

Trustees' Annual Report for the period

	Period start date		To	Period end date		
From	01	Sep	2022	31	Aug	2023

Section A

Reference and administration details

Charity name

Penketh Methodist Church

Other names charity is known by

Registered charity number (if any)

1132809

Charity's principal address

Chapel Road, Penketh, Warrington

Postcode

WA5 2NB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Andrew Moffoot	Circuit Superintendent Minister		Ex-officio
2	Rev Mark Harwood	Presbyter		Ex-officio
3	Rev Linda Bishop	Presbyter		Appointed by Circuit Meeting
4	John Thompson	Church Council Secretary		Ex-officio
5	Steve Devers	Church Treasurer / Property Steward		Ex-officio / Church Council
6	Barbara Creamer	Pastoral Lay Worker		Ex-officio
7	Liz Atkins	Church Steward		Ex-officio
8	Keith Gardam	Church Steward		Ex-officio / Church Council
9	Doris Besford	Worship Consultation Co-ordinator		Church Council
10	Emma Thompson	Communications		Church Council
11	Sue Devers	Safeguarding Secretary		General Church Meeting
12	Ian Rayner	Church Representative		General Church Meeting
13	Brian Powney	Secretary to the Pastoral Committee		Ex-officio
14	Joe Whittaker	Church Representative		General Church Meeting
15	Margaret Docherty	Church Representative		General Church Meeting
16	Marie Reeve	Circuit Steward		Appointed by the Circuit

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The Trustees for Methodist Church Purposes act as Custodian Trustees for the Charity's property	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Graham Pegg	4 Fox Gardens, Lymm, Cheshire WA13 9EY

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Union 1932 and Methodist Church Act 1976
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	The Trustees are the members of the Church Council and are either ex-officio, elected annually by the general church meeting or appointed annually by the Church Council.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Penketh Methodist Church is part of the Sankey Valley Methodist Circuit

The Church Council sets the Charity's strategy and monitors results at periodic meetings.

The Church Council has established a Management Stewards Group that meets bi-monthly to focus on deploying and managing Church strategy and reviewing results.

The Church Council has appointed committees for the furtherance of the Charity's work in certain areas, i.e. Pastoral, Worship and Resources

The Church Council has appointed individuals to oversee Safeguarding and Health & Safety

The Church Council have developed a Mission & Growth Plan (Oct18-Oct23), which highlights a number of goals; for example, Mission, Fellowship, Worship, Children & Youth and Community

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The purposes of the Methodist Church are and shall be deemed to have been since the date of the union the advancement of:-

- (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) any charitable purpose for the time being of any connexional, district, circuit, local or other organisation of the Methodist Church;
- (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church
- (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Penketh Methodist Church has adopted the following Mission Statement: "The calling of the Methodist church is to respond to the gospel of God's love in Jesus Christ and to live out its discipleship in worship and mission.

To that end, in the power of the Spirit and in the name of Christ the Church Council, through its staff and lay officers seeks to promote the work of God through worship, learning and caring, service and evangelism. "

When planning the church's activities for the year, the Church Council, in their capacity as managing Trustees, have had regard to the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Our main activities include:

- Regular acts of worship to which all are welcome, whether or not members of the Methodist Church^[1]
- Smaller meetings ('House Groups') enabling members and others to develop in their Christian faith
- Engaging with the local community through the work of those within the church community
- Making our premises available for community activities

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The achievements and the performance of the Church in 2022/2023 continued to reflect the return to normality for worship and use of the building following the pandemic.

There has been no significant increase in the number of hirers or users of the building as we remain restricted to a degree by Ambassadors covering to open and close the building. Although this is under review to determine if we can give keys and access codes to hirers.

There remains a good attendance and involvement on a Sunday for morning worship and for Praise & Testimony services, which happen every month.

The Olive Branch café continues to successfully provide weekly lunches and support a number of events throughout the year.

We hold regular outreach activities covering mid-week worship / school relationship outreach / concerts / pantomimes and /coffee mornings. We also hold services in the residential homes – Green Park and Meadow View – which seem to be well received by the residents and their families. Also children's worship in the form of Little Angels pre-school worship and Tree House Kids on a Sunday.

There also remains an eclectic mix of users covering uniformed organisations, painting groups, gardening groups, Drop-In sessions for tea & coffee, yoga, keep fit, dance groups and fellowship groups within the Church.

Section E

Financial review

Brief statement of the charity's policy on reserves

General Funds – To function adequately, year end funds for the General Fund should ideally not fall below £25,000 (or approximately c35% of total annual expenditure). The plan for 2023/2024, which includes full assessment payments of £40,500, is to have year end funds in August 2024 of £26,640, or 34% of total annual expenditure. Given this sum, there are no reserves. Church Council will review the policy annually.

Restricted Funds – All funds in the Restricted Funds are for Lay Workers only. We currently (@Feb24) have no Lay Worker employees, so no severance costs if necessary for two years from when any start. Over time, a sum for calculated period costs, including pension, and severance costs will be made. Church Council will review the policy annually.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

General Funds – Total General Funds at the end of August 2023 totalled £43,937, which was better than budget and forecast representing a £22,993 improvement versus funds at the end of August 2022. This has enabled us to commit to paying the full Circuit Assessment for 2023/2024. Income as up versus 2021/2022 by £16,779 due to increase regular giving, a Gift Day and extra resulting Gift Aid. Costs were less than the 2021/2022 by £6,214. Finances remain very tight and the future looks very difficult if we are to continue to pay all the necessary non-discretionary running costs and the full Circuit Assessment.

