

THE SANATA CHARITABLE TRUST

Charity registration number 1132766

Company registration number 06999163 (England and Wales)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

THE SANATA CHARITABLE TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

C Conway
G Davies
G Bell
J S Plastow
T J Maunder
J Head
P R J Smith
R J Stabler
A C Costello

(Appointed 13 September
2024)

Charity number

1132766

Company number

06999163

Registered office

58 Trinity Street
Belle Vue
Shrewsbury
Shropshire
SY3 7PQ

Independent examiner

Dyke Yaxley Limited
1 Brassey Road
Old Potts Way
Shrewsbury
Shropshire
SY3 7FA

THE SANATA CHARITABLE TRUST

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THE SANATA CHARITABLE TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees present their annual report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019).

Objectives and activities

The objective of the charity is to provide financial and other support to the young and vulnerable people who benefit from the services that Restart Africa provides in Gilgil, Kenya. The operations of Restart are overseen by the Kenyan Board of Trustees, which liaise with the Sanata Charitable Trust UK, and both adhere to a common agreed strategy document, which is reviewed annually.

In planning the charity's activities, the trustees have had regard to the guidance issued by the Charity commission on Public Benefit.

The main activities in relation to these objects are the raising of funds to support the health, education, and general wellbeing of young and vulnerable people in Kenya, overseeing the operation of the Sanata Children's Home, and ensuring proper and accountable use of the funds raised.

Charity

During the year, the trustees have once again reviewed all the main policies of the charity which included well-being and safeguarding of the Restart children, and current employment policies in line with Kenyan law and practice.

Policies

Achievements and performance

The new Restart building has now been occupied for over 7 years. The building remains structurally sound, and additional buildings which were planned for 2019 and beyond have again been postponed until plans for development are finalised and promised funding is guaranteed. Work continues to develop and improve the site, and so, a sports field, children's play area and a large vegetable garden including greenhouses are now in full use and drainage and waste water processing able to meet demand.

The link with the British Army which involves visits by them to Restart where they help with routine maintenance has developed and strengthened. This has developed sufficiently for us to be hopeful that this will be maintained for the foreseeable future.

The website (www.restartafrica.org) is well-established, properly monitored, and has played an increasingly important part in raising awareness and through that, funds.

The UK Charity's main concern has always been the Restart but its original Memorandum and Articles also emphasised a commitment to self-sufficiency and general uplift in the deprived community of Gilgil. Small business enterprises such as craft and design, and the manufacture of briquettes (from waste) have been in existence for some time but have required financial support. It is pleasing that the improved accounting, financial practice and management structure now sees them breaking even. Their ability to make profits have been hit by the effect of COVID, but in the long term it remains the aim that these community enterprises will contribute to the financing of the Restart.

The charity's football team, which plays an important part in raising the profile of the charity in Gilgil and contributes to the uplift of the community has continued its progress and importance in Gilgil.

Continued funding of Restart is the prime focus of the Sanata Trust and given the economic structures in the UK, it is hard work. The decision last year to move all our primary school level children from state schools to local private schools has made this task harder, but the results have been worthwhile. However, given that all schools in Kenya were closed for a substantial period during COVID, education at this level is still "work in progress" and we anticipate further initiatives in the future.

THE SANATA CHARITABLE TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

New initiatives have been to develop links with schools ostensibly to advertise and build on volunteer links. We now have strong links with several schools and are benefiting from Shrewsbury School making Restart Africa its official overseas charity. Apart from the fundraising aspect, the education links between the school and the charity are developing and already proving to be valuable.

The Trust continues to commit to raise half the annual cost of running the charity, with the remainder coming from support in Kenya and other countries, notably Australia and the USA. The grants paid by the charity to the Kenyan charity are transferred via Barclays Bank to a dedicated sterling account in Barclays Bank, Kenya.

Financial review

The financial accounts for the twelve months ended 31 December 2023 have been prepared and approved by the Trustees.

Sources of funds include fundraising events, standing orders, single donations, either on-line or by post, and donations from family charities.

The financial position at the year end remained stable with an increase in reserves to £584,523 from £556,225. Total income was £103,985 (2022: £126,600). Final net surplus for the year was £28,298 (2022: £11,429). There was a positive impact in the end of year investment valuation showing an increase in value of £17,090. The overall investment valuation increased from £333,104 to £350,194.

