



St Luke's Church
Gamston & Bridgford

ANNUAL REPORT 2021

St Luke's Parochial Church Council

registered with the Charity Commission as *The Parochial Church Council of the Ecclesiastical Parish of St Luke, Gamston and Bridgford* charity number 1132547

Parish Church:

Parish of St Luke, Gamston & Bridgford
Deanery of West Bingham
Archdeaconry of Nottingham
Diocese of Southwell & Nottingham

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Incumbent:

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Independent Examiner:

Mr M Paterson
15a Burleigh Road
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A Parochial Church Council (PCC)

The PCC is the governing body of St Luke's. The following persons served on PCC for all or part of the calendar year 2021:

		Elected	Term Ends
Revd Mark Fraser	Vicar & Chair (<i>ex officio</i>)		
Revd Jonathan Mole	Curate (<i>ex officio</i>)		Left July 2021
Revd Emily Charkham	Curate (<i>ex officio</i>)		
Revd Ade Perham	Curate (<i>ex officio</i>)		
Mr David Cole	Warden / Treasurer (first appointed 2017 for no more than six years)	2021	2022
Mrs Julie Challinger	Warden (first appointed 2021 for no more than six years)	2021	2022
Mrs Maureen Cole	General Synod (<i>ex officio</i>)		
Mr Chris Blainey	Deanery Synod	2020	Resigned 31.12.21
Mr David Brydon	Deanery Synod	2020	2023
Mr Mark Picken	Deanery Synod	2021	2023
Mrs Millie Whitechurch		2021	2024
Mr Richard Pegg		2021	2024
Mrs Catrin Chandy		2020	2023
Mr Mel Cryer		2020	2023
Mr David King-Taylor		2020	2023
Mrs Rachel Sawford		2020	2023
Mrs Jayne Dunajko	PCC Secretary	2019	2022
Mr Martin Jessop		2019	2022
Mr Mike Jones		2020	2022
Mrs Maureen Cameron	From 24.5.21 (and Warden until 16.5.21)	2021	2022
Mr Cary Bourque	Resigned 13.3.21	2019	2022
Mrs Lydia Bird		2018	2021

At the Annual Meeting there will be **six vacancies** for PCC lay members as the PCC has been running with two vacancies. (Two for a two-year term to 2024 and four for a three-year term to 2025) There will be **one vacancy** for Deanery Synod to 2023 as one representative resigned at the end of 2021.

B Proceedings of the PCC

St Luke's PCC has responsibility for co-operating with the vicar, the Revd Mark Fraser, within the Parish of Gamston & Bridgford for promoting the whole mission of the Church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the parish church of St Luke's.

The PCC met nine times during 2021 plus it conducted extraordinary business on 2 occasions via e mail. The PCC also met for an informal "in person" gathering in June. The purpose of this was to connect with each other, consider how each member's gifts could be used effectively and how PCC members could best support one another following a period when all PCC meetings and business had been conducted online due to the ongoing COVID pandemic. An Away Day was held in November and PCC members used this opportunity to review multiple aspects of church life, discussed future vision and listen to God.

The **Standing Committee** (Vicar, curate, both Wardens, PCC treasurer and PCC Secretary) met twice to carry out PCC business between full PCC meetings. Mrs Maureen Cameron was elected to this committee in September 2021.

The Vicar, who chairs the PCC, had an extended periods of leave in May and June and took a period of Sabbatical in September and October. Revd Jonathan Mole (curate) acted as Chair of the PCC for the first period and Mr David Cole (church warden) took the Chair during the Sabbatical.

The PCC is registered with the Charity Commission as "The Parochial Church Council of the Ecclesiastical Parish of St Lukes, Gamston and Bridgford" with charity number 1132547

C Objectives and Activities

To further the objects of the Charity, the PCC continued to hold regular services of Christian worship in the parish. During 2021, these were held in more diverse forms as the PCC and church staff team sought to provide worship during the ongoing COVID pandemic.

Statutory measures brought in by the government meant that the church began the year subject to Tier 4 regulations which meant that services were held in the building but with tight measures in place to try and prevent the spread of the disease. However, this rapidly changed to a complete lockdown and after careful consideration of national Church of England guidance, diocesan guidance and the local context, the PCC took the decision to suspend public worship in the church building and services went online. Services reopened in the building on Palm Sunday.

A range of activities to advance the Christian faith continued to be offered for all age groups though at times those for older people and the more vulnerable were curtailed. Services, Bible studies, courses and social activities were all offered online as the church continued to provide for people's pastoral, spiritual and social needs. These were all open to any person in the community whether or not they were regular worshipping members of St. Luke's. One

benefit of going online was that more people could be reached with some new people engaging with services, including some from further afield. Streaming opened up new opportunities for people to watch and participate in the life of the church. Even as services fully re-opened online streaming continued on a weekly basis for the main Sunday morning service and this is now an established feature of church life. It enables housebound individuals to feel more involved, provides access to services for those unable to attend at the regular times and is a way in for those who are hesitant about attending church "in person."

For the first six months of 2021 Connect Gamston our new worshipping community normally based in Pierrepont Gamston Primary School also provided a weekly service online which took on a variety of contemporary forms. It continued to offer intergenerational worship in an interactive style that was well received by the people who make up this new congregation and consolidated the development that had taken place in its first full year. It also provided a range of other activities and events online, many for families. From July 2021 in-person services were held outside on a fortnightly basis as weather permitted and from September it was possible for weekly worship to take place in the school building.

By careful planning and targeted use of the budget the Trustees ensure that they use the income and the capital of the Charity to promote its objects. In 2021 this included considerable investment in equipment to enable online provision.

The church continues to be outward looking in its focus to serving its local community and continued to strive towards its vision of "growing disciples to grow disciples." Activities and events aimed at encouraging and equipping its members to develop their own faith and share it took place.

The PCC works hard to embed its values in the life of the church. These are: -

- Celebrating God by being rooted in scripture, soaked in prayer, and engaged in worship
- Growing in Grace through demonstrating love, generosity, authenticity and using gifts
- Sharing Jesus through Loving Service, Confident Witness and being Led by the Spirit

They are known amongst the members of the church and the PCC endeavour to see that the services, activities, and events that take place are clearly aligned to them.

