



Parish of Holy Trinity Jesmond

2023 Report and Accounts

**for the Parochial Church Council of Holy Trinity Church,
Jesmond, Newcastle-upon-Tyne**

Submitted to the Annual Parochial Church Meeting
on Sunday 28th April 2024 at 11.00am

Bank

Co-op Bank, Grey Street, Newcastle Upon Tyne

Independent Examiner

Anita Morris ACMA, CGMA



2023 Report and Accounts for the Parochial Church Council of Holy Trinity Church, Jesmond, Newcastle-upon-Tyne

1. AIMS AND PURPOSES

Holy Trinity Parochial Church Council (PCC) has the responsibility of collaborating with the incumbent, the Reverend Tim Sanderson, in promoting in the ecclesiastical parish and wider city the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

2. OBJECTIVES AND ACTIVITIES

As a worshipping community in Jesmond, gathered from across the city and beyond, we aspire to be 'opened up to God and opened out to others'. At the heart of our church is a desire to be Jesus-centred and Jesus-focused and, in reflecting this, being a community of prayerful and missional disciples. The breadth of the mission and ministry of Holy Trinity can be expressed through the 5 marks of mission:

- Mark 1 'To proclaim the good news of the Kingdom of God'
- Mark 2 'To teach, baptise and nurture disciples'
- Mark 3 'To respond to human need by loving service'
- Mark 4 'To seek to transform unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation'
- Mark 5 'To strive to safeguard the integrity of creation and sustain and renew the life of the earth'

Each mark helps us organise our resources, activities and priorities as we hold them in balance.

3. ACHIEVEMENTS AND PERFORMANCE

2023 was a year characterised by consolidating our existing ministry and mission, strengthening safeguarding and volunteer recruitment systems, and seeing the launch of new ventures such as Lifepath and Coffee & Connect. As a church we devoted significant time to distilling strategic priorities for the future and identifying potential areas of growth.

The PCC met six times this year to oversee matters pertaining to safeguarding, finance, buildings, health and safety and ministry and mission. In particular it reviewed and discussed: Sunday worship services and strategic plan formation (January 23), the centenary year and plans for Lent (March 23), finance policies and church re-pointing and roofing (May 23), strategic plan and polycarbonate window coverings replacement (July 23), parish share and staffing (Oct 23), church hall re-development and Jesmond festival plans (Nov 23).

During Lent 2023, all church members were invited to participate in a process of review and strategy formation to help identify our priorities for the next few years. The contributions and comments received continue to shape how we best use our resources and staffing and how we determine our next strategic steps as a church. This process continues into 2024. Throughout the year, we have tried to work in ways that are highly responsive to the changing context and offer a range of services that we hope our community would find both beneficial and spiritually fulfilling.

We have summarised our achievements and performance below and grouped these around the 5 marks of mission.

Mark 1 'To proclaim the good news of the Kingdom of God'

'Being good news, sharing good news'

Proclamation takes place in both words and actions by being good news in the places where we live, work, socialise and worship. It looks different for each one of us and is the foundation of all effective mission. As a church we are involved in a whole range of activities that aim to reach out and engage with our community.

This year, the ***Love our Community*** week ran from the 24th- 30th July. In the mornings we ran a well-attended pop-up café in the church, which included activities for parents and toddlers. We de-weeded and litter picked the local area. There were positive conversations with people in our parish who don't usually engage with Church, and good engagement with local residents, making a positive impact in the community. On the Saturday we hosted a fun day in our church gardens and the week concluded with a service on the Sunday.

Messy Church met bi-monthly throughout the year and continued to thrive and be fruitful with an average attendance of 145 people at each event. Messy Church provides a rich all-age learning environment for all generations to explore the Christian faith together and feel a sense of belonging and community. Those coming along feel very much a part of our Messy Church community and, though not regular Sunday church service attendees, would say that Holy Trinity is their church. As well as celebrating Easter and Christmas together, we have explored the 'parables of Jesus' as our theme for each session. The team of volunteers continues to be very committed and enthusiastic, including our junior leaders. It is great to see them grow in their faith as they take on responsibilities at Messy Church. A challenge moving forward is to consider how best to provide opportunities for those who wish to explore faith more deeply.

Our ***Open the Book*** team (a joint venture with Heaton Baptist church) worked throughout the year, visiting local primary schools (Christ Church Shieldfield, St Lawrence's RC Byker, Chillingham Road Heaton and St Teresa's RC Heaton) to take assemblies each week that focused on the telling of Bible stories.

A new exciting initiative called **Lifepath** was launched in Newcastle, based at Holy Trinity Church as a development of our schools-based work. Lifepath is an interactive and engaging RE curriculum-based day out from school. It focusses on learning about the life and faith of a Northern saint and how that faith shaped their 'lifepath'. Across two days in June 168 children aged 8-9 years old were invited to the church to come and learn about the life and faith of St Oswald. Some arrived on foot (like the original pilgrims would have done) and some by bus. The children took part in craft and prayer workshops, a Bible storytelling workshop and they watched a drama and sang. They also learnt about the theme of 'Emmanuel': God was with Oswald all through his life and can be with each one of us too.

The team of 34 volunteers was gathered from 4 local churches. We all dressed up as monks! Some acted as Pilgrim Guides and others ran the workshops, provided refreshments, sound and security. At the end of the day all the children were given a copy of the book called 'Diary of a Disciple'. This book is a contemporary retelling of the first three chapters of Luke's gospel. Overall, the day was brilliant. The children loved every moment, the teaching staff appreciated the content and the team felt encouraged and energized to have been able to share their faith with so many children in such a special way. Following on from the success of this, we hope to run Lifepath again next year.

