



## Annual Report 2021

### **Background**

The Parochial Church Council (PCC) of Christ Church Flackwell Heath has the responsibility, as stated in the Parochial Church Councils (Powers) Measure 1956, of co-operating with the Vicar, Revd James Dwyer, in promoting in the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church and Church Centre of Christ Church, Flackwell Heath. Christ Church is a Registered Charity, as required under Charity Law, with a Charity Registration number of 1132634.

### **Parochial Church Council**

**Membership:** Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. In addition, members may be co-opted as necessary. During 2021 the following served as PCC members:

**Ex officio members:** *Chair:* Revd James Dwyer (from September 2021); *Curate:* Revd Isaac Knight; *Associate Minister:* Revd Martin Courtney, *Licensed Lay Ministers:* Sue Simpson (*Vice Chair*) and Debbie Fox; *Churchwardens:* Paul Churchouse and Phil Simpson; *Deanery Synod Representatives:* Neil Bourhill (from APCM 2019) Neil Favager, Lesley Favager, Richard Chalmers (from APCM 2021).

**Elected members:** It was agreed in the APCM in 2004 that the PCC should consist of seven elected members in addition to ex-officio and co-opted members and be elected on a three-year rolling retirement. During 2021 elected

members were Reg Jaycock (from April 2019), Meg Scullion (from 2021 APCM), Tim Franklin (from April 2019), Denise Herschel (from 2021 APCM), Sammy Simpson (from 2020 APCM), Sylvia Bourhill (from 2021 APCM), and Phil Bellamy (from APCM 2020). Tom Sullivan was co-opted at the 2021 APCM.

### **The PCC has three committees:**

1. The Standing Committee is required by law and has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.
2. The Missions Committee coordinates links with the five mission partners that the Church supports. It advises the PCC on mission giving.
3. The Fabric Committee oversees the maintenance of the Church, Church Centre, and grounds.

The PCC met 6 times during 2021. PCC Members were commissioned on 4<sup>th</sup> July and, apart from the normal business life of the Church, there was a regular focus on 'Mission', and agendas items on Safeguarding, Data Protection and GDPR compliance.

**Church Attendance in 2021:** Church services during 2021 were heavily impacted by the coronavirus pandemic. Public worship did not resume fully until partway through the year, with online services being the primary source of worship along with a small in person communion. Usual Sunday attendance by the end of the year, when restrictions were lifted was around 100, which is considerably below pre-pandemic levels. A number of regular church family members

were not back in person during 2021, with many still joining online via the livestream.

Restrictions also impacted occasional office. In 2021 there were:

- 3 baptisms
- 2 weddings
- 23 funerals in which Christ Church clergy and LLMs were involved, either at Christ Church or local crematoriums

**Electoral Roll:** The Electoral Roll declared at the Annual Meeting in 2021 was 194 people, a decrease of ten compared with that declared in 2020 (204). The Roll is made up of 133 resident in the parish and 61 non-resident. During 2021 2 additions were made and 12 removed as people either moved out of area (6) or deceased (6).

(Jackie Chalmers, Electoral Roll Officer)

**Review of the Year:** The vision of Christ Church is to be “a welcoming community where everyone flourishes in life and grows in faith, equipped to show and share the goodness of God to all.” This vision remained in place during 2021, a year which was dominated by two primary factors: the ongoing coronavirus pandemic, and the process of appointing a new Vicar for Christ Church.

January 2021 brought with it a third national lockdown, meaning services at Christ Church remained online. Tablets and radios continued to be delivered to those who were not able to watch the online service, and regular phone calls took place to pastorally support the congregation. At the start of the year, work began to prepare a Parish Profile to attract a new incumbent, and Leonie Cowlard took on the voluntary role of Families Support Worker, starting with great enthusiasm even under lockdown restrictions.

As lockdown continued, creativity was shown through House Groups meeting online to discuss the Lent Book *Living His Story*; opening the church for the National Day of Reflection to mark a year since the start of the pandemic; Mothering Sunday posies left on the church boundary for the public to collect, and outdoor Lent prayer stations.