All services and events are open to members of the public and are mostly free of charge at the point of delivery. Where events are charged at cost this is advertised in publicity material. The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

The activities of St. Luke's are planned and led by clergy and lay people appointed by the Diocese of Southwell and Nottingham along with paid staff employed by the Trustees. The church also benefits from many volunteers whose contribution is a tremendous asset to the church and is estimated to amount to hundreds of hours per week.

The PCC is responsible for the fabric of the building and various capital works and maintenance tasks were carried out in the period under review to ensure that the building continues to be well maintained and fit for purpose. A Quinquennial inspection was conducted by a diocesan approved architect and a faculty was applied for and approved by

the Diocesan Advisory Committee for installing cameras to enable streaming of services. Details of these can be found in a separate PCC Fabric Report.

During 2021, the PCC continued to ensure that the church's activities and the groups it hosts adhered to its Safeguarding Policies for Children and Young People and for Vulnerable Adults. This included updating policies to ensure that increased online activities that were being run through video conferencing services such as "Zoom" and cross platform messaging services like "Signal" were being run safely. It also ensured that safer recruitment procedures were followed in the appointment of staff. Mrs Anne Swarbrick continued as Parish Safeguarding Officer. She was supported by Mr Chris Gunnell who has lead responsibility for Vulnerable Adults and a dedicated Safeguarding Team. Together they ensured that the PCC complied with their duties under Section 5 of the Safeguarding and Clergy Discipline Measure 2016.

There were 172 people on the electoral roll of the church in 2021.

One of the consequences of the COVID pandemic was that it proved impossible to accurately measure Sunday church attendance. The extended lock down at the beginning of the year was followed by a period when numbers had to be limited in accordance with risk assessments to maintain social distancing etc and keep people safe. People had to book, and numbers fluctuated as advice changed. In the early autumn services resumed a more regular pattern and children's activities were reopened but towards the end of the year in line with government and Church of England guidance numbers had to be limited again. Large numbers of church members watched services online during the lockdown. In the hybrid period since, while some people have attended in person, others have chosen to join in online and there are significant numbers engaging in this way. Although it is possible to see the figures for the number of devices logging in, it is impossible to know the number of people watching on each device or to know how many times people are logging in (either live or later in the week) or for how long.

C1 Worship and Prayer

During 2021 the main Sunday service for St Luke's was held at 10am on a Sunday morning and Connect Gamston held a weekly service at 3pm on a Sunday afternoon. In periods when the church building was open a midweek service was held on a Thursday morning and there were also several "Encounter" services. These offered times of extended worship and open prayer and were a time to listen to God. They were often linked to Days or Weeks of prayer. There were also three "Big Sunday" events during the year when members of St Luke's and Connect Gamston worshipped together.

At the beginning of the year there was a recognition that the content and format of the 10am online service did not meet the needs of children. In response to this a short half hour online session called "Start Sunday" designed for families with young children was streamed prior to the 10am service. This had an interactive style and included worship, games and bible stories around a theme.

Government guidance permitted and encouraged outside gatherings during periods of restriction, so opportunities were taken during the year to hold some services and events outdoors. For example, "Big Sunday Gets Muddy." When lockdown ended, Connect Gamston reopened with a weekly "Picnic Church" which was held in the grounds of Pierrepont Gamston

Primary School. This proved to be a great transition back to “in person” services which resumed in the school building from September onwards.

As the 10am service fully reopened in the building, a new Service Leaders Team was formed under the leadership of Revd Emily Charkham, to look at the future development of these services and to consider how some of the best features of online services could continue to be incorporated into them. One outcome of this, was that two leaders are now sometimes used to lead services. This has been a good way of enabling new people to develop gifts in service leading. The team has also been looking at ways of opening up opportunities in worship for greater personal encounter with God and to build people’s faith. Carefully structured teaching programmes have continued to be a feature of the 10am services and these have been very much valued by church members.

Once a month the 10am service is All Age and takes on a more interactive style designed to be accessible to young families who may be less familiar with church. A team of volunteers plan and organise the service. In 2021 Revd Ade Perham took over the co-ordination of this team. The format of starting with refreshments was unable to happen in 2021 due to concerns around doing this in a COVID secure way.

During the month of August the 10am services were also shorter and took on a more informal style and followed the theme, “What God does when....?”

A range of different services and events were offered to mark the major festivals in the Christian calendar. Numbers had to be limited for both Easter and Christmas services, with booking systems in place for many of them. Highlights included an Easter Family Trail on Good Friday and the screening of an online virtual passion play performed by Riding Lights Theatre Company called “Breaking Day.” This was a popular event and feedback indicated that people found it both moving and challenging. People were encouraged to invite people from outside the church membership to join us for this and a number did. An annual memorial service is held in November every year and in 2021 this was combined with an act of remembrance. This meant the local Councillor was involved. People within the church and beyond value the opportunity to mark the death of a loved one and seek prayer and spiritual help themselves. The service took on an added poignancy during the pandemic. Christmas Services followed an established pattern for St Luke’s with a carol service, two Christingle services, a midnight communion service and a morning communion service on Christmas Day. People had to book in for some of these services as numbers had to be limited and overall numbers were lower than in recent years though it was good to welcome families from outside the church at the Christingle services. Connect Gamston held its first Christingle service in the school and this was well attended with people from the wider community coming along for the first time.

As a local parish church, serving the people of Gamston and Bridgford, the church also offers the Occasional Offices of Baptism, Weddings and Funerals to people within the parish and local area. These provide great opportunities for connecting with people and helping them to celebrate or mark significant milestones in their lives. Details of the Occasional Offices conducted in 2021 can be found at the end of this report.

Prayer is regarded as a foundational aspect of church life at St. Luke's. In 2021 every term began with a week of prayer and each month began with a day of prayer. On most of these occasions people gathered first thing in the morning, at midday or in the evening to pray either in person or online. On one occasion prayer stations were used and during Advent a reflective evening prayer event took place. At the end of the year this was an area of church life that was being reviewed.