Mark 2 'To teach, baptise and nurture disciples'

Being disciples, making disciples

Christian discipleship is about keeping going as a lifelong follower of Jesus, whatever stage of life we find ourselves in. We are called to be a multigenerational discipling community that nurtures and supports each other and where people can feel they belong and also grow as disciples. 2023 was both a time of fresh growth and consolidation as the church family.

We welcomed a number of new people into our church family. At present there are 176 people on the **Church Electoral Roll**. 10 names were added during the year and 5 were removed either through death or because they moved church or away from Newcastle.

We offered a range of **church services** in a hybrid form of in-person meeting with live-streaming. Our service themes included exploring together the book of Daniel, journeys in Acts and The Lord's Prayer with Bible study materials provided for small groups and individuals. We are so grateful to all who volunteers to help with Sunday children's work, welcome, wardening and refreshment, service live-streaming and music provision.

Music continues to play an important role supporting, enhancing and inspiring our Sunday worship. A very special thanks to our Christmas Choir, conducted by Martin Duddy, which year after year leads our carol singing and performs so

brilliantly at our Carols by Candlelight Services. The pool of musicians including singers is much lower than it has been in previous years and most of the young people we had have moved on so we would welcome anyone who would like to join in playing any instrument or sing. The rota is made according to people's availability with a practice 1 hour before each service so it does not need to be a big commitment. There is also currently nobody in a position of leadership of this aspect of our ministry which means a lot of responsibility falls to Tim.

The average **weekly in-person attendance** at Sunday services was approximately 160 people, same as 2022 (but a decline of 20% compared to pre-pandemic numbers). This indicates new patterns in church attendance. However, these figures do not take into account those joining on-line. Christmas service attendance followed a similar pattern. In contrast, the total number of people identified as part of our worshipping community (excluding Messy Church) is nearly back to pre-pandemic levels. We estimate this figure to be 294 people, with 28% of those being under 18 and 17% aged 70 plus (these percentages have remained similar to previous years). We have celebrated 10 baptisms and no weddings and held 5 funerals in our church or at crematoriums during this year.

Through this year our **Sunday youth and children's** groups have been well attended with some of the children coming weekly along with their families. Most weeks we can have around 55 children and young people. During the year a number of events have been held for the church children such as the *Easter Fun* morning and October *Light Party*. Once again, the children and young people did an excellent job as they took a lead in our all-age carol service in December.

Throughout the year there have also been lots of opportunities for social events for individual age groups. Pathfinders (11-13's) have enjoyed a pancake party, bowling, fish and chips at the beach and a pizza and games night. Explorers (7-11's) enjoyed their trip to Monsieur Crepes and their picnic lunch and Stick Dance practice after Church.

In September, CYFA (14 plus group) started to meet every week during the morning service. We studied Mark's Gospel, looked at the Alpha course and had an excellent series on social justice issues. We have had a couple of fun social activities at the Escape room and a 'Traitors' themed evening. As always, we are very grateful for the many members of the church who volunteer each Sunday to help lead these groups and support our children and young people in their faith journeys.

Small groups continue to form a valuable place for discipleship and nurture and all eight groups have continued to meet regularly throughout the year. In the middle of the year we tried to refresh the groups by encouraging different ways of meeting. Disappointingly, this did not result in more people joining a small group. Bible study materials and resources provided have been positively received and welcomed. A new group based at the coast was established and is going well.

The main challenges have been finding new leaders, encouraging people not in a group to join one and maintaining connections in groups where people are very busy.

Mark 3 'To respond to human need by loving service'

Being community, serving community

Just as God reached out to us as his valued children in love and compassion, so that same love spills out through us as we see the needs around us and respond. We continue to encourage people to serve where they see the need in the places God has put them: home, school, workplace, networks and leisure activities.

In 2023 our activities continued regularly in the hall, despite the need for building to be redeveloped. The PCC continued the process of exploring the redevelopment of our **church hall**. Initial surveys had been completed in 2022 and basic draft plans drawn up but, with spiralling building costs and a cost of living crisis, it was decided to hold off till 2024 before both consulting the church on the designs and applying for planning permission.

Our **pastoral care** systems continued to be revised in the face of the ever changing emerging context of life. We have been able to respond well to local needs through the collections for the foodbank, support for local refugees, our warm space provision and responding to individuals in crisis.

Throughout the year, volunteers from Holy Trinity continued to visit and support **families seeking asylum** who were based in a hotel in Jesmond. This has been a superb example of a holistic ministry to support women and children through offering friendship, crafts and play and community. Though initially starting as a knitting group in 2022, this work has blossomed with a varied programme of activities and opportunities and has been an accepting, affirming safe space for people who have faced huge challenges and uncertainty. Thank you to everyone who has contributed to this work. The hotel closed to those seeking asylum in January 2024.

The Parish **Safeguarding** Group (PSG) continued to meet to oversee (on behalf of the PCC) Safer Recruiting and create, manage and maintain environments that are safe for all. During the last year there have been no safeguarding alerts within Holy Trinity. In November we celebrated Safeguarding Sunday with clips, a short film and a talk on how Safeguarding involves everyone within our church community. We remain at level 3 certification (the top level) in the Parish Safeguarding Dashboard system introduced in 2021 and are now also using a new on-line Safeguarding Hub tool from the Diocese, which will enable the PSG and the PCC to keep track of Safer Recruitment and up to date training needed for working roles across all church activities. The PCC has complied with the duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance.

Vintage offers a place of welcome, warmth and good food for the older members of our community. We alternate between meals and coffee mornings. A regular group of people comes faithfully and enjoys socialising with each other and eating the food. We have a great group of volunteers who run like a well-oiled machine. We also appreciate the time we spend together before the guests arrive when we chat about our weeks and spend some time reading and discussing the Bible and praying. Communion is celebrated once a month after a meal and about fifteen people stay for this. We want to celebrate that this has become a monthly event again and that it is well attended. Our continued challenge is how to encourage new people to come, how and where to advertise, and seeing the opportunities to share our faith with the people who come.

