

The Parish Church Of St John The Evangelist (Palmers Green)

Trustee Report and Financial Statements
For the year end 31 December 2021

Charity Commission Registration Number 1132592

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THE PARISH CHURCH OF ST JOHN THE EVANGELIST, PALMERS GREEN
ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

Aim and purposes

The Parochial Church Council of St John The Evangelist (PCC) has the responsibility of co-operating with the incumbent, Rev Julie Coleman, in promoting the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship with us and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular the supplementary guidance on charities for the advancement of religion.

In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- Missionary and outreach work

To facilitate this work it is important that we maintain the fabric and improve the facilities of our church building and halls.

Achievements and performance

Worship and prayer

There has been an increase in the liturgical life of the parish despite Covid-19. Morning and Evening prayer are offered daily, the usual Sunday services at 8.30am and 10am Eucharist and 6.30pm Evensong all to mark the Lord's day when safe to do so.

All major holy days are kept and these are advertised on notice boards and on social media. Lent and Advent study groups have also been introduced.

Pastoral care

The Vicar regularly takes Holy Communion to the house bound and those who are sick, along with Lay Chaplains. Hospital visits are made when appropriate and care of the bereaved is offered before and after funerals. The Vicar makes herself available after every service should people need to talk and is readily available for those seeking Baptism, Confirmation and Marriage enquiries, Confession or prayer.

Ministries

The Ministry Support Team has been responsible for the creation and signposting of provisions for worshipping at home during the Covid-19 lockdown as well as differentiating when the church has been open. These materials have been well received across the parish and we are grateful to all those who have partnered with us in this large piece of unplanned work. Gaps in our provision for supporting the ministry of chaplains and those engaged with lay ministries have been identified. Training sessions will be encouraged in September 2022.

Work relating to Covid-19 is ongoing.

Guidance was produced to aid clergy and others in hosting online meetings during the pandemic or church services. Despite the current restrictions, the worship checks, safeguarding and Covid risk assessments has continued. Extensive work has been undertaken to ensure the safety of all those who worship at The Ark at St John's.

Mission and evangelism

During the pandemic Rev Julie has initiated The Ark. This project feeds approx. 206 people each week, clothes and offers pastoral support to all in need.

The Sunday School has a good number of children many of whom are then prepared for Baptism and Confirmation. Confirmation classes are led by the Vicar with assistance from a member of the Church family and Ministry Support Team.

Volunteers

There are a number of volunteers who assist in pastoral visits, hospitality and assisting during the services. A member of the PCC assists with the counting of money following the Sunday services.

Learning network

The learning network has adapted to the ongoing Covid-19 situation with a wide range of areas of engagement switched to online delivery. Engagement with these online sessions has been positive, often with higher numbers attending than if the sessions were face to face. Through this online engagement we are learning and continue to learn what is most effective in online engagement. We recognised that the church members' willingness to engage in online learning and development has undergone a step change – due to the forced change that Covid-19 has triggered with families and friends of all generations having to use digital means to stay in touch during lockdown. We anticipate a 'blended learning' approach continuing beyond the current Covid-19 situation and are in the early stages of developing some initial online learning materials utilising the Theology X online learning platform.

Deanery synod

One member of the PCC sits on the deanery synod and this provides the PCC with an important link between the parish and the wider structures of the Church.

Financial review

Total receipts on unrestricted funds were £128,891 of which £18,117 was from planned giving and £ 1,175 was from voluntary giving and £108,611 was from lettings and rental income. Total payments on unrestricted funds amounted to £129,108 of which £ 53,050 was contributed to the London Diocesan Common Fund.

The net result for the year was an excess of payments over receipts of £217 on unrestricted funds. The balance to carry forward at 31 December 2021 on unrestricted funds was £36,972

The balance to carry forward on restricted funds at 31 December 2021 was £26,803. The total income in the year was £150,873 and total expenditure was £129,225.

Reserves policy

It is the PCC policy to maintain the recommended balance on unrestricted funds which equates to at least three months unrestricted payments. In this year the total unrestricted payment was £129,108. The average over 3 months amounts to £32,277. The unrestricted fund balance carried forward at the end of the year was £36,972.

The cash balance on the unrestricted funds at the year-end was more than the minimum required value.