Members of the church also took part in events organised as part of the global prayer initiative "Thy Kingdom Come" and in events organised by Nottingham City Prayer. A small but faithful group met weekly to pray for the church community. They held their meetings outdoors in the Edwalton prayer garden during lockdown.

Once a month Connect Gamston bring their two "Connect Groups" together for an evening of prayer. Members of the Connect Gamston team also went out into the community and offered "Prayer on the Canal Path" weekly over the summer months. Every week encouraging stories emerged of people who had stopped to ask for prayer regarding different things going on in their lives.

Members of the St. Luke's staff team also go into Pierrepont Gamston school fortnightly to lead collective worship for the staff and children. Videos of these were recorded and sent to school for onward transmission to classrooms when the school was required to operate in "bubbles" at some points in the pandemic.

C2 Learning about the Gospel and developing knowledge and trust in Jesus

St Luke's continued to run a range of courses and bible study opportunities during 2021. These included an online "Life Explored" course which provided valuable space for people to question the meaning of life and raise faith questions. Various online morning bible study series took place - "Eat this Book," "Lean into Lent" and "Advent Reflections" These enabled people to nurture and deepen their Christian faith and were also an important way of people feeling connected and learning together particularly at times when services in the building weren't taking place.

The autumn term saw the start of two **ACORN groups**. (ACORN stands for ask, call, obey, report and notice) and is a practice that was promoted in the two groups for encouraging people to invite people along to events for them to meet Christians or encounter Christian faith. These groups were led by Michael Harvey (supported by Ade Perham and Emily Charkham). Michael who was the founder of "Back to church Sunday" and has a national ministry worked with the church over the course of the term to consider how we can create a culture of invitation within the church. He visited the church in person for a weekend in November and spoke at a "God Detectives" workshop that was attended by around 30 people. He preached at St Luke's and Connect Gamston on the Sunday and was involved with 2 further Connect Gamston ACORN groups for the last part of the year.

Joint services with Holy Rood Church Edwalton took place at Easter and on Boxing Day. Reflective times known as "the Quiet Place" continue to be run jointly for people from Edwalton and St Luke's by Roger Johnson. These make helpful use of the ancient Edwalton

building and the prayer garden in its grounds. They provide a time for meditation and reflection and exploring spiritual practices.

During 2021 eight small groups involving around seventy-two people ran. These provide regular opportunities for bible study, discussion and prayer and played a vital part in nurturing and deepening Christian faith and strengthening relationships among church members. Connect Gamston also runs two small groups known as “Connect groups” and these play a similar important role within that new worshipping community. There are also people involved in prayer triplets across the church. At the start of the year small groups were overseen by Rev Jonathan Mole. Since his arrival in November Tom Judge is over-seeing this area of church life as part of his role of developing whole life discipleship.

At the beginning of the summer holiday some members of St Luke’s and Connect Gamston met together in the church building to share online teaching from the conference New Wine. As the organisers were unable to run the conference in person they made the content of seminars, talks and worship available via a live stream. Those who attended felt built up and encouraged by this material.

Sarah Sharpe Families Minister produced a resource called the “Advent Pick and Mix Challenge” this was an interactive resource aimed at building faith in families. It encouraged families to have fun, pause and consider Advent themes together.

Children’s and Youth Work Activities

St Luke’s continued to offer a range of activities for children and young people during 2021, though organising these activities involved similar COVID challenges to running services and adult activities. A dedicated team of loyal leaders showed immense commitment and resilience in finding ways of using technology to support the groups.

Elevate (school years 3-6), Lyft (school years 7-9) and Inspire (school years 10-13) all held sessions online for the first part of the year with occasional social events organised outdoors. Once lockdown restrictions were lifted the groups had more of a hybrid approach with a mixture of online and “in person” activities. During this period there were no separate sessions for Jump (0-2 year olds) and Bounce (3-7 year olds) and these children were encouraged to participate in “Start Sunday” with their parents.

After Easter when services were being held in the building again, the children’s groups met on alternate weeks during the Sunday service for COVID reasons. Parents booked them in. Lyft met later in the morning after the morning service had finished whilst Inspire reopened on a Sunday evening.

During the summer holiday, in partnership with the diocese a morning of “Wild Worship” was held outside in a garden in West Bridgford. This was well attended by children and their parents. A play and picnic session was also held in the holidays.

It wasn’t until September that a regular programme of children’s activities was running alongside the Sunday morning service again. This followed a “Listening Exercise” with

parents. Lyft also began to meet at the same time as the 10am service under new leadership. They were able to hold a Lyft breakfast in the autumn term.

In September Connect Gamston also began its own children's work running alongside some of their Sunday services. This innovation was led by Holly Baines the diocesan intern working across St Luke's and Connect Gamston.

A highlight of the year was that the Inspire leaders were able to take a group of 14 young people to "Dreaming The Impossible." This is a summer Christian youth event organised by Vineyard Churches UK which in 2021 took place at Trent Vineyard Church in Nottingham with accommodation in university halls of residence. The Inspire leaders said of this event "It felt like a gift from God to be able to go locally without having to organise camp and catering equipment. It was such a joy after missing out on it the previous year and after all the restrictions of covid. Overall it proved to be a very enjoyable time with many of the young people engaging with God in new ways and was a tremendous encouragement to all who went along.

Perhaps the greatest highlight of the year was that two young people were baptised at St. Luke's and three were confirmed in a service conducted by Bishop Andy. It was an encouragement to the whole church to hear the young people make a clear profession of Christian faith on a personal level. It also showed that the aims of our young people's groups which are to build a sense of community and belonging to the church and to support young people on their Christian journey by deepening the depth of discipleship are being worked out by the leaders through the programmes and activities they are providing.

After-School Drop-In Sessions took place for part of the autumn term on Monday afternoons. These are attended by students from Rushcliffe School and include refreshments (hot chocolate) and games. They provide a safe social space to relax and build relationships with young people who are largely not members of the church.

