



## **ANNUAL REPORT 2022**

### **St Luke's Parochial Church Council**

registered with the Charity Commission as *The Parochial Church Council of the Ecclesiastical Parish of St Luke, Gamston and Bridgford* charity number 1132547

**Parish Church:**

Parish of St Luke, Gamston & Bridgford  
Deanery of West Bingham  
Archdeaconry of Nottingham  
Diocese of Southwell & Nottingham

**Address:**

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**Incumbent:**

The Revd Mark A Fraser  
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**Bankers:**

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**Independent Examiner:**

Mr M Paterson  
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- A** The PCC is the governing body of St Luke's. The following persons served on PCC for all or part of the calendar year 2022:

		Elected	Term Ends
Revd Mark Fraser	Vicar & Chair (ex officio)		
Revd Emily Charkham	Curate (ex officio)		
Revd Ade Perham	Curate (ex officio)		
Mr David Cole	Warden / Treasurer (first appointed 2017 for no more than six years)	2022	2023
Mrs Julie Challinger	Warden (first appointed 2021)	2022	Resigned June 2022
Mrs Maureen Cole	General Synod (ex officio)		
Mr David Brydon	Deanery Synod	2020	2023
Mr Mark Picken	Deanery Synod	2021	2023
Mrs Jayne Dunajko	PCC Secretary	2022	2025
Bernice Cottingham		2022	2025
Mr Mike Jones		2022	2025
Rachel Vandermark		2022	2025
Mrs Maureen Cameron		2022	2024
Mrs Millie Whitechurch		2021	2024
Mr Richard Pegg		2021	2024
Mrs Catrin Chandy		2020	2023
Mr Mel Cryer		2020	2023
Mrs Rachel Sawford		2020	2023
Tom Judge	Co-opted for 1 year	2022	2023

At the Annual Meeting there will be five vacancies for PCC lay members, three for three years (till 2026) and two casual vacancies (till 2024). There will be three vacancies for Deanery Synod (till 2026).

## **B Proceedings of the PCC**

St Luke's PCC has responsibility for co-operating with the vicar, the Revd Mark Fraser, within the Parish of Gamston & Bridgford for promoting the whole mission of the Church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the parish church of St Luke's.

The **PCC** met eleven times during 2022 plus it conducted extraordinary business on 1 occasion via e mail. An Away Day was held in November and PCC members used this opportunity to review multiple aspects of church life, discuss future vision and pray together.

The **Standing Committee** - Vicar, Associate Pastor, Curate, both Wardens (for part of the year) and PCC Secretary, met four times to carry out PCC business between full PCC meetings. The duties of the PCC Treasurer were undertaken by one of the church wardens. It also conducted extraordinary business via e mail on three occasions.

The Vicar, who chairs the PCC, took a period of Sabbatical from May to June. Tom Judge (Associate Pastor) acted as Chair of the PCC during this period.

The PCC is registered with the Charity Commission as "The Parochial Church Council of the Ecclesiastical Parish of St Luke, Gamston and Bridgford" with charity number 1132547

## **C Objectives and Activities**

To further the objects of the Charity, the PCC continued to hold regular services of Christian worship in the parish.

Overall, in 2022, the pattern of these was more regular than in 2021 as the effects of the COVID pandemic steadily reduced and statutory measures brought in by the government that had applied to places of worship were all lifted. That said, the year began in semi-lockdown, with church staff working from home where possible, special measures in place to prevent the spread of disease and a limit placed on numbers attending a few of the church's activities.

Building on experience gained during the pandemic and mindful of the financial investment that had been made in equipment by the PCC, the church continued to stream the main Sunday service via the St. Luke's Facebook Page. This is now an established feature of church life and means anyone who wishes to, can watch the service. It is particularly valuable for those unable to attend church, allowing them to watch the service live or to "catch up" on the service later. It also provides an "easy way in" for anybody who may be hesitant about coming along. The church has also continued to make use of online technology, particularly Zoom for running some small groups, courses and meetings.

A range of activities to advance the Christian faith were also offered for all age groups. These were all open to any person in the community whether or not they were regular worshipping members of St. Luke's.

Connect Gamston our new worshipping community based in Pierrepont Gamston Primary School also held a weekly service and ran a programme of activities and events specifically tailored to reach out to the community of Gamston and serve its needs.

By careful planning and targeted use of the budget and funds the Trustees ensure that they use the income and the capital of the Charity to promote its objects. In 2022 this included considerable investment of money in refurbishing the kitchen. The range of methods that people can use to donate / give money to the church was increased during 2022 with the purchase of a card reading machine and displaying of QR codes.

A whole church “Growing in Generosity” campaign was held in autumn 2022. This included biblical teaching about generosity and giving presented in different ways and ended with an invitation to church members to consider and review their financial giving. As a result of this new givers came forward and a significant number of people pledged to increase the amount they give.

The church continues to be outward looking in its focus to serving its local community and continues to strive towards building a culture of “growing disciples to grow disciples.” Activities aimed at encouraging and equipping its members to develop their own faith and share it, took place throughout the year. Considerable time was invested by the Associate Pastor in the latter part of 2022 in building a new annual outreach calendar which contains different activities that will be offered to the local community. This will be implemented from the beginning of 2023.

The PCC works hard to embed its values in the life of the church. These are : -

- Celebrating God by being rooted in scripture, soaked in prayer, and engaged in worship
- Growing in Grace through demonstrating love, generosity, authenticity and using gifts
- Sharing Jesus through Loving Service, Confident Witness and being Led by the Spirit

Members of the church are familiar with these and the PCC endeavour to see that the services, activities, and events that take place are clearly aligned to them.

All services and events are open to members of the public and are mostly free of charge at the point of delivery. Where events are charged at cost this is advertised in publicity material. The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

The activities of St. Luke’s are planned and led by clergy and lay people appointed by the Diocese of Southwell and Nottingham along with paid staff employed by the Trustees. The church also benefits from many volunteers whose contribution is a tremendous asset to the church and is estimated to amount to hundreds of hours per week. In May 2022, a special event called “Celebrate and Contribute” was held that encouraged church members to identify their gifts and think about the teams they might serve on in the church.

The PCC is responsible for the fabric of the building and various capital works and maintenance tasks were carried out in the period under review to ensure that the building continues to be well maintained and fit for purpose. Details of these can be found in a separate PCC Fabric Report.



