

PARISH OF KIRBY MUXLOE SAINT BARTHOLOMEW'S CHURCH
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2021

Administrative information

The Parish of Kirby Muxloe is part of the Diocese of Leicester within the Church of England. The Parish Church of Saint Bartholomew is situated in Main Street, Kirby Muxloe. The correspondence address for the PCC is St Bartholomew's Church Hall, Main Street, Kirby Muxloe LE9 2AH. The Parochial Church Council (PCC) is registered with the Charity Commission. Its charity number is 1132635.

The Church website is at
www.stbartskm.org

We are a group of ordinary people from diverse backgrounds who welcome others to join with us as we journey together as followers of Jesus Christ. We long for God's Holy Spirit to transform our lives and communities in ways that show our faith and place God above all things. We express this by:

- Worshipping God in established and contemporary styles.
- Placing prayer at the centre of all we do.
- Enjoying life together.
- Serving our neighbours in the name of Christ.
- Encouraging and nurturing young and old in their knowledge and love of God.
- Studying, following and promoting the Bible's message of hope for all people.
- Encouraging other people to discover Jesus Christ for themselves.
- Supporting the worldwide Church

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PCC members who have served from 23rd May 2021 until the APCM on 22nd May 2022 are:

Team Rector (Chair): The Revd Gareth Hutchinson,

Associate Minister: The Revd Rob Marsh

Representatives on the Deanery Synod

Janet Carpenter

Sandra Hubner

Hilary Wheeldon

Charmaine Odlum (ex officio)

Parish Wardens: Charmaine Odlum

Elected Members:

Melvyn Cavanagh

Andrew Crabtree

Paul Eales

Jean Evans

Sandra Hubner

Jan Kirkham

Jeff Kirkham

Paula Walton

Emma Fletcher (to Jan 2022)

PCC Standing Committee:

Rector: Revd Gareth Hutchinson

Churchwarden: Charmaine Odlum

Elected: Sandra Hubner

Treasurer: Kevin Tansey

Safeguarding Officer: Charmaine Odlum

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attenders are encouraged to register on the Electoral Roll and stand for election to the PCC.

The Parish is in the Deanery of Sparkenhoe East, and since 2015 is part of the joint Benefice of Desford and Kirby Muxloe, within the 'Ivanhoe' Group Ministry which also includes the Benefice of Groby and Ratby.

One or two Churchwardens may be elected by the Annual Meeting of Parishioners. The PCC elects one of its lay members as Vice Chair. It also nominates its Treasurer, Secretary,

Electoral Roll Officer, Safeguarding Officer and Deputy Wardens are not necessarily members of the PCC. In 2021 Kevin Tansey was Treasurer; Paul Eales was Electoral Roll Officer and the Safeguarding Officer was Charmaine Odum. Andrew Crabtree was responsible for Health & Safety.

The PCC regularly receives reports from its working groups including Pastoral Care; Social; Finance; Fabric; Hall management; Safeguarding, Mission and Worship.

The Standing Committee of the PCC consists of the Rector, Churchwarden(s), Secretary plus further co-options as required.

Objectives and activities

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

Activities of the charity, in accordance with Church of England recommendations, are:

Regular public worship open to all. The provision of sacred space for personal prayer and contemplation. Pastoral work, including visiting the sick and the bereaved. Teaching of Christianity through sermons, courses, and small groups. Taking of religious assemblies in schools. The provision of a youth club with a Christian ethos. Promotion of Christianity through the staging of events and meetings, and the distribution of literature. Promoting the whole mission of the Church through provision of activities for senior citizens, parents and toddlers and other special need groups. Supporting other charities in the UK and overseas. Many of these activities were disrupted during the Covid-19 Pandemic, but they remain an important part of the church's

identity and we hope to revive them where appropriate in 2022.

The PCC has the responsibility of co-operating with the Rector in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the buildings of St Bartholomew's Church, Kirby Muxloe (a Grade II* listed building) and its church hall.

The stipend of the Rector was paid by the Diocese of Leicester. The PCC is responsible to the Diocese for ensuring payment of financial contributions, the "Parish Gift", expected to reflect the real costs of clergy posts, including housing, pension contributions and the costs of training clergy for the future. In addition, the PCC reimburses clergy expenses (including those of the non-stipendiary assistant minister) such as petrol etc. and disburses funds in payment for occasional offices according to the policy of the Church of England.

Achievements and performance

Church attendance

At 31st December 2021 there were 91 people on the Church Electoral Roll, 15 of whom were not resident within the parish.

Licensed lay ministers in the parish include Reader Carolyn Winkless.

Sunday services were held each week. The regular worshipping community is around 67 people, but not all these attend each week and further people attend occasionally, especially at christenings.

