

The Parish of All Saints' with St. Peter, Hutton 2024 Annual Parochial Church Meeting



Sunday 27th April 2025: 11am – St. Peter's Church, Hutton

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THE PARISH OF HUTTON AGENDA

Annual Parochial Church Meeting

**To be held on Sunday 27th April 2025
at St. Peter's Church, Claughton Way at 11:00 am**

1. Opening prayers
2. Minutes of 2023 APCM held 28th April 2024
3. Matters Arising
4. Election of Churchwardens
5. Election of PCC member(s)
6. Hutton Parish Annual Report, Financial Report and Annual Accounts for 2024
7. Appointment of Independent Examiner
8. Fr. Andy's Address
9. Date of next Annual Meeting: Sunday, 26th April 2026
10. Date of first PCC Meeting: Thursday, 5th June 2025
11. Closing prayers

THE RECTOR'S REPORT

Dear friends,

Thank you for taking the time to read this report, which reflects on the life of Hutton Parish during the calendar year 2024. Each year, I find writing this report an opportunity to step back and recognise the many ways God continues to move among us. I hope you, too, can see how your faithfulness has played a part in Christ's Kingdom here in Hutton.

This past year has brought many moments of joy and challenge. One of the clear highlights came at the very end of the liturgical year, with the Confirmation Service at Chelmsford Cathedral on the Feast of Christ the King. It was a beautiful and moving occasion to witness eight members of our parish affirm their faith in such a significant setting. Another joyful moment came with our Harvest Festival in early October. Our annual Harvest Quiz Night was as lively as ever, and we were delighted to welcome the charity "I Got Shoes" to help lead the joint Sunday service. Their participation added a powerful dimension to our worship, and they stayed to join us for a wonderful parish lunch where everyone was invited to bring a dish representing their own culture, country, or background. Together, we raised over £3,000 for the charity.

A particular joy this year has been the growth in our youth ministry. We were delighted to welcome Sarah Robbshaw into the role of Youth Worker. Sarah began her theological training at St Mellitus College, London, and has brought fresh energy and insight to this vital area of church life. Under her leadership, and with support from Revd Alice and the wider team, we have seen the development of both younger and older youth groups into flourishing and welcoming spaces. I want to record my sincere thanks to Sarah, Revd Alice, and the entire youth ministry team for their dedication and creativity.

Alongside this, I want to celebrate the consistency and dedication of our Children's Work and ministry across the parish. Sheryl Dyson took on the overall leadership of the Children's Team this year and has worked tirelessly to keep our excellent Sunday morning Children's Church group inspired, resourced, and joyful. In addition, Sheryl continues to lead the Thursday morning Little Fishes group, which now regularly welcomes over 30 children and their parents/carers into the church each week. It is a vibrant ministry of welcome, care, and community-building, and I am hugely grateful to Sheryl and the team who support her.

One of the standout events of the summer was our trip to the Satellites Youth Festival in early August. Taking a minibus full of enthusiastic young people for a week of camping, worship, prayer, and even some fancy dress was both a privilege and a delight. It was a special time of deepening faith and community, and I am so grateful to everyone who made it possible.

After Easter, Revd Sue Goldsmith took on the role of serving in the Parish of St Francis, West Horndon in order to complete her curacy training. This meant she was, in effect, moving on from Hutton, although I remained her training incumbent. The placement went very well and brought new energy both to Sue and to the parish, including a vibrant Summer Festival and joyful Advent and Christmas services. In December, Sue was officially "signed off" at the end of her curacy, and she is now free to explore new opportunities as an incumbent priest in 2025. We give thanks for all that she has contributed to Hutton and look forward to seeing where God leads her next.

This year we also marked a significant transition as Chris Thomas, after many years of faithful service to Hutton Parish in numerous roles—including past Church Warden at All Saints and as a Licensed Lay Minister—retired from public ministry. In December, she responded to God's continuing call on her life by being received into the Russian Orthodox Church at a service in Oxford. We are thrilled for Chris and this new chapter in her journey of faith, though we are also saddened by the loss of her visible presence in our parish life. That said, we know it is not goodbye. Chris will continue to serve as a Spiritual Companion for many and will lead Quiet Days for us at All Saints Church. We give heartfelt thanks for all she has given and all that is still to come.

Another significant milestone this year was the retirement of Dawn Shaxon as Parish Administrator after an incredible 27 years of faithful service. Dawn has been a cornerstone of parish life, diligently and humbly undertaking the often unseen but essential tasks that keep everything running smoothly. Her retirement party in June was a joyful and much-deserved celebration, with great food and a brilliant up-close magician adding to the fun. We are deeply grateful to Dawn for her decades of dedicated ministry, and we are fortunate that she continues to serve as Church Warden at St Peter's.

In her place, we were delighted to welcome Heidi Alderdice into the newly created role of Office Manager. Heidi brings with her a wealth of skill and management experience and has quickly made her mark. She has offered clear vision and thoughtful development as we continue to shape a parish office that can support sustainable ministry into the future.

Throughout the year, we continued to benefit from the stability and leadership of our Church Wardens: Terry Hayden, David Morten, Dawn Shaxon, June Sykes and Michelle Yarwood. Their consistency has been a blessing to us all, and I thank them once again for their ongoing service.

This year also saw the end of a significant chapter as Jason Manning stepped down as our Treasurer after seven years of faithful service. Jason has navigated some challenging financial periods with wisdom and grace, and we owe him a great debt of thanks. We look forward to working with Michelle Yarwood, who will take over the role of Treasurer in 2025. Thank you, Michelle, for stepping into this important role.

As ever, I want to express my heartfelt gratitude to the many people who make up the fabric of our parish life:

- To the clergy team: Fr Tony, Revd Lisa, Revd Deacon Alice, Revd Sue
- To our lay ministers and volunteer leaders: Tino To, Chris Thomas, Faye Gosling, Natalie Slater, Lynn Rae, Adrian Thompson, Eve Byles, Derek Bevans, Sheryl Dyson, Sarah Robbshaw and Annie Bayley.
- To all our Church Wardens, PCC members, and committee leaders
- To the volunteers in our Children's and Youth ministries, our Pastoral and Safeguarding teams, our Audio-Visual crew, and those who give so generously of their time in our cafe and food hub ministries

Thank you for your financial support in 2024, which enabled us to meet our full Parish Share and continue employing four members of staff. Our summer "Giving in Grace" campaign was a particular encouragement, and I was both humbled by everyone's generosity and blessed to be able to preach

and teach on the theology of giving. We were reminded that our giving flows from the blessings God pours into our lives, and it was wonderful to explore how generosity is a part of our discipleship.

As we look ahead, I once again encourage everyone to review their giving, especially through the Parish Giving Scheme, which remains the best way to give consistently and tax-efficiently.

Looking to the future, 2024 marked the 7-year point in my time as Rector. This coming year, we hope to undertake a review process to set a fresh vision for the coming years. As we respond to the discipleship needs of a growing church, I pray we will do so with faith, creativity, and love.

With every blessing,

Fr Andy Smith
Rector

ELECTORAL ROLL

The number of individuals enrolled on the parish electoral roll for 2024 was 172. Of these, 43 reside outside the parish, and there were 4 removals.

