



St. Anne's Church, Soho

55 Dean St, London, W1D 6AF

[stannes-soho.org.uk](http://stannes-soho.org.uk)

Annual Report &  
Financial Statements  
of the Parochial  
Church Council of  
St Anne's Church,  
Soho 2020

PRESENTED 16TH MAY 2021

## FULL PAROCHIAL NAME

St Anne with St Thomas and St Peter, Soho in the Diocese of London  
Registered Charity No. 1132589.

### ADDRESS

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London  
W1D 6AF

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### LEGAL ADVISOR

Diocesan Registrar  
The Old Deanery  
Deans Court  
London  
EC4V 5AA

### DIOCESE OF LONDON

London Diocesan House  
36 Causton Street  
London  
SW1P 4AU

020 7932 1100

### SOLICITORS

Winckworth Sherwood  
The Old Deanery  
Deans Court  
London  
EC4V 5AA

### BANK

CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

### INVESTMENT MANAGERS

CCLA Investment Management Ltd  
80 Cheapside  
London  
EC2V 6DZ

### INDEPENDENT EXAMINER

Julie Burford FCCA  
182 Park View Road  
Welling  
Kent  
DA16 1<sup>ST</sup>

### PARISH RECORDS AND ARCHIVES

The records are deposited in the  
Westminster City Council Archives:

City of Westminster Archives Centre,  
10 St Ann's Street,  
London  
SW1P 2DE

020 7641 5180  
[archives@westminster.gov.uk](mailto:archives@westminster.gov.uk)

The Soho Collection for St Anne's includes:

- |                               |           |
|-------------------------------|-----------|
| • Vestry Minutes              | 1685-1903 |
| • Parish Registers            | 1686-1940 |
| • Churchwardens Accounts      | 1687-1875 |
| • Poor Relief, Workhouse etc. | 1686-1900 |

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## CHAIR OF THE PCC

REVD SIMON BUCKLEY

## PCC SECRETARY

SUZANNE BAKER-DOWNES (until October 2020)

JAKE LEE (since October 2020)

## EX OFFICIO MEMBERS OF THE PCC

REVD CANON DR KEITH RIGLIN - Assistant Priest

TREVOR LANGFORD-READ - Treasurer

MARK GODFREY - Church Warden

JOHN WITTS - Church Warden

ANDREW MACKAY - Deanery Synod Representative

## ELECTED MEMBERS OF THE PCC

SUZANNE BAKER-DOWNES (elected 2018)

COLIN MCNEILL (elected 2018)

JAMES WARDLAW (elected 2018)

LESLIE HUDMAN (elected 2019)

PETER HARRIS (elected 2019)

HEIDI ZAMZOW (elected 2020)

PHILLIP BALDWIN (elected 2020)

LUCY HAINE (elected 2020)

MARCELO PESCI (elected 2020)

# Rector's Report

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The last twelve months have been as unusual for St Anne's as they have been for any other organisation or individual. So much of our life here revolves around bringing people together that both practically and psychologically maintaining social distancing didn't come naturally. Additionally, we faced an alarming drop in income with room-hires stopping and our tenants needing financial support. We had just finished some considerable outlay in upgrading facilities in the Allen Room and then had no opportunity to use them.

But rather than dwell on the challenges in this report I simply want to highlight some of our achievements in the last twelve months. As even when the building was closed for worship, ministry from here never stopped. The worship of God and service to this community continued- albeit in different ways.

- We went from hosting 4 Twelve-Step meetings a week to 24! Involving considerable logistical ingenuity to become a COVID-Secure venue, and temporarily reclaiming part of the Centrepont property, we have made a significant contribution to people's mental health and wellbeing.
- We assisted the school in opening in the Autumn by giving them free daily use of the Community Hall.
- We supported the two charities based here with generous rent breaks.
- We devised a form of prayer each week to be used at home, emailing, posting and even hand-delivering these to all on our Congregational list.
- We invested in new equipment and learned to livestream services which have reached people who would otherwise not be able to attend St Anne's.
- We created a Prayer Diary, with names of people, streets and aspects of Soho life to hold in prayer each day of the month.
- We learned to hold activities and meetings via Zoom, connecting people spiritually and socially; and mailed out newsletters beyond the church congregation to keep people connected.
- We were creative with our Lent video, Holy Week bookmarks and Soho Book of Psalms project; we sent Christmas parcels to Thursday Lunch diners, made numerous online assemblies for school, and reimaged Christmas services so as to operate safely.
- We financially supported musicians, by employing them to enhance our worship.

