

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS' WITH SAINT PETER HUTTON

England & Wales - Charity number 1132536

## Details

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**Other names** HUTTON PCC

**Status** Registered

**Legal form** Previously excepted

**Registered** 2009-11-07

**Register** [View on the Charity Commission register](#)

## Contact

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**Website** [www.huttonchurch.org.uk](http://www.huttonchurch.org.uk)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Parochial church council of a church of England parish. Providing community facilities, pastoral support and worship in two churches.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Religious Activities, Other Charitable Purposes
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Essex

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£255,866	£257,864	-	-
2023-12-31	£208,847	£220,921	-	-
2022-12-31	£216,849	£248,767	-	-
2021-12-31	£197,054	£179,864	-	-
2020-12-31	£209,061	£143,551	-	-

## Trustees

Name	Role	Appointed
<b>ANDREW SMITH</b>	Chair	2017-06-16
CHRISTINE BENNETT		
Councillor Ben Rigby		2025-04-27
DAWN SHAXON		
David Morten		2020-09-27
JUNE YVONNE SYKES		2019-04-28
Jonathan Williams		2025-04-27
LYNN ELIZABETH RAE		
Laura Read		2023-02-26
Michelle Yarwood		2018-04-22
Nathan Southan		2026-04-26
Rev Alice Smith		2022-10-01
Rev Lisa Whymark		2019-04-28
Robert Yarwood		2014-04-14
Susan Clare Stockbridge Bland		2019-04-28
Susan Mary Barfoot		2026-04-26
Terence John Hayden		2014-04-14
Timothy David Barfoot		2020-09-27
Tino To		2019-04-28

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# Accounts

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# The Parish of All Saints' with St. Peter, Hutton 2024 Annual Parochial Church Meeting



Sunday 27<sup>th</sup> April 2025: 11am – St. Peter's Church, Hutton



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## THE PARISH OF HUTTON AGENDA

### Annual Parochial Church Meeting

**To be held on Sunday 27<sup>th</sup> April 2025  
at St. Peter's Church, Claughton Way at 11:00 am**

1. Opening prayers
2. Minutes of 2023 APCM held 28<sup>th</sup> April 2024
3. Matters Arising
4. Election of Churchwardens
5. Election of PCC member(s)
6. Hutton Parish Annual Report, Financial Report and Annual Accounts for 2024
7. Appointment of Independent Examiner
8. Fr. Andy's Address
9. Date of next Annual Meeting: Sunday, 26<sup>th</sup> April 2026
10. Date of first PCC Meeting: Thursday, 5<sup>th</sup> June 2025
11. Closing prayers

## THE RECTOR'S REPORT

Dear friends,

Thank you for taking the time to read this report, which reflects on the life of Hutton Parish during the calendar year 2024. Each year, I find writing this report an opportunity to step back and recognise the many ways God continues to move among us. I hope you, too, can see how your faithfulness has played a part in Christ's Kingdom here in Hutton.

This past year has brought many moments of joy and challenge. One of the clear highlights came at the very end of the liturgical year, with the Confirmation Service at Chelmsford Cathedral on the Feast of Christ the King. It was a beautiful and moving occasion to witness eight members of our parish affirm their faith in such a significant setting. Another joyful moment came with our Harvest Festival in early October. Our annual Harvest Quiz Night was as lively as ever, and we were delighted to welcome the charity "I Got Shoes" to help lead the joint Sunday service. Their participation added a powerful dimension to our worship, and they stayed to join us for a wonderful parish lunch where everyone was invited to bring a dish representing their own culture, country, or background. Together, we raised over £3,000 for the charity.

A particular joy this year has been the growth in our youth ministry. We were delighted to welcome Sarah Robbshaw into the role of Youth Worker. Sarah began her theological training at St Mellitus College, London, and has brought fresh energy and insight to this vital area of church life. Under her leadership, and with support from Revd Alice and the wider team, we have seen the development of both younger and older youth groups into flourishing and welcoming spaces. I want to record my sincere thanks to Sarah, Revd Alice, and the entire youth ministry team for their dedication and creativity.

Alongside this, I want to celebrate the consistency and dedication of our Children's Work and ministry across the parish. Sheryl Dyson took on the overall leadership of the Children's Team this year and has worked tirelessly to keep our excellent Sunday morning Children's Church group inspired, resourced, and joyful. In addition, Sheryl continues to lead the Thursday morning Little Fishes group, which now regularly welcomes over 30 children and their parents/carers into the church each week. It is a vibrant ministry of welcome, care, and community-building, and I am hugely grateful to Sheryl and the team who support her.

