

Oughtibridge Wesleyan Reform Chapel
Annual Report and Unaudited Financial Statements
For the year ended 31 December 2021

Oughtibridge Wesleyan Reform Chapel
Contents

	Page
Legal and administrative information	1
Trustees' annual report	2 - 5
Independent examiner's report	6
Receipts and payments account	7
Statement of assets and liabilities	8
Notes to the accounts	9

Oughtibridge Wesleyan Reform Chapel
Legal and administrative information
For the year ended 31 December 2021

Other names the charity is known by:
OWRC
Oughtibridge Chapel

Trustees	
Ian Brearley	Appointed 1 January 2022
Matt Brook	
Joanne Brook	Resigned 1 January 2022
Richard Grayson	Resigned 1 January 2022
Richard Hall	
Angela Howard	
Adrian Little	
Andrew Misiukanis	Appointed 1 January 2022
Christopher Nicholson	Appointed 1 January 2022
John Scarffe	Appointed 1 January 2022
Peter Shapland	Appointed 1 January 2022
Pam Smith	
Christopher Yeardley	Appointed 1 January 2022
Jennifer Yeardley	Resigned 1 January 2022

Principal Address
C/o 89 Cockshutts Lane
Oughtibridge
Sheffield
S35 0FX

Independent Examiner
Sarah Lightfoot, FCA DChA
Employee of:
VAS Community Accountancy
The Circle
33 Rockingham Lane
Sheffield
S1 4FW

**Oughtibridge Wesleyan Reform Chapel
Trustees' annual report
For the year ended 31 December 2021**

Oughtibridge Wesleyan Reform Chapel (OWRC) is a family church serving the people of Oughtibridge and the surrounding areas. The chapel premises are located close to the centre of the village, about five miles north-west of Sheffield city centre.

The church has been meeting in Oughtibridge for over 150 years and today's church has a mix of ages across all generations. What motivates us is a desire to experience and share the love God has for all people.

But 2021 has seen a major change with the congregation uniting with Oughtibridge Parish Church (OPC) – registered charity number 1196843 – for all aspects of church life including Sunday worship. This builds upon the working relationship with OPC which was reported in last year's Annual Report. Thus, the last quarter of 2021 has thus been a period of transition, with giving and worship costs being transferred to OPC from October 2021 onwards.

Structure, governance and management

OWRC registered with the Charity Commission in November 2009 and is governed by the Wesleyan Reference Deed of October 1898. This Deed is governable by the Wesleyan Reform Union (WRU) – as a member of the WRU the OWRC is also accountable to the Union. The Union has been kept fully informed of the uniting of our congregation with OPC and has supported the decision.

The Charity trustees are all members of the Leadership team and are accountable for the running of the Chapel's activities. They ensure the correct information is submitted to members at the Church meetings, which ensures such matters are ratified as required by the WRU. However, following the unification of all church activity the Trustees proposed the Charity Trustees should change from January 2022. This was supported by the whole church membership (see Minutes of Church meeting of 22 Nov 2021, item 7).

The Leadership team generally meet every 4-6 weeks, but less frequently during the pandemic. Church Meetings are held quarterly or more frequently if required, with the Annual General Meeting normally being held in April. Major events, decisions and plans are discussed at Church Meetings, which are minuted. Day to day activities are undertaken by the Leadership team and members of the Church.

During 2021 in addition to the usual quarterly church meetings, there were two Extraordinary Church Meetings to debate and ultimately decide upon the uniting of church activity and the congregation. There were also other informal meetings to discuss and inform church members of the unification proposals and allow the voicing of opinions and questions of clarification.

The premises used by OWRC for meetings and activities is governed by a separate group of people, known as the "Building Trustees" who are custodians and hold the building in trust for the church. The "Building Trustees" are:

Richard Hall *^
Norman Jackson (deceased early 2022)
Christopher Nicholson
John Scarffe ^
Peter Shapland ^
Christopher Yeardley
Ian Brearley
Matthew Brook *
Angela Howard *
Adrian Little *
Andrew Misiukanis
Pamela Smith *

Oughtibridge Wesleyan Reform Chapel
Trustees' annual report
For the year ended 31 December 2021

Those marked * were also charity trustees of 2021. Except for Norman Jackson, all the 'Building Trustees' have agreed to now serve as Trustees of the Charity from January 2022. Those marked ^ are the registered owners of the property title. This group of people remain members of the Wesleyan Reform Union and are the members of the Oughtibridge WR Church. Jenifer Yeardley, Richard Grayson and Joanne Brook stood down from the role of Charity Trustee in January 2022.

