



Parish of Holy Trinity Jesmond

2022 Report and Accounts for the Parochial Church Council of Holy Trinity Church, Jesmond, Newcastle-upon-Tyne

Submitted to the Annual Parochial Church Meeting
on Sunday 23rd April 2023 at 11.00am

Bank

Co-op Bank, Grey Street, Newcastle Upon Tyne

Independent Examiner

Anita Morris ACMA, CGMA

2022 Report and Accounts for the Parochial Church Council of Holy Trinity Church, Jesmond, Newcastle-upon-Tyne

1. AIMS AND PURPOSES

Holy Trinity Parochial Church Council (PCC) has the responsibility of collaborating with the incumbent, the Reverend Tim Sanderson, in promoting in the ecclesiastical parish and wider city, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

2. OBJECTIVES AND ACTIVITIES

As a worshipping community in Jesmond, gathered from across the city and beyond we aspire to be 'opened up to God and opened out to others'. At the heart of our church is a desire to be Jesus-centred and Jesus-focused and in reflecting this, being a community of prayerful and missional disciples. The breadth of the mission and ministry of Holy Trinity can be expressed through the 5 marks of mission:

- Mark 1 'To proclaim the good news of the Kingdom of God'
- Mark 2 'To teach, baptise and nurture disciples'
- Mark 3 'To respond to human need by loving service'
- Mark 4 'To seek to transform unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation'
- Mark 5 'To strive to safeguard the integrity of creation and sustain and renew the life of the earth'

Each mark helps us organise our resources, activities and priorities as we hold them in balance.

3. ACHIEVEMENTS AND PERFORMANCE

2022 was a year shaped by our centenary celebrations. A special church service was held in September to mark 100 years since the consecration of the whole church where we looked back with thankfulness and looked forward with hope. Through our centenary exhibition, our centenary book, Living Stones, and the many special events and activities held throughout the year, we were able to proclaim and celebrate the Lord's goodness and faithfulness.

Emerging from the challenges and restrictions placed on us by the covid-19 pandemic, we have tried to work in ways that are highly responsive to the changing context and offer a range of services that we hope our community would find both beneficial and spiritually fulfilling.

We have summarised our achievements and performance below and grouped these around the 5 marks of mission.

Mark 1 'To proclaim the good news of the Kingdom of God'

'Being good news, sharing good news'

Proclamation takes place in both words and actions by being good news in the places where we live, work, socialise and worship. It looks different for each one of us and is the foundation of all effective mission. 2022 was a year of opportunity for Holy Trinity as we celebrated our **centenary**.

We collaborated together on producing a commemorative **centenary book** 'Living Stones' consisting of submissions from members of the congregation: telling the story of who we are now and what it means to be part of the church family at Holy Trinity. 400 copies of the book were produced.

In May the **centenary exhibition** opened in the church building. In order to proceed with the plans, which included a display in the baptistery, work was undertaken to install additional lighting and to raise the baptistery floor to the same level as the plinth upon which the font sits. The baptistery exhibition detailed the history of the church building, celebrated both the church building and the living stones which make up God's people at Holy Trinity and also described who we are and what we do as a church.

Additional display boards around the church related to music, special occasions and the ways in which we reach out to others beyond the limits of the church building and its people. Other boards told the stories of how some members of our church came to believe in God. The exhibition was complemented by a visitors' guide, a children's guide, information about the stained glass windows and the plaques, banners and cushions, a film, a montage painted by 16 church members and a comprehensive display of memorabilia from the last 100 years.

The exhibition was opened at a special service at the beginning of May 2022 and closed at the end of September 2022. During this period of 22 weeks the exhibition was open to visitors three times a week and every day during Love our Community Week in August. The exhibition was advertised during The Jesmond Festival in May and June and during the Heritage Open Days in September which attracted some additional visitors.

In total there were 69 sessions and 1,428 people attended, including those staffing each session. The number does not include those who may have looked around the exhibition after morning or evening services, weddings, baptisms or funerals. The book was read and the exhibition visited by a wide variety of people who do not habitually attend Holy Trinity.

A programme of special **centenary events** was held to celebrate the year, including a quiz night (the first occasion since March 2020 on which church members, friends and family had been able to gather socially), ceilidh, garden party, formal dinner and time capsule service.

The **Centenary Service** took place almost exactly 100 years after the Holy Trinity building was consecrated. It was a joyful celebration of the living stones past and present with a concluding emphasis on the children as we looked to the future. We were joined by a large number of former church members and friends from the past, local church leaders and the Newcastle Sheriff.

Love our Community week ran from the 8th- 14th August. In the mornings we worked with *Youth for Christ* to provide activities for children and teenagers. We also ran a well-attended pop-up café in the church hall each morning, which included activities for parents and toddlers. The centenary exhibition was open throughout this week. In the afternoons in Sandyford, we ran an art project, handed out hot drinks and de-weeded and litter picked the local area. There were positive conversations with people in our parish who don't usually engage with Church, and good engagement with local residents, making a positive impact in the community. On the Saturday we hosted a fun day in our church gardens and the week concluded with an outdoor service on the Sunday.

Messy Church continued to meet bi-monthly throughout the centenary year with an average attendance of 145 people each time. Messy Church continues to provide a rich all-age learning environment for all generations to explore the Christian faith and feel a sense of belonging and community. As well as celebrating Easter and Christmas together, we also had a Messy Centenary which helped this community to feel part of HT church's special year. The team of volunteers continue to be very committed and enthusiastic. Our junior leaders also continue to be very involved. It is great to see them grow in their faith as they take on responsibilities at Messy Church. A challenge moving forward is to consider how best to provide opportunities for those who wish to explore faith more deeply.

