



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Trustees' Annual Report for the period

From 31/08/2022 Period start date to 31/08/2023 Period end date

Charity name: **Conwy and Prestatyn Methodist Circuit**

Charity registration number: **1132560**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of: a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church; b) Any charity or society for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provides Religious activities to benefit the general public/mankind  Provides Buildings/facilities/open Space for general public and other charitable activities  Operates in Conwy and Denbighshire
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>CPMC (Conwy and Prestatyn Methodist Circuit) offers a range of services during the week at different times of day, including all age worship and healing services. All churches in the circuit provide weekly Sunday morning worship, with Holy Communion once a month.</p> <p>Services are also now available live streamed so they can be accessed at home.</p> <p>All age worship is usually led by appointed Worship Leaders and family workers.</p> <p>There is a team who lead the healing services which take place during the day towards at the end of the week. All are welcome to attend the service, and prayer requests for healing are also welcomed.</p> <p>Evening worship has now restarted following the pandemic, which takes place once a month and is provided within the vibrant community of Craig y Don.</p> <p>Members of the circuit are happy that "normal service" has now been resumed following the pandemic.</p> <p>All are welcome to attend any of the services at any of our churches throughout CPMC. We welcome the community to celebrate life's milestones, such as Christenings, weddings and funerals.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Our circuit churches continue to work hard to build the confidence of the members to come back to worship following the pandemic. The staff work tirelessly to ensure that elderly or vulnerable people have continued to be supported and connected to the family of the church. For example, with the development of the circuit website, pastoral visits, and newsletters
		Many of our circuit churches rely heavily on fundraising activities. We are pleased to

Performance of fundraising activities against objectives set	Para 1.41	report that these mostly back in “full swing”, with coffee mornings, concerts, gift days, etc. However, some churches feel that they are not yet running as to how they were pre-pandemic. Spaces are also accessible to the general public for birthday parties, craft fairs, and meetings.
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See attached documentation.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Due to not being able to fundraise during the pandemic, rising costs of energy, in addition to diminishing congregations, etc. there is evidence of a decrease in funds. Two of our churches have ceased to worship and other circuit buildings still need to be maintained, some of which are approximately 80-100 years old.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Deed of Union and Model Trusts - Please refer to document "The Constitutional Practice and Discipline Of The Methodist Church" Volume 2 (attached)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Please Refer To Document: "The Constitutional Practice and Discipline Of The Methodist Church" Volume 1 (attached)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Please refer to the following documents which are in 2 volumes. (attached)</p> <p>"623 Election of Representatives. (1) Nominations for the election or re-election of representatives to the Church Council may be made by anyone who is entitled to vote. Notice of such nominations should be given in writing, not less than seven days before the meeting at which the election is to be held, to the presbyter or presbyteral probationer exercising pastoral responsibility in relation to the Local Church, who shall also have the right to nominate. If insufficient nominations have been received, further nominations may be made at the meeting. All nominations must have the previous consent of the persons nominated."</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Conwy And Prestatyn Methodist Circuit
Other name the charity uses	
Registered charity number	1132560
Charity's principal address	The Circuit Office St Johns Methodist Church, Mostyn Street, Llandudno, Conwy LL28 4TL

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev. Janet Park	Superintendent		
2	Rev. Nigel Rodgers	Presbyter		
3	Deacon Linda Brown	Deacon		
4	Rev. Barbara Bircumshaw			
5	Rev. Chris Gray			
6	Rev Philip Berry			
7	<del>Rev. Keith Tewkesbury</del>	Dec'd		
8	Rev. Malcolm Weatherby			
9	Rev Eleanor Reddington			
10	Rev David Ray			
11	Janet Hughes	<del>Circuit Steward</del>		
12	Pat Preston	<del>Circuit Steward</del>		
13	Frances Williams	Senior Circuit Steward		
15	David Martin			
16	Roger Adams	Circuit Steward		
	Peter Ackerley			
16	Paula Hammond	Circuit Finance Officer		
17	Gwyneth Webb			
18	Zoya Zuvcenko			
19	<del>Marian Donlan</del>			

