

*Heckfield with Mattingley and Rotherwick*

**ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
OF THE  
PAROCHIAL CHURCH COUNCIL**

For the year ended 31<sup>st</sup> December 2020

**WELCOME TO THE  
ANNUAL PAROCHIAL CHURCH MEETINGS**

**25<sup>th</sup> April 2021  
St Michael's Church, Heckfield**

**BANK  
NatWest plc  
Fleet Road, Fleet**

**INDEPENDENT EXAMINER  
Lisa Fincham**

**Registered Charity Number 1132735**

**REPORT from the RECTOR, the Rev'd Canon Dr Marion de Quidt**  
**to the Parish of Heckfield with Mattingley and Rotherwick**

*The steadfast love of the Lord never ceases; his mercies never come to an end; they are new every morning; great is his faithfulness. Lam 3.22-23*

We have come through such a difficult year. This would not have been possible without the exceptional teamwork and kindness within our parishes. We began 2020 anticipating the visit of Archbishop Stephen from Myanmar in February, and 'Alive 2020', outreach for Odiham Deanery in May. The first had significant impact on our community. The second did not happen.

Every single institution in this country will have changed through the experience of coronavirus. Every single human life has been affected by some aspect of the global pandemic. We write at the end of the year, near the start of another challenging year, with solemn thanksgiving. What have we gained? I hear a new appreciation for strong and trustworthy relationships. Our work-life balance has been called into question, with less or even zero travel, we have so much time at home. For many of us that reliance on our local community has opened our eyes to new supports and enabled us to enjoy the beauty of our local countryside through the seasons. However, any reduction in work, in income, in social contact, an absence of hugs, and increased anxiety about health or loss of loved ones has caused much pain. We have lost some very dear friends this year, including Tony Hall.

With God's help, and with collective wisdom and incredible hard work we have navigated each twist and turn of the local and national situation to close or open our churches, and made every effort in a variety of ways to maintain our pastoral care of one another through the year. For our worship, we have learned to be flexible, to accept a wider breadth of styles, and included the whole Benefice weekly. We have embraced new technologies, and with expertise of zoom meetings in our congregations, have been able to worship together live every Sunday since Palm Sunday 2020. We have gradually added weekly midweek worship, weekly Junior Church, Messy Church, Fingerprints, small groups, cups of tea and morning prayer. Through WhatsApp our prayer life has become sensitive to daily, even hourly, updates bringing hope and comfort to all of us in need at different times. St John's Choir has brought carefully crafted pieces recorded in the homes of individual members. We have used Church of England resources and taken care over copyright. We have relied heavily on the Benefice website team for keeping information and worship service information available all year.

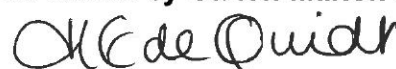
Our Church Wardens have taken responsibility for the buildings and for our Risk Assessments for activity in church. They have prepared carefully to permit social distancing, to support prayer and services of Holy Communion indoors and outdoors. Our PCCs have continued to meet regularly for long discussions to maintain our lively church community. The Finances of both parishes have taken a hit. Thanks to the hard work of our Treasurers, team, and parish supporters, we have been able to meet our obligations this year. We earnestly seek the Lord's help for future resourcing for our ministry.

Our Benefice Ministry Team has continued to meet monthly on zoom and remained stable, with the joyful addition of Tim Maynes as Licenced Lay Minister in November. Thank you especially to Rev'd Shona Hoad who has taken the lead in caring for HMR. Home groups have kept on listening to God and his Word. Our children's and families team have offered fun and age-appropriate teaching for our young people and their families, from toddlers to teenagers. Puppet ministry on the first Sunday each month has become a regular delight. We have continued to serve our local schools and uniformed organisations. The Pastoral Care team imagination and creativity has given 'love your neighbour' a new meaning.

We were sad to say goodbye to Mel Lovegrove from our Benefice office as she took a Hospice counselling job in March 2020, and then glad to welcome Rebecca Ratnasamy to the Benefice office in September. The Lord has been faithful. Our church families have worked hard together. We give humble and grateful thanks to God. We seek his will for 2021 as we serve him together.

*Marion de Quidt, Rector of the Whitewater Benefice.*

**Approval of HMR PCC of the Annual Report 2020 & signed on its behalf by Canon Marion de Quidt (Chairman) following the meeting on the 8<sup>th</sup> March 2021.**



## **BACKGROUND**

The Parochial Church Council (PCC) of Heckfield with Mattingley and Rotherwick (HMR) has responsibility for:

- promoting the whole mission of the Church within the ecclesiastical parish
- maintaining three churches (Heckfield, Mattingley & Rotherwick)
- maintaining four burial grounds and
- maintaining Mattingley Church Hall

The Parish of HMR is joined with the Parish of Hook to form The Benefice of Hook and Heckfield with Mattingley and Rotherwick (known as The Whitewater Benefice), within which there are:

- four churches (Heckfield, Mattingley, Rotherwick and Hook)
- two PCCs: HMR and Hook

The Benefice has been under the care of The Rev'd Canon Dr Marion de Quidt, since April 26<sup>th</sup>, 2015.

The correspondence address of the Benefice is:

The Whitewater Benefice Office, St John's Church, London Road, Hook RG27 9EG.

## **MEMBERSHIP**

The PCC is a corporate body established by the Church of England and operates under the Parochial Church Councils (Powers) Measure 1956; Church Representation and Ministers Measure 2019. Since August 2009 it has been a charity registered with the Charities Commission: Registered Charity Number 1132735.

PCC members are appointed as per Church Representation Rules and all Church attendees are encouraged to put their names on the Church Electoral Roll and to consider standing for election to the PCC.

This Annual Report was approved by the PCC on March 8<sup>th</sup>, 2021 and is signed on its behalf by Canon Marion de Quidt. During 2020 the following served as members of the PCC, which met six times with an average attendance of 87%:

<b>Rector, Chair</b>	Rev'd Canon Dr Marion de Quidt
<b>Assistant Priest</b>	Rev'd Shona Hoad
<b>Churchwardens</b>	James Trumpeter (Safeguarding Officer, Vulnerable Adults until October 2020) Vivienne Alexander Stephen Burridge Sarah Moore
<b>Representatives on the Deanery Synod</b>	Tony Heath (until November 2020)
<b>Secretary</b>	Sarah Moore
<b>Treasurer</b>	John Platt
<b>Elected Members</b>	Avis Hall (until June 2020) Patricia Hunter Charles Giles (until June 2020)
<b>Member also Organist</b>	Richard Joyce
<b>Member also Verger</b>	Andrew Soundy (Churchwarden Emeritus) Gwen Wheeler (until March 2020) Eliza Burridge (until October 2020) Marcus Fincham (from October 2020)
<b>Co-opted Members</b>	None

**Electoral roll officer** (not a PCC member): Ron O'Keeffe.

**Safeguarding officer (Young People)**: James Trumpeter (until Oct. 2020) Martin Rudd (not a PCC officer)

**Other members of the Benefice ministry team who are not members of the PCC are:** the Rev'd Peter Hewlett-Smith (Permission to Officiate, PTO); Jonathan Bushman (Licensed Lay Minister, LLM); Jennifer Martin (LLM, PTO from Sept 2020); Martin Hoad (LLM), Timothy Maynes (LLM) from November 2020.