Trinity Tots, our parent, carer and toddler group has had a very happy and busy year. In September a large number of our core families, who we had journeyed through Covid times with, moved on as their children were starting school. However, a new core group has emerged and the strong sense of community continues along with the hugely loyal and committed team of volunteers. On average, 25 families attend each week. We have stopped using a waiting list but we do ask people to sign up to a full half term at a time. Throughout the year we have had a busy programme of events and have also held some excellent socials for the parents and team too. Once again, lots of our Trinity Tots families have joined in at Messy Church, Love Our Community and the various Christmas services.

This has been a good year for **HT walks**. Despite the weather being universally poor and wet this year, it is amazing that the group has only cancelled one walk. Highlights of this year have included the number of walkers increasing, frequently reaching 20 plus. This includes new members; some not from Holy Trinity. The August Lakes weekend was repeated using the former Keswick Convention centre. Many thanks to former HT members, Keith and Linda Rigg, for cooking the group a delicious Saturday evening meal and to Phil Brookes for organising a great time. We have continued to support our local hospitality sector! Thanks to the pubs, cafés and teashops who have welcomed our muddy boots. Again, huge thanks to the walk leaders for their time and commitment. A challenge for next year is to have new leaders to share the load on the existing leaders. It is a privilege to enjoy our lovely, varied part of the UK and also the friendship and fellowship of our group.

One new initiative this year was our **Coffee & Connect** group meeting on Wednesday mornings as part of the Warm Space initiative. Coffee and Connect started in November 2023 in response to suggestions and requests from members of the congregation for more opportunities to meet together. Working alongside the Warm Space Initiative we opened the side chapel lounge on Wednesday mornings from 10.30 until 12.00. Numbers attending have been small but those of us who have met regularly have enjoyed getting to know one another better and enjoyed times of friendship and laughter.

Making our **buildings** fit for purpose to serve the mission of the church and serve the community has continued to be a priority. This year saw general repairs and servicing to boilers and heaters in church and church hall, the testing of all portable devices and replacement of some light fittings within the church. Roof repairs were carried out to Side Chapel and pointing work on the areas around the flat roofs. Felting repairs on the hall roof, insulation to pipes in the boiler room and repairs to door frames in church and church hall were also attended to. The area around the church hall was cleared of trees and ivy and general gardening maintenance took place as well as a full deep clean and redecorating of the church hall. A major piece of work has been the repairs to the stained glass windows carried out following damage by footballs. Replacement polycarbonate coverings were installed to the St Paulinus and St Ebba windows and new metal window grills installed to the north side of church. In terms of Health and Safety, Risk Assessments and Evacuation Plans were updated for the church, church hall and all activities. Further improvements consisted of new toilet seats, improved signage and safety lines painted onto exterior steps

The **Holy Trinity Trust** oversees the funds received from the PCC following the sale of St Barnabas and St Jude's Church that have been agreed should be used for funding the church hall redevelopment project. The funds are invested in various interest-bearing accounts which individually do not exceed the Financial Services Compensation limit and these are regularly reviewed to achieve maximum return. The current trustees are the vicar, churchwarden, Douglas Lovelock, Paul Wright and John Matthews (secretary). Lilian Lovelock acts as treasurer.

We continue to play our part in the wider Church of England structures, offering training placements to Lindisfarne and Cranmer Hall students. **Deanery Synod** met four times over the course of 2023. The focus of the meetings was to work on a Deanery Mission Plan. This is part of the Diocese's 'Next Steps' project as we seek to determine God's calling for us in the next few years. In this plan, deaneries will play a much more strategic role in determining how resources are deployed and will look for new avenues of growth. Much of our time as a Deanery Synod has been spent looking at what resources we hold together now and seeking ways to improve collaboration and communication. With finances tight it has become clear that greater co-operation between parishes will be key to our growth in the next couple of years.

Mark 4 'To seek to transform unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation'

Living justly, acting justly

We are called to reflect God's radical agenda of justice and reconciliation in our priorities as a church through challenging oppression, campaigning for transformation, living ethically and supporting individuals and organisations. In

2023 we continued to support our mission partners, raise money for various campaigning organisations through on-line events and reflect the values of the 4th mark in our services and intercessions.

As a church we continue to commit to buying fairtrade and other ethically sourced goods for church activities. During the year we have prayed for and supported organisations and charities such as Christian Aid, Tear Fund, Junction 42, the People's Kitchen and, where appropriate, promoted various campaigns.

We continue to support **mission partners** in their work across the world. The PCC appointed Ian Farrimond to lead a Mission Partner sub-group to oversee this work. It has looked at the scope and possible work of the group. It has looked at our present Mission Partner roster and how we can better support them as a church. The Group, with input from HT Treasurer John Matthews, has also reviewed the Mission Partner budget and how that is disbursed to our various partners. There are currently four Mission Partners who receive funding on either a monthly or quarterly basis, namely: These are: Ben & Sandeep Wildman - *Sports Friends*, Eric & Sandra Reid - *CMS, Youth for Christ North East*, and Ian & Ann-Marie Prescott in the Philippines - *OMF International UK* (focused on Vietnam and the Vietnamese diaspora). Jes and Janes Bates, Malawi, were Mission Partners until their return to the UK in 2023 when the need to support them ceased. This means there is at least one 'space' in our Mission Partner roster to be filled. In 2023 we also made donations to Junction 42, Shirley Community Chaplaincy, Spring and Co, Oasis Housing, and Katie Renshaw for her work with UCCF in Leeds. Regular updates on our partners are posted in the weekly email.

