



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From APRIL 2022**

**Period start date To March 2023**

**Period end date**

**Charity name: Weston & District Community Transport Ltd**

**Charity registration number: 1132653**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Provide and maintain transport facilities in the area of Weston-super-Mare, for the benefit of disabled and vulnerable people with no other means of transport and where there is not adequate accessible public transport</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>To transport service users as described above to medical appointments,hospitals, shopping, care centres, respite homes and social activities.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees are fully aware of the guidance issued by the Charities Commission on the public benefit of the service provided by the Charity and endeavour to ensure that all involved understand the role</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<b>At the present time there are no volunteers employed by the Charity</b>

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The main achievement of W&amp;DCT are the transportation of disabled and wheelchair bound persons who would be housebound without our service. This takes pressure off the already over-stretched ambulance service where it exists</b></p> <p><b>The result of this would mean that individuals would not be able to attend for medical appointments, do their shopping or interact socially.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The Annual Accounts are attached</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>N/A</b>
Amount of reserves held	Para 1.22	<b>N/A</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>There are no concerns that the Charity has any financial difficulties At the present time or in the foreseeable future</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>W&amp;DCT are partially funded by North Somerset Council. Local contracts to provide home to school transport provide additional income</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>The principal risk faced by the Charity is the withdrawal of local government funding which would result in having to reduce the Dial-a-Ride service provision</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Memorandum and Articles of Association</b>
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<b>Company Limited by Guarantee</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are proposed and elected by the members at the AGM</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Weston and District Community Transport
Other name the charity uses	W&DCT
Registered charity number	1132653
Charity's principal address	Unit 3A Westland Distribution Park Winterstoke Road Weston-super-Mare BS24 (AD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Ray	Chairperson		
2	Joan Ryland-Brown	Secretary		
3	Peter Fox			
4	Sonia Russe			
5	Christine Williams	Treasurer		
6	Diana Rudge			
7				
8				
9				
10				
11				
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13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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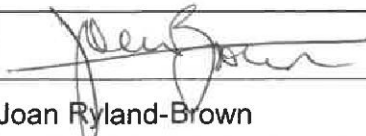
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Joan Ryland-Brown	
Position (eg Secretary, Chair, etc)	Secretary	
Date	25/10/2023	

**WESTON & DISTRICT**  
**COMMUNITY TRANSPORT LIMITED**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED**  
**31ST MARCH 2023**

**CHARITY NUMBER 1132653**

**COMPANY NUMBER 06822148**



**WESTON & DISTRICT COMMUNITY TRANSPORT LIMITED**

**INDEX TO THE ACCOUNTS FOR THE YEAR ENDED**  
**31ST MARCH 2023**

**Page**

1	Company Information
2	Directors Report
3 - 4	Independent Examiner's Report
5	Statement of Financial Activities
6 - 7	Balance Sheet
8 - 10	Notes to the Accounts

**Additional Page for Management**

11	Income and Expenditure Account
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**WESTON & DISTRICT COMMUNITY TRANSPORT LIMITED**

Registered in England and Wales  
On 17th February 2009  
Company Number 06822148

**COMPANY INFORMATION**

**REGISTERED OFFICE**

Unit 3A Westland Distribution Park  
Winterstoke Road  
Weston-super-Mare  
North Somerset  
BS24 9AD

**DIRECTORS/TRUSTEES**

R D Ray  
P Fox  
S Russe  
C A Williams

**SECRETARY**

J R Ryland-Brown

**INDEPENDENT EXAMINER**

David K Hardiman  
Chartered Accountant  
13 Boulevard  
Weston-super-Mare  
North Somerset  
BS23 1NR

**BANKERS**

Lloyds Bank Plc  
2 South Parade  
Weston-super-Mare  
North Somerset  
BS23 1JL

**REGISTERED CHARITY NUMBER**

1132653

**WESTON & DISTRICT COMMUNITY TRANSPORT LIMITED**

**THE DIRECTORS' REPORT**

The Directors submit their report together with the accounts for the year ended 31st March 2023.

**1. Activities**

The principal activity of the company is the provision of accessible transport for the aged, disabled and socially excluded.

**2. Directors/Trustees**

The Directors/Trustees in office at the end of the year were as follows:-

R D Ray	P Fox
C Williams	S Russe

All Directors/Trustees shown above have served on the board throughout the year.

In preparing this report advantage has been taken of the small companies exemption.

**BY ORDER OF THE BOARD**

.....

