

LLAN MINISTRY AREA

MINUTES OF THE MINISTRY AREA ANNUAL REVIEW

HELD IN ST. ILLTUD'S LLANTWIT FARDRE

12TH MAY 2022

1. Lay Chair report – Gareth was pleased to report that he had managed to visit 11 of the 12 churches in the MA and had received a warm welcome, hoping to be able to visit Gilfach Goch soon. All are encouraged to visit other churches and attend their services so that we can all get to know one other which in turn will help us work together.
The team from Tonyrefail will be filming their next online service from St Illtud's Llantwit Fardre and will be visiting other churches in due course. Discussions have taken place regarding placing Defibrillators in or near some of the churches in the MA; First Aid courses are also planned. It is encouraging to see congregations working together and cooperating in various events.
2. A video presentation of the previous year in the MA was shown; this included events, services and celebrations from across the area.

Fr Vincent's report - Annual Vestry meetings are different now in the setting of Ministry Areas, the new annual meetings are more of a review of the year. In the future the MAC Annual Review invitations will go out not just to all the MA congregations but also to people in the community; to involve everyone in looking back on the year that has passed but also to look ahead and discuss what the vision for the MA is for the future.

In terms of how the leadership of the MA is organised; instead of being Clergy run as in the parish system, the Lay Chair is the lead in the new regime. It is intended that local churches will run themselves as part of the MA. Fr Vincent thanked all who help to run the churches and the Clergy team who have worked so well together to keep everything running. Rick has been with us for 11 months and has fitted in well, he always seems to have the right word at the right time and his wealth of life experience is extraordinary and makes him a valuable member of the team, he should be with us for at least the next two years and hopefully we may be able to keep him as part of the team after that.

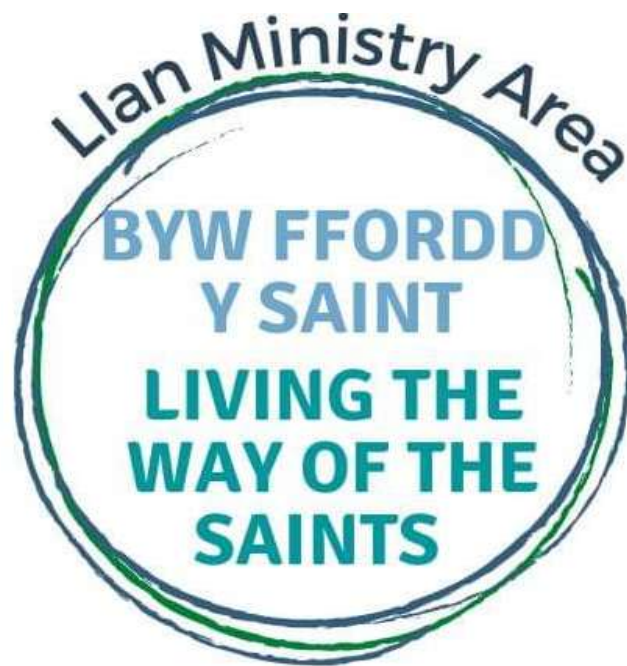
We are looking forward to a time of fun and fellowship where churches can flourish and people will know we are Disciples of Christ by the way we love each other.

Curate -Fr Rick's report – Being part of Llan Ministry Area has been a blessing, some highlights include whisky tasting and many breakfasts. Having gone around the area visiting all the churches he has found out what everyone does and all the work that goes on behind the scenes is very much appreciated. The support from everyone after his mum passed away has been meant so much to him and his family and especially to his dad. The alpacas visit to Llanharry church hall was an event not to be forgotten, seeing so many families turning up was a joy, showing that church can be a fun place.

We look forward to a time of flourishing, with fun events so we can move forward, cross boundaries, go to other churches, grow together and go forward together.

Meeting closed with prayers led by Fr Vincent
Refreshments followed.