20	Ian Gerrard			
21	Wendy Gerrard			
22	Jan Isbell			
23	Rhian Smith			
24	David Barratt			
25	David Shore			
26	Sue Jones			
27	Vic Hitchings			
28	Liz Morgan	Circuit Steward		
29	<del>Russ Daniels</del>			
30	Gill Baggs			
31	Paula Hammond			
32	Caris Williams			
33	Francine Moores			
34	Tom Williams			
35	<del>Angela Nuttall</del>			
36	Eric Gleave			
37	<del>Maureen Garner</del>			
38	Maggie Coward			
39	Gwen Martin	Circuit Steward		
49	Ted Francis			
50	Rod Brocklehurst			
51	Norma Boocock			
52	Joan Bennett			

Corporate trustees – names of the directors at the date the report was approved

Director name		





## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

H. James

Full name(s)

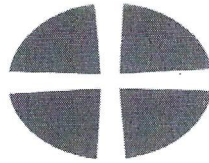
Hayley James

Position (eg Secretary,  
Chair, etc)

Administrator

Date

May 23<sup>rd</sup> 2024



THE METHODIST CHURCH

STANDARD FORM OF ACCOUNTS  
ACCRUALS BASIS  
for the year ended 31 August 2023

Circuit  
Accruals Accounts  
2022-2023

CONWY & PRESTATYN

Circuit

Registered Charity - Registration number

1132560

This will apply to all Charities in Scotland and all Charities in England and Wales which are registered Charities

WALES SYNOD

District Circuit No 02 12

Ministers

Rev. Janet Park - (Superintendent)
Rev. Nigel Rodgers
Deacon Linda Brown

Circuit Stewards

Janet Hughes
Pat Preston
Frances Williams
Gwen Martin

Circuit Treasurer

Paula Hammond
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## Statement of Financial Activities (SOFA) for the year ended 31 August 2023

Notes to the accounts	General Fund (Unrestricted)	Circuit Model Trust (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2022-23
	£	£	£	£	£	£
<b>Income</b>			circuit model surplus fund			
1 Donations and legacies						0
2 Income from monetary investments	569	11,731	315			12,615
3 Income from investment properties						0
4 Assessments on Churches	190,404					190,404
5 Capital Receipts	10,000					10,000
6 Grants received	17,830	45,135				62,965
7 Other charitable income - trf Rhos & Rhuddlan		56,866	315	-	-	275,984
<b>8 Total income</b>	<b>218,803</b>	<b>56,866</b>	<b>315</b>	<b>-</b>	<b>-</b>	<b>275,984</b>
<b>Expenditure</b>						
9 Grants and donations		6,000				6,000
10 Salaries and associated costs	125,656					125,656
11 Property maintenance	57,590					57,590
12 Connexional assessment & model trust levy	42,860	1,566				44,426
13 District Assessment & Levy	5,742	-				5,742
14 Depreciation	-					0
15 Office expenses	12,980					12,980
16 Other outgoings	20,303	37,085	28			57,416
<b>17 Total charitable expenditure</b>	<b>265,131</b>	<b>44,651</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>309,810</b>
18 Gains/(losses) on monetary investments	-	1,638				-1,638
19 Gains/(losses) on investment properties	285,000	551,259				266,259
<b>20 Net income/(expenditure)</b>	<b>-331,328</b>	<b>561,836</b>	<b>287</b>	<b>0</b>	<b>0</b>	<b>230,795</b>
21 Transfers between funds	250,054	250,054				0
22 Other gains/(losses)						0
<b>23 Net movement in funds</b>	<b>-81,274</b>	<b>311,782</b>	<b>287</b>	<b>0</b>	<b>0</b>	<b>230,795</b>
24 Total funds brought forward	1,334,288	117,994	9,813			1,462,095
<b>25 Total funds carried forward</b>	<b>1,253,014</b>	<b>429,776</b>	<b>10,100</b>	<b>-</b>	<b>-</b>	<b>1,692,890</b>