During 2022, the PCC continued to ensure that the church's activities and the groups it hosts adhered to its Safeguarding Policies for Children and Young People and for Vulnerable Adults. It also ensured that safer recruitment procedures were followed in the appointment of staff and volunteers. Mrs Anne Swarbrick the long-standing Parish Safeguarding Officer (PSO) retired from the role during the year. The PCC took the opportunity to review the role and split responsibilities into three areas – overall safeguarding responsibilities, DBS / recruitment checks and training. The overall PSO role was taken on by Mrs Sheila Street, the DBS role by Mrs Christine Holden and the training co-ordinator role by Mrs Denise Whitehead. This reflects the increased range of responsibilities in this area and the need to regularly update the Parish Safeguarding Dashboard. A number of new systems have been introduced which have further strengthened St. Luke's safeguarding practice. Mr Chris Gunnell has continued to have lead responsibility for Vulnerable Adults. Together with a dedicated Safeguarding team they have ensured that the PCC complied with their duties under Section 5 of the Safeguarding and Clergy Discipline Measure 2016.

There were 183 people on the electoral roll of the church in 2022.

## **C1      Worship and Prayer**

During 2022 the main worship service was held at 10am on a Sunday morning, a midweek service was held at 11am on a Thursday morning and Connect Gamston held a weekly service at 3pm on a Sunday afternoon. "Praise and Prayer" services began on Sunday evenings and were held roughly once a month with a break over the summer.

There were also two "Big Sunday" events during the first part of the year when members of St Luke's and Connect Gamston worshipped together.

As remaining restrictions on services were lifted, prayer ministry was reintroduced to the Sunday 10am service, along with communion which included children. This was much appreciated by those who attend that service. The Leadership Team also continued to look at ways of opening up opportunities in worship for greater personal encounter with God and to build people's faith. Carefully structured teaching programmes have continued to be a feature of the 10am services and these have been very much valued by church members. Prayer ministry training was provided for those who are regularly involved in this area of ministry.

Once a month all ages worship together at the 10am service and it takes on a more informal and interactive style designed to be accessible to children as well as adults. From September 2022 this service was renamed "All In" and the format changed a little in an effort to encourage greater attendance as numbers had dropped off post COVID. Early signs are that more families with children appear to be coming along to this service again.

Thursday morning midweek services are simple in style and provide an opportunity for people to lift their eyes to God, consider His word and pray for the world together. Numbers tend to be lower at this service, which means they have been particularly valued by older and more vulnerable members of the church as it has been easy to maintain social distancing at times when COVID levels have been high. That said, there has been steady growth in the numbers attending this service over the course of the year.

2022 saw the first full year of Connect Gamston holding services in the school every week at 3pm on Sundays with provision for children called "Connect Kids" on alternate weeks. Connect Gamston offers intergenerational worship in an interactive style which is well received by the people who make up this new congregation. Significantly, the first Thanksgiving Services were held for babies from two Connect Gamston families and a first baptism.

Praise and Prayer gatherings offered times of extended worship and open prayer and were a time to listen to God.

During the month of August the 10am services adopted a shorter, informal Café church style and all ages worshipped together every week.

A range of different services and events were offered to mark the major festivals in the Christian calendar. Highlights included an Easter Escape Room which was advertised via Eventbrite and attracted huge interest across Nottingham as well as locally and a Tenebrae Service on Good Friday evening which was held jointly with St. Giles in their building. The Escape Room proved very popular with families and groups from outside the church. It provided a great opportunity for people to familiarise themselves with the Easter Story as they went round the church building and experienced interactive displays and solved clues and challenges connected to it. Around 100 people took part in teams timetabled across the day. Many more could have taken part but numbers were limited by the number of time slots available. The plan is to repeat the Escape Room over a longer period in 2023. A joint Maundy Thursday service was held with the Church of the Holy Rood at Edwalton.

When Queen Elizabeth II died in September 2022 the church was opened to the public for prayer, a book of condolence was made available to sign and a special service was held to mark the occasion. A book entitled "Our Faithful Queen" which contained bible readings and prayers used by the Queen was made available to the congregation and many people wanted a copy.

A memorial service was held in October. People within the church and beyond valued this as an opportunity to mark the death of a loved one and seek prayer and spiritual help for themselves. In November, an act of remembrance led by the Vicar was held at Hilton Grange a local old people's complex. This too was greatly appreciated.

Christmas Services reverted to the established pre-Covid pattern for St Luke's with a carol service, two Christingle services, a midnight communion service and a morning communion service on Christmas Day. It was good to be able to welcome families from outside the church again at the Christingle services. Connect Gamston, supported by the Faith and Values Team from Pierrepont Gamston Primary School, also held a Christingle service in the school and this was well attended with many people from the school and wider community attending.

Members of the St. Luke's staff team also go into Pierrepont Gamston school fortnightly to lead collective worship for the staff and children. The school also held services in St. Luke's Church at Easter and Christmas.

As a local parish church, serving the people of Gamston and Bridgford, the church also offers the Occasional Offices of Baptisms, Weddings and Funerals to people within the parish and local area. These provide great opportunities for connecting with people and helping them to celebrate or mark significant milestones in their lives. Details of the Occasional Offices conducted in 2022 can be found at the end of this report.

Prayer is regarded as a foundational aspect of church life at St. Luke's. In addition to the Praise and Prayer gatherings, a weekly prayer meeting took place first thing on Wednesday mornings. This provided an opportunity for people to meet and pray for the life and ministry of the church. Two joint prayer walks involving church members from St. Luke's, Connect Gamston and Edwalton church were held during the year.

Once a month, Connect Gamston bring their two "Connect Groups" together for an evening of prayer. Members of the Connect Gamston team also went out into the community and offered "Prayer on the Path" by the canal on a weekly basis over the summer months. Every week encouraging stories emerged of people who had stopped to ask for prayer regarding different things going on in their lives.

Members of the church took part in events organised as part of the global prayer initiative "Thy Kingdom Come" and in events organised by Nottingham City Prayer. Women from St. Luke's also continued to attend the regular Women's Prayer Breakfasts held at St. Giles Church in West Bridgford. Some church members went to the World Day of Prayer held at All Hallows Church in Lady Bay.

In April members of St. Luke's took part in a Solidarity March and Prayer Vigil for the people of Ukraine which was organised by local churches and businesses in West Bridgford.

## **C2 Learning about the Gospel and developing knowledge and trust in Jesus**

St Luke's continued to run a range of courses and provide a range of small groups during 2022.

Alpha courses were run both in person and online by leaders from St. Luke's and Connect Gamston and at the beginning of the year Rev Ade Perham ran an online group in partnership with The Rock Church. Alpha Away Days were held at St. Helen's Burton Joyce. These provided an extended time for people to receive teaching about the work of the Holy Spirit and receive prayer ministry. They were opened up to people who hadn't attended the rest of the course.

A "Believing and Belonging" course led by Janet and David Brydon was held during 2022. This eight week course examined how participants could get more "rooted in scripture, soaked in prayer and engaged in worship" - the three strands of Celebrating God, the first of the St Luke's values.