All this activity (of which the above is just part) has led to a deepening of relationships in many ways, and also some generous donations and increased giving by members of our immediate and extended church family. To all who have supported us, I extend sincere thanks.

A highlight of the year has been to welcome Paul Gurnham as the first full time curate at St Anne's in over thirty years. His stipend is paid from our funds, but only made possible through an exceptionally generous donation from within the congregation for his three years with us. Though here largely for training he has also proved himself an invaluable asset to St Anne's and companion in ministry to me during this challenging time.

I do want to thank everyone who has 'stayed with us' through this time, but especially Jake, Trevor, Mark, John and Frs Paul and Keith for their unwavering and cheerful support, advice and expertise.

God bless you all.

Fr Simon

# Church Wardens Report

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2020 has been a challenging year due to the COVID-19 pandemic. Therefore we present our Churchwardens report.

## Chattels

As Churchwardens we are the official and legal guardians of the chattels and silver of St Anne's. We had made the following changes:

- Wall Mounted Aumbry Frontal depicting 'Pelican in her Piety' bronze frontal by Thomas Duttonhoefer, Darmstadt, Germany.
- 80 stacking Banqueting chairs which were kindly donated to us by Westminster City Council with money from the Ward budget.

## Building Structure

Although the buildings are wearing well there is always ongoing work. However, with careful management of our resources we have managed to set aside enough to cover costs of essentials repairs and valuable improvements whilst keeping our eye on future expenditure.

- New look kitchen area by the Allen Room.
- Renewing of the metal gates leading to St Anne's Gardens.
- Brand new fire alarm system.

## Property Assets

We can confirm that all our properties are currently let to long term tenants and in addition the Church continues to let out its other useable spaces to local groups and businesses. No property was gained or disposed of in 2020.

Both Churchwardens are extremely grateful to:

- Jake Lee, our Operations Manager, who has been outstanding in supporting the Churchwardens in managing/maintaining all aspects of the property and assets here at St Anne's.
- João Rocha, our Maintenance Manager, who has worked tirelessly with us to maintain the space here at St Anne's.
- To the PCC for their continuing support and guidance.

And finally, to the diligent guidance and support of Father Simon, as without him it is very unlikely so much would have been achieved in 2020.

John Witts & Mark Godfrey

**Churchwardens**

# Report on the Activities of the PCC

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The PCC met five times across 2020. The Secretary was Suzanne Baker-Downes until October when she stepped down from the role. The Parish Administrator, Jake Lee, was appointed Secretary.

The following Standing Items were discussed at every meeting:

- Safeguarding
- Electoral Roll
- Finance & Budget

The following matters were all discussed or agreed at meetings during the year:

- Disabled access to St Anne's Gardens (subsequently put on hold indefinitely)
- The opening of St Anne's during the pandemic
- The installation of a new fire alarm system
- The licence and lease holders based at St Anne's
- The school's use of the Community Hall

Jake Lee

**PCC Secretary**

## Electoral Roll Officer's Report

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2020, saw a revision of the electoral roll which was presented at the APCM. The electoral roll now stands at 81 as at end 2020.

30 Residents

51 Non residents

James Wardlaw

**Electoral Roll Officer**



# Safeguarding Officer's Report

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At St Anne's, we have had no Safeguarding incidents since the last APCM. On the PCC's behalf I have continued to maintain an accurate list of Disclosure & Barring Service (DBS) checks, monitoring when they are due, for those in key roles within the Church.

As with all other aspects of church life the impact of COVID-19 has massively impacted on St Anne's

On the PCC's behalf I would like to take this opportunity to thank Mark Godfrey who has been the Safeguarding Officer until October.