Our **Open the Book** team (a joint venture with Heaton Baptist church) was welcomed back into schools to do in-person assemblies in 4 local primary schools (Christ Church Shieldfield, St Lawrence's RC Byker, Chillingham Road Heaton and St Teresa's RC Heaton). Our second ecumenical venture '**Spring & Co**' (in collaboration with Heaton Baptist Church and Walker parish church) continued with the establishment of a pop-up café initiative and community engagement project in Walker during August.

Art for the Soul began in September 2022. It is a place to both paint and build community, with an opportunity each week to look at some Christian artwork. We spend time looking at the images and letting them speak to us. We have enjoyed our time together and the conversations that take place. Our hope is that it will grow and develop over the coming year.

Mark 2 'To teach, baptise and nurture disciples'

Being disciples, making disciples

Christian discipleship is about keeping going as a lifelong follower of Jesus whatever stage of life we find ourselves in. We are called to be a multigenerational discipling community that nurtures and supports each other and where people can feel they belong and also grow as disciples. 2022 was both a time of fresh growth and consolidation as the church family.

We welcomed a number of new people into our church family. At present there are 171 people on the **Church Electoral Roll**. 9 names were added during the year and 6 were removed either through death or because they moved church or away from Newcastle.

We offered a range of **church services** in a hybrid form of in-person meeting with live-streaming. Our services were mainly based around various centenary themes, with Bible study materials provided for small groups and individuals. Throughout the year our Sunday volunteer base has been understandably smaller than pre-covid levels and so at times we have struggled to offer the full range of Sunday children's work, service live-streaming and music provision. However, we are so grateful to all our volunteers for the outstanding work they do.

The average weekly in-person attendance at Sunday services was 160 people, a decline of 20% compared to pre-covid numbers. This may indicate new patterns in church attendance. However, these figures do not take into account those joining on-line. Christmas service attendance followed a similar pattern. In contrast, the total number of people identified as part of our worshipping community (excluding Messy Church) had only declined by 6%. We estimate this figure to be 280 people, with 26% of those being under 18, and 18% aged 70 plus (these percentages have remained similar to previous years). We have celebrated 7 baptisms and 4 weddings and held 6 funerals in our church or at crematoriums during this year.

Through this year our **Sunday youth and children's** groups have been well attended with some of the children coming weekly along with their families. Most weeks we can have around 48 children who are fourteen and under. Some of our CYFA group volunteer as Junior Leaders which is a great help and a valuable opportunity for them. Throughout the year, youth leaders have met with young people one-to-one for walks and coffees, to talk and pray about the things going on in their lives.

We held a Light Party in October which was excellent. The church hall was absolutely packed with children and their families! Also, in September the children and young people participated in the church Centenary service, contributed items to the centenary time capsule and took a lead in our All-age Carol service. It was so lovely to see them taking such an active part in the life of

our church. Looking forward, the main challenge is the continued need for more volunteers to lead our groups.

Small groups continue to form a valuable place for discipleship and nurture and have continued to meet regularly throughout the year. With covid worries easing for many people, most groups returned to in-person gatherings. Bible study materials and resources based around sermon themes provided by the church have been positive and welcomed. Small groups have been a valuable source of connection and support as we manage a new normal. A new daytime group was established this year, and many of those new to Holy Trinity have joined groups too. The main challenges have been finding new leaders and maintaining connections in groups where people are very busy

Mark 3 'To respond to human need by loving service' *Being community, serving community*

Just as God reached out to us as his valued children in love and compassion, so that same love spills out through us as we see the needs around us and respond. We continue to encourage people to serve where they see the need in the places God has put them: home, school, workplace, networks and leisure activities.

In 2022 all of our community based activities returned to the hall and the PCC continued the process of exploring the redevelopment of our **church hall**. Initial surveys were completed, basic draft plans drawn up, but with spiralling building costs and a cost of living crisis, it was decided to hold off till 2024 before both consulting the church on the designs and applying for planning permission.

Our **pastoral care** systems continued to be revised in the face of the ever changing emerging context of post-covid life. Some people have felt well supported during times of difficulty, others have not - particularly those who are not part of the small group network or able to be on-line. We have however, been able to respond well to local needs through the collections for the foodbank, support for local refugees, our warm space provision and responding to individuals in crisis.

The Parish **Safeguarding** Group continued to meet and oversee the safer recruiting system of volunteers. We remain at level 3 certification (the top level) in the on-line parish safeguarding dashboard system introduced in 2021.

Vintage offers a place of welcome, warmth and good food for the older members of our community. We alternate between meals and coffee mornings. A regular group of people come faithfully and enjoy socialising with each other and eating the food. We have a great group of volunteers who run like a well-oiled machine. All of which we want to give thanks for. This coming year we are looking to restart our communion services once a month which will take place after the meal.

Trinity Tots, our parent, carer and toddler group has had a very happy and busy year. We have continued to use a waiting list but have been able to expand the numbers of families coming each week, so during 2022 there have been 25 families or so, joining us most weeks. Thankfully we have been able to get back to organising social events again including events fundraising for Barnardo's and Macmillan, a platinum jubilee party, a summer party and Christmas party. We have held some excellent socials for the parents and team too. These have been well attended and have given us opportunities to make deeper connections with each other.