During the spring term, Oasis, a group of mums of young children that meets weekly at St. Luke's, followed the "Wonderfully Made" course. This course offers practical help and advice to parents of young children whilst also sharing something of the Christian message.

Early in March, Sarah Sharpe led an evening at St. Giles Church for parents of children from churches across the deanery about ways of exploring faith in the home.

For the majority of 2022, there were 10 small groups meeting across the course of a week either online or in people's homes. The oversight / co-ordination of these was undertaken by Tom Judge as Associate Pastor as part of his role of developing whole life discipleship. They were led and hosted by lay volunteers from within the church. They provide regular opportunities for bible study, discussion and prayer and play a vital part in nurturing and deepening Christian faith and strengthening relationships among church members. From June onwards, Tom Judge began producing small group materials that follow the sermon series and most small groups followed these. A team of people is being developed who will be able to write these Bible studies in the future. A thank you meal was provided for small group leaders at the Judge's home and meetings aimed at supporting small group leaders began.

Following on from the **ACORN groups** (ACORN stands for ask, call, obey, report and notice) that ran in 2022, small groups were encouraged to build this practice into their structure as a means of encouraging people to invite others along to church events so they could meet Christians or encounter Christian faith. This approach is part of an ongoing church focus aimed at trying to create a culture of invitation.

Connect Gamston also ran two small groups known as "Connect groups" and these play a similar important role within that new worshipping community.

An online structured conversation on the theme of "Low Carbon Lifestyle" with chartered environmentalist Tom Bray was held. People from outside the church joined in with this too and it was helpful and challenging in encouraging people to think through issues like lowering emissions including from a Christian point of view

### **Children's and Youth Work Activities**

St Luke's continued to offer a range of activities for children and young people during 2022. Provision for children on a Sunday morning in groups took place, though a smaller number of leaders and helpers post COVID meant that for the first part of the year there was a reduced number of age groups with the 0-7 year olds forming just one group (Bounce) and the 7-11s forming a separate group (Elevate.) Dedicated teams of leaders and helpers worked hard to rebuild the groups, helping the children to feel settled and enabling them to get to know one another again. Sarah Sharpe as Families Minister supported the leaders and helpers as groups got going again and she re-established a regular pattern of meeting with them. Over the course of the year, she was able to recruit a new co-ordinator and additional helpers for the 0-2's age group and this group was relaunched under the name of "Bubbles." Sunday morning sessions for Bounce and Elevate were based on biblical themes and were delivered in a lively interactive style which combined games, stories, videos, craft and play activities designed to help the children grow and develop on their faith journey.

During February half-term when COVID levels were still high, advantage was taken of using the outdoors and a "lollipop activity trail" was organised for children and families in the church and the wider community. This was very popular. Children followed clues, collected lollipop sticks and made wordle words which they photographed and sent in to enter a prize draw.

The Sunday morning programme was supplemented by various social activities, such as an Elevate bowling trip, which helped to strengthen relationships between the children and foster a sense of belonging. A "Cheeky Pandas Jubilee Party" to celebrate the Queen's Platinum Jubilee was held for 4-11 year olds.

Connect Gamston ran its own children's groups alongside Sunday services on a fortnightly basis. Until the summer these were led by Holly Baines a diocesan intern who worked across St Luke's and Connect Gamston.

A notable highlight in the year for the 7-11 year olds from St. Luke's and Connect Gamston was a residential visit to the Oakes Christian Holiday Centre near Sheffield. Fourteen children went away for a fun and faith filled weekend and they enjoyed a varied programme of outdoor activities along with bible activities and Christian teaching.

During the summer term, a "Children and Communion" course was held for children from St. Luke's and Connect Gamston and those children that attended the course took communion for the first time with their families at the beginning of July.

At the end of the year, Clare Allen stepped down from leading Elevate after many years of devoted service to that group.

During 2022 two young people's groups were able to run in person. Lyft for those in school years 7-9 and Inspire for those in school years 10- 13. Lyft ran alongside the morning service on a Sunday morning and Inspire ran on a Sunday evening. In these groups they explored various topics aimed at helping them grow in their faith. These ranged from Old Testament characters to Generosity and Giving (Inspire) and the Big Story of the Bible to Friendships (Lyft). In the summer term Inspire ran a youth alpha course.

Lyft enjoyed termly pancake parties and also had a sleepover in Church.

In June there was a 'puddings and prayer for youth' evening held for young people, their leaders, and supporters. This was led by Emily Charkham and offered a chance to share the vision, get excited and pray for the 11-18s in St. Luke's. Out of this six aims for the youth programme emerged:

#### **Church Family**

That St Luke's is a safe family for our young people be part of, that they would be encouraged in their faith, supported, and known by other generations. That it would be a home in which the young people are given the opportunities to contribute and be sent out with the knowledge that they will always be welcome.

#### **Christian lives**



They are equipped to live God centred lives in the culture and world they inhabit while part of St Luke's and beyond.

**Christian beliefs and practise**

That they would know Jesus, be filled with the Spirit and commit to following Him. That they would know their primary identity as a child of God and that they are loved by Him. That their faith would be robust and self-sustaining; that they would be equipped to read the Bible, pray and deal with periods of doubt.

**Develop gifts**

That they would be given the opportunities and a safe environment to explore and develop different gifts and serve the Church.

**Community**

That there would be the opportunity to meet, form friendships and worship with other Christian young people, that they would know that they are not the only Christian of their generation!

**The Groups**

That the groups would provide a safe but fun place for young people to get to know Jesus. That they would be able to be themselves, to ask questions and have someone to talk to and pray with them so that they might grow in their own faith.

The undoubted highlight of the year was a group of eleven young people going to DTI - "Dreaming The Impossible." This is a five-day summer Christian youth event organised by Vineyard Churches UK which aims to inspire and equip young people to love God, love others and change the world. This proved to be a real encouragement to the young people in their faith as well as a time for fun and deepening friendships.

Martin Jessop and Carolyn Blainey stepped down after many years of faithful service leading Inspire and a new team of volunteers started working with the young people. After careful research, new resources produced by Youth for Christ were introduced.

A "money workshop" was provided by Catherine Fraser for young people who had just left school and students. This looked at how to manage finances and steward your money. The workshop was opened up to both church and non-church young people. It was a very practical workshop and they found it very useful.

In the autumn term four of the young people helped with holiday club and Inspire ably hosted the carol service.

After school "Youth Drop In" sessions ran weekly from January - July 2022 serving hot chocolate and then ice lollies as the weather got warmer, sometimes serving over 50 young people. Games were also available, and the sessions provided a safe social space to relax and build relationships with young people who are largely not members of the church.

One young person-Bekaleigh Allen was baptised during the year.

### **C3 Provision of Pastoral Care**

During 2022 this area of church life came under the oversight of Tom Judge the Associate Pastor.