Limited public worship resumed over Easter. Easter Day included a hymn sung outside. Services after Easter remained streamed, with the option to watch in the church building and receive communion after the online service had finished. The Thy Kingdom Come prayer week took place online (Cheeky Pandas included!), and Pentecost (23<sup>rd</sup> May) saw full in person services resume, with the 10.30am service outdoors for Pentecost and then returning indoors.

On 24<sup>th</sup> and 25<sup>th</sup> May, interviews were held for the appointment of a new Vicar. On Sunday 30<sup>th</sup>, it was announced with great excitement that Revd James Dwyer had been appointed Vicar and would be starting in September.

The APCM (for 2020) took place in person on Sunday 27<sup>th</sup> June, and Play Café meetings for the community started meeting in person during the same month. In July, Christ Church was present at the Village Picnic, promoting occasional offices, and at the end of the month Christ Church participated in ‘New Wine at Home’ with real creativity and flair.

August saw the return of congregational singing through facemasks, as well as a church family lunch to say a proper farewell to Chris & Wendy Bull. A new event – Glorifyre – took place at the Scout Hut, offering a chance for singing and testimony. After lots of time given to improve the Vicarage and Vicarage garden, the Dwyer family moved at the end of

August in preparation for James' licensing in September.

On Wednesday 15<sup>th</sup> September, Revd James Dwyer was licensed and installed at the new Vicar of Christ Church, and on Sunday 19<sup>th</sup> James and family were introduced to the church family in services and at church lunch. September also saw the long-awaited re-opening of Coffee Stop.

Community Prayer meetings began meeting in person regularly, offering the chance to pray for God's work in the wider community. Oasis, Christ Church's self-help bereavement group, also met in person, to the delight of the many members.

In October Christ Church celebrated Harvest, with donations going to One Can Trust, and celebrated being together with two afternoon teas at the Vicarage. On 31<sup>st</sup> October there was a film afternoon as an alternative to Halloween, attracting a good number of non-church families.

In November, Thames Valley Police were welcomed to Coffee Stop to chat to the community, and Christ Church took the lead in organising the village Remembrance Service. The annual Memorial Service was well attended, and Advent began with a series on 'waiting.'

December brought a range of Christmas services and events, but also a rise in coronavirus cases, leading to the return of restrictions and a renewed caution from some about attending church. Despite all the obstacles, Christmas services were unaffected and presented the chance to again speak of the light that shines in the darkness.

Throughout the year, the church Safeguarding Policy was kept up to date and overseen by the Parish Safeguarding Officer.

**The Fabric Committee:** The Church and Centre continued to benefit from a small but dedicated team of volunteers, led by the churchwardens, particularly the monthly Grounds Working Party. Considerable effort and resource were put into redecorating then Vicarage and maintaining the Vicarage garden. An exploration of church lighting continued. The Church and Centre continued to be cleaned to a high standard, professionally and by volunteers.

**Worship:** Debbie Fox continued as Director of Worship, supported administratively by Ruth Dobson. Christ Church is blessed by a talented team of musicians, singers, and technical support teams, complemented by Bible Readers, intercessors, and the flower team. In person services were complemented by a live stream, managed by some superb volunteers. Services at Christ Church continue to offer a variety of styles, both traditional and modern. Communion offered in both kinds, by intinction, was offered from October 2021.

**Discipleship:** Growing deeper as disciples of Jesus continued to be a key part of Christ Church's mission.

- Sue Simpson continued to coordinate the small groups at Christ Church, many of which adapted to continue meeting online when meeting in person was not permitted. As well as discipleship, small groups were a crucial source of pastoral support during lockdown. Most house groups continued to meet online into the autumn term
- Preaching continued to be a rich source of discipleship, led by Revd Isaac Knight, Revd Martin Courtney, Sue Simpson, Debbie Fox, Sylvia Bourhill and Phil Bellamy (Authorised Preachers), and Revd James Dwyer. Series included Jesus in Isaiah, Being

