



**ST ANDREW'S BUCKLAND MONACHORUM WITH
THE CHURCH OF THE HOLY SPIRIT MILTON COMBE**

Annual Report of the Parochial Church Council



For the year ended 31st December 2020

Website: bucklandchurchdevon.co.uk

Aims and Purposes

There are two churches in our parish and the Parochial Church Council includes representation from both. The Vicar, Andrew Bowden, along with an Associate Minister Andrew Farmer and the PCC, aspires to extend the ministry and teaching to the wider parish community of over 2000 people.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion.

"Living in community as God's people; serving the wider community in God's world"

Our vision encourages us to look in two directions:

- "Looking inwards" – living in community as God's people; that as a church family we would put down strong spiritual roots, growing in our knowledge of God and learning how to live for his glory. For this we are reliant on the Holy Spirit, the Bible and prayer.
- "Looking outwards" – serving the wider community in God's world; as those who have received God's love, we want to share it abroad, striving to serve our local community through evangelism, social interaction and community engagement, whilst also supporting Christian missionary work around the world.

This year has been heavily disrupted by COVID-19 and the numerous lockdowns that have followed. Nevertheless, we have sought to offer spiritual teaching, direction and support to our church family and our communities.

The above have been met in various ways, and include the following:

- **Regular Sunday Worship** – This has continued at both churches whilst churches were open, and then moved to online services using Zoom and through our Website, where both the Morning services and Family focus services were recorded and were made available through our Website on YouTube and DVDs produced and delivered for those who did not have access to the internet.
- **Prayer** - Outside of lockdown, prayer teams are available at each morning service at Buckland. The prayer chain is an important daily resource and support to any who request prayer. A new monthly prayer meeting for the whole church has been set up, meeting on the first Wednesday of each month. A small group of individuals meet weekly to pray for the local Church of England primary school.
- **Bible Teaching** – We have adopted a more structured approach to our Bible teaching, varying our "spiritual diet" by studying different biblical genres and enabling the congregation to dig deeper into entire books of the Bible.
- **Home groups** - have been encouraged to build on the Sunday sermons, by spending time in small groups studying the same passages in greater depth.
- **Youth and children's teams** - have sought to follow the same pattern in order to promote family times beyond the Sunday service.
- **Worship** - is not confined to our church meetings on a Sunday, but is an all-encompassing lifestyle, that seeks to glorify God in words and actions.
- **Living in community** as God's people and serving the wider community in God's world.

To facilitate this work, it is important that we maintain the fabric of both churches in Buckland Monachorum and Milton Combe.

a) ACHIEVEMENTS AND PERFORMANCE – 2020

Guidelines and Policy documents:

- i) **Health & Safety Policy** - The church has a policy in place for both churches to ensure that current legislation is being met and measures put in place where required.
- ii) **Safeguarding** - St Andrew's Church Buckland Monachorum and the Church of the Holy Spirit, Milton Combe adopts the Exeter Diocese Policy and procedures. *(See full report below).*
- iii) **Reporting of Safeguarding and Serious incidents** – the reporting to the Charities Commission of serious incidents both in regard to Safeguarding and other serious incidents is delegated to the Diocese of Exeter Board of Finance via the Diocesan Safeguarding Adviser and the Diocesan Secretary in a resolution that was passed by the PCC in January 2020. This is in accordance with the House of Bishops Guidance. There have been no incidents to report in 2020.
- iv) **A Privacy Statement** covering how the church handles personal data is now added to our Website in line with current legislation.

Safeguarding

- Safeguarding at St Andrew's Church, Buckland Monachorum and the Church of the Holy Spirit, Milton Combe is a high priority, and we endeavour to publicise our commitment to it wherever possible.
- The PCC and members of the Church recognise that everyone has a responsibility to support, protect and safeguard all, but particularly children, young people and vulnerable adults.
- Essential steps are taken to safeguard children, young people and vulnerable adults who participate in the church, and the people who work with them. Local practice is kept under review to maintain a culture of safeguarding in the church.
- Staff and volunteers are recruited in accordance with the Diocesan Safer Recruitment guidance. They are fully DBS checked where appropriate and fully supported in their role.

Review of Safeguarding Action Plan 2020

The PSO wrote a Safeguarding Action Plan which was approved by the PCC at their January meeting. Progress was and is reported to the PCC as a standing agenda item at every PCC meeting.

With the pandemic situation ensuing, some actions were curtailed but generally progress was made in all the areas identified.

Progress in the Key Action Areas:

- **Diocesan Audit for Parishes** - The Church was invited to join the Parish Dashboard initiative in April 2020. Two members of the PCC agreed to being named as having access to the dashboard so they could monitor the progress being made. Level 1 (Safer Foundations) has almost been completed and we just await some completion of training by a few PCC members. Level 2 (Safer Activities) was started in September and good progress has also been made with the completion and approval of a Recruitment of Ex-Offenders Policy and a Review List of Church activities. Only the completion of the tasks for the Church Activities list is left. It is hoped that Level 3 (Safer Practices) will be started early in 2021.
- **Safeguarding Policy Review** - The House of Bishops Safeguarding Policy - Promoting a Safer Church was adopted and approved by the PCC on 20th July 2020.
- **DBS checks** - All renewals required for 2020 have been completed. All PCC members are now compliant with up-to-date DBS certificates.
- **Confidentiality** - Regular reminders were given throughout the year regarding storage of confidential paperwork. The GDPR notes on the Confidential Declaration document was also updated.
- **Awareness Raising** - This area was one which was most affected due to the pandemic and subsequent closure of the churches. Noticeboards do still need to be revamped and the pocket-sized guide covering the 'Dos and Don'ts' of Safeguarding has not gone into production.
- **Training** – The Training database has been completed and is regularly monitored. The general awareness session could not be held due to the restrictions but all relevant parties, including PCC members, were invited to complete the C0 training online which most did. Those needing C1 and C2 training for their role also completed this either online or via Zoom sessions.