The underpinning approach to pastoral care, as outlined in the church Pastoral Care Policy, is that it is the responsibility of all church members to care for one another. This means pastoral care happens in a range of different ways both informally and formally across the church through various groups and the deepening of relationships in many different ways. Small Groups are a key building block in this structure as they provide an environment where church members can get to know each other better.

As part of his role, Tom Judge also co-ordinated the pastoral care team and met regularly with them. This dedicated team made pastoral visits and faithfully followed up many of the most vulnerable people and those who found themselves in particular need. This included the elderly, the housebound, the bereaved and those suffering with longer term illness or injury. This was much easier once COVID restrictions lifted as the team had had to rely on different ways of connecting with people up until this point. Home Communion was taken to people who requested it by members of the team who are licensed when regulations would allow.

During Autism Acceptance week, Julia Hubner a member of the church organised some free online training through the Autism Education Trust that enabled church members to learn more about how to support people with autism. Many people took up this opportunity. After the Sunday service that week, a young person in the church with autism was interviewed by his mother and this gave really valuable insights into the reality of living with autism.

A close relationship continues with Christians Against Poverty (CAP) as some members of the church are CAP volunteers and others have paid roles with the organisation. There is also a close link with the South Nottingham and West Bridgford Debt Centre. The church supports the organisation financially and through prayer.

#### **C4      Missionary and Outreach Work**

St Luke's has a regular cycle of weekly, monthly and annual events which link with people on the fringe or outside of the church. In addition to this some other events were arranged in 2022.

*Tinies & Toddlers* was able to run on most Thursday mornings in the year. A few sessions were cancelled at the beginning of the year when infection levels were high. Sarah Sharpe as Families Minister, supported by Holly Baines an intern led these sessions along with a small team of volunteer helpers. At the end of the summer term, Holly left and another key helper stepped down so for the autumn term members of the staff team helped support the leadership of the group. This meant the distinctively Christian ethos of the group could be embedded and a full programme of play, crafts, singing and story time for the children and

socialising for their parents could happen. Up to 40 adults and children were regularly attending.

*Dads & Tods* which normally meets on the third Saturday of each month took place providing an excellent environment for Dads to engage creatively with their children and for meeting and talking with other Dads.

*Oasis* a fellowship group for mums with pre-school aged children was able to meet back in the building on a Tuesday morning during term time.

After a two year break the church was able to restart *Holiday Club* for primary aged school children. This was run jointly with St. Giles Church and a team from Ambassadors Football a Christian organisation who aim to share Jesus came along and ran a football themed programme which proved especially popular in the run up to the football world cup. The programme also included music, craft, drama and team challenges. Around sixty children attended each day.

*Prime Time* a social event for older people in the local community was held twice a month in the hall.

*Food, Fellowship and Faith* reopened in September after a two-year break because of COVID. The team provided a free light lunch with a short talk about the Christian faith once a month for members of the wider community as well as a few church members. A core of regular attenders is building up again and numbers are steadily growing.

Very close partnership work continued with our linked church primary school, Pierrepont Gamston. For the first part of the year a drama club was run in school by Sarah Sharpe and Holly Baines. This was for older key-stage two children and they prepared drama sketches for use in Collective Worship and Connect Gamston. Year six children visited St. Luke's for a morning of Transition Activities when they were encouraged to think about their faith journey over their time in school and trust God for the future. From September, Sarah, alongside two staff members, supported each classes' Faith and Values representatives to promote and encourage the Christian faith and values in the life of the school. As Connect Gamston meets in the school significant numbers of children and parents came along to various events and services run by Connect Gamston which reflects the deepening partnership between the two.

Year three and four pupils from both Pierrepont Gamston and Abbey Road Schools came to St. Luke's for the *Easter Experience*. Staff and volunteers set up interactive displays and reflective "stations" telling different parts of the Easter Story. The children came along and participated in these and by the end had journeyed through the whole of the Easter story.

In July, St. Luke's set up a collection for *Sharewear* a clothing scheme that offers free-of-charge clothing choices to people in economic difficulty with the aim of trying to alleviate

clothing poverty. There was a tremendous response from both members of the church and the wider community and the clothing collected filled a large van.

In September a very successful *Community Hog Roast* event was held. This also included live music, a bouncy castle and a café area in the church. This was provided at no cost to anyone who wanted to come along and proved extremely popular with around 400 people from the local community attending.

As part of our Harvest celebration a collection of non-perishable food and household items was made for The Friary a local Christian homeless charity.

In December a *Christmas Craft night* was held, members of the church led various craft activities, some local businesses came and had stalls and seasonal refreshments were offered. Around 100 local people attended. A short message about what Christmas meant to them was shared by a member of the church.

Members of the church went carol singing at the Willow Tree Pub and took the opportunity to share with people details of Christmas services and events and some of the children and their families sang to residents of Kingfisher Court an assisted living facility for older people.

Members of St Luke's contributed over 800 Christian books for sending abroad to Africa through Book Aid; shoeboxes were also filled with small gifts and essentials for children through the charity "Children in Distress" and these were sent abroad. A collection of toiletries was also made for the charity Family Action to make up Christmas parcels.

St Luke's also continued to build relationships with and provide financial support to our regular Mission Partners: locally, nationally, and internationally.

Three editions of the church publication *Outlook* were delivered to every house in the parish during 2022. Feedback indicates that it is well-received. People appreciate the positive news stories, testimonies, and articles as well as the fact that it keeps them informed about events and news from St Luke's.

The church building is hired out regularly to various groups within the local community. As a registered Ofsted provider offering early years education preschool was able to stay open as usual throughout the pandemic. Nearly all our regular hirers returned to the building at some point during 2022. This included a coffee group for senior citizens, Brownies, Guides, three choirs including one for vulnerable people with additional needs, a Lithuanian Saturday School and Slimming World. A Syrian Refugee group for teaching English hired the building on a weekly basis for part of the year. A range of other private

hirers made use of the building. Most of these lettings were for children's parties. For many of our users, it makes the church building an important hub within the community.

## **D Our Vision**

In 2017 St. Luke's set out a five-year vision reflecting the role of the church as a resourcing church within the wider vision of the Diocese of Southwell and Nottingham.

It states that over this five year period St Luke's is prayerfully seeking to be a church that is:

1. **growing disciples** who grow disciples (hoping to welcome 120 new disciples by 2022)
2. **praying expectantly**, passionately and regularly together (with prayer established as an "engine room" of our church)
3. **planting churches** (establishing at least two new worshipping communities by 2022)
4. **serving our neighbours** through practical compassion (and developing a reputation in our community as the first place to come to in times of need)
5. **open and hospitable** (deepening relationships with building users and finding imaginative ways of working together more effectively)

During 2020 and 2021 progress was hampered due to the pandemic and priorities had to change. During 2022 as church began to regather and rebuild again, progress was made as earlier content in this report illustrates and there were indicators of progress across a range of areas.