## **COMMITTEE**

The Standing Committee did not meet during the year.

## **ELECTORAL ROLL AND CHURCH ATTENDANCE**

In spite of what the pandemic threw at us over the past 12 months the electoral roll held up, total down one at 143. The number of residents on the roll is 66 (46%) and non-resident 77 (54%).

I believe the increased number of residents is due to a number of reasons: firstly, the three beautiful parishes; secondly, the variety of services that covers everyone's needs; finally and not least is the charismatic, loving leadership shown by Marion and Shona.

I would suggest that once the lockdown is finally lifted that we put aside a couple of weekends to go and call on all the new-builds that have taken place within the benefice in recent years. We should be equipped with a chatty welcoming letter from Marion and Shona and a little booklet detailing all the various activities that appeals to all age groups. Please include me in some door knocking.

*R D O'Keeffe, Electoral Roll Office*

## **WHITEWATER BENEFICE MINISTRY TEAM**

We are very fortunate in having a highly dedicated Benefice Ministry Team led by Rev'd Canon Dr Marion de Quidt and we would like to record our grateful thanks to her along with Rev'd Shona Hoad, Rev'd Peter Hewlett-Smith, and Licensed Lay Ministers, Martin Hoad, Jonathan Bushman, Jennifer Martin, and the newly licensed Tim Maynes, all of whom gave unstintingly of their time and commitment.

*Sarah Moore, PCC Secretary*

Our Benefice Ministry Team, which includes our licenced ministers, and a church warden representing each parish, meet once each month to pray, listen to each other and plan our worship and ministry focus. We met in January 2020 for a 'leadership retreat awayday' in Rotherwick. Friday night prayers in church, supper in the pub and celebrating Peter's 80th Birthday, a whole Saturday together in the wonderful home of John and Barbara Platt, with prayers and Communion in church at start and end. Chris Blakeley (a Benedictine Oblate, Sheffield on Loddon) led our reflections from Colossians 3.12-17. We had no idea how this year would unfold! I am so glad we spent that time at the beginning with our focus on the Lord.

We have continued to meet monthly on the first Saturday morning by zoom. We have considered many topics including: navigating our way through the Covid crisis, risk assessments; leading worship from church and via social media; children and family ministry; Benefice joined-up thinking for Hook with Heckfield Mattingley and Rotherwick; midweek worship on Wednesdays by zoom; Holy Week reflections for the website; Generous June, the Diocesan initiative, looking at our giving and our lifestyles; 'Plastic-free July' initiated by Kim Foster; a focussed season on Creationtide and Harvest in September to October; Advent and Christmas unlike any other; future worship patterns; technology. Tim Maynes joined us officially in November as he became a Licenced Lay Minister. Sadly we could not have our Confirmation service in 2020 because of Covid restrictions, but were glad to conduct four joyful weddings in the Autumn.

*Canon Marion de Quidt*

## **CHURCHWARDENS**

The Churchwardens have again been most diligent in carrying out their responsibilities regarding services and the fabric of the churches and our thanks go to them and their supporting Deputies and Sidesmen for all their work.

## **HEALTH & SAFETY**

The Churchwardens continue to maintain the Health and Safety systems in each of their churches for compliance with Health and Safety legislation.



## **BENEFICE SAFEGUARDING TEAM**

Martin Rudd (continuing) and James Trumpeter (to October 2020) have been our Safeguarding officers who work closely with the Rector to ensure that we safeguard children, young people and vulnerable adults in our parishes. This includes our team members as well as our parishioners. We have a dedicated safeguarding email address: safewhitewater@gmail.com.

HMR PCC has complied with the duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults). In practice this means that PCC members have discussed and approved the Parish Safeguarding Policies once each year and received a report on current safeguarding concerns from the Parish Safeguarding Officer at each PCC meeting. PCC members have had DBS checks and regular training. HMR PCC and the Incumbent are confident that any safeguarding concerns raised have been dealt with in an appropriate way.

*Martin Rudd and James Trumpeter*  
Benefice Safeguarding Officers 2020

## **FABRIC REPORTS**

### **St Michael's Church, Heckfield**

As I write this in early February 2021 and looking back to write this, it seems more like a decade ago that the world and our church life changed so dramatically, not a mere year. The last year for St Michael's church life started ordinarily enough with the word 'coronavirus', a term for the footnotes in the news, a story from 'over there'. Personally I had only heard of the term 'Lockdown' in the context of tragic events in American cities. Now they are everyday terms and you won't need me to tell you what changes they have rung into our lives.

The year started with the eastern wall of the Churchyard being damaged by a delivery lorry. This, a year later and with great help from our architect, Nick Carey-Thomas has now been repaired and is looking as good as new. Last January also hosted a big clean-up of the church by members of the church family when we were boosted by hot dogs as energy! In February we made sure that the church was open for the duration of a wedding fair that was being held at Highfield Park, with some visits from attending couples. By Easter however the Covid restrictions meant that we were not to have our usual pattern of Easter events, reflections and services, at least not in person, notwithstanding that the Clergy and the whole team were fantastic in managing to provide online services and ministry.

During this year there has been an insurance audit by Ecclesiastical and this highlighted a couple of areas where the church needed inspections to be chased. These are now complete and there are now no outstanding issues. The re-ordering of pews in the southwestern corner of the nave have now been granted a faculty and we are delighted that this is to be a permanent change to the offering of the church building. In the coming months we hope to look at what improvement there might be to the appearance and facility of this part of the church.

In the past year we also were able to obtain quotes for the repair of the south window where the glass is bowing, this is, as you would expect, not cheap and we will now look at funding sources that might make these repairs possible in the current economic climate. The old cemetery (on the B3349) is in desperate need of fencing repairs, and the gates to the east of the churchyard are also in need of repair. Quotes will now be sought for these to be replaced and following on from then to identify the funding source for this. Thanks are due to Nick Carey-Thomas for his visit last year to carry out the 2020 Quinquennial report. This has thankfully highlighted known issues that need to be addressed and not any horrible surprises. Plans for the future, Covid restrictions permitting, include the cleaning, tidying and maintenance of the garden of remembrance. As well as this, working with Highfield Park which has been in lockdown for the majority of the past year, to improve the entrance and access routes to the Church. Thanks are rightly offered to the whole church family in our benefice for all that has been done to keep the Church - physically, spiritually and emotionally running and maintained through the last year. to those who are so often forgotten and out of mind. Thanks are also due to the other Churchwardens, Steve, Sarah and Viv for their support and camaraderie; to the clergy and the teams at Hook for managing to always offer a venue, real or virtual where our church family can be together, worship and be together with each other and the Lord. Given the ever-changing rules, tiers, lockdowns, restrictions and regulations, this is no mean feat. Lastly thank you to the ever supportive, loving,

patient and wise rock which this particular churchwarden is blessed with, as of the last year, Mrs Louise Trumpeter, who with myself would like to thank the whole of our church family for their well wishes and generosity upon our recent marriage last Autumn.