In November, the electoral roll was revised, reducing the total to 160.

During 2025, the electoral roll will be entirely renewed, with a new roll being created as part of the full renewal process.

Christine Bennett
Electoral Roll Officer

PAROCHIAL CHURCH COUNCIL (PCC)

The full PCC met six times during the calendar year 2024, with an average attendance of 73%. Committees also met in between these meetings, and their reports were shared with the full PCC and discussed where necessary.

Two gravestone faculties were submitted during the year, along with two additional faculties relating to flooring and the installation of the Stations of the Cross artwork, both at St Peter's.

The PCC appointed Elyse Piper as a Foundation Governor at Hutton All Saints' Primary School.

A special committee was formed to plan and deliver celebrations for the 700th anniversary of All Saints' Church – a significant milestone and a real blessing for all involved. Alongside this, the PCC began exploring ways in which this anniversary might help to refresh and shape the mission of the parish in both the short and long term.

Faye Gosling
PCC Secretary

TREASURER'S REPORT

I am pleased to include the accounts for 2024 which have been reviewed and approved by our independent examiner, Alan Harley. Alan has been our examiner for the last few years but has performed his final examination for the Parish and I would like to thank him for his service.

Our financial strength since 2023 has marginally weakened and this is in part due to design (a deliberate objective to disburse more restricted funds) and in part due to spending more on daily operations than we received.

Overall, our funds held level against prior year with a slight decrease of just less than £2k however carrying an additional £5.6k in liabilities to prior year.

Designated funds, arising primarily from Daily Bread activity, were entirely consumed by transfer to general funds as was also the case in 2023. It has therefore been proposed that for 2025 that unrestricted funds arising from Daily Bread activity will no longer be recorded as designated funds but be treated as general funds to simplify record keeping.

Our unrestricted income of circa £161k against expenditure of £196k reflects a net loss of £35k, which was only mitigated through the transfer of restricted funds to cover capital items. Since this is not sustainable in the long term more focus is required by the PCC to ensure more income being available for general expenditure and by looking at driving down operating costs perhaps through capital investment. An example would be a move toward renewable energy to curb rising costs of gas and electricity.

As a parish we have many assets and we are in a stronger financial position than many of our neighbouring parishes. We are a parish that is growing and flourishing in our worship, mission and ministry, so whilst we need to ensure we have the finances to continue that great work, our success is not measured by our bank balance but by doing God's work, here in this parish.

Jason Manning
Former Parish Treasurer

FINANCE COMMITTEE

The PCC Finance Committee comprises eight members representing both St Peter's and All Saints churches as well as Daily Bread. Of these members, one is Chair, one is Secretary, one is Gift Aid Co-ordinator. The Treasurer is also a member of this committee, as is the Rector.

The PCC Finance Committee met six times in 2024 on a bi-monthly basis. The committee received updates from the Treasurer on the funds available and any recent significant expenditure and income from various sources. It received brief details of any significant planned spending from the Churchwardens, Daily Bread and the Personnel Committee. The committee assessed the impact of any planned expenditure on the funds available and either approved the spend or requested further information. It also received details of energy contracts for both churches and approved renewals

at the appropriate time. The committee monitored the payments of parish share to the Diocese and are pleased to report that in 2024 the share of £92,000 was paid in full.

Jason Manning has been Treasurer for several years and during that time has initiated and worked on a number of projects to update financial reporting. This has led to more transparent and identifiable movements of funds using a variety of digital packages and processes. His work in this area has been very much appreciated.

During the year Jason decided to step back from his role as Treasurer and we are pleased that Michelle Yarwood agreed to take up that responsibility. Jason has worked closely with Michelle and the Parish Office Manager, Heidi Alderdice, to make sure there has been a smooth handover and that we can continue to move forward in managing the church's finances in the best possible way.

The committee is keen to encourage planned giving to plan for budget expenditure and, wherever possible, to request that giving is gift aided to increase income by a further 25%, which is received directly from HMRC at no extra cost to the donor. The PCC has joined the Parish Giving Scheme (PGS) which simplifies and speeds up the administration involved in applying to HMRC for gift aid recovery. We encourage all those who donate financially to the church to give regularly, to seriously consider gift aiding their donations and to sign up for PGS. Further information on this is available from the parish office or any member of the Finance Committee.

Finally, on behalf of the PCC we wish to thank all who have made donations to the church as their generosity enables us to continue the ministry of this church in our community and further afield.

Lynn Rae
Chair of PCC Finance Committee

TREASURERS VISION FOR 2025

The main aims of the Treasurer and the Finance Committee for the coming year are:

- To continue to pay our parish share in full
- To encourage the investigation of other possible income streams and grants available to support our ministry and Daily bread
- To continue to promote regular giving and claims for gift aid particularly through the Parish Giving Scheme
- To ensure smooth and effective transfer to Expense Plus software for all financial data and reports from January 2025
- In Q3 and Q4 to further extend use of Expense Plus for other users, budget setting etc.
- To continue to provide reports to PCC to enable effective planning of future works and projects

Michelle Yarwood
Current Parish Treasurer

PERSONNEL COMMITTEE

PCC Personnel Committee aim to meet twice during the year. Committee met in March 2024 and at other times as required.

Annual pay increments for staff were agreed in consultation with Finance Committee and implemented with effect from 1 April 2024.

The resignation of Dawn Shaxon was received early in the year after many years' service as Parish Administrator with many of her friends gathering to thank her and wish her well in her retirement, although she continues as Churchwarden at St Peter's.

The committee were involved in the recruitment of a Parish Office Manager. The process involved updating the job description, advertising, receiving applications, requesting references and shortlisting, followed by interviewing four applicants. The four candidates were asked to make a presentation as well as undertake a written exercise involving prioritising a variety of tasks on arrival in the office. The applicants were also given a brief tour of St Peters and met some of the key members of the team. After a good deal of discussion by the committee a decision was made and we are pleased that Heidi Bochio-Alderdice was able to join the team in June 2024.

Revd Lisa's three-year temporary contract was made permanent in August 2024.

Annual reviews take place for employed staff, often with a member of Personnel Committee involved.

When appropriate, the committee has sought advice from an external HR company regarding recruitment and contract delivery.

Safeguarding is an important responsibility for those involved in all areas of the church community and this committee is mindful of this in its dealings with staff.

There have been no incidents of concern to report during the year.

The Committee adopted the Hutton Parish IT Policy in March 2024.

Lynn Rae
PCC Personnel Committee

BRENTWOOD DEANERY SYNOD

Deanery Synod met three times during 2024: once at St Mary the Virgin, Great Warley, and twice at St Peter's Church, Hutton.

Meetings were chaired by Father Andy Smith, Area Dean, and Canon Paul Betts, Lay Chair. Hutton Parish was represented by Tino To, John Patterson, and Dawn Shaxon, who also serves as Deanery Secretary.

Each meeting featured a presentation from a guest speaker.

In January, the Right Reverend Adam Atkinson, Bishop of Bradwell, spoke on the theme of *Friendship*. In April, Linda Percival, Chair of the Chelmsford Deanery Church Eco Group, spoke on *Carbon Net Zero* and the importance of Eco Representatives in each Deanery.