- Monitoring Procedures - Much of the planned monitoring had to be put on hold if it involved face-to-face meetings. However, many of the dashboard tasks allowed some monitoring to take place regarding training, DBS, risk assessments and the key paperwork which is given to leaders and volunteers.
- Risk assessments - There are still some risk assessments that need to be written, and many of those in place need to be updated. An additional Covid-19 risk assessment was written for the Youth Emmaus when they recommenced their group sessions over in the Chapel.
- Safeguarding at Milton Combe- Restrictions meant that no progress was made, so it has been put onto the 2021 Action Plan as a priority.
- Other issues - The issues were mainly around First Aiders and access to First Aid training. First Aid boxes have all been checked and restocked, with a clear label to identify their location in the Church.
Trish Topham, Safeguarding Representative.

b) OUTREACH TO THE COMMUNITY - as shown in the following reports:

Charleston Friendship Cafe

Unfortunately, we have not been able to meet since March 2020 due to the pandemic. We have tried to stay in touch with those who used to attend. We were able to invite everyone to a Christmas Service in St. Andrew's with others from Yelvercare in December. We were also able to deliver a Christmas meal to our friends thanks to Yelvercare sharing their resources with us. The Café has been greatly missed, and we look forward to starting again as soon as it is safe to do so.

Margie Goodfellow has stepped down from being the main contact, but will continue as a helper, and Trish Topham and Mandy Hall will continue to run the Café.

Pastoral Care

The pastoral care team has been busy in light of COVID-19 with a phone-buddy system set up to reach out to and support the most vulnerable in our community. The church partnered with representatives from Buckland Village Hall and Buckland Parish Council to set up the Buckland Cares group – organising supermarket collections and prescription pick-ups for the housebound as well as setting up a Food Hub, hosted by the Buckland Chapel. (*see full report below*). Ministry to those in their twilight years has been difficult as restrictions have meant we were unable to run our monthly communion services. In spite of that, we stayed in touch with the staff teams at both HartCare and Pilcher's Field through regular phone calls. We also organised for children from the school to write Christmas Cards and design colourful posters which were distributed to all residents, as well as putting together "thank you hampers" for the staff teams, all of which were gratefully received. We look forward to re-starting services as soon as is possible.

Buckland Cares Group

Buckland Cares is a Community Support Group set up in March 2020 as a joint initiative at the start of the first Covid pandemic lockdown. The core Committee is made up of representatives of key organisations around the parish, including Rev. Andy Bowden. Initially volunteers were recruited following a leaflet drop to every home in the Parish, specifying what they could help with: shopping, mail, prescription collections, friendly phone calls, etc. A Buckland Cares Facebook page was set up with local and national information and details of where to find support locally, and this continues to be updated.

At the beginning of April, the Buckland Food Hub foodbank was opened in Buckland Chapel, stocked with essential non-perishable food items donated by Morrisons, Tavistock, and manned by volunteers from the Community. Morrisons continued to deliver weekly during the first lockdown and donations were also received from a collection point in the Co-op, Yelverton. Additionally, many local residents added a few of extra items to their own shopping and kindly donated these.

At the beginning of September, the Hub was kitted out with new shelving (made by Richard Mabey from pallets and old bunk bed slats!) and relocated to the lower dormitory in the Chapel, so that the main hall could be made available for group hire. Although, with the start of the building works to add a disabled access toilet, it has moved back into the main hall. Very generous Harvest collections at both churches and St. Andrew's school boosted the stock in the autumn, and the Hub saw an increase in use in the November lockdown. Church and Community

donations were again very generous in December, enabling Buckland Cares to make up and distribute hampers to provide a little extra this Christmas, particularly for those alone or struggling.

Local donations continue and, with regular deliveries from Morrisons having ceased, Lucy Wood and Gary Baird have been proactive in securing grants to enable the Food Hub to keep open. The Hub continues to provide essentials for a number of individuals and families. This is a wonderful example of Community serving Community.

Links with St Andrew's Primary School

St Andrew's Church has been supporting St Andrew's School financially, physically and spiritually for many decades.

Financially:

- The church donated £1000 to the school in September to support Covid implications for the school. It is planned to give a further £5000 in January 2021. This second amount of money will be put towards ordering a whole class of Chromebooks that can be used for children's home learning.

Physically:

- Church members play an active role in the governance of the school.
- Weekly assemblies based on the Christian ethos are popular with the children and have been led by Andy Bowden, Andy Farmer or Tristan Coulshaw. Online assemblies were offered in light of Coronavirus precautions in the school.
- In September 2019, the church set up a coffee event on the first day of School to welcome new parents. It also served as an introduction to Messy Church and Family Services. Due to Covid restrictions this was not repeated in September 2020, but hopefully will return in 2021.
- Members of the church also volunteer at the school (DBS vetted). Although this was prevented for most of 2020 by Covid restrictions, it is hoped it will recommence when restrictions permit.

Spiritually:

- Prayer is a mainstay of school life and the church has supported this in numerous ways.
- Four years ago, the School Prayer Support Group was set up and has taken place on site every week until the Covid lockdown. As well as this, the Vicar has run a wellbeing course for staff.
- Every member of staff had the opportunity to request prayer support either by direct communication or anonymously through a prayer box.
- During critical times such as an appointment of a new member of staff, prayer has been stepped up to meet the need. In addition, Andy Bowden offered the Staff a Christian Support Group which was very well attended and welcomed.

