



**ST ANDREW'S CHURCH BUCKLAND MONACHORUM WITH  
THE CHURCH OF THE HOLY SPIRIT MILTON COMBE**

**Annual Report of the Parochial Church Council**



**For the year ended 31<sup>st</sup> December 2023**

**Website: [bucklandchurchdevon.co.uk](http://bucklandchurchdevon.co.uk)**

## Aims and Purposes

There are two churches in our parish and the Parochial Church Council includes representation from both. The Vicar, Andrew Bowden, along with the Associate Minister Andrew Farmer and the PCC, aspires to extend the ministry and teaching to the wider parish community of 2,077 people (2021 census).

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion.

### ***"Living in community as God's people; serving the wider community in God's world"***

Our vision encourages us to look in two directions:

- "Looking inwards" – living in community as God's people; that as a church family we would put down strong spiritual roots, growing in our knowledge of God and learning how to live for His glory. For this we are reliant on the Holy Spirit, the Bible and prayer.
- "Looking outwards" – serving the wider community in God's world; as those who have received God's love, we want to share it abroad, striving to serve our local community through evangelism, social interaction and community engagement, whilst also supporting Christian missionary work around the world.

**The above have been met in various ways, and include the following:**

- **Regular Sunday Services:** Morning services take place at 09:15 in The Church of the Holy Spirit Milton Combe, and 10:30 in St Andrew's Buckland Monachorum, with services of Morning Worship and Holy Communion alternating between each church.
- **Our preaching series** in the spring term took us through the Old Testament book of Ecclesiastes, which was accompanied by our "book of the term" - *Habits of Grace* by David Mathis. Over the summer term we studied the book of James, followed by the astonishing story of restoration and hope in Ruth, during August. From September through the autumn, we walked together through Paul's letter to the Ephesians, before an Advent series in Matthew 1-2. Our Sunday series have been complemented by Discipleship Groups who meet regularly to delve deeper into God's word - sometimes reflecting on the Sunday sermon and on other occasions studying further books of the Bible. It has been a blessing to continue to meet with the church family, growing together in our knowledge and love of God, in our service to one another, and our desire to make Jesus known.
- **The first Sunday of the month** has also seen the continuation of two other services. At 08:00 we host a Book of Common Prayer Communion service at Buckland Monachorum. At 18:30 we have our **B<sup>2</sup>** service. B<sup>2</sup> stands for 'Bible and Beverage' and is a service that begins with a short topical talk in church, followed by Q&A and discussions, over a drink, in the Drake Manor Inn next door. This service has been a particular blessing in engaging with people who do not otherwise come to church.
- **Prayer:** Prayer is a vital part of all we do:
  - The prayer ministry team is available after each morning service at Buckland Monachorum, for any who might appreciate praying for a specific individual or concern.
  - The prayer chain is an important daily resource and support to anyone who requests prayer.
  - Morning Prayer services are held on Zoom twice a week – one from Common Worship and the other from the Book of Common prayer. Space to pray and offer intercessions are a central part of these brief services.
  - Our Central Prayer meeting continues on the first Wednesday of every month; praying for the needs of our church, the community, the nation and the world. We also include regular updates from our mission partners (one per month) as part of our ongoing support.
  - A small group meet every Monday morning to pray specifically for our local Church of England school.

- **Evangelistic Courses:** Over the year we have developed a rhythm of running courses to reach out to folk outside of the church. In the autumn term we ran “Life Explored”; a seven-week course that helps people uncover what they're really living for, and see how, in Christ, God meets their deepest desires for happiness. In the New Year “Christianity Explored”; a course that helps Christians to introduce people to Jesus as they explore the Gospel of Mark over seven weeks.
- **Discipleship Groups** - have been encouraged to build on the Sunday sermons, by spending time in small groups studying the same passages in greater depth.
- **Youth and children's teams** - have sought to follow the same pattern in order to promote family times beyond the Sunday service.
- **Worship** - is not confined to our church meetings on a Sunday, but is an all-encompassing lifestyle, that seeks to glorify God in words and actions.
- **Living in community** as God's people and serving the wider community in God's world. Being pro-active in monitoring and supporting those who are in need.

To facilitate this work, it is important that we maintain the fabric of both churches in Buckland Monachorum and Milton Combe.

### **ACHIEVEMENTS AND PERFORMANCE 2023**

#### **Guidelines and Policy documents:**

- Health & Safety Policy** - The PCC has a policy in place for both churches to ensure that current legislation is being met and measures put in place where required.
- Safeguarding** - St Andrew's Church, Buckland Monachorum and the Church of the Holy Spirit, Milton Combe adopts the Exeter Diocese Policy and Procedures. (*See full report below*).
- Reporting of Safeguarding and Serious incidents** – the reporting to the Charities Commission of serious incidents both in regard to Safeguarding and other serious incidents is delegated to the Diocese of Exeter Board of Finance via the Diocesan Safeguarding Adviser and the Diocesan Secretary in a resolution that was passed by the PCC in January 2020. This is in accordance with the House of Bishops Guidance. There have been no incidents to report in 2023.
- A Privacy Statement** covering how the church handles personal data is now added to our Website, in line with current legislation.
- A Domestic Abuse Statement** – as with all the above policies, we take this matter seriously; our statement can be found on our website.

#### **Safeguarding**

St Andrew's Church, Buckland Monachorum, and the Church of the Holy Spirit, Milton Combe continues to place Safeguarding as a high priority under the guidance from 'Promoting a Safer Church, 2017. The PCC fully recognizes that they have a responsibility to support, protect and safeguard all, but in particular the vulnerable, young children and the youth.

To support this, a culture of prevention, support and guidance is central, and all who work with children and young people, and support the vulnerable, are recruited in accordance with the Diocesan Safer Recruitment guidance. All recruits are fully DBS checked and are given support and training for their role.

#### **Review of Safeguarding Action Plan 2023**

The Safeguarding Action Plan was presented to the PCC by the Parish Safeguarding Representative in January 2023 where it was approved. A mid-year review was undertaken in July and reported to the PCC. Progress on this action plan was reported upon at each PCC meeting throughout the year.

#### **Progress on the Areas for Action 2023:**

- **Parish Dashboard** - Training has been completed for all but two members of the PCC. Monitoring took place, to ensure that all relevant learning pathways had been completed. The new DBS evidence checker was fully compliant for their role and all who work with the children and youth were also fully compliant. The only outstanding role to be completed was that of the vergers. Monitoring of all activities took place, and the risk assessment for Parish Camp and Children /Youth were updated so as to reflect changes. The Safer Recruitment

survey and compliance survey was completed in May, 2023. The PCC completed all annual reviews for key safeguarding documents: Promoting a Safer Church policy; Responding to Safeguarding allegations or concerns; Church activities List. The outstanding actions in this section have been moved onto the 2024 Action Plan.

- DBS/Training - All DBS were in date at the end of the year. Julie Tailyour took on the vacant DBS evidence checker role and undertook all the relevant safeguarding training. A new confidential declaration form, from the Diocese was personalized for our churches and is now in use. Monitoring of training continues on a monthly basis and email reminders are sent to those who in their role need to complete or update their safeguarding training so as to be compliant. To date there are only two outstanding.
- Domestic Abuse - The PCC still need to move forward with how they wish to proceed with this area. A discussion is to take place at the January 2024 meeting as to how to move this on.
- Awareness Raising - The website was updated with new tabs/links to the safeguarding documents. A Safeguarding slide for the overheard screen was produced with the strap line quoting the Bishop of Truro "Safeguarding- If it's God's business, then it's all our business" and the noticeboards revamped and updated. A safeguarding reference folder containing all the key documents and the Church safeguarding handbook was compiled and there is a copy prominently displayed in both churches. The PSR (Parish Safety Representative) took part in a 'get to know me' exercise as part of Safeguarding Sunday so that the congregation could be more familiar with the role as well as more aware of the procedures that were in place, and how they could access information or raise questions or concerns.
- Monitoring procedures - Noticeboards have been checked regularly and updated with new Diocese personnel and contact numbers; training logs have been monitored monthly; risk assessments updated for Parish Camp and the children/youth work.
- Other issues - A *recruitment of volunteers*' flyer was drafted and approved by the PCC and is ready for printing. The face-to-face training session for first aid training did not happen.