The charity is able to cover all its liabilities as they fall due. The financial position for the year ending 31 December 2023 to date is showing a further increase in the charity's reserves.

Reserves Policy

The charity continues to apply its net income for the benefit of the Restart in Kenya, in accordance with its objectives. The reserves policy is to continue to build funds for this purpose, and it aims to hold funds amounting to at least six months operating costs of Restart, which are calculated to be £220,000 in total for the year ended 31 December 2023.

Investment Policy

The Trustees are authorised to invest the assets of the Charity in whatever way they believe to be in the best interests of the Charity and its objectives.

Risk Management

The Trustees have examined the major strategic, business and operational risks which the Charity faces and confirm that systems have been established to ensure the minimisation of those risks. The financial position of the Charity is robust, resources are sufficient to meet any eventualities that may arise for the foreseeable future.

Structure, governance and management

The charity is constituted as a company limited by guarantee and is governed by its Memorandum and Articles of Association.

Reference and administrative details

There have been no changes in trustees during the year 2023. The trustees, who are also the directors for the purpose of company law, and who served during the year were:

C Conway

G Davies

G Bell

J S Plastow

M W Sowerby

(Resigned 7 February 2024)

T J Maunder

A R Peak

(Resigned 22 April 2024)

J Head

P R J Smith

R J Stabler

A C Costello

(Appointed 13 September 2024)

THE SANATA CHARITABLE TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 DECEMBER 2023*

New Trustees may be nominated by any trustee but must be elected by all trustees.

The focus of attention continued to be the strengthening of the controls over the charity's work and finances in Kenya, which is overseen by the UK Trustees.

The Board meeting in March 2023 was held on Zoom. The AGM was a face-to-face meeting in London which was planned to coincide with the fundraising visit of Mary Coulson and Marvine Gaye to the UK. The plan for 2024 is to have the AGM also as a face-to-face meeting, fitting in with another fundraising visit from Kenya.

During the year, the usual visits to Restart by the Chairman and some trustees have continued. Chris Conway, James Plastow, Julia Head and Giles Bell all visited during the latter part of the year.

The Trustees' report has been approved by the Board of Trustees and is signed on their behalf by:

.....
G Davies

Trustee

Dated:

THE SANATA CHARITABLE TRUST

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE SANATA CHARITABLE TRUST

I report to the trustees on my examination of the financial statements of The Sanata Charitable Trust (the charity) for the year ended 31 December 2023 which are set out on pages 5 to 15.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Audrey Williams FCCA

Dyke Yaxley Limited

1 Brassey Road
Old Potts Way
Shrewsbury
Shropshire
SY3 7FA

Dated:

THE SANATA CHARITABLE TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes						
Income and endowments from:							
Donations and legacies	2	99,620	-	99,620	123,742	-	123,742
Investments	3	1,225	-	1,225	-	-	-
Other income	4	2,973	167	3,140	2,852	6	2,858
Total income		103,818	167	103,985	126,594	6	126,600
Expenditure on:							
Raising funds	5	4,303	729	5,032	4,054	748	4,802
Charitable activities	6	88,577	-	88,577	74,484	-	74,484
Total expenditure		92,880	729	93,609	78,538	748	79,286
Net gains/(losses) on investments	11	4,595	13,327	17,922	(9,354)	(26,531)	(35,885)
Net income		15,533	12,765	28,298	38,702	(27,273)	11,429
Transfers between funds		8,604	(8,604)	-	(11,743)	11,743	-
Net movement in funds	8	24,137	4,161	28,298	26,959	(15,530)	11,429
Reconciliation of funds:							
Fund balances at 1 January 2023		306,225	250,000	556,225	279,266	265,530	544,796
Fund balances at 31 December 2023		330,362	254,161	584,523	306,225	250,000	556,225