The main Sunday services were held at 11.15am with a weekly midweek Holy Communion service on Tuesdays at 9am. On a fifth Sunday there was a benefice-wide Holy Communion at 10.30 a.m. in one of the benefice churches. An average of 10 people attended Holy Communion on Tuesday mornings.

During 2021 there were 11 funerals in St Bartholomew's Church. In addition, members of the Ministry Team conducted a total of 6 funerals at other locations. There were 7 weddings and 9 baptisms in the Church.

In 2021 the following also took place:

- St Bartholomew's Church was open on Saturdays from 10 a.m. until 4 p.m.
- A monthly 'Drop-in' was held on Saturday mornings in the church hall. On Tuesday afternoons the rear rooms of the hall were used as a Tea Shop.
- House Groups met regularly for study and fellowship, including a Lent course with materials prepared by York Course. Mothers' Union met monthly in the church hall. Other regular meetings included 'Bellringing practice, 'Solo'ne Rangers' lunch group, Men's lunch group and Prayer breakfast.

Paper issues of the church magazine, *The Lantern*, were produced and distributed by volunteer to around 500 households.

Review of the year

The PCC met seven times during the year, in January, March, May, June, August, October, and November, with Standing Committee meeting in January.

We were fortunate at Christmas to be able to hold both physical 'in church' services including Carols, Christingle, Holy Communion, and so on.

We have continued regular assemblies in Kirby Muxloe Primary school, and were excited to welcome them into the church at Christmas for their annual years 6 Carol Services.

The Safeguarding Officer presented a report utilising a new format report introduced the previous year for annual Safeguarding reporting. The report was completed and accepted by the PCC for submission to the Diocese and will continue to be used in the future to measure progress in the management of Safeguarding.

The church is linked with CMS Mission Partners Ben and Katy Ray in Tanzania. The parish sent contributions to the Church Mission Society. Other charities supported through special collections included The Children's Society.

[Financial Information follows]

St Bartholomews Church, Kirby Muxloe

Statement of Financial Activities for the Year Ended 31st December 2021 - INCOME/EXPENDITURE

£'s	Unrestricted	Restricted	2021	2020
Net Income/(Outgoings)				
2021 Net movement	(7,916.16)	0.00	(7,916.16)	(13,865.44)
Balances b/fwd at 01/01/2021	46,035.82	1,360.62	47,396.44	
Movement adjustment (2020 debtors/cre)	0.00	0.00	0.00	
Movement adjustment (2022 debtors/cre)	0.00	0.00	0.00	
Balancing figure	0.00	0.00	0.00	
Balances c/fwd at 31/12/2021	38,119.66	1,360.62	39,480.28	

Income & Expenditure

INCOME

Ref		Unrestricted General	Restricted Giving Projects	2021	2020
	VOLUNTARY INCOME				
1	Tax-efficient planned giving	24,827.70		24,827.70	25,256.50
2	Other planned giving	3,417.91		3,417.91	3,745.66
3	Collection at services	1,001.41		1,001.41	815.28
4	All other recurring giving	1,215.59		1,215.59	1,614.10
5	All other non-recurring giving	2,930.38		2,930.38	1,051.63
6	All tax recovered	6,308.89	26.25 0.00	6,335.14	7,776.67
7/8	Legacies/Grants received	0.00		0.00	0.00
	ACTIVITIES FOR GENERATING FUNDS				
9	Fund raising	0.00	273.92 0.00	273.92	14,307.50
	INCOME FROM INVESTMENTS				
10	Dividends, interest	144.08	0.00	144.08	240.21
	CHURCH ACTIVITIES				
11	Fees retained	6,267.00		6,267.00	1,974.25
12	Church & Hall lettings	4,917.66		4,917.66	4,443.25
13	Parish Office	0.00		0.00	0.00
14	Magazine	2,405.75		2,405.75	3,278.80
	Diocesan Fees for Clergy	4,458.00		4,458.00	2,669.00
15	Other income sources	5.84		5.84	356.04
	TOTAL INCOME	57,900.21	300.17 0.00	58,200.38	67,528.89

