

**The Parochial Church Council of
The Ecclesiastical Parish of Leatherhead**
(registered charity number 1132607)

**Annual Report
and
Financial Statements
of the
Parochial Church Council**

for the year ended 31 December 2021

Incumbent:

Vacant

(The Revd Graham Osborne retired 27 October 2021)

The Rectory
3 St Mary's Road
Leatherhead

Bank:

Barclays Bank plc
Leatherhead Branch
(part of Epsom Group)

Independent Examiner:

Andrew Skilton ACA
Brewers
Chartered Accountants
Bourne House
Queen Street
Gomshall
Surrey GU5 9LY

The Parochial Church Council of The Ecclesiastical Parish of Leatherhead (registered charity number 1132607)

Trustees' Annual Report for the year to 31 December 2021

History, Objectives and Activities

The Parochial Church Council of the Ecclesiastical Parish of Leatherhead ("PCC") together with the Incumbent, (currently vacant), exists to promote the whole mission of the Church, which includes all pastoral, evangelistic, social and ecumenical aspects. The PCC also has responsibility for the Parish Church of St Mary and St Nicholas, the daughter Church Centre of All Saints and related properties. The Church Centre of All Saints is licensed to Leatherhead Youth Project for use as a youth café.

Donations, grants, legacies and other funds received have been received under terms that allow the PCC to either retain the amounts for future use or to spend them on suitable projects. Certain funds are for specific or restricted purposes and accordingly are ring-fenced from other types of expenditure.

The governing documents by which the PCC operates are the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules (collectively and individually the "Documents").

Membership

Members of the PCC are ex officio, elected or co-opted by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. Members are generally elected for three years with one third of the members retiring each year at the APCM. In addition, the PCC may co-opt members as allowed by the Church Representation Rules.

During the year the following served as members of the PCC:

Incumbent: The Revd Graham Osborne *Chairman*
(retired 27 October 2021)

Churchwardens: John Swanson
Anne Thomson *(lay Vice-Chair)*

Assistant Warden: Shella Sutherland

Representatives on Deanery Synod:
Shella Cole
Holly Barton *(resigned 18 April 2021)*
Susan Roberts

Elected members: (period left to serve)

One year: Jane Summerfield

Two years: Linda Hauxwell
Veronica Kay

Three years:

Grant Clifford
Richard Price
Angela Rive
Janine Stagg
Martin West

Church Attendance October 2021

Week commencing	Adults 16+				Children & young people			
	At worship on Sunday		Additional adults midweek		Attending worship /activities on Sunday		Weekday services & worship activities	
	Church	Fresh expression	Church	Fresh expression	Church	Fresh expression	Church	Fresh expression
Sun 3rd October	116	0	0	0	13	0	0	0
Sun 10 th October	47	0	0	0	2	0	0	0
Sun 17 th October	52	0	0	0	0	0	0	0
Sun 24 th October	42	0	0	0	0	0	0	0

Parish Electoral Roll

The Church Representation Rules required the creation of an entirely new Electoral Roll in 2019. On the closing date for applications for enrolment, 5 April 2019, there were 113 names on the new Electoral Roll. At the 2021 APCM, the number of names on the Electoral Roll was reported as 109.

PCC Review of the Year 2021

The PCC met seven times during the year, mostly via Zoom.

The business was dominated by the forthcoming retirement of the Rector, the Revd Graham Osborne. On April 2021 an emergency meeting of the PCC was convened to consider a resolution supporting the Rector's application for an extension of his licence beyond his 70th birthday, the normal retirement age for clergy in the Church of England, which fell on 28th April 2021. After discussion the necessary resolutions were passed by both Leatherhead PCC and the PCC of St Michael and All Angels, Mickleham and the Bishop of Dorking, acting as commissary for the Bishop of Guildford, granted an extension of licence up to 27th October 2021. The Rector subsequently advised the PCC that his final service would be on 3rd October 2021, which would be Harvest Festival.

A number of meetings were devoted to the formulation of a vision and strategy for the future, and the preparation of a Parish Profile and statement of needs for the next incumbent.

