

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST LUKE'S CHURCH, SWAY

England & Wales · Charity number 1132719

Details

Other names	PCC OF ST LUKE'S SWAY
Status	Registered
Legal form	Previously excepted
Registered	2009-11-16
Register	View on the Charity Commission register

Contact

Address	St. Lukes Church Office Church Lane Sway Lymington SO41 6AD
Phone	01590682358
Email	office@swaychurch.com
Website	www.stlukeschurchsway.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular public worship open to all. The provision of sacred space for personal prayer and contemplation. Pastoral work, including visiting the sick and the bereaved. Teaching of Christianity through sermons, courses and small groups. Religious assemblies in schools. Provision of activities for senior citizens, parents and toddlers. Supporting other charities home and overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£165,495	£157,355	-	-
2023-12-31	£153,155	£152,922	-	-
2022-12-31	£163,639	£170,816	-	-
2021-12-31	£165,895	£160,660	-	-
2020-12-31	£151,867	£157,764	-	-

Trustees

Name	Role	Appointed
Rev Elizabeth Jane Mitchell	Chair	2019-08-08
Barry Ernest CORNWELL		2026-04-28
Colin James Denman		2026-04-28
Dr Peter Blick		2022-03-20
Elizabeth Jane SMITH		2025-01-21
Elizabeth Mary John		2023-11-18
Geraldine Hawkes		2022-03-20
Hazel Diana Dewer Gillett		2021-04-18
Janet Kirk		2025-05-07
Jonathan Martin Elliott-Jones		2026-04-28
Ken Naylor		2024-04-16
Lesley Willey		2023-03-20
MERILYN ESTHER CHRISTIAN-EDWARDS		
Russell Fry		2025-05-07
Sandra Clarke		2024-04-16
Taiwo Ogunjimi		2022-05-17
Warren Breach		2026-04-28

Accounts

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Annual Report of the Ministries of St Luke's Church Sway

YEAR END DECEMBER 31ST 2024

ST LUKE'S CHURCH, SWAY

CHURCH LANE, SWAY, SO41 6AD

DIOCESE OF WINCHESTER



INCUMBENT: REV'D JANE MITCHELL

CHURCH WARDENS: PETER BLICK, SANDRA CLARKE

BANK: CAF LIMITED, 25 KINGS HILL AVE, WEST, MALLING, KENT ME19 43Q

REGISTERED CHARITY 1132719

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Annual Parish Meeting

Agenda

1. Opening prayer
2. Election of Churchwardens
3. Closing prayer

Annual Parochial Church Meeting

Agenda

1. Welcome
2. Apologies
3. Approval of Minutes
4. Matters arising
 - a) Receive the Annual Accounts for 2024
 - b) Appointment of Examiner for 2025 Accounts.
5. Church Finance report and update.
6. Presentation of Electoral Roll.
7. Reception of Reports (please read them in advance)
8. Election of:
 - a) Deanery Synod Representatives
 - b) Members of the PCC
 - c) Licensed Lay Readers onto the PCC
9. Vicar's Report - Summary of 2024 and looking to the future in 2025 and beyond.
10. Questions in advance by 5pm on Friday 2nd May sent to office@swaychurch.com or from the floor at the meeting.
11. Prayers and Blessing.

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Annual Report 2024 from the Vicar of St Luke's Church, Sway

Dear Friends in Christ,

As we reflect on the past year at St Luke's Church, we are filled with gratitude for God's unwavering faithfulness and the remarkable ways in which He has worked among us. The theme of our journey this year has been one of resilience, community, and hope, grounded in the promise of Scripture: "The steadfast love of the Lord never ceases; His mercies never come to an end; they are new every morning" (Lamentations 3:22-23). We are a worshipping community of approximately 150 from Sway and surrounding area and we serve a village of 3700 people. We have prayed and worked on a 3 year forward plan that was launched in June 2024 after 9 months of preparation. Below are just a few highlights - more exciting detailed reports can be read in the activity reports.

Building Works and Community Growth

In 2024, we completed significant maintenance works to the external brickwork and roof to preserve our church building for future generations to come. Thanks to the generosity of our congregation and the wider community, we successfully raised funds for a future project for new rainwater goods to take place in 2025. It is reassuring to know the building is being so well cared for and maintained and this collective effort demonstrates the deep commitment of our church family to create a welcoming and functional space for all. We cannot thank you enough for your contributions, both prayerful and financial, which have made this possible.

Praise and Play Initiative

One of the most exciting developments this year has been the launch of our "Praise and Play" initiative for families. This half termly service on Sundays at 9.30 is designed to reach out to families in our community, providing a safe and nurturing environment for children and their parents to engage in worship, play, and fellowship. The response has been encouraging, with many families joining us and sharing how this initiative has enriched their lives and strengthened their faith. The informality for the children, the joy of families gathering, and the shared worship experiences have truly brought a vibrant energy to our church in a very different way.

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Recognition for God's Acre

St Luke's Church was awarded a national Church Times award for our commitment to looking after God's Acre—our church grounds. This recognition is a testament to the really hard work of Eco Church and the Community Gardening team maintaining and enhancing our outdoor spaces.

Thank you to all those who have tended to these sacred spaces with love and dedication. It really makes a difference to our expression of God's love in the community.

Challenges

As we celebrate these milestones, we must also acknowledge the really challenging times we are experiencing as a National Church concerning leadership and safeguarding. These challenges remind us of the importance of unity and prayer as we navigate the future together. We are excited to welcome our new Bishop, Rhiannan, and look forward to meeting her soon.

We were deeply shocked and saddened at the unexpected death of Jane Nicholson, our church administrator last October. After a recruitment process we have welcomed Sara Willis and pray she settles in the role and gets to know and love our special church community.

A Grateful Heart

In closing, I want to express my heartfelt gratitude to each one of you. Your faithfulness in giving, serving, and praying has made a profound impact on our church and our community. As we move forward, let us continue to trust in God's steadfast love and mercies that are new every morning.

May the peace of Christ be with you all, and may 2025 be a year of blessings and growth for St Luke's Church, Sway. I sense the Lord is moving us forward in new ways and bringing opportunities to share Jesus with the next generation, for some this will be to engage in exciting training courses, overall, there has been a deep call to prayer for those who are suffering and have been unwell. Prayer remains the primary call for St Luke's Church in Sway, and we give thanks for answered prayer.

In Christ's love,
Revd Jane Mitchell
Vicar, St Luke's Church, Sway

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Reports

Church Wardens

I was appointed Church Warden in 2024 serving with Peter Blick who has become ill in December. Thank you to Janet Kirk and Geraldine Hawkes have been a wonderful support. The role of Church Warden is a pleasure, very diverse and interesting and I would like to serve Vicar Jane, the volunteers and all the members of our community in the coming year if re-elected. I would like to thank all our wonderful volunteers who work tirelessly keeping our church going, also Sara Willis our office administrator.

With thanks and appreciation,

Sandra Clarke
Church Warden

Lyndhurst Deanery Synod

St Luke s is one of 24 parishes within the Lyndhurst Deanery. Revd. Simon Newham the Vicar of Brockenhurst is the Area Dean supported by Revd. Alison Bennett as Assistant Area Dean from Fawley. Meetings are held 3 times a year and are open to any member of the church to attend – clergy and parishioners. Meetings are helpful to connect with the churches around Sway and the Diocesan support network. There are three places as deanery representatives from Sway. If you are interested in the wider church and developments to work well together as a deanery – please consider standing as a deanery representative. It is a great opportunity to hear views of others.

Stuart Mitchell
Deanery Synod Representative

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PCC and APCM

The PCC meet every 2 months with extra meetings to cover significant issues. This year the PCC continues to work on the three-year plan covering the following 9 areas of church life.

Worship

Families and Community

Mission

Social/Hospitality

Operations, Administration and Communication

Finance

Buildings

Eco Church

Care and Growth

All details of the three-year plan and timeline and contact details are available on the website www.stlukeschurchsway.org.uk The PCC meet twice yearly in Feb and Nov to review and develop the forward plan.

The PCC comprises 14 elected members together with the Vicar, Church Wardens, Deanery Reps and Licensed Ministers. There are also 2 co-opted places. Thank you to all PCC members for their prayers, time and leadership for the Parish of Sway.

Geraldine Hawkes
PCC Secretary

WORSHIP - PCC Link: Revd. Jane Mitchell

Our regular worship services are as follows:

Sundays weekly: 9.30am Informal service - Holy Communion 4th Sunday
11am traditional service - Holy Communion 1,3 and 5th Sundays.

Sundays Monthly: 8am Holy Communion BCP (second Sunday) and
Evensong-3rd Sunday Messy Church Second Monday.

Morning Prayer: In person Wednesdays 9am in church. Thursdays: on zoom link.

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Friday worship Services at 10am. 1st and 3rd Fridays. Holy Communion.

Daily Prayer: The church is intentionally managed and left open for visitors as a place of hospitality and prayer during daylight hours. A new theological lending library has been set up and open to all with a sitting /study area nearby.

Online worship: Live streaming was continued 3 Sundays out of 4 for the Informal 9.30am service and weekly for the 11am service. Thank you to the many volunteers who are actively involved in the smooth running of worship services. Thank you to all those who lead and preach or who are exploring training courses to learn.

School Worship: Jane has taken regular assemblies through the year at St Luke's School. The "Easter Experience" was offered with a team of volunteers from St Luke's church for children in years 2 and 5 this year as well as hosting the usual festival services in church at Easter, Harvest and Christmas. Jane as Vicar takes a leavers Service in St Luke's that is a special time for all.

Revd. Jane Mitchell

Live Streaming

Our aim is to provide live or "as live" content to YouTube and Facebook every Sunday. There were 3,837 YouTube views of our live streams during 2024 – an average of 74 per week. We don't have data from FaceBook. The Traditional Service is broadcast every Sunday. While most informal services are also broadcast live, this is not done for Messy Church or the Praise and Play services – in this event a pre-edited worship set is broadcast. The team also provide a very valuable provision as we host special services and events such as funerals and weddings.

Stuart Mitchell

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Funerals, Weddings and Baptisms

During 2024 there were:

Baptisms: 4

Weddings: 9

Funerals in church: 12

Funerals at a crematorium: 2

Burial of Ashes: 3

Sara Willis
Church Administrator

Music and Choir

2024: A Joyful and Memorable Year for Our Choir and Organist

The year 2024 was one of the busiest and most rewarding for our choir and me. Alongside our usual rehearsals three times a month—supplemented with additional practices for Christmas and Easter, we also prepared for six weddings. These joyous occasions were marked by the diverse selection of music, chosen as uniquely as the couples themselves. True to form, the choir rose splendidly to each occasion, making every celebration truly special.

We were delighted to welcome Laura Simpkin to our team of pianists, joining Meg and me. My heartfelt thanks go to both Meg and Laura for their invaluable contributions to our services. Their individual styles bring fresh and unique perspectives to the music, enriching our worship experience.

Special highlights included our expanded choir ensembles for Easter, Christmas, and some of the weddings. It was a pleasure to see both new and familiar faces joining in to create the vibrant musical offerings of St Luke's.

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A particular moment of beauty was Ruth's solo—Laura Simpkin's talented daughter—during 'Once in Royal David's City' at our Nine Lessons and Carols service. Her performance was simply exquisite and left a lasting impression.

We are always eager to welcome new musical talents to our choir. If you enjoy singing and would like to join, please don't hesitate to reach out—we'd love to have you!

Finally, I would like to extend my deepest gratitude to the choir for all their dedication and hard work throughout the year. You truly bring music to life at Saint Luke's.

Rosemary Elliott-Jones

St Luke's Flower Arrangers

Although we are now a team of 9 we still manage to make sure the church has 3 displays each week. Each volunteer donates and arranges flowers on allocated weeks throughout the year. We are trying to be more ecofriendly and will have vases as an alternative way of arranging after Lent. We always look forward to arranging the church for Harvest, Christmas and Easter. Many thanks to the team for giving their time and talent. If you would like to join the team or donate to the flowers, please let me know.

Janet Kirk

Coffee after the 11am Sunday Service

It is lovely to see the ongoing camaraderie around the refreshment corner in church before, between & after the 2 morning services & at Praise & Play sessions. We give very grateful thanks to all on the team & also to those who donate financially.

Our amazing Lesley wishes to relinquish overall charge of hospitality and, to date, no one wants to attempt to fill that role.

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It would be wonderful to have some more team members to help cover sickness & holiday absences: much gratitude to all who go the extra mile when needed.

The very labour & time intensive bigger events, e.g. the after Carol Service mulled wine & the Remembering Service tea certainly always need extra willing helpers.

Thankyou Vicar Jane for encouraging & facilitating these special interactions within St Luke's Church community.

Blessings to you all, Hazel

Hazel Gillet

CHILDREN AND FAMILIES – PCC Link : Lizzy Smith

Over the past year, St. Luke's Church has continued to offer vibrant, engaging activities for families and children, fostering a welcoming and supportive environment for spiritual growth and community connection.

Bump, Baby, and Toddler Groups

The Bump, Baby, and Toddler groups, held on Monday and Friday mornings during term time, have grown and improved with the help of Sophie, our part time communications manager. Sophie has been instrumental in increasing advertising efforts and recruiting more volunteers, ensuring smooth-running sessions. We've implemented new systems for better organization, such as labelling toy storage boxes and adding a baby and lady hygiene station in the disabled toilet, enhancing the experience for all attendees. Additionally, the 'Donkey Room' is in the process of being transformed into the 'Forest Room.' With the help of one of our mums, we are hoping to create a cozy, peaceful space for feeding, prayer, and small groups, which provides a quiet sanctuary for families. During the summer holidays, we also held two special sessions where children attended with their older siblings, which helped to strengthen family bonds and bring our community closer together.

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Open the Book

The weekly "Open the Book" sessions, led by Sue Cornwell and her dedicated team, have continued to captivate and inspire the children with interactive Bible stories. One child shared, "Wednesdays are the best day because we see Jesus right there in the school hall. Sometimes we get to be actors as well!" This feedback demonstrates the excitement and meaningful connections these sessions foster, making Bible stories come alive for the children each week.

Messy Church

Messy Church remains a beloved and well-attended monthly event. Attendance numbers vary between 15 and 32, but there are a core group of families who regularly attend and build strong relationships within the community. The event has grown in volunteer support, which has been essential for its continued success. We've adopted an eco-friendly approach, working closely with Wendy and Eco Church. A highlight of Messy Church is when the microphone is passed around, and children are invited to pray aloud. This simple but powerful act has been a meaningful way to help children engage with their faith and feel more involved in the service.

Sunday Children's Groups

The Sunday children's groups have been more fluid this year due to irregular attendance. However, we continue to work closely with the children and families who attend, adapting our approach to meet their needs. Whether it's leading small activities, sharing Bible stories, or taking children for walks, members of the congregation are always on hand to offer support. We also ensure that the children are included in the main services by giving them opportunities to pray, share what they've learned, and even lead worship when appropriate.

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Praise and Play

We introduced Praise and Play, an informal service held in the church rooms, as a way to provide a relaxed environment for worship and connection. So far, we've held four services, with families from Messy Church and Bump, Baby, and Toddler groups attending with on average 12 children attending. Though still in the early stages, the service has been well received and provides an opportunity for families to gather in a more informal, less structured setting to connect with God and one another.

Carnival Procession

This year, we took part in the carnival procession, a decision made at the last minute but embraced with enthusiasm by the community. With only a couple of weeks to prepare, we gathered about 12 children and adults from the congregation, Bump, Baby, and Toddler groups, and Messy Church. Everyone dressed as various princes and princesses, led by Jesus, The Prince of Peace, proudly walking in the procession. It was a wonderful opportunity to share the joy of St. Luke's with the wider community.

Christmas Celebrations

Over the past year, St. Luke's Church has continued to offer vibrant, engaging activities for families and children, fostering a welcoming and supportive environment for spiritual growth and community connection.

Lizzy Smith

MISSIONS

Overseas Mission Report

St Luke's Mission Team has actively furthered Christian missional outreach in 2024 by fostering partnerships and strengthening ties with Primary Mission Partners. The team's initiatives have engaged the congregation in meaningful support for ministries and para-church agencies, both near and far.

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Primary Mission Partners:

1. Rwanda Link Parish – Kibirizi, Kigeme Diocese:

As part of a Deanery visit, Jonathan, Kevin, and Lucy visited Rwanda in January. The trip reinforced the partnership with Kibirizi Parish, which saw pastoral changes this year, as Pastor Speciose retired and Pastor Vianney took over at Kibirizi. A fundraising campaign raised over £4,000, aiding the church rebuilding efforts and supporting the Pastor following the enforced closures of churches in Rwanda.