In October, Archdeacon Jonathan Croucher addressed the theme of *Flourishing* — both as a church and as individuals.

Dawn Shaxon
Brentwood Deanery Secretary

ALL SAINTS' CHURCH

The Bell Ringers continue to play an active role at All Saints', with their work outlined in a separate report.

Twice a month, the congregation enjoys refreshments and conversation in the Choir Vestry following Sunday services.

A small but faithful group attends the 9:30am Wednesday service, using the Book of Common Prayer.

Several special services were held in 2024, including Door Chalking at New Year, the Palm Sunday procession, Tenebrae, and Easter Day, followed by hot cross buns and refreshments. Memorial services in June and November offered space for remembrance. Other highlights included the Blessing of Bags, an RAFAC Parade Service, a Holy Communion service for All Saints' School juniors, and Remembrance Sunday. On the first day of Advent, Archdeacon Jonathan Croucher led a Holy Communion service. The Carols by Candlelight service attracted 117 people, and 98 attended Midnight Mass.

In April, Chris Thomas led a Quiet Day; and, alongside Ann Rawlinson, Chris welcomed Rayleigh Grange U3A for a talk and church visit. The church also hosted visits from the local Brownies and All Saints' School Year 4 pupils.

Routine maintenance was carried out, including inspections of the font winch, lightning protection, and fire alarms, as well as organ tuning, cesspit emptying, and gutter clearing. Volunteers clean the church weekly, and Brentwood Council maintains the grounds, with additional support from a small team and the RAFAC during seasonal tidy-ups. Plans are underway to install a more efficient infra-red radiant panel heating system to serve all main areas of the church, with quotations currently being sought.

In the summer, when the building was more comfortable and access easier, the PCC and Rooted group held meetings at All Saints'. The Flower Festival, organised by Rev. Sue Goldsmith, took place over a sunny weekend in June and featured stalls, tea, and cakes.

A committee has been formed to plan the 700th anniversary celebrations of All Saints' Church in 2025, marking seven centuries since the original building, which has evolved and had many physical updates over time.

During 2024, the church recorded 9 baptisms, 7 weddings, 2 wedding blessings, 3 funerals, 2 funerals with burials, and 13 interments.

June Sykes and David Morten
Church Wardens

ST PETER'S CHURCH

Following the 2022 Quinquennial Inspection, all major recommendations have been completed. As a busy building, St. Peter's requires ongoing maintenance to remain safe and welcoming. We were pleased to redecorate and refloor the Daily Bread Office and Food Hub. Another key project was the repair of the acoustic dividing doors between the Church and Hall; with the faulty trolleys replaced, the space is once again fully functional.

The Daily Bread Café operates four days a week in the Hall, staffed by volunteers, and provides support to customers through community groups like the Knitting Circle and Gardening Group. Barclays Bank also offers advice twice a week following the closure of the Shenfield branch. The Food Hub runs six days a week, with volunteers collecting and redistributing food to the local community.

The Hall area is available for hire and is also used regularly by clubs and societies such as The Bridge Club, Slimming World, the Wine Circle and the U3A Quiz Group.

Many Parish social events are held in the Church or Hall, including Daily Bread fundraisers, a thank-you party for volunteers, and a retirement celebration in June for Parish Administrator, Dawn. The Christmas Fayre and Harvest Quiz were very successful, as was the Beer and Carols Service which is now ticketed due to its popularity!

Discipleship Groups and events are offered at Lent and Easter. Bible Study Groups, Men's Prayer Breakfast, Rooted Community and the East Asian Church Group meet regularly and are well supported,

Youth Groups and Children's Church continue to flourish. Our strong relationship with Hutton All Saints' Primary School remains mutually beneficial. The school holds its Festival Services at St. Peter's for Easter, Harvest, St. Peter's Day, and Christmas. We also host termly Prayer Space Days and a Leavers Service in July, where the church presents Bibles to the Year 6 leavers.

St. Peter's is, above all, a place of worship for all ages, with Sunday services regularly attended by over 75 adults and 30 children. We offer a variety of worship styles, including Easter Sunrise, Pentecost Praise, and Baby Loss Awareness services. Rooted Recharge, the East Asian Group, and contemplative gatherings like Quiet Prayer and Evening Prayer also meet at St. Peter's.

During Lent, we walk the Stations of the Cross at St. Peter's, now beautifully depicted in 14 original artworks gifted by Henry Shelton, who also designed the award-winning stained glass at All Saints' Church. Framed and mounted after DAC approval, the paintings now enhance our worship space and support prayer and reflection.

The Churchwardens would like to sincerely thank all the volunteers who work so hard to ensure the work and worship of St. Peter's continues.

Dawn Shaxon, Terry Haydon and Michelle Yarwood
Church Wardens

CHILDREN'S MINISTRY

At St. Peter's Church, Hutton, we are blessed with a committed and passionate team dedicated to sharing God's love with our youngest members. From Little Fishes for babies and preschoolers to Sunday morning Children's Church and special events, our ministry is rooted in nurturing faith from the earliest years. We journey alongside children and families from baptism through key milestones like First Holy Communion, creating a faith-filled environment where children can grow in love, joy, and understanding of God. In 2024, we had 64 registered families with children aged 0–10 years.

Our vision is to raise confident young Christians who feel secure, valued, and inspired in their faith. We aim to make each session engaging, balancing fun with meaningful teaching. This ministry is more than education – it's about fostering connection, joy, and belonging. We also cherish intergenerational relationships, strengthening our church family by bringing children, youth, and adults together in faith.

Throughout the year, our Sunday sessions followed the wider church's lectionary, encouraging shared learning across the congregation. Highlights included the Light Party, a joyful celebration of Jesus as the light of the world; the Advent Travelling Crib, which visited 24 families with storybooks and crafts; and our Nativity Service, led by children and youth, which beautifully demonstrated the joy of worship across generations.

This year saw some changes within our team. We said a heartfelt thank you and goodbye to Revd Sue Goldsmith (Lead), Sue Barfoot, Maggs Perham, and Marion Sansom, all of whom contributed so much to the life of our ministry. We also joyfully welcomed Kathryn Booth and Rebecca Whiteman, whose enthusiasm and care have already made a difference. With Sheryl stepping into the role of Children's Ministry Lead, supported by a strong and passionate team, we look ahead with gratitude and a renewed commitment to growing this ministry in love and faith.

Sheryl Dyson
Children's Ministry Lead

LITTLE FISHES

Little Fishes is a joyful and welcoming ministry of Hutton Parish, meeting every Thursday during term time at St. Peter's Church. We provide a safe, nurturing space for babies and preschool children, along with their caregivers, to connect, play, and grow together. More than a toddler group, Little Fishes plays a vital role in supporting local families, including grandparents and those who may feel isolated, offering a trusted and inclusive community space rooted in compassion and faith.

Each week, we welcome an average of 30 children and their caregivers for sessions that include crafts, free play, refreshments, and our much-loved circle time. Circle time features hymns, themed storytelling, nursery rhymes, prayer, and parachute play—creating moments of joy and gentle faith exploration for all ages.

Special events continue to be highlights of our year. The Summer Party was a fun and faith-filled send-off for children moving on to school, while our Christmas celebration saw record attendance with 40 children and 41 adults enjoying nativity storytelling, carols, festive crafts, and a visit from Father Christmas.