Parish Finance featured in every meeting, and the PCC was hampered by the vacancy for a Treasurer (now filled), the limitations of the computerised accounting system, and the absence of regular management accounts. It became apparent that largely due to Covid-19 income had seriously decreased and the unrestricted reserves were diminishing. The PCC discussed various measures to address this situation and reluctantly decided to suspend payment of Parish Share from the beginning of 2021. Other economy measures

considered included:

- An appeal to church members to increase their giving
- Options for reduction in cost of churchyard maintenance
- Review of contribution to LYP
- Review of photocopier contract
- Suspension of outward giving grants

The former assistant curate, Revd Ian Stonehouse, whose licence expired on 30th November 2020, was continuing to occupy the curate's house, 52 Woodbridge Avenue, with his family, and had agreed to pay rent.

The Parish Church remained open for worship throughout 2021, although numbers attending were lower than previously because of the effect of Covid-19, with some members having to shield themselves, or generally nervous about mingling with crowds. A number of events and activities could not be held in the normal way because of lockdown regulations, although some took place in a modified form via Zoom.

Other matters discussed, or reported on, included:

- The next stages of the Making History Project
- Relations with LYP, including the planning application for a development in Kingscroft Road which would have involved access through the All Saints' car park.
- Children's and Families Ministry, including the appointment of Zoe Licence as successor to Holly Barton
- The occupancy of the North Porch of the Parish Church by a homeless man
- Safeguarding of Children and Vulnerable Adults
- The adoption of a Fire Risk Assessment for the Parish Church

**Anne Thomson
Churchwarden**

Report by the Parish Safeguarding Officer

Last year brought many changes in the organisation and expectations of the Safeguarding Courses run by the Diocese of Guildford. The whole content and grading of the courses have improved and intensified. The structure was finalised for January 2022. Most of the courses are run on-line. Some courses are done individually, but some of the more advanced ones are done by Zoom, in groups of up to 12 participants which means we are able to converse and discuss points, rather than just listen. Last December Anne, Sally and I participated in the Safeguarding Leadership Pathway course together - though in our own homes - which we found useful. We later met face-to-face, though at a sensible distance and were able to further our discussion and plans knowing what had been previously said.

Our church is now using The Parish Dashboard which is a way of recording the steps we have taken towards ensuring a safer environment in our church and passing this information back to Guildford.

Having remarked a couple of years ago that Holly shouldn't be doing the DBS checking as well as her job as Children's Minister, when she went on maternity leave I found myself doing it. It is a fairly straight forward job and there are people you can email to ask if a problem occurs, but it is a growing job, partly because more of us are eligible for a DBS and also because they now need renewing every 3 years instead of 5 years. This is to be in line with other institutions. Is there someone willing to take this job over from me?

Diana Gale - April 2022

Churchwardens' report on the Fabric, Furnishing and Ornaments of the Parish Church and Churchyard and All Saints, including the Churchyard - January to December 2021

Making History has delivered us a beautiful, freshly reordered church building; we should, perhaps, have expected a few niggles but no substantial issues in 2021. And so it proved. Inside the building, the biggest problem was our growing realisation that the heating controls weren't working correctly, but it took two winters' of evidence to persuade the contractors of this, so it is still awaiting fixing. But we were (mostly) able to keep the building warm enough even with doors open for more ventilation.

On more minor issues, we experimented with adding live-streaming capability to our audio-visual facilities. We did it successfully for two Memorial Services, and the camera remains in place, but we would need a new laptop to make this a regular feature. We added the portrait photo of our retiring Rector, Graham Osborne, to the collection in the upper vestry, and rehung some of the other pictures as well. We attempted to restore some order to the lower vestry by making a trolley for some of the band equipment; a jammed lock in the vestry door was resolved promptly by a highly skilled locksmith; and we added a small exit light to make it safe for the bellringers to use the west door on their practice evenings.

On the outside of the church, we had some tiles blown off in the Autumn gales, but found a good roofer to repair this, and also got him to fix the long-standing deterioration of the north porch roof. He also turned out to be adept at catching squirrels, and was able to spot where the squirrels were gaining access and to block it up, so we hope our squirrely problem is resolved. But damp – drains and gutters – remains a long-term issue. We know there is problem with damp getting into the north wall because of the ground level outside, and we know that the drain pipe down from the top of the tower will need clearing at some point and at significant cost (we discovered this when we had a small flood from the tower roof, but that was caused by leaves, to which we are now alert to so can prevent a recurrence).