Mark 5 'To strive to safeguard the integrity of creation and sustain and renew the life of the earth'

Living green, going green

The *Missio Dei* starts with the cross and the resulting restoration of humanity and then spills out into the renewal of the world, offering wholeness and peace to a broken planet. We are called to promote the wellbeing of the human community and its environment, so that creation may live in harmony.

In December 2022 we achieved the silver eco-church award. This means we are improving and widening the ways in which we are energy efficient, thoughtful in our operations, and engaging with sustainability issues. We engaged with climate change campaigning initiatives locally and internationally. Through church services and the sharing of resources, we encouraged people to live in ways that are sustainable and intentionally pursue a green agenda. We continue to work towards gold certification.

4. FINANCIAL REVIEW

We depend on the generous support of church members whose donations make it possible to continue God's ministry at Holy Trinity. In 2023 donations were £177,538, a 2% increase from last year. Overall expenditure increased by 12% which was largely due to the cost of maintaining and heating the buildings which enable us to provide a welcoming environment for worship and ministry.

Our largest expenditure is on our Parish Share through which we fund our own clergy plus an additional contribution for other diocesan clergy in parishes with fewer resources. We have maintained our commitment to give away 10% of the unrestricted donations to support our mission partners, local and short-term mission.

Last year the full pointing work that was budgeted for in 2023 was not carried out because of adverse weather and limited contractor availability. We benefitted from early Gift Aid claims of £36 000 and we were able to transfer £28 000 into the fabric fund. This will be used toward the outstanding maintenance and repair work which amounts to an estimated £48 500.

We make good use of the church hall which is used by the local community and income from room hire has increased by 35%. We are committed to ethical banking and we use the Co-operative Bank and the Skipton Building Society, both of which are approved by the JustMoney movement.

5. RESERVES POLICY

The Reserves Policy was reviewed by the PCC on 3rd October 2023. It was agreed that the Reserve Fund should continue to provide sufficient funds to ensure the continued functioning of Holy Trinity Church in the event of any unforeseen financial problems and that the excess of any insurance claim can be met. The total funds to be held for unforeseen circumstances should be no less than two months running costs (currently £39 000) and an additional month of salaries costs (currently £3 000), making a total of £42 000.

Reserve funds are required not only for unforeseen problems but also to provide for future planned needs. It was therefore agreed that a Fabric Fund should also be built up to meet the expected costs of repairs identified in the most recent Quinquennial Inspection (2019). This was estimated to be £46 000.

MONITORING PROCEDURE

The PCC must approve any use of the Reserve Fund and the Fabric Fund. This policy will be reviewed annually and may be amended by the Parochial Church Council at any time.

6. STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the *Church Representation Rules*. At Holy Trinity the membership of the PCC consists of the

incumbent, churchwardens, Operations Manager and members elected by those in the congregation who are on the electoral roll of the church. All who attend our services or consider themselves members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members, as our board of trustees have a particular interest in governance, safeguarding, building and finance but also make decisions on all matters of general concern and importance to the parish. The full PCC met six times during the year with an average level of attendance of 85%. Given its wide responsibilities, the PCC has a number of committees, each dealing with a particular aspect of parish life. These committees, which include the Parish Safeguarding Group and Mission Partner sub group, are all responsible to the PCC and report back to it regularly.

7. ADMINISTRATIVE INFORMATION

Holy Trinity Church is situated in Churchill Gardens, Jesmond, Newcastle. It is part of the Diocese of Newcastle within the Church of England. The correspondence address is Holy Trinity Church office, Churchill Gardens, Jesmond, Newcastle NE2 1HB. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (number 1132722).

PCC members who have served at any time from 1st January 2023 until the date of this report are:

Ex Officio members:

Incumbent: Tim Sanderson (Chair)

Curate: Ali McCarthy

Warden: Liz Cook (also representative on Deanery Synod)

Operations Manager: Alison Edwards (secretary)

Elected members:

Ruth O'Hagan representative on Deanery Synod

Ros Johnson representative on Deanery Synod (also Electoral Roll officer)

From 2021 onwards: Ian Farrimond (Reader), Lilian Lovelock, Jean McEwan, Claire Thomas, Paul Wright

From 2022 onwards: Christine Dunbar, Rachael Farrimond, Malcolm Curtis, James Smith, John Matthews.

From 2023 onwards: Margaret Lawson (Lay Chair), Mhairi Duigan, Alexi Thornhill

Parish Safeguarding Group

Christine Dunbar (Parish Safeguarding Officer), Liz Cook, Douglas Lovelock, Margaret Nicholson, Steph Sanderson, Tim Sanderson,

Licensed Ministers

Tim Sanderson (vicar),

Colin Smith (retired supporting minister)

Ali McCarthy (curate)
David Tully (retired), Terry Harkin (retired)
Ian Farrimond (Reader)

Staff

Steve Booth (Caretaker/verger),
Alison Edwards (Operations Manager)
Emily Emmerson-Finch (Youth and Outreach Worker) – resigned Autumn 23
Dot Lee (Discipleship and Youth – voluntary)
Steph Sanderson (Children's and Family Outreach Worker)

Approved by the PCC Standing Committee on 22nd April 2024 and signed on their behalf by the Rev Tim Sanderson (PCC chair)

A handwritten signature in black ink, appearing to read 'T. Sanderson', with a long horizontal flourish extending to the right.

APPENDIX 1 FINANCIAL STATEMENTS OF THE PARISH OF HOLY TRINITY, JESMOND FOR 2023

Charity Number 1132722

Bankers

Co-operative Bank
SumUp Payments Limited
Skipton Building Society

Approved and adopted by the Parochial Church Council at its meeting on March 19th 2024

FINANCIAL STATEMENTS OF HOLY TRINITY JESMOND

The statement of Financial Accounts for year ending Dec. 31st 2023 has been audited and presents a True and Fair view of the incomings and outgoings for the Calendar Year 2023, with no material misstatements noted.