*James Trumpeter, Churchwarden*

### **Mattingley Church**

The only major work to be carried out in 2020 was the repair to the roof. Broken tiles were replaced and repointing carried out where necessary. Simon Wells has been back inside the church to check the damp patch above the Chancel. The condition was the same and had not worsened. Simon has also replaced two broken LED spotlights in the Chancel. We are extremely grateful to Simon for his excellent work and quick response when needed.

In February 2020 two quotations were received from heating companies for the replacement of the existing heaters with under pew heaters. Both quotes were for approximately £10,000. No further progress was made.

The church electrics were tested. Repairs were made, where necessary, by Stephen Mulcaster who then issued a certificate of completion.

Mattingley church hall - no major repair work in 2020. We are most grateful to the Wiggins for their generosity in respect of the nursery school.

As ever, enormous thanks go to so many people. Gina Todd has willingly helped to clean the church several times during lockdown, for which I am most grateful. Jill Soundy has provided flowers for the church - including Christmastime - and will continue to do so, as and when allowed, until the normal 'flower team' routine returns. We are extremely grateful to Jill for her wonderful generosity. The church surrounds and graveyard have been kept in excellent order by David Head and Patrick Head respectively. We could not do without their first-class work. Fresh gravel outside the church was laid by the Crawfords who keep the area looking cared for and tidy.

My thanks go to Andrew Soundy, for always being there whenever needed and also for his sound advice at PCC meetings. And one more person who helps me out so incredibly...is Sarah Moore. I could not function without her.

Last but not least, huge thanks go to the whole ministry team who have all worked so incredibly hard in keeping the church activities very much alive and thriving during a very difficult period.

*Vivienne Alexander, Churchwarden*

Since lockdown there have only been a couple of services at Mattingley when Vivienne has made sure the church is clean. We have together cleaned a couple of times. The cleaning team that is usually in place have been unable, due to Covid, to go into the church.

*Gina Todd*

### **Rotherwick Church**

In January, Simon Wells and a variety of apprentices completed his work to repair the ceiling of the chancel, where plaster had fallen in several places at the end of 2019. In the summer, bees were nesting in the east wall/roof of the chancel, but we were advised to leave them alone. On the other hand, a wasps nest in the doorway onto the tower roof, was treated by Colin Miles and removed by the churchwardens once safe to do so. The Quinquennial Inspection was carried out in July and showed that the work over the past 5 years has ensured that the church building is in good condition.

Elsbeth Cavendish has continued to manage the flower arranging rota and Barbara Platt to organise the cleaning rota. The volunteer churchyard maintenance team continued to mow on a rota basis organised by Eliza Burridge, with contractor, Colin Miles, working on the main area of graves and the large open area of grass at the rear of the churchyard. We are very grateful to everyone on all these teams for their ongoing support.

*Sarah Moore and Steve Burridge, Churchwardens*

The volunteers mow and clear debris around the front of the church from May until October. Another lawnmower was donated last year giving us access to 3 in total. Contractor, Colin Miles continues to work

on the main graves and mows the large area of grass at the rear of the churchyard. We thank all the volunteers for their ongoing support and hard work.

*Eliza BurrIDGE, volunteer mowing team organiser*

The Rotherwick cleaning team has not functioned as such since April due to the restrictions on church access. The minimum cleaning has been carried out only as was necessary to make the church welcoming and safe for the limited services and opening times, keeping within the social distancing guidelines. More thorough cleaning will be necessary once church access and use return to normal.

*Barbara Platt*

## **FLOWERS**

Mostly Mattingley has been shut but fresh flowers were displayed for a July wedding; for the month of August; silk poppies in November and whenever the church was open for prayer. I could not ask any of the team to do it as it was so uncertain, so I did it myself – the hope is that the team will be happy to help me when the churches re-open in 2021.

*Jill Soundy*

Despite these extraordinary times in the pandemic, when Rotherwick church has been open for either prayer or services, a few of the team have been able to keep the pedestal at the altar decorated. We also decorated the church for both Harvest Festival and Christmas celebrations. A special thank you for their help as we are unable to work together as a team in accordance with the Covid-rules.

*Elspeth Cavendish*

## **CHURCH FINANCES**

### **Income and Expenditure 2020**

Expenditure has again exceeded Income and consequently the Accounts show a Deficit of £12,889 before investment gains, compared with a Deficit in 2019 of £3,713. Investment gains over the year were £4,268 (2019 £9,781) and there was thus a net decrease in the PCC's Funds of £8,621 (2019 was an increase in Funds of £6,068).

The main reason for the increase of £9,176 in the Deficit was the impact of the coronavirus on the PCC's income. As a result of the churches either being closed or the services being held with severe restrictions, there have been large reductions in the Collections and GiftAid recovery, and also in the Fees received for the special services, and Income has reduced by more than £20,000 as a result. The last Parish Magazine was in April, and there has been no income or contribution to parish funds since then. These shortfalls have been offset to some extent by lower costs, particularly church running costs and administration costs.

We are fortunate to have financial support from the Heckfield School Charity whose grants this year totalled £19,166 (2019 £18,067), and without which the continuing Deficits would be unmanageable.

### **Common Mission Fund**

The Common Mission Fund (previously Parish Share) is our contribution to the Diocese budget and is our largest expenditure. It covers our own ministry cost, and support of the national church's mission. The parish contribution is based on our Worshipping Community, that is the number of people who attend church regularly and comprises a standard amount per person to which an affluence band weighting is then applied (HMR is in the highest band).

Our Worshipping Community was calculated earlier this year as 68 people (down from 87 in 2019) increasing hopes that the 2021 assessment would decrease substantially from the £63,871 in 2020. Sadly though, it was based on a 5-year rolling average calculated on 85 people with the initial assessment being £62,832. However, in the light of the disastrous effect of the coronavirus on the Diocese's own income and expectations, they reduced their own budgets and cut all contributions by 11%, reducing our assessment at

£654 per person to £55,750. This is the PCC's biggest expense and it is a huge challenge to fund this as well as another £40,000 or so annually on church running costs and administration.

Planned giving is our largest source of income, but there remains an urgent need to put more effort into stewardship and effective ways of increasing this. The diocesan average for planned giving per person in 2019 was £14 per week (£728 pa). HMR's giving remains very low by comparison with other parishes, with average planned giving falling well below even what is necessary to cover the Common Mission Fund assessment of £654 per person.