Trish Topham, Parish Safeguarding Representative (PSR).

**b) OUTREACH TO THE COMMUNITY** – This is shown in the following reports:

#### **Charleston Friendship Cafe**

Although this is a community led project, it is supported by some of our church members. The Charleston Friendship Cafe has had a busy and productive 2023 offering a varied range of fun activities to our 'friends'. Our numbers continue to rise, and we regularly have 20-25 people attending plus our invaluable helpers. We have people from the village and Crapstone, as well as Dousland, Walkhampton, Yelverton, and even one lady from Bere Alston.

We are self-financing but ask for voluntary contributions from our 'friends' to help pay for the village hall hire and running costs. Transport costs for the TASS minibus were covered by a donation from TASS but as this has now been used up, we need to find other funding streams, and have been fortunate that Yelverton Rotary Club have recently donated a sum to help with this.

Our fortnightly sessions include time for chatting and reminiscing, armchair *Pilates* to strengthen our bodies, activities to exercise our minds, and creative skills as well as lots of singing. Not forgetting tea, wonderful cake and lots and lots of laughter!

The group are very competitive (in a good way), and love nothing more than taking part in quizzes, beetle drives, or musical bingo. They are also extremely creative, and we have seen wonderful outcomes when icing biscuits, making crepes, painting 'kindness stones' or making and decorating wooden Christmas trees.

Tom Watson (Parish Youth Worker) led us in a Super Science Session where he wowed us with science tricks and we had a go at making 'colour patterns' using skittles, water and a paper plate. Great fun.

Along with the Yelverton Luncheon Club, we had a lovely carol service in the Church where the Beehive Nursery sang to us, as well as Years 5 and 6 from St Andrew's school, alongside the children in the village who are home educated. It was a real community event involving the youngest to the eldest in the village.

We have lots planned for 2024 and offer a warm welcome to anyone who wants company and laughter.

### **Support in the Community**

Several members of the church family support both the **Buckland Cares Group** that run the Food Hub and the **Play Café** which runs weekly during term time for parents and carers of pre-school children.

### **Community Carols**

For the third year we hosted 'Community Carols', and for the first time, hosted the event in the grounds of St Andrew's Church in Buckland Monachorum. As this event had previously been held in the Meadows (behind the church), a new Risk Assessment was produced. Around 80 plus, brave individuals of all ages joined us for the event. We were very grateful that the Tavistock Stannary Brass Band were able to join us, leading the music as we sang carols together. The evening also included a few readings; contemporary poetry as well as Bible readings, read by members of the church and the village community. At the end of the event, refreshments were served at The Drake Manor Inn: roasted chestnuts, mince pies and mulled wine. We were very thankful to Mandy and Garth for partnering with us in this way.

### **Links with St Andrew's Primary School**

St Andrew's Church continued to support St Andrew's School financially, physically and spiritually during 2023.

#### **Financially:**

An academic gift of £2,500 was given by the church to the school. It has not been spent yet but will be put towards purchasing another set of class laptops which enhance learning across the school in many areas.

#### **Physically:**

The following examples give a flavour of ways members of the church play an active role in the life and governance of the school.

Weekly acts of Collective Worship led by Andy Bowden and/or Tom Watson which are based on specific themes, or Bible passages through each term are popular with the children.

The church is used by the school for rehearsals and performances. These included a Leaver's Service in July 2023, a Harvest Festival celebration and nativity plays. Andy Bowden and/or Tom Watson are always in attendance for performances to welcome guests before performances and to close in prayer. Terry West is indispensable in operating the sound equipment, during the rehearsals and performances.

The Buckland Chapel was used in September 2023, when members of the church set up a coffee event on the first day of the new school year to welcome new parents. Sarah Lakey (Head teacher), Claire Morris (SEN) popped in to provide an opportunity for parents to chat with them. The event also enabled church members to chat to parents about church services and outreach initiatives aimed at children and families.

The church also provides a rota of volunteers to serve refreshments to parents and carers who had been invited to attend the class-led Collective Worship once a week through the autumn and winter terms.

The Buckland Chapel and church teams also welcomed parents after the afternoon Nativity services, providing welcome refreshments and shelter from the chilly weather before school pickup time. Finally, the Chapel team hosted a breakfast for staff on the last day of term before the Christmas break. The staff were appreciative and said they felt blessed.

Children from the school have helped in the community by supporting the Food Hub in the Chapel during Harvest Festival. Harvest time was also celebrated in the apple orchard where children worked with Dave Cox pressing apples.

The school choir sang at the Christmas Fair which was held on a Friday evening this year. It was a popular event attended by many members of the local community.

Years 5 and 6 sang Christmas carols at the Charleston Café Christmas lunch.

Bex Murdoch, the Head of Foundation at the school, read at the ever-popular Carols in the Meadows evening.

The school values and welcomes volunteers from the church who have an hour or so free during their week to read with children – and would appreciate more volunteers.

### **Spiritually:**

Prayer is a mainstay of school life, and the church has supported this in numerous ways.

1. The School Prayer Support Group has been running for seven years and continues to meet on Monday mornings.
2. The school's 'Ethos Group' updates the school's vision and values document with the help and guidance of Andy Bowden and Tom Watson.
3. Andy Bowden provides both pastoral and prayer support for the Headteacher, which is very much appreciated.

### **Outreach Magazine**

The magazine is a wonderful vehicle for reaching the community for the church. It is independently funded by subscriptions and advertising that covers the cost of production. It is expertly edited by Becky Butland with two of the church members dealing with the many advertisers and finances and the distribution is undertaken by other members of the church. The content of the magazine is very varied and includes much about church activity, links with the other organisations and articles about events within the parish.

### **c) GENERAL CHURCH ACTIVITY**

#### **Pastoral Care**

The Pastoral Care Team seeks to be the hands and feet of our Lord, primarily within our church family, but also in our community. We are a small core team and a wider group who all seek to care and support those in need in practical ways. We continue to have team of willing cooks who have supported people with meals during the year. We also have several people who support with offering lifts to services when needed. In addition, we have continued to give Andy Bowden welcome bags to give out when he visits newcomers to our church and local area.

We liaise with the Prayer Chain and are always grateful when we are made aware of needs, we can support. Please either speak to Andy Bowden or Andy Farmer or one of the Team, or contact us by email "[pastoralcare@bucklandchurchdevon.co.uk](mailto:pastoralcare@bucklandchurchdevon.co.uk)"

**Children and Youthwork Reports** - Continued nurturing of our Young People, are seen in the following reports.

#### **Children, including community outreach.**

*This group continues to meet each Sunday morning except the first Sunday of the month when the children remain with the rest of the church family for the 'All Age Service'. Three leaders from the team run the session in the chapel hall, ensuring the safeguarding policy is adhered to and any issues are reported back to Tom Watson and/or the Parish Safeguarding Lead (PSL).*

After several months of consideration(!), a new name for the children's group was decided with a view to give the group a bit more of an identity. The group is now known as 'STAX' (an abbreviation of **ST** Andrew's **C**hurch **K**ids, with the 'X' of the logo forming a cross – Jesus' death and resurrection central to all we do). A short, simple motto follows the name – 'stacks of Jesus, stacks of fun'. A new name for the youth is also under consideration – watch this space...!