Progress with Connect Gamston whilst slower than would have been hoped is still an area of real encouragement. 2022 was the first full year of meeting in Pierrepont Gamston School every Sunday with Connect Kids running alongside on alternate Sundays and by the end of the year this pattern was firmly established. The two thanksgiving services (for Pearl Davies & Vihaan Joshua) and the baptism that took place are indicators of the depth of commitment that families and individuals now have to this worshipping community. A large turn out from the local community for a prayer vigil for Ukraine was a great encouragement and highlights that people now know of Connect Gamston, find it easily accessible and are confident to go along. Another encouragement is the diversity of members. The Hong Kong arrival members who joined in 2021 are now well settled in and as a result of holding two Hong Kong Welcome Courses others have now joined.

Some changes to the core leadership team took place in 2022, which means that this group now more accurately reflects the make-up of the congregation – Nathan Davies and Chris Blainey stepped down with many thanks from the congregation and Alan Smith, Meimei Leung and Patsy Tang stepped into the team.

Over the summer a series was held which included personal testimonies from individual members, this worked well. At the beginning of the autumn term, 65 people went to Stathern



Lodge for what has become an annual away day. This was once again a special time of relationship building and bonding as a community of believers. In November £500 was raised for Ukraine by holding a Tearfund Quiz

During 2022 a young adults group was started and it is intended that this will run across Connect Gamston and St Luke's.

The PCC continues to carefully monitor the progress of this initiative as they received grant funding from the diocese to develop it. Regular reports are submitted to both the diocese and PCC.

Church Commissioners grant funding (SDF money) received via the diocese has also funded the Associate Pastor post at St. Luke's which has brought extra capacity as the church seeks to work towards its vision. In 2022 the role had a particular focus on making whole life disciples and developing the outreach calendar.

## **E Staff Changes**

2022 saw a number of staff changes and developments:

**Ade Perham** who is serving his curacy at St. Luke's and the Church of the Holy Rood Edwalton was ordained priest in July 2022 in a service at Southwell Minster

**Holly Baines** who joined the staff team as a one year intern as part of the diocesan intern programme completed this in July 2022 and moved on to start teacher training.

**Paul Taylor** retired from his role of Caretaker / Cleaner at the end of December 2022.

## **Occasional Offices**

### **F1 WEDDINGS**

None in 2022

### **F2 Banns of Marriage Read (weddings elsewhere)**

<i>Name of Couple</i>	<i>Date of Third Reading</i>
Benjamin John Walton & Lauren Catriona Ritchie	13 <sup>th</sup> March 2022
Lewis Paul Rowland & Marissa Jill Bowns	3 <sup>rd</sup> April 2022

**F3 BAPTISMS**

<i>Name</i>	<i>Date of Baptism</i>
Rebekah Susannah Clare Allen	20 March 2022
Derek Wan Hu Him	17 July 2022

**F4 CONFIRMATIONS**

None in 2022

**F5 FUNERALS**

<i>Name</i>	<i>Date of Funeral</i>
Brian Griffiths	25/2/22
Robert Allison	11/5/22
Kenneth Statham	24/5/22
Catherine Wilkinson	17/6/22
John Wilkinson	17/6/22
Jean Lillian Brown	28/6/22
Marion Russell Crammond	26/8/22
Walford Raymond Lee	19/10/22
Muriel Kenney	15/12/22



## **St Luke's Parochial Church Council**

### **FINANCIAL STATEMENTS 2022**

## **REVIEW OF FINANCIAL ACTIVITIES (2022)**

In my capacity as church warden and interim treasurer I am presenting the Annual Accounts for 2022 which have been prepared on a prepayments and accruals basis. Our accounts continue to reflect the reality of the Coronavirus pandemic as throughout the year we have either wholly or in part been a scattered rather than a gathered worshipping community which has impacted on both income and expenditure.

## **REVIEW OF THE YEAR**

### **a) Income**

A big thank you to everyone who has contributed financially to support the mission and ministry of St Luke's in 2022.

Without doubt this last year has been a huge financial challenge for many of us, with rising inflation, higher interest rates and soaring energy bills. Despite these personal challenges giving to the church has remained strong and the response to the giving campaign in the Autumn was an incredible encouragement. The year saw our regular giving increase to £222k and one off giving to £32k which gives us a firm base as we enter 2023. As a point of clarification, giving by members of St Luke's and Connect Gamston is received into the St Luke's General Fund with transfers out to the Connect Gamston restricted fund monthly to meet their costs and mission focus.

We have seen an increasing demand for the use of our premises as confidence that the worst of the Coronavirus pandemic is behind us. Consequently, our rental income of £32k exceeded budget expectations.

### **b) Expenditure**

Our operational expenditure as detailed in note five of the accounts was overall higher than last year which is understandable given growing confidence to meet following the relaxation of Covid restrictions and a confidence as a church to meet in groups. That said our operational expenditure only exceeded budget by £5k principally due to paying an increased parish share of £141,000 (2021 £132,900). Parish Share not only meets Mark Fraser's salary and housing costs but supports curate costs and training, Diocesan costs and the parish share of other churches in our deanery who are unable to meet their parish share allocation in full.

### **2023 Financial Outlook.**

The outlook is demanding!

Along with all households and businesses, St Luke's is now facing much higher energy costs. Whilst we secured a competitively priced 12-month deal in October 2022 we will still see energy costs rising by c£10k (assuming the same level of consumption as the previous 12 months) during 2022/23.

Inflationary pressures mean that our costs will rise, that we will have to ensure that staff pay rises are fair but affordable and recognise that high inflation may be detrimental to both our giving and to our hall lettings.

We are aware that the Church of England is looking to be carbon neutral by 2030 which for St Luke's will mean critically assessing our building and setting aside funds to meet any improvements deemed necessary.

The outlook is challenging!

St Luke's is very committed to a bold vision of growth and longs for more and more people to find faith in Jesus and grow in their discipleship. Last year our spending on mission and ministry and events was c£5k under budget. For 2023 the Trustees have set a budget of £15k which they are prepared to increase by an additional £5k for specific and targeted missional activity.

The Trustees will continue to review both income and expenditure throughout the year to ensure that we maintain a strong financial platform to support in 2023 and beyond the Diocesan vision in our local context.

### ***Reserves and cash holdings***

Our general reserves have increased to £148k which enables us to plan projects and staff recruitment / retention over a three - five-year period with some certainty that they can be maintained. Our general reserves provide operational expenditure cover of 17 months (7 months if parish share is included within operational expenditure).