Under the governing Deed the OWRC are required to provide the finances to maintain the Building and have power to alter or rebuild. However, if the church was to demise, the WRU have a restrictive call option on any sale and will receive the capital. Therefore, the charity trustees consider that they do not own the property.

During 2021 the Building Trustees met to confirm decisions regarding the unification which affected the buildings. They decided OPC and the united congregation should have full use of the building, but this arrangement would be formalised by a commercial lease. This lease was agreed and came into force in February 2022.

Objectives and activities

The principal object as disclosed on the Charity Commission website is:

The trustees for the time being shall at all times permit the said premises and the chapel school or other buildings from time to time standing thereon to be used and occupied and enjoyed as a place for the public worship of God and for the instruction of children and adults under the direction of the society or church assembling for worship thereon in connection with the said denomination or connexion according to the principles constitution usages polity and rules from time to time of the said denomination and also for the promotion of such other religious, educational or charitable purposes as the said society or church shall from time to time direct.

This remains the principal object and is unchanged by the uniting of the congregation with OPC. The building will continue to be used for the above purposes, by OPC, under the lease agreement with OWRC.

In practice, OWRC follows the Wesleyan Reform doctrines of the Christian faith and share them with the public by:

- Being a family church serving the people in the locality;
- Holding regular Sunday services;
- provide instruction in the Christian faith;
- hold groups for children, teenagers and adults;
- provide support for organisations and individuals working for the advancement of the Christian faith;
- allow the premises to be hired by other organisations with compatible aims.

The activities are largely unchanged by the uniting of the congregation with OPC.

Activities during the financial year

When planning our activities for the year, the trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance to charities for the advancement of religion. This is achieved through the activities listed below.

However, during 2021, as in 2020, the coronavirus and associated government imposed restrictions have continued to significantly impact upon the activities of the charity. All activities have been affected by the COVID-19 pandemic for at least part of the year, though many restrictions were lifted towards the end of 2021. The charity continued to ensure the activities and building remained 'COVID-safe'.

Sunday Church Services: - Weekly Sunday morning services for public worship ran through the year. From January to March, due to pandemic restrictions, meetings were held online. But from Easter Sunday morning worship resumed in person. These services were 'hybrid' with people meeting in the building while others were able to join 'live' online. With the uniting of the congregations in October, subsequent Sunday morning worship took place in the Parish Church. However, some special services such as the Remembrance Day service, a baptism, and carol singing at Christmas continued to take place in the Chapel (rather than the hall) which remains in use for worship.

Youth and Children's Meetings: - As explained in last year's Annual Report, Youth and Children's work was already running in partnership with OPC. The Youth Club has been unable to run largely due to the challenges presented by the pandemic and keeping both the children and the volunteers safe. But a small group of teenagers did meet regularly for Christian fellowship and bible study. From Easter Sunday, and throughout the remainder of the year, morning meetings took place in the Oughtibridge Chapel building for those aged 3 to 12. These times provided age appropriate Christian teaching delivered by volunteers from both churches.

The weekly Parent and Baby Group ran weekly for the whole of 2021. Government restrictions permitted this group to meet while others still could not. It continued to be very popular offering an opportunity for new parents to give each other friendship encouragement and support during a time when so many felt isolated.

Bible Study & Small Groups Fellowship: - With lockdown all our Bible Study groups and small fellowship groups ceased to meet in person, neither in the building nor in homes. However, all the groups continued to meet virtually using Zoom. With the uniting of the two congregations the concept of small fellowship groups has been adopted across the whole enlarged fellowship. Most groups reformed, but with additional groups and changed membership.

Open Meetings and Support groups: - We have two regular groups meeting for friendship and fellowship which are open to anyone in the community: 'Forum' for men and 'Ladies of Leisure' for women. Initially both continued meeting online using Zoom, but by late summer both had resumed their usual programmes and were meeting in person.