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

THE SANATA CHARITABLE TRUST

BALANCE SHEET

AS AT 31 DECEMBER 2023

		2023		2022	
	Notes	£	£	£	£
Fixed assets					
Investments	12		350,194		333,104
Current assets					
Debtors	13	2,963		2,844	
Cash at bank and in hand		234,768		223,517	
		<u>237,731</u>		<u>226,361</u>	
Creditors: amounts falling due within one year	14	(3,402)		(3,240)	
Net current assets			234,329		223,121
Total assets less current liabilities			<u>584,523</u>		<u>556,225</u>
Net assets excluding pension liability			<u>584,523</u>		<u>556,225</u>
The funds of the charity					
Restricted income funds	15	254,161		250,000	
Unrestricted funds		330,362		306,225	
		<u>584,523</u>		<u>556,225</u>	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on

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G Davies

Trustee

Company registration number 06999163 (England and Wales)

THE SANATA CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

Charity information

The Sanata Charitable Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is 58 Trinity Street, Belle Vue, Shrewsbury, Shropshire, SY3 7PQ. The charity is a registered charity with Charity Commission for England and Wales, number 1132766.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.5 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Transaction costs are expensed as incurred. Changes in fair value are recognised in other recognised gains and losses except to the extent that a gain reverses a loss previously recognised in net income expenditure, or a loss exceeds the accumulated gains recognised in equity; such gains and loss are recognised in net income/(expenditure) for the year.

THE SANATA CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies (Continued)

1.6 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

1.7 Taxation

The charity is exempt from corporation tax on its charitable activities because all its income is applied for charitable purposes.

2 Income from donations and legacies

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Donations and gifts	99,620	123,742

3 Income from investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Bank interest	1,225	-

4 Other income

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Net gain on disposal of intangible fixed assets	4	167	171	-	6	6
Gift Aid	2,969	-	2,969	2,852	-	2,852
	2,973	167	3,140	2,852	6	2,858

THE SANATA CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

5 Expenditure on raising funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fundraising and publicity						
Other fundraising costs	3,840	-	3,840	3,840	-	3,840
Investment management	463	729	1,192	214	748	962
Total costs	4,303	729	5,032	4,054	748	4,802

6 Expenditure on charitable activities

	Restart Africa 2023 £	Restart Africa 2022 £
Direct costs		
Transfers to Kenya	82,184	70,000
Share of support and governance costs (see note 7)		
Support	1,911	944
Governance	4,482	3,540
	88,577	74,484
Analysis by fund		
Unrestricted funds	88,577	74,484

7 Support costs allocated to activities

	2023 £	2022 £
Administration costs	1,217	944
Travel costs	694	-
Governance costs	4,482	3,540
	6,393	4,484
Analysed between:		
Restart Africa	6,393	4,484

THE SANATA CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

8	Net movement in funds	2023	2022
		£	£
	The net movement in funds is stated after charging/(crediting):		
	Fees payable for the independent examination of the charity's financial statements	1,134	1,180
	Profit on disposal of intangible assets	(171)	(6)
		<u> </u>	<u> </u>

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2022: £nil).

During the year, there were trustees' expenses paid of £694 (2022: £nil) for one trustee for expenses incurred on travel.

10 Employees

The average monthly number of employees during the year was:

	2023	2022
	Number	Number
Directors/Trustees	9	10
	<u> </u>	<u> </u>

There were no employees whose annual remuneration was more than £60,000.

11 Gains and losses on investments

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	funds	funds		funds	funds	
	2023	2023	2023	2022	2022	2022
Gains/(losses) arising on:	£	£	£	£	£	£
Revaluation of investments	4,595	13,327	17,922	(9,354)	(26,531)	(35,885)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

THE SANATA CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

12 Fixed asset investments

	Listed investments £	Cash in portfolio £	Total £
Cost or valuation			
At 1 January 2023	332,916	188	333,104
Valuation changes	17,922	-	17,922
Money received	-	4,957	4,957
Investment fees	-	(1,004)	(1,004)
Disposals	(4,785)	-	(4,785)
	<hr/>	<hr/>	<hr/>
At 31 December 2023	346,053	4,141	350,194
	<hr/>	<hr/>	<hr/>
Carrying amount			
At 31 December 2023	346,053	4,141	350,194
	<hr/>	<hr/>	<hr/>
At 31 December 2022	332,916	188	333,104
	<hr/>	<hr/>	<hr/>

13 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Other debtors	2,963	2,844
	<hr/>	<hr/>