## Statement of Financial Activities (SOFA) for the year ended 31 August 2022

Notes to the accounts	General Fund (Unrestricted)	Circuit Model Trust (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2021-22
	£	£	£	£	£	£
<b>Income</b>			circuit model surplus fund			
1 Donations and legacies	0					0
2 Income from monetary investments	309	2,068	46			2,423
3 Income from investment properties	7,734					7,734
4 Assessments on Churches	190,404					190,404
5 Capital Receipts						0
6 Grants received	2,482					2,482
7 Other charitable income	1,561					1,561
8 <b>Total income</b>	<b>202,490</b>	<b>2,068</b>	<b>46</b>	<b>-</b>	<b>-</b>	<b>204,604</b>
<b>Expenditure</b>						
9 Grants and donations		11,000				11,000
10 Salaries and associated costs	118,214					118,214
11 Property maintenance	94,669					94,669
12 Connexional assessment & model trust levy	43,297	11,191				54,488
13 District Assessment & Levy	5,541					5,541
14 Depreciation						0
15 Office expenses	20,101					20,101
16 Other outgoings	24,171	925	28			25,124
17 <b>Total charitable expenditure</b>	<b>305,993</b>	<b>23,116</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>329,137</b>
18 Gains/(losses) on monetary investments						0
19 Gains/(losses) on investment properties						
20 <b>Net income/(expenditure)</b>	<b>-103,503</b>	<b>-21,048</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>-124,533</b>
21 Transfers between funds	182,203	182,203				0
22 Other gains/(losses)		3,520				-3,520
23 <b>Net movement in funds</b>	<b>78,700</b>	<b>-206,771</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>-128,053</b>
24 Total funds brought forward	1,255,588	324,765	9,795			1,590,148
25 <b>Total funds carried forward</b>	<b>1,334,288</b>	<b>117,994</b>	<b>9,813</b>	<b>-</b>	<b>-</b>	<b>1,462,095</b>



### Balance Sheet as at 31 August 2023

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Notes to the Accounts	General Fund (Unrestricted)	Circuit Model Trusts (Unrestricted)	Designated Funds (Unrestricted)	Restricted Funds	Endowment Funds	Totals 2023
£	£	£	£	£	£	£

#### Fixed Assets

Circuit Manses & Equipment	947,680					947,680
Investment properties						0
Investments						0
<b>Total fixed assets</b>	<b>947,680</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>947,680</b>

#### Current Assets

Debtors	757					757
Loans by the Circuit						0
Investments with TMCP		429,184	10,100			439,284
Central Finance Board Deposits	253,504					253,504
Cash at Bank and in hand	54,809					54,809
<b>Total current assets</b>	<b>309,070</b>	<b>429,184</b>	<b>10,100</b>	<b>0</b>	<b>0</b>	<b>748,354</b>

#### Current liabilities

Creditors (due in under 1 year)	3,144					3,144
Grants payable within 2017-18						0
<b>Total current liabilities</b>	<b>3,144</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,144</b>
<b>Net current assets/liabilities</b>	<b>305,926</b>	<b>429,184</b>	<b>10,100</b>	<b>0</b>	<b>0</b>	<b>745,210</b>

<b>Total assets less current liabilities</b>	<b>1,253,606</b>	<b>429,184</b>	<b>10,100</b>	<b>0</b>	<b>0</b>	<b>1,692,890</b>
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#### Long term liabilities (due after more than one year)

Grants payable after 2017-18						0
Loans to the Circuit						0
<b>Net assets</b>	<b>1,253,606</b>	<b>429,184</b>	<b>10,100</b>	<b>0</b>	<b>0</b>	<b>1,692,890</b>