### **Reserves Policy**

It is the policy of the PCC to maintain reserves in the Unrestricted Fund equivalent to approximately one year's net regular expenditure (i.e. excluding capital projects and excluding outgoings on the Parish Magazine and the Mattingley Church Hall which are normally more than covered by their own income). The Restricted Funds are maintained for specific purposes, the details of which are given in the notes to the accounts. The decrease in reserves in 2020 was £8,621, and the balance of reserves carried forward at the end of the year was Unrestricted Funds £69,222 (equivalent to 9 months expenditure) and Restricted Funds £110,093.

### **Investment Policy**

Unrestricted and Restricted Funds totalled £179,315 at 31st December. Of this sum, £116,951 was held in the bank and on short term deposit within the CBF Church of England Deposit Fund. A further £66,338 was invested in units of the CBF Investment Fund, which is an equity-based fund designed for long-term capital.

### **The Heckfield Church of England School Trust (HST)**

During the year Grants were received from The Heckfield Church of England School Trust of £19,166 (2019 - £18,067). The objects of the HST are to further the religious and other charitable work of the Church of England in the parish of Heckfield with Mattingley and Rotherwick, and the HST is an excepted charity for the purposes of the Charities Act 2011. The managing trustees are the incumbent and the churchwardens for the time being. The custodian trustee is the Winchester Diocesan Board of Finance. It is a connected charity for the purposes of the Charities Act 2011.

### **THE ORGANISTS**

An unusual year for church music in the parish, only 2 weddings and 1 funeral with live organ music. On the positive side we managed to include live organ music for Advent and Christmas using abbreviated versions of hymns/carols with printed words for contemplation but no singing allowed. Several pieces of organ music were recorded for benefice Zoom services.

The 3 organs continue to give good service, requiring only minor repair during the year.

We continue to search for organists. Unfortunately the initiative we had planned as part of National Organ Day had to be cancelled and is unlikely to take place in 2021.

*Richard Joyce, Organist*

### **BELL RINGING**

After the completion of repairs to the bell frame at Rotherwick, the Ringers had only just started to appreciate the improvement to the handling of the bells – they were much easier to ring - when it all came grinding to a halt because of the coronavirus outbreak.

During the first relaxation of lockdown in the early summer, some towers were able to carry out restricted ringing. The Central Council of Church Bell Ringers (CCCBR) based this on assessing the distance between ringers, keeping to the same bell and not swapping bell ropes, having a well-ventilated ringing room, the wearing of masks, proper hand sanitization and limiting ringing to a maximum 15 minutes.

The assessment was carried out at Heckfield and it was decided that the distance between the ropes was acceptable and, with all the other safety measures implemented, it would be safe to ring for the recommended 15 minutes. So we were able to ring the bells for a wedding on 26th September, which was joyous both for the bride and groom and the ringers!

However, the ringing room at Rotherwick is much smaller with little ventilation from the tiny window, and the ropes are very close together, all of which meant it was, very sadly, decided that no ringing could take place until the safety of the ringers could be guaranteed.



Disappointingly, but unsurprisingly, our annual Bell Ringing Outing at the end of September had to be cancelled, but we had a great time at the January Mini Outing (pre-COVID!) when we visited St John's, Northington in the Candover valley to ring the newly augmented bells. An early start with breakfast and the obligatory lunch after made a truly enjoyable day.

The Bell Ringers have kept in contact with each other in a WhatsApp group and District Email. Spirits are high and it is hoped that, when we are eventually able to return to ringing, we will not have lost any ringers, which sadly some towers have.

*Martin Barnes, Bell Ringing co-admin*

### **BENEFICE COMMUNICATIONS TEAM**

Good communication has been essential throughout 2020 since we have needed to change direction each time the national and church guidance has been updated in response to the crisis. We say a huge thank you to Anna Shergold and Dave Wilson who have worked tirelessly on our Whitewater Website to enable our worship and all event information to be up to date and accessible.

We have continued to appreciate Church Wardens notices' throughout Lockdown in live and zoom services; new pre-service scrolling notices before our worship begins on zoom; (Pew) Notices sheet sent by email; a new focus on social media: Heckfield Mattingley Rotherwick Facebook page and St John's Hook Facebook page; the Church of England "A Church Near You" page; plus Hook WhatsApp prayer group keeping us up to date pastorally. The creation and delivery of our Whitewater Magazine ceased with the last issue in April 2020 because of Covid, and we thank our Editor for her report below. Rev'd Shona Hoad emails the Heckfield Mattingley and Rotherwick Worshipping Community once each week, to keep everyone's spirits up and share information and opportunity for joining in. I continue to prepare a page for Hook Focus each month, which includes advertising HMR, and write a weekly email to the Hook Worshipping Community.

We were sad to say goodbye to Mel Lovegrove our Benefice administrator in March who helped keep us in touch with one another. Person to person communication has been essential in keeping the community in contact through the year.. We thank everyone who has taken an initiative or maintained a responsibility for that. With the arrival of our new Benefice Administrator in September, Rebecca Ratnasamy, we are beginning to appreciate the electronic church administration system iKnowChurch and will see more in 2021.

*Canon Marion de Quidt*

### **THE WHITEWATER BENEFICE MAGAZINE**

Decisions made for us ...

In last year's report, it was noted that there had been a number of significant changes in the modus operandi of the magazine team: the loss was felt of Tony Hall, Business Manager, whose wise counsel over the years proved invaluable time and again; and Gina Todd's retirement as the person in charge of HMR distribution, which was a challenging job that she did so cheerfully and with such incredible grace and humour over at least 16 years. Since then, during last year, Anne Hallows retired as Accounts Administrator. Anne was always super-efficient and on top of the job. Ron O'Keefe in Marketing had also to stand down. He had acquired new advertisers and fearlessly chased up those who were extremely late in paying for their ads. Each of these had done a sterling and incredible job over the years for which our gratitude is huge. The editor found them all a delight to work with. Then James Trumpeter kindly stepped in and took over the HMR's distribution – he another Godsend. We are indebted to Ron who has continued distributing and Martin Rudd, Hook, plus all of our distributors who have been virtually the same over the last 16 years and delivered through thick and thin. Norman Davies, our senior statesman and proof-reader, has also been a tower of strength and given ever available wise advice.

The last copy to be printed last year was the April edition. Up until that time, it was pleasing to see that it was possible to increase the numbers printed each month in order to reach more homes in Hook. For April, the editor personally funded by posting off as many of these as possible, but sadly the usual overall distribution could not take place. The virus with the first lockdown made this decision for us. However, it was agreed not to charge the advertisers for this edition – hence a small deficit was incurred. This was a first for the magazine which over the years had always made a handsome profit which went to the PCC. It is pleasing that the Magazine has never once had to look to the PCC for any financial support – in fact, the



reverse has been true. When we started in the year 2005 going into full colour and a glossy print, it was decided that the magazine should be given away free to everyone with its primary objective being that of an outreach. This took a real step of nail-biting faith and courage but to be able to continue in this way has always been over to the Divine Initiator and regarded as His business.