Restricted Funds – All funds in the Restricted Funds are for Lay Workers only. For 2022-23 we again reported a deficit in paying out more in salaries than we received in donations. Total funds at the end of August 2023 totalled £19,051, a £8,671 reduction versus Aug22. In April 2023 all three employed Lay Workers left of their own choosing. The Office Admin role is being recruited, but the future of the Children Workers Lay Workers is under review until we can get increased income to cover salaries.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Rev. Mark Harwood

Steve Devers

Position (e.g. Secretary, Chair, etc)

Chair

Treasurer

Date

28/02/2024

280224

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Penketh Methodist

Church

FOR THE YEAR ENDED

31 August 2023

Sankey Valley

Circuit

Circuit no

18/13

Registered Charity - Charity Registration number

1132809

**If not a registered charity Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2655 of 2007)

Minister:

Reverend Mark Harwood

Church Stewards:

John Legg

Dorothy Ditchfield

Margaret Docherty

Treasurer:

Mr Steve Devers

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£
a2	Offerings and Tax recovered		52,145	6,346	58,491
a3	Bank and CFB interest and Investment income		479	350	829
a4	Lettings		14,697		14,697
a5	Other receipts		4,437		4,437
a6	TOTAL RECEIPTS		71,758	6,696	78,455 (a7)

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share		23,000		23,000
b3	Donations		245		245
b4	Repairs and Maintenance		12,492		12,492
b5	Utilities (Insurances, water charges, heating & lighting)		10,879		10,879
b6	Building Fund Payments				
b7	Other payments		6,946	15,366	22,312
b8	TOTAL PAYMENTS		53,562	15,366	68,928 (b9)

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	18,197	(8,670)	9,527
c2	Total funds brought forward from last year		25,740	27,721	53,461 (c6)
c3	Sub total	(c1+c2)	43,937	19,051	62,988
c4	Transfers and adjustments				(c8)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	43,937	19,051	62,988 (c7)

SECTION D					
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS				
	(these amounts are not to be included in total receipts/payments figures above)				
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations			2,233	710
d3	Offerings/Gifts - passed to external organisations			2,233	710
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)			

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the District. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 745 Ladies Group	903	110	793		150	942
e2 Drama Group	1,614	1,244	370	(5)	2,441	2,806
e3 Olive Tree Café	12,903	10,743	2,160		8,228	10,388
e4 Ladies Fellowship	541	622	(81)		114	34
e5 Mens Fellowship	60	175	(115)		186	71
e6						
e7						
e8 Sub total of Internal Organisations funds	16,021	12,894	3,127	(5)	11,119 (e11)	14,241 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	78,455 (a7)	68,928 (b9)	9,527	(c8)	53,461 (c6)	62,988 (c7)
e10 TOTAL CASH FUNDS HELD BY CHURCH	94,476	81,822	12,654	(5)	64,580 (x)	77,229 (y)
TOTAL RECEIPTS		TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F**STATEMENT OF ASSETS AND LIABILITIES**

CHURCH - CASH FUNDS HELD at 31 August 2023	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	22,729	33,575
f3 Bank Deposit Account		
f4 Central Finance Board	30,732	29,413
f5 Trustees for Methodist Church Purposes		
f6 Other funds		
f7 SUB TOTAL - Church accounts	53,461 (c6)	62,988 (c7)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	11,119 (e11)	14,241 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	64,580 (x)	77,229 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2022	At 31 August 2023
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	2,809,171	3,341,108
g3 Other Assets	94,729	117,743
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer



Date

28/02/2024

Name

Steve Devers

Address

3 Candleston Close, Callands, WARRINGTON, WA5 9UB

Presentation to the *Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on
and were approved.

28/02/2024

Signature of the Chair of the
meeting



Name of the Chair of the meeting

Reverend Mark Harwood

Date

28/02/2024

Independent Examiner's Report to the Trustees of the

Penketh Methodist	Church

This Report is on the Church Accounts for the year ended 31st August 2023

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Graham Pegg

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

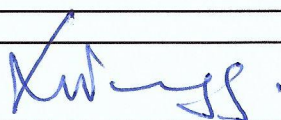
- (1) which gives me reasonable cause to believe that in any material respect the
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply appropriate*

Name

Graham Pegg

Signature



Relevant Professional qualification or body

FCMA CGMA

Address

4 Fox Gardens, Lymm, Cheshire, WA13 9EY

Date

27/3/24.

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a5	Other receipts		4,437		4,437	15,463
a6	TOTAL RECEIPTS		71,758	6,696	78,455 (a7)	78,532
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b3	Donations		245		245	338
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c3	Sub total	(c1+c2)	43,937	19,051	62,988	53,461
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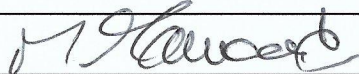
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Name of the Chair of the meeting

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Date

28/02/2024

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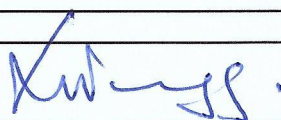
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Name

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Signature



Relevant Professional qualification or body

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4 Fox Gardens, Lymm, Cheshire, WA13 9EY

Date

27/3/24.