Over the road in the Hall, we also fixed a roof problem, and generally, the Parish Church Hall Committee did a sterling job of keeping on top of minor repairs, fixes, and improvements, but we all recognise that the Hall buildings need significant investment, most significantly for the heating system but elsewhere in the fabric too.

At All Saints, occupied of course by Leatherhead Youth Project, a Quinquennial Inspection was conducted, resulting, predictably, in a long list of issues. Martin Cole took on the fixing of the more urgent and smaller jobs, but there is some work at higher level, and some precautionary work advised for the long term, that are still outstanding.

As Churchwardens, we express our profound thanks to Martin Cole; to Doug Waters and the Hall Committee; and to John Andrews, ever willing to help out locating and engaging contractors. We also thank Chris Evans and the Friends of Leatherhead Parish Church who organise the monthly working party in the churchyard and provide valuable financial assistance towards the cost of maintaining the fabric of the Church and the surrounding churchyard.

**John Swanson and Anne Thomson
Churchwardens**

Management and Governance Arrangements

The Chairman of the trustees is responsible for the induction of any new trustee which involves awareness of a trustee's responsibilities, the Documents, administrative

procedures, the history and philosophical approach of the PCC.

The trustees annually review the risks that the PCC faces. To date these have mainly related to property and equipment condition, investment management and maintenance of proper checks and controls over the receipt and payment of funds. There are also minor risks related to employing staff which have been covered by proper procedures and insurance.

Procedures and Policy for Grant Making

Any grants or donations made for missionary and charitable giving to churches overseas, training grants and books and home missions or other church societies are approved by the trustees at their regular meetings.

Ownership of Properties

The PCC owns the freehold of one residential property, namely 52 Woodbridge Avenue, Leatherhead, which is occupied by the former assistant curate.

Investments

The PCC invests surplus funds with the Church Benevolent Fund at prevailing interest rates. Funds so invested were £19,663 at the year-end (2020: £19,608). Low interest rates were applicable during 2020, averaging only 0.5% pa.

The PCC also holds unit investments in the Church Benevolent Fund, the value of which varies according to the fund's performance.

Financial Review and Reserves

The trustees confirm that the financial statements set out on pages 11 to 19 comply with all applicable accounting standards and statements of recommended practice.

Public Benefit Statement

The PCC has complied with its duty to have due regard to the guidance on public benefit published by the Charity Commission for England and Wales.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period.

In preparing these financial statements, the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgments and accounting estimates that are reasonable and prudent;
- d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

The trustees have appointed Andrew Skilton ACA of Brewers Chartered Accountants as independent financial examiner.

Signed on behalf of the trustees



Anne Thomson (Lay Vice-Chair)

A Treasurer's Report on the year ended 31 December 2021

2021 saw a recovery in Income after the dramatic impact of Covid-19 in 2020. However variable expenses also increased with higher levels of activity. The PCC agreed to take some temporary measures to ensure the church remained solvent, given that all the reserves in the unrestricted funds had been effectively used up by the start of 2020). Overall, these measures proved effective and allowed for a modest surplus of income over expenditure which will provide some funds to cover the expected shortfall from 2022. However, the most significant of these measures was to suspend paying our contribution to the Diocese ("parish share"), which is mainly used to pay for clergy. For a parish not to be paying for its clergy is clearly unsustainable and we have resumed paying this in 2022, hence the projected deficit once again for 2022.

The cost of the Making History activities and the Children and Families Ministry are met from separate funds restricted for those purposes. The work on Phase I of the Making History project was mainly completed in 2020, enabling the Church to reopen for worship in September 2020. The final payments to the contractors were made in early 2021 (after the architects had signed off the completion certificate) and this signalled the end of Phase 1 using the funds that had been raised and allocated to it. Further funds were raised for Phase 2 during the year which allowed for activity to start at the end of the year.

Looking ahead to 2022, the PCC is continuing efforts to increase regular giving (securing related Gift Aid money where possible) and controlling/ reducing the running costs. It is also hoped that the Income related to the increased use of Church and Hall will provide extra funds. Given the dynamic economic situation, it is planned to have more frequent review of status.