C3 Provision of Pastoral Care

For most of 2021 Suzanne Harrigan and Rachel Lavarini oversaw this area of church life as joint Pastoral Care Co-ordinators supported by Jonathan Mole until he moved on. Tom Judge our Associate Pastor took on oversight of this area when he arrived in November.

The approach towards pastoral care, as outlined in the church Pastoral Care Policy, is that it is the responsibility of all church members to care for one another. This means pastoral care happens in a range of different ways both informally and formally across the church through various groups and the deepening of relationships in many different ways. Small Groups are a key building block in this structure as they provide an environment where church members can get to know each other better.

A dedicated team of pastoral visitors faithfully follow up many of the most vulnerable people and those who find themselves in particular need. This includes the elderly, the housebound, the bereaved and those suffering with longer term illness or injury. Home visits is their primary way of doing this but in covid times the team became more adept at finding different ways of connecting with people. This included phone calls, messaging, online communication, walks and doorstep visits. Home Communion was taken to people who requested it by members of the team who are licensed when regulations would allow.

A great initiative that took place at the beginning of the summer was “Big Picnics.” These were held at various locations around the parish. They proved an extremely popular way for people to reconnect with church in a safe way when covid guidelines allowed outdoor gatherings. They were particularly helpful for the lonely and more isolated and acted as a way of supporting mental health. One Sunday 90 people were involved with these over multiple sites. They were followed up later with “Picnics Plus” when other activities were added on. They played a part in strengthening the life of the church at a fragile time as a means of rebuilding relationships and offering pastoral care to one another.

For a significant part of the year the prayer ministry team were unable to operate due to Covid restrictions. Members of the team began to offer prayer again as part of the 10am service in the autumn period when it was safe to do so.

Sue Pegg and Richard Pegg are our approved Mental Health Awareness Guides.

A close relationship continues with Christians Against Poverty (CAP) as some members of the church are CAP volunteers and others have paid roles with the organisation. There is also a close link with the South Nottingham and West Bridgford Debt Centre. The church supports the organisation financially and through prayer.

C4 Missionary and Outreach Work

St Luke’s has a regular cycle of weekly, monthly and annual events which link with people on the fringe or outside of the church but some of these could not operate for parts of the year or only operated in a limited way. Staff members and volunteers got creative and thought of ways of adapting some of these activities to enable them to run.

Tinies & Toddlers was able to run on some Thursday mornings in the summer term by offering a “Ride on Toddlers” session outside. Spaces for pre-school children and their parents or carers were limited and people booked in via Eventbrite. By the autumn it reopened indoors with a full programme of play, crafts, singing and story time for the children and socialising for their parents. People still had to book in to limit numbers.

Dads & Tods which normally meets on the third Saturday of each month started again in the summer following a similar pattern to Tinies and Toddlers with an outdoor “Ride On” session.

It was able to resume inside in the autumn, providing an excellent environment for Dads to engage creatively with their children and for meeting and talking with other Dads.

Oasis a Christian support group for young mums was able to operate at some points in the year. In the autumn term it met in the home of Ade and Jen Perham. Volunteers from church attended and played with the children enabling mums to relax, discuss and share together.

Sadly in 2021 our Annual Holiday Club for primary aged school children did not run. A few alternative activities were run in holiday periods. *Fab Feb* took place in half term and provided a range of outdoor and online activities for primary aged children that proved very popular, attracting many families not known to the church. A *Children's World Book Day Storytime Zoom* was held which provided an opportunity to share some bible stories. In October half term *Electric Light Co.* a twilight event around the time of Halloween took place. Alongside doing craft and fun activities children thought about Jesus being the Light of the World.

Prime Time a social event for older people in the local community held twice a month reopened in September and ran through to Christmas.

A successful *Parenting Children Course* was run by St. Luke's in Pierrepont Gamston School and was attended by parents from outside the church who found it enormously beneficial.

Food, Fellowship and Faith which provided a free light lunch with a short talk about the Christian faith once a month for members of the wider community as well as a few church members did not take place. It is hoped that this can be relaunched in 2022.

David Rankin, a resident of Kingfisher's Court, supported by members of St Luke's ran a garden party for the residents of this retirement housing complex.

The church building is hired out regularly to various groups within the local community. As a registered Ofsted provider offering early years education preschool was able to stay open as usual throughout the pandemic. Other groups were closed during lockdown and reopened at various points in the year. This included a coffee group for senior citizens, Brownies, Guides, three choirs including one for vulnerable people with additional needs, and a Lithuanian Saturday School. Only Cruse Bereavement and Rainbows didn't return, though it is hoped they will in time. Two new groups began hiring the church building on a regular basis, a Syrian Refugee group for teaching English and Slimming World. Gradually, more private hirers returned to the building as lockdown eased. Most of these lettings were for children's parties. For many of our users, it makes the church building an important hub within the community.

Three editions of the church publication *Outlook* were delivered to every house in the parish during 2021. Feedback indicates that it is well-received. People appreciate the positive news

stories, testimonies, and articles as well as the fact that it keeps them informed about events and news from St Luke's.

Members of St Luke's contributed Christian books for sending abroad to Africa through Book Aid; shoeboxes were also filled with small gifts and essentials for children through the charity "Children in Distress" and these were sent abroad.

St Luke's has continued to build relationships with and provide financial support to our regular Mission Partners: locally, nationally, and internationally.

D Our Vision

In 2017 St. Luke's set out a five year vision reflecting the role of the church as a resourcing church within the wider vision of the Diocese of Southwell and Nottingham.

It states that over this five year period St Luke's is prayerfully seeking to be a church that is:

1. **growing disciples** who grow disciples (hoping to welcome 120 new disciples by 2022)
2. **praying expectantly**, passionately and regularly together (with prayer established as an "engine room" of our church)
3. **planting churches** (establishing at least two new worshipping communities by 2022)
4. **serving our neighbours** through practical compassion (and developing a reputation in our community as the first place to come to in times of need)
5. **open and hospitable** (deepening relationships with building users and finding imaginative ways of working together more effectively)

Obviously, during 2021 progress in some of these areas slowed down and priorities had to change. Nevertheless, earlier content in this report indicates a range of areas that are indicators of progress.