### **Restricted & designated funds (notes 6 & 7)**

Restricted funds are set up when money is given to the church for a specific purpose and can only be used for that purpose. Designated funds are set up by the PCC when it wishes to set aside money for a specific purpose. Whilst it is the PCC'S intention to use it for this purpose it does not have to do so. I have made some changes this year to reflect accurately the definition of each fund.

### **Designated funds**

**Freehold land & buildings and equipment funds** show the value of the various assets held by St Luke's, any additions, or disposals and where appropriate the depreciation to bring the asset value to nil over the course of its life.

**Mission Partners.** Going forward all our mission partner giving will be made from this designated fund. The fund has a balance of £6.4k and the trustees propose allocating a further £20k for our mission partners during 2023.

Our **Grace Fund** is available to meet the short-term needs of church members who are experiencing financial challenges and a further £180 was given away during 2022.

### **Restricted funds**

### **Mission & ministry**

The payments from this account are to our mission partners as per note 5a in the accounts.

The remaining balance of £2k is held to support our young people engaging with short term mission either in the UK or overseas. As this money was set aside in a restricted fund it will remain in this fund until utilised. As and when funds are drawn the PCC will top up by a like amount into a new designated account - mission support -up to a total of £2k in a full year.



The **New worshipping community** fund shows the income and expenditure for maintaining and growing Connect Gamston. In future there will be a restricted account recording the Diocesan grant and specific expenditure and a designated account - Connect Gamston -for the general fund account transfer and linked expenditure. The last grant from the diocese is due late 2023/early 2024 and once used we will consider closing the restricted fund.

**Refurbishment fund** is made up of gifts from church members for the specific purpose of kitchen refurbishment, lighting, and new seating. A further £4k has been spent on the kitchen and attention will now focus on improving lighting in the church premises and chair replacement.

## **Thanks**

I have only been able to combine church warden responsibilities with the role of interim treasurer through the support of other people and I wish to record my heartfelt thanks in this report. Joanne Pilkington works hard and efficiently in all aspects of our bookkeeping, banking, and managing gift aid claims. Through Joanne's prompt production of monthly accounts and other financial information I can maintain a firm handle on our finances and update the PCC appropriately. I am immensely grateful for Claire leading the team of Mike Jones, Tom Judge and Rachel Sawford tasked with managing the giving campaign. The clarity and sensitivity of thought and process underpinned the increased income we are now enjoying. Claire & Joanne are very much the reason we have seen a rapid rise in hall rental both through their relationships with existing renters and their willingness to imaginatively accommodate new groups. In the background huge thanks to Mel Cryer who has faithfully run for many years the staff payroll and to David Brydon who regularly undertakes authorisation of our internet banking payments. Thanks to Cary Bourque who managed the closing processes, calculating prepayments, accruals, and depreciation to ensure that within 3 weeks of the year end we had draft accounts to present to Our Independent Examiner, Mike Paterson. I am grateful that Mike is willing to again be our Independent Examiner and for his diligence in ensuring that what follows is an accurate reflection on our financial activity.

David Cole

Church Warden

# **INDEPENDENT EXAMINER'S REPORT TO THE GAMSTON & BRIDGFORD PCC OF ST LUKE'S CHURCH, GAMSTON AND BRIDGFORD**

I report on the accounts of the church for the year ended 31 December 2022.

## **Responsibilities of the PCC and the Examiner:**

As the Church's Leadership Team, you are responsible for the preparation of the accounts. You consider that: an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed; the charity is preparing accounts on an accruals basis; and I am qualified to undertake the examination. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

## **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charities Commissioners. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you, as the Leadership Team concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement.**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the following requirements have not been met:
  - to keep accounting records in accordance with section 130 of the 2011 Act and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Michael Paterson. CA  
15A Burleigh Road, West Bridgford, Nottingham

Date: 16 February 2023.

**St Luke's Gamston & Bridgford**  
**Statement of Financial Activities**  
**For the year ended 31 December 2022**

		2022				2021
	Notes	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds £
<b>INCOMING RESOURCES</b>						
Incoming resources from donors	4(a)	253,941	0	520	254,461	223,157
Other voluntary incoming resources	4(b)	0	0	0	0	5,929
Incoming resources from charitable & ancillary trading	4(c)	31,982	0	0	31,982	18,094
Income from investments - Interest	4(d)	735	0	0	735	546
Other ordinary incoming resources	4(e)	100	0	0	100	50
<b>TOTAL INCOMING RESOURCES</b>		<b>286,757</b>	<b>0</b>	<b>520</b>	<b>287,277</b>	<b>247,776</b>
<b>RESOURCES EXPENDED</b>						
Missionary and charitable giving	5(a)	0	180	20,200	20,380	18,400
Activities directly relating to the work of the church	5(b)	230,747	7,913	18,261	256,921	239,262
Fund raising and publicity	5(c)	3,141	0	0	3,141	3,861
Church management & administration	5(d)	1,289	0	0	1,289	1,774
<b>TOTAL RESOURCES EXPENDED</b>		<b>235,177</b>	<b>8,093</b>	<b>38,461</b>	<b>281,731</b>	<b>263,297</b>
<b>NET INCOMING / OUTGOING RESOURCES</b>		<b>51,580</b>	<b>(8,093)</b>	<b>(37,941)</b>	<b>5,546</b>	<b>(15,521)</b>
<b>TRANSFERS BETWEEN FUNDS</b>	6 (a)	(34,212)	6,400	27,812	0	0
<b>NET MOVEMENT OF FUNDS</b>		<b>17,368</b>	<b>(1,693)</b>	<b>(10,129)</b>	<b>5,546</b>	<b>(15,521)</b>
<b>BALANCES BROUGHT FORWARD 1st January</b>	6b	<b>130,512</b>	<b>755,957</b>	<b>30,350</b>	<b>916,818</b>	<b>932,339</b>
<b>BALANCES CARRIED FORWARD</b>	6a	<b>147,880</b>	<b>754,263</b>	<b>20,221</b>	<b>922,364</b>	<b>916,818</b>