It has also been lovely to see lots of our Trinity Tots families joining in at Messy Church, Love Our Community and the various Christmas services. Looking ahead, we hope to stop using a waiting list so we be a Toddler group open to all. However, we don't want to lose the sense of closeness that we have built up and we need to be aware of the limitations of the space that is available.

It has been so good to have a full year of **HT walks** without lockdowns! Walks have ranged from local and shorter in the winter months with some great pub lunches, through longer walks, enjoying the varied history and beautiful landscape of Northumberland and County Durham to more strenuous treks in the Cheviots. The group has increased to pre-Covid numbers with new members joining from HT and outside. As planned last year, a group did go to the Lakes for a weekend staying at Borrowdale Youth Hostel. They enjoyed a variety of walks of different grades but the real blessing of the weekend was the fun, fellowship and inclusion enjoyed by everyone in a different environment .

Making our **buildings** fit for purpose to serve the mission of the church and serve the community has continued to be a priority. This year saw general repairs and servicing to boilers and heaters in church and church hall, the flue updated and thermostat moved. Work continued in the baptistery to level the floor around the font – this was completed in April. A full electrical system survey was carried out as per Quinquennial Report and recommended work carried out. Remedial work was carried out on the roof area around side chapel and choir entrance door and a roof survey completed with a view to future insulation needs. Risk Assessments and Evacuation plans were updated for the church, church hall and all activities. As well as general monitoring of ongoing joinery work, general repairs and servicing of equipment and machines were carried out.

The **Holy Trinity Trust** oversees the funds received from the PCC following the sale of St Barnabas and St Jude's Church that have been agreed should be used for funding the church hall redevelopment project. The funds are invested in various interest bearing accounts which individually do not exceed the Financial Services Compensation limit and these are regularly reviewed to achieve maximum return. The current trustees are the vicar, churchwarden, Douglas Lovelock, Paul Wright and John Matthews (secretary). Lilian Lovelock acts as treasurer.

We continue to play our part in the wider Church of England structures, offering training placements to Lindisfarne and Cranmer Hall students. **Deanery synod** met four times over the course of 2022. The focus of the meetings was to work on a Deanery Mission Plan. This is part of the Diocese's 'Next Steps' project as we seek to determine God's calling for us in the next few years. In this plan, deaneries will play a much more strategic role in determining how resources are deployed and to look for new avenues of growth. Much of our time as a deanery synod has been spent looking at what resources we hold together now and to seek ways to improve collaboration and communication. With finances tight, it has become clear that greater co-operation between parishes will be key to our growth in the next couple of years.

Mark 4 'To seek to transform unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation'

Living justly, acting justly

We are called to reflect God's radical agenda of justice and reconciliation in our priorities as a church through challenging oppression, campaigning for transformation, living ethically and supporting individuals and organisations. In 2022 we continued to support our mission partners, raise money for various campaigning organisations through on-line events and reflect the values of the 4th mark in our services and intercessions.

As a church we continue to commit to buying fairtrade and other ethically sourced goods for church activities. During the year we have prayed for and supported organisations and charities such as Christian Aid, Tear Fund, Junction 42, the People's Kitchen and, where appropriate, promoted various campaigns.

We continue to support **mission partners** in their work across the world. We support financially Ian & Anne-Marie Prescott (focused on Vietnam and the Vietnamese diaspora), *Youth for Christ North East* (Newcastle), Eric & Sandra Read in the Philippines and Ben & Sandeep Wildman (Sports friends international). Regular updates on our partners are posted in the weekly email.

Mark 5 'To strive to safeguard the integrity of creation and sustain and renew the life of the earth'

Living green, going green

The *Missio Dei* starts with the cross and the resulting restoration of humanity and then spills out into the renewal of the world, offering wholeness and peace to a broken planet. We are called to promote the wellbeing of the human community and its environment, so that creation may live in harmony.

In 2022, we achieved silver eco-church award in December. This means we are improving and widening the ways in which we are energy efficient, thoughtful in

our operations, and engaging with sustainability issues. We engaged with climate change campaigning initiatives locally and internationally. Through church services and the sharing of resources, we encouraged people to live in ways that are sustainable and intentionally pursue a green agenda.

In November as part of our centenary celebrations we announced a plan to support KINDLE (a SIM Malawi partnership) to buy and plant 1000 trees in Malawi to combat deforestation and improve communities. The congregation was invited to sponsor more trees as a result of which we can now help KINDLE to plant 11,364 trees.

4. FINANCIAL REVIEW

We depend on the generous support of church members whose donations make it possible to continue the ministry at Holy Trinity. In 2022 donations were £172,799 compared to £159,456 in 2021. There was an increase in one-off donations (including donations to the centenary programme) but the level of regular giving was lower than the previous year. In addition, we were able to claim £31,696 from Gift Aid on donations received in 2021. There was a surplus in 2022 of £9846 (after a transfer of £5000 into reserves) of income over expenditure which was all accounted for in restricted funds. The breakdown of all income and expenditure are detailed in the Financial Statements in Appendix 1.

The PCC reviewed our mission giving to partners, short term & local missions and affirmed that we should aim to give 10% of our income from unrestricted donations. The sum given in 2022 was £12,131 (9%) although this was boosted by £4591 of restricted donations.