Café and meals: - At the start of the year the Community Café remained closed due to Covid restrictions but continued making meals and delivering them once a week to older people in our community, who would normally attend a lunch club which had been suspended due to the pandemic. This service came to an end in August and the Breakfast Café reopened offering opportunity for friendship and contact for the socially isolated as well as food at excellent value. It quickly regained its popularity and has been running every Thursday morning except for a few weeks around Christmas when closure was considered prudent due to the wave of infections late in the year.

Outside Groups: - Prior to the pandemic, several community groups rented our premises for their events and meetings – Brownies, Rainbows, a Community Choir, toddler group, dance classes and so on. As the year progressed these groups and classes have returned until by the end of the year all but two had restarted. The community choir moved to larger premises, but the same leader has begun music and ukulele lessons. And again, we began offering our premises for birthday parties.

Future plans

As explained above, after the uniting of the congregation with OPC there has been a major change in direction for the church and charity. Although all of the same activities and events are continuing, they are jointly organised and run so that Oughtibridge Chapel no longer functions as a separate fellowship. The Trustees and those who remain members of the Wesleyan Reform Union are fully engaged with the united church but remain responsible for the building and its correct use to fulfil the terms of the Deed and the charitable objectives of Oughtibridge Chapel.

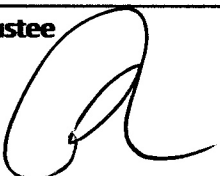
With the letting of a commercial lease the income of the charity is now almost entirely in the form of payments from the OPC Parochial Church Council, who administer the finances of Oughtibridge Parish Church. The lease requires OPC to meet all running and general maintenance costs associated with the building and the running of Oughtibridge Chapel.


The future development of the building and how it is managed in the long term will be considered in coming months and plans drawn up for long term future arrangements. The current lease expires after 5 years following which we anticipate new agreements being in place to secure the future of the building and the charitable purposes.

Reserves Policy

The unrestricted cash reserves at 31 December 2021 were £62,164. This balance consists of approximately £10,000 to fund future costs over the next 5 years not met or reimbursed by OPC, or to provide working capital to allow for repair work before insurance payouts are received. The remaining capital results from a bequest received in 2018, which is largely unspent. We have been notified further sums may arise from the settlement of a separate trust of a recently deceased member of the Church. The Trustees consider the correct use of the combined and considerable sum of money to be of the utmost importance and should reflect the likely wishes of the donors (though there is no specified purpose for the bequest). The intention is the money should be used for the benefit and improvement of the building and for the benefit of Christian believers who meet there or use its facilities. Initially it is the intention of the trustees to keep a minimum reserves level of approximately £10,000, but this will be revised over the coming 5 years as expenditure occurs.

The Trustees' declare that they have approved the above report on 11 Aug 2022 and are signed on their behalf by:

Name: Matt Book
Trustee 

RICHARD HALL
Trustee 

Independent Examiner's Report to the trustees of Oughtibridge Wesleyan Reform Chapel ("the Charity")

I report to the trustees on my examination of the accounts of the Charity for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept as required by section 130 of the Act; or**
- 2. the accounts do not accord with those records.**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S Lightfoot
Sarah Lightfoot, FCA DChA
Employee of:
VAS Community Accountancy
The Circle
33, Rockingham Lane
Sheffield
S1 4FW

Date: 26 August 2022

Oughtibridge Wesleyan Reform Chapel
Receipts & payments account
For the year ended 31 December 2021