One of the standout events of the summer was our trip to the Satellites Youth Festival in early August. Taking a minibus full of enthusiastic young people for a week of camping, worship, prayer, and even some fancy dress was both a privilege and a delight. It was a special time of deepening faith and community, and I am so grateful to everyone who made it possible.

After Easter, Revd Sue Goldsmith took on the role of serving in the Parish of St Francis, West Horndon in order to complete her curacy training. This meant she was, in effect, moving on from Hutton, although I remained her training incumbent. The placement went very well and brought new energy both to Sue and to the parish, including a vibrant Summer Festival and joyful Advent and Christmas services. In December, Sue was officially "signed off" at the end of her curacy, and she is now free to explore new opportunities as an incumbent priest in 2025. We give thanks for all that she has contributed to Hutton and look forward to seeing where God leads her next.

This year we also marked a significant transition as Chris Thomas, after many years of faithful service to Hutton Parish in numerous roles—including past Church Warden at All Saints and as a Licensed Lay Minister—retired from public ministry. In December, she responded to God's continuing call on her life by being received into the Russian Orthodox Church at a service in Oxford. We are thrilled for Chris and this new chapter in her journey of faith, though we are also saddened by the loss of her visible presence in our parish life. That said, we know it is not goodbye. Chris will continue to serve as a Spiritual Companion for many and will lead Quiet Days for us at All Saints Church. We give heartfelt thanks for all she has given and all that is still to come.

Another significant milestone this year was the retirement of Dawn Shaxon as Parish Administrator after an incredible 27 years of faithful service. Dawn has been a cornerstone of parish life, diligently and humbly undertaking the often unseen but essential tasks that keep everything running smoothly. Her retirement party in June was a joyful and much-deserved celebration, with great food and a brilliant up-close magician adding to the fun. We are deeply grateful to Dawn for her decades of dedicated ministry, and we are fortunate that she continues to serve as Church Warden at St Peter's.

In her place, we were delighted to welcome Heidi Alderdice into the newly created role of Office Manager. Heidi brings with her a wealth of skill and management experience and has quickly made her mark. She has offered clear vision and thoughtful development as we continue to shape a parish office that can support sustainable ministry into the future.

Throughout the year, we continued to benefit from the stability and leadership of our Church Wardens: Terry Hayden, David Morten, Dawn Shaxon, June Sykes and Michelle Yarwood. Their consistency has been a blessing to us all, and I thank them once again for their ongoing service.

This year also saw the end of a significant chapter as Jason Manning stepped down as our Treasurer after seven years of faithful service. Jason has navigated some challenging financial periods with wisdom and grace, and we owe him a great debt of thanks. We look forward to working with Michelle Yarwood, who will take over the role of Treasurer in 2025. Thank you, Michelle, for stepping into this important role.

As ever, I want to express my heartfelt gratitude to the many people who make up the fabric of our parish life:

- To the clergy team: Fr Tony, Revd Lisa, Revd Deacon Alice, Revd Sue
- To our lay ministers and volunteer leaders: Tino To, Chris Thomas, Faye Gosling, Natalie Slater, Lynn Rae, Adrian Thompson, Eve Byles, Derek Bevans, Sheryl Dyson, Sarah Robbshaw and Annie Bayley.
- To all our Church Wardens, PCC members, and committee leaders
- To the volunteers in our Children's and Youth ministries, our Pastoral and Safeguarding teams, our Audio-Visual crew, and those who give so generously of their time in our cafe and food hub ministries

Thank you for your financial support in 2024, which enabled us to meet our full Parish Share and continue employing four members of staff. Our summer "Giving in Grace" campaign was a particular encouragement, and I was both humbled by everyone's generosity and blessed to be able to preach

and teach on the theology of giving. We were reminded that our giving flows from the blessings God pours into our lives, and it was wonderful to explore how generosity is a part of our discipleship.

As we look ahead, I once again encourage everyone to review their giving, especially through the Parish Giving Scheme, which remains the best way to give consistently and tax-efficiently.

Looking to the future, 2024 marked the 7-year point in my time as Rector. This coming year, we hope to undertake a review process to set a fresh vision for the coming years. As we respond to the discipleship needs of a growing church, I pray we will do so with faith, creativity, and love.