In July, we were delighted to welcome Ann from The Mustard Seed Team, Chelmsford Diocese. She described the atmosphere as lively, warm and inclusive and called Little Fishes a “benchmark” for other church groups.

This year, we gave thanks for the service of Annie (7 years), Marion (co-lead), Barry, Jenny and Erika; we are deeply grateful for their dedication. It is a joy to welcome Pippa and Shirl to the team. We now have seven core team members and two Daily Bread helpers, all trained in safeguarding and committed to creating a safe and welcoming space.

Little Fishes suggests a £3 donation per family, though flexibility is always offered to ensure finances aren't a barrier. In 2024, £300 was donated to Homestart, but from September onwards, all contributions – averaging £53 per week – have been directed to support the wider church ministry.

Looking ahead to 2025, our vision is to continue growing this ministry, deepening connections and helping families experience God's love through friendship, faith, and fun.

Sheryl Dyson
Children's Ministry Lead

YOUTH MINISTRY

Hutton Parish Youth Ministry is a place where young people can grow in their faith and build meaningful friendships. With Youth Groups meeting twice a month and Youth Church taking place weekly, we aim to create a welcoming space where every young person is encouraged to get involved, have fun, and deepen their relationship with God through Bible study, prayer and meaningful discussions. Our vision is to inspire young people to be confident in their faith and identity.

Each week during our 9.30am Sunday service, we offer a space for those in Year 6 and above to explore and discuss the readings for the day and to pray together. Youth Group meets on the second and fourth Sundays of the month, from 4.00pm to 5.30pm at St Peter's. These sessions include a mix of activities, discussions, music, prayer, food and fun. Our Older Youth group, which began meeting in 2023, met monthly on Friday evenings from January to March 2024, and from March onwards added an additional Sunday afternoon session each month, usually held at the Rectory.

In July 2024, Revd Sue stepped back from leading the Youth Group to concentrate on her ministry at West Horndon. Sarah Robbshaw took on the role of Youth Leader in a voluntary capacity as part of her Future Generations training at St Mellitus College. Tina Poole stepped down as a permanent youth helper in December 2024 but remains available for ad-hoc support. Laura Searle transitioned from the Children's Church team to the Youth Team, feeling this was where God was calling her. The team meets termly to plan and reflect together. Although Sarah leads the ministry, the approach is collaborative, with all team members contributing to the planning of youth sessions. The Youth Team at the end of 2024 consisted of Sarah Robbshaw, Katrina Carter, Tim Barfoot, and Laura Searle, with Alice Smith and Andy Smith focusing on Older Youth and providing clergy oversight.

Sarah began her training in Theology, Mission and Ministry with a Youth Focus pathway in September at St Mellitus College, London. She also attends the Catalyst training programme through Ridley Hall and continues to take part in additional training opportunities to further equip her ministry with young people. These have included sessions on trauma and self-harm, eating disorders, and supporting an anxious generation. Katrina, Tim, and Laura are set to begin the 'Youthscape Essentials' course in early 2025 to strengthen their own roles in youth ministry. All Youth Team members are DBS checked and hold safeguarding certificates.

In 2024, most Youth Group members were in Years 6, 7, and 8. However, in September 2024, there were no new members from the current Year 6 cohort. This will likely be reflected in next year's attendance figures. The team is committed to developing stronger links with local schools to support the faith formation of students. The average attendance for the Younger Youth Group was 10 young people per session. The summer term saw a noticeable drop in numbers, which we attributed to better weather, exam season, and other family commitments.

Older Youth numbers varied throughout the year, with attendance affected by exam schedules for those in Years 11 and 13. The average attendance for Friday evening sessions was six, while Sunday afternoons averaged seven young people per session.

In 2025, the team plans to build connections with local primary schools, especially for Years 5 and 6, develop Sunday provision for Year 7 and above, explore outreach to more young people in the parish, and find a new social event to replace Solid.

Sarah Robbshaw
Youth Ministry Lead

ROOTED COMMUNITY

Rooted Community is the women's ministry of Hutton Parish, created to connect and support women through friendship, faith, and food, thereby strengthening families and the wider community. Originally founded as Friday Mums in 2012, Rooted has been meeting weekly for nearly 13 years. The group focuses on Fridays for a simple lunch, conversation, and prayer, while Wednesdays are dedicated to deeper engagement in faith, scripture, and discipleship.

In 2024, the Leadership Team consisted of Rev Deacon Alice Smith, Natalie Slater, Tracey Jenkins, Elspeth Morten, Eve Byles, Frances Annobil, and Annie Bayley. Our Facebook group currently has 186 members (compared to 191 in January 2023), and our fortnightly email newsletter reaches 115 people.

The Leadership Team met twice each term – once for an evening meeting over a meal and once for a retreat morning of prayer and planning.

Rooted Lunch, held regularly on Fridays, welcomes between 12-20 women for a simple soup lunch. It offers a space for connection, sharing stories of life's highs and lows, and an opportunity for prayer together. We typically meet fortnightly in St Peter's Hall, but have also enjoyed lunches at Merrymeade House and a Christmas afternoon tea at the Rectory.

Our monthly evening gathering, Rooted Recharge, provides space for connection, worship, discussion, and prayer in the midst of a busy week. On average, around 20-25 women join us at St Peter's, though we also held two reflective evenings at All Saints Church in May and September. During Lent, we took a break from Rooted Recharge and encouraged participants to join the Parish Lent course.

Throughout the year, we studied the book of Philippians, with sessions led by various members of the community, including Frances Annobil. We also began a series through the book *God Story* by 247 Prayer, which will continue into 2025.

In July, we gathered in the Rectory garden for a Garden Party, and in December, we enjoyed a Christmas meal at the Nags Head in Brentwood.

Looking ahead to 2025, we anticipate some adaptations and developments in our gatherings and events, as several members of the leadership team will be stepping back. We are excited to see how God will guide us into the future.

Revd Deacon Alice Smith
on behalf of the Rooted Leadership Team

DAILY BREAD

The Daily Bread Café and Foodhub continue to be a welcoming and inclusive space where everyone in our community can experience the love of Jesus through the warm hospitality provided by our volunteers. We aim to nourish both body and soul, creating a safe and caring environment where

people feel seen, valued, and supported through the various organisations we work with. In addition to offering fairly priced food and drink, we also provide food support to those who need it.

The Daily Bread project relies on a large team of volunteers, with around 170 active members who collect food from over 80 supermarkets each week, return crates, serve Foodhub customers, prepare and serve food in the café, and offer pastoral care to the customers.

We also have two paid staff members: Revd Lisa Whymark (Daily Bread Manager) and Natalie Slater (Daily Bread Administrator).

2024 has been a busy year for Daily Bread, with several new projects and initiatives. These included the launch of the monthly Saturday Café, as well as the running of a Christian course, 'Hope,' during café time. We also ran collaborative fundraising events where Barclays matched the funds raised, boosting our fundraising target. The Christmas Hamper Appeal was another success, with the community coming together to assemble 185 hampers for families in the Daily Bread database. These hampers provided a bit of luxury for families with children over Christmas.