Parish Magazine "Outreach"

At the end of 2020, the Editors, Mark Woock and Denise Hume stepped down from their roles after three years, and we would like to record our grateful thanks for their work in producing these publications for the community. During the year, David Oliver joined the team to liaise with our Advertisers, and Nick Kilby continued in his role as Treasurer. Enormous thanks are due to the Goodfellows and the distribution volunteers, as right through the ups and downs of the pandemic, Outreach was produced and delivered on time by the Editors and team.

As was to be expected, income was down a little to just under £3,000, but the magazine still generated a small profit of £760 which has been left in reserves. Outreach has always been fully supported financially by subscribers and advertisers and continues in its role of supporting and publicising Church activities as well as other non-church community events and news.

With the launch of St. Andrew's new website during 2020, the Outreach website has been slimmed down, and acts as a support to the church website. Outreach Magazines are produced digitally now, and the latest copy is available to view via the new Church website. Articles and contributions are always very welcome.

Nick and Diana Kilby have maintained the magazine whilst a new editorial team comes forward to take over, and there will be regular issues in 2021 to maintain the publication for the community.

c) GENERAL CHURCH ACTIVITY

Children and Youthwork Reports - Continued nurturing of our Young People, as seen in the following reports.

The Sunday School usually caters for children in the preschool years, key stage 1 and key stage 2 (up to secondary school age) every Sunday in school term time, except the first in the month when they are in church for the whole service. **Bubbles** is a group for children from the age of approximately 3 -7 and **XStream** for children aged 7-11. The leaders ensure that the church's safeguarding policy is fully implemented with respect to all the children attending.

During 2019, Bubbles had between 3 and 7 children regularly attending; XStream had between 4 and 6 regular attendees, with 14 other children joining the groups either sporadically or as visitors. However, in 2020 the two groups only ran for a couple of months before having to stop meeting at the end of March, when the first lockdown was brought in because of the Coronavirus pandemic. As plans were being made to restart the groups in the autumn, in line with Covid-safety guidance from the diocese, a second wave of the virus meant another lockdown and the groups have not yet resumed meeting (as of December 2020). Crèche facilities have not been provided during the church services that have taken place since the pandemic started, because of infection control measures. Previously, a creche area has been available in the South Porch of the church, providing a space for parents to take their baby or toddler if required, during services.

Last year, Andy Bowden and the Sunday school team agreed that the themes of the children's groups sessions would follow the sermon series being preached in the main church service, as much as is practically possible. This would allow children and families to discuss more easily what they had been learning week by week. This new plan was brought in during the Spring term of 2020, and the Bubbles and XStream groups did sessions based on chapters of Daniel, corresponding to the passages being preached on, before we stopped meeting. The church has subscribed to online children's bible teaching resources from 'Mustard Seed' to support the leaders in preparing sessions.

During the first lockdown and during the summer, Tristan and Sarah Coulshaw-Stevenson recorded "Family Focus" videos – teaching and activities based on the sermon passage, delivered in an engaging and accessible way for children and young people. These were posted each week on the church website, alongside the main service videos. Craft and activities resources were also posted to complement the Family Focus videos. These enabled the children of the church to have a way to stay connected with the church family whilst we have not been able to meet together. On Christmas Eve an online Christingle service was held allowing the children to participate at home making their own Christingles, which had been distributed as kits through the school and local pre-school group before the end of term.

Also posted online are All-Age Services that have been held at St Andrew's church on the first Sunday of the month, when the congregation have been allowed to meet in the church building. These have been designed to engage and challenge the whole congregation, from young to old.

Deborah Corness, Hellen Williams and Hannah Waine have continued as leaders of the Bubbles and XStream groups, assisted by a small but faithful team of helpers. Heather Keane has now stepped down from leading XStream. We are grateful for the blessing she has been to many children and families in the church through many years of faithfully teaching this group. Nicki Bovey has agreed to be a leader once the groups resume.

Youth Emmaus

Work amongst teenagers has continued apace with Tristan Stevenson-Coulshaw employed as a full-time youth worker. These are focussed on the secondary school age group and running weekly groups and regular social gatherings.

With the departure of Tristan and his family, much of the Youth Work has continued with volunteers, and towards the end of 2020 we were able to advertise and interview for a replacement. We have appointed a new Youth and Children's worker to take up the post in January 2021.

A personal report from one of the young people: – Isaac writes:

“2020 has been a tough year for everyone, and for the youth, I think it was extremely difficult to deal with online school, or cancelled exams. Despite this, we were able to continue our weekly group sessions almost normally, with the use of Zoom and socially distanced games on the moors. Tristan and Sarah were especially eager to continue our weekly sessions, and they worked hard to ensure we enjoyed it each week. Their enthusiasm and eagerness for us to know Christ has been really encouraging through this time, providing us with teachings and verses regularly, and their willingness to share their time with us personally. It was lovely to see everyone come together on their last day in order to wish them well in the next chapter of their lives, and we keep Tom and his family in our prayers as he begins his new journey as youth leader.”

Community Outreach to young people

During the year this has been severely restricted due to Covid, we are hopeful that 2021 will see more activity being resumed.

Networking with other Youth groups

Again, these links have been unable to happen due to Covid.

Messy Church

Messy Church is an outreach initiative, started by volunteers from St. Andrew’s Church, primarily to serve those in the community who do not regularly attend Sunday services. We welcome children of all ages with their parents, grandparents, and carers: the young and young-at-heart! Together we learn about God and His love for us, through crafts, songs, stories, fellowship, and food. Each session is planned around a theme which we explore through different activities, some messier than others! Following the activities and celebration, we all sit down together to share a meal.