In a slight change to previous terms, STAX followed a different programme of teaching from the wider church family. Over the course of the year the children explored Jesus' life and ministry from the first four chapters of Mark's gospel before following a teaching programme based on the children's text 'The Garden, The Curtain and The Cross'. At the end of this series the children produced a fantastic diorama of the book to share with the wider church family. With children being exposed to themes of sexuality, gender and identity at an ever-younger age, it was agreed to use a brilliant teaching resource produced by the organisation, 'Faith In Kids' called 'Who am I?'. This provided an opportunity to raise and discuss these issues from a biblical perspective in an age-appropriate way. With this conversation started, the aim will be to build on this in the coming years.

In July, as part of the church's summer camp, children from STAX and the wider community took part in the 'Superheroes Academy', discovering why Jesus is the greatest (and true!) superhero. Later, in October we held a 'Lightbusters' party as an alternative to Halloween in place of our regular Dangerous Club. This proved to be a popular event again with over 30 children attending to hear a short talk from the Bible and get involved with a carousel of activities and games.

On Christmas Eve, the traditional Christingle service took place, aimed primarily at children and young families. It was very well attended by families within the church and the wider community, and none of the 75 Christingles were leftover!

During term time throughout the year, Tom has led 'church collective worship' on a Wednesday morning at St Andrew's Primary School. This year started with the children looking at some of the key moments of Jesus' life in the run up to Easter followed by a Bible overview, exploring the overarching story of Scripture through the Old and New Testament. Along with these themes, we observed some of the seasonal celebrations when the school made use of the church building to invite parents and carers to attend (Easter, Year 6 leavers, Harvest, St Andrew's Day, Nativity and Carol Service).

To celebrate the end of the school year, Michael J Tinker (a children's singer/song writer) was invited to perform his live show 'Be Strong and Courageous' in the church building. This was another opportunity for the children who regularly attend STAX and Dangerous Club to invite their friends (along with their families) to come and hear the good news of Jesus through a theatrical, interactive, sing-along show. Refreshments for children and adults were offered beforehand and thanks to a superb team of welcomers and facilitators from the church family, the 80+ guests who came were able to have a really enjoyable time.

Everything that has taken place in the past year has been made possible through the commitment of the wider youth and children's team. This is a fruit of the whole church's commitment to view the children and young people as valuable members of the church and a desire to see them raised to know and love Jesus as the Bible is taught week-in-week-out.

### **Dangerous Club**

'Dangerous Club' continues to take place after school on Wednesdays and is directed at children aged 8-11. It involves a short Bible talk followed by various games and activities loosely based around the theme of the talk. The idea is that it provides an easy evangelistic opportunity for the children from church families to invite their friends along, to a club where they are guaranteed to have fun and hear about Jesus. While the club is going on, a café runs for parents and younger siblings with drinks, a few games and a small craft activity is available also.

St Andrew's School has been very supportive in advertising the club, with children being very enthusiastic to come along. It has been a great encouragement over this last year to see a core group of children attending the club and also seeing newcomers attending after being invited along by those core children. The Club continues to be a positive link between the church and families in the school and community. The dedicated team of leaders involved in both the club and the café continue to make Dangerous Club a thoroughly welcoming and enjoyable time together. In the past year the need to grow this team has become more apparent and will be one of the main focuses in the coming year.

### **Youth, including community outreach.**

The youth continue to meet each Sunday morning except the first Sunday of the month and the midweek group for teenagers in GCSE and A level years continues to meet on a Tuesday evening. During the all-age services it has been great to see the beginnings of a youth band, with some of the young people playing and singing with the music worship team. Along with serving more regularly on the coffee rota and being involved with the sound and projector technology, it is encouraging to see the youth taking these opportunities to be an active part of the church body.

Socials throughout the year continue to be well attended by youth from church as well as the wider village. These have included night-time wide games, 'hunt the leader' around Tavistock, a Eurovision party, a pizza and film night in Buckland Chapel, paddleboarding at Lopwell Dam, fireworks at Clearbrook and a Christmas escape room in the Chapel. There has been a noticeable impact on the cohesion of the group as a result of these times spent together, which is very encouraging.

Many of the youth attended summer camp where Jack Hodge from Catalyst led the evening youth sessions. This coming year we are hoping to take a group of teenagers along to a summer 'Venture' run through the Church Pastoral Aid Society (CPAS), called 'Sparkford 3'. This is an 8-day residential designed for 14-18s from all over the country to come together and enjoy a full programme of activities and daily Bible teaching sessions and seminars.

### **Networking with other youth groups**

There is talk of an attempt to start a youth gathering in Tavistock and I have been contacted by Ross Mitchell so that he can tell me more about this idea. I am still in semi-regular contact with the youth leaders from St Andrew's Church in Plymouth and was invited to speak on their youth weekend away. I have also been given the name of a minister in Horrabridge whom I believe is trying to pioneer a youth initiative in the area. I am yet to make contact with her but am looking to explore this over the coming year.

### **d) FURTHER CHURCH ACTIVITIES**

#### **Prayer Chain**

We are thankful to Margie Goodfellow who has been heading this up for many years and thankful to Denise Nixon for taking on this role this year. The Prayer Chain consists of fifteen members of the church, including Rev. Andy Bowden. Messages are received and sent out by What'sApp. The prayer chain is mainly used by church members, and is mostly confidential, depending on the nature of the request. We have seen many prayers answered and many people blessed, being reassured that they are held in prayer as they go through difficult and testing times.

#### **Discipleship Groups**

Discipleship groups are small groups of people meeting mid-week, some in person and some by zoom. They are a great way for us to learn from God's word, share our thoughts, experiences, and encouragements, pray for each other and those around us, and grow in our faith. They are a really valuable opportunity for us to challenge, encourage, and support each other in our everyday lives.

Groups can choose what material they use, depending on their particular needs, and many have used the material recommended and provided by Andy Bowden and been blessed through studying the books of Psalms, James, and Esther.

Please pray for God to draw people who'd benefit into discipleship groups. Give thanks for the new groups that have formed and pray for more people to be willing to take on coordinating groups.

#### **BREATHE – Ladies Fellowship Group**

BREATHE is an opportunity for the ladies of the churches in Milton Combe & Buckland Monachorum to meet for an evening, spending time in the God's Word, time in Prayer, and time in Fellowship together. BREATHE meets four times a year in the Buckland Chapel. This past year we have spent time in Matthew 11 in our session titled "Come to Me", reminding ourselves that we are not alone—through the work and the burdens and the trials, God sustains us, He helps us, and He will never leave us. In July, in our session "Look to Jesus", we looked at Hebrews 12:1-3, encouraging one another to keep our eyes fixed on Jesus, to hold fast to Him, and to listen to Him. In September, in our session called "Blessed Assurance", we spent time in Hebrews 7:25, rejoicing that we can be completely free from doubt—that our sins have been forgiven and that we are saved completely in Christ Jesus! In November, in our session titled "Wonderful Worship", we meditated on the words of Romans 11:33-12:3, how worship is not limited to what we often call music at church, but it is so much greater than that! Worship is constant inner praise to the God of scripture. It's been a really encouraging year, and prayerfully we continue to seek His face, and grow together as women of God's word.