Plans for the future

Throughout the coming year St Johns PCC alongside the Vicar plans to continue pursuing the objectives of the Church of England, in particular those objectives collectively referred to as: *Reaffirming Our Calling*. The main strands of this work with some examples include:

1. Proclaiming the gospel through worship / The ministry of the whole people of God in the life of the world. Responding on the impact and effectiveness of online worship and learning over the last year to develop future strategies for supporting these areas.
2. A Church for all people / The Inclusive Church. Development of Mission Action Plans around how the Church as a whole becomes a more welcoming, diverse, and tolerant organisation.
3. God's Church in God's world / Striving for justice and peace. Consideration of the Church's net-zero carbon emission targets and recycling.
4. Evangelism / God for all. Working with the community, deanery and the diocese to increase our engagement in sharing the gospel in new ways, striving to work with those in the most marginalised communities in our world.
5. Responding to the gospel in partnership (including oversight and leadership). Working with others throughout the Church to respond to the financial impact of the pandemic. Detailed work to enable the Church to make decisions about its future decision-making structure that offer the best patterns of oversight and management for the organisation.

Structure, governance and management

The PCC is a corporate body established by the Church of England.

The method of appointment of PCC members is set out in the Church Representation Rules. Membership of the PCC consists of the Vicar, churchwardens

and members elected by those members of the congregation who are on the electoral role of the church. Members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members have some induction and are made aware of their responsibilities. The full PCC met four times during the year. The average level of attendance at PCC meetings during the year was 98%.

Administrative information

St John The Evangelist is part of the Diocese of London within the Church of England. The correspondence address is 1 Bourne Hill, London N13 4DA. The PCC is a corporate body (PCC Powers Measure 1956, Church Representation Rules 2011), and, from 7 November 2009, is a charity registered with the Charity Commission under charity registration number 1132592. Registration is in the name of The Parochial Church Council of the Ecclesiastical Parish of Palmers Green.

The PCC members who have served during the year were as follows:

Vicar:

Rev Julie Coleman

Church Wardens:

Kathy Forsyth and Jonathan Esposito

Deputy Church Warden:

Audrey Clovey

Deanery synod:

Erne Brasnett and Moira Foster

PCC Secretary:

Rebecca Hawkes

Treasurer:

Rakesh Patel and Roger Seaton

Elected members:

Mark Brinkley

Moira Foster

Norma Clayton

Gemma Thompson

Shan Clark

Soulla Thomas

Andrea Brinkley

Approved by the PCC on 17th May 2022 and signed on its behalf by:



Rev Julie Coleman

Vicar of St John the Evangelist

THE PARISH CHURCH OF ST JOHN THE EVANGELIST, PALMERS GREEN
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

RECEIPTS AND PAYMENTS ACCOUNTS

	<u>Unrestricted funds</u>			<u>Total</u>	<u>Total</u>
	<u>General</u>	<u>Designated</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>
	<u>funds</u>	<u>funds</u>	<u>funds</u>		
	£	£	£	£	£
RECEIPTS					
Voluntary receipts	20,142	4,225	17,757	42,124	50,808
Activities for generating funds	-	-	-	-	400
Church activities	108,749	-	-	108,749	117,284
Total receipts	128,891	4,225	17,757	150,873	168,492
PAYMENTS					
Church activities	129,005	117	-	129,122	145,533
Cost of generating funds	103	-	-	103	-
Total payments	129,108	117	-	129,225	145,533
Excess of receipts over payments	- 217	4,108	17,757	21,648	22,959
Transfer between funds	-	-	-	-	-
Net Movements	- 217	4,108	17,757	21,648	22,959
Total funds brought forward	183,341	23,323	9,046	215,710	192,751
Total funds carried forward	183,124	27,431	26,803	237,358	215,710
Cash at bank, 1 January 2021	33,210	23,323	9,046	65,579	42,620
Cash at bank, 31 December 2021	36,972	27,431	26,803	91,206	65,579

THE PARISH CHURCH OF ST JOHN THE EVANGELIST, PALMERS GREEN
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2021

	<u>Unrestricted funds</u>			<u>Total</u>	<u>Total</u>
	<u>General</u>	<u>Designated</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>
	<u>funds</u>	<u>funds</u>	<u>funds</u>		
	£	£	£	£	£
Cash funds					
Bank accounts	91,206	-	-	91,206	65,579
Other monetary assets					
Accrued income and other debtors	-			-	2,487
Assets retained for church use (note 2)	150,000	-	-	150,000	150,000
Liabilities					
Accrued expenses and other creditors	-	3,848	-	3,848	2,356
Net assets	237,358	-	-	237,358	215,710

Approved by the PCC on 17 May 2022 and signed on its behalf by :