		Unrestricted fund	Restricted funds	Total 2021	Total 2020
	Notes	£	£	£	£
Receipts					
Regular donations		17,045	-	17,045	20,950
Non-regular donations		-	-	-	1,219
Gift aid received		7,141	-	7,141	5,030
Legacies received		6,159	-	6,159	-
Room Hire		1,526	-	1,526	1,835
Youth club		-	-	-	76
Café		2,332	-	2,332	1,439
Donations and gift aid for Burngreave Food Bank		-	691	691	-
Donations and gift aid for Ituna Community Project		-	-	-	40
Donations for defibrillators' upkeep		-	-	-	29
Bank interest		51	1	52	683
Other receipts - utilities and OPC refund		884	-	884	286
Total receipts		35,138	692	35,830	31,587
Payments					
Meeting costs		1,540	-	1,540	1,020
Café costs		2,100	-	2,100	1,388
Youth club and local mission		126	-	126	4,143
Contribution to OPC for Youth worker	5	4,500	-	4,500	-
Youth and children specific costs		-	20	20	98
Mission support		8,392	-	8,392	14,976
Circuit contributions		1,850	-	1,850	1,920
Other membership contributions/subscriptions		110	-	110	110
Printing, stationery and other administration costs		401	-	401	417
Utilities and wi-fi		2,237	-	2,237	2,513
Cleaner costs		1,234	-	1,234	878
Insurance and ground rent		1,758	-	1,758	1,700
Buildings and garden maintenance		1,038	-	1,038	1,348
One-off building and equipment costs	5	-	-	-	17,671
Leadership team discretionary support		-	-	-	500
Accountancy & independent examination fee		420	-	420	480
Defibrillator costs		-	48	48	-
Gifts to Burngreave Food Bank		-	691	691	-
Gifts to Ituna Community Project		-	-	-	40
Contribution to OPC's parish centre refurbishment	5	10,000	-	10,000	-
Transfer of Youth and children's fund to OPC	5	-	382	382	-
Transfer of cafe cash to OPC	5	98	-	98	-
Total payments		35,804	1,141	36,945	49,202
Net receipts/(payments) for the year		(666)	(449)	(1,115)	(17,615)
Total funds brought forward		62,830	1,400	64,230	81,845
Total funds carried forward		62,164	951	63,115	64,230

Oughtibridge Wesleyan Reform Chapel
Statement of assets and liabilities
As at 31 December 2021

	2021 £	2020 £
Cash assets		
Current account	12,049	8,179
Deposit account	51,066	56,014
Cash in hand	-	37
Total	63,115	64,230

Monetary assets due	Unrestricted fund £	Restricted funds £	Total 2021 £	Total 2020 £
Gift aid due on gifts to 31 December	-	-	-	2,445
Legacies - residual balances due - unknown				
	-	-	-	2,445

Assets retained for the charity's own use

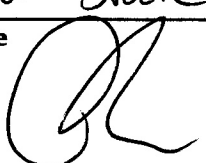
The charity owns the following assets, and are insured up to a value of £200,000 for contents:

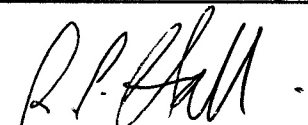
Furniture
 Kitchen equipment & crockery
 Office & meetings equipment
 Sound system
 Musical instruments and accessories
 Building maintenance equipment

As noted in the trustees' report the land and buildings used by the Charity are excluded from the accounts as they are owned by the Church Building Trustees and are subject to the WRU reference deed 1898 which contains a restrictive call option. The charity insures the Chapel building for £1.74m.

Liabilities	Unrestricted fund £	Restricted funds £	Total 2021 £	Total 2020 £
Accountancy & independent examination fee	420	-	420	420
	420	-	420	420

Approved by the Board of Trustees on 11 Aug 2022 and signed on their behalf by:

Name: Matt Brook
 Trustee 

RICHARD HALL
 Trustee 

Oughtibridge Wesleyan Reform Chapel
Notes to the accounts
For the year ended 31 December 2021

1 Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2 Restricted funds

	Funds brought forward	Receipts £	Payments £	Funds carried forward £
Youth and Children	402	-	(402)	-
Defibrillator fund	998	1	(48)	951
Burngreave Food Bank	-	691	(691)	-
	<u>1,400</u>	<u>692</u>	<u>(1,141)</u>	<u>951</u>

3 Trustees' expenses, remuneration and benefits

Trustees received no expenses (other than reimbursed expenses directly related to charitable activities), remuneration or benefits during the year.

4 Related Party Transactions

As noted in the Trustees' annual report several of the charity trustees (or their spouses) were also "Building trustees".

In common with other members, Trustees have free room hire for parties and occasional use.

Those who were trustees during the year (and their close family) made unconditional regular donations of £5,340.

There were no other related party transactions during the year.

5 Transfers to Oughtibridge Parish Church (OPC)

As detailed in the Trustees' report, activities were moved to OPC towards the end of the year. Various transfers were made for activities that will continue within OPC.

£4,500 was paid as a donation to OPC to help support the shared services of their youth worker during the year.

£10,000 contribution was made towards the OPC Parish hall refurbishment project, which fulfils the charitable objects "for the promotion of such other religious ... purposes as the church shall from time to time direct."