- Church, New Beginnings, Jesus' 'I Am' sayings, and Waiting in Advent
- Sharon Howard and Bridget Wiseman oversaw Junior Church supported by a fantastic team of volunteers. Engagement within schools was maintained throughout the year, with assemblies in school and visits to church from children. Junior Church used the Urban Saints 'Energize' material as well as following sermon series
  - Revd Isaac Knight oversaw the youth work, which rebranded from Swamp to Thrive in October. Members of Thrive are involved across church life, including PCC, the coffee rota, and at the Rock the Manger Christmas service

**Prayer:** Overseen by Jane Franklin, prayer continued to be a core value of Christ Church.

- Creative ways of praying were initiated during lockdown, including outdoor prayer stations for Lent and Thy Kingdom Come online
- Daily Prayer (Mon-Fri) was held in the Rotunda when covid restrictions permitted, along with monthly parish prayers online and an emergency prayer chain and team of confidential intercessors
- Community Prayer regularly gathered leaders from nine local churches to pray for one another and our area
- Prayer takes place formally and informally during the week, in services, within prayer groups, and pastorally

**Ministry:**

- The Pastoral Team, under the leadership of Sue Hill, continued to provide pastoral support and develop pastoral care at Christ

Church, even during difficult times. The Bereavement Visiting Team continued to minister to those in the days after loss, and the Oasis self-help group kept in touch with many members when meeting together was not possible

- Prayer for Healing returned at the 9am service in October (third Sundays) to much delight, and prayer ministry at the end of the 10.30am service remained a key point of prayer
- Fellowship (men's ministry) and Sister Act (women's ministry) resumed in the autumn term, having kept in touch during the lockdowns. Fellowship heard from the new Vicar, and Sister Act about the work of Mercy Ships

**Outreach and Evangelism:**

- Play Café and You-Nique provided regular contact points for families in the wider community, and offered a safe space
- A small Alpha course was run in partnership with Flackwell Heath Methodist Church
- Coffee Stop remained a key part of Christ Church's outreach in the community, running weekly during term time and on Wednesdays during school holidays. In the autumn term, Coffee Stop welcomed Thames Valley Police and the local Neighbourhood Watch to chat to the community
- Christ Church worked with other churches to participate in the 'Try Praying' initiative
- Christ Church members were involved with local ministries, including One Can Trust, Wycombe 24/7 Prayer, Wycombe Youth for Christ and Wycombe Homeless Connection. Christ Church continued to support Christian Aid

- During 2021 Christ Church was committed to five Mission Partners: Jubilee Society (Mongolia), the Albanian Christian Centre (with New Beginnings Children's Home), London City Mission, Wycombe Youth for Christ, and a ministry in East Africa. A collection was held in December for London City Mission, and regular updates were sent out to the church family. Christ Church is a Fairtrade Church, using and promoting fairly traded products. A Mission noticeboard was maintained

#### **Other community involvement:**

Christ Church continued to be an active presence in the life of the community, including:

- Welcoming the parish in for occasional offices
- Opening for the National Day of Reflection in March
- Holding the annual Memorial Service in November
- Holding a variety of Christmas services
- Leading the village Remembrance Service and turning on the lights at the Village Christmas Festival
- Being an active presence in village schools
- Welcoming the Girl Guides, Brownies, and Rainbows for their Christmas service, and hosting Girls Brigade events

**Financial Review:** With total incoming resources of £134,600 and expenditure of £152,281, the net financial result for the year was an excess of payments compared to receipts. It has been recognised that some of this is due to the impact of the pandemic, both in terms of collections being down, and also rental of the Church Centre. The major outgoings were the Diocesan Parish Share and the salary of

the part-time Administrator. All general income was tithed and supported the work of our five mission partners.

**Reserves Policy:** In November 2021 the PCC reviewed the current level of reserves and were happy with the reserves held at around £49,000, which is designed to cover the equivalent of two months' general running costs and other anticipated expenses. This is lower than previous years, in response to the shortfall in income after the pandemic.