#### Funds of the Circuit

General Fund (Unrestricted)	1,253,014					1,253,014
Circuit Model Trust Fund		429,776				429,776
Designated Funds (Unrestricted)			10,100			10,100
<b>Total Unrestricted Funds</b>						<b>1,692,890</b>
Restricted Funds				0		0
Endowment Funds					0	0
<b>Total Funds</b>	<b>1,253,014</b>	<b>429,776</b>	<b>10,100</b>	<b>0</b>	<b>0</b>	<b>1,692,890</b>

## Notes to the Accounts

### 1 Basis of accounting

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2015 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with FRS102 - the Charities SORP (FRS 102) and taking note of the Update Bulletin 1 issued in 2016.

### 2 Funds

The funds held constitute: General Funds held for any purpose of the Circuit which are Unrestricted. The Circuit Model Trust Fund has wide purpose defined in Standing Orders and is categorised as unrestricted. Restricted funds which are held for a narrower purpose and Endowment funds which represent gifts, the capital normally being unavailable for spending and the income from which is either Restricted or Unrestricted. Details of each material fund are disclosed in the final note to these accounts. Any funds may be represented by more than just cash.

### 3 Accounting policies

#### Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when the Circuit becomes entitled to the resources, the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

#### Resources Expended

Expenditure is recognised when a liability is incurred, or a constructive obligation arises that results in the payment being unavoidable.

#### Liability Recognition

Liabilities are recognised as soon as there is a legal or a constructive obligation committing the Circuit to pay out resources. Future income must not be anticipated (SORP 2015).

#### Tangible fixed assets for use by the Circuit

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least say £1000. They are valued at cost or a reasonable value on receipt. Where cost is not available, the Circuit meeting may provide a reasonable estimate of cost or of the buildings current value to the circuit. An estimate based on insurance value should take account of the fact that cover will be based on demolition and reinstating the current building and not the original cost less accumulated depreciation. A professional valuation is not required, but if available, use that figure. Provision is made for depreciation where appropriate.

#### Investment Properties

Investment properties - properties not used for the purpose of the charity (and never used for that purpose). The property should be valued at market value, but insured value may be used.

#### Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA. Include investments held with the Central Finance Board. Do not include Deposit Funds, such as TIF (Trustee Interest Fund) held via Trustees for Methodist Church Purposes. These latter funds should be shown separately.

#### Debtors and Prepayments

Show amounts owing to the Circuit or prepayments made.

#### Creditors

Show amounts owing to the Circuit and any amounts accrued as due in the following year.

If the circuit has borrowed any money, please give the information in the designated section. Loans made to the Circuits may be confidential and may be free of interest. It is not necessary to breach confidentiality in recording sources: use the word 'Individuals' if appropriate.

#### Endowment Funds

Where the circuit holds money which cannot be spent but must be retained (as capital) to generate an income the money or assets to be retained are known as an Endowment Fund. The capital should be included in the appropriate column in the Balance Sheet. The income generated may be restricted or unrestricted depending upon the terms of the endowment

#### Net Current Assets (Liabilities)

Deduct creditors from total current assets.

#### Total Assets Less Net Current Liabilities

Deduct net current assets (liabilities) from the total of fixed and current assets.

Net assets totals must agree with Total Funds held.

#### 4 Payment to Trustees

Record payments made to trustees for additional services provided to the Circuit by agreement with the Circuit Meeting, e.g. A trustee is also a plumber who carries out work in that capacity. Do not include ministers' stipends here; they are reported on line 11 of the SOFA. Further details can be included in a separate note to the accounts if desired. (More detailed guidance is on the Methodist website)

This Year

Last Year

£			
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This will not include stipends

#### Number of Trustees who were paid expenses

Nature of expenses

9	9
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Travel, printing, stationery and resources costs incurred by ministers, staff and officers on behalf of the circuit

Total amount paid

£	20,478		22,242
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#### 5 Fees for examination or audit of the accounts

Independent examiner's or auditors' fees for reporting on the accounts  
Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor.