2. Bev Cannon's Ministry in South America

A valued Mission Partner and former member of our congregation, Bev continued her impactful mission work in Cuenca, Ecuador, alongside her husband Johnny, pastor of a local church. St Luke's provided financial support totalling £2,640, distributed monthly throughout the year.

3. Kisiizi Hospital, Uganda

With over 50 years of support for Kisiizi Hospital, St Luke's initiated new fundraising ventures, including sales of handcrafted "Bags of Difference," raising £324. Janet Lealan also managed book and jigsaw sales at the Church Rooms, contributing further to the hospital's mission.

4. Other Mission Links:

St Luke's distributed additional funds to Compassion (£300), Bible Society (£300), and Christians Against Poverty (£400) through its missional giving policy, which allocated £5,600—7% of regular giving.

Activities and Events:

Mission Sundays:

Three Mission Sundays were organized to maintain congregation engagement with mission efforts. These included Bev and Johnny's visit on

January 14th, featuring a single morning service followed by a simple soup lunch. In March, a soup lunch raised £514.25 (including Gift Aid) for the Lent Appeal supporting Host Rwanda, and the June Mission Sunday featured a guest speaker, Jonathan De Sausmarez from the Children's Society.

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Rwandan Bishop's Visit:

In February, Bishop Jean Pierre of Karongi Diocese, a newly established mission diocese, joined us for a fish and chip supper, sharing updates on developments in Rwanda.

Future Plans:

The Mission Team is preparing for a trip to Rwanda in 2025 to coincide with the Anglican Church's Centenary Celebrations. There will be a grand celebration on August 24 in Gahini, East Rwanda. A visit to Kibirizi Parish will align with these commemorations.

Through substantial efforts in fundraising, missional giving, and congregational engagement, St Luke's Mission Team continues to build bridges of faith and support that uplift communities locally and globally

Jonathan Elliott-Jones

Home Mission Report for 2024

While continuing to monitor the distribution of funds to our designated partners (The Bible Society, The Children's Society, Compassion, CAP, Bev Cannon via Church Missionary Society and Kisiizi Hospital) much closer attention has been focused on our linked parish in Rwanda. In the last year the church in Rwanda has been subject to tighter building regulations, triggered by governmental concerns around foreign influences on Rwandan Christians.

Lesley Willey

Kisiizi Bookstall

The Tuesday Afternoon Home Group have been supporting Kisiizi Hospital for over 50 years. The main way we raise money is from the sale of books and jigsaws in the porch of the Church Rooms. Last year we sent £469 to Kisiizi Partners.

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Doing it this way ensures the money goes directly to the hospital. The books and jigsaws cost £1 each which is very good value for money. They are changed every month so please keep an eye on the shelves. Please continue to support this very worthy cause.

Janet Lealan

Sway News

Roz has valiantly continued as editor of the Sway News that comes under the overall responsibility of the PCC. Production is bimonthly. The management of the advertising came under the church office this year after Mike Green had overseen this for so many years. Our thanks go to Mike for his service in this way. Sales remain good at about 3-400 copies. It is always a joy to see the reports and photographs sharing village life and events. Thank you to Roz and the team!

Sara Willis
Church
Administrator

The Children's Society

I am the local secretary for this society. We have over 40 collection boxes in homes in the village. As more and more people are choosing not to use cash and so have very little change they are giving by cheque or bank transfer. This has not affected the amount we raised, in fact this year we sent £2,013 which was slightly up on last year. The money was raised from boxes, donations and a very successful Coffee Morning held at my house. The house was packed with people, and it was standing room only for much of the morning. I also sold nearly £500 worth of Children's Society Christmas cards. Thank you for all your support.

Janet Lealan

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ECO CHURCH - PCC Link: Wendy Collyer

It has been a busy year for Eco Church. Our Team currently has five members. Three of our members also volunteer with St Luke's Church Gardening Team every Tuesday morning which currently has a membership of eight. Our activity record for 2024-2025 is shown below:

Gardening Team prepared the grounds of Church especially for 7 Weddings in 2024

Eco Church oversaw Litter Picks and a churchyard Spring Clean day in March, April and July

We created a Flora and Fauna display for the Church and Village following an ID session in the Church grounds mid-May, which a group of Lymington Naturalists attended to assist us

The Churchyard was a venue in Sway Open Gardens in June which required special preparation

Hedging whips were planted on the north edge of the churchyard which will eventually help to build a screen; a John Downey crab-apple in the same area is part of St Luke's Orchard Trail which our link group ECO SWAY has created in Sway

Eco Church helped to supervise Hammonds builders in August, here to carry out pointing, leadwork and to replace parapet stones

We applied to the Church Times Awards in the Land & Nature section and were shortlisted with two other Churches for an Award – for our churchyard and garden. The ceremony was held at St James' Waterloo in September. Chapel en le Frith Methodist Church won the award for a Church community garden. St Luke's Sway and St Matthews Bristol were both Highly Commended.

Our Climate Service was held in September with Revd. Rosie Ward preaching on L.O.A.F.

We augmented the Church's store of tools and tidied the shed and green container; water butts were mended or replaced

Mid-November Eco Church managed two days of hedge-cutting and tree-pruning, carried out by Chris Hoare Tree Services

Eco Church and ECO SWAY both took part in the December Christmas Tree Festival

One of our Gardening Team volunteers mosaiced a birdbath for the Garden of Remembrance. This was sited in the Garden in January 2025

A Green Wall is shortly to be attached to the main wall in the Church Rooms for sharing communications between members of the Church Family at certain times of year and to inform everyone on eco-matters

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Eco Church continues to Recycle a fair number of items which are placed in special named boxes at the back of Church

In April, after Easter, a CROP SWAP will be trialed outside Church. For this, vegetables and fruit produce will be added to the SWAP baskets by those who have spare produce; any villagers in need of veg and fruit are invited to take from the SWAP baskets when they pass by – all free of charge

St Luke's Eco Church meets other local Eco Church groups three times a year to learn about what we are each doing to increase biodiversity, help nature and encourage an eco-lifestyle in our own small corners of the planet

There have been eco-activities at three Messy Church sessions this past year, assisted by Eco Church members and we have also led a Creative Space afternoon.

The A Rocha Eco Church survey, which provides a framework for us to base our eco activities on against the backdrop of climate change, was revised in January 2025. We were on Gold in four sections, but on Silver in Buildings, so could not apply for Gold in time for the revision. The new survey is more specific and more demanding in line with the urgent need for all Churches and Cathedrals in this country to drastically reduce their carbon emissions.

Wendy Collyer

GROWTH AND CARE - PCC Link: Sandra Clarke

There are six active members in the Pastoral team and Jenny McNought has just joined the team. Communion is taken to those in Birchy Hill and Sway Place. Those that have mobility issues receive Communion in their homes. Sue Cornwell takes Rosie her dog under the PAT organisation (Pets As Therapy) to Sway Place weekly and also St Luke's School. Sue Cornwell has just completed a BCM Pastoral course. The team is always busy and provides a vital Pastoral role in the community, covering bereavement care, home visits, hospital visits and general pastoral care for one another.

With thanks and appreciation.

Sandra Clarke

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Growth - training and vocation.

It is always a pleasure to encourage learning and gifts. Below is a summary of church members and training undertaken this year:

Lisa Thomas 3rd year ordination training

Kevin Smith completed curacy training now Permission to Officiate

Taiwo Ogunjimi completed 1 year Bishops permission to preach course
Durham university

Jane Nicholson (died Oct 2024) had completed her Licensed Lay Ministry training, and her daughter Laura collected her stole and bible in her place in Winchester Cathedral.

Sandra Clarke completed Bishops Commission for Ministry - Pastoral

Peter Blick completed Bishops Commission for Ministry- worship leading.

Ellie John completed half of Bishops Commission for Ministry- children and youth- next part Sept 2025

Training and equipping leaders is very much part of the work of the church in Sway for the future.

Small Groups – Bible Study

Small groups range in size, age and location. A big "Thank you" for those who lead groups. There are growing online study groups and courses and Thursday am prayer group making the most of technology. There is an open Bible Study on 2 and 4th Tuesdays held in Church following the Sunday preaching theme. We ran an online course for the parents of babies and toddlers for first time in Oct 2024.

Revd. Jane Mitchell

Prayer Diary

A generic monthly prayer diary has been printed to keep in our bibles. It is an aid memoire to pray for the ministry and mission of St Luke's church and the many areas of church life. It is also used for online prayer on Thursday mornings.

Revd. Jane Mitchell

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Christian Meditation

We have recently changed our meeting day from the third Wednesday of the month to the second. We meet at 2.30 and usually finish by 4pm. Typically, there will be between 8 and 12 of us. Malcolm and Marion Clayton have been sharing the leadership with me. Malcolm is stepping down for the time being due to other commitments so Marion and I will be taking it in turns to lead. Thank you, Malcolm, for your valuable input. Each month we have a theme, and we spend time reflecting on this using music, scripture, other writings and a period of silence. We finish with tea, coffee and biscuits and a time to socialise. If you feel this is something that would be helpful to you, please come and join us. You will be made very welcome.

Janet Lealan

Creative Space

Creative space continues – with a core membership; others join from time to time. Some paper/art materials, and refreshments, are offered; the invitation is open to all, and includes the chance simply to be present – for fellowship, peace, time out; there is no pressure to create something tangible, nor to express thoughts, or show any work done. However, conversations indicate the care, love, and value experienced.

Participants have expressed appreciation of: “allowing” themselves to be creative; the inspiring beauty and peace inside St Luke’s church, and outside in the churchyard and garden; opportunity for fellowship and regular contact with like-minded friends; trying/learning new skills; occasional meetings.

9 sessions took place in 2024, including a special October gathering (20 people) in memory of our late and dearly loved administrator, Jane Nicholson. We were delighted some of Jane’s friends / work colleagues could join us. Highlights: Our extended session at Russell’s home; meeting in Potters Field, and tea afterwards with Christine and Clive; making a “Zany Zine” (small mixed-media magazine) with Marion; our group collage, accepted for and displayed throughout the “This is Me/This is US” community exhibition at The Arc, Winchester.

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Waywardens

Many thanks to all who have been involved in the packing and delivery of our Christmas and Easter cards. Also, thanks to members of SWAG who joined our team to pack the Christmas cards. If you would like to help, please contact Sara in the Parish Office who will pass on your contact details.

Geraldine Hawkes

SOCIAL AND HOSPITALITY

Hospitality

We continue to develop our hospitality as part of our fellowship and ministry. A pattern of events has settled into our calendar notably; mulled wine and mince pies at Christmas, Hot cross buns and coffee at Easter, beverages and cakes offered after thanksgiving on all Hallows Eve – these are all well attended and lively events. Finally, we gather to share lunch at the harvest festival. The Sunday coffee remains very popular. Thank you to everyone who helps at these events. We are always looking for new volunteers to help organise and run these special times so please do get in touch with the office if you can help in any way.

OPERATIONS AND ADMINISTRATION

Safeguarding

I would like to thank Ade Ogunjimi for standing in as our PSO while Peter continues his recovery. Sara Willis in the office is contacting those who have required a refresher of their training and ensured that DBS checks are up to date. These are now done online which has proved a much quicker process. Sara Willis has also completed a training course with Siona Jeffery the DBS administrator lead at Winchester.

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The PCC has complied with duty under section 5 of the safeguarding and clergy Disciplinary Measure 2016 [duty to have regard to the House of Bishop's guidance on safeguarding children and vulnerable adults}

Revd. Jane Mitchell

Electoral Roll

The number of names entered in the church electoral roll as revised for the 2024 APCM held on 16th April 2024 was 163. This year the electoral roll is being completely revised as required every 6 years.

Revision of the 2024/25 roll started on 8th March 2025 ahead of the APCM due to take place on 7th May 2025. As of 14th April 2025 there are 94 applications, the role closes on the 22nd April 2025.

As required by law, the names on the current roll were displayed in the church for at least 14 days before the APCM.

Sara Willis - Electoral Roll officer
St Luke's Church office

Finance Team

Peter Blick (who chairs the finance team) became very unwell in December, and his gentle wisdom has been missed. Lesley Willey has managed our payments and Geraldine Hawkes, Vicar Jane and I have contributed as members of the finance team.

Regular giving has reduced in the year but has been compensated by a generous appeal and legacies which have covered the first of two significant repair costs we are incurring.

Overall the church has recorded a surplus of nearly £6k and our bank balances and reserves have also increased by c£20k

" Live the mission of Jesus and Make a difference."

Sue Finnimore has taken on the role of Independent Examiner of our accounts. Illness prevented Carole Dutton being our usual Independent Examiner. We are grateful to all those who support the life and ministry of the church here in Sway.

Ian Burnham FCA Accountant

Payments Administrator

The payments system is a separate part of our overall accounting processes and continues to function well using current IT tools for tracking, recording and sharing with our External Examiner. The upgrading of our processes has meant payments are prompt and current with fewer exceptions and enabling a higher grade of efficiency. We are also able to comply with good accounting practices for verifying and authorising payments.

Lesley Willey

BUILDINGS AND FABRIC - PCC Link : Stuart Mitchell

Buildings Report

We maintain and repair the buildings and grounds always seeking best value as we work within the constraints of our church finances. All necessary routine maintenance has been completed along with regular ad hoc small repairs which we endeavour to do with volunteer labour. The brickwork re-pointing and roofing works were completed during the summer which has had a positive impact on the penetrating damp which had been causing some concern. The final stage of this project – replacing the rainwater goods – will be completed in 2025 once a full faculty for the works has been approved.

Due to personal circumstances, our Church Architect had to cancel the planned quinquennial survey with very little notice. This has been rearranged in 2025 and is likely to be his last survey of St Luke's before he retires.

Stuart Mitchell

" Live the mission of Jesus and Make a difference."

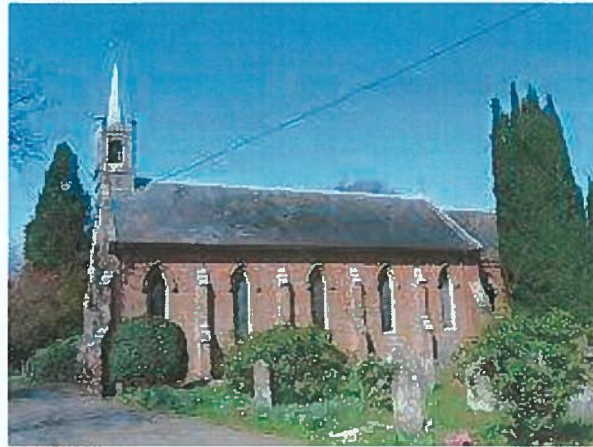
ANNUAL REPORT & FINANCIAL STATEMENTS OF THE PCC

YEAR END DECEMBER 31ST 2024

ST LUKE'S CHURCH, SWAY

CHURCH LANE, SWAY, SO41 6AD

DIOCESE OF WINCHESTER



INCUMBENT: REV'D JANE MITCHELL

CHURCH WARDENS: PETER BLICK, SANDRA CLARKE

BANK: CAF LIMITED, 25 KINGS HILL AVE, WEST, MALLING, KENT ME19 43Q

REGISTERED CHARITY 1132719

Independent Examiner: Sue Finnimore BSC ACA C/O St Luke's Church, Sway

" Live the mission of Jesus and Make a difference."

ST LUKE'S CHURCH SWAY

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER
2024**

ADMINISTRATIVE INFORMATION

ST LUKE'S CHURCH IS SITUATED IN CHURCH LANE IN SWAY. IT IS PART OF THE DIOCESE OF WINCHESTER WITHIN THE CHURCH OF ENGLAND. THE CORRESPONDANCE ADDRESS IS ST LUKE'S CHURCH OFFICE, CHURCH LANE, SWAY, HAMPSHIRE, SO41 6AD

THE PAROCHIAL CHURCH COUNCIL -PCC- IS A CHARITY REGISTERED WITH THE CHARITY COMMISSION. THE MEMBERS OF THE PCC ARE THE TRUSTEES OF THE CHARITY. CHARITY NUMBER 1132719

PCC MEMBERS WHO HAVE SERVED FROM 1ST JANUARY 2024 UNTIL THE DATE OF THIS REPORT WAS APPROVED ARE:

INCUMBENT: THE REV'D JANE MITCHELL FROM 8.8.19

LLMs: MERILYN CHRISTIAN-EDWARDS FROM 16.4.24

WARDENS:

PETER BLICK FROM 16.4.24

SANDRA CLARKE FROM 16.4.24

DEANERY SYNOD REPRESENTATIVES:

Hazel Gillet 16.4.24

STUART MITCHELL FROM 20.4.23

ELECTED MEMBERS:

Janet Kirk	until	16/4/24
Claire Davies	until	16/4/24
Alison Hall	until	16/ 4/24
Lesley Willey	from	20/4/23
Taiwo Ogunjimi	from	20/4/23
Andrea Janssens	from	20/4/23
Ken Naylor	from	16/4/24
Ellie John	from	16/4/24
Geraldine Hawkes	from	16/4/24
Lucy Howlett	co-opted	16/4/24
Lizzy Smith	co-opted	21/1/25

" Live the mission of Jesus and Make a difference."