5. RESERVES POLICY

The Reserves Policy was reviewed by the PCC on 22nd September 2022. It was agreed that the Reserve Fund should continue to provide sufficient funds to ensure the continued functioning of Holy Trinity Church in the event of any unforeseen financial problems and that the excess of any insurance claim can be met. The total funds to be held for unforeseen circumstances should be no less than two months running costs (currently £38 000) and an additional month of salaries costs (currently £4 000).

Reserve funds are required not only for unforeseen problems but also to provide for future planned needs. It was therefore agreed that a Fabric Fund should also be built up to meet the expected costs of repairs identified in the most recent Quinquennial Inspection (2019). This was estimated to be £36000

MONITORING PROCEDURE

The PCC must approve any use of the Reserve Fund and the Maintenance Fund. This policy will be reviewed annually and may be amended by the Parochial Church Council at any time.

6. STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the *Church Representation Rules*. At Holy Trinity the membership of the PCC consists of the incumbent, churchwardens, Operations Manager and members elected by those in the congregation who are on the electoral roll of the church. All who attend our services or consider themselves members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members, as our board of trustees have a particular interest in governance, safeguarding, building and finance but also make decisions on all matters of general concern and importance to the parish. The full PCC met six times during the year with an average level of attendance of 85%. Given its wide responsibilities, the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include the Parish Safeguarding Group and Mission Partner committee, are all responsible to the PCC and report back to it regularly.

7. ADMINISTRATIVE INFORMATION

Holy Trinity Church is situated in Churchill Gardens, Jesmond, Newcastle. It is part of the Diocese of Newcastle within the Church of England. The correspondence address is Holy Trinity Church office, Churchill Gardens, Jesmond, Newcastle NE2 1HB. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (number 1132722).

PCC members who have served at any time from 1st January 2021 until the date of this report are:

Ex Officio members:

Incumbent: Tim Sanderson (Chairman)

Curate: Ali McCarthy

Warden: Liz Cook (also representative on Deanery Synod)

Operations Manager: Alison Edwards (secretary)

Elected members:

Ruth O'Hagan representative on Deanery Synod

Ros Johnson representative on Deanery Synod (also Electoral Roll officer)

From 2020 onwards: Margaret Lawson (lay chair), Jonathan Wake

From 2021 onwards: Rachel Barkman-Astles (resigned Sept 22), Ian Farrimond (Reader), Lilian Lovelock (treasurer), Jean McEwan, Claire Thomas, Paul Wright

From 2022 onwards: Christine Dunbar, Rachael Farrimond, Malcolm Curtis, James Smith, John Matthews.

Parish Safeguarding Group

Christine Dunbar (Parish Safeguarding Officer), Emily Emmerson-Finch, Liz Cook, Douglas Lovelock, Margaret Nicholson, Steph Sanderson, Tim Sanderson,

Clergy

Tim Sanderson (Vicar),
Colin Smith (Retired Supporting Minister)
Ali McCarthy (curate)
David Tully (retired)
Terry Harkin (retired)

Staff

Steve Booth (Caretaker/verger),
Alison Edwards (Operations Manager)
Emily Emmerson-Finch (Youth and Outreach Worker)
Dot Lee (Discipleship – voluntary)
Steph Sanderson (Children's and Family Outreach Worker)

Approved by the PCC Standing Committee on 18th April 2022 and signed on their behalf by the Rev Tim Sanderson (PCC chairman)

A handwritten signature in black ink, appearing to read 'T. Sanderson', with a long, sweeping horizontal stroke at the end.

APPENDIX 1 FINANCIAL STATEMENTS OF THE PARISH OF HOLY TRINITY, JESMOND FOR 2022

Charity Number 1132722

Bankers

Lloyds TSB
Co-operative Bank
Virgin Bank
Skipton Building Society

Approved and adopted by the Parochial Church Council at its meeting on April 16th 2023

FINANCIAL STATEMENTS OF HOLY TRINITY JESMOND

The statement of Financial Accounts for year ending Dec. 31st 2022 have been audited and present a True and Fair view of the incomings and outgoings for the Calendar Year 2022, with no material misstatements noted.

Financial Summary 31st Dec 2022

Total Income 2022	£230,730
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Total Expenditure 2022	£215,874
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BANK ACCOUNTS

PCC Account 31.12.22	£ 23,474
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Salaries account 31.12.22	£ 941
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SumUp Business Account	£ 2582
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Reserve Account 31.12.22	£ 74,301
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(assigned to fabric fund £36,109, reserves available £38.192)