LLAN MINISTRY AREA



FINANCE REPORT JANUARY 1 st – DECEMBER 31 st 2021						
UNRESTRICTED FUNDS	2020	Current Income	Current Expense	31/12/2021 Inc-Exp	Budget 2021	Budget 2022
1. Direct Giving						
Stewardship	49,369	44,483.07	50.00	44,433.07	46,000	
Loose Collections	2,004	4,033.39		4,033.39	3,000	
Gift Aid	1,628	1,456.57		1,456.57	3,000	
Total	53,000	49,973.03	50.00	49,923.03	52,000	
2. Indirect Giving						
Gift Aid Tax	13,735	9,167.69		9,167.69	10,000	
Total	13,735	9,167.69	0.00	9,167.69	10,000	
3. Investments						
Bank Interest	287	13.01		13.01	200	
Diocesan CIFs	260	264.47		264.47	280	
Total	547	277.48	0.00	277.48	480	
4. Church Hall						
Rental	1,444	67.00		67.00	2,000	
Utilities	-1,300		1,134.31	-1,134.31	-1,200	
Insurance	-1,504		1,525.99	-1,525.99	-1,512	
Maintenance	0		60.00	-60.00	-10,000	
Cleaning	-479		229.37	-229.37	-500	
Total	-1,840	67.00	2,949.67	-2,882.67	-11,212	
5. Mission In The Parish						
Magazine Adverts	0			0.00		
Magazine Sales	401			0.00	300	
Youth Fellowship	-192			0.00	-500	
Total	209	0.00	0.00	0.00	-200	
6. Ministry						
Parish Share	-44,979	156,926.43	190,437.51	-33,511.08	-56,108	
Deanery		240.00	700.00	-460.00		
Total	-44,979	157,166.43	191,137.51	-33,971.08	-56,108	
7. Maintenance of Churches						
Insurance	-2,691		2,777.01	-2,777.01	-2,733	
Utilities	-10,376		9,626.98	-9,626.98	-12,000	
Organs/Pianos	-156		550.00	-550.00	-500	
Repairs	-310	1,840.00	2,340.00	-500.00	-2,400	
Planned Maintenance	-998		10,524.60	-10,524.60	-10,000	
Boiler	0			0.00	-300	
Grants	0			0.00		
Capital Expenditure	0	3,317.11	3,891.63	-574.52		
Total	-14,531	5,157.11	29,710.22	-24,553.11	-27,933	

UNRESTRICTED FUNDS	2020	Current Income	Current Expense	31/12/2021 Inc-Exp	Budget 2021	Budget 2022
8. Parochial & Clerics						
Travel (Vicar)	0			0.00	-1,000	
Travel (Assistant Curate)	-543		346.50	-346.50		
Utilities (Assistant Curate)	-962		389.76	-389.76	-2,000	
Curates Housing	-3,750			0.00		
Utilities (Vicarage)	-189		706.53	-706.53		
Maintenance (Vicarage)	-123		91.94	-91.94		
Other Clergy Expenses	0			0.00		
Total	-5,567	0.00	1,534.73	-1,534.73	-3,000	
9. General						
Stationery	0			0.00	-1,000	
S'ship/Gift Aid Costs	-279		224.58	-224.58	-200	
Catering	0		47.57	-47.57	-125	
Web/Computer Costs	-526		636.47	-636.47	-1,000	
Copy Costs	-214		145.36	-145.36	-500	
Postage	0		26.21	-26.21	-100	
Organists	-40			0.00	-250	
Funerals	1,114	3,258.68		3,258.68		
Weddings	692	1,477.00	395.00	1,082.00	3,000	
Donations	620	467.97		467.97		
Audit Cost	-220		220.00	-220.00	-220	
Parish Christmas Dinner	0			0.00		
Subscriptions & Licences	-714		925.58	-925.58	-1,000	
Tithe	0			0.00		
Banns Certificates	0	120.00		120.00		
Card Reader Fees	-99		82.96	-82.96		
Bank	0	50.00		50.00		
Gift Inc/Exp	5	255.00	96.96	158.04		
Miscellaneous	0		230.00	-230.00		
Total	338	5,628.65	3,030.69	2,597.96	-1,395	
10. Maintenance of Services						
Cleaning	-505			0.00	-1,000	
Publications	-449		125.51	-125.51	-500	
Altar Requisites	-251		70.23	-70.23	-500	
Visiting Clergy	0			0.00	-500	
Donations	0			0.00	-500	
Total	-1,205	0.00	195.74	-195.74	-3,000	
Total Unrestricted Funds	-292	227,437.39	228,608.56	-1,171.17	-40,368	