ST LUKES CHURCH SWAY

FINANCIAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2024

1.FINANCIAL SUMMARY -continued on page 2 - See page 3 for same document on one page

St Luke's Church, Sway 2024 Financial Summary

	Adult				
	2024	2023	2022	2021	2020
Income					
Net Regular Giving	45,199	54,573	53,428	54,533	74,757
Gift Aid	18,425	16,456	17,306	16,943	19,863
Other Giving	49,212	40,108	26,567	30,600	15,390
Giving for Mission Projects	408	0	0	1,627	3,409
Legacies	19,500	0	3,250	24,769	0
Total Giving	132,744	111,137	100,551	128,472	113,419
Income from Other Activities	32,750	26,937	32,909	23,430	23,367
Total Income	165,494	138,074	133,460	151,902	136,786
Expenditure					
Common Share	72,000	72,000	72,000	72,000	78,420
Ministry Expenses	4,442	4,297	8,381	7,440	8,286
Mission Giving & Grants	7,317	6,387	6,625	6,866	7,796
Costs re Income Generation	12,139	9,257	15,510	10,144	11,849
Church Running Costs	61,457	34,810	38,973	25,366	25,097
Expenditure - Sub Total	157,355	126,751	141,489	121,816	131,448
Depreciation Charge	10,532	10,673	12,550	10,751	19,440
Overall Surplus/(Deficit)	(2,393)	650	(20,579)	19,335	(14,102)

Balance Sheet Summary

Buildings and Other Assets
Bank and Cash Balances

Securities, Debtors/Creditors

Reserves

General & Designated Funds
Youth Fund
Endowment

Total

" Live the mission of Jesus and Make a difference."

Youth					Total					Note
2024	2023	2022	2021	2020	2024	2023	2022	2021	2020	
12,412	12,846	25,948	11,882	11,438	57,611.00	67,420	79,376	66,415	86,195	2
2,033	1,825	3,546	2,109	2,604	20,458.00	18,280	20,852	19,052	22,467	
0	0	0	0	0	49,212.23	40,108	26,567	30,600	15,390	
0	0	0	0	0	408.00	0	0	1,627	3,409	
0	0	0	0	0	19,500.00	0	3,250	24,769	0	
14,445	14,671	29,494	13,991	14,042	147,189.23	125,808	130,045	142,463	127,461	
452	410	56	2	325	33,202.00	27,347	32,965	23,432	23,692	3
14,897	15,081	29,550	13,993	14,367	180,391.23	153,155	163,010	165,895	151,153	
0	0	0	0	0	72,000.00	72,000	72,000	72,000	78,420	
6,581	15,498	16,148	28,093	6,162	11,023.00	19,795	24,529	35,533	14,448	
0	0	0	0	0	7,317.00	6,387	6,625	6,866	7,796	
0	0	0	0	0	12,139.00	9,257	15,510	10,144	11,849	
0	0	0	0	0	61,457.00	34,810	38,973	25,366	25,097	4
6,581	15,498	16,148	28,093	6,162	163,936.00	142,249	157,637	149,909	137,610	
0	0	0	0	0	10,532.00	10,673	12,550	10,751	19,440	
8,316	(417)	13,402	(14,100)	8,205	5,923.23	233	(7,177)	5,235	(5,897)	1
					164,448.99	174,981	185,654	194,329	200,104	
					190,176.38	167,930	156,375	158,969	143,933	
					- 4,530.21	1,261	1,909	(2,182)	1,844	
					350,095.16	344,172	343,939	351,116	345,881	
					268,993.37	271,386	270,736	291,315	271,980	
					74,884.43	66,568	66,985	53,583	67,683	
					6,217.54	6,218	6,218	6,218	6,218	
					350,095.34	344,172	343,939	351,116	345,881	

plus in 2024 of nearly £6k

grant contribution and costs have reduced in 2024

" Live the mission of Jesus and Make a difference."

St Luke's Church, Sway 2024 Financial Summary

	Adult					Youth					Total				
	2024	2023	2022	2021	2020	2024	2023	2022	2021	2020	2024	2023	2022	2021	2020
Income															
Net Regular Giving	45,199	54,573	53,428	54,533	74,757	12,412	12,846	25,948	11,862	11,438	57,611.00	67,420	79,376	66,415	86,195
Gift Aid	18,425	16,456	17,306	16,943	19,863	2,033	1,825	3,546	2,109	2,604	20,458.00	19,280	20,852	19,052	22,467
Other Giving	49,212	40,108	26,567	30,600	15,390	0	0	0	0	0	49,212.23	40,108	26,567	30,600	15,390
Giving for Mission Projects	408	0	0	1,627	3,409	0	0	0	0	0	408.00	0	0	1,627	3,409
Legacies	19,500	0	3,250	24,769	0	0	0	0	0	0	19,500.00	0	3,250	24,769	0
Total Giving	132,744	111,137	100,551	128,472	113,419	14,445	14,671	29,494	13,991	14,042	147,189.23	125,808	130,045	142,463	127,461
Income from Other Activities	32,750	26,937	32,909	23,430	23,367	452	410	56	2	325	33,202.00	27,347	32,965	23,432	23,692
Total Income	165,494	138,074	133,460	151,902	136,786	14,897	15,081	29,550	13,993	14,367	180,391.23	153,155	163,010	165,895	151,153
Expenditure															
Common Share	72,000	72,000	72,000	72,000	78,420	0	0	0	0	0	72,000.00	72,000	72,000	72,000	78,420
Ministry Expenses	4,442	4,297	8,381	7,440	8,286	6,581	15,498	16,148	28,093	6,162	11,023.00	19,795	24,529	35,533	14,448
Mission Giving & Grants	7,317	6,387	6,625	6,866	7,796	0	0	0	0	0	7,317.00	6,387	6,625	6,866	7,796
Costs re Income Generation	12,139	9,257	15,510	10,144	11,849	0	0	0	0	0	12,139.00	9,257	15,510	10,144	11,849
Church Running Costs	61,457	34,810	38,973	25,366	25,097	0	0	0	0	0	61,457.00	34,810	38,973	25,366	25,097
Expenditure - Sub Total	157,355	126,751	141,489	121,816	131,448	6,581	15,498	16,148	28,093	6,162	163,836.00	142,249	157,637	149,909	137,610
Depreciation Charge	10,532	10,673	12,550	10,751	19,440	0	0	0	0	0	10,532.00	10,673	12,550	10,751	19,440
Overall Surplus/(Deficit)	(2,393)	650	(20,579)	19,335	(14,102)	8,316	(417)	13,402	(14,100)	8,205	5,823.23	233	(7,177)	5,235	(5,897)
Balance Sheet Summary															
Buildings and Other Assets	164,448.99	174,981	185,654	194,329	200,104	164,448.99	174,981	185,654	194,329	200,104	164,448.99	174,981	185,654	194,329	200,104
Bank and Cash Balances	190,176.38	167,930	156,375	158,969	143,933	190,176.38	167,930	156,375	158,969	143,933	190,176.38	167,930	156,375	158,969	143,933
Securities, Debtors/Creditors	-4,530.21	1,261	1,909	(2,182)	1,844	-4,530.21	1,261	1,909	(2,182)	1,844	-4,530.21	1,261	1,909	(2,182)	1,844
Total	350,095.16	344,172	343,939	351,116	345,881	350,095.16	344,172	343,939	351,116	345,881	350,095.16	344,172	343,939	351,116	345,881
Reserves															
General & Designated Funds	288,993.37	271,386	270,736	291,315	271,980	288,993.37	271,386	270,736	291,315	271,980	288,993.37	271,386	270,736	291,315	271,980
Youth Fund	74,884.43	66,568	66,985	53,583	67,683	74,884.43	66,568	66,985	53,583	67,683	74,884.43	66,568	66,985	53,583	67,683
Endowment	6,217.54	6,218	6,218	6,218	6,218	6,217.54	6,218	6,218	6,218	6,218	6,217.54	6,218	6,218	6,218	6,218
Total	350,095.34	344,172	343,939	351,116	345,881	350,095.34	344,172	343,939	351,116	345,881	350,095.34	344,172	343,939	351,116	345,881

- 1 Overall - and despite the forecast - we have returned a surplus in 2024 of nearly £6k
- 2 Regular giving via PGS fell again in 2024
- 3 We received a significant legacy in the year of £19,500
- 4 In addition an appeal to defray a major repair made a significant contribution
- 5 Sway News is now published every 2 months - so revenue and costs have reduced in 2024

Energy costs have not risen as much as we expected (Govt support)

22nd January 2025

Ian Burnham FCA

" Live the mission of Jesus and Make a difference."

1. FINANCIAL SUMMARY CONTINUED

A large deficit was forecast for 2024 because Regular Giving had been falling, and significant repair work was anticipated.

2 Legacies totalling £19,500 and an appeal in November offset the decline in giving.

Only one of the two major repairs was completed in 2024. The other is planned for the first half of 2025.

The surplus of 6K together with the non-cash depreciation cost resulted in an increase in our bank balance of £22K.

There are always concerns about our future and a deficit is again forecast in 2025 because;

We expect some further reduction in giving

The second of the large repair works will cost c£30K

However, £10K of matched funding following the "Green" appeal will boost revenue

We have seen the faithfulness of God and the generosity of the congregation in past years

The finance team have recorded a deficit of over £47K for 2025 (which can now be reduced by the £10K above)

This was accepted by the PCC and included an amount of over £30K for the repairs.

Outcome

The outcome in 2024 is that we recorded a surplus of nearly £6K.

Overall giving reduced again in the year – both the number of regular donors and the average monthly donation.

The general fund benefitted from a number of donations following an appeal.

Energy costs stabilized and Barry devoted significant time to sorting the contract with Total.

Future

The reduction in regular giving and the large repair bill we anticipate will put pressure on our finances.

However, our reserves are strong and our bank balance increased in 2024.

Faith

God through His people has proved faithful in meeting the challenges of recent years.

That gives us confidence (without complacency) in His goodness and the support of his people to the ministry in Sway.

" Live the mission of Jesus and Make a difference."

2. STATEMENT OF FINANCIAL ACTIVITIES

Statement of Financial Activities																																																																																																																																																																						
For the year ended 31st December 2024																																																																																																																																																																						
Class/Nominal Code	General	Designated	Restricted	Endowment	Total	Last Year																																																																																																																																																																
Fixed Assets																																																																																																																																																																						
700 Buildings		-	142,887		142,887	149,566																																																																																																																																																																
710 Equipment	-				-	-																																																																																																																																																																
714 Church - Plant & Equipment					-	0																																																																																																																																																																
715 Church - Office Equipment	-				-	0																																																																																																																																																																
716 Church - Fixtures & Fittings			21,563		21,563	25,416																																																																																																																																																																
718 Church Rooms - Plant & Equipment	-				-	-																																																																																																																																																																
719 Church Rooms - Fixtures & Fittings	-				0	0																																																																																																																																																																
Totals	-	-	164,450	-	164,450	174,982																																																																																																																																																																
Current Assets																																																																																																																																																																						
801 CBF Deposit	46,443		47,997		94,440	94,440																																																																																																																																																																
802 CAF Cash Account	4,669				4,669	1,124																																																																																																																																																																
803 CAF Gold Account	66,638				66,638	52,395																																																																																																																																																																
804 Reordering Account					-	-																																																																																																																																																																
805 Petty Cash In Hand	50				50	50																																																																																																																																																																
806 Youth Gold Account			22,373		22,373	18,849																																																																																																																																																																
807 Vicars Discretionary Fund		25			25	25																																																																																																																																																																
809 Youth Family CAF Cash Account			2,006		2,006	1,071																																																																																																																																																																
811 218 Shares Cannon Trust	-			4,525	4,525	4,525																																																																																																																																																																
812 Treasury Stock - C Shrubbs Charity				31	31	31																																																																																																																																																																
813 Treasury Stock - Boyle Charity				586	586	586																																																																																																																																																																
814 NatWest Boyle Charity				-	-	-																																																																																																																																																																
815 Sway Benefice Endowment Fund				1,329	1,329	1,329																																																																																																																																																																
821 Sundry Debtors	300				300	2,519																																																																																																																																																																
822 Prepaid Expenditure	-				-	-																																																																																																																																																																
Totals	118,100	25	72,376	6,470	196,971	176,944																																																																																																																																																																
Current Liabilities																																																																																																																																																																						
851 Sundry Creditors	(10,045)				(10,045)	(6,473)																																																																																																																																																																
0 Kisilisi	0				0	0																																																																																																																																																																
0 Rwanda Water	0				0	0																																																																																																																																																																
0 Kigeme Porridge Project	0				0	0																																																																																																																																																																
0 Rwanda Hospital, Teachers	0				0	0																																																																																																																																																																
0 Oakhaven contra 106	0				0	0																																																																																																																																																																
853 Deferred Income	(1,280)				(1,280)	(1,280)																																																																																																																																																																
Totals	(11,325)	0	0	0	(11,325)	(7,753)																																																																																																																																																																
Represented By:																																																																																																																																																																						
Unrestricted - General	106,775				106,775	96,379																																																																																																																																																																
Reordering Project			161,942		161,942	161,942																																																																																																																																																																
Designated - Vicars		25			25	25																																																																																																																																																																
Designated - Build./Equipment					-	13,040																																																																																																																																																																
Restricted - Youth			74,884		74,884	66,568																																																																																																																																																																
Endowment				6,470	6,470	6,218																																																																																																																																																																
Totals	106,775	25	236,826	6,470	350,096	344,172																																																																																																																																																																
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3. INCOME AND EXPENDITURE

Income/Expenditure Comparatives				
Code	Description	Yr 2024	Yr 2023	Change
General Church Income				
101	Net Gift Aid Donations	45,199	54,573	(9,374)
102	Gift Aid Tax Recovered	18,425	16,456	1,969
103	Ordinary Collections in Church	7,010	8,276	(1,266)
104	Donations Restricted	408	0	408
105	Regular Donations	14,240	14,907	(667)
106	Sundry Donations	27,962	16,925	11,037
110	Resources	0	0	0
111	Sway News Income	5,947	8,637	(2,690)
112	Church Rooms - Income	8,089	5,857	2,232
114	Fees Paid to PCC	12,095	7,882	4,213
117	Events	0	90	(90)
121	Trust Income - Endowment	6,619	4,471	2,148
122	Bank Interest Received	0	0	0
123	Legacies	19,500	0	19,500
124	Church Hire - Receipts	0	0	0
127	Church Rooms - Flooring Donations	0	0	0
		165,495	138,074	27,421
General Church Expenditure				
201	Grants to Charities	(7,317)	(6,387)	(930)
202	Grants to Charities Restricted	0	0	0
211	Common Mission Fund	(72,000)	(72,000)	0
212	Vicar's Ministry Expenses	(651)	(700)	49
213	Assistant Clergy Kevin Exs	0	(69)	69
214	Mission Expenses	(1,364)	(425)	(939)
215	Fellowship, Pastoral Care, Hospitality	(259)	(56)	(204)
216	Events Expenses	(30)	(321)	291
217	Church Running Expenses	(9,944)	(13,303)	3,359
218	Church Maintenance	(2,171)	(964)	(1,208)
219	Upkeep of Services	0	0	0
220	Resources Expenditure	(20)	(111)	92
221	Sway News Publishing	(3,804)	(3,735)	(69)
222	Fees Paid	(8,335)	(5,522)	(2,814)
223	Church - Yard and Garden	(1,371)	(405)	(966)
225	Church Room Costs	0	0	0
224	Energy Costs	(6,759)	(7,437)	677
226	Worship inc Music	(1,311)	(1,562)	251
227	Discipleship	0	(299)	299
231	General Admin.	(162)	(467)	304
232	Print, Copy & Stationery	(1,614)	(2,105)	490
233	Total Admin. Salary Costs	(6,818)	(4,842)	(1,975)
242	Church Family Support Fund	0	0	0
243	Church - Bank Charges	(99)	(92)	(7)
245	"ECO" Audit/Certification Costs	0	0	0
246	Replacement Flooring/Assoc. Costs	0	0	0
	General Expenditure before Depreciation	(157,354)	(126,751)	(30,604)
250	Depreciation	(10,532)	(10,673)	141
	General Fund (Deficit)/Surplus	(2,392)	650	(3,042)
Youth/Family Income				
301	Youth Giving	12,412	12,846	(435)
302	Youth Gift Aid Tax Recovered	2,033	1,825	208
315	Trips Income	27	152	(125)
321	Bank Interest Received	452	410	42
		14,924	15,233	(309)
Youth/Family Expenditure				
411	Youth/Family Administration	24	0	24
412	Total Youth Salary Costs (incl. NICs)	(6,389)	(15,219)	8,830
413	YCP: Expenses	0	(266)	266
422	Youth Admin charges	(60)	(60)	0
423	Youth Events	(60)	0	(60)
425	Youth Activities	(150)	(105)	(44)
426	Baby Group	26	0	26
432	CPAS/Beaulieu Weekend	0	0	0
		(6,608)	(15,650)	9,042
	Youth Fund Surplus/(Deficit)	8,316	(417)	8,732
	St Luke's Total (Deficit)/Surplus	5,924	233	5,691