**Mrs J R Ryland-Brown**  
**Secretary**

20th July 2023

## **WESTON & DISTRICT COMMUNITY TRANSPORT LIMITED**

### **INDEPENDENT EXAMINER'S REPORT**

#### **Independent Examiner's Report to the Trustees of Weston & District Community Transport Limited.**

I report on the accounts of the Charitable Company (Charity Number 1132653) for the year ended 31st March 2023, which are set out on pages 5 to 10.

#### **Respective responsibilities of Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. The Charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145 (5) (b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's Statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material request:

- the accounting records were not kept in accordance with section 130 of the Companies Act; or

**Continued on Page 4.**

**WESTON & DISTRICT COMMUNITY TRANSPORT LIMITED**

**INDEPENDENT EXAMINER'S REPORT**

**(Continued)**

**Independent Examiner's Statement** (continued)

- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'David K. Hardiman', written over a dotted line.

David K. Hardiman FCA  
Chartered Accountant  
13 Boulevard  
Weston-super-Mare  
North Somerset  
BS23 1NR

20th July 2023

**WESTON & DISTRICT COMMUNITY TRANSPORT LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

	<u>2023</u>	<u>2022</u>
	<u>Unrestricted Funds</u>	<u>Unrestricted Funds</u>
	<u>£</u>	<u>£</u>
<b><u>INCOMING RESOURCES</u></b>		
<u>Income and Endowments from:</u>		
<u>Donations</u>		
Memberships, Donations & Sponsors	5394	2720
<u>Charitable Activities</u>		
Grant Income	60000	60000
Bus Income	788675	625748
Contract Midas Training	3741	4320
Fuel Rebates	19113	9876
Sale of Scrap	-	143
Sale of Fixed Assets	8437	8625
	879966	708712
<u>Investments</u>		
Bank Interest Received	131	10
<b><u>Total Incoming Resources</u></b>	885491	711442
<b><u>Resources Expended</u></b>		
<u>Expenditure on:</u>		
<u>Charitable Activities:</u>		
Wages and Costs	517913	405081
Vehicle Costs	214094	158061
Office and Garage Costs	12137	10646
Staff and Volunteer Costs and Training	8612	2284
Depreciation	52092	37651
<u>Other Resources Expended</u>		
Legal, Professional and Accountancy	9252	8361
Marketing and Administration Costs	12484	10719
Other Expenses	6271	3390
<b><u>Total Resources Expended</u></b>	832855	636193
Net Surplus of Income for the Year	52636	75249
<b><u>Reconciliation of Funds</u></b>		
Total Funds at 1st April 2022	380934	305685
<b><u>Total Funds at 31st March 2023</u></b>	£ 433570	£ 380934

**WESTON & DISTRICT COMMUNITY TRANSPORT LIMITED**  
**(COMPANY NUMBER 06822148)**

**BALANCE SHEET AS AT 31ST MARCH 2023**

		<b><u>2023</u></b>		<b><u>2022</u></b>	
		<b><u>Unrestricted Funds</u></b>		<b><u>Unrestricted Funds</u></b>	
	<b><u>Notes</u></b>	<b><u>£</u></b>	<b><u>£</u></b>	<b><u>£</u></b>	<b><u>£</u></b>
<b><u>Fixed Assets</u></b>					
Tangible Assets	1f, 2		119203		125400
<b><u>Current Assets</u></b>					
Debtors	3	103373		96351	
Cash at Bank and in Hand		<u>241561</u>		<u>185609</u>	
		344934		281960	
<b>Creditors:</b> Amounts falling due within one year	4	<u>30567</u>		<u>26426</u>	
Net Current Assets			<u>314367</u>		<u>255534</u>
<b><u>Total Assets Less Current Liabilities and Net Assets</u></b>			<u>£ 433570</u>		<u>£ 380934</u>
<b><u>Funds of the Charity</u></b>					
Unrestricted Funds			<u>433570</u>		<u>380934</u>
<b><u>Total Funds</u></b>			<u>£ 433570</u>		<u>£ 380934</u>

Continued on Page 7.

**WESTON & DISTRICT COMMUNITY TRANSPORT LIMITED**  
**(COMPANY NUMBER 06822148)**

**BALANCE SHEET AS AT 31ST MARCH 2023**  
**(Continued)**

For the year ended 31st March 2023, the Company was entitled to exemption under Subsection 1 of Section 477 of the Companies Act 2006. The members have not required the Company to obtain an audit of its accounts for the year in accordance with Section 476. The Directors acknowledge their responsibility for ensuring that the Company keeps accounting records which comply with Section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its result for the financial year in accordance with the requirements of Sections 394 and 395 of the Act, and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the Company.

These accounts have been prepared in accordance with the provisions applicable to Companies subject to the small companies regime.