#### **Christian Ladies Breakfast Book Club**

The Book Club has continued to flourish in 2023. We have increased our numbers and have 17 on the 'books' though not everyone has been able to come at the same time. We met six times through the course of the year and enjoyed each other's company, food and chat. We were able to try out the new Chapel kitchen with a tasty 'Full English' breakfast in the summer and have enjoyed using Buckland Chapel as our meeting point. There was a wide variety of books chosen and several ladies were able to share their personal experiences of missionary work, living in a foreign country and being married to a foreigner (thanks Bethany!). We even reverted back to our childhoods and read the complete set of a classic collection. This was our reading list for 2023.

Through the Gates of Splendour by Elizabeth Elliot  
Women Who Risk by Tom and Joann Doyle  
Finding Myself in Britain by Amy Boucher Pie  
Making Sense of Life by Michael Ots  
Surprised by Joy by C S Lewis  
The Chronicles of Narnia by C S Lewis



### **Sung Worship within both Churches**

When compiling this report, I realise how blessed we are at St Andrew's and the Holy Spirit Milton Combe, for having musicians and singers who are willing to lead the sung worship on our churches Sunday by Sunday.

At St Andrew's we have set groups who are allocated a week in the month when they will lead the worship. This works well and has been an opportunity for new people to become involved in the music. The first Sunday of each month at the all-age Communion service we now have a regular group who lead the youth band. This has really worked well. and we have been blessed by their leading.

The music for each Sunday is primarily chosen by Andy and Bethany Bowden and me. However, this is not set in stone and if whoever is leading that particular week, feels led to choose a particular song they are free to do so. We came together at Christmas as a group, to sing two carols at the carol service. We met weekly on a Thursday evening leading up to the carol service, to practice. It was a fun evening which we kept to an hour, and this year we hit two records. Firstly, the number of sopranos were outnumbered by the altos. Then I think the men outnumbered the women. Everybody worked hard and hopefully we were able to give God the glory when we sang. Milton Combe also held their own carol service last year and it was a joy to go there and sing with them.

As well as our weekly groups, we would be lost without our wonderful organist Audrey Mills who faithfully plays Sunday by Sunday in Buckland Church. A huge thank you Audrey from all of us. We must also not forget the organists at Milton Combe, Elizabeth Baxter and Sue Chapman. Thank you too ladies for your service Sunday by Sunday.

Jane Oliver

### **Church Camp**

The church family again enjoyed a week together at Strete, overlooking Blackpool Sands.

Matt Rowland, Vicar of Modbury Group of churches led the evening sessions of biblical teaching covering 1 Corinthians 1-2, about how great the gospel is and how church unity depends on uniting under it.

The children had a programme of learning in the morning and chill out sessions in the evenings; the youth had evening sessions including biblical teaching but also wide games and different activities.

Church camp enabled us to learn more about God, to enjoy praising Him and having fellowship together. We were able to work in teams in the running of camp and get to know one another better, while spending a week in a beautiful South Devon location.

### **e) UK AND OVERSEAS MISSION GRANTS AND DONATIONS**

Supporting people in full-time service both in prayer and financially: -

#### **Missionary Aviation Fellowship**

Working in partnership with hundreds of other Christian and relief organisations, MAF enables practical help, physical healing and spiritual hope to be delivered to some of the world's most remote and inaccessible communities. We have a personal link through Becki and Matt Dillingham who are based in Chad.

**Mission Liaison:** *Philip and Antonia Tuckett, Hanna and David Waine, Peter Harlow*

**Web site:** <https://www.maf-uk.org/>

#### **Open Doors**

Every day, millions of Christians in the world risk their lives to follow Jesus. In more than 70 countries, Open Doors supports them by supplying Bibles, providing emergency relief and helping persecuted believers stand strong for the long-term. In the UK and Ireland, Open Doors helps the church to pray, to give and to speak out for those who share our faith but not our freedom.

**Mission Liaison:** *TBC*

**Web site:** <https://www.opendoorsuk.org/>

#### **Tavistock Catalyst**

Catalyst recognises the need to care for and encourage young people in the Tavistock area as they journey through adolescence, which can be a challenging time. We are fuelled by a passion to see young people grow in self-confidence, self-esteem and to reach their full potential.

**Mission Liaison:** *TBC*

**Web site:** <https://tavistockcatalyst.com>

### **Tristan & Sarah Coulshaw**

Pioneering mission work with refugees and NGO church in Lesvos. At the time of writing, they are back in the UK applying for visa to return for a further two years.

**Mission Liaison:** Bronia Coulshaw. Web site: None to date

### **Support for Ukraine**

We continue to support Ukraine this year through an organisation called Nightingales UK. Church members have been donating medical equipment and engaging in several fundraising activities across the parish.

### **Buckland Chapel Trust – BCT**

The Buckland Chapel has its own group of Trustees that oversee and run the Chapel and we are very grateful to the team of Trustees for all the work that they have done to enable the Chapel to be used for both the Church and Community. This year saw two Members and two Trustees resigning, however, it did see two new Trustees being appointed along with one new Member.

As a Church we are extremely grateful for all the hard work that the Trustees have put in this year and in particular the completion of the kitchen project that has been a real benefit for church activities, alongside community events. Last year a mobile post office was hosted in the chapel alongside this was an opportunity for members of the community to meet and enjoy a chat over a cup of coffee. This continues to run this year has been supported by members of St Andrew's congregation. Our support is also financially, and the church gives a regular monthly amount throughout the year for the use of the facility. The church continues to make more use of the Chapel for many different activities, including Youth and Children's outreach – that includes a monthly "Dangerous Club" held after school for primary aged children; a Light Party at the end of October; bring and share lunches, etc. Further usage by the church included PCC meetings, a Christianity Explored course; a Lent course; regular monthly prayer meetings; regular Women's events and a Christian breakfast book club.

The Trustees continue to work hard to ensure the continued smooth running of the Chapel. Buckland Chapel Trust has its own Annual Report which can be found on the website: [www.bucklandchapeltrust.org](http://www.bucklandchapeltrust.org).

### **f) Other key people and groups**

There are many other individuals and groups who contribute greatly to the smooth running of both churches: Our Verger; our Cleaner; the Flower arranging team; the Guild members; Coffee serving teams; Projectionists and Sound desk controllers; those that organise and take part in the rotas for side-persons, prayer ministry, and the production of weekly notice sheets. Readers from St Andrew's have also been supporting other parishes in the Deanery.

### **Bellringers**

We are delighted to have the ringers together again this year, after Covid. It is lovely to hear the bells ringing out prior to the morning services and for the occasional wedding. We now have several young people learning to ring which is really encouraging.

### **2023 Electoral Roll Report**

It is with varying degrees of sadness that I have had to remove names from last year's Electoral Roll of one hundred and forty. Seven have left the parish, one has died and three no longer attend either of our churches. This makes eleven names that have been removed, to make the total 129. However, I am pleased to have been able to add a further eight names to the roll, making the 2024 total on the Electoral Roll to be one hundred and thirty-seven.

### **Deanery Synod**

In 2023 the Deanery Synod met three times below is a synopsis of the meetings:

**In February Revd. Karl Freeman** spoke about the General Synod (GS) and of course 'Living in Love and Faith', was a key focus at the February Sessions of the GS. He said that 'pastoral advice and blessing to those in civil partnerships' had been voted for at GS. There are three houses of the General Synod. All three houses must vote and have a clear majority to propose that legislation or liturgy is changed. Bishops can and should offer pastoral advice to their Dioceses. **Philip Tuckett a Lay Minister** for 35 years at Buckland Monachorum then introduced the main discussion for the evening. Based on Mark 4: 35 – end (where Jesus calms the storm), Psalm 90 v 1 – 2, and the hymn "O God Our Help In Ages Past" – Philip recommended that we put our trust in Jesus in all circumstances, because God has been faithful and will continue to be.