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4. ASSETS AND LIABILITIES

Statement of Assets and Liabilities						
At 31st December 2024						
	General	Designated	Restricted	Endowment	Total 2024	Last Year
Fixed Assets						
700 Buildings		-	142,887		142,887	140,256
710 Equipment	-				-	-
714 Church - Plant & Equipment			-		-	0
715 Church - Office Equipment	-				-	0
716 Church - Fixtures & Fittings			21,563		21,563	34,726
718 Church Rooms - Plant & Equipment	-				-	-
719 Church Rooms - Fixtures & Fittings	-				-	0
Total	-	-	164,450	-	164,450	174,982
Current Assets						
801 CBF Deposit	46,443		47,997		94,440	94,440
802 CAF Cash Account	4,669				4,669	1,124
803 CAFGold Account	66,638				66,638	52,395
804 Reordering Account					-	-
805 Petty Cash In Hand	50				50	50
806 Youth Gold Account			22,373		22,373	18,849
807 Vicars Discretionary Fund		25			25	25
809 Youth Family CAF Cash Account			2,006		2,006	1,071
811 218 Shares Cannon Trust	-			4,525	4,525	4,525
812 Treasury Stock - C Shrubbs Charity				31	31	31
813 Treasury Stock - Boyle Charity				586	586	586
814 NatWest Boyle Charity				-	-	-
815 Sway Benefice Endowment Fund				1,329	1,329	1,329
821 Sundry Debtors	300				300	2,519
822 Prepaid Expenditure	-				-	-
Total	118,100	25	72,376	6,470	196,971	176,944
Current Liabilities						
851 Sundry Creditors	(10,045)				(10,045)	(6,473)
853 Deferred Income	(1,280)				(1,280)	(1,280)
Total	(11,325)	0	0	0	(11,325)	(7,753)
Total Net Assets	106,775	25	236,826	6,470	350,096	344,172
Represented By:						
Unrestricted - General	106,775				106,775	96,379
Reordering Project			161,942		161,942	161,942
Designated - Vicars		25			25	25
Designated - Build./Equipment		-			-	13,040
Restricted - Youth			74,884		74,884	66,568
Endowment				6,470	6,470	6,218
Totals	106,775	25	236,826	6,470	350,096	344,172

" Live the mission of Jesus and Make a difference."

5. FIXED ASSETS FOR USE BY THE PCC YEAR 2024

		Year 2024		
		<u>Buildings</u>	<u>Equipment</u>	<u>Total</u>
Cost	At 1st January 2024	286,952	149,917	436,869
	Additions	-	-	-
	At 31st December 2024	286,952	149,917	436,869
Depreciation	At 1st January 2024	137,386	124,501	261,887
	Charge for the Year	6,679	3,852	10,531
	At 31st December 2024	144,065	128,353	272,418
Net Book Value	At 1st January 2024	149,566	25,416	174,982
	At 31st December 2024	142,887	21,563	164,450

E Mitchell

REVD. E. JANE MITCHELL
Chair of St Luke's Church
on behalf of the PCC.

30/4/25

" Live the mission of Jesus and Make a difference."

6. INDEPENDENT EXAMIMERS REPORT

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF THE PCC of ST LUKES CHURCH SWAY**

Charity Number 1132719

I report to the Trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 31 December 2024, set out on pages 1 to 8.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

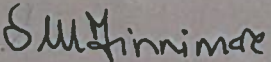
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Date 30 April 2024

Mrs S Finnimore BSc ACA

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PCC of ST LUKES CHURCH SWAY

Charity Number 1132719

I report to the Trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 31 December 2024, set out on pages 1 to 8.

Responsibilities and basis of report

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I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

S M Finnimore

Date 30 April 2024

Mrs S Finnimore BSc ACA

Accounts

ANNUAL REPORT & FINANCIAL STATEMENTS OF THE PCC

**YEAR END DECEMBER 31ST 2023
ST LUKE'S CHUCH, SWAY
CHURCH LANE, SWAY, SO41 6AD
DIOCESE OF WINCHESTER**



INCUMBENT: REV'D JANE MITCHELL

CHURCH WARDENS: PETER BLICK

BANK: CAF LIMITED, 25 KING'S HILL AVENUE, WEST MALLING, KENT ME19 4JQ

REGISTERED CHARITY 1132719

INDEPENDENT EXAMINER: CAROL DUTTON -

TWILLINGATE FARM, MIDDLE ROAD, TIPTOE, SO41 6EJ

st luke's
church, sway 

St Luke's Church Sway

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2023

Administrative Information

St. Luke's Church is situated in Church Lane, Sway. It is part of the Diocese of Winchester within the Church of England. The correspondence address is St Luke's Church Office, Church Lane, Sway, Hampshire SO41 6AD

The Parochial Church Council (PCC) is a charity registered with the Charity Commission. The members of the PCC are the Trustees of the charity. (Charity no 1132719).

PCC members who have served from 1st January 2023 until the date this report was approved are:

Incumbent: The Revd Jane Mitchell from 8/8/19

Curate: Revd Kevin Smith (from July 2021- licensed for 4 years)

LLMs: Merilyn Christian-Edwards from 20/4/23

Wardens: Peter Blick from 8/1/23 to date
Paul Caneparo from 8/1/23 - resigned Sept 23

Deanery Synod Representatives:

Paul Caneparo until 20/4/23
Lisa Thomas until 20/4/23
Stuart Mitchell from 20/4/23

Elected Members:

Wendy Collyer until 20/4/23
Lisa Guinness until 20/4/23
Iris Backhurst until 20/4/23
Jenny Denman from 20/3/22 resigned 20/4/23
Vanessa Mann from 20/3/23 resigned 21/4/23
Janet Kirk from 20/3/24 resigned 20/4/23
Stuart Mitchell until 20/4/23
Geraldine Hawkes until 16/4/24
Hazel Gillett until 16/4/24
Alison Hall until 16/4/24
Debs Sandys from 7/23 resigned 11/23
Lesley Willey from 20/4/23
Taiwo Ogunjimi from 20/4/23
Claire Davies from 20/4/23
Andrea Janssens from 20/4/23
Ellie John co opted from 18/11/23

St Luke's Church Sway

Financial Review for the Year ended 31st December 2023

1. Financial Summary

St Luke's Church, Sway 2023 Financial Summary										
	Adult			Youth			Total			Note
Income	2023	2022	2021	2023	2022	2021	2023	2022	2021	
Net Regular Giving	54,573	53,428	54,533	12,846	25,948	11,882	67,420	79,376	66,415	2
Gift Aid	16,456	17,306	16,943	1,825	3,546	2,109	18,280	20,852	19,052	
Other Giving	40,108	26,567	30,600	0	0	0	40,108	26,567	30,600	
Giving for Mission Projects	0	0	1,627	0	0	0	0	0	1,627	
Legacies	0	3,250	24,769	0	0	0	0	3,250	24,769	
Total Giving	111,137	100,551	128,472	14,671	29,494	13,991	125,808	130,045	142,463	
Income from Other Activities	26,937	32,909	23,430	410	56	2	27,347	32,965	23,432	3
Total Income	138,074	133,460	151,902	15,081	29,550	13,993	153,155	163,010	165,895	
Expenditure										
Common Share	72,000	72,000	72,000	0	0	0	72,000	72,000	72,000	
Ministry Expenses	4,297	8,381	7,440	15,498	16,148	28,093	19,795	24,529	35,533	
Mission Giving & Grants	6,387	6,625	6,866	0	0	0	6,387	6,625	6,866	
Costs re Income Generation	9,257	15,510	10,144	0	0	0	9,257	15,510	10,144	
Church Running Costs	34,810	38,973	25,366	0	0	0	34,810	38,973	25,366	4
Expenditure - Sub Total	126,751	141,489	121,816	15,498	16,148	28,093	142,249	157,637	149,909	
Depreciation Charge	10,673	12,550	10,751	0	0	0	10,673	12,550	10,751	
Overall Surplus/(Deficit)	650	(20,579)	19,335	(417)	13,402	(14,100)	233	(7,177)	5,235	1
Balance Sheet Summary										
Buildings and Other Assets							174,982	185,654	194,329	
Bank and Cash Balances							166,858	156,375	158,969	
Securities, Debtors/Creditors							2,332	1,909	(2,182)	
							344,172	343,939	351,116	
Reserves										
General & Designated Funds							271,386	270,736	291,315	
Youth Fund							66,568	66,985	53,583	
Endowment							6,218	6,218	6,218	
Total							344,172	343,939	351,116	
Notes	1	Overall - and despite the forecasts - we have returned a small surplus in 2023								
	2	Several one-off donations in 2023 effectively replaced the Gift Day that boosted Youth funds in 2022								
	3	There was a post Covid bounce in Fee earnings (weddings etc) in 2022 which hasn't been sustained								
	3	Sway News is now published every 2 months - so revenue and costs have reduced in 2023								
	4	Energy costs have not risen as much as we expected (Govt support)								
Ian Burnham FCA	25th January 2024									

St Luke's APCM Finance report 2023

Background

- We entered 2023 after 4 years where we had accumulated deficits totalling £8k.
- That included depreciation charges in those years which had totalled £43k.
- That meant that our Cash balances had actually increased during the period by £35k
- The £8k deficit would have been worse - but for £28k of one off unanticipated legacies in those figures.
- In addition, there were concerns about:
 - Some withdrawal in Giving, and an aging demographic
 - The impact of potentially significant building repairs
 - Indications that Energy costs would at least double in the year
 - The diminished level of Reserves in the General Fund
- The Finance Team also forecast a deficit of over £90k for 2023 and was approved by the PCC
- This included an amount of over £40k for those repairs. The congregation was alerted in January

Outcome

- The outcome, however, is that we have recorded a small surplus - of just over £200.
- Overall, Giving held up - although there was a move to support the General Fund (away from Youth)
- In addition, the General Fund benefitted from a number of one off Donations

- Energy costs stabilised (helped by a new contract and reduced impact of the Russia/Ukraine conflict)
- An independent survey of the state of our building was more positive than had been expected

Future

- New challenges are always with us - numbers in the Anglican church are declining nationally particularly the numbers of children since lockdowns.
- Inspection) A five year review (Quinquennial Report) of our buildings will take place in September 2024 with an unknown outcome. So we are cautious in forecasting a £30k deficit to include £20k allocated funds in the budget to complete some maintenance and building works this year.

Faith

- God, through His people has proved faithful in meeting the challenges of recent years
- That gives us confidence (without complacency) in His Goodness and the support of His people to the ministry in Sway.

Ian J Burnham FCA

3. Income and Expenditure

St Luke's Finance. Detail, Year ended 31 December 2023			
Income/Expenditure Comparatives (Years 2023 & 2022)			
Code	Description	Yr 2023	Yr 2022
General Church Income			
101	Net Gift Aid Donations	54,573	53,428
102	Gift Aid Tax Recovered	16,456	17,306
103	Ordinary Collections in Church	8,276	5,211
104	Donations Restricted	0	0
105	Regular Donations	14,907	15,051
106	Sundry Donations	16,925	6,305
110	Resources	0	0
111	Sway News Income	8,637	13,159
112	Church Rooms - Income	5,857	7,566
114	Fees Paid to PCC	7,882	10,837
117	Events	90	239
121	Trust Income - Endowment	4,471	765
122	Bank Interest Received	0	193
123	Legacies	0	3,250
124	Church Hire - Receipts	0	150
127	Church Rooms - Flooring Donations	0	0
		138,074	133,460
General Church Expenditure			
		0	
201	Grants to Charities	(6,387)	(6,625)
202	Grants to Charities Restricted	0	0
211	Common Mission Fund	(72,000)	(72,000)
212	Vicar's Ministry Expenses	(700)	(915)
213	Assistant Clergy Kevin Exs	(69)	(141)
214	Mission Expenses	(425)	(591)
215	Fellowship, Pastoral Care, Hospitality	(56)	(784)
216	Events Expenses	(321)	(1,101)
217	Church Running Expenses	(13,303)	(15,452)
218	Church Maintenance	(6,913)	(18,895)
219	Upkeep of Services	0	(51)
220	Resources Expenditure	(111)	(120)
221	Sway News Publishing	(3,735)	(7,370)
222	Fees Paid	(5,522)	(8,140)
223	Church - Yard and Garden	(405)	(602)
225	Church Room Costs	0	0
224	Energy Costs	(7,437)	0
226	Worship inc Music	(1,562)	(937)
227	Discipleship	(299)	(490)
231	General Admin.	(467)	(2,096)
232	Print, Copy & Stationery	(2,105)	(2,248)
233	Total Admin. Salary Costs	(4,842)	(2,667)
240	Large Repairs	0	
242	Church Family Support Fund	0	0
243	Church - Bank Charges	(92)	(89)
245	"ECO" Audit/Certification Costs	0	(174)
246	Replacement Flooring/Assoc. Costs	0	0
	General Expenditure before Depreciation	(126,751)	(141,489)
250	Depreciation	(10,673)	(12,550)
	General Fund (Deficit)/Surplus	650	(20,579)
Youth/Family Income			
301	Youth Giving	12,846	25,948
302	Youth Gift Aid Tax Recovered	1,825	3,546
315	Trips Income	152	629
316	Other Income - Youth and baby Groups	0	0
321	Bank Interest Received	410	56
		15,233	30,179
Youth/Family Expenditure			
411	Youth/Family Administration	0	0
412	Total Youth Salary Costs (incl. NICs)	(15,219)	(15,415)
413	YCP: Expenses	(266)	(597)
422	Youth Admin charges	(60)	(86)
423	Youth Events	0	(171)
424	Youth Trips/Weekends	0	0
425	Youth Activities	(105)	(508)
426	Baby Group	0	0
427	Youth Contingency	0	0
429	SonShiners	0	0
431	Youth/Family: Sunday Club	0	0
432	CPAS/Beaulieu Weekend	0	0
		(15,650)	(16,777)
	Youth Fund Surplus/(Deficit)	(417)	13,402
	St Luke's Total (Deficit)/Surplus	233	(7,177)

4. Assets and Liabilities

St Luke's Church, Sway						
Statement of Assets and Liabilities						
At 31st December 2023						
Class/Nominal Code	General	Designated	Restricted	Endowment	Total 2023	Last Year
Fixed Assets						
700 Buildings		13,040	127,216		140,256	142,195
710 Equipment	-				-	-
714 Church - Plant & Equipment			-		-	1,919
715 Church - Office Equipment	-				-	745
716 Church - Fixtures & Fittings			34,726		34,726	40,072
718 Church Rooms - Plant & Equipment	-				-	642
719 Church Rooms - Fixtures & Fittings	-				-	81
Total	-	13,040	161,942	-	174,982	185,654
Current Assets						
801 CBF Deposit	46,512		47,928		94,440	94,440
802 CAF Cash Account	1,124				1,124	6,988
803 CAFGold Account	52,395				52,395	40,050
804 Reordering Account					-	-
805 Petty Cash In Hand	50				50	50
806 Youth Gold Account			18,849		18,849	14,847
807 Vicars Discretionary Fund		25			25	25
809 Youth Family CAF Cash Account			1,071		1,071	478
811 218 Shares Cannon Trust	-			4,525	4,525	4,525
812 Treasury Stock - C Shrubbs Charity				31	31	31
813 Treasury Stock - Boyle Charity				585	585	585
814 NatWest Boyle Charity				-	-	-
815 Sway Benefice Endowment Fund				1,329	1,329	1,329
821 Sundry Debtors	2,519				2,519	2,341
822 Prepaid Expenditure	-				-	-
Total	102,600	25	67,848	6,470	176,944	165,688
Current Liabilities						
851 Sundry Creditors	(6,474)				(6,474)	(6,123)
853 Deferred Income	(1,280)				(1,280)	(1,280)
Total	(7,754)	0	0	0	(7,754)	(7,403)
Total Net Assets	94,847	13,065	229,790	6,470	344,172	343,939
Represented By:						
Unrestricted - General	87,174				87,174	73,474
Reordering Project			171,147		171,147	184,197
Designated - Vicars		25			25	25
Designated - Build./Equipment		13,040			13,040	13,040
Restricted - Youth			66,568		66,568	66,985
Endowment				6,218	6,218	6,218
Totals	87,174	13,065	237,715	6,218	344,172	343,939