Financial Summary 31st Dec 2023

Total Income 2023	£267,613
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Total Expenditure 2023	£222,580
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BANK ACCOUNTS

PCC Account 31.12.23	£ 36,018
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Salaries account 31.12.23	£ 8,987
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SumUp Business Account	£ 190
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Reserve Account 31.12.23	£ 95,012
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(assigned to Fabric Fund £50,610, reserves available £44,402)

APPENDIX 1 INCOME AND EXPENDITURE 2023

EXPENDITURE CATEGORIES			INCOME CATEGORIES		
Code	Category	Expenditure 2023	Code	Category	Income 2023
	Grants and Charitable Giving			Voluntary Income	
P1a	Mission Partners	15,448	R1a	Planned Covenanted Giving	137,305
P1b	Short-term & Local mission	5,666	R1b	Collections	1,136
			R1c	Sundry Donations	2,703
	Mission & Ministry			Restricted Voluntary Income	
P2a	Discipleship & Nurture	36	R2a	F2: Staff Salaries	12,910
P2b	Community Engagement	322		F4: Fabric Fund	15,640
P2c	Vintage	0		F5: Mission giving	3,000
P2d	Service Costs	588		F6: Church new build	2,000
P2e	Music & Choir	605		F9: Refugee Support	25
P2f	Flowers	352		F10: Heating	1,000
P2g	Special Function Catering	532		F11: Grounds maintenance	1,320
P2j	Wedding & Funeral expenses	90		F12: Lifepath	500
	Youth Work			Income from Events and Activities	
P3a	Diddy Disciples, Climbers & Explorers	524	R3a	Fees for Weddings and Funerals	635
P3a1	Pathfinders & CYFA	507	R3c	Messy Church	580
P3c	Messy Church	621	R3e	Vintage	500
P3d	Lifepath	1,229	R3f	Young people events & activities	85
			R3g	Special function catering	768
	Staff Expenses		R3h	Other income (General)	356
P4a	Vicar's Working Expenses	20	R3i	Other income (restricted)	96
P4b	Curates Expenses	0			
P4c	Staff Expenses	146		Gift Aid	
			R4a	Gift Aid on unrestricted giving (2022)	26,404
	Clergy Housing Costs			Gift Aid on unrestricted giving (2023)	28,350
P5a&b	Vicar's water rates & council tax	4,095	R4b	Gift Aid on restricted giving (2022)	6,889
P6a&b	Curate's water rates & council tax	1,118		Gift Aid on restricted giving (2023)	7,321
	Salaries			Lettings	
P7a-d	Salaries	39,909	R5a	R5a Church & Hall Lettings	13,514
P7e	Employer NIC & Pension	1,056			
P7g	Payroll services	941		Other Income	
	Continued on next page		R6a	Bequests	100
			R6b	Grants	1,700
			R6c	Interest	1,210
			R6f	Insurance payout	1,562
			R6h	Other income	5
				TOTAL INCOME 2023	267,613

APPENDIX 1 INCOME AND EXPENDITURE 2023 continued

EXPENDITURE CATEGORIES cont			
Code	Category	Expenditure 2023	
Diocesan payments			
P8a	Parish Share	95,000	
P8b	Fee Payments	301	
Running Costs of Buildings & Grounds Total			
Church			
P9a	Heating & Lighting	6,050	
P9b	Maintenance & Minor Repairs	5,576	
P9c	Quinquennial Expenses	4,000	
P9d	Improvement (Capital) work	0	
P9g	Cleaning (inc materials)	4,857	
Hall			
P10a	Heating & Lighting	2,502	
P10b	Maintenance & Minor Repairs	6,075	
P10c	Improvement (Capital) work	0	
P10d	Cleaning (inc materials)	7,443	
General Expenses			
P11a	Insurance	9,053	
P11b	Grounds Upkeep	1,481	
P11c	Water rates	122	
Administration Total			
P12a	Supplies & Admin. Expenses	2,913	
P12b	Web Site	307	
P12c	Copyright Licences	1,336	
P12d	Publicity Costs	218	
P12e	Administration Equipment	23	
Banking			
P14a	Bank Charges	18	
P14d	Transfer to New Church Hall Build	1,500	
TOTAL EXPENDITURE 2023		222,580	

APPENDIX 2

PARISH OF HOLY TRINITY JESMOND Minutes of the ANNUAL PAROCHIAL CHURCH MEETING and VESTRY MEETING

Sunday 23rd April 2023 at 11.00am
At Holy Trinity Church

Welcome and Notices

This year's APCM took place during the morning service. Tim welcomed everyone to the meeting. There were 107 adults in attendance.

Opening Worship

The meeting began with a time of worship and prayer. The reading was from Matthew 6:25 -34.

Vicars Comments

Tim addressed the meeting with an overview of the past year highlighting times of challenge as well as celebration.

C100

2022 was our Centenary year and it was a privilege to celebrate our church building and see so many people come through the doors to visit the exhibition and to attend events. For most of 2022 we remained under the shadow of Covid but the Centenary celebrations gave us a route map forward which was a gift to us here at Holy Trinity. We are so grateful to God for His faithfulness to this church since it was first opened, right the way through to the present day. As we look to the future, we can remain confident that God will continue to guide our steps as we journey on.

Buildings

PCC continues to work behind the scenes looking after the buildings. At present there is extensive work which will need to be carried out to repoint the outside of the church and outstanding repairs to the roof. The redevelopment of the church hall had to be paused at the pre planning stage due to the increased price of building materials. The cost of the redevelopment is estimated to be approximately 1.3 million pounds and work to get the project moving again will happen as soon as things settle.