Revd James Dwyer  
Chair of the Parochial Church Council  
8<sup>th</sup> March 2022



**Parochial Church Council of Christ Church, Flackwell Heath**  
**Statement of Financial Activities**

**for the year ending 31 December 2021**

	Note	Unrestricted Funds £	Designated/ Restricted Funds £	TOTAL FUNDS	
				2021 £	2020 £
<b>INCOMING RESOURCES</b>					
<i>Incoming resources from donors</i>	2(a)	107,170	42	107,212	109,049
<i>Other voluntary incoming resources</i>	2(b)	3,598		3,598	126,687
<i>Incoming resources from operating activities:</i>					
to further the Council's objects	2(c)	8,745	8,826	17,571	7,286
to generate funds	2(d)	89		89	22
<i>Income from investment</i>	2(e)	29		29	147
<i>Other ordinary incoming resources</i>	2(f)	5,342	759	6,101	10,469
<b>TOTAL INCOMING RESOURCES</b>		<b>124,973</b>	<b>9,627</b>	<b>134,600</b>	<b>253,660</b>
<b>RESOURCES EXPENDED</b>					
<i>Grants</i>	3(a)	15,267	759	16,026	33,030
<i>Activities relating to the work of the Church</i>	3(b)	109,929	9,946	119,875	107,004
<i>Church Management and Administration</i>	3(c)	16,380		16,380	16,051
<b>TOTAL RESOURCES EXPENDED</b>		<b>141,576</b>	<b>10,705</b>	<b>152,281</b>	<b>156,085</b>
<b>NET MOVEMENTS IN FUNDS</b>		<b>-16,603</b>	<b>-1,078</b>	<b>-17,681</b>	<b>97,575</b>
Balances brought forward at January 1		184,606	10,204	194,810	97,235
Balances carried forward at December 31		168,003	9,126	177,129	194,810

# Statement of Assets and Liabilities at 31 December 2021

	2021 £	2020 £
<i>Monetary Assets</i>		
HSBC Current Account	2,402	2,894
Barclays Account	0	142
HSBC Deposit Account	148,785	165,769
CAF 90 day account	85,000	85,000
Cash (Floats)	115	148
	<u>236,302</u>	<u>253,953</u>

## Debtors

There are no debtors.

## Creditors

There are no creditors

## Liabilities

The PCC holds £59,173 on behalf of the Jubilee Society of Mongolia

## Moveable Church Furnishings

Moveable church furnishings are valued at £0.00 for accounting purposes.

## Non-Monetary Assets

Assorted gardening implements and shed – valued at £0.00 for accounting purposes.

The PCC owns assorted dvds, books and office equipment – valued at £0.00 for accounting purposes

<u>Funds Statement</u>	<u>Balance</u>
<b><u>Restricted Funds</u></b>	
Relief	44
<b><u>Designated Funds</u></b>	
Jubilee Society of Mongolia	59,173
Oasis	2,774
General Fund	45,186
Development Fund	129,125
<u>Total</u>	<u>236,302</u>
<b><u>Represented by :-</u></b>	
HSBC Current Account	2,402
Barclays Account	0
CAF 90 day account	85,000
HSBC Deposit Account	148,785
Cash (Floats)	115
<u>Total</u>	<u>236,302</u>

**Parochial Church Council of Christ Church, Flackwell Heath**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2021**