APPENDIX 1 INCOME AND EXPENDITURE 2022

EXPENDITURE CATEGORIES			INCOME CATEGORIES		
Code	Category	Expenditure 2022	Code	Category	Income 2022
Grants and Charitable Giving total			Voluntary Income		
P1a	Mission Partners	£14,250	R1a	Planned Covenanted Giving	£127,199
P1b	Short-term & Local mission	£2,472	R1b	Collections	£1,614
			R1c	Sundry Donations	£7,463
Ministry Costs total			Restricted Voluntary Income		
	Mission & Ministry		R2a	F2: Staff Salaries	£16,540
P2a	Discipleship & Nurture	£207		F3: Reserves	£500
P2b	Community Engagement	£99		F5: Mission giving	£3,870
P2c	Vintage	£0		F6: Church new build	£1,500
P2d	Service Costs	£223		F7: Centenary	£9,833
P2e	Music & Choir	£345		F8: Spring & Co	£100
P2f	Flowers	£399		F9: Refugee Support	£420
P2g	Special Function Catering	£192		F10: Heating	£4,100
P2h	Centenary Programme	£8,863			
P2i	Spring & Co Expenses	£149			
P2j	Wedding & Funeral expenses	£831	Income from Events and Activities		
			R3a	Fees for Weddings and Funerals	£3,698
	Youth Work		R3b	Holiday Club	£65
P3a	Diddy Disciples, Climbers & Explorers	£180	R3c	Messy Church	£683
P3a1	Pathfinders & CYFA	£281	R3e	Vintage	£696
P3b	Holiday Club	£0	R3f	Centenary	£6,416
P3c	Messy Church	£544	R3i	Other income (restricted)	£333
	Staff Expenses		Gift Aid		
P4a	Vicar's Working Expenses	£191	R4a	Gift Aid on unrestricted giving (2021)	£22,187
P4b	Curates Expenses	£0	R4b	Gift Aid on restricted giving (2021)	£9,509
P4c	Staff Expenses	£30			
			Lettings		
	Clergy Housing Costs		R5a	R5a Church & Hall Lettings	£9,483
P5a&b	Vicar's water rates & council tax	£4,039			
P6a&b	Curate's water rates & council tax	£3,074	Other Income		
			R6a	Bequests	£0
	Salaries		R6b	Grants	£2,318
P7a-d	Salaries	£42,283	R6c	Interest	£192
P7e	Employer NIC & Pension	£2,592	R6e	Spring & Co Donation	£2,000
P7g	Payroll services	£761			
			TOTAL INCOME 2022		
					£230,720

APPENDIX 1 INCOME AND EXPENDITURE 2022 continued

EXPENDITURE CATEGORIES cont		
Code	Category	Expenditure 2022
Parish Share		
P8a	Parish Share	£90,000
P8b	Fee Payments	£1,680
Running Costs of Buildings & Grounds Total		
<u>Church</u>		
P9a	Heating & Lighting	£4,358
P9b	Maintenance & Minor Repairs	£3,054
P9c	Quinquennial Expenses	£2,616
P9d	Improvement (Capital) work	£5,049
P9g	Cleaning (inc materials)	£4,623
<u>Hall</u>		
P10a	Heating & Lighting	£1,407
P10b	Maintenance & Minor Repairs	£1,345
P10c	Improvement (Capital) work	£0
P10d	Cleaning (inc materials)	£6,895
<u>General Expenses</u>		
P11a	Insurance	£8,037
P11b	Grounds Upkeep	£486
P11c	Water rates	£92
Administration Total		
P12a	Supplies & Admin. Expenses	£2,338
P12b	Web Site	£304
P12c	Copyright Licences	£1,241
P12d	Publicity Costs	£137
P12e	Administration Equipment	£185
Banking		
P13b	Bank Charges	£24
TOTAL EXPENDITURE 2022		
		£215,874
P14b	Transfer to Reserves	£5,000

APPENDIX 2

PARISH OF HOLY TRINITY JESMOND
**Minutes of the ANNUAL PAROCHIAL CHURCH MEETING
and VESTRY MEETING**
Sunday 24th April 2022 at 12.30pm
At Holy Trinity Church

1. Welcome and Opening Prayer

Tim Sanderson welcomed everyone to the meeting and opened in prayer.

2. Apologies for Absence

An attendance sheet was circulated and apologies were received.

3. Minutes of Previous Meeting

The minutes from the Annual Parochial Church Meeting held on the 25th of April 2021, were accepted as a true record with 27 for, 16 abstentions and no one against.

4. Matters Arising

There was one matter arising to be addressed under AOB.

VESTRY MEETING

5. Election of Church Wardens

Liz Cook is standing for re-election and if elected, will be the only warden for a second year running. Tim stressed that having only one warden means a huge amount of work for one person to carry and he asked people to consider who might be open to stepping up into this role.

Decision: Liz Cook was unanimously voted on as Warden for another term.

6. Election of PCC Members

The following people were unanimously elected on to PCC for a three-year term: Rachel Farrimond and Christine Dunbar were re-elected.

John Matthews, Malcolm Curtis and James Smith were elected.

Tim thanked the PCC for their prayerful wisdom over this year. He also thanked those who were stepping down from PCC for their service.

7. Appointment of Accounts Examiner

The regulations of the Church of England and the charity commission require that an Accounts Examiner is appointed. Anita Morris is willing to carry out this role for another year.

Decision: Anita Morris was unanimously appointed as Accounts Examiner for this coming year.

Tim thanked Anita for her ongoing advice and accounting expertise in supporting the finances at Holy Trinity.

8. Financial Statement of Accounts and Independent Examiner's Report

2021 has been a challenging year financially with giving down as a result of the uncertainty surrounding the Pandemic. We are thankful to God that we have been able to balance the accounts and our income is now on the rise.

A summary of restricted and unrestricted giving along with a summary of the income and expenditure are included in the APCM report. A detailed copy of the accounts are available from Lilian Lovelock if anyone would like further details. The accounts have been signed off by four members of PCC.

Decision: The Financial Statement of Accounts for the last financial year was accepted with one abstention.

Tim informed the meeting that Lilian has decided to step down from her role as treasurer. Lilian has been in post since 2002 and has been a wise and prudent custodian of the finances and accounts of the church. Her work over the years has ensured that annual budgets are set, the accounts are balanced and audited correctly, reserves are now in line with Charity Commission Guidelines and that money has always been available to support the ministry and mission here at Holy Trinity over the past 20 years. Tim thanked Lilian on behalf of the meeting for her many years of service and presented her with a gift and some flowers.