With every blessing,

**Fr Andy Smith**  
**Rector**

## **ELECTORAL ROLL**

The number of individuals enrolled on the parish electoral roll for 2024 was 172. Of these, 43 reside outside the parish, and there were 4 removals.

In November, the electoral roll was revised, reducing the total to 160.

During 2025, the electoral roll will be entirely renewed, with a new roll being created as part of the full renewal process.

**Christine Bennett**  
**Electoral Roll Officer**

## **PAROCHIAL CHURCH COUNCIL (PCC)**

The full PCC met six times during the calendar year 2024, with an average attendance of 73%. Committees also met in between these meetings, and their reports were shared with the full PCC and discussed where necessary.

Two gravestone faculties were submitted during the year, along with two additional faculties relating to flooring and the installation of the Stations of the Cross artwork, both at St Peter's.

The PCC appointed Elyse Piper as a Foundation Governor at Hutton All Saints' Primary School.

A special committee was formed to plan and deliver celebrations for the 700th anniversary of All Saints' Church – a significant milestone and a real blessing for all involved. Alongside this, the PCC began exploring ways in which this anniversary might help to refresh and shape the mission of the parish in both the short and long term.

**Faye Gosling**  
**PCC Secretary**

## TREASURER'S REPORT

I am pleased to include the accounts for 2024 which have been reviewed and approved by our independent examiner, Alan Harley. Alan has been our examiner for the last few years but has performed his final examination for the Parish and I would like to thank him for his service.

Our financial strength since 2023 has marginally weakened and this is in part due to design (a deliberate objective to disburse more restricted funds) and in part due to spending more on daily operations than we received.

Overall, our funds held level against prior year with a slight decrease of just less than £2k however carrying an additional £5.6k in liabilities to prior year.

Designated funds, arising primarily from Daily Bread activity, were entirely consumed by transfer to general funds as was also the case in 2023. It has therefore been proposed that for 2025 that unrestricted funds arising from Daily Bread activity will no longer be recorded as designated funds but be treated as general funds to simplify record keeping.

Our unrestricted income of circa £161k against expenditure of £196k reflects a net loss of £35k, which was only mitigated through the transfer of restricted funds to cover capital items. Since this is not sustainable in the long term more focus is required by the PCC to ensure more income being available for general expenditure and by looking at driving down operating costs perhaps through capital investment. An example would be a move toward renewable energy to curb rising costs of gas and electricity.

As a parish we have many assets and we are in a stronger financial position than many of our neighbouring parishes. We are a parish that is growing and flourishing in our worship, mission and ministry, so whilst we need to ensure we have the finances to continue that great work, our success is not measured by our bank balance but by doing God's work, here in this parish.

**Jason Manning**  
**Former Parish Treasurer**

## FINANCE COMMITTEE

The PCC Finance Committee comprises eight members representing both St Peter's and All Saints churches as well as Daily Bread. Of these members, one is Chair, one is Secretary, one is Gift Aid Co-ordinator. The Treasurer is also a member of this committee, as is the Rector.

The PCC Finance Committee met six times in 2024 on a bi-monthly basis. The committee received updates from the Treasurer on the funds available and any recent significant expenditure and income from various sources. It received brief details of any significant planned spending from the Churchwardens, Daily Bread and the Personnel Committee. The committee assessed the impact of any planned expenditure on the funds available and either approved the spend or requested further information. It also received details of energy contracts for both churches and approved renewals

at the appropriate time. The committee monitored the payments of parish share to the Diocese and are pleased to report that in 2024 the share of £92,000 was paid in full.

Jason Manning has been Treasurer for several years and during that time has initiated and worked on a number of projects to update financial reporting. This has led to more transparent and identifiable movements of funds using a variety of digital packages and processes. His work in this area has been very much appreciated.

During the year Jason decided to step back from his role as Treasurer and we are pleased that Michelle Yarwood agreed to take up that responsibility. Jason has worked closely with Michelle and the Parish Office Manager, Heidi Alderdice, to make sure there has been a smooth handover and that we can continue to move forward in managing the church's finances in the best possible way.

The committee is keen to encourage planned giving to plan for budget expenditure and, wherever possible, to request that giving is gift aided to increase income by a further 25%, which is received directly from HMRC at no extra cost to the donor. The PCC has joined the Parish Giving Scheme (PGS) which simplifies and speeds up the administration involved in applying to HMRC for gift aid recovery. We encourage all those who donate financially to the church to give regularly, to seriously consider gift aiding their donations and to sign up for PGS. Further information on this is available from the parish office or any member of the Finance Committee.