After a successful relaunch in Autumn 2019, welcoming many new families and volunteers, we were looking forward to a ‘fruitful’ 2020. Tristan and Sarah Coulshaw lead the planning of our Spring term sessions, sharing the message of God’s love and salvation through Jesus. In February 2020 we looked at God’s pursuing love, through the Parables of the Lost Coin, Lost Sheep and Lost Son. Then March saw us learning about God’s Forgiving Love with a range of activities linked to the story of Jesus forgiving and healing the paralysed man. We were all set to share the Easter Story and God’s Sacrificial Love, when Covid hit! As with all other activities, Messy Church moved online, we prepared a booklet and Tristan and Sarah recorded a message.

During the early weeks of the lockdown, we became acutely aware how Messy Church thrives on spending time in each other’s presence; sharing fellowship, fun and, of course, food! Online booklets seemed to be just another bit of ‘learning’ to add to the virtual schooling everyone was having to adapt to. Sadly, we made the decision to lay down Messy Church, but continued to signpost our families to Tristan and Sarah’s video messages each Sunday.

We continue to pray for God’s guidance and discernment for what next and look forward to supporting our new Youth Worker in sharing God’s love for all His people.

Parish Camp

Parish Camp, which for many years has engendered strong friendships, with an opportunity to invite new members of the church family, and some local families who would be without a holiday opportunity, unfortunately had to be cancelled this year.

d) FURTHER CHURCH ACTIVITY

Christianity Explored

January 2020 saw the first Christianity Explored course being run at St Andrew’s. It was exciting as it was a new course for us to be running. Previously we had always used the Alpha course. Everyone was greeted at the door by members of the team, welcomed and given a name badge. Then coffee and cake was served, and everyone mingled together, getting to know each other. Various home groups provided the refreshments, and there was always plenty of delicious cake to be eaten.

Christianity Explored takes you through the gospel of Mark, and each participant is given a handbook, which allows them both to recap on what has been talked about that evening and also prepare for the following week. Each evening began with dividing into our groups, which remained the same throughout the 8 weeks. We watched brilliant talks on video, given by Rico Tice and then we discussed each talk afterwards back in our groups. We had a good number of people who regularly attended each week, and Andy Farmer has continued with a group since finishing the course, just before the first lockdown in March. Christianity Explored is a brilliant course, and what I really liked about it is the way you are encouraged to read the Bible. The talks are new and fresh and certainly give opportunity to promote good discussion in small groups afterwards. It is a great opportunity to introduce people to the Christian Faith, in what I would describe as a non-threatening way. If we are not participating in the course, then it is something the church can really get behind in prayer.

Lent course

Curtailed due to Covid-19.

Home Groups

All the homegroups have continued to meet via Zoom. This has allowed many of us to continue to dig into God's word together, unpack its relevance to our day-to-day lives, and support each other prayerfully in living it out. In fact, since moving to online meeting (via Zoom) some of our house groups have reported an increase in participation. There are two reasons for this: For some of the elderly, it is easier for them to meet on "Zoom" rather than be transported elsewhere (especially in the dark winter months); and for others who are uncertain about what might go on in a house group, they found it easier to "try it out" online - and have been pleasantly surprised. We have also moved to following the themes being preached on at church, which allows a little more depth of thought. It is not possible for everyone to use Zoom, so it remains important for groups, and the wider church, to telephone (or meet when possible) those who are more isolated. So, looking ahead there are still insufficient leaders and hosts to serve the number of people in our church fellowship. Important needs are (1) providing the training and experience for people who might feel daunted by leading and (2) teaming up enthusiastic and committed people so that the group does not peter out.

Ladies Fellowship

The meetings have not been able to take place. However, all members have been in touch with each other via WhatsApp for sharing news, prayer points and generally supporting each other.

Men's breakfast meetings

Again, curtailed due to Covid-19.

Prayer Ministry Team & Prayer Ministry

Prayer Ministry used to be offered following the morning service at St. Andrew's. There are thirteen members of the prayer ministry team, and the last rota was sent out in January 2020. However, due to the pandemic we have been unable to offer prayer ministry since then. We are saddened by this, of course, and look forward to the day we can offer prayer once the pandemic is over, and it is safe to do so.

The Prayer Chain consists of thirteen members of the church, including Rev. Andy Bowden.

Prayers are generally received and sent out by email, are usually confidential. We have seen many wonderful answers to our prayers and are thankful to God for his faithfulness. We were last able to meet together in 2019, but have been unable to meet since then due to the pandemic.

Sung Worship within both Churches

2020 has proved to be challenging for all of us and in so many ways. We have had to adjust to 'doing things' in a very different way, and this has included how we include music within our services. During the initial lockdown, all services went online, and this included using pre-recorded songs and hymns. Once we were allowed to come together again in church, we had to adhere to guidelines laid down by the Church of England and the Government. This meant only one or two people could sing, and a limited number of musicians, all who had to socially distance. For some people this has been very frustrating but what I have learnt is that God never fails to teach us things in all circumstances. There is a song we sing by Matt Redman, '*When the music fades, all is stripped away, and I simply come*'. The words of this song kept coming back to me time and time again, and after some prayer I really felt that

the Lord was teaching us to really focus on Him. I have really enjoyed focusing on the words of songs and hymns, and just enjoying the simplicity of the sung worship in our services. The words of Psalm 48 v 9

'Within your temple O God, we meditate on your unfailing love.

Like your name O God, your praise reaches to the ends of the earth'.

Even though we have not been able to sing, we are learning to worship the Lord in all aspects of our daily life.

Christmas also was a time when we were not able to sing as we would normally do, but we still had some wonderful services both in church and online, and the Holy Spirit was with us.

There are positives to this year. Due to lockdown, all those who are involved in the sung worship have been meeting together, albeit on zoom, to pray together. These times have been really blessed and the Lord has really spoken to us during these short prayer times. We meet together online once a month, and I would love that to continue, when normality returns.

It would be a huge failing on my part if I did not mention Audrey Mills in this report. She has been an absolute star in playing the organ and supporting singers Sunday by Sunday, and particularly over the Christmas period. Many thanks to Audrey, and also to Elisabeth Baxter playing the organ in Milton Combe.