The future of the magazine is a decision that can no more be made now than when the world will be back to normal, safe from this awful pandemic.

Nevertheless, there are some decisions pending:

John Platt, our Treasurer, holds the amounts paid by 35 of our advertisers that, in view of the present outlook, could be paid back to them now.

If it were to restart, say next year in approximately the original form of the magazine, it is felt that the original objectives of the magazine should be upheld: an outreach to non-churchgoers, no charge to be made, and not as a money generating business for parish funds. It would be a crying shame to veer off the spiritual point. In the meantime, the fact that the PCC has never allowed the profit to be rolled over in order to increase subsequent distribution the purpose of which for the donations is noted in the magazine, perhaps the PCC would, it is hoped, at least consider a refund from last year to the magazine account so that a start-up would be from a clean slate, so to speak. A start-up could only happen if replacements were found for an Accounts Administrator and in Marketing.

The magazine has provided an effective outreach, the shop window, as it were, for the Whitewater Benefice as a whole. It aimed to be glossy, colourful, vibrant, and appearing as an attractive alternative way of life which Christianity and the churches can bring. Hardly any of our readers (97%) were churchgoers but it was always hoped that the magazine may be a starter to people thinking deeper as to what a faith could mean with its personal relevance in their everyday lives.

As editor, may I make the point, that I have since its conception, enjoyed enormously editing and designing the magazine – a job that frankly has eaten up most days of my life every month not to mention the joy of working with a most supportive and hard-working team – but my pleasure, is no reason why it should continue as such.

On the other hand, if it were considered that a change is due with a different publication altogether and with different objectives, that is another matter for the PCC to decide when time allows and this pandemic passes. Life has a way of changing. The world of advertising is a prime example. Most people are now shopping on the Internet. Is there a place for a magazine as in the past? The design of the magazine has been for coffee tables, waiting rooms, pubs and hotels – to be picked up at random and hopefully spiritual gems will gain attention. The good Lord said: my word will never return void.

In the meantime, we count our blessings ever thankful for the good times and all that He does for us despite us. We are in the middle of tough and unprecedented times. As Bear Grylls wrote long before our present dilemma: *'When hard times come, it's tempting to look back and long for things to be the way they were. But we are called always to look forward, not back. That is where God is leading us. Look up not down – ahead, not back. That is where our help comes from, and that is where our courage gets restored and renewed.'*

*June Perry, Editor of the Whitewater Benefice Magazine*

## **WHITEWATER CHURCH OF ENGLAND SCHOOL**

We have continued to serve our local church school throughout the pandemic. We have not been able to lead any services in Rotherwick church, but the School Governors continue as expected and through zoom. Avis Hall, who has been a sterling supporter of the school as Foundation Governor for many years, stood down when Tony became seriously unwell. We give very grateful thanks for everything that Avis brought in encouragement, wisdom and hard work to Governors, Staff, Children and Parents.

Shona continues as the Lead Governor for Special Needs Provision and is on the Teaching and Learning Committee, Marion for SIAMS (Statutory Inspection of Anglican and Methodist Schools) and is on the Finance and Personnel Committee. Marion continued to lead Collective worship weekly on Thursdays in School until March 2020, and then online from September onwards. We joined the whole school Remembrance Day service online. We led a Christingle whole school service in December, with all the oranges and candles delivered, one for each child and adult. This was such a happy and positive end to a very demanding year. The Open the Book team have continued to support the school even when not able to go in to lead Collective worship.

The school team have done an outstanding job in adapting to every change of direction and directive needed throughout 2020. The children have been happy and well provided for, with the online learning and home support. The staff have extended themselves in every way to make this possible. All small schools are under increasing pressure with severe financial restraints. Shona and Marion continue to support in every way they can to enable flourishing, for staff, families, children and Governors. In 2021 Stephen Davies, from the Hook Church family has been approved to join the Governing body as a Foundation Governor, which is gratefully received by the school Community.

*Canon Marion de Quidt*

### **OPEN THE BOOK**

Sadly due to Covid 19 restrictions the HMR Open the Book team have been unable to go into Whitewater Primary School since March 2020. For the same reason the annual 'Walk through Easter' 2020 was cancelled. I am, however, regularly in touch with the school.

So that the team keep in touch, especially through the various lockdowns, we each circulate in turn our choice of a prayer or a poem.

*Sandra Pickworth*

### **PRE-SCHOOL MINISTRY in Hook and HMR**

Shona and Marion have run or supported pre-school ministry as much as possible during lockdown. Marion has continue to lead Fingerprints (Hook) weekly by zoom online for most of the year, and regularly through our Fingerprints Whatsapp group with local friendship. The group in Rotherwick Village Hall has taken a break, but Shona will pick up supporting their meetings on Mondays in 2021. We have not been able to offer our usual pre-school services in our churches, but Marion led an outdoor Harvest for St John's Preschool in October, and Shona prepared Mattingley church for the Christmas Pumpkin Patch celebration in December. We look forward to reconnecting in person during the coming year.

*Canon Marion de Quidt*

### **WORLD DAY OF PRAYER**

World Day of Prayer 2020 was prepared by the Christian women of Zimbabwe (which means 'House of Stones') who called us to 'Rise! Take your mat and walk'. We were encouraged to reflect on the difficulties and unrest that have plagued their country over many years. As we heard their stories read from the booklet, the challenge for them and for us is that we will constantly seek love, peace and reconciliation. We thank the women of Zimbabwe for this service and pray that our response will be positive as we commit ourselves to prayerful action.

The Service took place at Rotherwick Church on a sunny afternoon hosted by a team from the parish of Heckfield, Mattingley and Rotherwick. The team were supported by members of St John's Church, Sacred Heart Church and Life Church, Hook. It might have been a little chilly in our beautiful ancient church during the service but afterwards there was a lot of warmth in the conversations over a hot cup of tea or coffee accompanied by cake of course.

On a personal note, after 24 years I feel that the time has come to pass the baton on. May I take this opportunity to thank all from HMR who have supported over the years by taking part, either front of house or behind the scenes, for your loyal commitment to World Day of Prayer.

*Sandra Pickworth*

### **ECUMENICAL MINISTRY**

In February 2020 we shared in joyful litter-picking, tea party, film night and annual worship service with our brothers and sisters from the Hook Roman Catholic Sacred Heart, and Hook New Frontiers Life Church. Then we said thank you and farewell to Dave Grant, Life Church, as he retired from leadership. We

thoroughly enjoyed the ecumenical world day of prayer in Rotherwick. Since March no big meetings, but the Hook Ecumenical study group led by Jennifer Martin has continued in person or on zoom.