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2 INCOMING RESOURCES	Unrestricted Funds £	Designated/ Restricted Funds £	TOTAL FUNDS	
			2021	2020
<i>2(a) Incoming resources from donors</i>				
Planned giving:				
Gift Aid donations	73,918		73,918	75,003
Other planned giving	4,390		4,390	7,828
Income tax recoverable	19,966		19,966	20,959
Loose plate collections	1,506	42	1,548	2,411
Other Gift Aid donations	5,610		5,610	575
Other donations	1,780		1,780	2,273
	<u>107,170</u>	<u>42</u>	<u>107,212</u>	<u>109,049</u>
<i>2(b) Other voluntary incoming resources</i>				
Donations to costs/expenses	3,598		3,598	2,816
One off Grants	-		-	-
Legacies	-	-	-	123,871
	<u>3,598</u>	<u>-</u>	<u>3,598</u>	<u>126,687</u>
<i>2(c) Incoming resources from operating activities: to further the Council's objects</i>				
Bible Notes & Events	2,070	8,826	10,896	4,983
Church Centre lettings	5,581		5,581	1,927
Fees for weddings etc	1,094		1,094	376
Other	-	-	-	-
	<u>8,745</u>	<u>8,826</u>	<u>17,571</u>	<u>7,286</u>
<i>2(d) Incoming resources from operating activities: to generate funds</i>				
Other funds generated	89	-	89	22
	<u>89</u>	<u>-</u>	<u>89</u>	<u>22</u>
<i>2(e) Income from investment</i>				
Bank and deposit account interest	29	-	29	147
	<u>29</u>	<u>-</u>	<u>29</u>	<u>147</u>
<i>2(f) Other ordinary incoming resources</i>				
Special collections	-	759	759	5,495
Use of photocopier	197		197	95
Assigned Fees	3,112		3,112	2,808
Cash Floats (eg. Coffee Stop)	2,033	-	2,033	2,071
	<u>5,342</u>	<u>759</u>	<u>6,101</u>	<u>10,469</u>
<b>Total Incoming Resources</b>	<u><b>124,973</b></u>	<u><b>9,627</b></u>	<u><b>134,600</b></u>	<u><b>253,660</b></u>



3 RESOURCES EXPENDED	Unrestricted Funds £	Designated/ Restricted Funds £	TOTAL FUNDS	
			2021	2020
3(a) <i>Grants</i>				
Missionary societies	14,400	-	14,400	26,780
Relief and development	-	-	-	90
Home mission	600		600	600
Special collections	-	759	759	5,495
Other	267		267	65
	<u>15,267</u>	<u>759</u>	<u>16,026</u>	<u>33,030</u>
3(b) <i>Activities relating to the work of the Church</i>				
Ministry: Diocesan Parish Share	79,524		79,524	76,835
Clergy expenses	798		798	1,601
Sanctuary	63		63	49
Music	899		899	907
Junior Church/Youth	781		781	738
Materials/books/services	308		308	143
Church running expenses	4,132		4,132	5,149
Church repairs/maintenance	1,684		1,684	1,696
Church Centre costs	3,090		3,090	2,352
Bible Notes & Events	1,427	9,946	11,373	9,955
Cash Floats (eg. Coffee Stop)	2,807	-	2,807	2,700
Assigned Fees	3,112		3,112	2,808
Training	471		471	245
Improvements	10,833	-	10,833	1,826
	<u>109,929</u>	<u>9,946</u>	<u>119,875</u>	<u>107,004</u>
3(c) <i>Church Management and Administration</i>				
Printing and stationery	2,811		2,811	2,385
Administrator salary & related costs	12,105		12,105	12,041
Office/administration	1,464		1,464	1,625
	<u>16,380</u>		<u>16,380</u>	<u>16,051</u>
<b>TOTAL RESOURCES EXPENDED</b>	<u><b>141,576</b></u>	<u><b>10,705</b></u>	<u><b>152,281</b></u>	<u><b>156,085</b></u>

## **Independent examiner's report to the PCC of Christ Church, Flackwell Heath**

This report on the financial statements of the PCC for the year ended 31st December 2021 which are set out on pages 1 to 4 is in respect of an examination carried out in accordance with the Church Account Regulations 2006 ("the regulations") and section 43 of the Charities Act 1993 ("the act").