We so look forward to a time when we can all sing together again, but we must keep our eyes focused on our Heavenly Father, remembering he is Lord over this.

Bellringers

Bell ringing must be one of the last activities to re-start after Coronavirus as eight people in a closed space handling ropes in front of their faces presents an obvious risk of contagion.

Like so many places across Britain, the Buckland village community has missed the peals before the Sunday morning services and bellringers have missed their weekly opportunity to connect mind, soul and body.

Buckland is fortunate to have a set of chiming hammers as, of the 5200 churches in England that have rings of five or more bells, only around 400 are so fitted. They work like the clock hammer which has a heavy metal ball at one end of a lever and a cord linked to the clock mechanism at the other. The only difference with the chiming hammers – one for each bell – is that the cords are pulled by a single person.

The system is known as the 'Ellacombe Chiming Apparatus' and next year in June will be the 200th anniversary of the Rev Henry Thomas Ellacombe's invention. He studied engineering under Marc Brunel before entering the church and was Vicar at St. Mary's Church, Bitton in South Gloucestershire where in 1822 he invented and first installed the chimes to overcome what he considered to be 'a wayward team of bellringers'! He later became vicar at Clyst St. George and was the leading person in forming the Guild of Devonshire Ringers in 1874.

Because the bell is not swinging as with normal ringing, the cords can be pulled in any order and changes are instantaneous. It makes it possible to play tunes although the selection we can play in Buckland is limited by having a single octave tuned to E major. No accidental sharps or flats are possible. We managed to work out these hymn tunes during lockdown and look forward to finding more:

Great is Thy faithfulness; I know not how the Spirit moves; All things bright & beautiful; Brightest and best of the Stars of the morning; Kum Ba Ya my Lord; Fight the good fight; Brother, sister let me be your Servant; We rest on Thee, our Shield and our Defender. We hope you have enjoyed listening to them.

e) UK AND OVERSEAS MISSION GRANTS AND DONATIONS

Supporting people in full-time service both in prayer and financially: -

Missionary Aviation Fellowship:

We are the home church for Missionary Aviation Fellowship family, Matt and pilot Becki Dillingham with their children Bethan and Luke. Now back in Chad after returning home due to Covid-19. Becki has taken on more responsibility to add to her flying: she is now also overseeing the Operations Management.

New Growth Ministries:

Sadly, our link with New Growth Ministries in Zimbabwe has come to an end. However, we are looking to focus on new areas of overseas support during 2021.

Egypt:

We continue to maintain contact with and support Bishop Mouneer of Egypt and North Africa, and our other Egyptian friends.

Open Doors:

Although we have not been meeting recently to pray for the persecuted church, our family of brothers and sisters around the world who suffer in so many ways for their faith in Jesus Christ remain close to our hearts and in our prayers. We remember especially Christians in Iran, Egypt and Syria and also in Turkish belt countries where Islamic political extremism is on the rise. We also pray for perseverance in our own prayers, not forgetting that this is a spiritual battle where the Lord has won an eternal victory over the forces of evil and darkness in this world.

Buckland Chapel Trust - BCT

The church has strong links with the Chapel and members of the congregation are both Members and also on the Board of Trustees. Caroline Mitchell and Roger Watkins have been Trustees of the Chapel since 2017 and 2016 respectively and in 2018 they were joined by Andy Price, Susanna Campbell and Nicola Bovey. However, Andy Price resigned during the year and Richard Mabey was appointed. The church uses the Chapel for various church activities, although this year these have been very restricted. Mark Smith is the PCC representative for the BCT Members and is not a member on the Board of Trustees.

f) Other key people and groups

There are many other individuals and groups who contribute greatly to the smooth running of both churches: - Our Verger; our Cleaner; the Flower arranging team; the Guild members; Coffee serving teams; Projectionists and Sound desk controllers; those that organise and take part in the rotas for sidepersons, prayer ministry, and the weekly notice sheets. Readers from St Andrew's have also been supporting other parishes north of the Deanery.

2021 Electoral Roll Report

The Electoral Roll as at 30th April 2021 contained 148 Names. During the year 1 was added and 4 removed. Of those removed 2 sadly have died and 2 have moved away from the area.

Deanery Synod

Three members of the PCC sit on the Deanery Synod, which met three times during 2020. One meeting was held in the Tavistock Parish Centre and two further meetings were held by Zoom.

At the March meeting, The Archdeacon of Plymouth, The Rev. Nick Shutt, spoke about the Weekend of JOY 2020 from the 26th to 28th June 2020. The three days of the weekend would see a visit to the ArchDeanery by the Bishops of Exeter, Crediton and Plymouth. The main themes were as follows: PRAYER, grow in Prayer and GROW, make new Disciples the people of Devon. There were plans for a number of events, which of course, were all cancelled as the result of Coronavirus. At this meeting, the Revd. Andy Bowden was welcomed to his first meeting, as was The Revd Philip Conway from Lifton.

The July meeting was held Via Zoom. The meeting started with reflections of the Church Life in Lockdown. Some of the reflections were as follows: "An interesting time, which has passed quickly; Enormous and steep learning curve; A learning opportunity; Felt the local Church really responsive, but the National Church had rather switched off; Value felt in local phone calls; Found longer conversations enriching and those in Lamerton were encouraged to think about Hymn words whilst listening to the music".