Reestablishing Ministry

2022 saw us continue to reestablish our ministries post pandemic. Many churches have struggled since Covid to reach pre pandemic attendance levels and we are no exception. Over the past year attendance at Holy Trinity on a Sunday fell by 6%, with less people coming less often. Across the country, patterns of church attendance are changing and we will have to wait and see if these new patterns

persist and if so, work out how best to accommodate them. The drop in attendance also put additional strain on our areas of ministry, as volunteer resources become scarce. Despite a reduced number of volunteers however we did achieve everything that we set out to do last year. It was great to welcome David Tully and Terry Harkins, both recently retired clergy as well as Ian Farrimond who was relicensed as a Reader.

Safeguarding

The PCC has complied with the duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance.

Thank You

Tim thanked the Staff Team, Standing Committee, PCC, retired clergy, Readers, lay leaders, our warden and assistant wardens, the C100 planning group and all who head up our areas of mission for all they did to support the mission and ministry here at Holy Trinity over the past year.

VESTRY MEETING

1. Minutes of the Previous Meeting held on April the 24th 2022.

There was one correction to the previous Minutes. Under Section 11, AOB, line 3, it should read that we allocate 10% of our *unrestricted* giving to mission partners, not our restricted giving.

Decision: The Minutes of the last meeting were received as an accurate record with one correction.

2. Matters Arising

There was one matter arising. PCC have since confirmed that the allocation of funds to mission and mission partners will appear in the budget as 10% of our annual unrestricted giving.

3. Finance and Statement of Accounts and Independent Examiners Report

The accounts have been checked by the independent examiner and a summary published in the APCM report sent with the weekly email. A copy of the full accounts is available from John Matthews. There were no concerns or questions about the accounts.

Decision: The Holy Trinity accounts were approved by the meeting with two abstentions.

Tim thanked John for all his work over the past year in keeping the accounts accurate and up to date.

4. Appointment of Accounts Examiner

Anita Morris has been our independent examiner for several years and is happy to continue in that role.

Decision: Anita Morris was unanimously appointed the Accounts Examiner for another year.

5. 2022 APCM Report

The APCM Report highlighted some of the things we celebrated and some of the challenges we faced over the past year. A copy of the report was sent out electronically in the weekly email. Paper copies are available from the office.

6. Election of Church Wardens

There was only one nomination for church warden again this year. Tim asked the meeting to pray about who might be willing to serve a term as a second warden.

Decision: Liz Cook was unanimously elected as church warden for another year.

Tim thanked Liz and the assistant wardens for their help and support throughout last year.

7. Election to Deanery Synod

Liz Cook, Ruth O'Hagan and Ros Johnson were nominated for reelection onto Deanery Synod.

Decision: Liz Cook, Ruth O'Hagan and Ros Johnson were unanimously reelected onto Deanery Synod for another three years.

8. Election of PCC members

Tim thanked Jonathan Wake and Rachel Barkman-Astles for their invaluable contributions to PCC. There were two nominations for PCC.

Decision: Mhairi Dugan and Alexi Thornhill were elected onto PCC to serve a three-year term. Margaret Lawson was re-elected onto PCC for a further three-year term.

9. Prayer of Commissioning

Ali McCarthy invited all members of PCC, the warden, the assistant wardens as well as the Deanery Synod representatives to stand while she prayed for them.

10. Closing Worship and Prayer

Before the meeting closed, Alison Edwards thanked Tim on behalf of the congregation for his steadfast and courageous leadership over the past year.

The meeting was closed with a further time of worship and prayer.




Financial Statements of the Parish of Holy Trinity, Jesmond for 2023

Charity Number 1132722

**Bankers
Co-operative Bank
SumUp Payments Limited
Skipton Building Society**

Approved and adopted by the Parochial Church Council
At its Annual Parochial Church Meeting on 19th March 2024

Signed  PCC Member
A. EDWARDS

Signed  PCC Member
FM CURTIS



Index

Index	2
Independent Examiners Report to the PCC of Holy Trinity Jesmond	3
Statement of Financial Activities	4
Balance Sheet at 31 December 2023	5
Notes to the Financial Statements	6 >11
Reserve Account	12
Salaries Account	13
Restricted & Unrestricted Funds	14



INDEPENDENT EXAMINERS REPORT TO THE PCC OF HOLY TRINITY JESMOND

For the year ended 31st December 2023

To Whom It May Concern:

I confirm that I have reviewed the Holy Trinity Church Income and Expense Statements for 2023. From the information that was provided to me, I believe that these Statements present a True and Fair view of the incomings and outgoings for the Calendar Year 2023, with no material misstatements noted.

Sincerely,

Anita Morris

Anita Morris. ACMA.



Statement of Financial Activities

For the period 1 Jan – 31 Dec 2023

		Unrestricted Funds	Restricted Funds	Totals	
	Notes (see pages 7&8, 10&11)	£	£	2023 £	2022 £
INCOMING RESOURCES					
Voluntary Income	R1 & R2	141,143	36,395	177,538	173,139
Income from events and activities	R3 & R5a	16,137	397	16,534	21,374
Other incoming resources	R4a&b, R6b,c&e	56,069	17,471	73,541	36,206
TOTAL INCOMING RESOURCES		213,350	54,263	267,613	230,720
RESOURCES EXPENDED					
Mission Giving	P1	14,302	6,813	21,114	16,722
Mission & Running Cost	P2-P11 & P14	167,914	28,737	196,651	194,923
Administration	P12	4,797	0	4,797	4,206
Banking	P13	18	0	18	24
TOTAL RESOURCES EXPENDED		187,030	35,550	222,580	215,874
NET MOVEMENT IN FUNDS		26,320	18,713	45,033	14,846
BALANCES BROUGHT FORWARD AT 1/1/23		-2,679	29,449	26,769	11,924
BALANCES CARRIED FORWARD AT 31/12/23		23,640	48,162	71,802	26,769