The Synod members discussed "how we see God working in our parishes and mission communities, what do we do well, where can we improve".

In the second (business) half of the meeting, the treasurer reported that the diocese had sent a letter thanking our Deanery had all paid the Common Fund in full. The Rural Dean informed the meeting that Readers will now become “Licensed Lay Minister with PTO status (Permission to Officiate). All will have to re-apply after the age of 70 and there is a statutory retirement age of 80 (with request to extend this in “exceptional circumstances”).

**In June Rev’d. Nick Law, (acting Rural Dean),** read from The Beatitudes: St. Matthew Chapter 5 verses 3-12. He had recently, unusually, been asked for this at a funeral. He then led the meeting in prayer. Sharon Blythe, ‘Children’s and Families Mission Enabler’, was introduced and she spoke on **What is Mission**, especially with the concerns of children and young people. Sharon commenced by saying she did not have the answer to more children in church! She was a teacher by trade and therefore her presentation would be interactive and gave a very helpful power point presentation. She also included a few research links. She asked us ‘What is Mission?’ – ‘Purpose with action’ was one response. She suggested that schools are the biggest ‘mission field’. Rev’d. Andrew Thomas said he thought Mission Communities were. The best way to approach children is through parents. Education the best way of empowering children. Sport and the beach were frequent alternative activities for families on Sundays. Rev. Philip Conway said that peer pressure and time were obstacles.

**In October, Andy Bowden introduced Tom Watson,** St Andrew’s Youth Worker who talked about the development of children’s identities (This is me) and referred to John 10:10-11.

Following the group singing “I will Sing The Wondrous Story” Rev Andy Bowden led the meeting in prayer prior to Rev Andy Atkins explaining that the reorganisation of the deanery has been delayed until the 2nd quarter of next year, so he gave a presentation on **“Engaging with our Rural Farming Community”**. He highlighted that the farming community is in crisis and that farmers are asking for help. The Farming Community Network (FCN) provides support and churches are urged to consider donations to them. The support needs to be where the farmers are comfortable so chaplaincy at cattle markets and other places is needed as well as positive invitations to the farming community to join our services and festivals.

#### **g) STRUCTURE, GOVERNANCE AND MANAGEMENT**

The method of appointing PCC members is set out in the Church Representation Rules. At St. Andrew’s, Buckland Monachorum and the Church of the Holy Spirit, Milton Combe, the PCC consists of the incumbent; a self-supporting Associate Minister; and six ex-officio members, together with eighteen elected members. Included in the total of 24, are two representatives for the Church of the Holy Spirit in Milton Combe and five lay readers. The PCC also has a Standing Committee which can deal with urgent matters more effectively than calling a full PCC meeting, and a Finance Committee that regularly meets one week prior to the PCC meetings, to deal with any financial matters in more detail than the full meetings allow. The full PCC met six times in the year; as did the Finance Committee. The standing committee did not need to meet. The Annual AGM was held in May 2023.

#### **Financial Review for 2023**

The church’s total income for the 2023 year was £147,427, compared with £178,231 for the previous year. Within last year’s total there was a legacy of £24,987, so after taking that one-off receipt into account, there was a reduction in income for 2023 of £5,817. The church was also able to reclaim £20,706 in Gift Aid from HMRC. This was also slightly lower than the previous year. The church continues to be grateful for all your continued support, especially when everyone’s finances remain stretched.

As far as costs for 2023 are concerned, these were reduced, from £187,253 in 2022 to £158,329 for this year. This reduction was in part contributed to by the decision not to pay the full Parochial Share. The amount requested was £85,813 an increase of £12,953 on the previous year. A decision was taken to only pay £67,016, representing that part which relates to clergy costs. The balance of £18,797 has been ringfenced by the PCC, but not recorded in the accounts, and a decision is being made in the current year as to whether this balance will be paid. Other notable costs for the year were for youth work, continues to be of great importance, the restoration of the clock and expenditure on Milton Combe including two ecological surveys.

After transfers from the general fund to cover activities not completely met by the relevant restricted fund balances, the net deficit for 2023 was £10,902, which has been deducted from the reserves brought forward from last year. This means that the total reserves as at 31<sup>st</sup> December 2023 were £150,803, of which £132,194 was in general reserves (of which 18,797 has been designated for the Parochial Share), and £18,608 in restricted and endowment reserves.

Thank you all for your continued support for the church, both for your financial contributions and your free time given. It is sincerely appreciated.

## **h) ADMINISTRATIVE INFORMATION**

The Church of St. Andrew's, Buckland Monachorum is situated in the village of Buckland Monachorum, Devon PL20 7NA. The Church of the Holy Spirit, Milton Combe, is in the village of Milton Combe, Devon PL20 6HP.

PCC members who have served from 1 January 2023 until the 31<sup>st</sup> December 2023 were:

### ***Ex Officio members:***

The Reverend Andrew Bowden - Vicar  
The Reverend Andy Farmer - Associate Minister  
Mrs Rumbi Mukono (Treasurer)  
Mrs Patricia Topham (Safeguarding Representative)  
Dr Angela Smith (Licensed lay Ministers)  
Dr Mark Smith (Licensed lay Ministers Reader)  
Mr P. Tuckett (Licensed lay Ministers Reader)

### ***Deanery Synod Members:***

Mr R. Matthews (Licensed lay Ministers Reader) Ex-Officio  
Mr T. West  
Mr R. Hopkins

### ***Churchwardens:***

Mr Roger Watkins  
Mrs Lesley Pope

### ***PCC Members:***

|                                                                         |                                                      |
|-------------------------------------------------------------------------|------------------------------------------------------|
| Mr Bob Barnes                                                           | Mr Bill Houldsworth                                  |
| Mrs D. Farmer                                                           | Mr J. Girven (Milton Combe) – resigned in the year.  |
| Mrs D. Corness                                                          | Mrs B. Girven (Milton Combe) – resigned in the year. |
| Mrs H. Hopkins (Hon Secretary)                                          | Mr R. Hopkins (Electoral Roll officer)               |
| Mrs H. Keane                                                            | Mr Simon Bovey                                       |
| Mr Joe Smart                                                            | Mr Christopher Rowe                                  |
| Mr David Tute                                                           | Mr Paul Nixon (Licensed Lay Minister)                |
| Mrs Elizabeth Watson                                                    |                                                      |
| Mr Terry West (Buildings & Fabric lead & Deanery Synod Representative.) |                                                      |

**Safeguarding representative:** Mrs Patricia Topham. **DBS Officers:** Helen Hopkins & Julie Tailyour:

**Independent Examiner:** Mrs Felicity Harris – Moorlands Accountants.

The Report was approved by the PCC via email on the 10<sup>th</sup> May 2024. The Report was signed by:

Rev Andrew Bowden, Vicar: ..... and

Roger Watkins/Lesley Pope Church Warden: .....

**Parochial Church Council of St Andrew Buckland Monachorum  
with Milton Combe**

**Financial Statements**

**For the Year Ended 31st December 2023**

***Moorlands***

**Parochial Church Council of St Andrew Buckland  
Monachorum with Milton Combe**

**Financial Statements**

**For the Year Ended 31st December 2023**

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**Legal and Administrative Information**

**INCUMBENT**

Rev. Andrew Bowden

**BANKERS**

Lloyds Bank Plc  
8 Royal Parade  
Plymouth  
Devon

**INDEPENDENT EXAMINER**

Felicity Harris,  
Chartered Accountant  
Moorlands  
Rock view  
28 Glanville Road  
Tavistock  
Devon PL19 0EB

## **Independent Examiner's Report to the PCC of St Andrew Buckland Monachorum with Milton Combe**

This report is on the accounts of the PCC for the year ended 31st December 2023 which are set out on the following pages.

