

The Parish Church Of St John The Evangelist (Palmers Green)

Trustee Report and Financial Statements
For the year end 31 December 2022

Charity Commission Registration Number 1132592

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**THE PARISH CHURCH OF ST JOHN THE EVANGELIST, PALMERS GREEN
ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022**

Aim and purposes

The Parochial Church Council of St John The Evangelist (PCC) has the responsibility of co-operating with the incumbent, Rev Julie Coleman, in promoting the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship with us and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular the supplementary guidance on charities for the advancement of religion.

In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- Missionary and outreach work

To facilitate this work it is important that we maintain the fabric and improve the facilities of our church building and halls.

Achievements and performance

Worship and prayer

There has been an increase in the liturgical life of the parish throughout the past year with many new families joining the congregation at the 10am Eucharist. Morning and Evening prayer are offered daily, the usual Sunday services at 8.30am and 10am Eucharist and 6.30pm Evensong/Healing Service all to mark the Lord's day.

All major holy days are kept and these are advertised on notice boards and on social media. Lent, Advent and Bible study groups have also been introduced.

Pastoral care

The Vicar regularly takes Holy Communion to the house bound and those who are sick, along with Lay Chaplains. Hospital visits are made when appropriate and care of the bereaved is offered before and after funerals. The Vicar makes herself available after every service should people need to talk and is readily available for those seeking Baptism, Confirmation and Marriage enquiries, Confession or prayer.

Ministries

The Ministry Support Team has seen new lay members join it. They have been responsible for reading scripture, delivering intercessions and delivering a homily when on the rota. For those who are housebound resources for prayer and worship have been well received across the parish and we are grateful to all those who have partnered with us in this large piece of often unplanned work. Gaps in our provision for supporting the ministry of chaplains and those engaged with lay ministries have been identified.

Work relating to Covid-19 is ongoing.

Guidance was produced to aid clergy and others in hosting online meetings during the pandemic or church services. Despite the current restrictions being lifted, the worship checks, safeguarding and Covid. risk assessments have continued for large events for example, The Peace is still shared by waving as agreed by the PCC. Extensive work has been undertaken to ensure the safety of all those who worship at St John's and for those who volunteer on The Ark.

Mission and evangelism

During the pandemic Rev Julie has initiated The Ark. This project now feeds approx. 380 people each week, clothes and offers pastoral support to all in need.

Messy Church has a good number of children many of whom are then prepared for Baptism and Confirmation. Confirmation classes are led by the Vicar with assistance from a member of the Church family and Ministry Support Team.

The Sunday School has evolved into the children being taught within the church service by the Vicar. This has been welcomed by the congregation and families. Within this process we remain together through the worship service with all our diversity and ages.

Volunteers

There are a number of volunteers who assist in pastoral visits, outreach, hospitality and assisting during the services. A member of the PCC assists with the counting of money following the Sunday services.

Deanery synod

One member of the PCC sits on the deanery synod and this provides the PCC with an important link between the parish and the wider structures of the Church.

Financial review

Total receipts on unrestricted funds were £135,061 of which £20,077 was from planned giving and £ 250 was from voluntary giving and £114,352 was from lettings and rental income. Total payments on unrestricted funds amounted to £130,761 of which £ 60,000 was contributed to the London Diocesan Common Fund.

The net result for the year was an excess of receipts over payments of £4300 on unrestricted funds. The balance to carry forward at 31 December 2022 on unrestricted funds was £41,273

The balance to carry forward on restricted funds at 31 December 2022 was £20,152.

The total income in the year was £164,565 and total expenditure was £174,955.

Reserves policy

It is the PCC policy to maintain the recommended balance on unrestricted funds which equates to at least three months unrestricted payments. In this year the total unrestricted payment was £130,761. The average over 3 months amounts to £32,690. The unrestricted fund balance carried forward at the end of the year was £41,273.

The cash balance on the unrestricted funds at the year-end was more than the minimum required value.

Plans for the future

Throughout the coming year St Johns PCC alongside the Vicar plans to continue pursuing the objectives of the Church of England, in particular those objectives collectively referred to as: *Reaffirming Our Calling*. The main strands of this work with some examples include:

1. Proclaiming the gospel through worship / The ministry of the whole people of God in the life of the world. Responding on the impact and effectiveness of online worship and learning over the last year to develop future strategies for supporting these areas.
2. A Church for all people / The Inclusive Church. Development of Mission Action Plans around how the Church as a whole becomes a more welcoming, diverse, and tolerant organisation.
3. God's Church in God's world / Striving for justice and peace. Consideration of the Church's net-zero carbon emission targets and recycling.
4. Evangelism / God for all. Working with the community, deanery and the diocese to increase our engagement in sharing the gospel in new ways, striving to work with those in the most marginalised communities in our world.
5. Responding to the gospel in partnership (including oversight and leadership). Working with others throughout the Church to respond to the financial impact of the pandemic. Detailed work to enable the Church to make decisions about its future decision-making structure that offer the best patterns of oversight and management for the organisation.