Balance Sheet at 31 December 2023

	Note	2023 £	2022 £
FIXED ASSETS			
Tangible Fixed Assets		0	0
Investment Assets		0	0
CURRENT ASSETS			
Stock		0	0
Debtors	page 9	11,898	1,717
Short term deposits (Reserves & Fabric Fund)	page 12	95,012	74,301
Cash at bank and in hand	page 9	45,195	27,163
Liabilities: amounts falling due within one year	page 9	5,816	1,756
NET ASSETS		146,289	101,425
FUNDS			
Unrestricted		23,640	-2,513
Restricted		122,649	103,939
Total		146,289	101,425

The notes on pages 6 to 14 form part of these accounts.



Financial Statements

For year ended 31 December 2023

ACCOUNTING POLICIES

RESERVES POLICY

The Reserves Policy was reviewed by the PCC on 3rd October 2023. It was agreed that the Reserve Fund should continue to provide sufficient funds to ensure:

- 1) The continued functioning of Holy Trinity Church in the event of any unforeseen financial problems
- 2) That the excess of any insurance claim can be met
- 3) The total funds to be held for unforeseen circumstances should be no less than two months running costs (currently £39,000) and an additional month of salaries costs (currently £3,000).

Reserve funds are required not only for unforeseen problems but also to provide for future planned needs. It was therefore agreed:

- 4) A Fabric Fund should also be built up to meet the expected costs of repairs identified in the most recent Quinquennial Inspection (2019). This was estimated to be £46,000

MONITORING PROCEDURE

1. The Parochial Church Council must approve any use of the Reserve Fund and the Fabric Fund .
2. This policy will be reviewed annually and may be amended by the Parochial Church Council at any time.



INCOMING RESOURCES 2023

		Unrestricted Funds	Restricted Funds	Totals	
	Note (p10)	£	£	2023	2022
					£
INCOMING RESOURCES					
Voluntary Income					
Planned Giving	R1a & R2a	137,305	12,910	150,214.87	143,739
Collections	R1b & R2a	1,136	0	1,135.71	1,908
Sundry Donations	R1c & R2a	2,703	23,485	26,187.67	27,492
Sub-total		141,143	36,395	177,538	173,139
Gift Aid					
Prior year donations	R4a&b	26,404	6,889	33,293	31,696
Current year donations		28,350	7,321	35,671	
Income from events and activities					
Fees for weddings and funerals	R3a	334	301	635	3,698
Messy Church	R3c	580		580	683
Vintage	R3d	500		500	696
Other	R3f,h,i	1209	96	1,305	6,814
Church & Hall Lettings	R5a	13,514		13,514	9,483
Income from investment					
Bank interest	R6c	1,210		1,210	192
Other income					
Other income	R6b + R6e	105	3,262	3,367	4,318
TOTAL INCOMING RESOURCES		213,350	54,263	267,613	230,720



RESOURCES EXPENDED 2023

		Unrestricted Funds £	Restricted Funds £	Totals 2023 £	2022 £
	Notes (p10 & 11)				
RESOURCES EXPENDED					
Grants and charitable giving:					
Mission Partners	P1a	11,198	4,250	15,448	14,250
Short-term & Local mission	P1b	3,104	2,563	5,666	2,472
Ministry Costs					
Mission & Ministry	P2a-h	2,526		2,526	11,306
Youth Work	P3a-d	2,880		2,880	1,005
Staffing	P7a-g + P4a-c	29,161	12,910	42,071	45,857
Clergy Housing Cost	P5a-b+P6a-b	5,213		5,213	7,113
Parish Share	P8a	95,000		95,000	90,000
Diocesan Fees	P8b		301	301	1,680
Running expenses					
Church	P9a-g	12,121	8,362	20,483	19,699
Hall	P10a-d	10,826	5,194	16,020	9,647
General Expenses	P11a-c	10,187	470	10,657	8,615
Administration					
Administrative Expenses	P12a-e	4,797		4,797	4,206
Banking					
Bank charges	P13b	18		18	24
Transfer to New Church Hall Fund	P14d		1,500	1,500	
TOTAL RESOURCES EXPENDED		187,030	35,550	222,580	215,874
Transfer to reserves		0		0	5,000
Transfer to Fabric Fund		28,000		28,000	0



	2023	2022
	£	£
STAFF COSTS 2023		
Wages,Salaries and Expenses	41,905	45,636
DEBTORS		
Connected Voices	0	1,717
CAF & Stewardship	179	
HMRC	11,719	
Total	11,898	1,717
CASH AT BANK AND IN HAND		
PCC Account	36,018	23,474
Salaries Account	8,987	941
SumUp Business Account	190	2,582
Total	45,195	26,997
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR		
Mission & Ministry	630	287
Salaries & NI Contributions	130	166
Cleaning	1055	984
Maintenance	4000	255
Fees		64
Total	5,816	1,756



EXPENDITURE CATEGORIES

Code	Category	Expenditure 2023
Grants and Charitable Giving		
P1a	Mission Partners	15,448
P1b	Short-term & Local mission	5,666
Mission & Ministry		
P2a	Discipleship & Nurture	36
P2b	Community Engagement	322
P2c	Vintage	0
P2d	Service Costs	588
P2e	Music & Choir	605
P2f	Flowers	352
P2g	Special Function Catering	532
P2j	Wedding & Funeral expenses	90
Youth Work		
P3a	Diddy Disciples, Climbers & Explorers	524
P3a1	Pathfinders & CYFA	507
P3c	Messy Church	621
P3d	Lifepath	1,229
Staff Expenses		
P4a	Vicar's Working Expenses	20
P4b	Curates Expenses	0
P4c	Staff Expenses	146
Clergy Housing Costs		
P5a&b	Vicar's water rates & council tax	4,095
P6a&b	Curate's water rates & council tax	1,118
Salaries		
P7a-d	Salaries	39,909
P7e	Employer NIC & Pension	1,056
P7g	Payroll services	941