Rev Julie Coleman

THE PARISH CHURCH OF ST JOHN THE EVANGELIST, PALMERS GREEN
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. The assets retained for church use are the St John's Halls, Bourne Hill and the leasehold property at 509 Green Lanes. These properties are held by the London Diocesan Fund as Diocesan Authority (formerly known as Custodian Trustee) with the PCC having the role of Managing Trustee and taking day-to-day responsibility for these properties. St John's Halls were valued many years ago at £150,000. There is no valuation available for 509 Green Lanes.
3. The funds comprise:
 - a) the general fund which is an unrestricted fund available for use at the discretion of the PCC members in furtherance of the general objectives of the church and which has not been designated for any other particular purpose.
 - b) Designated funds which are unrestricted funds that have been set aside by PCC members for a particular purpose.
 - c) Restricted funds which are to be used in accordance with specific instructions imposed by the donors or which have been raised by the church for a particular purpose.
4. The movements in designated and restricted funds during the year were:

	<u>At 1.1.21</u>	<u>Receipts</u>	<u>Payments</u>	<u>Transfer</u>	<u>At 31.12.21</u>
Designated funds					
Re-ordering of sanctuary	23,323	4,225	117	-	27,431
Restricted funds					
Re-ordering of sanctuary	1,743	-	-	-	1,743
Children's ministry	122	-	-	-	122
Youth provision	40	-	-	-	40
ARK - community initiative	5,898	-	-	-	5,898
Gift	0	-	-	-	-
Gill Browne funeral collection	1,243	-	-	-	1,243
Grant from Diocese of London	-	17,757	-	-	17,757
	<u>9,046</u>	<u>17,757</u>	<u>-</u>	<u>-</u>	<u>26,803</u>

5. For a considerable part of 2021 the church and halls were closed or offering limited access. As a result expenditure and receipts have varied from what would normally be expected. It is not possible to reliably estimate the duration and consequences of the pandemic, as well as their impact, on the financial position and results for future years.

THE PARISH CHURCH OF ST JOHN THE EVANGELIST, PALMERS GREEN
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

	<u>Unrestricted funds</u>				
	<u>General funds</u>	<u>Designated funds</u>	<u>Restricted funds</u>	<u>Total 2021</u>	<u>Total 2020</u>
	£	£	£	£	£
RECEIPTS					
<u>Voluntary income</u>					
Planned giving	18,117	2,925	-	21,042	16,492
Collections at all services	850	1,300	-	2,150	11,022
Donations and other voluntary income	1,175	-	-	1,175	11,664
Gift aid recovered	-	-	-	-	893
Grant from London Diocesan Fund	-	-	17,757	17,757	10,737
	20,142	4,225	17,757	42,124	50,808
<u>Activities for generating funds</u>					
Fundraising events	-	-	-	-	400
<u>Income from church activities</u>					
Church hall and parish centre lettings	82,150	-	-	82,150	87,908
Rents - 509 Green Lanes	26,461	-	-	26,461	26,675
PCC fees from weddings and funerals	138	-	-	138	2,568
Sundry income	-	-	-	-	133
	108,749	-	-	108,749	117,284
Payments					
<u>Church activities</u>					
Diocesan Common Fund	53,050	-	-	53,050	53,250
Church running costs	11,849	117	-	11,966	9,649
Church maintenance and repairs	27	-	-	27	6,826
Vicarage costs	195	-	-	195	2,097
Insurance - 509 Green Lanes	518	-	-	518	1,326
Maintenance and repairs-509 Green Lanes	2,354	-	-	2,354	1,326
Staff costs	11,049	-	-	11,049	12,909
Director of Music and other music costs	4,176	-	-	4,176	5,074
Hall running expenses	25,336	-	-	25,336	41,533
Hall maintenance and repairs	12,391	-	-	12,391	4,615
Office and administrative expenses	1,991	-	-	1,991	3,798
Gift	2,220	-	-	2,220	1,000
Accountancy	3,849	-	-	3,849	3,456
	129,005	117	-	129,122	146,859
<u>Costs for generating funds</u>					
Fundraising events	103	-	-	103	-

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE
PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST,
PALMERS GREEN**

I report on the accounts of the company for the year ended 31 December 2021, as set out on pages 5 to 8

RESPECTIVE RESPONSIBILITIES OF THE CHARITY AND THE EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an independent examination is needed, and ensure that the accounts have been prepared under the FRS 102 (SORP) framework and in line with the requirements under the 2015 Order.

It is my responsibility to:

- examine the accounts under section 145 of the Charity Act 2011;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF THIS REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention (other than that disclosed below) :

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Charities Act
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Anthony Letchumanan F.C.C.A
Anthony Croft Ezekiel Ltd

343 City Road, London EC1V 1LR

Date: 18 May 2022