Daily Bread continues to support outside groups by offering the café as a meeting space for the Mindfulness Colouring Club, Knitting Group, and Blue Flower Dementia Carer Support. Our in-house groups, including Morning Prayer, Bible Study, and The Gardening Group, also continue to thrive. However, the supermarket collection from Enfield ended during 2024, due to the store relocating outside of our area.

Since 2021, the supermarket collections have saved approximately 3.5 million kg of food that would have otherwise been sent to landfill – equivalent to 2.9 million meals. On average, Daily Bread serves 650 families per month with food collections from the Foodhub, although this has slightly decreased over the year. We noticed a peak in food collections during school holidays, and December showed significantly lower numbers compared to the rest of the year, possibly due to the hub being closed for two weeks over Christmas, along with families receiving hampers donated by the community.

By the end of 2024, Daily Bread had over 1,500 families registered on the database.

Revd Lisa Whymark
Parish Curate and Daily Bread Manager

PARISH MUSIC AND SUNG WORSHIP

Sung worship continued to play an active and joyous role at both St Peter's and All Saints churches. Our musicians supported another busy and varied schedule across the year, including the weekly Sunday morning services of Holy Communion and Morning Prayer. To do this, we are blessed to have a talented group of singers to call upon for both regular and occasional services.

Our thanks go to the following people who have sung in our services during 2024: Revd Alice Smith, Tracey Jenkins, Bronwyn Prior, Katie Johnson, Linda Perry, Jan To, Tim Barfoot, Eve Byles, David Morten, John Patterson, Mike Briggs, Adrian and Sally Thompson, Joyce Hogarth, and Kevin Lim.

Our thanks also go to our accompanists on organ and piano at both churches – Derek Bevan, Eve Byles, and Kevin Lim.

Musicians from the Parish supported a number of special services during the year. In March, a Tenebrae service at All Saints featured sung and instrumental works by composers including Rachmaninov, Duruflé, Chilcott, Fauré, Gjeilo, and Todd. In May, we supported an uplifting Churches Together service at St Peter's, and in June, our singers joined many other musicians from across the Deanery for a wonderful sung Evensong service at St Peter's, South Weald, in support of their Patronal Festival.

Christmas 2024 was very busy musically, as always, and a highlight included the Carols by Candlelight service, which featured two specially prepared anthems – *O Magnum Mysterium* by Morten Lauridsen and *What Will This New Day Bring*, a new work by Ben Morales Frost.

The variety of musical styles at our churches, in support of our worship, is a feature that we work hard to preserve and develop through choices of repertoire, the balance of congregational and choir participation, and instrumentation.

We would love to hear from singers and musicians who would like to be involved – please do get in touch if you are interested or know someone who is.

Adrian Thompson
Organist

BIBLE STUDY

This is the eleventh year since we started the Bible Study Group in 2014. We marked our tenth anniversary with a retreat at Barnards Farm to celebrate the occasion – a joyful day to thank and praise God for His spiritual nourishment through the Bible, with personal testimonies and an educational session led by Barry and Marion Sansom.

The objectives of the groups remain the same as when we began in 2014. At the heart of our gatherings is the desire to learn more about God's Word, as Paul reminds us in 2 Timothy 3:16–17: "All Scripture is inspired by God and is useful for teaching, for reproof, for correction, and for training in righteousness, so that everyone who belongs to God may be proficient, equipped for every good work." We come together to share our experiences of God's love and blessings, to build a loving fellowship in Christ, and to encourage one another through the Bible as we grow in faith. Our studies help us to reflect on how Scripture applies to contemporary society and daily life, and we also seek to recognise and nurture the gifts God has given each of us, so that we may use them to serve the Lord within our church and the wider community. As we journey together, we pray that our time studying God's Word not only deepens our personal relationship with Him but also inspires us to live out our faith with boldness, compassion, and grace. Above all, our hope is that through God's Word, we are continually refreshed and renewed in our love for Christ.

Thanks be to God that we now have four Bible study groups, with a total of around 50 participants:

- The **Monday afternoon group** meets on the first Monday of each month at 2pm in the church hall.
- The **Tuesday morning group** gathers every week at 10:30am in the chapel, often joined by visitors from the café.
- The **Wednesday morning group** meets on the first and third Wednesday of each month at 10am in West Horndon.
- The **Wednesday evening group** also meets on the first and third Wednesday of each month, at 7pm in the chapel.

The love of God pours out through His Word in the Bible. I strongly encourage sisters and brothers to come and join us as we explore the richness of Scripture and, through fellowship, build each other up in the body of Christ.

Tino To
Licensed Lay Minister

PASTORAL TEAM

Members: Fr Andy, Fr Tony, Revd Lisa, Revd Alice, Revd Sue, Frances Annobil, Sue Barfoot, Sheryl Dyson, Margaret Morris, John Patterson, Sarah Robbshaw, Jan To, Dawn White and Tino To.

Fr Andy brought together members of the congregation to form a Pastoral Team in the summer of 2021. Each of us has a role in caring for and praying with members of our church family and the wider community, particularly those who are unwell or facing difficult times. We stay in touch through phone calls or home visits, depending on what's most appropriate.

The team's primary role is to pray for those who are sick, struggling, or bereaved. We offer support tailored to individual needs and have seen, over the past few years, the power of prayer and the many ways in which God has responded.

We also facilitate Home Communion for those unable to attend church services. Team members are involved with Little Fishes, offering a listening ear and friendly conversation to parents and carers, and also spend time at the Daily Bread Café, where they offer prayer and support to visitors.

Sheryl and Sarah serve as pastoral leads in the Children and Youth Ministry, bringing care and support to young people and their parents or guardians.

Tino provides regular email updates to the team, sharing prayer needs as they arise, so that everyone can stay informed and support in prayer. A selection of names is also included in the intercessions at both All Saints and St Peter's Sunday services.

Members of the team lead monthly services at three local care homes: Hutton Village Nursing Home, Leonard Lodge, and Hutton View. We offer group or individual Communion at these homes, as needed.

This year we were deeply saddened by the loss of one of our cherished team members, Carol Fulcher, who had faithfully served the church and community since the formation of the team. Her quiet dedication, compassion and love for others will be greatly missed. We give thanks for her life and ministry, and pray that she may rest in peace and rise in glory.

We encourage all members of our church family to let the Pastoral Team know if anyone would appreciate a visit or prayer support. Jesus said, *“Love one another, as I have loved you.”* We seek to live out that love in our community by caring for those who are sick, lonely, bereaved, or in any kind of need.

Tino To
Licensed Lay Minister

WEDDINGS

In 2024, we were delighted to welcome eight couples to All Saints’ Church to celebrate their weddings. We also welcomed two couples for Marriage Blessings – one at All Saints’ and one at St. Peter’s.

The services were shared among our clergy team: Fr Andy, Revd Lisa, and Revd Sue. In addition to these, Fr Andy officiated at two weddings at Christ Church, Warley, and Revd Lisa took a wedding at St George’s, Brentwood.

At the end of the year, we said a heartfelt thank you to Annie Bayley, our Weddings Administrator, who stepped down after five years of dedicated service. We are deeply grateful for all she has given to this ministry and look forward to discovering whom God might be calling to take on this important role in the future.