5. Fixed Assets for use by the PCC

		Year 2023		
		Buildings	Equipment	Total
Cost	At 1st January 2023	286,952	149,916	436,869
	Additions	-	-	-
	At 31st December 2023	286,952	149,916	436,869
Depreciation	At 1st January 2023	140,017	111,198	251,215
	Charge for the Year	6,820	3,852	10,672
	At 31st December 2023	146,837	115,050	261,887
Net Book Value	At 1st January 2023	146,936	38,719	185,654
	At 31st December 2023	140,116	34,866	174,982

6. Independent Examiner Report

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**CHARITY COMMISSION
 FOR ENGLAND AND WALES**

**Independent examiner's report on the
 accounts**

Section A Independent Examiner's Report

Report to the trustees	The PCC of St Luke's Church, Sway		
On accounts for the year ended	31 st December 2023	Charity no (if any)	1132719
Set out on pages	(remember to include the page numbers of additional sheets)		

Give brief details of any items the examiner wishes to disclose

Responsibilities and basis of report
 I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent examiner's statement
 [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

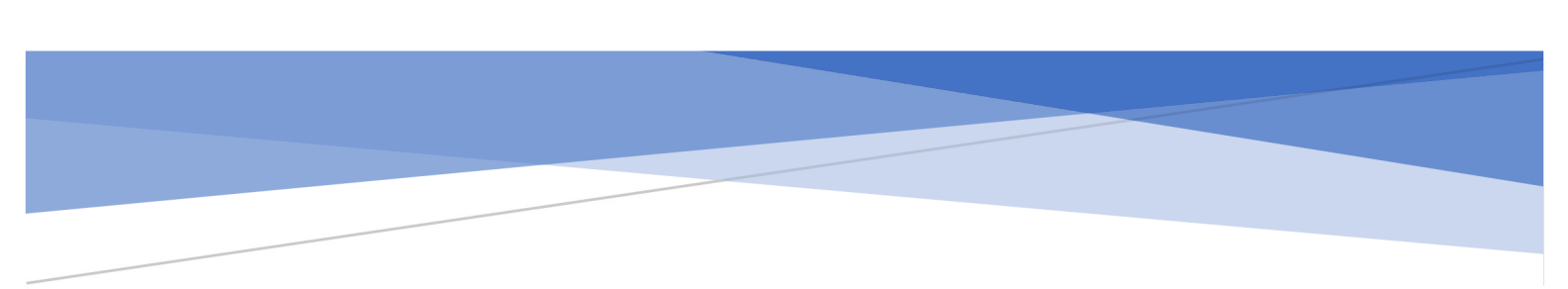
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  **Date:** 22 / 11 / 24

Name: Carol A Dutton

Accounts



Annual Report & Financial Statements of the PCC
Year End December 31st 2021
St Luke's Church Sway
Church Lane, Sway SO41 6AD
Diocese of Winchester

Incumbent: Rev'd Jane Mitchell

Church Wardens: Paul Caneparo, Sandra Clarke (Retired 20/12/21)

Bank: CAF Bank Ltd, 25 King's Hill Avenue, West Malling, Kent, ME19 4JQ
Registered Charity 1132719

Independent Examiner: Carol Dutton
Twillingate Farm, Middle Road, Tiptoe, SO41 6EJ

St Luke's Church Sway
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2021

Administrative Information

St. Luke's Church is situated in Church Lane, Sway. It is part of the Diocese of Winchester within the Church of England. The correspondence address is St Luke's Church Office, Church Lane, Sway, Hampshire SO41 6AD

The Parochial Church Council (PCC) is a charity registered with the Charity Commission. The members of the PCC are the Trustees of the charity. (Charity no 1132719).

PCC members who have served from 1st January 2021 until the date this report was approved are:

Incumbent: The Revd Jane Mitchell

Curate: Revd Kevin Smith (from July 2021- licensed for 3 years)

LLMs Mrs Meryllyn Christian-Edwards
Mr Edwin Reeve

Wardens Dr Lisa Guinness (until 18th April 2021)
Mrs Sandra Clarke (until 20th December 2021)
Mr Paul Caneparo (from 18th April 2021)

Deanery Synod Representatives
Mr Jonathan Elliott-Jones

Elected Members

Mrs Lesley Willey	(Co-opted 15 th July 2019, elected 20 th October 2020)
Mr Stuart Mitchell	(Co-opted 16 th May 2020, elected 20 th October 2020)
Mrs Wendy Head	(Co-opted 16 th May 2020, elected 20 th October 2020, resigned Aug 2021)
Mrs Wendy Collyer	(From 20 th October 2020)
Mrs Janet Kirk	(From 20 th October 2020)
Mr Paul Caneparo	(From 20 th October 2020, until elected Church Warden 18 th April 2021))
Mrs Vanessa Mann	(Until 18 th April 2021)
Mrs Ruth Owen	(Until 18 th April 2021)
Mrs Hazel Gillett	(From 18 th April 2021)
Mrs Alison Hall	(From 18 th April 2021)
Mrs Lisa Thomas	(Co-opted 18 th May 2021)
Mrs Sara Banks	(Co-opted 18 th May 2021)
Mrs Sandra Clarke	(Co-opted 20 th December 2021 post Church warden role)

Financial Review for the year ended 31st December 2021

St Luke's Church, Sway 2021 Financial Summary								
	Adult		Youth		Total		Note	Change
	2021	2020	2021	2020	2021	2020		
Income								
Net Giving	54,533	74,757	11,882	11,438	66,415	86,195	1	(19,781)
Gift Aid	16,943	19,863	2,109	2,604	19,052	22,467		(3,416)
Other regular Giving	24,614	5,170	0	0	24,614	5,170	1	19,444
Legacies	24,769	0	0	0	24,769	0	2	24,769
Total Regular Giving	120,859	99,790	13,991	14,042	134,850	113,832	4	21,016
Other Giving	5,986	10,220	0	0	5,986	10,220		(4,234)
Giving for Mission Projects	1,627	3,409	0	0	1,627	3,409		(1,782)
Income from Other Activities	23,430	23,367	2	325	23,432	23,692		(260)
Total Income	151,902	136,786	13,993	14,367	165,895	151,153		14,740
Expenditure								
Common Share	72,000	78,420	0	0	72,000	78,420	3	(6,420)
Ministry Expenses	7,440	8,286	28,093	6,162	35,533	14,448		21,085
Mission Giving & Grants	6,866	7,796	0	0	6,866	7,796		(930)
Costs re Income Generation	10,144	11,849	0	0	10,144	11,849		(1,705)
Church Running Costs	25,366	25,097	0	0	25,366	25,097		269
Expenditure - Sub Total	121,816	131,448	28,093	6,162	149,909	137,610		12,299
Depreciation Charge	10,751	19,440	0	0	10,751	19,440	4	(8,689)
Overall Surplus/(Deficit)	19,335	(14,102)	(14,100)	8,205	5,235	(5,897)		11,130
Balance Sheet Summary								
Buildings and Other Assets					194,329	200,104		(5,775)
Bank and Cash Balances					161,253	143,933		17,320
Securities, Debtors/Creditors					(4,466)	1,844		(6,310)
					351,116	345,881		5,235
Reserves								
General & Designated Funds					291,315	271,980		19,335
Youth Fund					53,583	67,683		(14,100)
Endowment					6,218	6,218		0
Total					351,116	345,881		5,235
Notes	1	Reflects a change in the analysis - Net giving is income via PGS this year						
	2	Two substantial legacies received in 2021						
		These mask a general reduction in income by c £10,000						
	3	Negotiated reduction in the Parish share to reflect current circumstances						
	4	Reduced charge following a recommendation by the Independent Examiner						
Ian Burnham FCA	11th March 2022							

St Luke's APCM Finance report 2021

- In 2020 the church took a step of faith in committing to an initial 3-year appointment of a Youth and Families Minister. The accumulated generosity of church members made this kingdom investment possible, but we were aware of the impact it would have on the financial reserves of the church.

- In addition, we expected to carry out overdue, major repairs as a mark of good long-term stewardship of the building.
- Taken together, that led to us predict that there would be a significant deficit in 2021.
- Covid restrictions meant that the building work has had to be further delayed - we now expect much of this work to be carried out now in 2022.
- The annual deficit on the youth ministry is some £13,000 a year, but we have been blessed to see a real increase in engagement from children and parents in Sway as a result, and the beginnings of some financial contribution to the work from the wider community.
- During the year we also received 2 unexpected legacies totalling almost £25,000 for which we are very grateful. These, however masked a reduction of nearly £10,000 in our overall income.
- So, instead of a large deficit, we have recorded a small surplus which has added to our cash reserves which stood at some £161,000 at the end of December 2021
- The budget for 2022 anticipates a deficit similar to the one we forecast for 2021 because of the investments in our youth work and the building.
- The underlying monthly deficit is a little over £1,000 a month. At the time of writing, we await notification from PGS about final figures for the results of the Gift Day held in January. Whatever the outcome, we are grateful to God's people for their/your support of ministry here in Sway and beyond and look to God to add fruit to the labours.
- Finally, a special thanks to the team. Sonia, Sandra, Lisa and Sara, Jane. And also to Carol Dutton who has kindly carried out the Independent Examination of the accounts.

Ian J Burnham FCA 11th March 2022

Reserves Policy

The present PCC Reserves Policy aims to keep a level of reserve equivalent to three months budgeted expenditure. Taking into account the deposits maintained in the CBF Deposit account over the year, it is considered that St Luke's reserves are adequate for funding purposes going forward into 2022. This policy is kept under regular review by the PCC and cash / deposit balances are reviewed against expenditure requirements.

Approved by the PCC on 18th January 2022 and signed on behalf of the PCC by Rev'd Jane Mitchell (Incumbent)

.....

St Luke's Finance Detail Year ended 31 December 2021			
Income/Expenditure Comparatives (Years 2021 & 2021)			
	Description	Yr 2020	Yr 2021
<u>General Church Income</u>			
101	Net Gift Aid Donations	74,757	54,532
102	Gift Aid Tax Recovered	19,863	16,943
103	Ordinary Collections in Church	3,112	2,616
104	Donations Restricted	3,409	0
105	Regular Donations	5,170	24,614
106	Sundry Donations	7,108	4,997
110	Resources	370	0
111	Sway News Income	3,302	12,038
112	Church Rooms - Income	3,055	4,002
114	Fees Paid to PCC	9,022	5,961
117	Events	410	0
121	Trust Income - Endowment	378	1,425
122	Bank Interest Received	355	4
123	Legacies	0	24,769
124	Church Hire - Receipts	0	0
127	Church Rooms - Flooring Donations	6,474	0
		136,786	151,903
<u>General Church Expenditure</u>			
201	Grants to Charities	(4,387)	(6,866)
202	Grants to Charities Restricted	(3,409)	0
211	Common Mission Fund	(78,420)	(72,000)
212	Vicar's Ministry Expenses	(639)	(680)
213	Assistant Clergy Kevin Exs	(45)	(20)
214	Mission Expenses	(110)	(299)
215	Fellowship, Pastoral Care, Hospitality	(57)	(265)
216	Events Expenses	0	(294)
217	Church Running Expenses	(6,913)	(11,650)
218	Church Maintenance	(390)	(4,412)
219	Upkeep of Services	(155)	(371)
220	Resources Expenditure	(291)	(112)
221	Sway News Publishing	(2,370)	(6,299)
222	Fees Paid	(5,819)	(3,845)
223	Church - Yard and Garden	(122)	(909)
225	Church Room Costs	(5,825)	0
226	Worship inc Music	(1,593)	(1,280)
227	Discipleship	0	0
231	General Admin.	(2,709)	(401)
232	Print, Copy & Stationery	(2,784)	(2,557)
233	Total Admin. Salary Costs	(11,103)	(8,980)
242	Church Family Support Fund	0	0
243	Church - Bank Charges	(60)	(134)
245	"ECO" Audit/Certification Costs	(588)	(441)
246	Replacement Flooring/Assoc. Costs	(3,660)	0
	General Expenditure before Depreciation	(131,448)	(121,816)
250	Depreciation	(19,440)	(10,751)
	General Fund (Deficit)/Surplus	(14,102)	19,335

St Luke's Finance Detail Year ended 31 December 2021			
Income/Expenditure Comparatives (Years 2020 & 2021)			
	Description	Yr 2020	Yr 2021
Youth/Family Income			
301	Youth Giving	11,438	11,882
302	Youth Gift Aid Tax Recovered	2,604	2,108
315	Trips Income	0	0
316	Other Income - Youth and baby Groups	0	0
321	Bank Interest Received	325	2
		14,367	13,992
Youth/Family Expenditure			
411	Youth/Family Administration	(1,563)	(3,867)
412	Total Youth Salary Costs (incl. NICs)	(3,738)	(23,563)
413	YCP: Expenses	(276)	(544)
422	Youth Admin charges	(70)	(96)
423	Youth Events	(77)	(369)
424	Youth Trips/Weekends	0	0
425	Youth Activities	(82)	0
426	Baby Group	0	401
427	Youth Contingency	0	0
429	SonShiners	(47)	0
431	Youth/Family: Sunday Club	(249)	(54)
432	CPAS/Beaulieu Weekend	(60)	0
		(6,162)	(28,093)
Youth Fund Surplus/(Deficit)		8,206	(14,100)

St Luke's Church, Sway						
Statement of Assets and Liabilities						
At 31st December 2021						
Class/Nominal Code	General	Designated	Restricted	Endowment	Total	Last Year
Fixed Assets						
700 Buildings		13,040	136,955		149,995	153,056
710 Equipment	-				-	-
714 Church - Plant & Equipment			1,919		1,919	2,879
715 Church - Office Equipment	745				745	1,489
716 Church - Fixtures & Fittings			40,947		40,947	41,301
718 Church Rooms - Plant & Equipment	642				642	1,284
719 Church Rooms - Fixtures & Fittings	81				81	95
Totals	1,468	13,040	179,821	-	194,329	200,104
Current Assets						
801 CBF Deposit	49,681		44,759		94,440	94,440
802 CAF Cash Account	2,884				2,884	3,293
803 CAF Gold Account	50,655				50,655	21,327
804 Reordering Account					-	-
805 Petty Cash In Hand	50				50	123
806 Youth Gold Account			10,940		10,940	21,169
807 Vicars Discretionary Fund		25			25	25
809 Youth Family CAF Cash Account			2,259		2,259	3,555
811 218 Shares Cannon Trust	252			4,273	4,525	4,525
812 Treasury Stock - C Shrubbs Charity				31	31	31
813 Treasury Stock - Boyle Charity				585	585	586
814 NatWest Boyle Charity				-	-	-
815 Sway Benefice Endowment Fund				1,329	1,329	1,329
821 Sundry Debtors	1,751				1,751	3,239
822 Prepaid Expenditure	-				-	730
Totals	105,273	25	57,958	6,218	169,474	154,372
Current Liabilities						
851 Sundry Creditors	(8,671)				(8,671)	(4,280)
853 Deferred Income	(4,015)				(4,015)	(4,315)
Totals	(12,686)	0	0	0	(12,686)	(8,595)
Represented By:						
Unrestricted - General	94,055				94,055	74,718
Reordering Project			184,197		184,197	184,197
Designated - Vicars		25			25	25
Designated - Build./Equipment		13,040			13,040	13,040
Restricted - Youth			53,583		53,583	67,683
Endowment				6,218	6,218	6,218
Totals	94,055	13,065	237,779	6,218	351,116	345,881

St Luke's Church, Sway						
Statement of Financial Activities						
For the year ended 31st December 2021						
	Unrestricted	Designated	Restricted Inc Youth Fund	Endowment	Total Funds	Last Year
Incoming Resources						
From Charitable Activities	120,859		13,991		134,850	126,852
Voluntary Income	7,613				7,613	7,795
Investment Income	1,429		2		1,431	679
Other Incoming resources	22,001				22,001	16,537
Totals	151,902	-	13,993	-	165,895	151,863
Resources Used						
Charitable Activities	115,557		28,093		143,650	144,198
Grants and Donations	6,866				6,866	4,531
Costs of generating income	10,144				10,144	8,443
Governance					-	588
Totals	132,567	-	28,093	-	160,660	157,760
Net Incoming/(Outgoing) Resources	19,335	0	(14,100)	0	5,235	(5,897)
Reconciliation of Funds						
Total Funds brought forward	74,718	13,065	251,880	6,218	345,881	351,777
Total Funds carried forward	94,053	13,065	237,780	6,218	351,116	345,880

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31ST DECEMBER 2021

1. Accounting Procedures

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005. Income and Expenditure Accounts have been maintained, though not required by the Charities SORP. The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Funds

Endowment Funds are funds, the capital of which must be maintained; only the income arising from investments may be used in accordance with the endowment.