*Canon Marion de Quidt*

## **VOCATIONS AND MINISTRY**

The Lord continues to be at work raising up people in their unique calling to serve him in different ways, however much we may feel restricted by our circumstances! Our Benefice prayer group led by Carol-Anne Morris from Hook (Bishop's Commission for Mission [BCM], Pastoral Care) has grown massively during the year as we have come onto WhatsApp. This ministry both enables other ways of serving the Lord as well as offering pastoral support in times of need. Our pastoral care and craft teams have initiated new and creative ways to serve and give love away during the lockdowns.

Before the March lockdown, the 'True Living Centre' on Holdshott Farm, Heckfield, was beginning to roll out regular pastoral care for those with Alzheimer's and their families. This ministry includes prayer and study and is a Fresh Expression of church under the leadership of Rosie Mandry (BCM Worship). The BCM programme for 2020 provided a new 'Creation Care' programme. We were delighted to support Kim Foster in taking this course of study and practical service and look forward to seeing our care for the environment develop under her leadership. Jonathan Bushman has taught about inter-generational ministry at Winchester School of Mission.

In terms of formal licenced ministry, Tim Maynes, Hook, was licenced by Bishop David of Basingstoke in Alresford on 2nd November, in between lockdowns, and became our newest Licenced Lay Minister. I became an Honorary Canon of Winchester Cathedral in February, to share in the ministry of our 'mother church'. Rev'd Shona Hoad and I continue to help individuals preparing for formal ordained ministry, and I continue to tutor on the Winchester Diocese 'Bishops Permission to Preach' training course. I would like to thank our whole Benefice Ministry team, who have adapted during the year to many new ways of doing ministry, including embracing technology. Who would have imagined the way that the Lord would call us all?

*Canon Marion de Quidt*

## **DIOCESAN SYNOD**

We had three meetings in 2020. The first, on 12 March 2020, in person in Hedge End, Southampton. Canon Dr John Spence, Chair of the Archbishops' Council Finance Committee spoke fluently about encouragements to mission and ministry even in current difficult times. We had a report on deployment conversations. James Pitkin updated us from General Synod, including the Church of England's response to the climate emergency, for the whole Church to reach 'Net Zero' carbon emissions by 2030.

On the 25 June 2020 an informal Diocesan Synod gathering was held online. The Bishop of Winchester updated Synod members on the current challenges and priorities facing the diocese, highlighting the need for us to rethink our approach to investing in sustainable mission and ministry. Winchester Diocese took part in the Generous June initiative. The Diocese is facing a £2million deficit, and therefore needing to make reductions in central administration costs, and the employment of paid clergy across the Diocese.

The 26 November Synod was held on zoom. The Bishop of Southampton and the Bishop of Basingstoke presented the progress in Mission Action Planning for the Archdeaonries. Synod approved the 2019 Annual Report and Accounts. The Bishop of Southampton updated Synod on the report from the Diocesan Resilience Taskforce, working on the restructure and planning for sustainable ministry. Some clergy posts will be made redundant. The Archdeacon for Winchester presented the national Clergy Covenant for wellbeing. This is intended to be used by the Diocese and by PCCs to support priests and their families.

*Canon Marion de Quidt, Odiham Deanery Representative*

## **DEANERY SYNOD**

HMR Parish is part of the Odiham Deanery and in 2020 was represented at the Deanery Synod by Rev'd Canon Marion de Quidt and Rev'd Shona Hoad (clergy) and Tony Heath (lay). Rev'd Marion de Quidt is the Area Dean and the Assistant Area Dean is Rev'd Lerys Campbell (Eversley). Richard Elphick (Sherfield-on-Loddon) continues as the lay chairman of the Synod.

There were two meetings of the Synod in 2020, held in January and March. As a result of the Coronavirus pandemic no further meetings were held and activities were curtailed. During the year, the main points of interest were as follows: a youth ministry initiative covering Odiham, Alton and Alresford deaneries; development of a mission link with Myanmar (Burma) in a joint initiative with Southampton Deanery; Work on the Diocesan Deployment Plan to create viable Benefice Ministry Teams and new types of rural ministry, including a reduction of stipendiary posts across the Diocese.

Archbishop Stephen of Myanmar visited Odiham Deanery in mid-February. A further planned visit of the Archbishop to the General Synod in July was cancelled. The May mission, 'Alive 2020' did not happen.

My term of office as HMR Representative terminated at the end of November. The Parish is entitled to three Deanery Representatives and it is important that the Parish is represented at Deanery level to give a voice to rural parishes.

*Tony Heath, Deanery Synod Representative (2020)*

## **PARISH MISSION ACTION PLAN**

We continue to think of our HMR Parish ministry and mission around four dimensions: 1 - inspiring our worship, 2 - caring for one another, 3 - seeking to reach out to our community, 4 – working across the Benefice and Deanery. We work to establish a sustainable parish and grow disciples of Jesus Christ, in number and in spiritual depth. A big thank you is due to Tony Heath who has kept the programme of thinking alive and presented to HMR PCC over the last 5 years, and to Wendy Heath and Sandra Pickworth who have supported these initiatives. As we begin 2021 we shall revitalise this strategic thinking for long-term sustainability of our parish.

*Canon Marion de Quidt*

## **STEWARDSHIP REPORT**

Information from our Treasurer's report is included again here, because this difficult year has highlighted the need for stewardship focus at each PCC meeting. *"Planned giving is our largest source of income, but there remains an urgent need to put more effort into stewardship and effective ways of increasing this. The diocesan average for planned giving per person in 2019 was £14 per week (£728 pa). HMR's giving remains very low by comparison with other parishes, with average planned giving falling well below even what is necessary to cover the Common Mission Fund assessment of £654 per person."*

In response to this urgent need, in May 2020 Shona and Marion prepared an email request to all individuals on our Electoral Roll and Community of Worshipers, explaining the situation and inviting committed giving for the long term sustainability of HMR. In June 2020, we joined with the 'Generous June' initiative for the whole of June! This was a programme of daily readings, Sunday worship materials and studies used in Winchester and Sheffield Dioceses. Marion recorded one of the daily reflections. On Sundays we used the video and prayer resources, and uploaded sermon videos to Whitewater Website. In September, HMR PCC invited Luke Maundrell, Diocesan Stewardship advisor, to lead and promote clear thinking. Parish and Diocesan statistics were explained, as stated above by our Treasurer. In November the PCC reflected on the questionnaire 'Giving for Life', to understand the impact of teaching and activity so far. The PCC has worked on the HMR Legacy Policy, with discussions about detailed options for individual circumstances.

*Canon Marion de Quidt*



## **PASTORAL**

Over the last year when Covid restrictions have been variable we have done our best to keep in touch with our worshipping community by weekly email, telephone calls and in-person visits where this has been permitted albeit sometimes doorstep only.

In addition a weekly Zoom meeting has been held - initially at coffee time on a Tuesday morning and then after a summer break while things were more normal and people were able to get out and about it resumed for the winter months as an afternoon tea chat. The afternoon slot seems to have been a better time and more people have been able to join.