14 Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals and deferred income	3,402	3,240
	<hr/>	<hr/>

THE SANATA CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

15 Restricted funds

	At 1 January 2023	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2023
	£	£	£	£	£	£
Sowerby Fund	250,000	167	(729)	(12,737)	13,299	250,000
Sowerby Fund unrealised gains	-	-	-	4,133	28	4,161
	<u>250,000</u>	<u>167</u>	<u>(729)</u>	<u>(8,604)</u>	<u>13,327</u>	<u>254,161</u>
Previous year:	At 1 January 2022	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2022
	£	£	£	£	£	£
The Waterloo Foundation	3,000	-	-	(3,000)	-	-
Sowerby Fund	250,000	6	(748)	742	-	250,000
Sowerby Fund unrealised gains	12,530	-	-	14,001	(26,531)	-
	<u>265,530</u>	<u>6</u>	<u>(748)</u>	<u>11,743</u>	<u>(26,531)</u>	<u>250,000</u>

The Waterloo Foundation

£3,000 was awarded by The Waterloo Foundation to fund much needed and improved water treatment from Restart to allow clean water to run off for irrigation and down into the local river. The previous system proved to be incapable of coping with the volume of waste water from the children's home and so risked the spread of water borne diseases. The money awarded was spent during 2022 and the new scheme is an undoubted success.

THE SANATA CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

15 Restricted funds

(Continued)

Sowerby Fund

During 2020, the Trust received a grant of £250,000 on condition that the grant received is invested as an endowment in order to maintain the capital value of the principal sum whilst producing annually an amount that may be spent to support the objects of the Trust.

Income arising on the endowment funds, used to support the objects of the Trust, is included as unrestricted income. Any unrealised capital gains or losses arising on the assets form part of the fund.

Whilst corporate charities do not normally hold investments as a permanent endowment. The Trustees have sought clarification from the donor who has consulted their lawyers and has agreed that the endowed funds should remain in the Trust's balance sheet, as a restricted fund.

THE SANATA CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

16 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2023	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2023
	£	£	£	£	£	£
General funds	306,225	103,818	(92,880)	8,604	4,595	330,362
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Previous year:	At 1 January 2022	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2022
	£	£	£	£	£	£
General funds	279,266	126,594	(78,538)	(11,743)	(9,354)	306,225
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

17 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 December 2023:			
Investments	96,033	254,161	350,194
Current assets/(liabilities)	234,329	-	234,329
	<u> </u>	<u> </u>	<u> </u>
	330,362	254,161	584,523
	<u> </u>	<u> </u>	<u> </u>
	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
At 31 December 2022:			
Investments	91,709	241,395	333,104
Current assets/(liabilities)	214,516	8,605	223,121
	<u> </u>	<u> </u>	<u> </u>
	306,225	250,000	556,225
	<u> </u>	<u> </u>	<u> </u>

18 Currency Exchange

The funds are sent in Sterling to Kenya which are then converted at the prevailing rate into Kenyan shillings.

THE SANATA CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

19 Related party transactions

The Charity received donations of £1,500 (2022: £2,000) from The Plastow Family Charitable Trust, of which James Plastow is a also trustee.

Additionally the Charity received donations without conditions from five Trustees totaling £5,400 (2022: £3,360 from three Trustees).

Document Activity Report

Document Sent	Mon, 30 Sep 2024 08:49:14 GMT
Document E-Sign Status	E-Signed

E-Sign Activity Summary

Audrey Williams	E-Signed
Geoff Davies	E-Signed

Document Activity History

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Date	Activity
Tue, 08 Oct 2024 13:35:08 GMT	Geoff Davies viewed the document
Tue, 08 Oct 2024 13:35:08 GMT	Geoff Davies viewed the document
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Mon, 30 Sep 2024 09:24:27 GMT	Geoff Davies Approved the document
Mon, 30 Sep 2024 09:22:05 GMT	Geoff Davies viewed the document
Mon, 30 Sep 2024 09:22:00 GMT	Geoff Davies viewed the document
Mon, 30 Sep 2024 09:21:56 GMT	Geoff Davies viewed the document
Mon, 30 Sep 2024 09:05:26 GMT	Chris Conway viewed the document