**Approved by the Board of Directors on 20th July 2023 and signed on their behalf by:**

.....  
**R D Ray**  
**Director**

**The Notes on pages 8 to 10 form an integral part of these accounts.**



**WESTON & DISTRICT COMMUNITY TRANSPORT LIMITED**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED**  
**31ST MARCH 2023**

**1. ACCOUNTING POLICIES**

a) Basis of Accounting

The accounts have been prepared under the historical cost convention and in accordance with the Companies Act 2006, the Statement of Recommended Practice: Accounting and Reporting by Charities and applicable accounting standard applicable in the UK (FRS 102) and with the Charities Act 2011.

The Charity constitutes a Public Benefit Entity as defined by FRS102.

b) Income

Donations are accounted for when received. Other Income is accounted for on an accruals basis as far as it is prudent to do so.

c) Gifts in Kind

The Charity receives the benefit of work carried out by volunteers. No value has been placed on this in these accounts.

d) Grants Receivable

Revenue grants are credited to the Statement of Financial Activities as received unless related to a specific period, when they are placed in a restricted fund until used.

e) Taxation

As a Registered Charity the Company is not subject to Corporation Tax.

f) Depreciation

Depreciation is calculated to write down the cost of fixed assets to their estimated residual value over their expected useful lives. The annual rates and method of calculation are as follows:

Motor Vehicles	25% Straight Line
Office Equipment	25% Straight Line
Computer Equipment	33% Straight Line

g) Leasing

Vehicles, Plant and Equipment acquired under finance leases or hire purchase contracts are capitalized and depreciated in the same manner as other tangible fixed assets. The related obligations, net of future finance charges, are included in creditors.

Rentals payable under operating leases are charged to the income statement on a straight line basis over the period of the lease.

**WESTON & DISTRICT COMMUNITY TRANSPORT LIMITED**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED**

**31ST MARCH 2023**

**(Continued)**

**2. FIXED ASSETS**

<u>Cost</u>	<u>Motor Vehicles</u>	<u>Equipment</u>	<u>Total</u>
At 1st April 2022	283827	13552	297379
Additions	45895	-	45895
Disposals	(10752)	-	(10752)
At 31st March 2023	£ 318970	13552	332522

**Depreciation**

At 1st April 2022	162040	9939	171979
Charge for the Year	50842	1250	52092
On Disposals	(10752)	-	(10752)
At 31st March 2023	£ 202130	11189	213319

**Net Book Values**

At 31st March 2023	£ 116840	2363	119203
At 31st March 2022	£ 121787	3613	125400

**3. DEBTORS**

	<u>2023</u> <u>£</u>	<u>2022</u> <u>£</u>
<u>Due Within One Year</u>		
Trade Debtors	91507	83895
Prepayments	2172	2546
Other Debtors - Value Added Tax	9694	9910
	£ 103373	£ 96351

**WESTON & DISTRICT COMMUNITY TRANSPORT LIMITED**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED**

**31ST MARCH 2023**

**(Continued)**

<b>4. <u>CREDITORS</u></b>	<b><u>2023</u></b>	<b><u>2022</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
<u>Due Within One Year</u>		
Trade Creditors	11146	9327
Corporation Tax	-	-
Other Taxation and Social Security	5616	4395
Accruals	13356	12091
Other Creditors	<u>449</u>	<u>613</u>
	£ 30567	£ 26426
	<u>          </u>	<u>          </u>
 <b>5. <u>STAFF COSTS AND TRUSTEES REMUNERATION</u></b>		
Salaries	495657	369016
Employers National Insurance	17796	28246
Employees Pension Cost	<u>4460</u>	<u>7819</u>
	£ 517913	£ 405081
	<u>          </u>	<u>          </u>

The average number of employees during the year was 28 (2022 16).

No employee received remuneration exceeding £60000.

One trustee was paid £4902 (2022 £4375) as Accounts Assistant in the Finance Office and one trustee was paid £Nil (2022 £356) as a driver.

No trustees received remuneration or were reimbursed expenses in the current or previous period in their role as Trustees.

## **WESTON & DISTRICT COMMUNITY TRANSPORT LIMITED**

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**Continued on Page 4.**

**WESTON & DISTRICT COMMUNITY TRANSPORT LIMITED**

**INDEPENDENT EXAMINER'S REPORT**

**(Continued)**

**Independent Examiner's Statement** (continued)

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David K. Hardiman FCA  
Chartered Accountant  
13 Boulevard  
Weston-super-Mare  
North Somerset  
BS23 1NR

20th July 2023