



The Parish of St Philip and St James Church, Ilfracombe

Address for correspondence:

The Parish Office, St James Vicarage, Kingsley Avenue, Ilfracombe EX34 8ET

2022

Annual Report and Financial Statements

For year ending 31st December 2022

Vicar:

Revd. Mark Ruoff

Bankers:

Lloyds Bank, 17 Cross Street Barnstaple, EX31 1BE

Independent Examiner:

Andrew Bengey, A.P.B. Accountants Ltd.
1/5 Market Place, Ilfracombe EX34 9AU

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www.facebook.com/pipandjimschurch

The Parochial Church Council of St Philip & St James Church Ilfracombe

Annual Report

for the year ended 31st December 2022

Aim and Purpose

St Philip & St James Church Ilfracombe Parochial Church Council (the PCC) has the responsibility of cooperating with the Incumbent, the Reverend Mark Ruoff, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. As well as the Church itself, which is a Grade II* Listed Building.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our Church, and to become part of our parish family. When planning our activities, the PCC has considered the Charity Commission's guidance on public benefit, and in particular the specific guidance on charities for the advancement of religion. Our services and worship put faith into practice through prayer and scripture, music and sacrament. We try to enable ordinary people to live out their faith as part of our parish family, through:

- Worship and prayer: learning about the Gospel, and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish; and
- Mission and outreach work.

To facilitate this work, it is vital that we maintain the fabric of the Church

Achievements and Performance

Worship and Prayer

This June we welcomed our new vicar The Reverend Mark Ruoff and his family to lead us within our Benefice including the parishes of St Peter, Berrynarbor and St Peter ad Vincula, Combe Martin. The PCC is keen to offer a range of services for all generations with a mix of styles and times as well as joining in with the Joint Churches evenings, Mission Community Morning Prayer.

The congregation is recovering well after the challenges of the Covid pandemic and new style worship and energies that the new vicar has introduced.

Our regular services attendance is increasing from lows of 25 to highs of 85 with an average of 47 adults which includes many tourists and visitors join us again but is also including an increase in our regular participants.

At Present there are 63 parishioners on the Electoral role. 3 names were removed during the year.

We have had seven funerals, no weddings and two baptisms.

Deanery Synod

Two members of the PCC sit on the Shirwell Deanery Synod. This provides the PCC with a link with the churches around us and with the Diocese as a whole. It also receives reports from the General Synod. It met twice this year first with the Archdeacon and the second meeting with the General Synod Representative.

Church Fabric

The year saw the start of our six phased restoration plan with phase one work completed to secure the Tower, pointing and structural defects in and around the nave roof. The majority of this work was grant funded and has been highly effective. Phase two that was to restore and improve the Bells has been reduced to a minor project due to lack of funding and available resources, however new

ropes and urgent repairs have been done. Attention is now concentrated on the Phase three and the urgent repairs to the West Wall Stain glass and tracery. The subsequent phases four to six will ensure the structure and the facilities are developed for the use of our wider community. Maintenance of the old building and its surrounding curtilage has been on going according to the maintenance plan

Mission and Evangelism

Opportunities this year have seen the reopening of two ministries closed as a result of Covid restrictions of the past. The Parents and Toddler group with a strong new team and has been full each Thursday with families from the whole community.

The Tuesday Lunch Club has opened again providing low cost and free meals to the community and those in need including asylum seekers as well as being a warm hub.

Furthermore, the Sunday Children & Youth work has been reorganised and is proving very popular with a large intake of children.

The Car Park Ministry is the main fundraiser, contributing significantly to our costs and providing an opportunity to meet and talk with visitors and residents throughout the summer months.

Other Activities

We continue to support several organisations and missions from the 10% general giving. Home Groups have been strengthened and continue to provide support and teaching on a weekly basis.

The Ladies and Mens walking groups continue to meet.

The Communication Team continues to work to improve communication with the congregation and parish through the Benefice website, Facebook and the weekly notice sheet, *The Bridge*

Financial Review

This year has been a challenge due to the need to pay for the Phase one of our restoration and to continue the maintenance and the ongoing costs of running the church. Fortunately, the restoration was greatly funded by grant bodies and the ongoing cost from an small increase in giving since the end of the Covid lockdown. The Car Park ministry continues to be our main funding source. Our major outgoing, the Common Fund, was completed paid despite the early challenges.

Next year will see further strains on the finances as we embark on the repair of the West Wall, Tracery and stain glass.