Structure, governance and management

The PCC is a corporate body established by the Church of England.

The method of appointment of PCC members is set out in the Church Representation Rules. Membership of the PCC consists of the Vicar, churchwardens and members elected by those members of the congregation who are on the electoral role of the church. Members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members have some induction and are made aware of their responsibilities. The full PCC met four times during the year. The average level of attendance at PCC meetings during the year was 97%.

Administrative information

St John The Evangelist is part of the Diocese of London within the Church of England. The correspondence address is 1 Bourne Hill, London N13 4DA. The PCC is a corporate body (PCC Powers Measure 1956, Church Representation Rules 2011), and, from 7 November 2009, is a charity registered with the Charity Commission under charity registration number 1132592. Registration is in the name of The Parochial Church Council of the Ecclesiastical Parish of Palmers Green.

The PCC members who have served during the year were as follows:

Vicar:

Rev Julie Coleman

Church Wardens:

Gemma Thompson and Mark Brinkley

Deputy Church Warden:

Shan Clark

Deanery synod:

Moir Foster

PCC Secretary:

Rebecca Hawkes

Independent Examiner:

Anthony Croft Ezekiel Ltd

Elected members:

Andrea Brinkley

Moir Foster

Norma Clayton

Marc Anslow

William Nolan

Marla Brown

Shan Clark

Roger Gardner

Raymond Bowlay-Williams

Approved by the PCC on 18th April 2023 and signed on its behalf by:

Rev Julie Coleman

Vicar of St John the Evangelist

THE PARISH CHURCH OF ST JOHN THE EVANGELIST, PALMERS GREEN
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

RECEIPTS AND PAYMENTS ACCOUNTS

	<u>Unrestricted funds</u>			<u>Total</u>	<u>Total</u>
	<u>General</u>	<u>Designated</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
	<u>funds</u>	<u>funds</u>	<u>funds</u>		
	£	£	£	£	£
RECEIPTS					
Voluntary income	20,432	0	20,858	41,290	42,124
Activities for generating funds	0	0	0	0	0
Church activities	114,629	0	8,646	123,275	108,749
Total receipts	135,061	0	29,504	164,565	150,873
PAYMENTS					
Church activities	129,329	8,040	36,154	173,523	129,122
Cost of generating funds	1,432	0	0	1,432	103
Total payments	130,761	8,040	36,154	174,955	129,225
Excess of receipts over payments	4,300	-8,040	-6,650	-10,390	21,648
Transfer between funds	0	0	0	0	0
Net Movements	4,300	-8,040	-6,650	-10,390	21,648
Total funds brought forward	183,124	27,431	26,803	237,358	215,710
Total funds carried forward	187,424	19,391	20,153	226,968	237,358
Cash at bank, 1 January 2022	36,972	27,431	26,803	91,206	65,579
Cash at bank, 31 December 2022	41,273	19,391	20,152	80,816	91,206

THE PARISH CHURCH OF ST JOHN THE EVANGELIST, PALMERS GREEN
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2022

	<u>Unrestricted funds</u>			<u>Total</u>	<u>Total</u>
	<u>General</u>	<u>Designated</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
	<u>funds</u>	<u>funds</u>	<u>funds</u>		
	£	£	£	£	£
Cash funds					
Bank accounts	41,273	19,391	20,152	80,816	91,206
Other monetary assets					
Accrued income and other debtors	-			-	-
Assets retained for church use (note 2)	150,000	-	-	150,000	150,000
Liabilities					
Accrued expenses and other creditors	- 3,848	-	-	3,848 -	3,848
Net assets	<u>187,425</u>	<u>19,391</u>	<u>20,152</u>	<u>226,968</u>	<u>237,358</u>

Approved by the PCC on 18 April 2023 and signed on its behalf by :

Rev Julie Coleman

THE PARISH CHURCH OF ST JOHN THE EVANGELIST, PALMERS GREEN
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. The financial statements have been prepared under the historical cost convention in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102 SORP 2015), effective 1st January 2015 and the Charities Act 2011.