As always, we are very grateful to the Friends of Leatherhead Parish Church who provide valuable financial support for the upkeep of the fabric of the church and churchyard and to the Church Hall Committee who do so much to keep the Hall running.

Finally, having taken over the role at the end of 2021, I would like to thank all those who have been involved with helping with the finances for the last couple of years. In particular enormous thanks are due to Veronica Kay, our book-keeper for her meticulous work in managing all the money transactions and maintaining the financial records (and a special "Thank You" from me for her time helping me get up to speed with the accounting system!)

Charles Wheeler
Treasurer

Independent Examiner's Report to the Trustees of the Parochial Church Council of the Ecclesiastical Parish of Leatherhead

I report to the trustees on my examination of the financial statements of Parochial Church Council of the Ecclesiastical Parish ('the charity') for the year ended 31 December 2021 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the Independent examiner's statement.

Independent examiner's statement

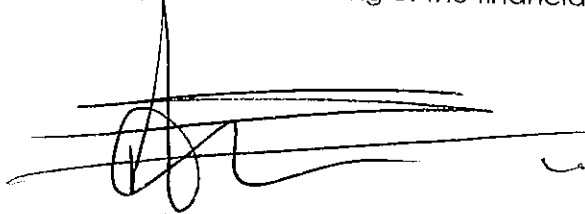
I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies in section 145 of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

Independent Examiner's Report to the Trustees of the Parochial Church Council of the Ecclesiastical Parish of Leatherhead

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

A handwritten signature in black ink, appearing to be 'A Skilton', written over a horizontal line.

Andrew Skilton, ACA
Independent Examiner
Brewers Chartered Accountants
Bourne House, Queen Street, Gomshall, Surrey, GU5 9LY
Date: 20 May 2022

AS-1, 2022

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF LEATHERHEAD**
Registered charity number 1132607

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2021

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
INCOME AND ENDOWMENTS						
Donations and legacies	5a	99,724	0	22,189	121,913	237,037
Charitable activities	5b	1,443	0	0	1,443	1,576
Other trading activities	5c	50,460	0	0	50,460	44,602
Investments	5d	13,597	0	3,684	17,281	4,937
TOTAL INCOME		165,224	0	25,873	191,098	288,152
EXPENDITURE						
Charitable activities	6a	4,105	0	0	4,105	13,369
Other expenditure	6b	110,075	0	46,107	156,182	618,264
Raising funds	6c	0	0	0	0	1,185
TOTAL EXPENDITURE		114,180	0	46,107	160,287	632,818
NET INCOME/(EXPENDITURE)		51,045	0	(20,234)	30,811	(344,666)
NET GAINS/(LOSSES) ON INVESTMENTS						
Other fixed investments		0	0	17,379	17,379	76,131
NET INCOME/(EXPENDITURE) AFTER NET GAINS/(LOSSES) ON INVESTMENTS		51,045	0	(2,855)	48,190	(268,535)
TRANSFERS BETWEEN FUNDS		0	0	0	0	0
NET MOVEMENT IN FUNDS		51,045	0	(2,855)	48,190	(268,535)
RESERVES BROUGHT FORWARD AT 1 JANUARY 2021		(4,357)	0	543,598	539,241	807,776
RESERVES CARRIED FORWARD AT 31 DECEMBER 2021		46,688	0	540,743	587,431	539,241

Note: An analysis of prior year figures showing amounts allocated to unrestricted, designated and restricted funds is set out in Note 16.

THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLIASTICAL PARISH OF LEATHERHEAD
Registered charity number 1132607

BALANCE SHEET
As at 31 December 2021

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
FIXED ASSETS						
Fixed asset Investments		0	0	375,000	375,000	375,000
Investment property	7	0	0	124,997	124,997	132,518
Other investment assets	7					
		<u>0</u>	<u>0</u>	<u>499,997</u>	<u>499,997</u>	<u>507,518</u>
CURRENT ASSETS						
Stock		122	0	0	122	381
Debtors	8	18,029	0	69,863	87,892	97,059
Short term deposits		0	0	19,618	19,618	19,608
Cash at bank and in hand		62,905	0	41,265	104,170	49,721
		<u>81,056</u>	<u>0</u>	<u>130,746</u>	<u>211,802</u>	<u>168,769</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR						
	9	34,368	0	0	34,368	45,146
		<u>46,688</u>	<u>0</u>	<u>130,746</u>	<u>177,434</u>	<u>121,623</u>
NET CURRENT ASSETS						
LIABILITIES: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR						
	9	0	0	90,000	90,000	90,000
		<u>46,688</u>	<u>0</u>	<u>540,743</u>	<u>587,431</u>	<u>539,241</u>
NET ASSETS	11					
FUNDS						
INCOME FUNDS						
General unrestricted funds	11	46,688	0	0	46,688	(4,357)
Designated unrestricted funds	11	0	0	0	0	0
Restricted income funds	10&11	0	0	540,743	540,743	543,598
		<u>46,688</u>	<u>0</u>	<u>540,743</u>	<u>587,431</u>	<u>539,241</u>

The notes on pages 13 to 19 form part of these financial statements.

Approved by the Trustees of the Parochial Church Council on 18 May 2022
and signed on its behalf by:



Anne Thomson
Lay Vice-Chair

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2021**

1 Accounting Policies

a) Accounting convention

The financial statements have been prepared in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Second Edition)' and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Second Edition)' rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

b) Definitions used in this section:

"SoFA" means the Statement of Financial Affairs / Financial Statements

"PCC" means the Parochial Church Council of the Ecclesiastical Parish of Leatherhead

c) Incoming Resources

Recognition of Income

These are included in the SoFA when the PCC becomes entitled to the resources and the PCC views the receipt of the resources as probable and the monetary value can be measured with sufficient reliability.

Income with related expenditure

Where incoming resources are deemed the property of the PCC and have related expenditure (as with fund raising or contract income) the incoming resources and related expenditure, unless otherwise stated, are each reported gross in the SoFA. However, where there is a flow through of funds, e.g. where funds are raised for a third party and then fully paid out to that third party, then neither the income (which is not the property of the PCC) nor the expenditure are reflected in the SoFA.

Grants and donations

Grants and donations are only included within the SoFA when the PCC has unconditional entitlement to such resources.

Legacies

Legacies are recognised when the PCC is notified of its legal entitlement following grant of probate and is notified of the amount due and the settlement date.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Investment income

Investment income is included in the financial statements when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments or any gain or loss resulting from revaluing investments to market value at the year end.

d) Expenditure and Liabilities Recognition

Liabilities recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the PCC to pay out resources.

Grants payable without performance conditions

These are only recognised in the SoFA when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the PCC.

Irrecoverable VAT

Non recoverable VAT is attributed to the relevant expense.

Costs of generating funds

Costs of generating funds are fund raising and publicity.

Charitable activities

Charitable activities are expenditure on the mission.

Governance costs

Governance costs include legal and other professional fees.

Support costs

Support costs are the costs of Church management and administration. All such costs have been allocated to activities directly relating to the work of the Church.

e) Financial Instruments

The PCC only has financial assets and financial liabilities of a kind that qualify as basic instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF LEATHERHEAD
Registered charity number 1132607

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2021

10 RESTRICTED INCOME FUNDS	2021 £	2020 £
The Restricted Income Funds comprise the following:		
Curate's House (Woodbridge Avenue)	375,000	375,000
Parish Church Repair Fund	3,398	3,389
Parish Church Garden of Remembrance	7,464	7,458
Organ Restoration	7,934	7,930
Poplar Road Fund	54,074	46,887
New Future	53,174	53,174
Vision 2020 Making History	(86,725)	(84,304)
Hardship Fund	1,427	1,446
	<u>415,746</u>	<u>410,980</u>
CBF Unit Investment: Poplar Road (Note 7)	124,997	132,618
Total	<u>540,743</u>	<u>543,598</u>

The Poplar Road Fund is to be applied for the purposes of children's education.