Reserves Policy

Our present reserve is £6,000 from unrestricted funds

Volunteers

The members of the PCC would like to thank all the volunteers who work so tirelessly to make our Church a lively and vibrant community helping in so many diverse and constructive ways.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

No incidents were reported during the year

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers,

those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Members of the congregation are always encouraged to join the Electoral Roll, and to consider standing for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met 9 times during the year, we have also managed to resume face-to-face meetings once again. The average level of attendance was 80%. Given its wide responsibilities, the PCC has a number of sub groups, each dealing with a particular aspect of parish life. These include Worship, Mission and Outreach, Fabric, Finance, Children and Youth, Safeguarding and Communications. Each reports to the full PCC.

Administrative Information

The Church is situated at St James Place, Ilfracombe, EX34 9BJ and is part of the Deanery of Shirwell, in the Diocese of Exeter. The correspondence address is The Parish Office, St James Vicarage, Kingsley Avenue, Ilfracombe EX34 8ET

The PCC is a body corporate (PCC Powers Measure 1956, and the Church Representation Rules 2022) and a Registered Charity No 1132632+ with the Charity Commission.

PCC members who have served from 1st January 2022 until the date this report was approved were:

Ex Officio

Incumbent	Vacancy	April 2021- June 2022
	Rev'd Mark Ruoff	From June 2022
Churchwardens	Mr Alan Mason	Re-elected February 2022
	Mrs Judith Hunter	Re-elected February 2022
Deanery Synod Reps	Mrs Alex Buckland	
	Mrs Margaret Rudd	
Treasurer, Vice Chair	Mr Nigel Vince	Re-elected February 2022
PCC Secretary	Mrs Sheila Steer	

Elected Members

Ms Barbara Penman	Until February 2022
Mr Peter Cavill	Resigned November 2022
Mrs Shula Mason	Re-elected Feb 2022, resigned November 2022 then co-opted
Mr David Gammon	
Mr Paul Fraser	
Mr Chris Collins	
Mrs Marian Martin	

Approved by the PCC on 16th January 2023 and signed on its behalf by:


.....
Rev'd Mark Ruoff (Chair)


.....
Nigel Vince (Treasurer)



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Independent Examiner's Report

Report to the trustees of	The Parochial Church Council of the Ecclesiastical Parish of St Philip & St James Ilfracombe		
On accounts for the year ended	31 st December 2022	Charity no (if any)	1132632
Set out on pages	6 - 8		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: AP Bengau Date: 12th January 2023

Name: Andrew Peter Bengau

Relevant professional qualification(s) or body (if any):

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Address: APB Accountants 1-5 Market Street, Ilfracombe EX34 9AU

St Philip & St James Church Ilfracombe

RECEIPTS		31/12/2022	31/12/2021
Voluntary Giving			
1	Tax efficient planned giving	£ 26,640.74	£ 23,524.84
	Other planned giving	£ 50.00	£ 40.00
1	Collections at Services	£ 5,522.65	£ 2,984.51
	Other giving incl specific & appeals	£ 4,294.67	£ 1,185.90
2	Gift Aid recovered	£ 9,369.18	£ 5,782.28
	Legacies	£ 51.24	£ 200.00
		£ 45,928.48	£ 33,717.53
Income from Church Activities			
	Statutory Fees	£ 1,213.00	£ 1,265.00
	Fund raising	£ 1,868.65	£ 1,050.89
3	Car Park	£ 30,362.14	£ 34,482.50
	Other Activities - mags +	£ -	£ -
		£ 33,443.79	£ 36,798.39
Other Receipts			
4	Investments CCLA interest	£ 1,220.14	£ 48.29
	Other	£ -	£ -
	Grants	£ -	£ 2,713.62
	Grants Restoration only	£ 36,671.78	£ 37,840.00
		£ 37,891.92	£ 40,601.91
		£ 117,264.19	£ 111,117.83
PAYMENTS			
Church Activities			
5	Mission Giving, Donations	£ 4,984.46	£ 8,350.51
6	Common Fund	£ 31,741.00	£ 32,699.00
	Clergy Costs	£ 938.78	£ 83.44
	Church outreach costs	£ 2,425.39	£ 3,000.00
7	Church Running Costs	£ 12,103.29	£ 9,906.04
	Church Utility Costs	£ 1,381.35	£ 1,103.15
	Costs of trading	£ 458.48	£ 268.77
	Governance costs	£ 168.00	£ 168.00
8	Repairs to Church Building	£ 4,084.35	£ 215.07
9	Major Works	£ 70,307.80	£ 9,466.54
Other Costs			
	Outgoing resources/payments	£ -	£ -
		£ 128,592.90	£ 65,260.52
	Difference - Receipts over Payments	-£ 11,328.71	£ 45,857.31
4	Transfers to / from CCLA funds	-£ 1,220.14	-£ 48.29
10	Non trading movements nett	£ 3,150.00	£ 33,688.83
	Current Account 01/01/2022	£ 79,497.85	£ 79,497.85
	Current Accounts 31/12/2022	£ 70,099.00	£ 79,497.85