The October meeting was also held by Zoom. The Lay Chair, Annie Jeffries spoke about the Anna Chaplaincy – this model offers voluntary spiritual care to those in Care Homes. There is a training available to those who may be interested in this work. The volunteers are trained in dementia awareness; listening skills; responding to individual needs of the residents; taking Worship Services where appropriate, and end of Life support. They will become an integral part of a local ministry team. Corinne Shutt then spoke about "Nosh at Home", an online service that has replaced "Nosh at 9.30". The online service comprises: Opening Prayer, an Activity, a Bible reading and a Talk with questions; a Reflection and Prayer, with a link to songs on YouTube. Revd. Nick Law retired as Rural Dean at the meeting, and he will be replaced by Rev. Andy Atkins.

g) STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointing PCC members is set out in the Church Representation Rules. At St. Andrew's, Buckland Monachorum and the Church of the Holy Spirit, Milton Combe, the PCC consists of the incumbent, a self-supporting Associate Minister and nine ex-officio members, together with seventeen other elected members. Included in the total of 26, are three representatives for the Church of the Holy Spirit in Milton Combe and six lay readers. The PCC also has a Standing Committee which can deal with urgent matters more effectively than calling a full PPC meeting, and a Finance Committee that regularly meets a week prior to the PCC meetings, to deal with any financial matters in more detail than the full meetings allow. The full PCC met on six occasions mostly via Zoom during this year due to Covid-19 restrictions. The annual APCM was postponed until October due to the lockdown. The standing committee did not need to meet. The Finance Committee also met six times.

Financial Review

Our combined income for Unrestricted and Restricted funds for the year ended 31.12.20 was £156,931 and the combined expenditure was £132,513 producing an overall surplus of £24,418. Of this amount £10,930 was unrestricted. Although very little has been collected through the plates our overall income has held up quite well with more people making larger periodic donations or paying by standing order. Some expenses have also been lower during the lockdown periods.

Recovering our reserves. God has graciously provided for our needs and we are grateful for the healthy reserves that have offered us financial stability during a difficult year, where giving has dropped, in large due to the lockdowns. However, with the challenges over the Covid period the Parish managed to pay our Diocesan share and maintain our standard donations to the village school, the Buckland Chapel and Mission Aviation Fellowship (MAF).

Major repairs have taken place at both churches this year and further work has been identified, that will need to be addressed in the future.

h) ADMINISTRATIVE INFORMATION

The Church of St. Andrew's, Buckland Monachorum is situated in the village of Buckland Monachorum, Devon PL20 7NA. The Church of the Holy Spirit, Milton Combe, is in the village of Milton Combe, Devon PL20 6HP.

PCC members who have served from 1 January 2020 until the 31st December 2020 were:

Ex Officio members:

The Reverend Andrew Bowden - Vicar
The Reverend Andy Farmer - Associate Minister
Paul Nixon (Reader)
Mrs Rumbi Mukono (Treasurer)
Mrs Patricia Topham (Safeguarding Representative)

Deanery Synod Members:

Mr P. Tuckett (Reader) Ex-officio
Mr P. Nixon (Reader)
Mr R. Matthews (Reader)

Churchwardens:

Mr R Barnes
Mr David Oliver

Deputy Churchwarden:

Mr T. West (buildings) elected PCC member

PCC Members:

Mr P Coates
Mrs D. Farmer
Mrs B. Girven (Milton Combe)

Mrs S. Reid (Milton Combe) resigned in October 2020
Mr J. Girven (Milton Combe)
Mrs D. Corness

Mrs H. Hopkins (Hon Secretary)	Mr R. Hopkins (electoral roll officer)
Mrs H. Keane	Mrs D. Kilby
Dr M. Perry	Mr J. Smart
Mrs A. Smart (stepped down in October 2020)	Mrs B. Coulshaw
Dr M. Smith (Reader)	
Mrs M. Goodfellow	

Safeguarding representatives: Mrs Patricia Topham & Deputy Mrs Jane Oliver. DBS Officer: Helen Hopkins
Church Accountant: Mrs Felicity Harris – Moorlands Solicitors.

The Report was approved by the PCC at a Zoom meeting held on Monday 10th May 2021. The Report was signed by:

Rev Andrew Bowden, Vicar: and

Bob Barnes, Church Warden:

**Parochial Church Council of St Andrew Buckland Monachorum
with Milton Combe**

Financial Statements

For the Year Ended 31st December 2020

Moorlands

**Parochial Church Council of St Andrew Buckland
Monachorum with Milton Combe**

Financial Statements

For the Year Ended 31st December 2020

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Parochial Church Council of St Andrew Buckland
Monachorum with Milton Combe

Legal and Administrative Information

INCUMBENT

Rev. Andrew Bowden

BANKERS

Lloyds Bank Plc
8 Royal Parade
Plymouth
Devon

INDEPENDENT EXAMINER

Felicity Harris,
Chartered Accountant
Moorlands
Rock view
28 Glanville Road
Tavistock
Devon PL19 0EB