Finally, on behalf of the PCC we wish to thank all who have made donations to the church as their generosity enables us to continue the ministry of this church in our community and further afield.

**Lynn Rae**  
**Chair of PCC Finance Committee**

## **TREASURERS VISION FOR 2025**

The main aims of the Treasurer and the Finance Committee for the coming year are:

- To continue to pay our parish share in full
- To encourage the investigation of other possible income streams and grants available to support our ministry and Daily bread
- To continue to promote regular giving and claims for gift aid particularly through the Parish Giving Scheme
- To ensure smooth and effective transfer to Expense Plus software for all financial data and reports from January 2025
- In Q3 and Q4 to further extend use of Expense Plus for other users, budget setting etc.
- To continue to provide reports to PCC to enable effective planning of future works and projects

**Michelle Yarwood**  
**Current Parish Treasurer**

## PERSONNEL COMMITTEE

PCC Personnel Committee aim to meet twice during the year. Committee met in March 2024 and at other times as required.

Annual pay increments for staff were agreed in consultation with Finance Committee and implemented with effect from 1 April 2024.

The resignation of Dawn Shaxon was received early in the year after many years' service as Parish Administrator with many of her friends gathering to thank her and wish her well in her retirement, although she continues as Churchwarden at St Peter's.

The committee were involved in the recruitment of a Parish Office Manager. The process involved updating the job description, advertising, receiving applications, requesting references and shortlisting, followed by interviewing four applicants. The four candidates were asked to make a presentation as well as undertake a written exercise involving prioritising a variety of tasks on arrival in the office. The applicants were also given a brief tour of St Peters and met some of the key members of the team. After a good deal of discussion by the committee a decision was made and we are pleased that Heidi Bochio-Alderdice was able to join the team in June 2024.

Revd Lisa's three-year temporary contract was made permanent in August 2024.

Annual reviews take place for employed staff, often with a member of Personnel Committee involved.

When appropriate, the committee has sought advice from an external HR company regarding recruitment and contract delivery.

Safeguarding is an important responsibility for those involved in all areas of the church community and this committee is mindful of this in its dealings with staff.

There have been no incidents of concern to report during the year.

The Committee adopted the Hutton Parish IT Policy in March 2024.

**Lynn Rae**  
**PCC Personnel Committee**

## BRENTWOOD DEANERY SYNOD

Deanery Synod met three times during 2024: once at St Mary the Virgin, Great Warley, and twice at St Peter's Church, Hutton.

Meetings were chaired by Father Andy Smith, Area Dean, and Canon Paul Betts, Lay Chair. Hutton Parish was represented by Tino To, John Patterson, and Dawn Shaxon, who also serves as Deanery Secretary.

Each meeting featured a presentation from a guest speaker.

In January, the Right Reverend Adam Atkinson, Bishop of Bradwell, spoke on the theme of *Friendship*. In April, Linda Percival, Chair of the Chelmsford Deanery Church Eco Group, spoke on *Carbon Net Zero* and the importance of Eco Representatives in each Deanery.

In October, Archdeacon Jonathan Croucher addressed the theme of *Flourishing* — both as a church and as individuals.

**Dawn Shaxon**  
**Brentwood Deanery Secretary**

## ALL SAINTS' CHURCH

The Bell Ringers continue to play an active role at All Saints', with their work outlined in a separate report.

Twice a month, the congregation enjoys refreshments and conversation in the Choir Vestry following Sunday services.

A small but faithful group attends the 9:30am Wednesday service, using the Book of Common Prayer.

Several special services were held in 2024, including Door Chalking at New Year, the Palm Sunday procession, Tenebrae, and Easter Day, followed by hot cross buns and refreshments. Memorial services in June and November offered space for remembrance. Other highlights included the Blessing of Bags, an RAFAC Parade Service, a Holy Communion service for All Saints' School juniors, and Remembrance Sunday. On the first day of Advent, Archdeacon Jonathan Croucher led a Holy Communion service. The Carols by Candlelight service attracted 117 people, and 98 attended Midnight Mass.

In April, Chris Thomas led a Quiet Day; and, alongside Ann Rawlinson, Chris welcomed Rayleigh Grange U3A for a talk and church visit. The church also hosted visits from the local Brownies and All Saints' School Year 4 pupils.