Continued on Page 11

INCOME CATEGORIES

Code	Category	Income 2023
Voluntary Income		
R1a	Planned Covenanted Giving	137,305
R1b	Collections	1,136
R1c	Sundry Donations	2,703
Restricted Voluntary Income		
R2a	F2: Staff Salaries	12,910
	F4: Fabric Fund	15,640
	F5: Mission giving	3,000
	F6: Church new build	2,000
	F9: Refugee Support	25
	F10: Heating	1,000
	F11: Grounds maintenance	1,320
	F12: Lifepath	500
Income from Events and Activities		
R3a	Fees for Weddings and Funerals	635
R3c	Messy Church	580
R3e	Vintage	500
R3f	Young people events & activities	85
R3g	Special function catering	768
R3h	Other income (General)	356
R3i	Other income (restricted)	96
Gift Aid		
R4a	Gift Aid on unrestricted giving (2022)	26,404
	Gift Aid on unrestricted giving (2023)	28,350
R4b	Gift Aid on restricted giving (2022)	6,889
	Gift Aid on restricted giving (2023)	7,321
Lettings		
R5a	R5a Church & Hall Lettings	13,514
Other Income		
R6a	Bequests	100
R6b	Grants	1,700
R6c	Interest	1,210
R6f	Insurance payout	1,562
R6h	Other income	5

TOTAL INCOME 2023

267,613



EXPENDITURE CATEGORIES cont

Code	Category	Expenditure 2023
Diocesan payments		
P8a	Parish Share	95,000
P8b	Fee Payments	301
Running Costs of Buildings & Grounds Total		
Church		
P9a	Heating & Lighting	6,050
P9b	Maintenance & Minor Repairs	5,576
P9c	Quinquennial Expenses	4,000
P9d	Improvement (Capital) work	0
P9g	Cleaning (inc materials)	4,857
Hall		
P10a	Heating & Lighting	2,502
P10b	Maintenance & Minor Repairs	6,075
P10c	Improvement (Capital) work	0
P10d	Cleaning (inc materials)	7,443
General Expenses		
P11a	Insurance	9,053
P11b	Grounds Upkeep	1,481
P11c	Water rates	122
Administration Total		
P12a	Supplies & Admin. Expenses	2,913
P12b	Web Site	307
P12c	Copyright Licences	1,336
P12d	Publicity Costs	218
P12e	Administration Equipment	23
Banking		
P14a	Bank Charges	18
P14d	Transfer to New Church Hall Build	1,500
TOTAL EXPENDITURE 2023		222,580



Reserve Account

Statement of Financial Activities

For the period 1 January - 31 December 2023

INCOMING RESOURCES

Category	Note	Unrestricted Funds	Restricted Funds	2023 TOTAL
Transfer from PCC Account		19,501		19,501
Virgin Bank interest		217		217
Skipton Building Society interest		993		993
TOTAL INCOMING RESOURCES				20,711

RESOURCES EXPENDED

Category	Note	Unrestricted Funds	Restricted Funds	2023 TOTAL
None				
Total resources expended				0
NET MOVEMENT IN FUNDS				20,711
Opening Bank Balance				74,301
Total Closing Bank Balance				95,012
Assigned to Fabric Fund				50,610
Reserves available				44,402



Salaries Account - (Previously known as the Associate Minister's/Social Acc)

Statement of Financial Activities

For the period 1 January - 31 December 2023

INCOMING RESOURCES

Category	Note	Unrestricted Funds	Restricted Funds	2023 TOTAL
Opening Balance				£941
Salaries Fund Donations			£8,310	£8,310
Interest				£0
Other				£0
TOTAL INCOMING RESOURCES				£8,310

RESOURCES EXPENDED

Category	Note	Unrestricted Funds	Restricted Funds	2023 TOTAL
Curate's Water Rates		£94		£94
Payroll services		£171		£171
Total resources expended				£265

NET MOVEMENT IN FUNDS **£8,045**

Opening Bank Balance	£941
Closing Bank Balance	£8,987



Funds

Statement of Financial Activities

For the period 1 January - 31 December 2023

Fund

	Note	Opening Balance	End of year Balance
F1 General	Unrestricted	17,961	15,335
F2 Salaries	Restricted	0	2,410
F3 Reserve	Designated	38,192	44,402
F4 Fabric Fund	Designated	36,109	77,725
F5 Mission Giving	Restricted	-218	0
F6 Church Hall New Build	Restricted	1,500	2,500
F7 Centenary	Restricted	6,605	1,800
F8 Spring & Co	Restricted	810	72
F9 Refugee Support	Restricted	465	145
F10 Heating	Restricted	0	0
F11 Diocesan	Restricted	0	0
F12 Grounds maintenance	Restricted	0	930
F13 Lifepath	Restricted	0	971
TOTAL RESOURCES		101,425	146,289



INDEPENDENT EXAMINERS REPORT TO THE PCC OF HOLY TRINITY JESMOND

For the year ended 31st December 2023

To Whom It May Concern:

I confirm that I have reviewed the Holy Trinity Church Income and Expense Statements for 2023. From the information that was provided to me, I believe that these Statements present a True and Fair view of the incomings and outgoings for the Calendar Year 2023, with no material misstatements noted.

Sincerely,

Anita Morris

Anita Morris. ACMA.