**St Luke's Church, Gamston & Bridgford**  
**Balance Sheet as at 31st December 2022**

2022					2021
Notes	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds £
<b>ASSETS</b>					
<b>Fixed Assets</b>					
Freehold property at cost	7	683,731		683,731	683,731
Office equipment	7	409		409	1,301
Fixtures and fittings	7	59,458		59,458	66,480
Intangibles - Software	7	0			0
<b>Subtotal</b>		743,598	0	<b>743,598</b>	<b>751,512</b>
<b>Current Assets</b>					
Debtors and prepayments		4,273		4,273	7,093
Cash in bank and in Hand		154,615	4,265	179,101	160,364
		158,889	4,265	<b>183,374</b>	<b>167,457</b>
Creditors amounts falling due within one year		(4,608)		<b>(4,608)</b>	<b>(2,151)</b>
<b>Total Net Assets</b>		<b>154,281</b>	<b>747,863</b>	<b>20,221</b>	<b>922,365</b>
					<b>916,818</b>
<b>PARISH FUNDS</b>					
General Fund	6a	147,880		147,880	130,512
Capital Reserve (Land & Buildings)	6a		683,731	683,731	683,731
Equipment Fund including Gamston Connect	6a		59,867	59,867	67,780
Grace Fund	6a		4,265	4,265	4,445
New Worshipping Community - Gamston Connect	6a		0	0	2,588
2018 Refurbishment	6a		18,221	18,221	22,162
Mission & Ministry Restricted	6a		2,000	2,000	5,600
Mission Partners - Designated	6a		6,400	6,400	0
<b>Total Parish Funds</b>		<b>147,880</b>	<b>754,263</b>	<b>20,221</b>	<b>922,364</b>
					<b>916,818</b>

# NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2022

## 1. Accounting Policies

- a) Basis of preparation – the financial statement of the Parochial Church Council has been prepared in accordance with the Church Accounting Regulations on an Accruals basis.
- b) The accounts include monetary transactions, assets and liabilities for which the Parochial Church Council can be held responsible. They do not include the accounts of other Church groups that are an affiliate to another body, nor those that are informal gatherings of Church members.
- c) Income is recognised in the accounts when either cash has been received or when the Parochial Church Council becomes entitled to receive it. Expenditure is recognised on receipt of goods or services.
- d) Funds – General Funds represent the funds of the Parochial Church Council that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the Council. These include funds designated for a particular purpose by the Council. The Capital Reserve represents the carrying value of the freehold property.
- e) Missionary Giving – the Parochial Church Council agreed to follow again its previous policy of giving away a fixed sum that varies from around 7%-12% of total income receipted excluding any money given for specific purposes, e.g. for special Gift Days, Church Weekend Away, etc. In 2022 the sum reserved was £23k which equals 9%. £6k will be paid out in a future year.
- f) Fixed assets are included in the accounts at the cost of purchase or construction. Only assets with a value over £500 are capitalised. Assets are depreciated as follows:
- Office Equipment – a period of 1 to 3 years
  - Fixtures and Fittings – period of 5 to 10 years
  - Capitalised Software – period of 3 years.
- g) The life of the land and building is indefinite and therefore is not a depreciating asset.
- h) Capital Assets - Accounts prepared on an Accruals basis recognise capital assets on the balance sheet.
- i) It is the policy of the Parochial Church Council to aim to hold a minimum of three months' general running costs and commitments as reserves. This policy is reviewed annually and for the 2018 accounts and beyond, the Trustees agreed that the calculation should be amended. In previous years the assumption was to include our contribution to Diocesan overhead costs (Parish Share) as a general running cost. From 2018 and onward the calculation has excluded this item as the Trustees felt that this cost was more discretionary in nature and would unlikely to be required to pay in the event of financial difficulty. As at 31 December 2022, the PCC held a sum in reserve of 17 months compared with 18 months at the end of 2021

## 2. Transactions involving Trustees



Many of our Trustees are serving members of the congregation and also donate their time to the ministry and operation of the Church. Out of pocket expenses are paid to these members in the normal course of this activity as they are to any other member of the organisation

See note 5b re remuneration for one trustee, Tom Judge

### **3. Voluntary Payment to our Independent Examiner**

Our Independent Examiner, Mike Paterson, volunteers his time to examine our accounts. This "no fee" arrangement has been custom and practice for many years and is formalised in the letter of engagement. Whilst under no obligation the PCC likes to recognise the examination takes time and has historically sent Mr Paterson an ex-gratia payment as a sign of appreciation. These voluntary payments were reintroduced in 2021 when Mr Paterson resumed examination after a short absence in 2020.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES  
For the year ended 31 December 2022.

	2022				2021
	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds £
<b>4 INCOMING RESOURCES</b>					
<b>4(a) INCOMING RESOURCES FROM DONORS</b>					
Planned giving	182,624			182,624	178,683
Gift aid on eligible planned giving	39,213			39,213	35,921
One-off gifts	16,545		520	17,065	2,766
Gift aid on one-off gifts including prior year reclaims	12,551			12,551	5,585
Cash collections at services including on-line giving	3,009			3,009	201
Gift aid on cash collections at services	0			0	0
	<u>253,941</u>	<u>0</u>	<u>520</u>	<u>254,461</u>	<u>223,157</u>
<b>4(b) OTHER VOLUNTARY INCOMING RESOURCES</b>					
Diocesan Seed Corn funding for Connect Gamston New Worshippers	0	0		0	5,929
<b>4(c) INCOME FROM CHARITABLE &amp; ANCILLARY TRADING</b>					
Parochial fees	422			422	615
Room hire	31,560			31,560	17,479
	<u>31,982</u>	<u>0</u>	<u>0</u>	<u>31,982</u>	<u>18,094</u>
<b>4(d) INCOME FROM INVESTMENTS</b>					
Interest on funds in deposit	735			735	546
<b>4(e) OTHER INCOMING RESOURCES</b>					
TSB Bank compensation for service issues	100			100	50
<b>TOTAL INCOMING RESOURCES</b>	<u>286,757</u>	<u>0</u>	<u>520</u>	<u>287,277</u>	<u>247,776</u>
<b>5 RESOURCES USED</b>					
<b>5(a) MISSIONARY &amp; CHARITABLE GIVING</b>					
<b>Home Missions &amp; other Church Societies</b>					
West Bridgford and South Nottingham Debt Centre			3,200	3,200	2,400
EuroTrek Ministries			1,000	1,000	0
Susan Essam & Jos Diocese - Nigeria			3,200	3,200	3,200
Renew Wellbeing			1,800	1,800	0
The Friary Drop-In Centre - West Bridgford Nottingham			3,200	3,200	3,200
Education For Life - Kenya			3,200	3,200	3,200
Nottingham Arimathea Trust			1,800	1,800	1,800
Nottingham Street Pastors			1,000	1,000	1,800
Jericho Road Project Nottingham			1,800	1,800	1,800
	<u>0</u>	<u>0</u>	<u>20,200</u>	<u>20,200</u>	<u>17,400</u>
<b>Non Charitable Giving</b>					
Grace Fund - Distributions to trustees or close family members				0	0
Grace Fund - Other distributions		180		180	1,000
	<u>0</u>	<u>180</u>	<u>0</u>	<u>180</u>	<u>1,000</u>
<b>Total MISSIONARY &amp; CHARITABLE GIVING</b>	<u>0</u>	<u>180</u>	<u>20,200</u>	<u>20,380</u>	<u>18,400</u>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES  
For the year ended 31 December 2022.