In addition, during the first lockdown in the spring and early summer we were fortunate to be part of an initiative running out of Sherfield on Loddon offering a weekly hot cooked meal to anyone who was older or having to shield. This was enjoyed by a number of residents in Hound Green and we are very grateful for the opportunity we were given to join this project.

Across the Benefice a team of knitters created some angels which were distributed to a wide group of individuals who for a variety of reasons it was felt would appreciate having one. These were given with a bible verse and brief letter of encouragement. Many of these knitted angels ended up on mantle pieces, bedside tables, Christmas trees and with individuals in hospital and were much appreciated.

A number of national initiatives for worship and prayer began during the year and we have been pleased to point people in the direction of the daily Hope free phonenumber with daily reflections, hymns and prayers over the phone. We are however, always dependent on each individual member of our church family passing on information to family and friends who might benefit and similarly to keep us apprised of individuals who need additional support that we can offer. It has been a reminder that the church is the people and not the building.

*Rev'd Shona Hoad, Assistant Priest*

## **FUND RAISING EVENTS DURING 2020**

We were unable to have the anticipated events because of covid, except in **February – Supper and talk on the Yemen** by Peter Hewlett-Smith at Heckfield Village Hall, which was wonderful.

## **PARISH EVENTS**

The following events and courses were again undertaken and run during the year within HMR and/or The Whitewater Benefice:

- **The Marriage Preparation Day** was run in Rotherwick by Marion and Simon de Quidt on 29<sup>th</sup> February, with Richard and Gill Morley from Hook, Gwen Wheeler and Mel Lovegrove our Benefice Administrator. This was offered to all couples being married in Whitewater and joined by couples from parts of the Deanery. It was much appreciated and a delicious lunch provided by The Falcon Pub.
- **The Rev'd Marion's Licensing service as Canon of Winchester Cathedral** was in February
- **World Day of Prayer 2020** see above
- **The Good Friday Meditation Service** was offered on the Whitewater website.
- **Hart Food Bank:** is continually supported by HMR parishioners who donate food to the Hook Life Church; it is part of the Trussell Trust and has been very much in demand through the covid crisis
- **Two Special Services of Thanksgiving and Remembrance for all Souls** were again organised in Mattingley Church by the Rev'd Shona Hoad on 28<sup>th</sup> October and 3<sup>rd</sup> November; much appreciated by all who had lost a loved one, and who find the annual thanksgiving a comfort.
- **Remembrance Sunday:** was very different from normal, and comprised open churches for people to pay their personal respects in Rotherwick and Heckfield; the Mattingley War Memorial was visited throughout the weekend, and we offered a Sunday morning Benefice online Zoom service with the reading of names from each Church memorial by respective Church Wardens.



## Independent examiner's report to Heckfield, Mattingley and Rotherwick PCC

This report on the financial statements of the PCC for the year ended 31<sup>st</sup> December 2020, which are set out on pages 16 to 21, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the "Regulations") and s145 of the Charities Act 2011 (the "2011 Act").

### Respective responsibilities of the PCC and examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that an audit is not required for this year (under section 144(2) of the 2011 Act) and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep proper accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date

11<sup>th</sup> March 2021

Name

LISA FINCHAM (Mrs)

Qualifications

BA ACMA CTA

Address

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Company Registration Number: 4059388



# Heckfield with Mattingley and Rotherwick Parochial Church Council

## STATEMENT OF FINANCIAL ACTIVITIES (SOFA) for the year ending 31st December 2020

	Notes	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
<b>Incoming Resources</b>					
Voluntary income	2(a)	68,679	1,175	<b>69,854</b>	82,162
Church activities	2(b)	17,392	-	<b>17,392</b>	48,150
Events	2(c)	2,342	-	<b>2,342</b>	4,004
Investments	2(d)	931	1,381	<b>2,312</b>	2,655
<b>Total Incoming Resources</b>		<b>89,344</b>	<b>2,556</b>	<b>91,900</b>	<b>136,971</b>
<b>Resources Expended</b>					
Cost of events	3(a)	753	-	<b>753</b>	1,346
Charitable giving	3(b)	115	-	<b>115</b>	2,758
Church activities	3(c)	81,839	11,097	<b>92,936</b>	120,906
Church management and administration	3(d)	10,985	-	<b>10,985</b>	15,674
<b>Total Resources Expended</b>		<b>93,692</b>	<b>11,097</b>	<b>104,789</b>	<b>140,684</b>
<b>Net (Expenditure) before Investment Gains</b>		<b>(4,348)</b>	<b>(8,541)</b>	<b>(12,889)</b>	<b>(3,713)</b>
<b>Revaluation Gains on Investments</b>		<b>1,745</b>	<b>2,523</b>	<b>4,268</b>	<b>9,781</b>
<b>Net (Decrease)/Increase in Funds</b>		<b>(2,603)</b>	<b>(6,018)</b>	<b>(8,621)</b>	<b>6,068</b>
<b>Funds Brought Forward at 1<sup>st</sup> January</b>		<b>71,825</b>	<b>116,111</b>	<b>187,936</b>	<b>181,868</b>
<b>Funds Carried Forward at 31<sup>st</sup> December</b>		<b>69,222</b>	<b>110,093</b>	<b>179,315</b>	<b>187,936</b>

The notes on pages 18 to 21 form part of these accounts

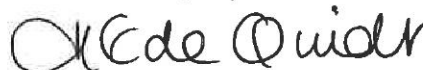
# Heckfield with Mattingley and Rotherwick Parochial Church Council

## BALANCE SHEET at 31st December 2020

	Notes	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
<b>Fixed Assets</b>					
Tangible assets	1	-	-	-	-
Investments	5	27,125	39,213	66,338	62,070
		27,125	39,213	66,338	62,070
<b>Current Assets</b>					
Debtors and prepayments	6	2,998	-	2,998	6,849
Short term deposits					
The CBF Church of England Deposit Fund		31,763	71,615	103,378	112,926
Cash at bank and in hand		13,573	-	13,573	12,998
		48,334	71,615	119,949	132,773
<b>Liabilities - Creditors</b>					
Amounts falling due within one year	7	(6,237)	(735)	(6,972)	(6,907)
<b>Net Current Assets</b>		42,097	70,880	112,977	125,866
<b>Total Net Assets</b>		69,222	110,093	179,315	187,936
<b>Represented by Parish Funds</b>					
Unrestricted (General Fund)		69,222	-	69,222	71,825
Restricted	8	-	110,093	110,093	116,111
		69,222	110,093	179,315	187,936

The notes on pages 18 to 21 form part of these accounts

The Annual Report and Financial Statements for the year ended 31 December 2020 was accepted by the HMR PCC at their APCM on 25th April 2021 and signed on their behalf by Revd Marion de Quidt, PCC Chairman.