Routine maintenance was carried out, including inspections of the font winch, lightning protection, and fire alarms, as well as organ tuning, cesspit emptying, and gutter clearing. Volunteers clean the church weekly, and Brentwood Council maintains the grounds, with additional support from a small team and the RAFAC during seasonal tidy-ups. Plans are underway to install a more efficient infrared radiant panel heating system to serve all main areas of the church, with quotations currently being sought.

In the summer, when the building was more comfortable and access easier, the PCC and Rooted group held meetings at All Saints'. The Flower Festival, organised by Rev. Sue Goldsmith, took place over a sunny weekend in June and featured stalls, tea, and cakes.

A committee has been formed to plan the 700th anniversary celebrations of All Saints' Church in 2025, marking seven centuries since the original building, which has evolved and had many physical updates over time.

During 2024, the church recorded 9 baptisms, 7 weddings, 2 wedding blessings, 3 funerals, 2 funerals with burials, and 13 interments.

### **June Sykes and David Morten Church Wardens**

## **ST PETER'S CHURCH**

Following the 2022 Quinquennial Inspection, all major recommendations have been completed. As a busy building, St. Peter's requires ongoing maintenance to remain safe and welcoming. We were pleased to redecorate and refloor the Daily Bread Office and Food Hub. Another key project was the repair of the acoustic dividing doors between the Church and Hall; with the faulty trolleys replaced, the space is once again fully functional.

The Daily Bread Café operates four days a week in the Hall, staffed by volunteers, and provides support to customers through community groups like the Knitting Circle and Gardening Group. Barclays Bank also offers advice twice a week following the closure of the Shenfield branch. The Food Hub runs six days a week, with volunteers collecting and redistributing food to the local community.

The Hall area is available for hire and is also used regularly by clubs and societies such as The Bridge Club, Slimming World, the Wine Circle and the U3A Quiz Group.

Many Parish social events are held in the Church or Hall, including Daily Bread fundraisers, a thank-you party for volunteers, and a retirement celebration in June for Parish Administrator, Dawn. The Christmas Fayre and Harvest Quiz were very successful, as was the Beer and Carols Service which is now ticketed due to its popularity!

Discipleship Groups and events are offered at Lent and Easter. Bible Study Groups, Men's Prayer Breakfast, Rooted Community and the East Asian Church Group meet regularly and are well supported,

Youth Groups and Children's Church continue to flourish. Our strong relationship with Hutton All Saints' Primary School remains mutually beneficial. The school holds its Festival Services at St. Peter's for Easter, Harvest, St. Peter's Day, and Christmas. We also host termly Prayer Space Days and a Leavers Service in July, where the church presents Bibles to the Year 6 leavers.

St. Peter's is, above all, a place of worship for all ages, with Sunday services regularly attended by over 75 adults and 30 children. We offer a variety of worship styles, including Easter Sunrise, Pentecost Praise, and Baby Loss Awareness services. Rooted Recharge, the East Asian Group, and contemplative gatherings like Quiet Prayer and Evening Prayer also meet at St. Peter's.

During Lent, we walk the Stations of the Cross at St. Peter's, now beautifully depicted in 14 original artworks gifted by Henry Shelton, who also designed the award-winning stained glass at All Saints' Church. Framed and mounted after DAC approval, the paintings now enhance our worship space and support prayer and reflection.

The Churchwardens would like to sincerely thank all the volunteers who work so hard to ensure the work and worship of St. Peter's continues.

**Dawn Shaxon, Terry Haydon and Michelle Yarwood**  
**Church Wardens**

## CHILDREN'S MINISTRY

At St. Peter's Church, Hutton, we are blessed with a committed and passionate team dedicated to sharing God's love with our youngest members. From Little Fishes for babies and preschoolers to Sunday morning Children's Church and special events, our ministry is rooted in nurturing faith from the earliest years. We journey alongside children and families from baptism through key milestones like First Holy Communion, creating a faith-filled environment where children can grow in love, joy, and understanding of God. In 2024, we had 64 registered families with children aged 0–10 years.

Our vision is to raise confident young Christians who feel secure, valued, and inspired in their faith. We aim to make each session engaging, balancing fun with meaningful teaching. This ministry is more than education – it's about fostering connection, joy, and belonging. We also cherish intergenerational relationships, strengthening our church family by bringing children, youth, and adults together in faith.