THE PARISH CHURCH OF ST JOHN THE EVANGELIST meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

2. The assets retained for church use are the St John's Halls, Bourne Hill and the leasehold property at 509 Green Lanes. These properties are held by the London Diocesan Fund as Diocesan Authority (formerly known as Custodian Trustee) with the PCC having the role of Managing Trustee and taking day-to-day responsibility for these properties. St John's Halls were valued many years ago at £150,000. There is no valuation available for 509 Green Lanes.

3. The funds comprise:

- a) the general fund which is an unrestricted fund available for use at the discretion of the PCC members in furtherance of the general objectives of the church and which has not been designated for any other particular purpose.
- b) Designated funds which are unrestricted funds that have been set aside by PCC members for a particular purpose.
- c) Restricted funds which are to be used in accordance with specific instructions imposed by the donors or which have been raised by the church for a particular purpose.

4. The movements in designated and restricted funds during the year were:

	<u>At 1.1.22</u>	<u>Receipts</u>	<u>Payments</u>	<u>Transfer</u>	<u>At 31.12.22</u>
Designated funds					
Re-ordering of sanctuary	27,431	-	8,040	-	19,391
Restricted funds					
Re-ordering of sanctuary	1,743	-	-	-	1,743
Children's ministry	122	-	-	-	122
Youth provision	40	-	-	-	40
ARK - community initiative	5,898	100	-	-	5,998
Gift	0	-	-	-	-
Gill Browne funeral collection	1,243	-	-	-	1,243
Grant from Diocese of London/Other	17,757	29,403	36,154	-	11,006
	<u>26,803</u>	<u>29,503</u>	<u>36,154</u>	<u>-</u>	<u>20,152</u>

5. For part of 2022 the church and halls were closed or offering limited access. As a result expenditure and receipts have varied from what would normally be expected. It is not possible to reliably estimate the duration and consequences of the pandemic, as well as their impact, on the financial position and results for future years.

6. The board have a reasonable expectation that the organisation has adequate resources to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the annual reports and Accounts.

THE PARISH CHURCH OF ST JOHN THE EVANGELIST, PALMERS GREEN
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

	<u>Unrestricted funds</u>				
	<u>General funds</u>	<u>Designated funds</u>	<u>Restricted funds</u>	<u>Total 2022</u>	<u>Total 2021</u>
	£	£	£	£	£
RECEIPTS					
<u>Voluntary income</u>					
Planned giving	20,077	-	4,481	24,558	21,042
Collections at all services	105	-	-	105	2,150
Donations and other voluntary income	250	-	3,607	3,857	1,175
Gift aid recovered	-	-	-	-	0
Grant from London Diocesan Fund	-	-	12,770	12,770	17,757
	20,432	-	20,858	41,290	42,124
<u>Activities for generating funds</u>					
Fundraising events	-	-	-	-	-
<u>Income from church activities</u>					
Church hall and parish centre lettings	86,606	-	-	86,606	82,150
Rents - 509 Green Lanes	27,746	-	-	27,746	26,461
PCC fees from weddings and funerals	48	-	-	48	138
Sundry income	229	-	8,646	8,875	0
	114,629	-	8,646	123,275	108,749
Payments					
<u>Church activities</u>					
Diocesan Common Fund	60,000	-	-	60,000	53,050
Church running costs	22,793	7,520	-	30,313	11,966
Church maintenance and repairs	10,215	-	31,518	41,733	27
Vicarage costs	889	-	-	889	195
Insurance	2,650	-	-	2,650	518
Maintenance and repairs-509 Green Lanes	-	-	-	0	2,354
Staff costs	8,126	-	-	8,126	11,049
Director of Music and other music costs	1,367	-	-	1,367	4,176
Hall running expenses	5,674	-	-	5,674	25,336
Hall maintenance and repairs	4,077	520	4,636	9,233	12,391
Office and administrative expenses	6,990	-	-	6,990	1,991
Gift	2,297	-	-	2,297	2,220
Accountancy	4,251	-	-	4,251	3,849
	129,329	8,040	36,154	173,523	129,122
<u>Costs for generating funds</u>					
Fundraising events	1,432	-	-	1,432	103

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, PALMERS GREEN

I report on the accounts of the company for the year ended 31 December 2022, as set out on pages 5 to 8

RESPECTIVE RESPONSIBILITIES OF THE CHARITY AND THE EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an independent examination is needed, and ensure that the accounts have been prepared under the FRS 102 (SORP) framework and in line with the requirements under the 2015 Order.

It is my responsibility to:

- examine the accounts under section 145 of the Charity Act 2011;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF THIS REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention (other than that disclosed below) :

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Charities Act
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Anthony Letchumanan F.C.C.A
Anthony Croft Ezekiel Ltd

343 City Road, London EC1V 1LR

Date: 19 Apr 2023