NOTES:

- Giving is up as the congregation increases post Covid
- Gift Aid includes a late payment from 2021
- Car Park down a little, due to the season & less help such as from Belles Place
- CCLA interest up due to rate increases
- Mission Giving down due to less Belles Place involvement in Car Park otherwise our 10% giving is up.
- We successfully fully paid our Common Fund
- Includes PCC £2,000 donation for use of Centre
- Major items. 5yr Electric inspection, 2 years of boiler servicing, plus in house boiler repairs
- Major Works on Tower & Nave Phase 1 which came in under budget
- Balance of monies held for Lee Abbey away weekend March 2023

St Philip & St James Church
Financial Statement year ending 31/12/2022
Statement of Assets and Liabilities

	Unrestricted General Fund	Designated General Fund	Restricted General Fund	Restricted Deposit Fund	Restricted Organ Fund	Restricted Special needs fund	TOTAL
MONETARY ASSETS							
Bank Account	£ 34,651.34	£ 26,180.80	£ 9,266.86				£ 70,099.00
CCLA Deposit	£ 69,914.21			£18,400.00			£ 88,314.21
CCLA Deposit Organ					£5,671.44		£ 5,671.44
CCLA Deposit Special Needs						£ 3.51	£ 3.51
	£104,565.55	£ 26,180.80	£ 9,266.86	£18,400.00	£5,671.44	£ 3.51	£164,088.16
DEBTORS							
FIXED ASSETS							
LIABILITIES							
Total Cash	£104,565.55	£ 26,180.80	£ 9,266.86	£18,400.00	£5,671.44	£ 3.51	£164,088.16

CCLA Restricted Organ Fund Receipts & Payments

Receipts	
Interest	£ 73.63
Payment	
Organ repairs	£ -
Excess of receipts over payments	£ 73.63
Opening Balance 01/01/22	5,597.81
Closing Balance 31/12/22	£ 5,671.44

CCLA Restricted Special Fund Receipts & Payments

Receipts	
Interest	£ 0.04
Payment	
	£ -
Excess of receipts over payments	£ 0.04
Opening Balance 01/01/22	£ 3.47
Closing Balance 31/12/22	£ 3.51

CCLA Restricted Fund Receipts & Payments

Receipts	
Interest	£ 1,146.47
Transfers in	£ -
Payment	
Transfers out	£ -
Excess of receipts over payments	£ 1,146.47
Opening Balance 01/01/22	£ 87,167.74
Closing Balance 31/12/22	£ 88,314.21

St Philip & St James Church Ilfracombe subsidiary accounts 2022

Pip & Jim's Toddlers Accounts 2022

Receipts

Takings	£473.32	
Other	£62.94	
Donations	£40.00	

£576.26

Expenditure

Food	£202.68	
Other	£61.19	

£263.87

Difference	£312.39
Opening Balance	£0.00
CASH Balance	£312.39
Other money*	£1,235.24
Funds as at 31/12/2022	£1,547.63

***NOTE:** £500 held in PCC account
from Action for Children Grant
£735.24 held in old Current account
awaiting transfer to a new account.

Pip & Jim's Children's church Accounts 2022

Receipts

Church donation	£ -
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Expenditure

Books, Prizes, materials	£ 55.00
Paid to PCC acct	£ 72.73
Opening Balance	£ 127.73
Closing Balance 31/12/22	£ -

Lunch Club Account 2022

Receipts

Takings	£ 1,095.98
Gift	£ 100.00

Expenditure

Food etc	£ 825.75
Opening Balance	£ 50.00
Closing Balance 31/12/22	£ 370.23

Pip & Jim's Mission Giving Account 2022

Receipts

Church Giving 10%	£ 3,221.34
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Expenditure

Donations	£ 2,200.00
	£ 1,021.34
Opening Balance	£ 1,793.31
Closing Balance 31/12/22	£ 2,814.65