Progress with Connect Gamston whilst slower than would have been hoped is still an area of real encouragement with weekly worship now established, underpinned by three CONNECT groups. Before reopening for worship in the school building in September many members of this new worshipping community went to Stathern Lodge for an Away Day. This was a special time of relationship building and bonding as a community of believers. It was also a key time for developing their own vision for their ministry to the community of Gamston which is expressed as: Experiencing the King, Extending Community and Demonstrating the Kingdom. This is increasingly becoming embedded in all aspects of Connect Gamston ministry and is a sign of Connect Gamston developing its own identity within St Luke's. Another encouraging sign has been the diversity of new members that have joined, particularly people who have recently arrived in the area from Hong Kong. The PCC is carefully monitoring the progress of this initiative as they received grant funding from the diocese to develop

it. There is also a possibility that this model will be replicated in the future. Regular reports are submitted to both the diocese and PCC.

The development of this worshipping community opens up the opportunity for sustainable growth as an inhibitor to growth at St Luke's over past years was the seating capacity of the building.

Church Commissioners grant funding received via the diocese has also funded the Associate Pastor post at St. Luke's. It is expected that the extra capacity brought by this post will have further significant impact against the outcomes in this vision and enable the church to develop further and become a larger resourcing church to support other churches. The Associate Pastor will be working across St Luke's and Holy Rood Church Edwalton, to help strengthen the healthy core of each church and embed a culture of making whole-life, disciple making disciples. It will also involve helping to identify and build the core-team to plant the second new worshipping community in the primary school on the new housing developments in Edwalton Parish.

E Staff Changes

2021 saw a number of staff changes and developments:

Jonathan Mole moved on from his position as curate at St Luke's to become incumbent of All Hallows Lady Bay and St Edmund's Holme Pierrepont in September 2021

Kristine Mole who was undertaking contextual training towards ordination and who was placed at St Luke's also moved on to Lady Bay and Holme Pierrepont to complete her training

Emily Charkham who is serving her curacy at St Luke's was ordained priest in November by Bishop Paul in a service at St Luke's

Ade Perham completed his ordination training at St Luke's. He was ordained deacon in July in Southwell Minster and has stayed on to serve his curacy at St Luke's and the Church of the Holy Rood Edwalton

Holly Baines joined the staff team in September for one year as an intern as part of the diocesan intern programme. This also gives her access to development and training offered by the diocese as part of the Apprentice Track

Tom Judge joined the staff team in November as Associate Pastor. This is a fixed term post until July 2025 provided by the diocese and paid for by grant funding from the national church to build capacity in the staff team as it continues its journey of developing into a resource church.

Occasional Offices

F1 WEDDINGS None in 2021

F2 BANNS OF MARRIAGE READ (WEDDINGS ELSEWHERE)

Names	Date of 3rd Reading
Anthony James Hallam & Kerry Sheila Boyes	9 th May 2021
Thomas Oliver Paterson & Tanisha Erica Abiola Olateju	16 th May 2021
James Philip Morris & Alison Claire Moss	4 th July 2021
Brian Sharp & Jeannetta Ann Holdom	18 th July 2021
Andrew John Tibbetts & Jennifer Rachel Knight	1 st August 2021
Nicholas James Lempard & Rebecca Lucy Brown	3 rd October 2021

F3 BAPTISMS

Name	Date of Baptism
Nazgol Sarmad	7 th February 2021
Ardalan Varamini	7 th February 2021
Scott Cather	28 th March 2021
Phoebe Grace Bird	27 th June 2021
Matthew Harrison	5 th December 2021

F4 CONFIRMATIONS

Name	Date of Confirmation
David Rankin	22 nd May 2021
Milly Fraser	25 th April 2021

Steve Keene	25 th April 2021
Eleanor Meese	25 th April 2021
Daisy Sharpe	25 th April 2021

F5 FUNERALS

<i>Name</i>	<i>Date</i>
Michael Kasai	13 th Jan 2021
Dudley Noel Meese	22 nd Jan 2021
Margaret Reynolds	4 th Feb 2021
Marguerite Mottershead	30 th April 2021
Peggy Rosalind Pumphrey	13 th May 2021
Ivy Gladys Gigg	24 th June 2021
Anthony John Woods	18 th November 2021
Clive Lingard	29 th November 2021
Brian Swindell	22 nd December 2021



St Luke's Parochial Church Council

FINANCIAL STATEMENTS 2021

REVIEW OF FINANCIAL ACTIVITIES (2021)

In my capacity as church warden and interim treasurer I am presenting the Annual Accounts for 2021 which have been prepared on a prepayments and accruals basis. Our accounts continue to reflect the reality of the Coronavirus pandemic as throughout the year we have either wholly or in part been a scattered rather than a gathered worshipping community which has impacted on both income and expenditure.

REVIEW OF THE YEAR

a) Income

First and foremost, I want to convey my thanks to everyone who has contributed financially to support the mission and ministry of St Luke's. In last year's report we were able to announce a successful Stewardship campaign which was so valuable as 2021 also saw the loss of a number of regular givers either sadly through death or moving away from the church. Consequently, our income of £223,157 from donors is the lowest for four years which emphasises the need for a prudent policy of looking at a collective three-year cycle of giving rather than each year in isolation. Not surprisingly our other main source of income – hall lettings – remains below our 2019 pre pandemic level as all the groups using our premises have for varying lengths of time been unable to meet due to Covid restrictions.

The Diocese has agreed a five-year funding plan for the Connect Gamston New Worshipping Community and our year three funding of £5,929 is included in the Connect Gamston restricted fund.

b) Expenditure

Our operational expenditure is detailed in note five of the accounts and was lower than expected as we had to close the church and hall during the year which has seen reduced expenditure on ministry and running costs. We were able to pay an increased parish share of £132,900 (2020 £121,500) which not only meets Mark's costs but supports curate training, Diocesan costs and the parish share of other churches in our deanery who are unable to meet their parish share allocation in full. The quinquennial inspection was undertaken during the year and most of the highlighted work has been completed by our caretaker for minimal cost. We are seeking costs for remedying the issue of staining of the brickwork on the front of the church building although the remedial solution of applying stain remover is making an impact.