**Rev'd Canon Marion de Quidt**  
PCC Chairman and Rector

## **Heckfield with Mattingley and Rotherwick Parochial Church Council**

### **NOTES to the Financial Statements for the year ending 31<sup>st</sup> December 2020**

#### **1 Accounting Policies**

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, together with applicable accounting standards and the 2016 version of the SORP FRS102 (Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102) and on the Accruals basis. Within the FRS102 reporting requirement, advantage has been taken of the PCC's status as a smaller charity.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### **Funds**

Restricted Funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not always invest separately for each fund. Where there is no separate investment, interest is apportioned on each fund's closing balance.

Unrestricted Funds are general funds which can be used for PCC ordinary purposes.

#### **Incoming Resources**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is recognised. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable. Interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Realised gains and losses are recognised when investments are sold.

#### **Resources Expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts (currently none) received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised on an accruals basis and is accounted for gross.

#### **Fixed Assets**

Consecrated and benefice property is not included in the accounts in accordance with s.10(2) (a) and (c) of the Charities Act 2011. Mattingley Church Hall is carried at nil value.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the churches' inventories, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently all such expenditure has been written off when incurred. Equipment used within the church premises, comprising individual items with no cost over £1000, is written off when acquired.

Investments are valued at market value at 31<sup>st</sup> December.

## Heckfield with Mattingley and Rotherwick Parochial Church Council

### NOTES to the Financial Statements for the year ending 31st December 2020

#### 2 Incoming Resources

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
<b>2(a) Voluntary Income</b>				
Planned giving	28,363	75	<b>28,438</b>	27,449
Collections at services	4,916	-	<b>4,916</b>	15,979
GiftAid recovered	9,470	-	<b>9,470</b>	12,207
Grants - Heckfield School Charity	19,166	-	<b>19,166</b>	18,067
- Rotherwick Parish Council	-	-	-	516
Other donations	6,764	1,100	<b>7,864</b>	7,944
	<b>68,679</b>	<b>1,175</b>	<b>69,854</b>	<b>82,162</b>
<b>2(b) Church Activities</b>				
Church Hall lettings	4,813	-	<b>4,813</b>	5,831
Fees for weddings and funerals	6,756	-	<b>6,756</b>	14,223
Parish Magazine advertisements and donations	5,823	-	<b>5,823</b>	28,096
	<b>17,392</b>	<b>-</b>	<b>17,392</b>	<b>48,150</b>
<b>2(c) Events</b>				
Special events	2,342	-	<b>2,342</b>	4,004
<b>2(d) Investments</b>				
Dividends and interest	931	1,381	<b>2,312</b>	2,655
<b>Total Incoming Resources</b>	<b>89,344</b>	<b>2,556</b>	<b>91,900</b>	<b>136,971</b>



# Heckfield with Mattingley and Rotherwick Parochial Church Council

## NOTES to the Financial Statements for the year ending 31st December 2020

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2020	2020	2020	2019
	£	£	£	£
<b>3 Resources Expended</b>				
<b>3(a) Cost of Events</b>	753	-	753	1,346
<b>3(b) Charitable Giving</b>	115	-	115	2,758
<b>3(c) Church Activities</b>				
Ministry Diocesan Common Mission Fund	63,871	-	63,871	61,959
Diocesan fees share	2,846	-	2,846	5,442
Other ministry expenses	2,085	-	2,085	3,272
Upkeep of services	1,040	12	1,052	1,617
Costs of music	140	-	140	136
Church and churchyard running and maintenance	1,532	3,750	5,282	14,951
Repairs	612	7,335	7,947	4,929
Church Hall running costs	2,616	-	2,616	2,387
Expenditure on Parish Magazine	6,998	-	6,998	26,139
Sundry	99	-	99	74
	81,839	11,097	92,936	120,906
Administration	5,633	-	5,633	10,263
Insurance	5,352	-	5,352	5,411
	10,985	-	10,985	15,674
<b>Total Resources Expended</b>	93,692	11,097	104,789	140,684

### 4 Staff Costs

The PCC employs no staff directly. The church administrator is employed on behalf of the Whitewater Churches by Hook PCC to whom HMR PCC reimburses their share of the cost.

### 5 Fixed Assets - Investment Assets

	£
Market value - 1st January 2020	62,070
Net profit on revaluation	4,268
Market value - 31st December 2020	66,338

### 6 Debtors

	2020	2019
	£	£
Tax recoverable (GiftAid)	495	1,943
Other debtors	2,503	4,906
	2,998	6,849

## Heckfield with Mattingley and Rotherwick Parochial Church Council

### NOTES to the Financial Statements for the year ending 31st December 2020

<b>7 Creditors : Amounts falling due within one year</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Creditors for goods and services	<b>4,255</b>	4,225
Magazine advert prepayments received	<b>2,717</b>	2,682
	<b>6,972</b>	<b>6,907</b>

### 8 Restricted Funds Analysis

	Balances at 1 Jan	Income	Expenditure	Investment Gains	Balances at 31 Dec
	£	£	£	£	£
<b>Bell Maintenance Funds</b>					
Heckfield Bell Fund	2,046	8	-	-	<b>2,054</b>
Rotherwick Bell Fund	11,057	41	(880)	-	<b>10,218</b>
<b>Church and Churchyard Maintenance Funds</b>					
Major Stuart Black Churchyard Trust	71,514	1,227	(3,750)	2,523	<b>71,514</b>
Heckfield Church Fund	1,664	7	-	-	<b>1,671</b>
Mattingley Church Fund (Peter Peddie & other legacies)	5,383	16	(1,348)	-	<b>4,051</b>
Rotherwick Church Fund (Ninian Swan & other legacies)	11,782	27	(5,107)	-	<b>6,702</b>
<b>Flower Funds</b>					
Heckfield - Lucinda Bullen Flower Fund	1,159	5	-	-	<b>1,164</b>
Mattingley - Peter Gale Flower Fund	1,790	7	(12)	-	<b>1,785</b>
Rotherwick - Hutchings Flower Fund	1,621	6	-	-	<b>1,627</b>
<b>Friends of Whitewater Churches Fund</b>	8,095	1,212	-	-	<b>9,307</b>
	<b>116,111</b>	<b>2,556</b>	<b>(11,097)</b>	<b>2,523</b>	<b>110,093</b>

The Restricted Funds Investment Assets are held entirely by the Major Stuart Black Churchyard Trust. The capital and income of this Trust may be used to maintain the Churches and Churchyards within the Parish

The Bell Funds were provided for the purpose of maintaining and repairing the bells at the designated church

The Church Funds may be used to maintain the Church and Churchyard of the designated church

The Flower Funds may be used for payments for flowers at the designated church

The Friends of Whitewater Churches Fund may be used for repairs and maintenance of the churches

### 9 Other Matters

During the year the following amounts were paid to members of the PCC or to members of their families:

- £766 was paid in expenses to the Reverend Marion de Quidt (2019 - £1,142)
- £610 was paid to Sarah Moore for her services as Secretary (2019 - £355)
- £988 was paid in expenses to the Reverend Shona Hoad (2019 - £1,123)