Throughout the year, our Sunday sessions followed the wider church's lectionary, encouraging shared learning across the congregation. Highlights included the Light Party, a joyful celebration of Jesus as the light of the world; the Advent Travelling Crib, which visited 24 families with storybooks and crafts; and our Nativity Service, led by children and youth, which beautifully demonstrated the joy of worship across generations.

This year saw some changes within our team. We said a heartfelt thank you and goodbye to Revd Sue Goldsmith (Lead), Sue Barfoot, Maggs Perham, and Marion Sansom, all of whom contributed so much to the life of our ministry. We also joyfully welcomed Kathryn Booth and Rebecca Whiteman, whose enthusiasm and care have already made a difference. With Sheryl stepping into the role of Children's Ministry Lead, supported by a strong and passionate team, we look ahead with gratitude and a renewed commitment to growing this ministry in love and faith.

**Sheryl Dyson**  
**Children's Ministry Lead**

## LITTLE FISHES

Little Fishes is a joyful and welcoming ministry of Hutton Parish, meeting every Thursday during term time at St. Peter’s Church. We provide a safe, nurturing space for babies and preschool children, along with their caregivers, to connect, play, and grow together. More than a toddler group, Little Fishes plays a vital role in supporting local families, including grandparents and those who may feel isolated, offering a trusted and inclusive community space rooted in compassion and faith.

Each week, we welcome an average of 30 children and their caregivers for sessions that include crafts, free play, refreshments, and our much-loved circle time. Circle time features hymns, themed storytelling, nursery rhymes, prayer, and parachute play—creating moments of joy and gentle faith exploration for all ages.

Special events continue to be highlights of our year. The Summer Party was a fun and faith-filled send-off for children moving on to school, while our Christmas celebration saw record attendance with 40 children and 41 adults enjoying nativity storytelling, carols, festive crafts, and a visit from Father Christmas.

In July, we were delighted to welcome Ann from The Mustard Seed Team, Chelmsford Diocese. She described the atmosphere as lively, warm and inclusive and called Little Fishes a “benchmark” for other church groups.

This year, we gave thanks for the service of Annie (7 years), Marion (co-lead), Barry, Jenny and Erika; we are deeply grateful for their dedication. It is a joy to welcome Pippa and Shirl to the team. We now have seven core team members and two Daily Bread helpers, all trained in safeguarding and committed to creating a safe and welcoming space.

Little Fishes suggests a £3 donation per family, though flexibility is always offered to ensure finances aren’t a barrier. In 2024, £300 was donated to Homestart, but from September onwards, all contributions – averaging £53 per week – have been directed to support the wider church ministry.

Looking ahead to 2025, our vision is to continue growing this ministry, deepening connections and helping families experience God’s love through friendship, faith, and fun.

**Sheryl Dyson**  
**Children’s Ministry Lead**

## YOUTH MINISTRY

Hutton Parish Youth Ministry is a place where young people can grow in their faith and build meaningful friendships. With Youth Groups meeting twice a month and Youth Church taking place weekly, we aim to create a welcoming space where every young person is encouraged to get involved, have fun, and deepen their relationship with God through Bible study, prayer and meaningful discussions. Our vision is to inspire young people to be confident in their faith and identity.

Each week during our 9.30am Sunday service, we offer a space for those in Year 6 and above to explore and discuss the readings for the day and to pray together. Youth Group meets on the second and fourth Sundays of the month, from 4.00pm to 5.30pm at St Peter's. These sessions include a mix of activities, discussions, music, prayer, food and fun. Our Older Youth group, which began meeting in 2023, met monthly on Friday evenings from January to March 2024, and from March onwards added an additional Sunday afternoon session each month, usually held at the Rectory.

In July 2024, Revd Sue stepped back from leading the Youth Group to concentrate on her ministry at West Horndon. Sarah Robbshaw took on the role of Youth Leader in a voluntary capacity as part of her Future Generations training at St Mellitus College. Tina Poole stepped down as a permanent youth helper in December 2024 but remains available for ad-hoc support. Laura Searle transitioned from the Children's Church team to the Youth Team, feeling this was where God was calling her. The team meets termly to plan and reflect together. Although Sarah leads the ministry, the approach is collaborative, with all team members contributing to the planning of youth sessions. The Youth Team at the end of 2024 consisted of Sarah Robbshaw, Katrina Carter, Tim Barfoot, and Laura Searle, with Alice Smith and Andy Smith focusing on Older Youth and providing clergy oversight.