Fr Andy Smith
Rector

PARISH MAGAZINE

I have been editing the *Hutton Parish Link* for five years now, and I think I’m starting to get the hang of it.

The *Hutton Parish Link* continues to be a platform for members of the Ministry Team to share their thoughts on a range of spiritual topics of their choosing; for leaders of the various activities at our churches to keep readers informed; for parishioners to express their views or seek others’ opinions on current ecumenical issues; and for sharing experiences of churches visited on holiday. In other words, it aims to offer something for everyone, from the most devout churchgoer to the non-committed local resident with just a casual interest in church affairs.

Sourcing articles is usually not difficult (though meeting the requested deadline can sometimes be a challenge), but I would appreciate a bit more input from “ordinary” members of the congregation.

The real challenge, however, is persuading the printer to cooperate and produce 130 copies by the first Sunday of alternate months. As it stands, we've had to resort to folding and stapling by hand, which seems to take forever and quickly becomes a modern-day equivalent of Hippolytus's 16th-century water torture.

Nevertheless, we shall soldier on. If anyone reading this could offer assistance by contributing the occasional article, suggesting ways to improve the magazine, or helping with printing, please get in touch with me.

Malcolm Webb
Editor

BELL RINGERS

We are very pleased that during the year the band has continued to develop – both through individuals advancing their ringing, adding new members, and our teaching becoming more robust. We now have ten regular ringers and attract several extra ringers to help us on practice nights from surrounding towers. We also join with the Ingrave ringers once a month. There is a regular learners' practice on Tuesday mornings, in addition to our usual Tuesday evening practices. It is important that we have enough ringers of a suitable ability so we can fulfil our responsibilities of ringing when requested by the clergy. All our members have joined the Essex Association of Change Ringers and are engaging with the wider ringing community in the county.

Ringling has taken place every month on the third Sunday for Holy Communion, and also for weddings as required. We provided a ringer for the Tenebrae service on Good Friday and rang for Easter Sunday and the Candlelight Carol Service. We were particularly pleased to ring for the Remembrance Day Parade.

For the first time in many years, the band entered the District Call Change Competition, which was held at Orsett – quite an achievement! Both Lesley Clarke and Jackie Channa were assessed and accredited as teachers by the Association of Ringing Teachers in August. We also entertained the Brownies, Year 4 school children, and Revd Sue Goldsmith's Youth Group from West Horndon – and had a lot of fun with them all.

It was particularly pleasing for us to be able to install the peal board for the Coronation Peal of 2023 in January 2025.

Our desire to improve the 'ringability' of the bells means that we have applied for a faculty to install a rope guide, and we continue to work with the Diocesan Advisory Committee to agree a way forward for this work. Our steeple keepers, Peter Martin and Martin Axon, keep the bells well maintained, and we are grateful for their endeavours. Thanks also to Lesley Clarke, our tower correspondent and treasurer. Thanks to the churchwardens at Hutton Parish for their encouragement in our efforts.

Beth Johnson
Tower Captain

MOTHER'S UNION

Our Mothers' Union group is now a small one. We meet at 1:30 p.m. on the second Wednesday of each month. We begin with Holy Communion in the chapel, followed by tea, cakes, and discussion in the hall.

Together we have raised money for the Rise Up campaign against domestic abuse, during which we supplied cleaning products for a women's refuge. In June, we went to Bonnie's for afternoon tea, and later celebrated our anniversary in October with a lunch at The Eagle.

We enjoy getting together and hope we can continue for many years to come.

Sylvia Clark

On behalf of Mother's Union, Brentwood Deanery – Hutton Branch

SAFEGUARDING

The PCC has reaffirmed its commitment to safeguarding children and vulnerable adults by continuing to adhere to the Diocesan safeguarding policy. This includes supporting the Mothers' Union Rise Up Against Domestic Abuse Campaign. In line with this commitment, we are also implementing the retrospective application of Safer Recruitment practices, which will involve suitability interviews for candidates applying for voluntary roles within the church. To date, there have been no concerns regarding the recruitment of any individuals for relevant roles within the church.

The Parish Safeguarding Policy was reviewed and adopted by the PCC, with ongoing plans to ensure it remains up to date. All required DBS checks have been completed, and those due for renewal are being processed. Additionally, all required safeguarding training is either up to date or in progress, in line with Diocesan guidance. This includes ensuring that all PCC members complete safeguarding training, with volunteers also monitored to ensure that they complete their basic and foundation safeguarding training when necessary.

There have been no safeguarding concerns or allegations involving staff or volunteers in church roles, including those at Daily Bread. However, in the last 12 months, two reports of welfare concerns regarding individuals coming to church or the Daily Bread Café were received. These concerns were handled appropriately and reported in consultation with the Diocesan Safeguarding Office.

Moving forward, we will continue to focus on maintaining high standards of safeguarding practice and ensuring that all policies and procedures remain in place and effective.

Jonathan Williams

Parish Safeguarding Officer

APPENDIX A

FINANCIAL STATEMENTS

Parish of All Saints with Saint Peter, Hutton

End of Year Financial Statements

Year ending 31 December 2024

Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources					
Incoming resources from generated funds	0.00	0.00	0.00	0.00	0.00
Voluntary income	114,694.65	18,214.09	0.00	132,908.74	102,175.56
Activities for generating funds	2,243.86	0.00	0.00	2,243.86	6,561.70
Investment income	0.00	0.00	0.00	0.00	0.00
Incoming resources from charitable activities	43,934.08	76,779.40	0.00	120,713.48	100,109.57
Other incoming resources	0.00	0.00	0.00	0.00	0.00
Total income	160,872.59	94,993.49	0.00	255,866.08	208,846.83
Resources used					
Cost of generating funds	0.00	0.00	0.00	0.00	0.00
Cost of generating voluntary income	69.00	0.00	0.00	69.00	42.00
Fundraising trading cost of goods sold and other costs	3,036.97	115.37	0.00	3,152.34	1,540.96
Investment management costs	0.00	0.00	0.00	0.00	0.00
Charitable activities	193,177.51	61,465.31	0.00	254,642.82	219,338.00
Governance costs	0.00	0.00	0.00	0.00	0.00
Other resources used	0.00	0.00	0.00	0.00	0.00
Total expenditure	196,283.48	61,580.68	0.00	257,864.16	220,920.96
Net income / (expenditure) resources before transfer	(35,410.89)	33,412.81	0.00	(1,998.08)	(12,074.13)
Transfers					
Gross transfers between funds - in	93,488.97	4,500.00	0.00	97,988.97	76,257.62
Gross transfers between funds - out	(68,064.04)	(29,924.93)	0.00	(97,988.97)	(76,257.62)
Other recognised gains / losses					
Gains/losses on investment assets	0.00	0.00	0.00	0.00	0.00
Gains on revaluation, fixed assets, charity's own use	0.00	0.00	0.00	0.00	0.00
Net movement in funds	(9,985.96)	7,987.88	0.00	(1,998.08)	(12,074.13)