The Connect Gamston New Worshipping Community, whilst in its infancy and impacted by Covid restrictions, remains an important and exciting mission opportunity. To support this initiative £10,640 from the Connect Gamston restricted fund was spent on staffing and mission.

We are keen to explore and develop the potential of live streaming of services and have consequently invested a further £703 in new equipment to enhance the experience of all who access our services this way.

Our Grace Fund is available to meet the short-term needs of church members who are experiencing financial challenges and a further £1,000 was given away during 2021.

c) External Giving

Despite the pandemic we were able to continue to support our Mission Partners (Christian charities/missions, local, national, or international) during 2021 as listed in the accounts. In addition, £2,000 has been set aside to support young people undertaking short term mission activity either in the UK or overseas.

2022 Financial Outlook.

The church faces a number of specific external challenges with the potential of further Covid restrictions leading to a loss of income, rising inflation leading to increased costs and a volatile energy market which will impact on our gas and electricity costs. Currently our hall bookings are strong which will help reduce the impact of the reduction in voluntary giving. Throughout 2022 we will as a church continue to align to the Diocesan vision to grow disciples wider, younger, and deeper. We are grateful that the Diocese have funded until June 2025 an Associate Lay Pastor post to lead and support our church plans for growth. . The trustees will continue to review both income and expenditure throughout the year to ensure that we maintain a strong financial platform to support in 2022 and beyond the Diocesan vision in our local context.

Reserves and cash holdings

During 2022 we may have to rely on our reserves, and it is pleasing to report that our general fund reserves at the year-end are £130,512 which are held in short term bank deposits. This represents operational expenditure cover of 18 months (7 months if parish share is included within operational expenditure).

Thanks

The task of interim treasurer is only made possible by tremendous office support from Claire Meese and Joanne Pilkington. Joanne's role has been expanded from recording income and initiating payments to presenting gift aid claims and producing management accounts. Grateful thanks are extended to Chris Blainey & David Brydon who authorise our internet banking payments to Mel Cryer who manages the staff payroll and to Mike Paterson who as an Independent Examiner reviews our accounts. I have reserved until last a very big thank you to Cary Bourque who, building on the efficiency and dedication of our previous treasurers, has ensured that a budget discipline is in place for all items of expenditure and overseen the production of detailed financial analysis. I am particularly grateful that Cary had not relinquished all his responsibilities until these accounts had been produced despite the extensive work that needed to be undertaken. Cary, on behalf of Mark, the PCC, the staff, and I am sure the whole church THANK YOU.

David Cole

Church Warden

INDEPENDENT EXAMINER'S REPORT TO THE GAMSTON & BRIDGFORD PCC OF ST LUKE'S CHURCH, GAMSTON AND BRIDGFORD

I report on the accounts of the church for the year ended 31 December 2021.

Responsibilities of the PCC and the Examiner:

As the Church's Leadership Team, you are responsible for the preparation of the accounts. You consider that: an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed; the charity is preparing accounts on an accruals basis; and I am qualified to undertake the examination. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charities Commissioners. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you, as the Leadership Team concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the following requirements have not been met:
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Michael Paterson. CA
15A Burleigh Road, West Bridgford, Nottingham

Date:

27 February 2022

St Luke's Gamston & Bridgford
Statement of Financial Activities
For the year ended 31 December 2021

		2021				2020
	Notes	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds £
INCOMING RESOURCES						
Incoming resources from donors	4(a)	223,157	0	0	223,157	249,528
Other voluntary incoming resources	4(b)	0	0	5,929	5,929	5,929
Incoming resources from charitable & ancillary trading	4(c)	18,094	0	0	18,094	12,477
Income from investments - Interest	4(d)	546	0	0	546	868
Other ordinary incoming resources	4(e)	50	0	0	50	0
TOTAL INCOMING RESOURCES		241,847	0	5,929	247,776	268,802
RESOURCES EXPENDED						
Missionary and charitable giving	5(a)	0	1,000	17,400	18,400	24,967
Activities directly relating to the work of the church	5(b)	215,440	11,942	11,880	239,262	215,503
Fund raising and publicity	5(c)	3,861	0	0	3,861	3,566
Church management & administration	5(d)	1,774	0	0	1,774	1,301
TOTAL RESOURCES EXPENDED		221,075	12,942	29,280	263,297	245,336
NET INCOMING / OUTGOING RESOURCES		20,772	(12,942)	(23,351)	(15,521)	23,465
TRANSFERS BETWEEN FUNDS		(23,000)	0	23,000	0	0
NET MOVEMENT OF FUNDS		(2,228)	(12,942)	(351)	(15,521)	23,465
BALANCES BROUGHT FORWARD 1st January	6b	132,740	768,899	30,700	932,339	908,873
BALANCES CARRIED FORWARD	6a	130,512	755,957	30,350	916,818	932,339

St Luke's Church, Gamston & Bridgford
Balance Sheet as at 31st December 2021

		2021				2020
	Notes	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds £
ASSETS						
Fixed Assets						
Freehold property at cost	7		683,731		683,731	683,731
Office equipment			1,301		1,301	1,511
Fixtures and fittings			66,480		66,480	78,209
Intangibles - Software			0			(
Subtotal		0	751,512	0	751,512	763,454
Current Assets						
Debtors and prepayments		7,093			7,093	5,686
Cash in bank and in Hand		125,570	4,445	30,350	160,364	167,374
		132,663	4,445	30,350	167,457	173,060
Creditors amounts falling due within one year		(2,151)			(2,151)	(4,176)
Total Net Assets		130,512	755,957	30,350	916,818	932,339
PARISH FUNDS						
General Fund	6a	130,512			130,512	132,740
Capital Reserve (Land & Buildings)	6a		683,731		683,731	683,731
Equipment Fund including Gamston Connect	6a		67,780		67,780	79,723
Grace Fund	6a		4,445		4,445	5,445
New Worshipping Community - Gamston Connect	6a			2,588	2,588	7,300
2018 Refurbishment	6a			22,162	22,162	23,400
Mission & Ministry	6a			5,600	5,600	0
Total Parish Funds		130,512	755,957	30,350	916,818	932,339