Adam Bell

**Safeguarding Officer**

# Westminster (St Margaret) Deanery Report

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The activities of the Deanery Synod were rather curtailed in 2020. However, a useful summary from the 20 parishes and six chaplaincies of the Deanery provided a fascinating window into how our different churches responded to the challenges of closure and COVID, and work began on a Parishes in Partnership scheme to enable parishes to support each other in diverse and appropriate ways. In 2020 Bishop Sarah invited Fr Simon to assist the Area Dean, Philip Chester, as Sub Area Dean.

Andrew Mackay

**Deanery Synod Representative**

# Treasurer's Report

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The audited figures for income and expenditure at St Anne's are set out in detail in the Statement of Financial Activities commencing on page 16. This provides a detailed breakdown of the financial income and expenditure.

The Financial Statements have been examined by an Independent qualified examiner as required by the Charities Act.

Where there are references [n] these refer to the explanations contained in the 'Notes to the Financial Statements' commencing on page 20.

## Budget

A budget is an estimation of costs that are anticipated. More often than not, it will not be accurate in its entirety hence being referred to as a budget. Unforeseen expenditure or under-spend may occur throughout the year. The budget and expenditure are therefore reconciled at the end of each budget year.

The budget for 2020 has been thrown wildly out of estimates due to the Coronavirus19 pandemic. The result of the pandemic was that income dropped due to loss of rents and room hires. Expenditure, although trimmed to the maximum was a greater burden. Inevitably we ended 2020 with a large deficit between what we took and what we spent.

## Accounting Policy

It should be noted that the figures show income and expenditure on an *accrual* based accounting system.

## Unrestricted and Restricted funds

St Anne's income and expenditure is divided into *Unrestricted* and *Restricted* funds. The figures below represent the *unrestricted* funds – that is to say funds available for the support and ministry of St Anne's. Sometimes we are given funds for a specific task and these are known as *restricted* funds to be used only for the purpose for which they were given. The only current restricted fund is the Bryan Burroughs 'clock' fund.

The final audited figures for all the funds (unrestricted and restricted) for the year 2020 are as follows;

With the monitoring of the income and expenditure by the administrator and regular reports by way of meetings with the treasurer and reports to the PCC I am pleased to say that St Anne's has come through very close to budget.

The figures show that our income was 31% below budget and that the expenditure was also below our expected figure by 11% making a net variation of 20%.

The final audited figures for all the funds (unrestricted and restricted) for the year 2020 are as follows;

	<b>Budget</b>	<b>Actual</b>	<b>% of budget</b>	<b>Variance +/-</b>
<b>Income</b>	£ 288,000	£ 198,891	69.1%	- £ 89,108
<b>Expenditure</b>	£ 275,000	£ 245,380	89.2%	- £ 29,620

With the monitoring of the income and expenditure by the administrator and regular reports by way of meetings with the treasurer and reports to the PCC I am pleased to say that St Anne's has come through very close to budget.

From these figures you will see that our income was £89,108 less than anticipated and our expenditure was also less than the budgeted amount at £29,620. Expressed as a percentage the figures show that our income was 31% below budget and that the expenditure was also below our expected figure by 11% making a net variation of 20%.

By way of comparison to 2019 the figures were as follows;

	<b>2020</b>	<b>2019</b>
<b>Incoming Resources</b>	£ 198,891	£ 271,442
<b>Resources Expended</b>	£ 245,380	£ 247,952

## Unrestricted Funds 2020

### Income

Funds come into St Anne's in a three principal ways.

- Voluntary income (Collections, Donations etc.)
- Short term hire of the Hall, Allen and Tower rooms.
- Long-term rentals and investments.

In 2020 the total unrestricted income to St Anne's, as indicated under Incoming Resources was £198,891.

Voluntary income such as church collections and regular giving amounted to £66,850<sup>[2a]</sup>.

Our primary source of revenue is by way of short-term lettings which account for £96,808<sup>[2b]</sup>. This figure comprises the hire of the Hall, Allen room and Tower room together with small rentals. Long-term letting brings in additional funds which amounted to £32,672 [2c] for the year. The combined sum amounts to £196,329 with the remaining funds of £2,562 coming by way of interest on investments.

It must be noted that the Coronavirus has had an impact on income due to lower hiring of rooms and facilities. In addition, a rental holiday given to some of our tenants depleted our resources further. Conversely, in 2020 we received a number of generous donations in addition to increased regular and planned giving for which we are grateful.