### **Respective responsibilities of the PCC and the examiner**

As members of the PCC you are responsible for the preparation of the accounts: you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ( the 2011 Act) and that an independent examination is required.

It is my responsibility to examine the accounts under section 145 of the 2011 Act, to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act, have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Felicity Harris

BA FCA ATT(fellow)

6/5/24

28 Glanville Road, Tavistock  
Devon PL19 0EB



**St Andrew's Church, Buckland Monachorum PCC & Holy Spirit Milton Combe**

**Statement of Financial Activities**

**For the period from 01 January 2023 to 31 December 2023**

|                                                             | Unrestricted<br>funds | Restricted<br>funds | Endowment<br>funds | Total<br>funds  | Prior year<br>total funds |
|-------------------------------------------------------------|-----------------------|---------------------|--------------------|-----------------|---------------------------|
| <b><i>Income and endowments from:</i></b>                   |                       |                     |                    |                 |                           |
| Donations and legacies                                      | 91,481                | 19,846              | —                  | 111,327         | 132,550                   |
| Income from charitable activities                           | 29,125                | —                   | —                  | 29,125          | 37,713                    |
| Other income                                                | 871                   | 6,102               | —                  | 6,973           | 7,966                     |
| <b>Total income</b>                                         | <b>121,479</b>        | <b>25,948</b>       | <b>—</b>           | <b>147,427</b>  | <b>178,231</b>            |
| <b><i>Expenditure on:</i></b>                               |                       |                     |                    |                 |                           |
| Expenditure on charitable activities                        | 112,422               | 32,831              | —                  | 145,253         | 171,832                   |
| Other expenditure                                           | 2,604                 | 10,471              | —                  | 13,076          | 15,421                    |
| <b>Total expenditure</b>                                    | <b>115,026</b>        | <b>43,303</b>       | <b>—</b>           | <b>158,329</b>  | <b>187,253</b>            |
| <b>Net income / (expenditure) resources before transfer</b> | <b>6,452</b>          | <b>(17,354)</b>     | <b>—</b>           | <b>(10,902)</b> | <b>(9,022)</b>            |
| <b><i>Transfers</i></b>                                     |                       |                     |                    |                 |                           |
| Gross transfers between funds - in                          | —                     | 25,406              | —                  | 25,406          | 23,673                    |
| Gross transfers between funds - out                         | (10,157)              | (15,248)            | —                  | (25,406)        | (23,673)                  |
| <b><i>Other recognised gains / losses</i></b>               |                       |                     |                    |                 |                           |
| <b>Net movement in funds</b>                                | <b>(3,704)</b>        | <b>(7,197)</b>      | <b>—</b>           | <b>(10,902)</b> | <b>(9,022)</b>            |
| <b><i>Reconciliation of funds</i></b>                       |                       |                     |                    |                 |                           |
| <b>Total funds brought forward</b>                          | <b>135,899</b>        | <b>24,981</b>       | <b>825</b>         | <b>161,705</b>  | <b>170,728</b>            |
| <b>Total funds carried forward</b>                          | <b>132,194</b>        | <b>17,783</b>       | <b>825</b>         | <b>150,803</b>  | <b>161,705</b>            |

*There may be minor discrepancies in the totals if the pence are not being shown*

06 May 2024

# St Andrew's Church, Buckland Monachorum PCC & Holy Spirit Milton Combe

## Analysis of income and expenditure Selected period: 01 January 2023 to 31 December 2023

|                                                        | Unrestricted  | Designated   | Restricted    | Endowment | This year      | Total<br>Last year |
|--------------------------------------------------------|---------------|--------------|---------------|-----------|----------------|--------------------|
| <b>Income and endowments</b>                           |               |              |               |           |                |                    |
| <b><i>Donations and legacies</i></b>                   |               |              |               |           |                |                    |
| <b>Donations and legacies</b>                          |               |              |               |           |                |                    |
| 01IN0001 - Envelopes St Andrews                        | 344           | —            | —             | —         | 344            | 717                |
| 01IN0002 - Envelopes MC                                | 2,750         | —            | —             | —         | 2,750          | 2,576              |
| 01IN0003 - Payroll Donations - For Youth Worker        | —             | —            | 8,977         | —         | 8,977          | 8,417              |
| 01IN0004 - Youth Work                                  | —             | —            | 5,692         | —         | 5,692          | 6,757              |
| 01IN0005 - MAF (Matt & Beck)                           | —             | —            | 417           | —         | 417            | 1,254              |
| 01IN0006 - Standing Orders - General                   | 67,949        | —            | —             | —         | 67,949         | 72,860             |
| 01IN0007 - Standing Orders - Restricted                | —             | —            | 140           | —         | 140            | —                  |
| 01IN0008 - Parish Giving Scheme                        | 8,041         | —            | —             | —         | 8,041          | 7,655              |
| 03IN0001 - Open Plate - St Andrews                     | 4,224         | —            | —             | —         | 4,224          | 888                |
| 03IN0002 - Open Plate MC                               | 1,890         | —            | —             | —         | 1,890          | 1,494              |
| 04IN0001 - Mis Income Occasional                       | —             | —            | 2,182         | —         | 2,182          | 4,858              |
| 04IN0004 - Donations to Milton Combe                   | —             | —            | 2,282         | —         | 2,282          | —                  |
| 04IN0005 - Donations to St Andrews                     | 1,280         | —            | 155           | —         | 1,435          | 84                 |
| 07IN0001 - Legacies                                    | —             | 5,000        | —             | —         | 5,000          | 24,987             |
| <b>Donations and legacies Sub-totals</b>               | <b>86,481</b> | <b>5,000</b> | <b>19,846</b> | <b>—</b>  | <b>111,327</b> | <b>132,550</b>     |
| <b><i>Donations and legacies Totals</i></b>            | <b>86,481</b> | <b>5,000</b> | <b>19,846</b> | <b>—</b>  | <b>111,327</b> | <b>132,550</b>     |
| <b><i>Income from charitable activities</i></b>        |               |              |               |           |                |                    |
| <b>Income from charitable activities</b>               |               |              |               |           |                |                    |
| 04IN0002 - Income - Clergy Discretionary               | —             | —            | —             | —         | —              | 2,315              |
| 04IN0003 - Grants & Insurance Received                 | —             | —            | —             | —         | —              | 4,762              |
| 06IN0001 - Gift Aid Refund                             | 20,706        | —            | —             | —         | 20,706         | 23,306             |
| 11IN0001 - Church Services Fees Income                 | 5,573         | —            | —             | —         | 5,573          | 4,638              |
| 12IN0001 - Magazine Income                             | 2,845         | —            | —             | —         | 2,845          | 2,692              |
| <b>Income from charitable activities Sub-totals</b>    | <b>29,125</b> | <b>—</b>     | <b>—</b>      | <b>—</b>  | <b>29,125</b>  | <b>37,713</b>      |
| <b><i>Income from charitable activities Totals</i></b> | <b>29,125</b> | <b>—</b>     | <b>—</b>      | <b>—</b>  | <b>29,125</b>  | <b>37,713</b>      |
| <b><i>Other income</i></b>                             |               |              |               |           |                |                    |