	2022				2021
5 RESOURCES USED (CONTINUED)	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds £
<b>ACTIVITIES DIRECTLY RELATING TO THE WORK OF</b>					
<b>5b THE CHURCH</b>					
Diocesan (Parish) Share	141,064			141,064	132,864
<b>Ministry Expenses (excluding Salaries)</b>					
Youth and children's work	1,430			1,430	2,390
Church service expenses including music	2,617		1,416	4,033	5,213
Other ministry (Alpha/CAP/Elderly/Tinies & Toddlers/Small Gr	779			779	195
	4,825	0	1,416	6,242	7,798
<b>Salaries &amp; honoraria</b>					
Wages & salaries	60,215		10,045	70,260	67,052
Employer's pension or NI contributions	6,571		1,059	7,630	7,760
	66,786	0	11,104	77,890	74,812
Avg number of employees - 3 full time, 2 part time	3.2		0.4	3.6	2.6
During the year one employee was also a Trustee. Tom Judge was elected to the PCC on 14th March 2022 and in the year received remuneration of £35,525 plus pension / life assurance contributions of £3,694 were made. The average number of employees does not include Clergy employed by the Diocese					
<b>Church Running Expenses</b>					
Cleaning including materials	663			663	339
Electricity	3,428			3,428	950
Gas	4,205			4,205	1,089
Insurance	1,215			1,215	1,365
Water charges	954			954	471
Rent (Gamston Connect)	0		1800	1,800	130
Other misc including waste removal/ TV licence	465			465	633
Photocopier, telephone & broadband	1,532			1,532	997
	12,462	0	1,800	14,262	5,974
<b>Church Maintenance</b>					
Servicing	958			958	1,614
Repairs	1,426			1,426	440
Other minor refurbishment/replacement spend	286		683	969	902
	2,670	0	683	3,353	2,955
<b>Major Repairs / Replacements including capitalisation</b>					
Kitchen Refurbishment			3,258	3,258	0
Water Heater	623			623	535
Baptistry Pump	942			942	703
Transfers to fixed assets (capitalised)		(4,822)		(4,822)	(703)
	1,565	(4,822)	3,258	0	535
<b>Other Expenses</b>					
Minister & staff expenses	469			469	442
Gifts & presentations	227			227	115
Training & education	678		0	678	1,122
	1,374	0	0	1,374	1,679
<b>Annual depreciation</b>		12,736		12,736	12,645
<b>TOTAL</b>	230,747	7,913	18,261	256,921	239,262

# NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2022.

	2022				2021
5 RESOURCES USED (CONTINUED)	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds £
5c FUND RAISING & PUBLICITY					
Posters, Publicity and Website	277			277	280
Expenditure on Parish Magazine	2,083			2,083	1,882
Cost of Social Events (see below)	781			781	1,699
<b>TOTAL</b>	<b>3,141</b>	<b>0</b>	<b>0</b>	<b>3,141</b>	<b>3,861</b>
<b>Analysis of Cost of Social Events</b>	<b>Income</b>	<b>Costs</b>	<b>Net Cost</b>	<b>Net Cost</b>	
Community Hog Roast		1,090	1,090	0	0
Hothorpe Church Weekend Away (net costs)			0	0	0
Riding Lights			0	0	780
Ladies Craft Evening	495	186	(309)	0	0
Other Events			0	0	919
Women's Breakfast			0	0	0
Men's Breakfast				0	0
	<b>495</b>	<b>1,276</b>	<b>781</b>		<b>1,699</b>
5d CHURCH MANAGEMENT & ADMINISTRATION					
Software costs - Accounting/payroll, Governance, MS Office 3	901			901	1,217
Postage	11			11	11
Stationery	255			255	151
Affiliation fees	22			22	22
Misc	100			100	373
<b>TOTAL</b>	<b>1,289</b>	<b>0</b>	<b>0</b>	<b>1,289</b>	<b>1,774</b>

# NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2022

## 6 ANALYSIS of FUNDS

### 6a FOR THE YEAR 2022

	2022 Designated Funds				Restricted Funds		
	General Fund	Grace Fund	Freehold Land & Buildings	Mission Partners	Equipment Fund	Mission & Ministry at Home /Overseas	New Refurbish Worshipping Comm. (GC)
<b>Balance at 1 January 2022</b>	£ 130,512	£ 4,445	683,731	0	£ 67,780	£ 5,600	£ 2,588
Income	286,757						520
Payments	(233,612)	(180)				(20,200)	(14,320)
Asset purchase & capitalisation	(1,565)				4,822	(683)	
Depreciation					(12,736)	(3,258)	
Transfer between funds	(34,212)			6,400		16,600	11,212
<b>Balance at 31 December 2022</b>	147,880	4,265	683,731	6,400	59,867	2,000	18,221 (0)

### 6b FOR THE YEAR 2021

	2021 Designated Funds				Restricted Funds		
	General Fund	Grace Fund	Freehold Land & Buildings	Mission Partners	Equipment Fund	Mission & Ministry at Home /Overseas	New Refurbish Worshipping Comm. (GC)
<b>Balance at 1 January 2021</b>	£ 132,740	£ 5,445	683,731	0	£ 79,723	£ 0	£ 7,300
Income	241,847	0	0		0	23,400	5,929
Payments	(221,075)	(1,000)	0		0	0	(10,641)
Asset purchase & capitalisation	0	0	0		703	(1,238)	0
Depreciation	0	0	0		(12,645)	0	0
Transfer between funds	(23,000)	0	0		0	23,000	0
<b>Balance at 31 December 2021</b>	130,512	4,445	683,731	0	67,780	5,600	2,588

## 7 Analysis of FIXED ASSETS

### Cost

	Freehold Land & Buildings	Office Equipment	Fixtures & Fittings	Intangible Assets (Website)	Total
At 1.1.22	683,731	5,271	124,733	723	814,458
Disposals			(1,324)		(1,324)
Additions			4,822		4,822
At 31.12.22	683,731	5,271	128,232	723	817,957

### Depreciation

	Freehold Land & Buildings	Office Equipment	Fixtures & Fittings	Intangible Assets (Website)	Total
At 1.1.22	0	(3,970)	(58,253)	(723)	(62,946)
Disposals			1,324		1,324
Charge		(892)	(11,844)		(12,736)
At 31.12.22	0	(4,862)	(68,774)	(723)	(74,359)

### Net Book Value

	Freehold Land & Buildings	Office Equipment	Fixtures & Fittings	Intangible Assets (Website)	Total
At 01.01.22	683,731	1,301	66,480	0	751,512
At 31.12.22	683,731	409	59,458	0	743,598

### Capital Commitments

There are no capital commitments at this stage. Within the refurbishment fund, a restricted fund set up in May 2018 following a giving campaign, there is just over £18,000 to spend.