## Expenditure

In the year to December 2020 the total expenditure for St Anne's activities amounted to £245,380.

The two biggest calls on the funds of St Anne's are our commitment to the London Diocese 'Common Fund' which in 2020 was £85,200 and the salary and administration costs of the Church which amounted to £60,227<sup>3</sup>.

It is worth noting that St Anne's does not receive financial support from the Diocese and that we are self-sufficient in regard to administration and repairs costs which on occasion may be substantial.

## Common Fund (3)

The Common Fund is money given by every parish in the Diocese of London to a central 'fund'. It is collected from parishes like St Anne's, to pay and support clergy, and to further the work of the Diocese in all parishes across London (hence the name "Common Fund").

In 2020 our contribution towards the Diocese amounted to £85,200.

## Employment & Administration Costs <sup>3</sup>

St Anne's employs a full-time administrator as well as caretakers for out of hour's lettings. In addition we also employ a facilities manager on a part-time basis. Nearly a third of the total employment costs for the parish are for caretaking fees. While not an employee as such, we also support the curate in full by way of our contribution to his stipend and costs. This is done together with a generous benefactor.

## Other Expenditure

Apart from the Common Fund and Employment / Administration costs which traditionally take up the bulk of the funds there have been on-going cleaning, repairs, renewals and building maintenance work which has incurred both calculated and un-planned expenses totalling £95,311<sup>[3]</sup>

## Charitable Giving and Support <sup>4</sup>

St Anne's supports the community and further afield in a variety of ways including providing cash donations to various organisations. St Anne's also provides free or reduced rate facilities for the use of social and welfare groups.

In 2020 St Anne's as follows<sup>[4]</sup>.

Centrepont	1,100
Deanery Schools Fund	1,363
Other donations less than £1,000	1,575
£	<u>4,210</u>

\*In addition St Anne's provided a rent free period for Centrepont amounting to £42,000 as well as free or reduced room hire to others in the sum of £28,596.

## Investments & Reserves<sup>6</sup>

St Anne's invests funds through CCLA who are one of the UK's largest charity fund managers. They only manage investments for charities, religious organisations and the public sector and are largely owned by clients' funds. We use two of their offerings; The CBF Church of England Investment and also the Church of England Fixed Interest Fund. In addition, we hold some money on short-term deposit to cover our obligations to re-decorate the Rectory from time to time. All investment & reserve funds form St Anne's 'reserve funds' and these are held in trust by the PCC. The investment shares returned an unrealised gain of £12,562 in 2020.

The investment capital is held as St Anne's financial reserves and short-term deposits. We do this in order to have funds available at short notice to cover significant repair or other unforeseen costs. These reserves have helped us to keep going in the extraordinary circumstances of the 2020 pandemic. The PCC reviews these each year to ensure that adequate funds are available without losing out on any potential investments. The reserves are not used in the day to day operation of St Anne's but for situations where our income is jeopardy such as in 2020.

At the 31st December 2020, the financial reserves stood at £82,048<sup>[6]</sup>. It should be noted that in addition we also have reserves of £6,959<sup>[8]</sup> which is the balance of the fund bequeathed by Bryan Burroughs which is held in a restricted account.

## Gift Aid

St Anne's is grateful for financial support by way of donations and as a registered charity, can claim back 25% of the value for all donations made by UK tax payers (providing the donor has paid enough tax to cover all of their charitable donations and not just the donations made to St. Anne's). If you give financial aid (regularly or otherwise), you are encouraged to do it by way of Gift Aid or Standing order (details at the end of the report).

## Bank

We currently bank with the CAF (Charities Aid Foundation) bank. This bank is expressly focused on Charity banking and provides a number of useful facilities to ensure both transparency and ease of management of St Anne's funds.

## Bryan Burroughs Fund 2020

The Bryan Burroughs fund is our only restricted fund. Bryan Burroughs was a great supporter of St Anne's and was instrumental in getting the Church rebuilt in the 1990's. When he passed away one of his legacies to St Anne's was a cash sum for the upkeep of the clock. This is known as the *Bryan Burroughs fund*.

## Capital Works

St Anne's has a rolling program of capital works to maintain and improve the Chapel, community hall and other areas.

