £4,631.06 (2021 £4,576.65).

## Parish of Stockton-on-Tees St Peter

### Annual Report of the PCC for 2022

#### Administrative Information

St Peter's Church is situated on Yarm Road, Stockton on Tees. It is part of the Diocese of Durham within the Church of England. The correspondence address is 5 Reeth Road, Hartburn, Stockton on Tees, TS18 5HB

The Parochial Church Council (PCC) is registered with the Charity Commission – *The Parochial Church Council of the Ecclesiastical Parish of Stockton-on-Tees St Peter*. The Charity Commission number is 1132812.

PCC members who have served from 1<sup>st</sup> January 2022 until the date this report was approved are:

<i>Incumbent:</i>	Revd WE Braviner	Until 31 <sup>st</sup> January 2022
<i>Associate Priest:</i>	Revd Daniel Ackerley	
<i>Wardens:</i>	Jane Neal	
	David Lawson	
<i>Representatives on Deanery Synod:</i>	Ruth Hicks	Lay chair
	Elizabeth Stout	Secretary
	Jane Neal	
	Linda Harding	
<i>Elected Members:</i>	George Barber	
	Amith Paul	
	Sandra Hauxwell	
	Rebecca Devine	
	Carol Horsley	
	Sue Mines	
	David Pickup	
	Michael Short	
	Bakhtyar Rashid	
	Elizabeth Akomolafe	From 22 <sup>nd</sup> May 2022
	Margaret Roberts	

#### Structure, governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

#### Officers

<i>Lay Chair:</i>	Ruth Hicks
<i>Secretary:</i>	George Barber
<i>Treasurer:</i>	Sue Mines
<i>Electoral Roll Officer:</i>	Michael Short
<i>Stewardship Officer:</i>	Vacant
<i>Safeguarding Officer:</i>	Ruth Hicks
<i>All Saints Hall Manager:</i>	Carol Horsley
<i>Parish Administrator:</i>	Sue Mines
<i>Director of Music:</i>	George Barber
<i>Sunday School Superintendents- St Peters:</i>	Claudia Ackerley

***Toddler/Friday Praise Leader:***

**Sue Barber**

### **Objectives and Activities**

St Peter's PCC has the responsibility of co-operating with the incumbent or churchwardens in vacancy in promoting in the ecclesiastical parish of the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has the maintenance responsibilities of All Saints in Hartburn Village and 55 Kensington Road.

### **Committees**

Several committees meeting between full PCC meetings, support the PCC.

#### ***Standing Committee:***

This is the only committee required by law. It has power to transact business of the PCC, subject to any decisions made by the PCC. It monitors church finance, properties and PCC agendas.

#### ***Way Forward Group:***

To co-ordinate ideas and present them to the PCC and congregation on the way forward for this parish.

#### ***St Peter's other groups include:***

The Tuesday Working Party, Prayer Group, Baptism Team, Toddler and Friday Praise and Cafe Church groups, the church flower teams, the parish breakfast team, servers, the vergers and those who care for laundry and sacristy needs.

#### ***Choir:***

The worship at St Peters is enriched by the choir including the junior choir.

### **Achievements and Performance**

#### ***Church Attendance***

There are 163 parishioners on the Church Electoral Roll. The average weekly attendance, counted during October, was 85 and this number increased at festivals. At Easter, there were 118 in the congregation and over 600 people attended the various Christmas services. During 2022 there were 33 baptisms in church, 6 weddings and 1 blessing of a marriage. There were also 7 funerals with a further 8 held at the crematorium.

#### ***Review of the year***

We said farewell to Fr Bill and Angela in January as they moved on with Fr Bill becoming Archdeacon of Huddersfield.

All Sunday services have continued throughout the year, held by Rev Daniel Ackerley assisted by numerous retired clergy including Rev Phillip Bishop, Rev Graham Benzies, Ven Ken Good, Rev. Canon Caroline Worsfold.

Weekday services have also continued with lay led morning prayer at St Peter's on a Wednesday morning three times a month and a Eucharist the other week. At All Saint's the Friday morning service has been held weekly.

Our work with young people continued with Sunday School, Toddler Praise and Friday Praise which replaced Messy Church. This has provided regular contact with 30 families who are also supported via WhatsApp groups. This led to 9 children being confirmed and a new junior choir started in the Autumn. Baptisms have taken place almost every week engaging with more families. In recent months a Junior Choir has been formed. Presently they sing at the Sunday Eucharist, and rehearse with the adult members on Friday evenings. We also provided a holiday club during the summer holidays.

We do provide a real welcome for multicultural families and are delighted that people from other backgrounds have joined our PCC, bringing new ideas and ways of working from their different experiences.

The ESOL Café has taken place every Wednesday providing three levels of English Teaching to newly arrived asylum seekers. It has also provided much appreciated advice, information, household goods, clothes, bedding, toiletries, and a hot meal, which is cooked by a rota of members from Syria, Afghanistan, El Salvador, Kurdistan, and Turkey. We usually feed 40 people each week.

We registered Café Church with Stockton Borough Council as a warm space and we open the church every Thursday morning for coffee and cake, which attracts between 15 and 20 people.

Work progressed with the building reordering programme, under the banner of 'The Way Forward' has created a community facing accessible entrance, and work has started on a new clergy vestry. We have also had the garden at St Peter's landscaped and have entered into discussions with the Wildlife Trust about possible community use of the garden.

We have held numerous successful events in the church including an Advent Fair, and afternoon tea for the Queen's Platinum Jubilee. We also hosted the King's Men in the summer for a very successful concert.

#### ***Financial Review***

Total receipts on ordinary unrestricted funds were £105,103 with a further £133,035 received to restricted funds. This is detailed in the Financial Statements. 55 Kensington Road continues to be let providing a gross income of £6,000.

£269,889 was spent to provide the Christian Ministry from the St Peter's, including the contribution to Parish Share of £75,298, which largely provides the stipends, housing and training for the clergy. £117,941 was spent on the works in church for the Wayforward project. The net result for the year was an excess of payments over receipts of £31,751. The balances carried forward at 31<sup>st</sup> December for unrestricted funds totalled £113,130 and for restricted funds it is £31,915.

#### ***Reserves Policy***

It is PCC policy to maintain a balance on unrestricted funds which equates to approximately 4 months running costs.

It is our policy to invest our funds in with the CBF Church of England Deposit Fund.

Approved by the PCC on  
by the Chairman, R Hicks

and signed on their behalf

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