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2021

1. Accounting Policies

- a) Basis of preparation – the financial statement of the Parochial Church Council has been prepared in accordance with the Church Accounting Regulations on an Accruals basis.
- b) The accounts include monetary transactions, assets and liabilities for which the Parochial Church Council can be held responsible. They do not include the accounts of other Church groups that are an affiliate to another body, nor those that are informal gatherings of Church members.
- c) Income is recognised in the accounts when either cash has been received or when the Parochial Church Council becomes entitled to receive it. Expenditure is recognised on receipt of goods or services.
- d) Funds – General Funds represent the funds of the Parochial Church Council that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the Council. These include funds designated for a particular purpose by the Council. The Capital Reserve represents the carrying value of the freehold property.
- e) Missionary Giving – the Parochial Church Council agreed to follow again its previous policy of giving away a fixed sum that varies from around 7%-12% of total income receipted excluding any money given for specific purposes, e.g. for special Gift Days, Church Weekend Away, etc. In 2021 the sum reserved was £23k which equals 9%. £6k will be paid out in a future year.
- f) Fixed assets are included in the accounts at the cost of purchase or construction. Only assets with a value over £500 are capitalised. Assets are depreciated as follows:
- Office Equipment – a period of 1 to 3 years
 - Fixtures and Fittings – period of 5 to 10 years
 - Capitalised Software – period of 3 years.
- g) The life of the land and building is indefinite and therefore is not a depreciating asset.
- h) Capital Assets - Accounts prepared on an Accruals basis recognise capital assets on the balance sheet.
- i) It is the policy of the Parochial Church Council to aim to hold a minimum of three months' general running costs and commitments as reserves. This policy is reviewed annually and for the 2018 accounts and beyond, the Trustees agreed that the calculation should be amended. In previous years the assumption was to include our contribution to Diocesan overhead costs (Parish Share) as a general running cost. From 2018 and onward the calculation has excluded this item as the Trustees felt that this cost was more discretionary in nature and would unlikely to be required to pay in the event of financial difficulty. As at 31 December 2021, the PCC held a sum in reserve of 18 months compared with under 20 months at the end of 2020

2. Transactions involving Trustees

Many of our Trustees are serving members of the congregation and also donate their time to the ministry and operation of the Church. Out of pocket expenses are paid to these members in the normal course of this activity as they are to any other member of the organisation

In addition we have undertaken the following transactions that we believe should be disclosed:

a) During the year, Mission Partner payments totalling £2400 were made to the West Bridgford and South Nottingham Debt Centre. Mr Chris Blainey used to be the Centre Manager for this charity but is no longer. He is still actively involved in the Debt Centre and is also a Trustee of St Luke's. Mr Blainey has recused himself from all decisions regarding funding to this organisation.

3. Voluntary Payment to our Independent Examiner

Our Independent Examiner, Mike Paterson, volunteers his time to examine our accounts. This "no fee" arrangement has been custom and practice for many years and is formalised in the letter of engagement. Whilst under no obligation the PCC likes to recognise the examination takes time and has historically sent Mr Paterson an ex-gratia payment as a sign of appreciation. These voluntary payments were reintroduced in 2021 when Mr Paterson resumed examination after a short absence in 2020.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2021.

4 INCOMING RESOURCES

	2021				2020
	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds £
4(a) INCOMING RESOURCES FROM DONORS					
Planned giving					
Gift aid on eligible planned giving	178,683			178,683	171,458
One-off gifts	35,921			35,921	35,245
Gift aid on one-off gifts including prior year reclaims	2,766			2,766	34,705
Cash collections at services including on-line giving	5,585			5,585	6,620
Gift aid on cash collections at services	201			201	1,499
	0			0	0
	223,157	0	0	223,157	249,528
4(b) OTHER VOLUNTARY INCOMING RESOURCES					
Diocesan Seed Corn funding for Connect Gamston New Worshipping Comm.	0	0	5,929	5,929	5,929
4(c) INCOME FROM CHARITABLE & ANCILLARY TRADING					
Parochial fees	615			615	810
Room hire	17,479			17,479	11,667
	18,094	0	0	18,094	12,477
4(d) INCOME FROM INVESTMENTS					
Interest on funds in deposit	546			546	868
4(e) OTHER INCOMING RESOURCES					
TSB Bank compensation for service issues	50			50	0
TOTAL INCOMING RESOURCES	241,847	0	5,929	247,776	268,802

5 RESOURCES USED

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds £
5(a) MISSIONARY & CHARITABLE GIVING					
Home Missions & other Church Societies					
West Bridgford and South Nottingham Debt Centre			2,400	2,400	2,400
Soul Survivor UK			0	0	300
Susan Essam & Jos Diocese - Nigeria			3,200	3,200	3,200
Parish of Radford PCC (St Peters & All Souls, Radford)			0	0	3,200
The Friary Drop-In Centre - West Bridgford Nottingham			3,200	3,200	3,200
Education For Life - Kenya			3,200	3,200	3,220
Nottingham Arimathea Trust			1,800	1,800	1,800
Nottingham Street Pastors			1,800	1,800	1,800
Jericho Road Project Nottingham			1,800	1,800	1,800
	0	0	17,400	17,400	20,920
Non Charitable Giving					
Grace Fund - Distributions to trustees or close family members				0	0
Grace Fund - Other distributions		1,000		1,000	4,047
	0	1,000	0	1,000	4,047
Total MISSIONARY & CHARITABLE GIVING	0	1,000	17,400	18,400	24,967

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2021.