In 2020 we undertook the complete replacement of the Fire Alarm system and have extended it to other areas of the Church (37,638). A new door to the Aumbry was commissioned and paid for (£3,284), though I should mention that £1,313 was contributed by the Schuenemann Foundation to this project. In addition, there were other works including new fuse boards throughout (£7,386) complete new kitchen and lobby to the Allen Room (£17,439).

The sum of capital works for 2020 amounted to £77,050. It should be noted that while we had to draw down funds for these works nearly all had been commissioned sometime beforehand, often a year or two previously and had we been aware of the CV19 situation then they may not have been undertaken. Finally, the capital works are not part of the regular day to day budget as they are not regular, year on year costs.

### **Risk Management and Financial Control**

It is vital that St Anne's as both a Church and a Charity is transparent in financial matters.

The Treasurer and PCC continue to identify and review major risks to which we are exposed and already have procedures and identified systems in place to manage these. Controls in place at St Anne's help ensure that purchases have been authorised, and that the goods or services ordered have actually been received. These controls help ensure that only necessary and authorised purchases are made and that funds exist within approved budgets to meet the expenditure.

I am confident that with the methods and procedures in place at St Anne's we can demonstrate both transparency and accountability for all our funds. As a result, opportunity for fraud, dishonesty or error is minimised.

In conclusion, I would like to thank our parish administrator and officers of the church in 2020 for the dedicated and efficient manner in which they have overseen the finances and to all those who gave freely in support of St Anne's throughout the year.

### **Charity Responsibility**

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

They do this as trustees of the charity and I am grateful to them for their oversight and guidance during 2020.

Trevor Langford-Read  
**PCC Treasurer**

# Financial Statements

## for the year ended 31 December 2020

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### **Independent Examiner's Report to the Members of the Parochial Church Council of St Anne's Church Soho**

I report on the financial statements of the church for the year ended 31 December 2020 which are set out on pages 2 to 6.

#### **Respective responsibilities of members and examiner**

The PCC members are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- a) Examine the financial statements under section 145 of the 2011 Act
- b) To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act; and
- c) To state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### **Independent examiners' statement**

Since the gross income for the year exceeds the amount provided in Section 145(3) of the Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Act and that my qualification is as shown below.

In connection with my examination, no matter has come to my attention:

- 1. Which gives me reasonable cause to believe that in any material respect the requirements
  - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Julia Burford

Member of the Association of Chartered Certified Accountants  
77 Upton Road, Bexleyheath, Kent DA6 8LN

# Statement of Financial Activities

## for the year ended 31 December 2020

	Note	Unrestricted funds	Restricted funds	TOTAL 2020	TOTAL 2019
<b><u>Incoming resources</u></b>					
Voluntary income	2 (a)	66,850	0	66,850	39,071
Activities for generating funds	2 (b)	96,808		96,808	166,899
Church activities	2 (c)	32,672		32,672	62,819
Investment income- income received		2,562		2,562	2,654
Total incoming resources		198,891	0	198,891	271,443
<b><u>Resources expended</u></b>					
Church activities	3	240,738	432	241,170	240,306
Donations	4	4,210		4,210	7,646
Total resources expended		244,948	432	245,380	247,952
Net incoming resources before other recognised gains/(losses)		-46,057	-432	-46,489	23,491
Revaluation gains/(losses) on investments	6	5,747		5,747	12,562
Net movement in funds		-40,310	-432	-40,742	36,053
Balances b/fwd 1 January		284,929	6,959	291,888	255,835
Balances c/fwd 31 December		244,618	6,527	251,145	291,888



# Balance Sheet

## for the year ended 31 December 2020

	Note	Unrestricted funds	Designated funds	Restricted funds	TOTAL 2020	TOTAL 2019
<b>Fixed assets</b>						
Fixed assets- tangible	5	57,159			57,159	11,021
Fixed Assets- investment	6	87,795			87,795	82,048
<b>Total fixed assets</b>		144,953	0	0	144,953	93,069
<b>Current assets</b>						
Debtors- rents receivable		5,319			5,319	2,610
Short term deposit- CBF deposit fund		7,612		6,527	14,139	14,139
Cash at bank and in hand		89,459			89,459	183,914
		102,391	0	6,527	108,917	200,664
<b>Current liabilities</b>						
Creditors and accruals	7	2,726	0	0	2,726	3,044
Net current assets		99,665	0	6,527	106,191	198,819
<b>Total net assets</b>		244,618	0	6,527	251,144	291,888
<b>Represented by parish funds</b>						
Unrestricted	8	244,618			244,618	284,929
Restricted	8			6,527	6,527	6,959
<b>Total funds</b>		244,618	0	6,527	251,145	291,888

The notes on pages 19-22 form part of these accounts.