Restricted Funds may only be expended on the specific object for which they were given

Designated Funds are nominated by the PCC for specific purposes

Unrestricted Funds are general funds which can be used for PCC ordinary purposes

Incoming Resources

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies to the PCC are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognized when it is receivable. All income resources are accounted for gross.

Resources Used

Grants and donations are accounted for when paid over or when awarded, if that award creates a binding obligation on the PCC. The Diocesan Common Mission Fund is accounted for when due.

Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with s96(2)(a) of the Charities Act 1993.

Moveable church furniture held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected at any reasonable time. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 2000 have been capitalized and depreciated in the accounts over their currently anticipated economic life on a straight line basis. All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1000 or less (unless specified otherwise) are written off in the period in which the asset was acquired. Investments are valued at market value on 31st December.

2. Fund Details

The PCC General Fund is unrestricted and handles the main income and expenditure of the PCC.

The PCC Restricted Fund caters for general donations given for a specific purpose and their expenditure.

The Restricted Youth and Families Fund is for the support of a Youth and Families Worker/s. The Endowment Funds comprise The Charles Shrubbs Charity which allows income to be spent on the church fabric and The Boyle Memorial Window Trust which allows income to be used primarily for the upkeep of the Boyle Memorial Window with a second purpose of the upkeep of the church fabric. The D Cannon Trust income is for the maintenance of the churchyard. The Sway Benefice Trust, which is managed and used by the Diocese supports the cost of the incumbent's stipend.

3. Charity Payments 2021

Payments Made in 2021	
Bev Richardson	2,640.00
Friends of Winchester Cathedral	100.00
Oakhaven in January 2021	222.50
Oakhaven in December 2021 (Tree Festival)	713.90
Kislizi	1,000.00
Rwanda Water project	3,000.00
Subtotal	7,676.40
Bank charges to send funds abroad	122.56
Total paid during 2021	7,798.96
Add Accrual made in December 2021	3,000.00
Total Giving relating to 2021	10,798.96
Funded by	
Specific donations (Rwanda and Oakhaven)	3,921.40
From the General funds of the church	6,877.56
Total - including amounts yet to be paid over	10,798.96

4. Tax Refunds

Any tax recoverable in respect of planned / unplanned giving is shown in Gift Aid Tax Recovered or for giving related to specific causes or appeals, the Gift Aid Tax Recovered is included in the Donations Restricted.

5. Staff Costs

During 2021 there were four employees in the year covering the following roles:

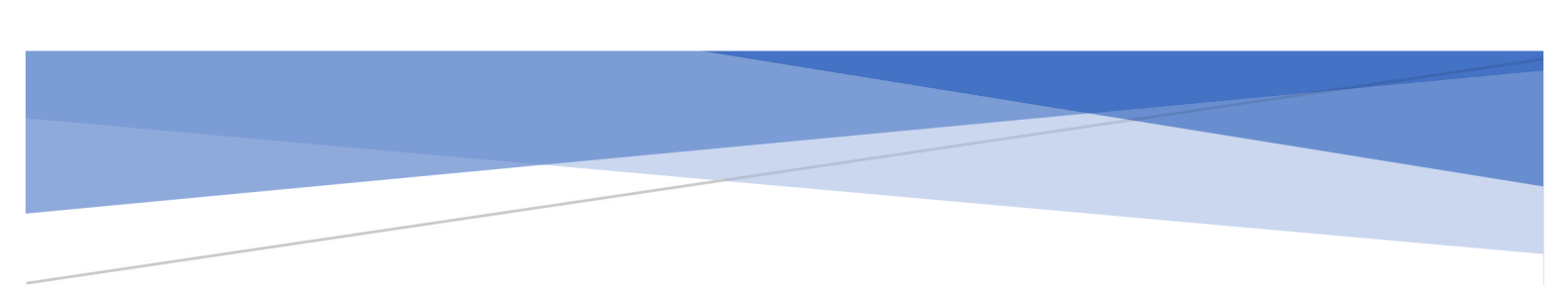
- Parish Administrator
- Family digital worker
- Family and Youth Minister

The PCC paid a Total cost including tax, pension £36,410

No other member received any remuneration for services provided during 2021.

6. Fixed Assets for Use by the PCC

	Fixed Assets	Buildings	Equipmen t	Total
<u>Gross Book Value</u>	At 1st January 2021	£286,952	£141,066	£428,018
	Additions	£0	£4,976	£4,976
	At 31st December 2021	£286,952	£146,042	£432,994
<u>Depreciation</u>	At 1st January 2021	£133,895	£94,019	£227,914
	Charge for the Year	£3,061	£7,690	£10,751
	At 31st December 2021	£136,956	£101,709	£238,665
<u>Net Book Value</u>	At 1st January 2021	£153,057	£47,047	£200,105
	At 31st December 2021	£149,996	£44,333	£194,330



Annual Report & Financial Statements of the PCC
Year End December 31st 2021
St Luke's Church Sway
Church Lane, Sway SO41 6AD
Diocese of Winchester

Incumbent: Rev'd Jane Mitchell

Church Wardens: Paul Caneparo, Sandra Clarke (Retired 20/12/21)

Bank: CAF Bank Ltd, 25 King's Hill Avenue, West Malling, Kent, ME19 4JQ
Registered Charity 1132719

Independent Examiner: Carol Dutton
Twillingate Farm, Middle Road, Tiptoe, SO41 6EJ

St Luke's Church Sway
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2021

Administrative Information

St. Luke's Church is situated in Church Lane, Sway. It is part of the Diocese of Winchester within the Church of England. The correspondence address is St Luke's Church Office, Church Lane, Sway, Hampshire SO41 6AD

The Parochial Church Council (PCC) is a charity registered with the Charity Commission. The members of the PCC are the Trustees of the charity. (Charity no 1132719).

PCC members who have served from 1st January 2021 until the date this report was approved are:

Incumbent: The Revd Jane Mitchell

Curate: Revd Kevin Smith (from July 2021- licensed for 3 years)

LLMs Mrs Meryllyn Christian-Edwards
Mr Edwin Reeve

Wardens Dr Lisa Guinness (until 18th April 2021)
Mrs Sandra Clarke (until 20th December 2021)
Mr Paul Caneparo (from 18th April 2021)

Deanery Synod Representatives
Mr Jonathan Elliott-Jones

Elected Members

Mrs Lesley Willey	(Co-opted 15 th July 2019, elected 20 th October 2020)
Mr Stuart Mitchell	(Co-opted 16 th May 2020, elected 20 th October 2020)
Mrs Wendy Head	(Co-opted 16 th May 2020, elected 20 th October 2020, resigned Aug 2021)
Mrs Wendy Collyer	(From 20 th October 2020)
Mrs Janet Kirk	(From 20 th October 2020)
Mr Paul Caneparo	(From 20 th October 2020, until elected Church Warden 18 th April 2021))
Mrs Vanessa Mann	(Until 18 th April 2021)
Mrs Ruth Owen	(Until 18 th April 2021)
Mrs Hazel Gillett	(From 18 th April 2021)
Mrs Alison Hall	(From 18 th April 2021)
Mrs Lisa Thomas	(Co-opted 18 th May 2021)
Mrs Sara Banks	(Co-opted 18 th May 2021)
Mrs Sandra Clarke	(Co-opted 20 th December 2021 post Church warden role)

Financial Review for the year ended 31st December 2021

St Luke's Church, Sway 2021 Financial Summary								
	Adult		Youth		Total		Note	Change
	2021	2020	2021	2020	2021	2020		
Income								
Net Giving	54,533	74,757	11,882	11,438	66,415	86,195	1	(19,781)
Gift Aid	16,943	19,863	2,109	2,604	19,052	22,467		(3,416)
Other regular Giving	24,614	5,170	0	0	24,614	5,170	1	19,444
Legacies	24,769	0	0	0	24,769	0	2	24,769
Total Regular Giving	120,859	99,790	13,991	14,042	134,850	113,832	4	21,016
Other Giving	5,986	10,220	0	0	5,986	10,220		(4,234)
Giving for Mission Projects	1,627	3,409	0	0	1,627	3,409		(1,782)
Income from Other Activities	23,430	23,367	2	325	23,432	23,692		(260)
Total Income	151,902	136,786	13,993	14,367	165,895	151,153		14,740
Expenditure								
Common Share	72,000	78,420	0	0	72,000	78,420	3	(6,420)
Ministry Expenses	7,440	8,286	28,093	6,162	35,533	14,448		21,085
Mission Giving & Grants	6,866	7,796	0	0	6,866	7,796		(930)
Costs re Income Generation	10,144	11,849	0	0	10,144	11,849		(1,705)
Church Running Costs	25,366	25,097	0	0	25,366	25,097		269
Expenditure - Sub Total	121,816	131,448	28,093	6,162	149,909	137,610		12,299
Depreciation Charge	10,751	19,440	0	0	10,751	19,440	4	(8,689)
Overall Surplus/(Deficit)	19,335	(14,102)	(14,100)	8,205	5,235	(5,897)		11,130
Balance Sheet Summary								
Buildings and Other Assets					194,329	200,104		(5,775)
Bank and Cash Balances					161,253	143,933		17,320
Securities, Debtors/Creditors					(4,466)	1,844		(6,310)
					351,116	345,881		5,235
Reserves								
General & Designated Funds					291,315	271,980		19,335
Youth Fund					53,583	67,683		(14,100)
Endowment					6,218	6,218		0
Total					351,116	345,881		5,235
Notes	1	Reflects a change in the analysis - Net giving is income via PGS this year						
	2	Two substantial legacies received in 2021						
		These mask a general reduction in income by c £10,000						
	3	Negotiated reduction in the Parish share to reflect current circumstances						
	4	Reduced charge following a recommendation by the Independent Examiner						
Ian Burnham FCA	11th March 2022							

St Luke's APCM Finance report 2021

- In 2020 the church took a step of faith in committing to an initial 3-year appointment of a Youth and Families Minister. The accumulated generosity of church members made this kingdom investment possible, but we were aware of the impact it would have on the financial reserves of the church.

- In addition, we expected to carry out overdue, major repairs as a mark of good long-term stewardship of the building.
- Taken together, that led to us predict that there would be a significant deficit in 2021.
- Covid restrictions meant that the building work has had to be further delayed - we now expect much of this work to be carried out now in 2022.
- The annual deficit on the youth ministry is some £13,000 a year, but we have been blessed to see a real increase in engagement from children and parents in Sway as a result, and the beginnings of some financial contribution to the work from the wider community.
- During the year we also received 2 unexpected legacies totalling almost £25,000 for which we are very grateful. These, however masked a reduction of nearly £10,000 in our overall income.
- So, instead of a large deficit, we have recorded a small surplus which has added to our cash reserves which stood at some £161,000 at the end of December 2021
- The budget for 2022 anticipates a deficit similar to the one we forecast for 2021 because of the investments in our youth work and the building.
- The underlying monthly deficit is a little over £1,000 a month. At the time of writing, we await notification from PGS about final figures for the results of the Gift Day held in January. Whatever the outcome, we are grateful to God's people for their/your support of ministry here in Sway and beyond and look to God to add fruit to the labours.
- Finally, a special thanks to the team. Sonia, Sandra, Lisa and Sara, Jane. And also to Carol Dutton who has kindly carried out the Independent Examination of the accounts.

Ian J Burnham FCA 11th March 2022

Reserves Policy

The present PCC Reserves Policy aims to keep a level of reserve equivalent to three months budgeted expenditure. Taking into account the deposits maintained in the CBF Deposit account over the year, it is considered that St Luke's reserves are adequate for funding purposes going forward into 2022. This policy is kept under regular review by the PCC and cash / deposit balances are reviewed against expenditure requirements.

Approved by the PCC on 18th January 2022 and signed on behalf of the PCC by Rev'd Jane Mitchell (Incumbent)

.....

St Luke's Finance Detail Year ended 31 December 2021			
Income/Expenditure Comparatives (Years 2021 & 2021)			
	Description	Yr 2020	Yr 2021
<u>General Church Income</u>			
101	Net Gift Aid Donations	74,757	54,532
102	Gift Aid Tax Recovered	19,863	16,943
103	Ordinary Collections in Church	3,112	2,616
104	Donations Restricted	3,409	0
105	Regular Donations	5,170	24,614
106	Sundry Donations	7,108	4,997
110	Resources	370	0
111	Sway News Income	3,302	12,038
112	Church Rooms - Income	3,055	4,002
114	Fees Paid to PCC	9,022	5,961
117	Events	410	0
121	Trust Income - Endowment	378	1,425
122	Bank Interest Received	355	4
123	Legacies	0	24,769
124	Church Hire - Receipts	0	0
127	Church Rooms - Flooring Donations	6,474	0
		136,786	151,903
<u>General Church Expenditure</u>			
201	Grants to Charities	(4,387)	(6,866)
202	Grants to Charities Restricted	(3,409)	0
211	Common Mission Fund	(78,420)	(72,000)
212	Vicar's Ministry Expenses	(639)	(680)
213	Assistant Clergy Kevin Exs	(45)	(20)
214	Mission Expenses	(110)	(299)
215	Fellowship, Pastoral Care, Hospitality	(57)	(265)
216	Events Expenses	0	(294)
217	Church Running Expenses	(6,913)	(11,650)
218	Church Maintenance	(390)	(4,412)
219	Upkeep of Services	(155)	(371)
220	Resources Expenditure	(291)	(112)
221	Sway News Publishing	(2,370)	(6,299)
222	Fees Paid	(5,819)	(3,845)
223	Church - Yard and Garden	(122)	(909)
225	Church Room Costs	(5,825)	0
226	Worship inc Music	(1,593)	(1,280)
227	Discipleship	0	0
231	General Admin.	(2,709)	(401)
232	Print, Copy & Stationery	(2,784)	(2,557)
233	Total Admin. Salary Costs	(11,103)	(8,980)
242	Church Family Support Fund	0	0
243	Church - Bank Charges	(60)	(134)
245	"ECO" Audit/Certification Costs	(588)	(441)
246	Replacement Flooring/Assoc. Costs	(3,660)	0
	General Expenditure before Depreciation	(131,448)	(121,816)
250	Depreciation	(19,440)	(10,751)
	General Fund (Deficit)/Surplus	(14,102)	19,335

St Luke's Finance Detail Year ended 31 December 2021			
Income/Expenditure Comparatives (Years 2020 & 2021)			
	Description	Yr 2020	Yr 2021
Youth/Family Income			
301	Youth Giving	11,438	11,882
302	Youth Gift Aid Tax Recovered	2,604	2,108
315	Trips Income	0	0
316	Other Income - Youth and baby Groups	0	0
321	Bank Interest Received	325	2
		14,367	13,992
Youth/Family Expenditure			
411	Youth/Family Administration	(1,563)	(3,867)
412	Total Youth Salary Costs (incl. NICs)	(3,738)	(23,563)
413	YCP: Expenses	(276)	(544)
422	Youth Admin charges	(70)	(96)
423	Youth Events	(77)	(369)
424	Youth Trips/Weekends	0	0
425	Youth Activities	(82)	0
426	Baby Group	0	401
427	Youth Contingency	0	0
429	SonShiners	(47)	0
431	Youth/Family: Sunday Club	(249)	(54)
432	CPAS/Beaulieu Weekend	(60)	0
		(6,162)	(28,093)
Youth Fund Surplus/(Deficit)		8,206	(14,100)