Sarah began her training in Theology, Mission and Ministry with a Youth Focus pathway in September at St Mellitus College, London. She also attends the Catalyst training programme through Ridley Hall and continues to take part in additional training opportunities to further equip her ministry with young people. These have included sessions on trauma and self-harm, eating disorders, and supporting an anxious generation. Katrina, Tim, and Laura are set to begin the 'Youthscape Essentials' course in early 2025 to strengthen their own roles in youth ministry. All Youth Team members are DBS checked and hold safeguarding certificates.

In 2024, most Youth Group members were in Years 6, 7, and 8. However, in September 2024, there were no new members from the current Year 6 cohort. This will likely be reflected in next year's attendance figures. The team is committed to developing stronger links with local schools to support the faith formation of students. The average attendance for the Younger Youth Group was 10 young people per session. The summer term saw a noticeable drop in numbers, which we attributed to better weather, exam season, and other family commitments.

Older Youth numbers varied throughout the year, with attendance affected by exam schedules for those in Years 11 and 13. The average attendance for Friday evening sessions was six, while Sunday afternoons averaged seven young people per session.

In 2025, the team plans to build connections with local primary schools, especially for Years 5 and 6, develop Sunday provision for Year 7 and above, explore outreach to more young people in the parish, and find a new social event to replace Solid.

**Sarah Robbshaw**  
**Youth Ministry Lead**

## ROOTED COMMUNITY

Rooted Community is the women's ministry of Hutton Parish, created to connect and support women through friendship, faith, and food, thereby strengthening families and the wider community. Originally founded as Friday Mums in 2012, Rooted has been meeting weekly for nearly 13 years. The group focuses on Fridays for a simple lunch, conversation, and prayer, while Wednesdays are dedicated to deeper engagement in faith, scripture, and discipleship.

In 2024, the Leadership Team consisted of Rev Deacon Alice Smith, Natalie Slater, Tracey Jenkins, Elspeth Morten, Eve Byles, Frances Annobil, and Annie Bayley. Our Facebook group currently has 186 members (compared to 191 in January 2023), and our fortnightly email newsletter reaches 115 people.

The Leadership Team met twice each term – once for an evening meeting over a meal and once for a retreat morning of prayer and planning.

Rooted Lunch, held regularly on Fridays, welcomes between 12-20 women for a simple soup lunch. It offers a space for connection, sharing stories of life's highs and lows, and an opportunity for prayer together. We typically meet fortnightly in St Peter's Hall, but have also enjoyed lunches at Merrymeade House and a Christmas afternoon tea at the Rectory.

Our monthly evening gathering, Rooted Recharge, provides space for connection, worship, discussion, and prayer in the midst of a busy week. On average, around 20-25 women join us at St Peter's, though we also held two reflective evenings at All Saints Church in May and September. During Lent, we took a break from Rooted Recharge and encouraged participants to join the Parish Lent course.

Throughout the year, we studied the book of Philippians, with sessions led by various members of the community, including Frances Annobil. We also began a series through the book *God Story* by 247 Prayer, which will continue into 2025.

In July, we gathered in the Rectory garden for a Garden Party, and in December, we enjoyed a Christmas meal at the Nags Head in Brentwood.

Looking ahead to 2025, we anticipate some adaptations and developments in our gatherings and events, as several members of the leadership team will be stepping back. We are excited to see how God will guide us into the future.

**Revd Deacon Alice Smith**  
**on behalf of the Rooted Leadership Team**

## DAILY BREAD

The Daily Bread Café and Foodhub continue to be a welcoming and inclusive space where everyone in our community can experience the love of Jesus through the warm hospitality provided by our volunteers. We aim to nourish both body and soul, creating a safe and caring environment where

people feel seen, valued, and supported through the various organisations we work with. In addition to offering fairly priced food and drink, we also provide food support to those who need it.

The Daily Bread project relies on a large team of volunteers, with around 170 active members who collect food from over 80 supermarkets each week, return crates, serve Foodhub customers, prepare and serve food in the café, and offer pastoral care to the customers.

We also have two paid staff members: Revd Lisa Whymark (Daily Bread Manager) and Natalie Slater (Daily Bread Administrator).