9. 2021 Reports

This year the Annual report for the APCM has been reformatted in line with Charity Commission Guidelines. The report provides a picture of the mission and ministry at Holy Trinity as defined by the Five Marks of Mission. The floor was opened for any questions or points for clarification. None were received.

10. Vicar's Comments

2021 has been a year of transition. It has also been a difficult year pastorally with many people still feeling anxious about returning to public spaces. As a church, we have not always got things right and for some people, it has been difficult trying to keep connected. Live streaming the Sunday morning service continues to be challenging as we currently lack the technical expertise to offer a consistent weekly broadcast. Tim thanked everyone for their grace and patience throughout these trying times.

Tim also acknowledged the contributions of the staff team. Abby Grogan joined the team for a year out and ensured that environmental issues were kept on the agenda. The technical skills of Adam Dixon were a huge help during Lockdown

and he played a significant role in helping design and put together the Living Stones book and the Centenary Exhibition boards. Ali McCarthy arrived in the middle of last year and has settled well into her new role as curate. Ali will be Priested all being well in July. Colin continues to offer help as Supporting Minister. Dot Lee, Alison Edwards, Steph Sanderson, Emily Emmerson-Finch and Steve Booth make up the remaining staff team alongside the clergy. Tim thanked the staff team, for their help and support over the past year. Tim also thanked Standing Committee, as well as all those who play a part in leading services or who help lead small groups, work with the children and young people or who support other areas of the ministry and mission here at Holy Trinity.

Looking ahead to the coming year Tim highlighted the opening of the Centenary Exhibition in May and the various Centenary celebration events including Love our Community week which takes place in August.

There are also significant challenges with our buildings. Extensive repointing work is required over large areas of the church stonework. This is going to be expensive and so we are looking for ways to spread the cost. A Feasibility Study has been completed for the proposed remodeling of the church hall site. PCC are currently looking at different options and will bring a proposal to the church for consultation in due time.

Tim thanked the meeting for all their support throughout, what has been, a difficult year.

Margaret Nicholson thanked Tim on behalf of the meeting for all he has done to keep us together as a community rooted in God's love.

11. Any Other Business

Tim shared an email from John Smith, who tabled an item in reference to Section 8 of the previous minutes.

John pointed out that the decision to allocate 10% of our restricted giving to mission partners had not been met. Tim apologised for this oversight. This item unfortunately got lost in the upheaval of the pandemic. He proposed that PCC should review this policy at the next meeting and prepare a clear plan for mission giving.

ACTION: Tim to table an item on the Agenda for the PCC Meeting in May to look at our policy for the allocation of funds to mission partners. (TS)

12. Closing Prayer

Margaret Lawson, as Lay Chair, closed the meeting in prayer..



**Financial Statements of the Parish of Holy Trinity, Jesmond
for 2022**

Charity Number 1132722

**Bankers
Co-operative Bank
SumUp Payments Limited
Virgin Bank**

Approved and adopted by the Parochial Church Council
At its Annual Parochial Church Meeting on 16th April 2022

A.C. McCarthy
Signed

A Edwards
Signed

Rev ALISON MCCARTHY
PCC Member

A EDWARDS
PCC Member



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INDEPENDENT EXAMINERS REPORT TO THE PCC OF HOLY TRINITY JESMOND

For the year ended 31st December 2022

To Whom It May Concern:

I confirm that I have reviewed the Holy Trinity Church Income and Expense Statements for 2022. From the information that was provided to me, I believe that these Statements present a True and Fair view of the incomings and outgoings for the Calendar Year 2022, with no material misstatements

Sincerely,

Anita Morris

Anita Morris. ACMA.



**Statement of Financial Activities
For the period 1 Jan – 31 Dec 2022**

		Unrestricted Funds	Restricted Funds	To tals	
	Notes (see pages 7&8, 10&11)	£	£	2022	2021
INCOMING RESOURCES					
Voluntary Income	R1 & R2	136,276	36,863	173,139	159,456
Income from events and activities					
	R3 & R5a	12,945	8,429	21,374	12,955
Other incoming resources	R4a&b, R6b,c&e	22,379	13,827	36,206	31,566
TOTAL INCOMING RESOURCES		171,600	59,119	230,720	203,977
RESOURCES EXPENDED					
Mission Giving	P1	12,131	4,591	16,722	12,000
Mission & Running Cost	P2,3,4,5,6,7,8,9,10,11,14	163,591	31,332	194,923	179,256
Administration	P12	4,206	0	4,206	3,504
Banking	P13	24	0	24	0
TOTAL RESOURCES EXPENDED		179,950	35,924	215,874	194,760
NET MOVEMENT IN FUNDS		-8,350	23,196	14,846	2,628
BALANCES BROUGHT FORWARD AT 1/1/22		5,671	6,253	11,924	9,296
BALANCES CARRIED FORWARD AT 31/12/22		-2,679	29,449	26,769	11,924



Balance Sheet at 31 December 2022

	Note	2022	2021
FIXED ASSETS			
Tangible Fixed Assets			
Investment Assets			
CURRENT ASSETS			
Stock			
Debtors		1,717	
Short term deposits (Reserves & Fabric Fund)		74,301	68,609
Cash at bank and in hand	Page 9	26,997	21,904
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	Page 9	1,756	4,098
NET ASSETS		101,259	86,415
FUNDS			
Unrestricted		-2,679	5,671
Restricted		103,939	80,744
		101,259	86,415

The notes on pages 6 to 11 form part of these accounts.