5 RESOURCES USED (CONTINUED)

2021

2020

ACTIVITIES DIRECTLY RELATING TO THE WORK OF THE 5b CHURCH

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds £
Diocesan (Parish) Share	132,864			132,864	121,512
Ministry Expenses (excluding Salaries)					
Youth and children's work	2,390			2,390	1,286
Church service expenses including music	2,378		2,835	5,213	3,842
Other ministry (Alpha/CAP/Elderly/Tinies & Toddlers/Small Groups)	195			195	377
	4,962	0	2,835	7,798	5,505
Salaries & honoraria					
Wages & salaries	60,089		6,963	67,052	61,953
Employer's pension or NI contributions	7,046		713	7,760	5,585
Coronavirus Job Retention Scheme	0			0	(5,560)
	67,136	0	7,676	74,812	61,978
Avg number of employees - 3 full time, 2 part time	2.3		0.3	2.6	3.4
No employee received emoluments in excess of £60,000 in the financial year and so no disclosure of salary banding is required					
No Trustees were employed as members of the PCC.					
In 2020 - St Luke's and Gamston Connect staff were put on furlough during April to August and monies were reclaimed under the scheme. Staff went back to normal working in A					
The average number of employees does not include Clergy employed by the Diocese					
The average number of employees was mis-stated in 2020 as 5. It has been corrected to 3.4					
Church Running Expenses					
Cleaning including materials	339			339	1,072
Electricity	950			950	1,392
Gas	1,089			1,089	2,459
Insurance	1,365			1,365	1,359
Waste removal	580			580	580
Water charges	471			471	615
Rent (Gamston Connect)			130	130	90
Other misc including TV licence	53			53	196
Photocopier, telephone & broadband	997			997	2,775
	5,844	0	130	5,974	10,538
Church Maintenance					
Servicing	1,614			1,614	1,769
Repairs	440			440	1,089
Other minor refurbishment/replacement spend	902		0	902	0
	2,955	0	0	2,955	2,858
Major Repairs / Replacements including capitalisation					
Roller Shutter Doors for Gamston Connect (capitalised)				0	1,570
Video Equipment for streaming			535	535	2,313
Laptop for Streaming			703	703	0
Transfers to fixed assets (capitalised)		(703)		(703)	(3,884)
	0	(703)	1,238	535	0
Other Expenses					
Minister & staff expenses	442			442	458
Gifts & presentations	115			115	0
Training & education	1,122		0	1,122	513
	1,679	0	0	1,679	972
Annual depreciation		12,645		12,645	12,140
TOTAL	215,440	11,942	11,880	239,262	215,503

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2021.

5 RESOURCES USED (CONTINUED)

5c FUND RAISING & PUBLICITY

	2021				2020
	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds £
Posters, Publicity and Website	280			280	835
Expenditure on Parish Magazine	1,882			1,882	585
Cost of Social Events (see below)	1,699			1,699	2,145
TOTAL	3,861	0	0	3,861	3,566

Analysis of Cost of Social Events

	Income	Costs	Net Cost	Net Cost
Holiday Club			0	50
Hothorpe Church Weekend Away (net costs)			0	1,909
Riding Lights		780	780	0
Ladies Craft Evening			0	126
Other Events		919	919	0
Women's Breakfast			0	0
Men's Breakfast				60
	0	1,699	1,699	2,145

5d CHURCH MANAGEMENT & ADMINISTRATION

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds £
Software costs - Accounting/payroll, Governance, MS Office 365	1,217			1,217	1,048
Postage	11			11	39
Stationery	151			151	180
Affiliation fees	22			22	22
Misc	373			373	12
TOTAL	1,774	0	0	1,774	1,301

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2021

6 ANALYSIS of FUNDS

6a FOR THE YEAR 2021

	2021 Designated Funds				Restricted Funds		
	General Fund	Grace Fund	Freehold Land & Buildings	Equipment Fund	Mission & Ministry at Home /Overseas	Refurbish Fund	New Worshipping Comm. (GC)
£	£	£	£	£	£	£	£
Balance at 1 January 2021	132,740	5,445	683,731	79,723	0	23,400	7,300
Income	241,847				0		5,929
Payments	(221,075)	(1,000)			(17,400)		(10,641)
Asset purchase & capitalisation				703		(1,238)	
Depreciation				(12,645)			
Transfer between funds	(23,000)				23,000		
Balance at 31 December 2021	130,512	4,445	683,731	67,780	5,600	22,162	2,588

6b FOR THE YEAR 2020

	2020 Designated Funds				Restricted Funds		
	General Fund	Grace Fund	Freehold Land & Buildings	Equipment Fund	Mission & Ministry at Home /Overseas	Refurbish Fund	New Worshipping Comm. (GC)
£	£	£	£	£	£	£	£
Balance at 1 January 2020	92,170	8,491	683,731	87,979	1,200	25,713	9,588
Income	262,853	0	0	0	20	0	5,929
Payments	(201,583)	(4,047)	0	0	(20,920)	0	(6,647)
Asset purchase & capitalisation	0	0	0	3,884	0	(2,313)	(1,570)
Depreciation	0	0	0	(12,140)	0	0	0
Transfer between funds	(20,700)	1,000	0	0	19,700	0	0
Balance at 31 December 2020	132,740	5,445	683,731	79,723	0	23,400	7,300

7 Analysis of FIXED ASSETS

Cost

At 1.1.21
Disposals
Additions
At 31.12.21

Depreciation

At 1.1.21
Disposals
Charge
At 31.12.21

Net Book Value

At 01.01.21

At 31.12.21

Capital Commitments

There are no capital commitments at this stage. Within the refurbishment fund, a restricted fund set up in May 2018 following a giving campaign, there is just over £22,000 to spend.

Freehold Land & Buildings	Equipment Fund			Total
	Office Equipment	Fixtures & Fittings	Intangible Assets (Website)	
683,731	4,568	124,733	723	813,755
	703			703
683,731	5,271	124,733	723	814,458
0	(3,051)	(46,527)	(723)	(50,301)
	(919)	(11,726)		(12,645)
0	(3,970)	(58,253)	(723)	(62,946)
683,731	1,517	78,205	0	763,454
683,731	1,301	66,480	0	751,512

