



The Parish of St Philip and St James Church, Ilfracombe

Address for correspondence:

The Parish Office, St James Vicarage, Kingsley Avenue, Ilfracombe EX34 8ET

2024 Annual Report and Financial Statements

For year ending 31st December 2024

Vicar:

Revd. Mark Ruoff

Bankers:

Lloyds Bank, 17 Cross Street Barnstaple, EX31 1BE

Independent Examiner:

A.P.B. Accountants Ltd.

1/5 Market Place, Ilfracombe EX34 9AU

www.combetocombechurches.co.uk

www.facebook.com/pipandjimschurch

The Parochial Church Council of St Philip & St James Church Ilfracombe

Annual Report

for the year ended 31st December 2024

Aim and Purpose

St Philip & St James Church Ilfracombe Parochial Church Council (the PCC) has the responsibility of cooperating with the Incumbent, the Reverend Mark Ruoff, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical; as well as the Church itself, which is a Grade II* Listed Building.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our Church, and to become part of our parish family. When planning our activities, the PCC has increasingly considered and embraced the Charity Commission's guidance on public benefit and in particular the specific guidance on charities for the advancement of religion. Our services and worship put faith into practice through prayer and scripture, music and sacrament. We try to enable ordinary people to live out their faith as part of our parish family, through:

- Worship and prayer: learning about the Gospel, and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish; and
- Mission and outreach work.

To facilitate this work, it is vital that we maintain the fabric of the Church.

Achievements and Performance

Worship and Prayer

The Reverend Mark Ruoff and his family lead us within our Benefice, including the parishes of St Peter, Berrynarbor and St Peter ad Vincula, Combe Martin. Again, over this year we have seen a steady increase of people and families join us in worship and prayer.

The PCC is keen to offer a range of services for all generations with a mix of styles and times as well as joining in with the Joint Churches evenings, Mission Community Morning Prayer. Our regular services attendance is increasing with an average of 65 adults along with 20 children and our regular participants have increased from an average of 57 to 78. Due to our position, we have many tourists and visitors join us. At present there are 78 parishioners on the Electoral Roll. We have had six funerals and four weddings and blessings.

Deanery Synod

Two members of the PCC sit on the Shirwell Deanery Synod. This provides the PCC with a link with the churches around us and with the Diocese as a whole. It also receives reports from the General Synod. It met twice this year first with the Archdeacon and the second meeting with the General Synod Representative.

Church Fabric

We have managed to make repairs and improvements throughout the year, again on the Spire and valleys and stonework. The major structural and safety renovation works under Phase three of the church's vision of development, The West Wall Revive, has had contractors engaged for a March 2025 start. Full faculty permission is in place and we have achieved major funding grants to permit us to start works.

The subsequent phases four to six will ensure the structure and the facilities are developed for the benefit of our wider community.

Maintenance of the old building and its surrounding curtilage has been on going according to the maintenance plan

Mission and Evangelism

Opportunities this year have seen the growth in activities within the church with another Alpha Course, the continuation of the popular Toddler Group that has a strong team of volunteers which has been full each Thursday with families from the whole community.

This year has seen much activity with the community such as the Summer fair and in particular the Community Combe Christmas Celebrations along with the opening of the church for the town to display over 100 trees and put on their own carol service. The involvement includes visits from each of the classes within the infant's school singing and performing on each day.

The Sunday Children & Youth work has been reorganised and is proving very popular with a large intake of children., with major plans developing for a Youth Group in 2025

The Car Park Ministry is the main fundraiser, contributing significantly to our costs and providing an opportunity to meet and talk with visitors and residents throughout the summer months.

Other Activities

We continue to support several organisations and missions from the 10% general giving. Disciple Groups have been strengthened and continue to provide support and teaching on a weekly basis.

Various groups have started among the Ladies having special evenings of fun and support as well as the Men enjoying group breakfasts and events every few months.

The Communication Team continues to work to improve communication with the congregation and parish through the Benefice website, Facebook and the weekly notice sheet. A new Church logo has been adopted.