Financial Statements

For year ended 31 December 2022

ACCOUNTING POLICIES

RESERVES POLICY

The Reserves Policy was reviewed by the PCC on 22nd September 2022. It was agreed that the Reserve Fund should continue to provide sufficient funds to ensure:

- 1) The continued functioning of Holy Trinity Church in the event of any unforeseen financial problems
- 2) That the excess of any insurance claim can be met
- 3) The total funds to be held for unforeseen circumstances should be no less than two months running costs (currently £38 000) and an additional month of salaries costs (currently £4 000).

Reserve funds are required not only for unforeseen problems but also to provide for future planned needs. It was therefore agreed:

- 4) A Fabric Fund should also be built up to meet the expected costs of repairs identified in the most recent Quinquennial Inspection (2019). This was estimated to be £36000

MONITORING PROCEDURE

1. The Parochial Church Council must approve any use of the Reserve Fund and the Fabric Fund .
2. This policy will be reviewed annually and may be amended by the Parochial Church Council at any time.



INCOMING RESOURCES 2022

		Unrestricted	Restricted	To tals	
		Funds	Funds	2022	2021
	Note (p10)	£	£		£
INCOMING RESOURCES					
Voluntary Income					
Planned Giving	R1a & R2a	127,199	16,540	143,739	148,006
Collections	R1b & R2a	1,614	294	1,908	977
Sundry Donations	R1c & R2a	7,463	20,029	27,492	10,473
Sub-total		136,276	36,863	173,139	159,456
Gift Aid					
Income Tax recovered (prior year donations)	R4a&b	22,187	9,509	31,696	31,262
Income from events and activities					
Fees for weddings and funerals	R3a	2,018	1,680	3,698	1,672
Holiday Club	R3b	65		65	0
Messy Church	R3c	683		683	65
Vintage	R3d	696		696	50
Centenary Programme	R3e		6,416	6,416	0
Other	R3i		333	333	0
Church & Hall Lettings	R5a	9,483		9,483	11,168
Income from investment					
Bank interest	R6c	192		192	0
Other income					
Other income	R6b + R6e		4,318	4,318	304
TOTAL INCOMING RESOURCES		171,600	59,119	230,720	203,977



RESOURCES EXPENDED 2022

	Notes (p10 & 11)	Unrestricted Funds £	Restricted Funds £	To tals 2022 £	2021 £
RESOURCES EXPENDED					
Grants and charitable giving:					
Mission Partners	P1a	10,750	3,500	14,250	10,000
Short-term & Local mission	P1b	£1,381	1,091	2,472	2,000
Ministry Costs					
Mission & Ministry	P2a-g	2,294	9,012	11,306	4,606
Youth Work	P3a-c	1,005		1,005	941
Staffing	P7a-g + P4a-c	29,317	16,540	45,857	41,448
Clergy Housing Cost	P5a-b+P6a-b	7,113		7,113	5,179
Parish Share	P8a	90,000		90,000	99,818
Diocesan Fees	P8b		1,680	1,680	1,289
Running expenses					
Church	P9a-f	15,676	4,023	19,699	7,967
Hall	P10a-d	9,570	77	9,647	3,261
General Expenses	P11a-c	8,615		8,615	14,747
Administration					
Administrative Expenses	P12a-e	4,206		4,206	3,504
Banking					
Bank charges	P13b	24		24	0
TOTAL RESOURCES EXPENDED		179,950	35,924	215,874	194,760
Transfer to reserves	P14b	5,000		5,000	3,000



STAFF COSTS 2022

	2022	2021
	£	£
Wages,Salaries and Expenses	45,636	41,404
	45,636	41,404

DEBTORS

Connected Voices	1,717	0
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CASH AT BANK AND IN HAND

	26,997	21,903
PCC Account	23,474	8,173
Salaries Account	941	13,731
SumUp Business Account	2,582	0

LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

Accruals of utility and other costs	Total	1,756	4,098
Mission & Ministry	287	1,732	
Salaries & NI Contributions	166	166	
Administration			
Cleaning	984		
Maintenance	255	2200	
Fees	64		
Accrual release to profit (FY20)			
	1,756	4,098	



EXPENDITURE CATEGORIES

Code	Category	Expenditure 2022
Grants and Charitable Giving total		
P1a	Mission Partners	£14,250
P1b	Short-term & Local mission	£2,472
Ministry Costs total		
Mission & Ministry		
P2a	Discipleship & Nurture	£207
P2b	Community Engagement	£99
P2c	Vintage	£0
P2d	Service Costs	£223
P2e	Music & Choir	£345
P2f	Flowers	£399
P2g	Special Function Catering	£192
P2h	Centenary Programme	£8,863
P2i	Spring & Co Expenses	£149
P2j	Wedding & Funeral expenses	£831
Youth Work		
P3a	Diddy Disciples, Climbers & Explorers	£180
P3a1	Pathfinders & CYFA	£281
P3b	Holiday Club	£0
P3c	Messy Church	£544
Staff Expenses		
P4a	Vicar's Working Expenses	£191
P4b	Curates Expenses	£0
P4c	Staff Expenses	£30
Clergy Housing Costs		
P5a&b	Vicar's water rates & council tax	£4,039
P6a&b	Curate's water rates & council tax	£3,074
Salaries		
P7a-d	Salaries	£42,283
P7e	Employer NIC & Pension	£2,592
P7g	Payroll services	£761