EXPENDITURE

Ref				2021	2020
	FUNDRAISING COSTS				
17	Fundraising costs	0.00		0.00	0.00
	CHARITABLE ACTIVITIES				
18	Mission giving and donations	0.00	300.17	300.17	627.50
	CHURCH ACTIVITIES				
19	Parish share	35,000.00		35,000.00	34,500.00
20	Salaries*	3,845.44		3,845.44	4,704.57
21	Expenses, Training & Mission	1,331.64		1,331.64	1,443.43
22	Church running expenses	5,706.76		5,706.76	5,711.33
23	Church utility bills	2,905.47		2,905.47	3,245.47
24	Costs of trading	3,639.15		3,639.15	19,385.54
	GOVERNANCE COSTS				
25	Governance costs	175.00		175.00	225.00
	Diocesan Fees for Clergy	4,458.00		4,458.00	2,669.00
	MAJOR CAPITAL EXPENDITURE				
26	Major repairs to the church	534.86		534.86	300.00
27	Major repairs to the hall	3,224.00		3,224.00	0.00
28	New Building / Capital expenditure	0.00	0.00	0.00	5,000.00
29	Magazine	4,800.00		4,800.00	3,200.00
28	Other*	196.05		196.05	382.49
	TOTAL EXPENDITURE	65,816.37	300.17 0.00	66,116.54	81,394.33
	TOTAL NET MOVEMENT	(7,916.16)	0.00 0.00	(7,916.16)	(13,865.44)

The accounts have been independently examined by
Margaret Palmer, 9 Hewitt Drive, Kirby
Muxloe, Leicester, LE9 2EB on 2nd March
2022

Signed:



Date:

17th March 2022

Treasurer (Dr. Kevin Tansey)

St Bartholomews Church, Kirby Muxloe

Statement of Financial Activities for the Year Ended 31st December 2021 - BALANCE SHEET

STATEMENT OF ASSETS & LIABILITIES at 31st December 2021

ACCUMULATED FUNDS	general	restricted	total	
Balance at 01/01/21	49,466.19	(2,069.75)	47,396.44	
Surplus/deficit for year	(7,916.16)	0.00	(7,916.16)	Check
Balance at 31/12/21	41,550.03	(2,069.75)	39,480.28	39,480.28
	totals			

MONETARY ASSETS	general	restricted	total	
Santander current	12,486.40	0.00	12,486.40	
Cash	0.00	0.00	0.00	
CBF Deposit Fund	25,592.07	1,401.81	26,993.88	Check
Sub-total	38,078.47	1,401.81	39,480.28	39,480.28
Debtors at 01/01/22	0.00		0.00	
Creditors at 01/01/22	0.00		0.00	
After debtor/creditor movement	38,078.47	1,401.81	39,480.28	39,480.28
	totals			

Statement of funds					
Cash	Cash at 1/1/21	0.00			
	Cash at 31/12/21	0.00			
Santander current	Balance at 1/1/21	10,720.71			
	many transactions				
	Balance at 31/12/21	12,486.40			
CBF deposit	Balance at 1/1/21	25,449.84	LDBoF Fabric Fund	Balance at 1/1/21	1,401.07
	interest	142.23		interest	0.74
	Transfers in 2021	0.00		Transfers in 2021	0.00
	Balance at 31/12/21	25,592.07		Balance at 31/12/21	1,401.81
Bank Balance at 31/12/21		6,856.31			
	Outstanding cheques at 31/12/21	(684.70)			
	Outstanding credits at 31/12/21	6,314.79			
			RESTRICTED funds total		1,401.81
			UNRESTRICTED funds total		38,078.47
Carry forward bank balance	all outstanding paid	12,486.40			

The accounts have been independently examined by Margaret Palmer, 9 Hewitt Drive, Kirby Muxloe, Leicester, LE9 2EB on 2nd March 2022

Signed:  Date: 17th March 2022

Treasurer (Dr. Kevin Tansey)

Margaret Palmer
9 Hewitt Drive
Kirby Muxloe
Leicester
LE9 2EB

St Bartholomew's Kirby Muxloe PCC
C/o Church Hall
Kirby Muxloe
Leicester
LE9 2EB

2nd March 2022

Dear Kevin Tansey

I have independently examined the records for St Bartholomew's Church, checking the data for debtor's and creditor's has been correctly entered onto the spreadsheet for 2021. The bank account has been reconciled, showing the correct opening and closing balances for the year 2021.

A full audit has not been undertaken.

On checking the accounts to the 2021 spreadsheet, the following items were identified as having discrepancies or paperwork missing:

Date	Amount	Identifier	Description
29.1.21	232.42	422441	██████████ - Overpayment of 60p due to incorrect figure in total payable.
30.4.21	218.85	422466	██████████ - No receipt for 2 garden waste bin stickers £75.80.
18.5.21	46.00	Bank Transfer	██████████ - No paperwork for this income.
15.6.21	40.00	Bank Transfer	Lantern Subs (No Receipt) - No paperwork for this income.
17.6.21	15.00	Direct Debit	EOn Church Hall Gas - No paperwork for this payment.
6.7.21	70.00	Bank Transfer	Lanterns Subs from ██████████ - No paperwork for this income.
21.7.21	25.00	Bank Transfer	██████████ Hall Hire - No paperwork for this income.
10.7.21	45.00	422518	██████████ Funeral Verger - No amount recorded on the claim form. Also incorrect cheque number on this paperwork 2618 recorded not 2518.