Financial Review

There has been another positive uptake in giving, along with a very successful Car Parking income. Expenditure has been controlled in a practical approach to preserve funds for the major project costs that such a building must incur especially considering our Phase 3 West Wall Revive Project costs to be incurred within the next 10 months

A healthy surplus over expenditure has been much has placed us in a realistic position along with our reserves to pay for the Phase three building restoration likely to be £604,000.

Reserves Policy

Our present reserve is £6,000 from unrestricted funds.

Volunteers

The members of the PCC would like to thank all the volunteers who work so tirelessly to make our Church a lively and vibrant community helping in so many diverse and constructive ways.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Members of the congregation are always encouraged to join the Electoral Roll, and to consider standing for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met 7 times during the year. The average level of attendance was 82%. Given its wide responsibilities, the PCC has a number of teams, each dealing with a particular aspect of parish life. Each reports to the full PCC, usually via the team leader or Vicar.

Administrative Information

The Church is situated at St James Place, Ilfracombe, EX34 9BJ and is part of the Deanery of Shirwell, in the Diocese of Exeter. The correspondence address is The Parish Office, St James Vicarage, Kingsley Avenue, Ilfracombe EX34 8ET

The PCC is a body corporate (PCC Powers Measure 1956, and the Church Representation Rules 2022) and a Registered Charity No 1132632+ with the Charity Commission.

PCC members who have served from 1st January 2024 until the date this report was approved were:

Ex Officio

Incumbent

Rev'd Mark Ruoff

Associate Minister

Rev'd Tandy Ruoff

Churchwardens

Daniel Spelman

Until March 2024

Graeme Towell

Elected March 2024

Christie-Anne McKay

Elected June 2024

Deanery Synod Reps

David Gammon

Elected March 2023

Margaret Rudd

Elected March 2023

Elected

Treasurer, Vice Chair

Nigel Vince

Elected March 2022

PCC Secretary

Sheila Steer

Elected March 2023

Paul Fraser

Elected March 2024

Marian Martin

Elected March 2024

Hilary Quarrington

Elected March 2024

Mary Clements

Elected March 2023

Campbell Orr

Elected March 2023

Judith Hunter

Elected March 2023

Emma Collins

Elected March 2023

Resigned November 2024

Co-opted

Daniel Spelman

March 2024

Christie-Anne McKay

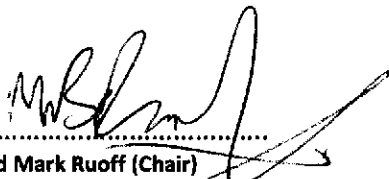
March 2024 until June 2024


Observer

Shula Mason

From March 2024

Approved by the PCC on 20th January 2025 and signed on its behalf by:


.....
Rev'd Mark Ruoff (Chair)


.....
Nigel Vince (Treasurer)



Independent Examiner's Report

Report to the trustees of	The Parochial Church Council of the Ecclesiastical Parish of St Philip & St James Ilfracombe		
On accounts for the year ended	31 st December 2024	Charity no (if any)	1132632
Set out on pages	6 – 8		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

20-2-2025

Name:

PAUL WRIGHT

Relevant professional qualification(s) or body (if any):

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Address:

APB Accountants 1-5 Market Street, Ilfracombe EX34 9AU

PCC of Ilfracombe St Philip & St James

31st December

2024

2023

RECEIPTS

1 Voluntary Giving

Tax efficient planned giving	£54,788.47		£45,372.53	
Other planned giving	£0.00		£0.00	
Collections at Services	£8,766.69		£6,091.67	
Other giving incl specific & appeals	£2,222.82		£14,381.56	
Gift Aid recovered	£16,218.55		£15,497.36	
Legacies	£0.00	£81,996.53	£0.00	£81,343.12

Income from Church Activities

Statutory Fees	£2,769.28		£1,569.60	
Fund raising	£3,774.47		£2,076.69	
Car Park	£37,311.43		£35,005.55	
Other Activities - mags +	£0.00	£43,855.18	£0.00	£38,651.84