Total funds brought forward	11,681.71	58,362.38	0.00	70,044.09	82,118.22
Total funds carried forward	1,695.75	66,350.26	0.00	68,046.01	70,044.09
Represented by					
Unrestricted					
General fund	10,397.12	0.00	0.00	10,397.12	(28,367.68)
Designated					
Daily Bread Food Hub	0.00	0.00	0.00	0.00	48,750.76
Education	0.00	0.00	0.00	0.00	0.00
Social Enterprise Donations	0.00	0.00	0.00	0.00	0.00
Restricted					
Daily Bread Allocated Granted	0.00	44,625.39	0.00	44,625.39	34,910.67
Daily Bread Food Hub	0.00	17,651.05	0.00	17,651.05	12,707.23
Fabric Fund	0.00	(6,498.16)	0.00	(6,498.16)	(8,701.37)
Harries Windows Fund	0.00	0.00	0.00	0.00	0.00
Organ Fund	0.00	0.00	0.00	0.00	0.00
Patricia Harries Fund	0.00	0.00	0.00	0.00	0.00
Social Enterprise Donations	0.00	0.00	0.00	0.00	0.00
Wages Reserve	0.00	1,870.61	0.00	1,870.61	10,744.48
Total funds	10,397.12	57,648.89	0.00	68,046.01	70,044.09

Balance Sheet detailed

Class and code	Description	As at 31/12/2024	As at 31/12/2023
Current assets			
6501	Bank A/c	83,633.02	79,000.88
6521	Credit Card Account	0.00	0.00
6540	Cash A/c	0.00	0.00
6550	Income Tax Recoverable	0.00	0.00
6560	Stock	0.00	0.00
6570	Funeral Directors' Control	0.00	964.00
Z05	Accounts Receivable	0.00	0.00
	Total Current assets	83,633.02	79,964.88
Liabilities			
6610	Diocese fees due	4,259.00	5,674.70
6620	Little Fishes Charities	726.99	627.64
6625	Hutton East Asian Church	7,627.23	0.00
6650	Wedding Deposits	100.00	0.00
6660	Rector's Expense Control	895.00	893.63
6670	Charity Collections	1,918.79	2,724.82
6680	Petty Cash	0.00	0.00
6681	Funeral Disbursements	60.00	0.00
Z04	Accounts Payable	0.00	0.00
	Total Liabilities	15,587.01	9,920.79
	Net Asset surplus (deficit)	68,046.01	70,044.09
Reserves			
	Excess/(deficit) to date	(1,998.08)	(12,074.13)
Z01	Starting balances	70,044.09	82,118.22
	Total Reserves	68,046.01	70,044.09
Represented by Funds			
	General (Unrestricted)	1,695.75	(37,069.05)
	Designated	0.00	48,750.76
	Restricted	66,350.26	58,362.38
	Total	68,046.01	70,044.09

Statement of Assets and Liabilities (by fund)

		Balance	Previous balance
Cash At Bank And In Hand			
6501: Bank A/c			
Daily Bread Food Hub	Designated	0.00	48,750.76
Daily Bread Food Hub	Restricted	17,651.05	12,707.23
Daily Bread Allocated Granted	Restricted	44,625.39	34,910.67
Wages Reserve	Restricted	1,870.61	10,744.48
General fund	Unrestricted	25,984.13	(19,410.89)
Fabric Fund	Restricted	(6,498.16)	(8,701.37)
		<u>83,633.02</u>	<u>79,000.88</u>
Cash At Bank And In Hand		83,633.02	79,000.88
Debtors			
6570: Funeral Directors' Control			
General fund	Unrestricted	0.00	964.00
		<u>0.00</u>	<u>964.00</u>
Debtors		0.00	964.00
Creditors: Amounts Falling Due In One Year			
6610: Diocese fees due			
General fund	Unrestricted	4,259.00	5,674.70
		<u>4,259.00</u>	<u>5,674.70</u>
6620: Little Fishes Charities			
General fund	Unrestricted	726.99	627.64
		<u>726.99</u>	<u>627.64</u>
6625: Hutton East Asian Church			
General fund	Unrestricted	7,627.23	0.00
		<u>7,627.23</u>	<u>0.00</u>
6650: Wedding Deposits			
General fund	Unrestricted	100.00	0.00
		<u>100.00</u>	<u>0.00</u>

6660: Rector's Expense Control

General fund	Unrestricted	895.00	893.63
		<hr/>	<hr/>
		895.00	893.63

6670: Charity Collections

General fund	Unrestricted	1,918.79	2,724.82
		<hr/>	<hr/>
		1,918.79	2,724.82

Creditors: Amounts Falling Due In One Year	15,527.01	9,920.79
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Provision For Liabilities And Charges Due Within One Year**6681: Funeral Disbursements**

General fund	Unrestricted	60.00	0.00
		<hr/>	<hr/>
		60.00	0.00

Provision For Liabilities And Charges Due Within One Year	60.00	0.00
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Grand Total	68,046.01	70,044.09
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Fund movement summary

	Fund	Opening	Incoming	Outgoing	Transfers	Gains/Losses	Journals	Closing
Daily Bread								
Designated		48,750.76	19,540.48	227.20	(68,064.04)	0.00	0.00	0.00
Restricted		12,707.23	19,852.67	13,674.80	(1,234.05)	0.00	0.00	17,651.05
Sub-totals		61,457.99	39,393.15	13,902.00	(69,298.09)	0.00	0.00	17,651.05
DB Allocated								
Restricted		34,910.67	34,246.73	11,532.01	(13,000.00)	0.00	0.00	44,625.39
Sub-totals		34,910.67	34,246.73	11,532.01	(13,000.00)	0.00	0.00	44,625.39
Wages Res								
Restricted		10,744.48	23,000.00	36,373.87	4,500.00	0.00	0.00	1,870.61
Sub-totals		10,744.48	23,000.00	36,373.87	4,500.00	0.00	0.00	1,870.61
General								
Unrestricted		(37,069.05)	141,332.11	196,056.28	93,488.97	0.00	0.00	1,695.75
Sub-totals		(37,069.05)	141,332.11	196,056.28	93,488.97	0.00	0.00	1,695.75
Fabric								
Restricted		0.00	17,894.09	0.00	(15,690.88)	0.00	0.00	2,203.21
Sub-totals		0.00	17,894.09	0.00	(15,690.88)	0.00	0.00	2,203.21
Totals		70,044.09	255,866.08	257,864.16	0.00	0.00	0.00	68,046.01