Parochial Church Council of St Andrew
Buckland Monachorum with Milton Combe

Statement of Financial Activities

For the Year Ended 31st December 2020

	<u>Notes</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Designated</u> <u>Funds</u>	<u>TOTAL FUNDS</u>	
		£	£	£	<u>2020</u> £	<u>2019</u> £
INCOMING RESOURCES						
	1 (b), 1 (c), 2					
Incoming resources from donors		113,604	23,935	0	137,539	140,943
Other voluntary incoming resources		9,077	4,885	0	13,962	7,420
Incoming resources from operating activities						
- to further the Council's objects		5,405	0	0	5,405	6,988
- to generate funds		0	0	0	0	0
Income from investment		17	8	0	25	70
Other incoming resources		0		0	0	0
TOTAL INCOMING RESOURCES		<u>128,103</u>	<u>28,828</u>	<u>0</u>	<u>156,931</u>	<u>155,421</u>
RESOURCES EXPENDED						
	1 (d),3					
Grants		6,794	0	0	6,794	33,053
Activities directly relating to the work of the church		108,937	12,140	0	121,077	108,618
Church management and administration		1,442	3,200	0	4,642	4,468
Costs of generating funds						0
TOTAL RESOURCES EXPENDED		<u>117,173</u>	<u>15,340</u>	<u>0</u>	<u>132,513</u>	<u>146,139</u>
NET INCOMING / (OUTGOING) RESOURCES		10,930	13,488	0	24,418	9,283
GAINS AND LOSSES ON INVESTMENTS						
- realised		0	0	0	0	0
- unrealised		0	0	0	0	0
NET MOVEMENT IN FUNDS		<u>10,930</u>	<u>13,488</u>	<u>0</u>	<u>24,418</u>	<u>9,283</u>
TRANSFERS BETWEEN FUNDS		3,235	(3,235)		0	0
BALANCES BROUGHT FORWARD AT 1st JANUARY		131,774	25,412	825	158,011	148,728
BALANCES CARRIED FORWARD AT 31st DECEMBER	9	£ <u>145,939</u>	£ <u>35,665</u>	£ <u>825</u>	£ <u>182,429</u>	£ <u>158,011</u>

Parochial Church Council of St Andrew Buckland Monachorum with Milton Combe

Balance Sheet

For the Year Ended 31st December 2020

	Notes	<u>2020</u>		<u>2019</u>	
		£	£	£	£
FIXED ASSETS					
Investment assets	5		825		825
CURRENT ASSETS					
Debtors	7	19,126		14,784	
Cash at bank and in hand	1 (f)	163,229		143,739	
		<u>182,355</u>		<u>158,523</u>	
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR					
	8	<u>(750)</u>		<u>(1,337)</u>	
NET CURRENT ASSETS			181,605		157,186
NET ASSETS					
	6	£ <u>182,430</u>		£ <u>158,011</u>	
FUNDS					
	9				
Unrestricted		145,939		131,774	
Restricted		35,666		25,412	
Endowment		825		825	
		£ <u>182,430</u>		£ <u>158,011</u>	

Approved by the Parochial Church Council on

2021 and signed on its behalf by:

Churchwarden

The notes on pages 5 to 10 form part of these accounts

Parochial Church Council of St Andrew Buckland Monachorum with Milton Combe

Notes to the Financial Statements

For the Year Ended 31st December 2020

1 ACCOUNTING POLICIES

- a) The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102. The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

b) FUNDS

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

c) INCOMING RESOURCES

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income Tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by fete, garden party and similar events are accounted for gross. Sales of books and magazines from the church bookstall are accounted for gross.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

Gains and losses on investments

Realised gains or losses are accounted for when the investments are sold. Unrealised gains or losses are accounted for on the revaluation of the investments at year end.

d) RESOURCES USED

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the church.

The diocesan parish share for the year ended 31 December 2020 has been paid in full and accounted for in the year ended 31 December 2020.

Parochial Church Council of St Andrew Buckland Monachorum with Milton Combe

Notes to the Financial Statements

For the Year Ended 31st December 2020

e) FIXED ASSETS

Tangible Fixed Assets

Consecrated and beneficed property of any kind is excluded from the accounts by s. 96(2)(a) & (c) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposals has no value placed on them as the PCC considers them to be inalienable property.

All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure and separately disclosed

Investments

Investments are valued at market value as at 31st December.

f) CURRENT ASSETS

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors, less a provision for amounts that may not be collected.

Short term deposits represents cleared liquid funds held at the bank.

Parochial Church Council of St Andrew Buckland Monachorum with Milton Combe

Notes to the Financial Statements

For the Year Ended 31st December 2020

2 INCOMING RESOURCES

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	TOTAL FUNDS	
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>2020</u>	<u>2019</u>
	£	£	£	£	£
Incoming resources from donors					
Planned giving:					
Covenants			0	0	0
Gift Aid donations	81,343	23,172	0	104,515	99,299
Income Tax recoverable	29,087		0	29,087	25,804
Other Planned giving			0	0	0
 Collections (open plate) at all services	3,174		0	3,174	8,769
Uncovenanted giving			0	0	0
Parish camp		763	0	763	7,071
Sundry donations			0	0	0
	<u>113,604</u>	<u>23,935</u>	<u>0</u>	<u>137,539</u>	<u>140,943</u>
 Other voluntary incoming resources					
Donations, appeals, etc	9,077	4,885	0	13,962	6,420
Legacies			0	0	1,000
Fundraising events			0	0	0
	<u>9,077</u>	<u>4,885</u>	<u>0</u>	<u>13,962</u>	<u>7,420</u>
 Income from other operating activities:					
further to the Council's objects					
Bookstall			0	0	0
Magazines	2,996		0	2,996	3,035
Fees	2,409		0	2,409	3,953
	<u>5,405</u>	<u>0</u>	<u>0</u>	<u>5,405</u>	<u>6,988</u>
 Income from operating activities:					
to generate funds					
Magazines (advertisement fees)			0	0	0
 Fetes, bazaars, other fund-raising events	0		0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
 Income from investment					
 Dividends and interest including any					
reclaimable interest	17	8	0	25	70
	<u>17</u>	<u>8</u>	<u>0</u>	<u>25</u>	<u>70</u>
 Other ordinary incoming resources		0	0	0	0
 TOTAL INCOMING RESOURCES	<u><u>128,103</u></u>	<u><u>28,828</u></u>	<u><u>0</u></u>	<u><u>£ 156,931</u></u>	<u><u>£ 155,421</u></u>