Other Receipts

2 Investments CCLA interest	£10,276.83		£3,264.27	
Other	£0.00		£0.00	
Grants	£2,103.80		£0.00	
3 WWR Grants Restoration only	£201,893.20	£214,273.83	£1,941.71	£5,205.98
		£340,125.54		£125,200.94

PAYMENTS

Church Activities

Mission Giving, Donations	£7,435.35		£6,016.57	
4 Common Fund	£23,764.00		£27,732.00	
Clergy Costs	£1,348.79		£1,147.11	
Church outreach costs	£4,572.52		£3,255.68	
Church Running Costs	£24,850.02		£29,764.90	
Church Utility Costs	£2,436.66		£2,335.27	
Costs of trading	£407.25		£357.25	
Governance costs	£180.00		£180.00	
5 Repairs to Church Building	£6,027.33		£4,651.75	
6 Major Works	£18,953.82		£18,069.32	
Outgoing resources/payments	£0.00	£89,975.74	£0.00	£93,509.85
Difference - Receipts over Payments		£250,149.80		£31,691.09
Transfers to CCLA /Lloyds deposits		-£271,500.00		-£62,213.26
CCLA Interest contra out of Bk acct		-£10,276.83		-£3,264.27
7 Non trading movements correction		£210.00		-£3,150.00
Current Account 01/01/2023		£33,162.56		£70,099.00
Current Accounts 31/12/2023		£1,745.53		£33,162.56

NOTES

- 1 A healthy increase in donations and the car park revenue
- 2 Interest earnings up due to grants money on deposit
- 3 One off grants for West Wall Revive project (WWR) to be paid out in 2025
- 4 Common fund down due to the 3 year averaging. Next year it will increase due to the growing participants
- 5 Some of these costs will be covered by grants paid in 2025
- 6 These are amily WWR Architect costs paid this year
- 7 Balance of Lee Abbey Funds to carry forward

St Philip & St James Church
Financial Statement year ending 31/12/2024
Statement of Assets and Liabilities

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL
MONETARY ASSETS				
Bank Account	£ 1,745.53	£ -	£ -	£ 1,745.53
Bank Deposit	£ 17,891.38	£ 8,629.85	£ -	£ 26,521.23
Mission Giving Account	£ -	£ -	£ 1,854.59	£ 1,854.59
CCLA Deposit	£ -	£ 187,500.00	£ 227,492.42	£ 406,362.57
CCLA Deposit Organ	£ -	£ -	£ 6,163.88	£ 6,163.88
CCLA Deposit Special Needs	£ -	£ -	£ 3.81	£ 3.81
	£ 19,636.91	£ 196,129.85	£ 235,514.70	£ 442,651.61
DEBTORS				£ -
FIXED ASSETS				£ -
LIABILITIES				£ -
Total Cash	£ 19,636.91	£ 196,129.85	£ 235,514.70	£ 442,651.61

CCLA Restricted Organ Fund Receipts & Payments

Receipts	
Interest	£ 310.67
Payment	
Organ repairs	£ -
Excess of receipts over payments	£ 310.67
Opening Balance 01/01/24	5,853.21
Closing Balance 31/12/24	£ 6,163.88

CCLA Restricted Special Fund Receipts & Payments

Receipts	
Interest	£ 0.19
Payment	
	£ -
Excess of receipts over payments	£ 0.19
Opening Balance 01/01/24	£ 3.62
Closing Balance 31/12/24	£ 3.81

CCLA Deposit Fund Receipts & Payments

Receipts	
Interest	£ 9,965.97
Transfers in	£ 245,000.00
Payment	
Transfers out	£ -
Excess of receipts over payments	£ 254,965.97
Opening Balance 01/01/24	£ 151,396.60
Closing Balance 31/12/24	£ 406,362.57

Lloyds Deposit Receipts & Payments

Receipts	
Interest	£ 30,000.00
	£ 21.23
Payment	
	£ 3,500.00
Excess of receipts over payments	
Opening Balance 01/01/24	£ -
Closing Balance 31/12/24	£ 26,521.23