INCOME CATEGORIES

Code	Category	Income 2022
Voluntary Income		
R1a	Planned Covenanted Giving	£127,199
R1b	Collections	£1,614
R1c	Sundry Donations	£7,463
Restricted Voluntary Income		
R2a	F2: Staff Salaries	£16,540
	F3: Reserves	£500
	F5: Mission giving	£3,870
	F6: Church new build	£1,500
	F7: Centenary	£9,833
	F8: Spring & Co	£100
	F9: Refugee Support	£420
	F10: Heating	£4,100
Income from Events and Activities		
R3a	Fees for Weddings and Funerals	£3,698
R3b	Holiday Club	£65
R3c	Messy Church	£683
R3e	Vintage	£696
R3f	Centenary	£6,416
R3i	Other income (restricted)	£333
Gift Aid		
R4a	Gift Aid on unrestricted giving (2021)	£22,187
R4b	Gift Aid on restricted giving (2021)	£9,509
Lettings		
R5a	R5a Church & Hall Lettings	£9,483
Other Income		
R6a	Bequests	£0
R6b	Grants	£2,318
R6c	Interest	£192
R6e	Spring & Co Donation	£2,000

TOTAL INCOME 2022 £230,720

Continued on Page 11



EXPENDITURE CATEGORIES cont

Code	Category	Expenditure 2022
Parish Share		
P8a	Parish Share	£90,000
P8b	Fee Payments	£1,680
Running Costs of Buildings & Grounds Total		
<u>Church</u>		
P9a	Heating & Lighting	£4,358
P9b	Maintenance & Minor Repairs	£3,054
P9c	Quinquennial Expenses	£2,616
P9d	Improvement (Capital) work	£5,049
P9g	Cleaning (inc materials)	£4,623
<u>Hall</u>		
P10a	Heating & Lighting	£1,407
P10b	Maintenance & Minor Repairs	£1,345
P10c	Improvement (Capital) work	£0
P10d	Cleaning (inc materials)	£6,895
<u>General Expenses</u>		
P11a	Insurance	£8,037
P11b	Grounds Upkeep	£486
P11c	Water rates	£92
Administration Total		
P12a	Supplies & Admin. Expenses	£2,338
P12b	Web Site	£304
P12c	Copyright Licences	£1,241
P12d	Publicity Costs	£137
P12e	Administration Equipment	£185
Banking		
P13b	Bank Charges	£24
TOTAL EXPENDITURE 2022		£215,874
P14b	Transfer to Reserves	£5,000

Reserve Account

Statement of Financial Activities

For the period 1 January - 31 December 2022

INCOMING RESOURCES

Category	Note	Unrestricted Funds	Restricted Funds	2022 TOTAL
Cheque Deposit		£500		£500
Transfer from General Account		£5,000		£5,000
Virgin Bank interest		£192		£192
TOTAL INCOMING RESOURCES				£5,692

RESOURCES EXPENDED

Category	Note	Unrestricted Funds	Restricted Funds	2022 TOTAL
None				
Total resources expended				£0
NET MOVEMENT IN FUNDS				£5,692
Opening Bank Balance				£68,609
Total Closing Bank Balance				£74,301
Assigned to Fabric Fund				£36,109
Reserves available				£38,192



Salaries Account - (Previously known as the Associate Minister's/Social Acc)

Statement of Financial Activities

For the period 1 January - 31 December 2022

INCOMING RESOURCES

Category	Note	Unrestricted Funds	Restricted Funds	2022 TOTAL
Opening Balance				£13,731
Salaries Fund Donations			£9,940	£9,940
Church Hall New Build Donation			£1,500	£1,500
Interest			£0	£0
Other			£0	£0
TOTAL INCOMING RESOURCES				£11,440

RESOURCES EXPENDED

Category	Note	Unrestricted Funds	Restricted Funds	2022 TOTAL
Curate's Water Rates		635.74		£636
Spring & Co Expenses			£115	£115
Children's Worker Salary Contribution			£10,989	£10,989
Youth Worker's Salary Controbution			£10,989	£10,989
Transfer to Church Hall New Build Fund			£1,500	£1,500
Total resources expended				£24,229

NET MOVEMENT IN FUNDS

Opening Bank Balance	£13,731
Closing Bank Balance	£941

Funds

Statement of Financial Activities

For the period 1 January - 31 December 2022

Fund

	Note	Opening Balance	End of year Balance
F1 General	Unrestricted	£13,440	£17,970
F2 Salaries	Restricted	£0	£0
F3 Reserve	Designated	£68,609	£38,192
F4 Fabric Fund	Designated	£0	£36,109
F5 Mission Giving	Restricted	£0	-£218
F6 Church Hall New Build	Restricted	£0	£1,500
F7 Centenary	Restricted	£4,806	£6,605
F8 Spring & Co	Restricted	£2,675	£810
F9 Refugee Support	Restricted	£0	£465
F10 Heating	Restricted	£0	£0
F11 Diocesan	Restricted	£0	£0
TOTAL RESOURCES			£101,435



INDEPENDENT EXAMINERS REPORT TO THE PCC OF HOLY TRINITY JESMOND

For the year ended 31st December 2022

To Whom It May Concern:

I confirm that I have reviewed the Holy Trinity Church Income and Expense Statements for 2022. From the information that was provided to me, I believe that these Statements present a True and Fair view of the incomings and outgoings for the Calendar Year 2022, with no material misstatements

Sincerely,

Anita Morris

Anita Morris. ACMA.