RESTRICTED DESIGNATED FUNDS	2020	Current Income	Current Expense	31/12/2021 Inc-Exp	Budget 2021	Budget 2022
1. Mission At Home						
Christian Aid	0	653.00	653.00	0.00		
Children's Society	0			0.00		
Bishop's Fund	0			0.00		
Homeless	0		100.00	-100.00		
Total	0	653.00	753.00	-100.00		
2. World Mission						
Parish Funded:-						
Big Issue	0			0.00		
Llandaff Training Fund	0			0.00		
Huggard Centre	0			0.00		
Rainbow of Hope	0			0.00		
Parish Total	0	0.00	0.00	0.00	-1,000	-1,000
Sponsored Funding:-						
Lent Lunches	-60			0.00		
Macmillan	0			0.00		
Rainbow of Hope	0			0.00		
Sunflower Appeal	0			0.00		
Sponsored Total	-60	0.00	0.00	0.00		
3. Parish Churchyard						
Headstones	0	194.00		194.00		
Burials	1,099			0.00		
Grounds	-1,154		545.61	-545.61		
Diocesan CIF's	3	3.22		3.22		
Donations	40	40.00		40.00		
Capital Expenditure	0			0.00		
Bank Interest	0			0.00		
Total	-12	237.22	545.61	-308.39		
Total Designated Funds	-72	890.22	1,298.61	-408.39	-1,000	-1,000
RESTRICTED SPECIAL FUNDS	2020	Current Income	Current Expense	31/12/2021 Inc-Exp	Budget 2021	Budget 2022
4. St David's Fund						
Donations	0			0.00		
Floodlighting	0			0.00		
Toilet Fund	0			0.00		
Village Carols	-367			0.00		
Organ Fund	971			0.00		
Christmas Tree	0			0.00		
Grants	0			0.00		
Capital	0			0.00		
Total	604	0.00	0.00	0.00		

RESTRICTED SPECIAL FUNDS	2020	Current Income	Current Expense	31/12/2021 Inc-Exp	Budget 2021	Budget 2022
5. St Michael's Fund						
Donations	0	290.00		290.00		
Grants	0			0.00		
Capital	521			0.00		
Total	521	290.00	0.00	290.00		
6. Church Hall						
Lunches/Donations	0			0.00		
Grants	0			0.00		
Money Raising	0			0.00		
Capital	0			0.00		
Total	0	0.00	0.00	0.00		
7. Memorials						
Donations	0			0.00		
Capital Expenditure	0			0.00		
Total	0	0.00	0.00	0.00		
8. Christmas Tree Festival						
Income	0	246.09		246.09		
Expense	-2,578		319.99	-319.99		
Autumn Fair	0			0.00		
Donations	0			0.00		
Total	-2,578	246.09	319.99	-73.90		
9. Dementia Support						
Income	0			0.00		
Expense	0			0.00		
Total	0	0.00	0.00	0.00		
10. Parish Church Special Fund						
Donations	0	10.00		10.00		
Insurance Claim	1,840			0.00		
Grants	0			0.00		
Capital	0		4,955.20	-4,955.20		
Legacies	310,000	26,000.00		26,000.00		
Total	311,840	26,010.00	4,955.20	21,054.80		
Total of Special Funds	310,386	26,546.09	5,275.19	21,270.90	0.00	0.00
Total of Unrestricted/Designated	310,022	254,873.70	235,182.36	19,691.34	-41,368	-1,000

Net Worth - Bank Accounts as at 31/12/21

Account	Total (£)
Bank and Cash Accounts	
Churchyard	765.62
COIF (C	109,606.01
Current (392,289.72
High Interest (0.48
Special Fund	4,187.99
Total Bank and Cash Accounts	506,849.82
Net Worth	506,849.82

Parish Computer Record

Balance brought forward 01/01/2021	487,158.48
Plus receipts	254,873.70
Less payments	235,182.36
Balance carried forward 31/12/2021	506,849.82

Special Funds as at 31/12/2021

Bank Interest	57.49
Christmas Tree Festival	1,897.10
Dementia Support	2,598.89
Organ Fund	1,662.95
Other Memorials	2,662.16
Parish Church Restoration	2,005.75
Parish Church Special Fund	357,062.74
Special Trust	1,915.53
St. David's	54,478.79
St. Michael's	9,721.28
Hall Improvements	2,775.45
Worship Group	134.30
Total Special Funds	436,972.43
Special Fund	4,187.99
Special Funds held in Current Account	323,178.43
Special Funds held in COIF account	109,606.01
Total Special Funds	436,972.43