St Luke's Church, Sway						
Statement of Assets and Liabilities						
At 31st December 2021						
Class/Nominal Code	General	Designated	Restricted	Endowment	Total	Last Year
Fixed Assets						
700 Buildings		13,040	136,955		149,995	153,056
710 Equipment	-				-	-
714 Church - Plant & Equipment			1,919		1,919	2,879
715 Church - Office Equipment	745				745	1,489
716 Church - Fixtures & Fittings			40,947		40,947	41,301
718 Church Rooms - Plant & Equipment	642				642	1,284
719 Church Rooms - Fixtures & Fittings	81				81	95
Totals	1,468	13,040	179,821	-	194,329	200,104
Current Assets						
801 CBF Deposit	49,681		44,759		94,440	94,440
802 CAF Cash Account	2,884				2,884	3,293
803 CAF Gold Account	50,655				50,655	21,327
804 Reordering Account					-	-
805 Petty Cash In Hand	50				50	123
806 Youth Gold Account			10,940		10,940	21,169
807 Vicars Discretionary Fund		25			25	25
809 Youth Family CAF Cash Account			2,259		2,259	3,555
811 218 Shares Cannon Trust	252			4,273	4,525	4,525
812 Treasury Stock - C Shrubbs Charity				31	31	31
813 Treasury Stock - Boyle Charity				585	585	586
814 NatWest Boyle Charity				-	-	-
815 Sway Benefice Endowment Fund				1,329	1,329	1,329
821 Sundry Debtors	1,751				1,751	3,239
822 Prepaid Expenditure	-				-	730
Totals	105,273	25	57,958	6,218	169,474	154,372
Current Liabilities						
851 Sundry Creditors	(8,671)				(8,671)	(4,280)
853 Deferred Income	(4,015)				(4,015)	(4,315)
Totals	(12,686)	0	0	0	(12,686)	(8,595)
Represented By:						
Unrestricted - General	94,055				94,055	74,718
Reordering Project			184,197		184,197	184,197
Designated - Vicars		25			25	25
Designated - Build./Equipment		13,040			13,040	13,040
Restricted - Youth			53,583		53,583	67,683
Endowment				6,218	6,218	6,218
Totals	94,055	13,065	237,779	6,218	351,116	345,881

St Luke's Church, Sway						
Statement of Financial Activities						
For the year ended 31st December 2021						
	Unrestricted	Designated	Restricted Inc Youth Fund	Endowment	Total Funds	Last Year
Incoming Resources						
From Charitable Activities	120,859		13,991		134,850	126,852
Voluntary Income	7,613				7,613	7,795
Investment Income	1,429		2		1,431	679
Other Incoming resources	22,001				22,001	16,537
Totals	151,902	-	13,993	-	165,895	151,863
Resources Used						
Charitable Activities	115,557		28,093		143,650	144,198
Grants and Donations	6,866				6,866	4,531
Costs of generating income	10,144				10,144	8,443
Governance					-	588
Totals	132,567	-	28,093	-	160,660	157,760
Net Incoming/(Outgoing) Resources	19,335	0	(14,100)	0	5,235	(5,897)
Reconciliation of Funds						
Total Funds brought forward	74,718	13,065	251,880	6,218	345,881	351,777
Total Funds carried forward	94,053	13,065	237,780	6,218	351,116	345,880

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31ST DECEMBER 2021

1. Accounting Procedures

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005. Income and Expenditure Accounts have been maintained, though not required by the Charities SORP. The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Funds

Endowment Funds are funds, the capital of which must be maintained; only the income arising from investments may be used in accordance with the endowment.

Restricted Funds may only be expended on the specific object for which they were given

Designated Funds are nominated by the PCC for specific purposes

Unrestricted Funds are general funds which can be used for PCC ordinary purposes

Incoming Resources

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies to the PCC are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognized when it is receivable. All income resources are accounted for gross.

Resources Used

Grants and donations are accounted for when paid over or when awarded, if that award creates a binding obligation on the PCC. The Diocesan Common Mission Fund is accounted for when due.

Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with s96(2)(a) of the Charities Act 1993.

Moveable church furniture held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected at any reasonable time. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 2000 have been capitalized and depreciated in the accounts over their currently anticipated economic life on a straight line basis. All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1000 or less (unless specified otherwise) are written off in the period in which the asset was acquired. Investments are valued at market value on 31st December.

2. Fund Details

The PCC General Fund is unrestricted and handles the main income and expenditure of the PCC.

The PCC Restricted Fund caters for general donations given for a specific purpose and their expenditure.

The Restricted Youth and Families Fund is for the support of a Youth and Families Worker/s. The Endowment Funds comprise The Charles Shrubbs Charity which allows income to be spent on the church fabric and The Boyle Memorial Window Trust which allows income to be used primarily for the upkeep of the Boyle Memorial Window with a second purpose of the upkeep of the church fabric. The D Cannon Trust income is for the maintenance of the churchyard. The Sway Benefice Trust, which is managed and used by the Diocese supports the cost of the incumbent's stipend.

3. Charity Payments 2021

Payments Made in 2021	
Bev Richardson	2,640.00
Friends of Winchester Cathedral	100.00
Oakhaven in January 2021	222.50
Oakhaven in December 2021 (Tree Festival)	713.90
Kislizi	1,000.00
Rwanda Water project	3,000.00
Subtotal	7,676.40
Bank charges to send funds abroad	122.56
Total paid during 2021	7,798.96
Add Accrual made in December 2021	3,000.00
Total Giving relating to 2021	10,798.96
Funded by	
Specific donations (Rwanda and Oakhaven)	3,921.40
From the General funds of the church	6,877.56
Total - including amounts yet to be paid over	10,798.96

4. Tax Refunds

Any tax recoverable in respect of planned / unplanned giving is shown in Gift Aid Tax Recovered or for giving related to specific causes or appeals, the Gift Aid Tax Recovered is included in the Donations Restricted.

5. Staff Costs

During 2021 there were four employees in the year covering the following roles:

- Parish Administrator
- Family digital worker
- Family and Youth Minister

The PCC paid a Total cost including tax, pension £36,410

No other member received any remuneration for services provided during 2021.

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	Fixed Assets	Buildings	Equipmen t	Total
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	At 31st December 2021	£149,996	£44,333	£194,330

Independent Examiner's Report to the Members/ Trustees (PCC) of St Luke's Church Sway

This is the report on the Accounts for year End December 31st 2021.

Respective Responsibilities of the Trustees and the Independent Examiner

The Charity's Trustees consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (The 2011Act) and that an Independent Examination is needed.

It is my responsibility to

1. Examine the accounts under Section 145 of the 2011 Act
2. Follow the procedures laid down in the General Directions given by the Charity Commission Section 145 (S) {b} of the 2011Act
3. State whether particular matters need to come their attention

Basis of Independent Examiner's Statement

My Examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts , and seeks explanations from the management committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

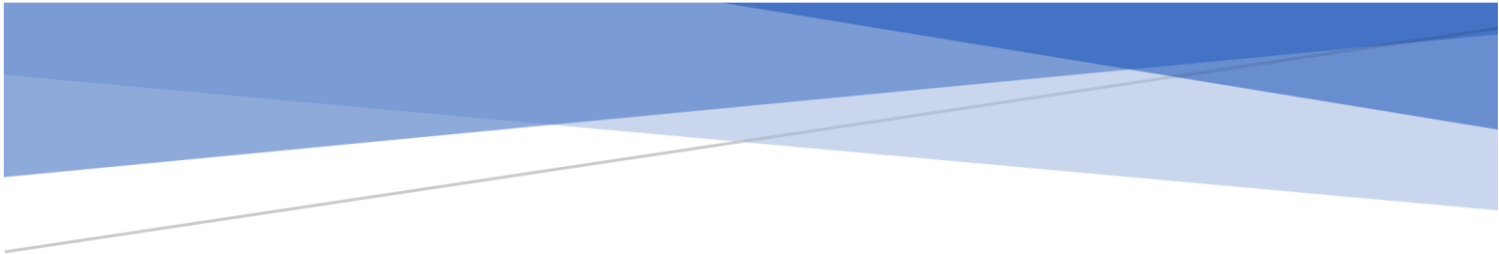
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material aspect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act

I have no concerns and have come across no other matters in connection with the examination which should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed.....  Date 27th March 2022

Accounts



Annual Report & Financial Statements of the PCC
Year End December 31st 2020
St Luke's Church Sway
Church Lane, Sway SO41 6AD
Diocese of Winchester

Incumbent: Rev'd Jane Mitchell

Church Wardens: Lisa Guinness, Sandra Clarke

Bank: CAF Bank Ltd, 25 King's Hill Avenue, West Malling, Kent, ME19 4JQ
Registered Charity 113271

Independent Examiner: Carol Dutton
Twillingate Farm, Middle Road, Tiptoe, SO41 6EJ

St Luke's Church Sway
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2020

Administrative Information

St. Luke's Church is situated in Church Lane, Sway. It is part of the Diocese of Winchester within the Church of England. The correspondence address is St Luke's Church Office, Church Lane, Sway, Hampshire SO41 6AD

The Parochial Church Council (PCC) is a charity registered with the Charity Commission. The members of the PCC are the Trustees of the charity. (Charity no 1132719).

PCC members who have served from 1st January 2020 until the date this report was approved are:

Incumbent: The Rev'd Jane Mitchell

Retired Clergy: Canon Michael Christian-Edwards
The Rev'd Christopher Guinness

LLMs Mrs Merylyn Christian-Edwards
Mr Tony Devereux
Mr Edwin Reeve

Wardens Mr Edwin Reeve (Until APCM 20th October 2020)
Dr Lisa Guinness
Mrs Sandra Clarke (From APCM 20th October 2020)

Deanery Synod Representatives
Mr Jonathan Elliott-Jones
Mr Paul Caneparo (Until 20th October 2020)

Elected Members

Mr Peter Backhurst (Resigned 20th May 2019)
Mr Tony Owen (Resigned 20th January 2020)
Mr Neil Bishop (Resigned 4 May 2020)
Mrs Maureen Bishop (Resigned 4th May 2020)
Mrs Jenny Denman (Resigned 1st June 2020)
Mr Barry Cornwell (Until 20th October 2020)
Dr Peter Blick (Until 20th October 2020)
Mr Simon Hawkes (Until 20th October 2020)
Mrs Lesley Willey (Co-opted 15th July 2019 then elected 20th October 2020)
Mr Stuart Mitchell (Co-opted 16th May 2020 then elected from 20th October 2020)
Mrs Wendy Head (Co-opted 16th May 2020 then elected from 20th October 2020)
Mrs Sandra Clarke (Until becoming Church Warden 20th October 2020)
Mrs Wendy Collyer (From 20th October 2020)
Mrs Janet Kirk (From 20th October 2020)
Mr Paul Caneparo (From 20th October 2020)
Mrs Vanessa Mann (Until 18th April 2021)
Mrs Ruth Owen (Until 18th April 2021)

Due to Covid 19 the APCM was held on October 20th not in April 2020

Financial Review for the year ended 31st December 2020

	Adult		Youth		Total		Note	Change
	2020	2019	2020	2019	2020	2019		
Income								
Net Giving	74,757	72,413	11,418	13,731	86,175	86,144		31
Gift Aid	19,275	19,456	2,604	3,080	21,880	22,536		(656)
Other regular Giving	5,170	6,340	0	0	5,170	6,340		(1,170)
Total Regular Income	99,202	98,210	14,022	16,810	113,225	115,020	1	(1,795)
Other Giving	10,808	16,088	0	0	10,808	16,088	2	(5,280)
Giving for Mission Projects	3,409	10,096	0	0	3,409	10,096	3	(6,687)
Income from Other Activities	23,367	30,814	1,059	1,902	24,426	32,717	4	(8,291)
Total Income	136,786	155,208	15,081	18,713	151,867	173,921		(22,053)
Expenditure								
Common Share	78,420	89,723	0	0	78,420	89,723	5	(11,303)
Ministry Expenses	8,263	8,521	6,706	14,784	14,968	23,305	6	(8,336)
Mission Giving & Grants	7,796	16,386	170	60	7,966	16,446	3	(8,481)
Costs re Income Generation	11,855	15,122	0	0	11,855	15,122	4	(3,267)
Church Running Costs	25,114	26,306	0	0	25,114	26,306	7	(1,192)
Expenditure - Sub Total	131,448	156,059	6,876	14,844	138,324	170,903		(32,579)
Net before Depreciation	5,338	(851)	8,206	3,869	13,544	3,018		10,526
Depreciation Charge	19,440	18,695	0	0	19,440	18,695	8	745
Overall Deficit	(14,102)	(19,547)	8,206	3,869	(5,896)	(15,677)		9,781
Reserves								
General Funds	74,718	70,818	67,683	59,440	142,402	130,258		12,144
Designated	197,262	215,301			197,262	215,301		(18,040)
Endowment	6,218	6,218			6,218	6,218		0
Totals	278,198	292,337	67,683	59,440	345,881	351,777		(5,896)

Notes

The year of 2020 will be remembered as the Covid year. The most significant impact on our finances has been that our income and expenditure have both reduced. In addition, the Diocese has been gracious and understanding of the fact that we have not had the same capacity to contribute to them. They continue to pay the costs of our vicar, notwithstanding, the reduction of their income. In summary, we recorded a surplus before charging depreciation and an overall deficit of nearly £6,000 (the deficit had been nearly £16,000 in 2019).

The deficit in both our Adult and Youth work reduced by some £5,000 this year. That is partly as a result of generous giving (while the church was closed) and partly through lower costs in our youth work.

1. Our regular giving through the Parish Giving Scheme (PGS) has remained strong – and we would encourage anyone who gives (Tax payer or not) to give in this way
2. Giving via the Weekly Offerings has fallen, while the church has been closed – but this has been compensated by a number of generous one-off donations
3. We had less capacity to promote particular causes this year – and so those specific appeals have suffered, although we continue to maintain our commitment to our core Mission partners
4. Income generated by other activities (eg the income from the sales and advertising in Sway News, and the letting of the church facilities) inevitably fell in 2020. Associated costs also reduced, but the net effect was a reduction of “surplus” in this area of some £5,000
5. The common share is referred to above, but it has “saved” us some £10,000 in the year
6. Spending on our ministry activities has fallen – mostly because of the gap created by Covid in our Youth work
7. Most of the costs of running the church are fixed, irrespective of activity. Some reductions in cost did occur (eg in heating the building)
8. The charge for depreciation spreads the cost of buying assets which have a useful life of more than a single year. For example, we spent £2,200 on IT equipment in the year to facilitate our online presence. A proportion of that cost is included in the depreciation charge

In summary – we are so grateful to you (those associated with the church community here in Sway) and God for faithfulness through a difficult year. We look forward, in 2021, to building on the work that Sue Cornwell did, in reaching out to the families, in our local school and community.

Reserves Policy

The present PCC Reserves Policy aims to keep a level of reserve equivalent to three months budgeted expenditure. Taking into account the deposits maintained in the CBF Deposit account over the year, it is considered that St Luke’s reserves are adequate for funding purposes going forward into 2021. This policy is kept under regular review by the PCC and cash / deposit balances are reviewed against expenditure requirements.