There may be minor discrepancies in the totals if the pence are not being shown

|                                    | Unrestricted   | Designated   | Restricted    | Endowment | This year      | Total<br>Last year |
|------------------------------------|----------------|--------------|---------------|-----------|----------------|--------------------|
| <b>Other income</b>                |                |              |               |           |                |                    |
| 10IN0001 - Bank Interest           | 861            | —            | —             | —         | 861            | 89                 |
| 12IN0002 - Books - Christian Books | 10             | —            | —             | —         | 10             | 206                |
| 13IN0001 - Parish Camp Income      | —              | —            | 6,102         | —         | 6,102          | 7,671              |
| <b>Other income Sub-totals</b>     | <b>871</b>     | <b>—</b>     | <b>6,102</b>  | <b>—</b>  | <b>6,973</b>   | <b>7,966</b>       |
| <b>Other income Totals</b>         | <b>871</b>     | <b>—</b>     | <b>6,102</b>  | <b>—</b>  | <b>6,973</b>   | <b>7,966</b>       |
| <b>Income and endowments</b>       | <b>116,479</b> | <b>5,000</b> | <b>25,948</b> | <b>—</b>  | <b>147,427</b> | <b>178,231</b>     |
| <b>Grand totals</b>                |                |              |               |           |                |                    |

## Expenditure

### Expenditure on charitable activities

#### Expenditure on charitable activities

|                                                      |        |   |        |   |        |        |
|------------------------------------------------------|--------|---|--------|---|--------|--------|
| 17EX0001 - Books - Christian Books                   | —      | — | —      | — | —      | 156    |
| 17EX0002 - Bellringers expenditure                   | 1,050  | — | —      | — | 1,050  | —      |
| 18EX0001 - Donations to School                       | 2,500  | — | —      | — | 2,500  | 2,500  |
| 18EX0002 - Mission Donations Home                    | 2,582  | — | 2,567  | — | 5,149  | 6,514  |
| 18EX0003 - Mission Donations Occasional              | 600    | — | 2,115  | — | 2,715  | 1,870  |
| 18EX0004 - Mission Donations Buckland Chapel         | 1,437  | — | 750    | — | 2,187  | 5,870  |
| 19EX0001 - Diocesan Parish Share                     | 67,016 | — | —      | — | 67,016 | 81,388 |
| 20EX0001 - HMRC NIC - Tax Payroll Fees               | —      | — | 5,726  | — | 5,726  | 6,912  |
| 20EX0002 - Payroll - Salaries                        | —      | — | 19,919 | — | 19,919 | 17,899 |
| 20EX0003 - Employer's contribution to NEST           | 1,749  | — | —      | — | 1,749  | 1,749  |
| 20EX0004 - Services Fees - Independent work fees     | 1,400  | — | —      | — | 1,400  | 1,400  |
| 20EX0005 - Organist Fees                             | 1,305  | — | —      | — | 1,305  | 1,014  |
| 21EX0001 - Clergy Expenses Ministry                  | 2,858  | — | —      | — | 2,858  | 1,904  |
| 21EX0003 - Expenses - Non-Clergy                     | 1,638  | — | —      | — | 1,638  | 2,205  |
| 22EX0001 - Pastoral Care Expenses                    | —      | — | —      | — | —      | 150    |
| 22EX0002 - Evangelism Purchases                      | —      | — | —      | — | —      | 295    |
| 22EX0004 - Youth Work Expenses                       | —      | — | 38     | — | 38     | —      |
| 23EX0003 - Church Fees to Diocese                    | 1,735  | — | —      | — | 1,735  | 2,854  |
| 23EX0004 - Church Services Expenses, Music Books etc | 1,847  | — | —      | — | 1,847  | 330    |
| 23EX0005 - Purchases Miscellaneous                   | 406    | — | 1,715  | — | 2,121  | 3,141  |
| 23EX0006 - Stationery consumables Printing           | 67     | — | —      | — | 67     | 149    |
| 23EX0007 - Sound AVA Purchases and Costs             | —      | — | —      | — | —      | 519    |
| 23EX0008 - IT Hardware Purchases                     | —      | — | —      | — | —      | 23     |
| 23EX0009 - IT Software Purchases                     | 115    | — | —      | — | 115    | 112    |
| 23EX0010 - Maintenance and General Repairs Fees      | 1,486  | — | —      | — | 1,486  | 7,983  |
| 23EX0012 - Organ and Piano Maintenance               | 576    | — | —      | — | 576    | 1,032  |
| 23EX0014 - Heating System Repairs & Maintenance      | 606    | — | —      | — | 606    | 885    |
| 23EX0017 - Fire Safety Maintenance                   | 470    | — | —      | — | 470    | 289    |
| 23EX0019 - Broadband & Website (Webhosting) Costs    | 714    | — | —      | — | 714    | 809    |
| 23EX0020 - Services Costs & Other Supplies           | 3,503  | — | —      | — | 3,503  | 107    |

*There may be minor discrepancies in the totals if the pence are not being shown*

|                                                        | Unrestricted | Designated | Restricted | Endowment | This year | Total<br>Last year |
|--------------------------------------------------------|--------------|------------|------------|-----------|-----------|--------------------|
| 23EX0021 - St Andrews Insurance Costs                  | 6,783        | —          | —          | —         | 6,783     | 7,043              |
| 23EX0022 - MC Insurance Costs                          | 1,272        | —          | —          | —         | 1,272     | 1,056              |
| 23EX0023 - Cleaning Costs                              | 1,807        | —          | —          | —         | 1,807     | 1,510              |
| 23EX0024 - Gardening Costs                             | 1,513        | —          | —          | —         | 1,513     | 1,446              |
| 24EX0001 - Utilities Electricity Costs                 | 2,056        | —          | —          | —         | 2,056     | 4,463              |
| 24EX0002 - Utilities Gas And Oil Costs                 | 3,161        | —          | —          | —         | 3,161     | 6,162              |
| 24EX0003 - Water Expenditure                           | 159          | —          | —          | —         | 159       | 79                 |
| <b>Expenditure on charitable activities Sub-totals</b> | 112,422      | —          | 32,831     | —         | 145,253   | 171,832            |
| <b>Expenditure on charitable activities Totals</b>     | 112,422      | —          | 32,831     | —         | 145,253   | 171,832            |
| <b>Other expenditure</b>                               |              |            |            |           |           |                    |
| <b>Other expenditure</b>                               |              |            |            |           |           |                    |
| 22EX0003 - Parish Camp                                 | —            | —          | 5,399      | —         | 5,399     | 6,054              |
| 23EX0001 - Bank Charges                                | 186          | —          | —          | —         | 186       | 161                |
| 28EX0002 - Building Development Costs - St Andrews     | —            | —          | 900        | —         | 900       | —                  |
| 28EX0003 - Building Development Costs - Milton Comb    | —            | —          | 4,172      | —         | 4,172     | 6,931              |
| 29EX0001 - Magazine expenses                           | 2,418        | —          | —          | —         | 2,418     | 2,273              |
| <b>Other expenditure Sub-totals</b>                    | 2,604        | —          | 10,471     | —         | 13,076    | 15,421             |
| <b>Other expenditure Totals</b>                        | 2,604        | —          | 10,471     | —         | 13,076    | 15,421             |
| <b>Expenditure Grand totals</b>                        | 115,026      | —          | 43,303     | —         | 158,329   | 187,253            |

*There may be minor discrepancies in the totals if the pence are not being shown*