11 ANALYSIS OF MOVEMENT OF FUNDS

	Balance at start of year £	Incoming resources £	Outgoing resources £	Transfers/ Reclassification £	Gains and losses £	Balance at year end £
Unrestricted Funds						
General unrestricted	(4,357)	165,224	(114,180)	0	0	46,688
Total Unrestricted Funds	<u>(4,357)</u>	<u>165,224</u>	<u>(114,180)</u>	<u>0</u>	<u>0</u>	<u>46,688</u>
Designated Funds						
New Future / Vision 2020	0	0	0	0	0	0
Total Designated Funds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Restricted Funds						
Curate's House (Woodbridge Avenue)	375,000	0	0	0	0	375,000
Parish Church Repair Fund	3,389	9	0	0	0	3,398
Parish Church Garden of Remembrance	7,458	6	0	0	0	7,464
Organ Fund	7,930	4	0	0	0	7,934
Poplar Road Fund	179,505	3,684	(21,497)	0	17,379	179,071
New Future	53,174	0	0	0	0	53,174
Vision 2020 Making History	(84,304)	22,189	(24,610)	0	0	(86,725)
Hardship Fund	1,446	0	(19)	0	0	1,427
Total Restricted Funds	<u>543,598</u>	<u>25,892</u>	<u>(46,126)</u>	<u>0</u>	<u>17,379</u>	<u>540,743</u>
Total Funds	<u>539,241</u>	<u>191,116</u>	<u>(160,306)</u>	<u>0</u>	<u>17,379</u>	<u>587,431</u>

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12 ANALYSIS OF NET ASSETS BY FUND
GROUPING

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Fixed Assets	0	0	375,000	375,000	375,000
Investments	0	0	124,997	124,997	132,618
Current Assets	81,056	0	130,746	211,802	166,769
Current Liabilities	(34,368)	0	0	(34,368)	(45,146)
Long Term Liabilities	0	0	(90,000)	(90,000)	(90,000)
Funds balances	<u>46,688</u>	<u>0</u>	<u>540,743</u>	<u>587,431</u>	<u>539,241</u>

(18)

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF LEATHERHEAD**
Registered charity number 1132607

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2021

**13 FURTHER DETAILS OF GRANTS AND DONATIONS MADE
FROM BOTH RESTRICTED AND UNRESTRICTED FUNDS**

	2021		2020	
	UK £	Overseas £	UK £	Overseas £
Church Missionary Society (<i>Unrestricted</i>)	0	0	0	0
Combat Stress (<i>Unrestricted</i>)	0	0	0	0
Epsom & Ewell Foodbank (<i>Restricted</i>)	0	0	7,210	0
Children's Summer Lunches (<i>Restricted</i>)	0	0	2,054	0
	<u>0</u>	<u>0</u>	<u>9,264</u>	<u>0</u>

14 SUPPORT COSTS FOR THE CHURCH

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Church Hall running costs (including salaries)	11,321	0	0	11,321	17,412
Printing and stationery, post etc.	5,633	0	0	5,633	5,066
Bank charges and loan interest	193	0	0	193	307
Independent examination	2,700	0	0	2,700	2,700
Other accountancy fees	0	0	0	0	320
Legal and Other Professional fees	1,236	0	0	1,236	828
Other	281	0	0	281	0
	<u>21,364</u>	<u>0</u>	<u>0</u>	<u>21,364</u>	<u>26,633</u>

15 LEASES

At the reporting date the Church had the following minimum lease payments under non-cancellable operating leases (for equipment) which fall due as follows:

	2021 £	2020 £
Expiring in less than one year	4,080	4,080
Expiring in two to five years	0	7,140
	<u>4,080</u>	<u>11,220</u>

16 ANALYSIS OF PRIOR YEAR TOTALS

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2020 £
INCOME AND ENDOWMENTS				
Donations and legacies	76,709	0	160,328	237,037
Charitable activities	1,576	0	0	1,576
Other trading activities	44,602	0	0	44,602
Investments	46	0	4,891	4,937
	<u>122,933</u>	<u>0</u>	<u>165,219</u>	<u>288,152</u>
EXPENDITURE				
Charitable activities	4,105	0	9,264	13,369
Other expenditure	161,340	0	456,924	618,264
Raising funds	1,185	0	0	1,185
	<u>166,630</u>	<u>0</u>	<u>466,188</u>	<u>632,818</u>