PARISH OF LLANTRISANT

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31st DECEMBER 2021

	Notes	Unrestricted Funds (£)	Restricted Funds (£)	This Year Total (£)	Last Year Total (£)
Incoming Resources					
Direct Giving : Planned	1	44,483		44,483	49,369
Church Collections	1	5,490		5,490	3,632
Indirect Giving : Tax Refunds	2	9,168		9,168	13,735
Investments	3	277		277	547
Church Hall/Property	4	67		67	1,444
Mission in the Parish	5	0		0	401
Maintenance of Ministry	6	157,166		157,166	17,981
Mission at Home	12		653	653	100
Mission in the World	13		0	0	714
Maintenance of Services	10	0		0	0
Maintenance of Churches	7	5,157		5,157	0
Parochial & Clerics	8	0		0	698
General	9	5,629		5,629	4,864
Parish Churchyard	14		237	237	1,142
Special Groups	16		26,546	26,546	313,332
Total Income		227,437	27,436	254,874	407,957
Outgoing Resources					
Direct Giving	1	50		50	0
Missions : Parish	5	0		0	192
Home	12		753	753	100
World	13		0	0	774
Maintenance of Ministry	6	191,138		191,138	62,960
Maintenance of Churches	7	29,710		29,710	14,531
Maintenance of Services	10	196		196	1,205
Parochial Expenses of Clergy	8	1,535		1,535	6,265
General Parish Expenses	9	3,031		3,031	4,526
Church Hall / Property	4	2,950		2,950	3,284
Parish Churchyard	14		546	546	1,154
Special Groups	16		5,275	5,275	2,945
Total Expenditure		228,609	6,574	235,182	97,935
Net incoming/(outgoing) resources before transfers		-1,171	20,863	19,691	310,022
Transfers between funds		1,390	-1,390	0	0
Net increase/(decrease) in funds		219	19,473	19,691	310,022
Fund Balances as at 1st Jan		68,949	418,209	487,158	177,137
Uncollected Payments				0	0
Fund Balances carried forward at 31st Dec		69,168	437,682	506,850	487,158

PARISH OF LLANTRISANT

Notes to the Financial Statements – Year ending 31st December 2021

In accordance with the Constitution of the Church in Wales and Charities Act of 1993, the Parish Accounts for the year 2021 have been prepared and reported using the Accruals Accounting System. An analysis has also been prepared using the Receipts and Payments Accounting System.

The following notes provide a fuller description of the categories contained within each Class.

No.	Class	Descriptive Notes
Unrestricted Funds		
1.	Direct Giving	Stewardship and Loose and Gift Aid Collections
2.	Indirect Giving	Tax refunds from Gift Aided Stewardship and other donations
3.	Investments	Bank interest and Diocesan CIF's (unrestricted)
4.	Church Hall	Church Hall-related income and expense
5.	Mission in the Parish	Magazine adverts and sales; Youth activities
6.	Ministry	Parish Share and Diocesan Curates Fund
7.	Maintenance of Churches	Insurance; utilities; organs; repairs; maintenance contracts; grounds Bx/Mx
8.	Parochial and Clerics	Travel; utilities.
9.	General	Stationery; copying; postage; organists; loans; gifts; funerals; weddings; donations; audit; miscellaneous
10.	Maintenance of Services	Cleaning; publications; altar requisites; miscellaneous (including visitors and non-stipendiary clergy)
11.	Money Raising	No activity in 2021
Restricted Funds		
12.	Mission at Home	On-going supported charities e.g. Christian Aid, Children's Society
13.	Mission World Wide	a) Parish funded for clergy nominated charities b) Sponsored Appeal
14.	Parish Churchyard	Burials; headstones; grounds; CIF's; donations; bank interest
15.	Special Groups	Active Groups with own funds within the Parish Banking system

PARISH OF LLANTRISANT

BALANCE SHEET AT 31st DECEMBER 2021

	Notes	This Year £	Last Year £
Fixed Assets			
Tangible Assets	1	426,500	426,500
Investments	1	7,936	7,936
Total of fixed assets		434,436	434,436
Current Assets			
Sundry Debtors		0	0
Short Term Deposits (ledger record)	2	506,849	487,158
		506,849	487,158
Total of net current assets		506,849	487,158
Total assets less current liabilities		941,285	921,594
TOTAL NET ASSETS		£941,285	£921,594
Income Funds			
Restricted	3	437,776	418,305
Unrestricted: Ordinary	4	503,509	503,289
TOTAL FUNDS		£941,285	£921,594