06 May 2024

# St Andrew's Church, Buckland Monachorum PCC & Holy Spirit Milton Combe

## Balance sheet (Separate funds)

As at: 31 December 2023

|                                                    | General<br>Fund | Designated<br>Funds | Restricted<br>Funds | Endowment<br>Funds | At 31/12/2023<br>£ | At 31/12/2022<br>£ |
|----------------------------------------------------|-----------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| <b>Fixed assets</b>                                |                 |                     |                     |                    |                    |                    |
| Investments                                        | —               | —                   | —                   | 825                | 825                | 825                |
| <b>Fixed assets</b>                                | <b>—</b>        | <b>—</b>            | <b>—</b>            | <b>825</b>         | <b>825</b>         | <b>825</b>         |
| <b>Current assets</b>                              |                 |                     |                     |                    |                    |                    |
| Debtors                                            | 12,531          | —                   | —                   | —                  | 12,531             | 15,428             |
| Cash at bank and in hand                           | 90,140          | 29,522              | 17,783              | 0                  | 137,447            | 146,513            |
| <b>Current assets</b>                              | <b>102,671</b>  | <b>29,522</b>       | <b>17,783</b>       | <b>0</b>           | <b>149,978</b>     | <b>161,941</b>     |
| <b>Liabilities</b>                                 |                 |                     |                     |                    |                    |                    |
| Creditors: Amounts falling due in one year         | —               | —                   | —                   | —                  | —                  | 1,061              |
| <b>Net current assets less current liabilities</b> | <b>102,671</b>  | <b>29,522</b>       | <b>17,783</b>       | <b>0</b>           | <b>149,978</b>     | <b>160,880</b>     |
| <b>Total assets less current liabilities</b>       | <b>102,671</b>  | <b>29,522</b>       | <b>17,783</b>       | <b>825</b>         | <b>150,803</b>     | <b>161,705</b>     |
| <b>Total net assets less liabilities</b>           | <b>102,671</b>  | <b>29,522</b>       | <b>17,783</b>       | <b>825</b>         | <b>150,803</b>     | <b>161,705</b>     |
| <b>Represented by</b>                              |                 |                     |                     |                    |                    |                    |
| <b>Unrestricted</b>                                |                 |                     |                     |                    |                    |                    |
| Unrestricted - General fund                        | 102,671         | —                   | —                   | —                  | 102,671            | 111,376            |
| <b>Designated</b>                                  |                 |                     |                     |                    |                    |                    |
| Designated - Designated Funds                      | —               | 29,522              | —                   | —                  | 29,522             | 24,522             |
| <b>Restricted</b>                                  |                 |                     |                     |                    |                    |                    |
| Restricted - Books - Christian Books               | —               | —                   | 0                   | —                  | 0                  | 0                  |
| Restricted - Flower Fund                           | —               | —                   | 765                 | —                  | 765                | 765                |
| Restricted - Gift for Youth Worker - Gift To Youth | —               | —                   | —                   | —                  | —                  | —                  |
| Restricted - Grants & Insurance Received           | —               | —                   | 1,710               | —                  | 1,710              | 1,710              |
| Restricted - Christmas Hampers                     | —               | —                   | 365                 | —                  | 365                | 265                |
| Restricted - Tom & Lizzie Home Gift                | —               | —                   | 25                  | —                  | 25                 | —                  |
| Restricted - The Hub                               | —               | —                   | 1,200               | —                  | 1,200              | 1,200              |
| Restricted - IPANI SCHOOL                          | —               | —                   | 2,255               | —                  | 2,255              | 2,255              |
| Restricted - MAF - Matt & Beck                     | —               | —                   | 0                   | —                  | 0                  | —                  |
| Restricted - Milton Combe                          | —               | —                   | 550                 | —                  | 550                | 550                |
| Restricted - Church Parish Magazine                | —               | —                   | 50                  | —                  | 50                 | 50                 |
| Restricted - Building Development Fund             | —               | —                   | 0                   | —                  | 0                  | —                  |
| Restricted - Menouf                                | —               | —                   | —                   | —                  | —                  | —                  |
| Restricted - Missionary Work                       | —               | —                   | 63                  | —                  | 63                 | 63                 |
| Restricted - Open Doors                            | —               | —                   | 0                   | —                  | 0                  | 385                |
| Restricted - Organ Donations                       | —               | —                   | 0                   | —                  | 0                  | 0                  |
| Restricted - Overseas Missions                     | —               | —                   | 1,398               | —                  | 1,398              | 1,398              |
| Restricted - Parish Camp                           | —               | —                   | 2,429               | —                  | 2,429              | 1,727              |
| Restricted - Pastoral Care                         | —               | —                   | 766                 | —                  | 766                | 766                |
| Restricted - Pathfinder                            | —               | —                   | 50                  | —                  | 50                 | 50                 |
| Restricted - Restricted - Payroll                  | —               | —                   | —                   | —                  | —                  | —                  |
| Restricted - Restricted Funds                      | —               | —                   | 444                 | —                  | 444                | 304                |
| Restricted - Caroline Hammond                      | —               | —                   | —                   | —                  | —                  | —                  |
| Restricted - Milton Combe Church Roof              | —               | —                   | 4,720               | —                  | 4,720              | 2,720              |
| Restricted - School Governors                      | —               | —                   | —                   | —                  | —                  | —                  |
| Restricted - Sequestration Account                 | —               | —                   | —                   | —                  | —                  | —                  |
| Restricted - Shekinah                              | —               | —                   | 139                 | —                  | 139                | 139                |
| Restricted - Sound                                 | —               | —                   | —                   | —                  | —                  | —                  |
| Restricted - Tear Fund                             | —               | —                   | 275                 | —                  | 275                | 275                |
| Restricted - Tom Watson                            | —               | —                   | 0                   | —                  | 0                  | 0                  |
| Restricted - Tristan & Sarah                       | —               | —                   | 150                 | —                  | 150                | 150                |
| Restricted - Ukraine Support                       | —               | —                   | 5                   | —                  | 5                  | 5                  |
| Restricted - Vicar (Donations to Vicar)            | —               | —                   | 260                 | —                  | 260                | 260                |
| Restricted - Catalyst                              | —               | —                   | —                   | —                  | —                  | —                  |
| Restricted - Window                                | —               | —                   | —                   | —                  | —                  | —                  |
| Restricted - Parish Youth Workers                  | —               | —                   | —                   | —                  | —                  | —                  |
| Restricted - Parish Youth Work                     | —               | —                   | —                   | —                  | —                  | 9,524              |

There may be minor discrepancies in the totals if the pence are not being shown

|                                      | General<br>Fund | Designated<br>Funds | Restricted<br>Funds | Endowment<br>Funds | At 31/12/2023<br>£ | At 31/12/2022<br>£ |
|--------------------------------------|-----------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Restricted - Buckland Chapel         | —               | —                   | 11                  | —                  | 11                 | 265                |
| Restricted - Christianity Explored   | —               | —                   | —                   | —                  | —                  | —                  |
| Restricted - Devon Historic Churches | —               | —                   | 50                  | —                  | 50                 | 50                 |
| Restricted - Esme Palmer             | —               | —                   | —                   | —                  | —                  | —                  |
| Restricted - Buckland Food Hub       | —               | —                   | 100                 | —                  | 100                | 100                |
| <b>Endowment</b>                     |                 |                     |                     |                    |                    |                    |
| Endowment - Endowment Fund           | —               | —                   | —                   | 825                | 825                | 825                |
| <b>Funds of the church</b>           | <b>102,671</b>  | <b>29,522</b>       | <b>17,783</b>       | <b>825</b>         | <b>150,803</b>     | <b>161,705</b>     |

*There may be minor discrepancies in the totals if the pence are not being shown*

## **Independent Examiner's Report to the PCC of St Andrew Buckland Monachorum with Milton Combe**

This report is on the accounts of the PCC for the year ended 31st December 2023 which are set out on the following pages.

### **Respective responsibilities of the PCC and the examiner**

As members of the PCC you are responsible for the preparation of the accounts: you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ( the 2011 Act) and that an independent examination is required.

It is my responsibility to examine the accounts under section 145 of the 2011 Act, to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act, have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Felicity Harris

BA FCA ATT(fellow)

6/5/24

28 Glanville Road, Tavistock  
Devon PL19 0EB