### **Respective responsibilities of the PCC and the Independent Examiner**

The PCC is responsible for the preparation of the accounts and considers that an audit is not required for this year and that an independent examination is needed. It is my responsibility to issue this report on those financial statements in accordance with the terms of the regulations

### **Basis of this Independent Examiner's Statement**

This examination was carried out in accordance with the General Directions given by the Charity Commissioners. It includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts

### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention:

- 1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records
  - to prepare accounts which accord with these accounting recordshave not been met;
- 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Mr Ian Bickerstaffe  
17 Ash Close  
Walters Ash  
High Wycombe  
HP14 4TR



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**Statement of Financial Activities**

**for the year ending 31 December 2021**

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<u>Funds Statement</u>	<u>Balance</u>
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			2021	2020
<i>2(a) Incoming resources from donors</i>				
Planned giving:				
Gift Aid donations	73,918		73,918	75,003
Other planned giving	4,390		4,390	7,828
Income tax recoverable	19,966		19,966	20,959
Loose plate collections	1,506	42	1,548	2,411
Other Gift Aid donations	5,610		5,610	575
Other donations	1,780		1,780	2,273
	<u>107,170</u>	<u>42</u>	<u>107,212</u>	<u>109,049</u>
<i>2(b) Other voluntary incoming resources</i>				
Donations to costs/expenses	3,598		3,598	2,816
One off Grants	-		-	-
Legacies	-	-	-	123,871
	<u>3,598</u>	<u>-</u>	<u>3,598</u>	<u>126,687</u>
<i>2(c) Incoming resources from operating activities: to further the Council's objects</i>				
Bible Notes & Events	2,070	8,826	10,896	4,983
Church Centre lettings	5,581		5,581	1,927
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3 RESOURCES EXPENDED	Unrestricted Funds £	Designated/ Restricted Funds £	TOTAL FUNDS	
			2021	2020
3(a) <i>Grants</i>				
Missionary societies	14,400	-	14,400	26,780
Relief and development	-	-	-	90
Home mission	600		600	600
Special collections	-	759	759	5,495
Other	267		267	65
	<u>15,267</u>	<u>759</u>	<u>16,026</u>	<u>33,030</u>
3(b) <i>Activities relating to the work of the Church</i>				
Ministry: Diocesan Parish Share	79,524		79,524	76,835
Clergy expenses	798		798	1,601
Sanctuary	63		63	49
Music	899		899	907
Junior Church/Youth	781		781	738
Materials/books/services	308		308	143
Church running expenses	4,132		4,132	5,149
Church repairs/maintenance	1,684		1,684	1,696
Church Centre costs	3,090		3,090	2,352
Bible Notes & Events	1,427	9,946	11,373	9,955
Cash Floats (eg. Coffee Stop)	2,807	-	2,807	2,700
Assigned Fees	3,112		3,112	2,808
Training	471		471	245
Improvements	10,833	-	10,833	1,826
	<u>109,929</u>	<u>9,946</u>	<u>119,875</u>	<u>107,004</u>
3(c) <i>Church Management and Administration</i>				
Printing and stationery	2,811		2,811	2,385
Administrator salary & related costs	12,105		12,105	12,041
Office/administration	1,464		1,464	1,625
	<u>16,380</u>		<u>16,380</u>	<u>16,051</u>
<b>TOTAL RESOURCES EXPENDED</b>	<u><b>141,576</b></u>	<u><b>10,705</b></u>	<u><b>152,281</b></u>	<u><b>156,085</b></u>

## **Independent examiner's report to the PCC of Christ Church, Flackwell Heath**

This report on the financial statements of the PCC for the year ended 31st December 2021 which are set out on pages 1 to 4 is in respect of an examination carried out in accordance with the Church Account Regulations 2006 ("the regulations") and section 43 of the Charities Act 1993 ("the act").

### **Respective responsibilities of the PCC and the Independent Examiner**

The PCC is responsible for the preparation of the accounts and considers that an audit is not required for this year and that an independent examination is needed. It is my responsibility to issue this report on those financial statements in accordance with the terms of the regulations

### **Basis of this Independent Examiner's Statement**

This examination was carried out in accordance with the General Directions given by the Charity Commissioners. It includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts

### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention:

- 1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records
  - to prepare accounts which accord with these accounting recordshave not been met;
- 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



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