



Trustees' Annual Report for the period

	Period start date		To	Period end date		
From	01	Sep	2020	31	Aug	2021

Section A Reference and administration details

Charity name	Penketh Methodist Church
Other names charity is known by	
Registered charity number (if any)	1132809
Charity's principal address	Chapel Road, Penketh, Warrington
Postcode	WA5 2NB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev David Easton	Circuit Superintendent Minister		Ex-officio
2	Rev Mark Harwood	Presbyter		Ex-officio
3	Rev Linda Bishop	Presbyter		Appointed by Circuit Meeting
4	Lesley Rodham	Church Council Secretary		Ex-officio
5	Steve Devers	Church Treasurer / Property Steward		Ex-officio / Church Council
6	Barbara Creamer	Pastoral Lay Worker		Ex-officio
7	Liz Atkins	Church Steward		Ex-officio
8	Joe Royle	Church Steward		Ex-officio
9	Keith Gardam	Church Steward / Resources Management Coordinator		Ex-officio / Church Council
10	Doris Besford	Worship Consultation Co-ordinator		Church Council
11	Emma Thompson	Communications		Church Council
12	Sue Devers	Safeguarding Secretary		General Church Meeting
13	Ian Rayner	Church Representative		General Church Meeting
14	Brian Powney	Secretary to the Pastoral Committee		Ex-officio
15	Joe Whittaker	Church Representative		General Church Meeting
16	John Buxton	Church Representative		General Church Meeting
17	Margaret Docherty	Church Representative		General Church Meeting
18	Graeme Blackie	Church Representative		General Church Meeting
19	Karen Royle	Church Steward		Ex-officio
20	Marie Reeve	Circuit Steward		Appointed by the Circuit

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The Trustees for Methodist Church Purposes act as Custodian Trustees for the Charity's property	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Graham Pegg	4 Fox Gardens, Lymm, Cheshire WA13 9EY

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Union 1932 and Methodist Church Act 1976
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	The Trustees are the members of the Church Council and are either ex-officio, elected annually by the general church meeting or appointed annually by the Church Council.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Penketh Methodist Church is part of the Sankey Valley Methodist Circuit
The Church Council sets the Charity's strategy and monitors results at periodic meetings.
The Church Council has established a Management Stewards Group that meets bi-monthly to focus on deploying and managing Church strategy and reviewing results.
The Church Council has appointed committees for the furtherance of the Charity's work in certain areas, i.e. Pastoral, Worship and Resources
The Church Council has appointed individuals to oversee Safeguarding and Health & Safety
The Church Council have developed a Mission & Growth Plan (Oct18-Oct23), which highlights a number of goals; for example, Mission, Fellowship, Worship, Children & Youth and Community

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The purposes of the Methodist Church are and shall be deemed to have been since the date of the union the advancement of:-

- (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) any charitable purpose for the time being of any connexional, district, circuit, local or other organisation of the Methodist Church;
- (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church
- (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Penketh Methodist Church has adopted the following Mission Statement: "The calling of the Methodist church is to respond to the gospel of God's love in Jesus Christ and to live out its discipleship in worship and mission.

To that end, in the power of the Spirit and in the name of Christ the Church Council, through its staff and lay officers seeks to promote the work of God through worship, learning and caring, service and evangelism. "

When planning the church's activities for the year, the Church Council, in their capacity as managing Trustees, have had regard to the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Our main activities include:

- Regular acts of worship to which all are welcome, whether or not members of the Methodist Church^[1]_{SEP}
- Smaller meetings ('House Groups') enabling members and others to develop in their Christian faith
- Engaging with the local community through the work of those within the church community
- Making our premises available for community activities

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The achievements and the performance of the Church in 2020/21 was significantly impacted by the Coronavirus and the necessity to keep the Church and the building closed for most of the year.

As a result of Government lockdown restrictions and The Methodist Church guidelines, the Church and the building was closed for Church face to face services and room hiring between September 2020 and May 2021.

During this time, Church services were produced and streamed 'live' via Zoom to members of the congregation and other Churches.

Between June 2021 and August 2021 and working within Government and The Methodist Church guidelines, plus our own COVID Risk Assessments, Church face to face services did recommence but were also streamed 'live' via Zoom for those who didn't feel safe venturing out to Church.

In addition, and again working with the over-arching restrictions and rules and completed Risk Assessments, we also accommodated three room hirers whose use the building for their business. No other hirers were ready to return in view of the restrictions in force at the time.

With effect from September 2021, the vast majority of pre-COVID room hirers have returned to using the building and all working within the restrictions in force at the time and completed Risk Assessments.

Section E

Financial review

Brief statement of the charity's policy on reserves

General Funds - The reserves policy for the General Fund has been reviewed following the impact of COVID on the 2020-2021 accounts and in determining how much, as a Church, Penketh can continue to contribute to Assessment payments to the Circuit in 2021-2022. Although the guidance from the Methodist Church and The Charity Commission recommends holding six months (50%) total annual expenditure, new guidelines and requests from Sankey Valley Methodist Circuit has resulted in reserves at year end being no more than four and half months (37.5%) of total annual expenditure. This equates to £24,500 for Penketh. Church Council will review the policy annually.

Restricted Funds – All funds in the Restricted Funds are for Lay Workers only. However, to meet any future severance costs in the event of needing to make Lay Workers redundant, the Restricted Fund reserves policy is calculated to cover (for all three Lay Workers) their three month notice period and redundancy costs (based on statutory redundancy calculations for each Lay Worker). For all three Lay Workers the total notice period costs, including pension, and redundancy payments are c£10,000. Church Council will review the policy annually.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Overall Unrestricted Funds (which cover the day to day running of the Church & Community Centre) totals £33.7k, a significant £16.8k (29%) reduction year on year. This deficit is solely due to the impact of COVID. Due to a big uptake in online giving, our regular giving totalled £35.4k, only a 4% drop year on year. However, our room lets income dropped by 72% year on year to £4.1k.