Approved by the Parochial Church Council and received by the Annual Parochial Church Meeting on 16<sup>th</sup> May 2021 and signed on its behalf by:

Reverend Simon Buckley  
Rector of St Anne's, Soho Chair of the PCC

Jake Lee  
PCC Secretary

## 1. ACCOUNTING POLICIES

### **Basis of preparation**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have been prepared under FRS102(2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared on the accruals basis.

### **Consecrated and benefice property**

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

### **Tangible fixed assets for use by the charity**

These are capitalised if they can be used for more than one year and cost at least £2,000. They are valued at cost and depreciated over 4 years.

### **Moveable church furnishings**

Moveable church furnishings held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

### **Funds**

Unrestricted funds represent the general funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC.

Designated funds are general funds set aside by the PCC- they remain unrestricted and the PCC will move any surplus to other general funds.

Restricted funds must be spent on restricted purposes and details of the funds held are shown in the notes to the accounts.

### **Incoming resources**

Collections and donations are recognised when received by or on behalf of the PCC.

Gift aid is recognised when the income is received.

Rent from land and buildings owned by the PCC and leased by licence under faculty is recognised when the rent is due.

Rental income or income from lets to organisations whose aims either accord with those of the PCC or are supported by the PCC is treated as "Income from church activities".

All other rental income or income from lets is treated as "Income from activities for generating funds"

### **Investment assets**

Investments are valued at market value at 31 December and unrealised gains or losses are accounted for in the SOFA.

### **Current assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for any amounts that may prove uncollectible.

### **Resources expended**

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC.

Any diocesan quota unpaid at 31 December is provided for as an operational (though not a legal) liability and shown as a creditor in the Balance Sheet.

	Unrestricted funds	Restricted funds	TOTAL 2020	TOTAL 2019
<b>2 Incoming resources</b>				
a) Voluntary income				
Covenanted income	14,255		14,255	9,091
Collections at services	6,675		6,675	9,403
Grants and Legacies	34,128		34,128	0
Donations	7,055		7,055	15,158
Gift aid recovered	4,736		4,736	5,149
	<u>66,850</u>	<u>0</u>	<u>66,850</u>	<u>39,071</u>
b) Activities for generating funds				
South passage rental	6,660		6,660	23,580
Airspace rental	10,857		10,857	10,857
Mobile mast/Air extractor income	17,231		17,231	16,731
Hall lettings	26,225		26,225	58,141
Allen room and Tower room lettings	35,425		35,425	54,282
Fund raising	410		410	3,308
	<u>96,808</u>	<u>0</u>	<u>96,808</u>	<u>166,899</u>
c) Church activities				
Centrepont rent	19,541		19,541	39,000
Vance room rent	11,543		11,543	18,149
Fees for funerals etc	200		200	1,614
Other income	337		337	827
Lunch club income	1,051		1,051	3,229
	<u>32,672</u>	<u>0</u>	<u>32,672</u>	<u>62,819</u>
<b>3 Church activity expenses</b>				
Diocese contribution and church fees	85,200		85,200	80,757
Ministry, including hospitality	3,545		3,545	7,740
Sanctuary goods	1,688		1,688	2,259
Provision of music at services	6,690		6,690	7,220
Lunch club expenses	858		858	3,628
Heat, light and water costs	7,836		7,836	6,431
Cleaning and waste disposal	4,908		4,908	11,447
Small repairs, maintenance and gardening	16,806		16,806	22,239
Clock and other major repairs	0	432	432	7,156
Insurance	6,703		6,703	13,448
Legal and professional fees and payroll costs	8,677		8,767	2,216
Independent examiner's fees	480		480	650
Health and safety	4,759		4,759	3,710
Communications, printing and stationery	5,904		5,904	5,625
Staff costs (see below)	60,227		60,227	49,057
Computer and photocopy costs	2,348		2,348	1,473
Depreciation	22,605		22,605	5,417
Other costs	1,504		1,504	3,281
	<u>240,738</u>	<u>432</u>	<u>241,170</u>	<u>240,306</u>