£	1,440		1,440
£	-		

#### 6 Paid employees

Staff Costs paid during the year were:

Gross wages, salaries and benefits in kind

Employer's National Insurance Costs

Pension Costs

Total Staff Costs

£	95,757		89,569
£	8,026		7,731
£	21,873		20,914
£	125,656		118,214

Average number of full-time employees in the year were:

	3.25		3.25
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#### 7 Capital Commitments and Contingent Liabilities

If the Circuit has any commitments or liabilities these should be disclosed.

At 31st August 2022 capital commitments amounted to:

£	0		0
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Contingent liabilities amounted to:

£	0		0
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## Tangible Fixed Assets

Cost or Valuation

	Manses etc £	Other land & Buildings £	Other fixed assets including Motor Vehicles £	Fixtures, Fittings & Equip £	Payments on account and assets under construction £	Total £
Balance Brought Forward	1,232,680					1,232,680
Additions						-
Revaluations (+/-)						
Disposals (-)	- 285,000					- 285,000
Transfers* (+/-)						
Balance Carried Forward	947,680					947,680

## Accumulated depreciation

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
**Rate					

Balance Brought Forward						
Depreciation charge for year (-)						
Revaluations (+/-)						
Disposals (-)						
Transfers* (+/-)						
Balance Carried Forward						

## Net book Value

Brought Forward	1,232,680					1,232,680
Carried Forward	947,680					947,680

\*The "transfers" row is for movement between fixed asset categories.

\*\*Indicates the method of depreciation by deleting the method not applicable (SL=Straight Line; RB=Reducing Balance). Also indicate the rate of depreciation: for SL, depreciation is based on the anticipated life of the asset (in years); for RB, a percentage annual deduction is made each year.

## Investment assets

Market value at year end £	Income from invest- ments for year £
0	0

## Investment properties

## Analysis of investments

Investments listed on a recognised Stock Exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes		
Securities not listed on a recognised Stock Exchange		
Cash held as part of the investment portfolio		
Other Investments		
<b>Total</b>		

## Change in investment values

Carrying (market) value at beginning of year

Add: additions to investments at cost

Less: disposals at carrying value

Add/(deduct): net gain/(loss) on revaluation (This should agree with line 21 in the SOFA)

Carrying (market) value at end of year


**Treasurer**

I confirm that I have prepared the accounts from the records of the Circuit and that they include all funds under the control of the Circuit Meeting

Signature of Treasurer

*P. Hammond*

Date **27 / 11 / 23**

Name

Paula Hammond

Address

Fairhaven Hotel, 3 Craig-y-Don Parade, Llandudno  
Conwy, LL30 1BG

**Presentation to the Circuit Meeting for approval**

I confirm that Accounts have been presented to the Circuit Meeting on  
and were approved.

**14.9.23**

Signature of the Chair of  
the meeting

*Rev. Janet Park*

Name of the Chair of the  
meeting

Rev. Janet Park

Date

**16.11.23**

**Independent Examiner's Report to the Trustees of the**

**CONWY & PRESTATYN**

**Circuit**

I report is on the financial statements for the year ended 31st August **2023** which comprise the statement of financial activities, statement of financial position and the related notes.

**Respective responsibilities of Trustees and Examiner**

The Trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts under section 145 of the 2011 Act;

To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

To state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission and An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1 Which gives me reasonable cause to believe that in any material respect the requirements:

o To keep the accounting records in accordance with Section 130 of the 2011 Act, and

o To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

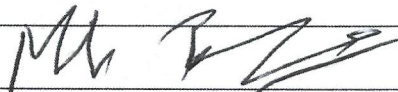
have not been met; or

2 to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

Mark Butterworth BSc (Hons), FCA, FCCA

Signature



Relevant Professional Qualification or Body

Chartered Accountant

Address

Butterworths, Windsor House, 26 Mostyn Avenue, Craig-y-Don,  
Llandudno, Conwy LL30 1YY

Date

29/11/2023