Parochial Church Council of St Andrew Buckland Monachorum with Milton Combe

Notes to the Financial Statements

For the Year Ended 31st December 2020

3 RESOURCES EXPENDED

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	TOTAL FUNDS	
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>2020</u>	<u>2019</u>
	£	£	£	£	£
Grants					
Missionary and charitable giving:				0	3,660
Home missions and other Church Societies	3,493			3,493	4,303
Tristan Stevenson Coulshaw				0	20,402
Secular charities and outreach	3,301			3,301	3,322
Fees to Diocese	0			0	1,366
	<u>6,794</u>	<u>0</u>	<u>0</u>	<u>6,794</u>	<u>33,053</u>
Activities directly relating to the work of the Church					
Ministry:					
Diocesan parish share	78,953			78,953	73,995
Clergy expenses	1,200			1,200	0
other clergy costs	543			543	0
Parish workers		12,040		12,040	0
Church - running expenses	13,776			13,776	2,979
Church Maintenance Buckland	8,361			8,361	16,807
Church Maintenance Milton Combe				0	0
Upkeep of services	3,813			3,813	1,060
Sunday school				0	0
Expenditure on parish magazine and bookstall	2,291			2,291	2,372
Honoraria				0	3,006
Parish Camp	0			0	7,638
Other youth outreach		100		100	762
Other expenditure				0	0
	<u>108,937</u>	<u>12,140</u>	<u>0</u>	<u>121,077</u>	<u>108,618</u>
Church management and administration					
Printing and stationery etc.	1,215			1,215	4,124
Bank Charges	227			227	344
Other expenses		3,200		3,200	0
Remuneration of independent examiner				0	0
	<u>1,442</u>	<u>3,200</u>	<u>0</u>	<u>4,642</u>	<u>4,468</u>
Costs of generating funds					
Fetes, bazaars, other fund-raising events				0	0
Costs of stewardship campaign				0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL RESOURCES EXPENDED	<u>117,173</u>	<u>15,340</u>	<u>0</u>	£ 132,513	£ 146,139

Parochial Church Council of St Andrew Buckland Monachorum with Milton Combe

Notes to the Financial Statements

For the Year Ended 31st December 2020

4 STAFF COSTS

No member of the PCC received any remuneration during the year. The PCC remunerated parish youth workers at a total cost, including expenses, for the year of £12,040 (2019 – £20,402).

5 FIXED ASSETS FOR USE BY THE PCC

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Endowment</u> <u>Funds</u> £	TOTAL FUNDS	
				<u>2020</u> £	<u>2019</u> £
Investment fixed assets					
Movement in the year:					
Market Value - 1st January	0	0	825	825	825
Purchases at cost, less disposals at carrying value	0	0	0	0	0
Net gains / (losses) on disposals and annual revaluation	0	0	0	0	0
Market Value - 31st December	<u>0</u>	<u>0</u>	<u>825</u>	£ <u>825</u>	£ <u>825</u>

Endowment Fund Holdings 31 December 2020

Endowment Title	Endowment Share Description
School Governors' fund	61 Central Board of Finance Investment Fund shares

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Endowment</u> <u>Funds</u>	TOTAL FUNDS	
				<u>2020</u>	<u>2019</u>
6 ANALYSIS OF NET ASSETS BY FUND					
Investment Fixed Assets			825	825	825
Current Assets	91,550	90,805		182,355	158,523
Current Liabilities	(750)			(750)	(1,337)
	<u>90,800</u>	<u>90,805</u>	<u>825</u>	£ <u>182,430</u>	£ <u>158,011</u>

7 DEBTORS

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Endowment</u> <u>Funds</u> £	TOTAL FUNDS	
				<u>2020</u> £	<u>2019</u> £
Income Tax Recoverable	19,126			19,126	14,784
	<u>19,126</u>	<u>0</u>	<u>0</u>	£ <u>19,126</u>	£ <u>14,784</u>

8 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

Bank overdraft				0	0
Accruals of utility and other costs				0	0
Creditors for goods and services				0	0
Other creditors	750			750	1,337
	<u>750</u>	<u>0</u>	<u>0</u>	£ <u>750</u>	£ <u>1,337</u>

Parochial Church Council of St Andrew Buckland Monachorum with Milton Combe

Notes to the Financial Statements

For the Year Ended 31st December 2020

9 FUND DETAILS

	<u>2020</u>		<u>2019</u>	
	£	£	£	£
Unrestricted:				
Other unrestricted funds	<u>145,939</u>		<u>131,774</u>	
		145,939		131,774
Restricted:				
Alpha	295		295	
Buckland Chapel	1,300		265	
Building	1,589		3,451	
Caroline Hammond			1,400	
Church roof	50			
Designated funds			(1,640)	
Devon historic churches	30			
Flower fund	545		545	
G Cotter			1,724	
Ipani School	2,255		2,000	
MAF Matt & Beck	2,550		2,430	
Menouf			189	
Milton Combe	550		550	
Missionary work	63		576	
Open Doors	385		0	
Oversea missions	1,398		1,398	
Parish Camp	753		0	
Parish Youth workers	17,753		3,784	
Pastoral care	766		800	
Pathfinder	50		50	
Restricted funds	439		425	
Robin and Pippa Brown			465	
Shekinah mission	139		90	
Sound	224		224	
Tear fund			0	
The Hub	1,200		1,200	
Tristan Stevenson-Coulshaw	<u>3,332</u>		<u>5,191</u>	
		35,666		25,412
Endowment:				
School Governors fund	<u>825</u>		<u>825</u>	
		825		825
	<u>£ 182,430</u>		<u>£ 158,011</u>	

Independent Examiner's Report to the PCC of St Andrew Buckland Monachorum with Milton Combe

This report is on the accounts of the PCC for the year ended 31st December 2020 which are set out on pages 3 to 10.

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts: you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to examine the accounts under section 145 of the 2011 Act, to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act and to state whether particular matters have come to my attention.


Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act, have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Felicity Harris

BA ACA ATT

14th May 2021

Moorlands

28 Glanville Road, Tavistock
Devon PL19 0EB