**Staff costs**

Wages and salaries	59,540	48,287
Employers NI		0
Pension costs	687	770
	<u>60,227</u>	<u>49,057</u>

During the year the PCC employed a full time administrator and part time care taker.

**4. DONATIONS MADE**

Centrepoint	1,100
Deanery School's Fund	1,363
Other donations less than £1,000	1,575
Discounts on room hire to charities	28,596
	<b>32,634</b>

**5 FIXED ASSETS- Furniture, fittings and equipment**

	Unrestricted funds	Designated funds	Restricted funds	TOTAL 2020	TOTAL 2019
Cost at 1 January 2020	21,668			21,668	16,171
Additions during the year	68,473			68,473	8,444
Old assets written off	0			0	-2,947
Cost at 31 December 2019	90,411			90,411	21,668
Depreciation 1 January 2019	10,647			10,647	8,177
Old assets written off	0			0	-2,947
Charge for the year	22,605			22,605	5,417
Depreciation 31 December 2019	33,252			33,252	10,647
Net book value 31 December 2019	57,159			57,159	11,021
Net book value 31 December 2018	11,021			11,021	7,994

**6 INVESTMENTS**

The PCC holds 4,145 units in the CBF Investment fund and 1,696 units in the CBF Fixed Interest Securities Fund. The funds were valued at market value at 31 December- the unrealised gain for the year was £12,562.

**7 CREDITORS**

	Unrestricted funds	Designated funds	Restricted funds	TOTAL 2020	TOTAL 2019
PAYE	1,497			1,497	344
Accruals	1,231			1,231	1,503
	2,728	0	0	2,728	1,847

**8 PARISH FUNDS**

	Balance 1.1.20	Income	Expenditure	Transfers	Balance 31.12.20
<u>Unrestricted funds</u>	284,929	204,638	-247,209		244,618
<u>Restricted funds</u>					
Bryan Burrough clock fund	6,959		-432		6,527
Total restricted funds	6,959	0	-432	0	6,527



# St. Anne's Church, Soho

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The Rector: Revd Simon Buckley  
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07964 403368  
0207 437 1012



@annessoho



@stanneschurchsoho

# Support St Anne's Church

The Church of England is becoming less able to rely on its historic assets to generate income, so parish churches like ours have to become as self-sufficient as we can and, if possible, help poorer parishes in London. We believe we are making our buildings (and people!) work very hard to generate as much income as possible, but we also need support from our congregation and the people who know us. If you would like to support us then please complete the form below to help ensure that St Anne's continues its worship, work and witness in Soho.

## Standing Order Instruction

Bank Name	
Bank Address	
Account Name	
Sort Code	
Account Number	
Please pay the sum of	£
Date of first payment	
Frequency	MONTHLY / QUARTERLY / ANNUALLY (DELETE AS APPROPRIATE)
Until	FURTHER NOTICE
Bank Name	CAF BANK
Bank Address	25 KINGS HILL AVE, KINGS HILL, WEST MALLING, KENT ME19 4JQ
Account Name	PCC OF ST ANNE WITH ST THOMAS & ST PETER, SOHO
Sort Code	40-52-40
Account Number	00022443
Signature	
Date	

*giftaid it*

Boost your donations by completing the declaration overleaf



# Charity Gift Aid Declaration

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## Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. In order to Gift Aid your donation you must tick the box below:

- ☐ **I want to Gift Aid my donations to St Anne's Church, Soho.** I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

Your address is needed to identify you as a current UK taxpayer.

Title	<input type="text"/>
First Name	<input type="text"/>
Surname	<input type="text"/>
Address Line 1	<input type="text"/>
Address Line 2	<input type="text"/>
City	<input type="text"/>
Postcode	<input type="text"/>
Date of declaration	<input type="text"/>

Please notify us if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.