Approved by the PCC on 16th March 2021 and signed on behalf of the PCC by Rev’d Jane Mitchell (Incumbent)

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St Luke's Church, Sway

Income / Expenditure: Comparative Figures (Years 2019 & 2020)

Description	01/01/2019 - 31/12/2019	01/01/2020 - 31/12/2020		
Church: Income				
	£ p	£ p		
101 - Net Gift Aid Donations	72,413.46)	74,757.02	General	Unrestricted
102 - Gift Aid Tax Recovered	19,456.24)	19,275.46	General	Unrestricted
103 - Ordinary Collections in Church	11,663.95	3,111.81	General	Unrestricted
104 - Donations Restricted	10,095.96	3,408.70	General	Unrestricted
105 - Regular Donations	6,340.00	5,170.00	General	Unrestricted
106 - Sundry Donations	4,423.95	7,108.47	General	Unrestricted
129 - Gift Aid Donation Received - (Re "ECO" Audit/Certification)	-	587.50	General	Unrestricted
110 - Resources	-	370.00	General	Unrestricted
111 - Sway News Income	11,856.72	3,302.00	General	Unrestricted
125 - Church Hire - Receipts	1,681.50	-	General	Unrestricted
112 - Church Rooms - Income	5,852.30	3,055.14	General	Unrestricted
127 - Church Rooms - Flooring Donations	-	3,659.90	General	Unrestricted
128 - Church Rooms - Flooring Donations (To General Funds)	-	2,814.13	General	Unrestricted
114 - Fees Paid to PCC	8,195.00	9,022.00	General	Unrestricted
115 - Outreach & Evangelism	845.00	-	General	Unrestricted
117 - Events	1,532.70	410.10	General	Unrestricted
121 - Trust Income - Endowment	-	378.11	General	Unrestricted
122 - Bank Interest Received	850.96	355.31	General	Unrestricted
Total:	£155,207.74	£136,785.65		
Church: Expenditure				
	£ p	£ p		
201 - Grants to Charities	6,280.45	4,387.05	General	Unrestricted
202 - Grants to Charities Restricted	10,106.01	3,408.70	General	Unrestricted
211 - Common Mission Fund (was Parish Share)	89,723.33	78,420.00	General	Unrestricted
212 - Ministry Expenses	600.32	639.31	General	Unrestricted
213 - Assistant Clergy	282.99	45.00	General	Unrestricted
214 - Mission Expenses	-	110.00	General	Unrestricted
215 - Outreach & Evangelism	639.00	-	General	Unrestricted
244 - ALPHA Course Costs/Expenses)	-	57.24	General	Unrestricted
216 - Events Expenses	334.68	-	General	Unrestricted
245 - "ECO" Audit/Certification Costs	-	588.00	General	Unrestricted
217 - Church Running Expenses	8,335.33)	6,912.65	General	Unrestricted
218 - Church Maintenance	781.52)	390.00	General	Unrestricted
219 - Upkeep of Services	596.92	155.42	General	Unrestricted
220 - Resources Expenditure	776.64	290.81	General	Unrestricted
221 - Sway News Publishing	7,652.78	2,369.98	General	Unrestricted
222 - Fees Paid	4,529.81	5,818.66	General	Unrestricted
223 - Churchyard	(85.00)	121.50	General	Unrestricted
225 - Church Room Costs	7,469.53)	5,825.34	General	Unrestricted
246 - Church Rooms - Replacement Flooring/Assoc. Costs	-	3,659.90	General	Unrestricted
226 - Music	2,134.59	1,592.53	General	Unrestricted
227 - Training	30.00	-	General	Unrestricted
231 - General Admin.	2,313.01	2,708.71	General	Unrestricted
232 - Print, Copy & Stationery	2,699.57	2,784.49	General	Unrestricted
233 - Total Admin. Salary Costs (incl. NICs/Pension)	8,819.71)	9,005.28)	General	Unrestricted
233 - Total Admin. Salary Costs (incl. NICs/Pension)	1,903.01)	2,097.24)	Youth	Restricted
243 - Church - Bank Charges	135.00	60.00	General	Unrestricted
Total:	£156,059.20	£131,447.81		
Net Surplus/(Deficit):	(£851.46)	£5,337.84		
720 - Depreciation	1,319.59	1,319.59	Build/Equip	Designated
720 - Depreciation	655.53	1,400.09	General	Unrestricted
720 - Depreciation	16,720.00	16,720.00	Reordering	Restricted
Total:	£18,695.12	£19,439.68		

St Luke's Church, Sway

Income / Expenditure: Comparative Figures (Years 2019 & 2020)

Description	01/01/2019 - 31/12/2019	01/01/2020 - 31/12/2020		
Youth/Family: Income				
	£ p	£ p		
301 - Youth Giving	5,068.00)	6,585.26)	Youth	Restricted
301 - Youth Giving	8,662.64)	4,833.00)	General	Unrestricted
302 - Youth Gift Aid Tax Recovered	3,079.72	2,604.08	General	Unrestricted
315 - CPAS/Beaulieu Weekend	690.00	(112.50))	Youth	Restricted
315 - CPAS/Beaulieu Weekend	-	112.50)	General	Unrestricted
316 - TYC Westbrook Trip	1,194.50	-	Youth	Restricted
322 - SC "Leaving Gift" (Donations Received)	-	734.00	Youth	Restricted
321 - Bank Interest Received	17.95	12.49	Youth	Restricted
321 - Bank Interest Received	-	312.62	General	Unrestricted
Total:	£18,712.81	£15,081.45		
Youth/Family: Expenditure				
	£ p	£ p		
411 - Youth/Family Administration	-	1,463.40	General	Unrestricted
412 - Total Youth Salary Costs (incl. NICs)	9,770.62	3,737.84	Youth	Restricted
412 - Total Youth Salary Costs (incl. NICs)	1,231.72	-	General	Unrestricted
435 - SC "Leaving Gift"	-	714.00	Youth	Restricted
413 - YCP: Expenses	51.13	153.98	General	Unrestricted
413 - YCP: Expenses	346.10	121.68	Youth	Restricted
420 - Youth Resources	-	-	Youth	Restricted
423 - Tuesday Youth Church (General)	170.44	77.16	Youth	Restricted
432 - CPAS/Beaulieu Weekend	-	15.00	General	Unrestricted
432 - CPAS/Beaulieu Weekend	690.00	45.00	Youth	Restricted
424 - TYC: - Westbrook Trip	1,660.05	-	Youth	Restricted
425 - Messy Church	19.99	33.64	General	Unrestricted
425 - Messy Church	477.88	48.00	Youth	Restricted
429 - SonShiners	125.58	47.00	Youth	Restricted
431 - Youth/Family: Sunday Club	140.00	249.00	General	Unrestricted
431 - Youth/Family: Sunday Club	100.00	-	Youth	Restricted
436 - Youth/Family: Employee Advertising Costs	-	100.00	General	Unrestricted
422 - Youth Bank Charges	60.00	70.00	Youth	Restricted
Total:	£14,843.51	£6,875.70		
Net Surplus/(Deficit):	£3,869.30	£8,205.75		

St Luke's Church, Sway

Statement of Assets and Liabilities (By Nominal Code)

As at: 31st December 2020

Class / Nominal Code	General	Designated	Restricted	Endowment	Total	Last Year
	£ p	£ p	£ p	£ p	£ p	£ p
Fixed Assets:						
700 : Buildings	-	13,040.12	140,017.31	-	153,057.43	165,047.15
710: Equipment	-	-	-	-	-	-
714: Church - Plant & Equipment	-	-	2,878.69	-	2,878.69	3,838.24
715: Church - Office Equipment	1,489.11	-	-	-	1,489.11	-
716: Church - Fixtures & Fittings	-	-	41,300.73	-	41,300.73	46,391.05
718: Church Rooms - Plant & Equipment	1,284.00	-	-	-	1,284.00	1,926.00
719: Church Rooms - Fixtures & Fittings	94.70	-	-	-	94.70	108.23
Totals:	2,867.81	13,040.12	184,196.73	0.00	200,104.66	217,310.67
Current Assets:						
801: CBF Deposit	49,211.74	-	45,228.39	-	94,440.13	94,440.13
802: CAF Cash Account	200.01	-	3,035.27	57.87	3,293.15	9,444.07
803: CAFGold Account	21,327.53	-	-	-	21,327.53	14,274.98
804: Reordering Account	-	400.00	(400.00)	-	0.00	0.00
805: Petty Cash In Hand	123.43	-	-	-	123.43	4.60
806: Youth Gold Account	-	-	21,168.96	-	21,168.96	12,836.71
807: Vicars Discretionary Fund	-	25.00	-	-	25.00	25.00
809: Youth Family CAF Cash Account	-	(400.00)	3,954.77	-	3,554.77	2,297.26
811: 218 Shares Cannon Trust	292.26	-	33.66	4,198.73	4,524.65	4,232.39
812: Treasury Stock - C Shrubbs Charity	-	-	-	30.77	30.77	30.77
813: Treasury Stock - Boyle Charity	-	-	-	585.50	585.50	585.50
814: NatWest Boyle Charity	(101.48)	-	-	101.48	0.00	0.00
815: Sway Benefice Endowment Fund	85.85	-	-	1,243.19	1,329.04	1,243.19
821: Sundry Debtors	3,178.89	-	60.00	-	3,238.89	2,025.75
822: Prepaid Expenditure	-	-	730.00	-	730.00	730.00
Totals:	74,318.23	25.00	73,811.05	6,217.54	154,371.82	142,170.35
Liabilities:						
851: Sundry Creditors	2,467.60	-	1,812.35	-	4,279.95	4,668.40
853: Deferred Income	-	-	4,315.27	-	4,315.27	3,035.27
Totals:	2,467.60	0.00	6,127.62	0.00	8,595.22	7,703.67
Represented By:						
Unrestricted - General	74,718.44	-	-	-	74,718.44	70,818.39
Reordering Project	-	-	184,196.73	-	184,196.73	200,916.73
Designated - Vicars	-	25.00	-	-	25.00	25.00
Designated - Build./Equipment	-	13,040.12	-	-	13,040.12	14,359.71
General - Build./Equipment	-	-	-	-	0.00	0.00
General - Youth	-	-	-	-	0.00	0.00
Restricted - Youth	-	-	67,683.43	-	67,683.43	59,439.98
Endowment	-	-	-	6,217.54	6,217.54	6,217.54
Totals:	74,718.44	13,065.12	251,880.16	6,217.54	345,881.26	351,777.35

St Luke's Church, Sway

Statement of Financial Activities

For the period from 1st January 2020 to 31st December 2020

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds	Prior Year Total Funds
	£	£	£	£	£	£
Incoming Resources:						
Incoming resources from generated funds	112	-	(112)	-	0	690
Voluntary income	7,061	-	734	-	7,795	-
Activities for generating funds	410	-	-	-	410	4,059
Investment income	667	-	12	-	679	867
Incoming resources from charitable activities	122,020	-	4,833	-	126,853	142,397
Other incoming resources	16,127	-	-	-	16,127	25,904
Total: Incoming resources	146,397	0	5,467	0	151,864	173,917
Resources Used						
Cost of generating funds	249	-	-	-	249	240
Cost of generating voluntary income	5,825	-	-	-	5,825	7,469
Fundraising/trading cost of goods sold and other costs	2,369	-	-	-	2,369	7,652
Charitable activities	119,916	1,319	22,963	-	144,198	174,234
Governance costs	588	-	-	-	588	-
Other resources used	3,817	-	714	-	4,531	-
Total: Resources used	132,764	1,319	23,677	0	157,760	189,595
Net incoming / outgoing resources before transfer	13,633	(1,319)	(18,210)	0	(5,896)	(15,678)
Transfers:						
Gross transfers between funds - In	8,091	-	17,826	-	25,917	15,010
Gross transfers between funds - Out	(17,826)	-	(8,091)	-	(25,917)	(15,010)
Net incoming / outgoing before other gains / losses	3,898	(1,319)	(8,475)	0	(5,896)	(15,678)
Other recognised gains / losses						
Gains / losses on investment assets	-	-	-	-	0	1,173
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-	-
Net movement in funds	3,898	(1,319)	(8,475)	0	(5,896)	(14,505)
Reconciliation of funds:						
Total funds brought forward:	70,818	14,384	260,356	6,217	351,775	366,279
Total funds carried forward:	74,716	13,065	251,881	6,217	345,879	351,774

There may be minor discrepancies in the totals if the pence are not being shown

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31ST DECEMBER 2020

1. Accounting Procedures

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005. Income and Expenditure Accounts have been maintained, though not required by the Charities SORP.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Funds

Endowment Funds are funds, the capital of which must be maintained; only the income arising from investments may be used in accordance with the endowment.

Restricted Funds may only be expended on the specific object for which they were given

Designated Funds are nominated by the PCC for specific purposes

Unrestricted Funds are general funds which can be used for PCC ordinary purposes

Incoming Resources

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies to the PCC are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognized when it is receivable. All income resources are accounted for gross.

Resources Used

Grants and donations are accounted for when paid over or when awarded, if that award creates a binding obligation on the PCC. The Diocesan Common Mission Fund is accounted for when due.

Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with s96(2)(a) of the Charities Act 1993.

Moveable church furniture held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected at any reasonable time. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 2000 have been capitalized and depreciated in the accounts over their currently anticipated economic life on a straight line basis. All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1000 or less (unless specified otherwise) are written off in the period in which the asset was acquired. Investments are valued at market value on 31st December.

2. Fund Details

The PCC General Fund is unrestricted and handles the main income and expenditure of the PCC.

The PCC Restricted Fund caters for general donations given for a specific purpose and their expenditure.

The Restricted Youth and Families Fund is for the support of a Youth and Families Worker/s. The Endowment Funds comprise The Charles Shrubbs Charity which allows income to be spent on the church fabric and The Boyle Memorial Window Trust which allows income to be used primarily for the upkeep of the Boyle Memorial Window with a second purpose of the upkeep of the church fabric. The D Cannon Trust income is for the maintenance of the churchyard. The Sway Benefice Trust, which is managed and used by the Diocese supports the cost of the incumbent's stipend.

3. Charity Payments 2020

St Luke's Church, Sway

O/S Prior Year TITHES & GRANTS TO CHARITIES @ 31/12/2020 - (Held on Balance Sheet Code NC851 Sundry Crs)

Trans.	Date	Contra A/C	Description	£	p	Fund	Type
<u>O/S TITHE Accruals Provided in PRIOR YEAR(s) - (Y/END 2014)</u>							
1006315	31/12/14	201	Grants To Charities (Kigeme: Porridge Project) - "2014 Tithe" (NOTE: £1,100 LESS £400 in 2019)	£700.00		GEN	UNR
<u>O/S Grants To Charities 2019 Accruals: Re Collections/Donations in P/Year</u>							
1012230	22/05/09	202	2019 ACCRUAL: Rwanda Gahini Hospital (Ex TYC)	£320.00	O/S To Pay	GEN	UNR
1012230	22/05/19	202	2019 ACCRUAL: Rwanda/Kibirizi Nursery (Ex Banking W/E 19/05/19)	£37.15	O/S To Pay	GEN	UNR
1012230	25/06/19	202	2019 ACCRUAL Rwanda Gahini Hospital (Ex HMRC ref GA Tax on Donation(s) - Banking 19/05/19)	£37.50	O/S To Pay	GEN	UNR
1012230	25/06/19	202	2019 ACCRUAL Rwanda (Ex HMRC ref GA Tax on Donation(s) - Banking - May '19)	£40.00	O/S To Pay	GEN	UNR
<u>O/S Grants To Charities 2020 Accruals: Re Collections/Donations in C/Year</u>							
1013188	31/12/20	202	O/S 2020 ACCRUAL (RWANDA - Ex Supper Evening)	£287.02	O/S To Pay	GEN	UNR
1013188	31/12/20	202	O/S 2020 ACCRUAL (RWANDA Kibirizi TEACHERS' Pay Project)	£437.00	O/S To Pay	GEN	UNR
1013188	31/12/20	202	O/S 2020 ACCRUAL (RWANDA - TEACHERS' Pay Project or "General" Donation?)	£125.00	O/S To Pay	GEN	UNR
1013188	31/12/20	202	O/S 2020 ACCRUAL (RWANDA - TEACHERS' Pay Project or "General" Donation?)	£31.25	O/S To Pay	GEN	UNR
1013188	31/12/20	202	O/S 2020 ACCRUAL (RWANDA - TEACHERS' Pay Project or "General" Donation?)	£31.25	O/S To Pay	GEN	UNR
1013188	31/12/20	202	O/S 2020 ACCRUAL (Oakhaven Hospice - Ex 25/12/20 Collection)	£190.00) Paid 08/01/2021	GEN	UNR
1013188	31/12/20	202	O/S 2020 ACCRUAL (Oakhaven Hospice - Ex Cheque Donation)	£32.50) Paid 08/01/2021	GEN	UNR
				£1,568.67			
				TOTAL:	£2,268.67		

The Annual donation of £1000 to Kisiizi Hospital for 2020 was not paid during the year nor accounted in the Accruals. It was paid in February 2021.

4. Tax Refunds

Any tax recoverable in respect of planned / unplanned giving is shown in Gift Aid Tax Recovered or for giving related to specific causes or appeals, the Gift Aid Tax Recovered is included in the Donations Restricted.

5. Staff Costs

During 2020 the PCC paid for:

- The services of the Choir Director and occasional organists
- A Part Time Parish Administrator

Total cost including tax, pension £11,102

The Part Time Children and Families Worker from January 1st – July 31st 2020 (retired) £3737. No other member received any remuneration for services provided during 2020.

6. Fixed Assets for Use by the PCC

Fixed Assets		<u>Buildings</u>	<u>Equipment</u>	<u>Total</u>
<u>Gross Book Value</u>	At 1st January 2020	£286,952	£138,833	£425,785
	Additions	£0	£2,233	£2,233
	At 31st December 2020	£286,952	£141,066	£428,018
<u>Depreciation</u>	At 1st January 2020	£121,905	£86,569	£208,474
	Charge for the Year	£11,990	£7,450	£19,440
	At 31st December 2020	£133,895	£94,019	£227,914
<u>Net Book Value</u>	At 1st January 2020	£165,047	£52,264	£217,311
	At 31st December 2020	£153,057	£47,047	£200,105

7. Protocols for Payments

Invoices / Staff Expenses from the office > Vanessa Mann (Finance Team) for authorization
Vanessa > Signe Fournier for payment. Signe keeps a file of receipts in addition to those in the office. Staff expenses should be presented monthly on an expenses' form.