Analysis of income and expenditure

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
INCOMING RESOURCES						
Incoming resources from generated funds						
1010 - Planned Giving	87,495.41	0.00	0.00	0.00	87,495.41	69,049.39
1020 - Income Tax Recovered	11,587.13	0.00	0.00	0.00	11,587.13	6,909.73
1030 - Collections	11,563.64	0.00	0.00	0.00	11,563.64	11,989.57
1050 - Donations	4,048.47	0.00	0.00	0.00	4,048.47	4,182.87
3010 - White's Charity	0.00	0.00	18,214.09	0.00	18,214.09	10,044.00
1040 - Social Events	2,143.72	0.00	0.00	0.00	2,143.72	6,461.14
1100 - Sale of Goods	100.14	0.00	0.00	0.00	100.14	100.56
Incoming resources from generated funds Totals	116,938.51	0.00	18,214.09	0.00	135,152.60	108,737.26
Incoming resources from charitable activities						
1055 - Daily Bread Grants and Awards	0.00	0.00	39,499.08	0.00	39,499.08	22,938.86
1056 - Daily Bread Donations	616.35	19,540.48	14,950.32	0.00	35,107.15	43,367.17
1070 - PCC Fees (Funerals, Weddings etc)	8,124.00	0.00	0.00	0.00	8,124.00	12,365.00
1080 - Lettings	10,467.55	0.00	22,330.00	0.00	32,797.55	13,864.30
1090 - Magazine Sales & Adverts	120.00	0.00	0.00	0.00	120.00	145.00
1110 - Refreshments	247.83	0.00	0.00	0.00	247.83	354.05
1120 - Memorial Plaques	2,366.00	0.00	0.00	0.00	2,366.00	4,818.00
1125 - Memorial Book Entries	0.00	0.00	0.00	0.00	0.00	5.00
1130 - Other Wedding Income (flowers, music, et	375.00	0.00	0.00	0.00	375.00	365.00
1140 - Bible Reading Fellowship	136.06	0.00	0.00	0.00	136.06	69.70
1142 - Discipleship Income	636.81	0.00	0.00	0.00	636.81	1,195.95
1143 - Young Church and Youth	1,304.00	0.00	0.00	0.00	1,304.00	621.54
Incoming resources from charitable activities Totals	24,393.60	19,540.48	76,779.40	0.00	120,713.48	100,109.57

Incoming resources Grand totals	141,332.11	19,540.48	94,993.49	0.00	255,866.08	208,846.83
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RESOURCES USED

Cost of generating funds

2275 - Bank/Card Fees	69.00	0.00	0.00	0.00	69.00	42.00
2190 - Social Event costs	2,809.77	227.20	115.37	0.00	3,152.34	1,540.96
Cost of generating funds Totals	2,878.77	227.20	115.37	0.00	3,221.34	1,582.96

Charitable activities

2010 - Parish Share	91,086.96	0.00	0.00	0.00	91,086.96	88,158.48
2020 - Sacristy	2,076.29	0.00	0.00	0.00	2,076.29	1,826.90
2030 - Books & Other Service Support	1,540.42	0.00	0.00	0.00	1,540.42	909.62
2040 - Music Costs	1,767.84	0.00	0.00	0.00	1,767.84	1,345.17
2060 - Clergy Sundry Expenses	2,821.32	0.00	0.00	0.00	2,821.32	4,338.39
2070 - Organist's Fees	4,660.00	0.00	0.00	0.00	4,660.00	3,840.00
2080 - Premises Costs	26,531.89	0.00	1,650.16	0.00	28,182.05	26,436.34
2090 - Light & Heat	12,424.85	0.00	502.56	0.00	12,927.41	7,732.68
2095 - Mini-Bus Costs	0.00	0.00	1,975.21	0.00	1,975.21	0.00
2100 - Water Charges	304.00	0.00	0.00	0.00	304.00	187.92
2110 - Insurance	3,870.61	0.00	0.00	0.00	3,870.61	3,644.22
2120 - Telephones	1,365.50	0.00	0.00	0.00	1,365.50	1,615.43
2130 - Marketing and Promotion Costs	684.72	0.00	0.00	0.00	684.72	571.96
2131 - Bible Reading Fellowship costs	123.84	0.00	0.00	0.00	123.84	122.70
2132 - Discipleship Costs	629.09	0.00	0.00	0.00	629.09	1,874.52
2133 - Charitable Donations	810.59	0.00	0.00	0.00	810.59	0.00
2140 - Education costs	336.71	0.00	0.00	0.00	336.71	43.93
2145 - Clergy Development	0.00	0.00	0.00	0.00	0.00	338.98
2150 - Young Church & Youth	6,325.49	0.00	63.59	0.00	6,389.08	1,904.42
2170 - Flowers	167.00	0.00	0.00	0.00	167.00	293.90
2180 - Memorial Plaques costs	2,595.00	0.00	0.00	0.00	2,595.00	562.50
2191 - Entertainment and Hospitality	3,573.85	0.00	0.00	0.00	3,573.85	994.25

2200 - Refreshments	108.01	0.00	0.00	0.00	108.01	81.95
2216 - Daily Bread Costs	1,234.05	0.00	20,899.92	0.00	22,133.97	32,656.15
2230 - Parish Salaries & Wages	14,944.45	0.00	33,625.03	0.00	48,569.48	29,663.21
2231 - Church Workers Pensions	0.00	0.00	2,748.84	0.00	2,748.84	0.00
2240 - Equipment, Stationary, Postage	10,284.54	0.00	0.00	0.00	10,284.54	6,354.47
2241 - Church Website	950.64	0.00	0.00	0.00	950.64	939.40
2242 - Digital Church	531.37	0.00	0.00	0.00	531.37	1,842.91
2250 - "Churches Together"	0.00	0.00	0.00	0.00	0.00	160.00
2260 - Christian Copyright Licence	1,108.48	0.00	0.00	0.00	1,108.48	810.10
2270 - Professional Fees	320.00	0.00	0.00	0.00	320.00	87.50
Charitable activities Totals	193,177.51	0.00	61,465.31	0.00	254,642.82	219,338.00
Resources used Grand totals	196,056.28	227.20	61,580.68	0.00	257,864.16	220,920.96

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations together with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Funds accounting

Funds held by the PCC are:

- *Unrestricted funds* - general funds which can be used for PCC ordinary purposes
- *Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.
- *Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Incoming resources

- All incoming resources are accounted for on a receipts basis and accounted for gross.
- *Voluntary Income*
 - Collections are recognised when received.
 - Planned giving receivable is recognised only when received.
 - Income tax recoverable on Gift Aid donations is recognised when the Gift Aid claim is made
 - Grants and legacies are recognised when the PCC is legally entitled to the amount due and only when received.
- *Income from investments*
 - Interest entitlements are accounted for when they are received

Resources used

- Resources expended are accounted for on a payments basis and are accounted for gross.
- *Grants*
 - Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.
- *Church Activities*
 - The diocesan parish contribution is accounted for when paid and provided for in these accounts.

Current Assets

- Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.
- Short-term deposits include cash held on deposit at the bank

Wages and salaries

During the year the PCC employed a part-time parish administrator, a community minister, and a Daily Bread administrator. The PCC have paid PAYE and NIC for all employees and have also arranged and paid into pension funds for employees.

Payments to PCC members

- D Shaxon, was paid £4,487.94 (£8315.70 2023) as Parish administrator prior to her retirement.
- As the community minister, Lisa Whymark, was paid £20,911.14 (£18,271.40 2023).
- Terry Hayden was paid in respect of verger duties £530 (£1170 2023)
- Adrian Thompson was paid in respect of organist duties £5200 (£4540 2023) of which £540 related to funerals & weddings
- Alice Smith, Sue Goldsmith, Christine Thomas, Tino To and Lisa Whymark received income from their duties in respect of funerals and weddings they performed as set out in the table of parochial fees
- There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

INDEPENDENT EXAMINER'S REPORT TO THE PARISH OF HUTTON PCC

I report on the accounts of the PCC for the year ended 31 December 2024

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
 - b. to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn to in order to enable a proper understanding of the accounts to be reached.

Mr Alan Harley



Alan Harley (Apr 18, 2025, 5:42pm)

18 Apr 2025



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