Total expenditure was £58.1k for the year, but only an 8% drop year on year (compared to 29% drop for income). Even though the building was closed, expenditure for utilities, insurance, H&S servicing and maintenance still needed to be incurred.

Overall Restricted Funds (which cover Lay Workers employed to deliver key Church objectives and outreach) total £34.2, which is a drop of 8.4k year on year. This total funds also includes a £3.3k Circuit grant to expand the work of the lay workers. The fund now is running in deficit, with expenditure higher than income and a fund raising programme is required to sustain the Lay Workers beyond a couple of years.

Section F

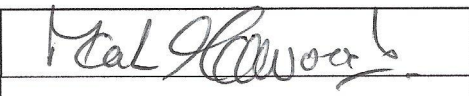
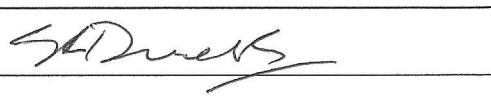
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rev. Mark Harwood	Steve Devers
Position (e.g. Secretary, Chair, etc)	Chair	Treasurer
Date	20/01/2022	20/01/2022

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Penketh Methodist	Church
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FOR THE YEAR ENDED

31 August 2021

Sankey Valley	Circuit	Circuit no	18/13
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Registered Charity - Charity Registration number

1132809

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2655 of 2007)

Minister:

Reverend Mark Harwood

Church Stewards:

John Legg	Joe Royle
Margaret Docherty	Dorothy Ditchfield

Treasurer:

Mr Steve Devers

SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£
a2	Offerings and Tax recovered		35,364	11,450	46,814	49,326
a3	Bank and CFB interest and Investment income		49	38	87	394
a4	Lettings		4,106		4,106	14,400
a5	Other receipts		1,844	3,333	5,177	9,057
a6	TOTAL RECEIPTS		41,364	14,821	56,185 (a7)	73,177

SECTION B						
b1	PAYMENTS					
b2	Circuit Assessment or Share		34,650		34,650	39,825
b3	Donations		200		200	300
b4	Repairs and Maintenance		8,659		8,659	6,648
b5	Utilities (Insurances, water charges, heating & lighting)		7,735		7,735	9,085
b6	Building Fund Payments					
b7	Other payments		6,896	23,176	30,071	26,763
b8	TOTAL PAYMENTS		58,139	23,176	81,315 (b9)	82,621

SECTION C						
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(16,775)	(8,354)	(25,130)	(9,444)
c2	Total funds brought forward from last year		50,480	42,533	93,013 (c6)	102,457
c3	Sub total	(c1+c2)	33,705	34,179	67,883	93,013
c4	Transfers and adjustments				(c8)	
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	33,705	34,179	67,883 (c7)	93,013 (c6)

SECTION D						
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
	(these amounts are not to be included in total receipts/payments figures above)					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations			480		883
d3	Offerings/Gifts - passed to external organisations			480		883
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)				

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the District. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 745 Ladies Group		600	(600)		675	75
e2 Drama Group					3,440	3,440
e3 Olive Tree Café					7,909	7,909
e4 Ladies Fellowship					501	501
e5 Mens Fellowship		270	(270)		270	
e6						
e7						
e8 Sub total of Internal Organisations funds		870	(870)		12,795 (e11)	11,925 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	56,185 (a7)	81,315 (b9)	(25,130)	(c8)	93,013 (c6)	67,883 (c7)
e10 TOTAL CASH FUNDS HELD BY CHURCH	56,185	82,185	(26,000)		105,808 (x)	79,808 (y)
	TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F**STATEMENT OF ASSETS AND LIABILITIES**

CHURCH - CASH FUNDS HELD at 31 August 2021	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	24,041	18,799
f3 Bank Deposit Account		
f4 Central Finance Board	68,972	49,084
f5 Trustees for Methodist Church Purposes		
f6 Other funds		
f7 SUB TOTAL - Church accounts	93,013 (c6)	67,883 (c7)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	12,795 (e11)	11,925 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	105,808 (x)	79,808 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	2,618,035	2,618,035
g3 Other Assets	88,284	88,284
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

Steve Devers

Date

200122

Name

Steve Devers

Address

3 Candleston Close, Callands, WARRINGTON, WA5 9UB

Presentation to the *Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on
and were approved.

200122

Signature of the Chair of the
meeting

Mark Harwood

Name of the Chair of the meeting

Reverend Mark Harwood

Date

200122

Independent Examiner's Report to the Trustees of the

Penketh Methodist	Church
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This Report is on the Church Accounts for the year ended 31st August 2021

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Graham Pegg

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

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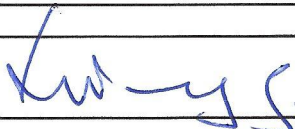
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- to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply appropriate*

Name

Graham Pegg

Signature



Relevant Professional qualification or body

FCMA CGMA

Address

4 Fox Gardens, Lymm, Cheshire, WA13 9EY

Date

7/2/22.

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Date

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Signature of the Chair of the
meeting

Mark Harwood

Name of the Chair of the meeting

Reverend Mark Harwood

Date

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Penketh Methodist	Church
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Basis of Independent Examiner's Report

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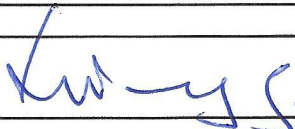
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Name

Graham Pegg

Signature



Relevant Professional qualification or body

FCMA CGMA

Address

4 Fox Gardens, Lymm, Cheshire, WA13 9EY

Date

7/2/22.