APPROVED by the Parochial Church Council on

and signed on its behalf by

VL Gardiner

Rev. V. Gardiner, Chairman

PARISH OF LLANTRISANT

Notes to the Balance Sheet - Year up to 31st December 2021

1. Fixed Assets

Tangible	Church Hall (Insured value)	425,000	
	Pianos, video recorders etc.	1,500	426,500
Investments	CIF's (Church in Wales) Churchyard (Restricted)	96	
	CIF's (Church in Wales) General	7,840	7,936

2. Current Assets

Short Term Deposits	Available funds at bank (as ledger records)	Restricted	437,681	
		Unrestricted	69,169	506,849

3. Restricted

Income Funds	Churchyard A/C (As per Bank Statement)	766	
	Plus o/s Credit	0	
	Less o/s Debit	0	
	Special Fund A/C (As per Bank Statement)	4,188	
	Special Funds held in COIF account	109,606	
	Special Funds held in Current Account	323,178	
	Plus o/s Credit	0	436,972
	Less o/s Debit	0	
	Less Bank Interest (Unrestricted) #	-57	437,681
	Plus CIF's	96	437,776

4. Unrestricted

Income Funds	COIF A/C (As per Bank Statement)	109,606	
	Less Special funds held in COIF account	-109,606	
	Current A/C (As per Bank Statement)	392,540	
	Less Special funds held in Current account	-323,178	69,362
	Plus o/s Credit	0	
	Less unrepresented cheques	-250	
	Plus Bank Interest (Unrestricted)	57	69,169
	Add Fixed Assets (see 1 above)	426,500	
	Add CIFs (General) (See 1 above)	7,840	503,509

PARISH OF LLANTRISANT - Notes to the Balance Sheet - Year up to 31st December 2021

	Tangible Assets	Investments	Short Term Deposits	Others	Total
Restricted Funds:					
CIF's Churchyard	96				96
Cash as Bank Statement			114,560		114,560
TXFR to Unrestricted			-57		-57
o/s Bank Credits			0		0
Sub-Total	96	0	114,502	0	114,598
Unrestricted Funds:					
CIF's General	7,840				7,840
Fixed Assets		426,500			426,500
Cash as Bank Statement			0		0
o/s Bank Credits			0		0
TXFR from Restricted			57		57
Unpresented Cheques			-250		-250
Sub-Total	7,840	426,500	-193	0	434,147
Grand Total	£7,936	£426,500	£114,309	£0	£548,745

PARISH OF LLANTRISANT - BALANCE OF ACCOUNTS 31st DECEMBER 2021

Bank Accounts General Funds	BANK STATEMENT			LEDGER ACCOUNTS	
	Statement	Less o/s debits	Plus o/s credits	Actual	
Churchyard Account	765.62			765.62	
High Interest Account	0.48			0.48	Balance B/F 1st January 2021
CCLA COIF Account	109,606.01			109,606.01	487,158.48
Current Account	392,540.11	250.39		392,289.72	Plus Receipts
Special Funds Account	4,187.99			4,187.99	254,873.70
					Less Payments
					235,182.36

Totals	£507,100.21	£250.39	£0.00	£506,849.82	£506,849.82
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Accounts prepared by Mr Steve Davis

Rev V Gardiner (Chairman)

V Gardiner

Date: 12 MAY 2022

Inspected by an Independent Examiner

[Signature]

Date: 17 MAY 2022

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF LLANTRISANT

I report on the accounts of the Parish for the year ended 31 December 2021 which are attached.

Respective responsibility of the members of the PCC and Examiner

As members of the PCC, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of the procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Parish and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members of the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention;

(1) which gives me reasonable cause to believe that in any material respect the requirements

- ❖ to keep accounting records in accordance with section 41 of the Act; and
- ❖ to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: GORDON WILLIAMS F.C.M.A.

Address: REBANT VIEW
MAIN ROAD, CROSS INN
PONTYCUUN
CF72 8AZ

Signed: 

Date: 17 MAY 2022