2024 has been a busy year for Daily Bread, with several new projects and initiatives. These included the launch of the monthly Saturday Café, as well as the running of a Christian course, 'Hope,' during café time. We also ran collaborative fundraising events where Barclays matched the funds raised, boosting our fundraising target. The Christmas Hamper Appeal was another success, with the community coming together to assemble 185 hampers for families in the Daily Bread database. These hampers provided a bit of luxury for families with children over Christmas.

Daily Bread continues to support outside groups by offering the café as a meeting space for the Mindfulness Colouring Club, Knitting Group, and Blue Flower Dementia Carer Support. Our in-house groups, including Morning Prayer, Bible Study, and The Gardening Group, also continue to thrive. However, the supermarket collection from Enfield ended during 2024, due to the store relocating outside of our area.

Since 2021, the supermarket collections have saved approximately 3.5 million kg of food that would have otherwise been sent to landfill – equivalent to 2.9 million meals. On average, Daily Bread serves 650 families per month with food collections from the Foodhub, although this has slightly decreased over the year. We noticed a peak in food collections during school holidays, and December showed significantly lower numbers compared to the rest of the year, possibly due to the hub being closed for two weeks over Christmas, along with families receiving hampers donated by the community.

By the end of 2024, Daily Bread had over 1,500 families registered on the database.

**Revd Lisa Whymark**  
**Parish Curate and Daily Bread Manager**

## PARISH MUSIC AND SUNG WORSHIP

Sung worship continued to play an active and joyous role at both St Peter's and All Saints churches. Our musicians supported another busy and varied schedule across the year, including the weekly Sunday morning services of Holy Communion and Morning Prayer. To do this, we are blessed to have a talented group of singers to call upon for both regular and occasional services.

Our thanks go to the following people who have sung in our services during 2024: Revd Alice Smith, Tracey Jenkins, Bronwyn Prior, Katie Johnson, Linda Perry, Jan To, Tim Barfoot, Eve Byles, David Morten, John Patterson, Mike Briggs, Adrian and Sally Thompson, Joyce Hogarth, and Kevin Lim.

Our thanks also go to our accompanists on organ and piano at both churches – Derek Bevan, Eve Byles, and Kevin Lim.

Musicians from the Parish supported a number of special services during the year. In March, a Tenebrae service at All Saints featured sung and instrumental works by composers including Rachmaninov, Duruflé, Chilcott, Fauré, Gjeilo, and Todd. In May, we supported an uplifting Churches Together service at St Peter's, and in June, our singers joined many other musicians from across the Deanery for a wonderful sung Evensong service at St Peter's, South Weald, in support of their Patronal Festival.

Christmas 2024 was very busy musically, as always, and a highlight included the Carols by Candlelight service, which featured two specially prepared anthems – *O Magnum Mysterium* by Morten Lauridsen and *What Will This New Day Bring*, a new work by Ben Morales Frost.

The variety of musical styles at our churches, in support of our worship, is a feature that we work hard to preserve and develop through choices of repertoire, the balance of congregational and choir participation, and instrumentation.

We would love to hear from singers and musicians who would like to be involved – please do get in touch if you are interested or know someone who is.

**Adrian Thompson**  
**Organist**

## BIBLE STUDY

This is the eleventh year since we started the Bible Study Group in 2014. We marked our tenth anniversary with a retreat at Barnards Farm to celebrate the occasion – a joyful day to thank and praise God for His spiritual nourishment through the Bible, with personal testimonies and an educational session led by Barry and Marion Sansom.

The objectives of the groups remain the same as when we began in 2014. At the heart of our gatherings is the desire to learn more about God's Word, as Paul reminds us in 2 Timothy 3:16–17: "All Scripture is inspired by God and is useful for teaching, for reproof, for correction, and for training in righteousness, so that everyone who belongs to God may be proficient, equipped for every good work." We come together to share our experiences of God's love and blessings, to build a loving fellowship in Christ, and to encourage one another through the Bible as we grow in faith. Our studies help us to reflect on how Scripture applies to contemporary society and daily life, and we also seek to recognise and nurture the gifts God has given each of us, so that we may use them to serve the Lord within our church and the wider community. As we journey together, we pray that our time studying God's Word not only deepens our personal relationship with Him but also inspires us to live out our faith with boldness, compassion, and grace. Above all, our hope is that through God's Word, we are continually refreshed and renewed in our love for Christ.

Thanks be to God that we now have four Bible study groups, with a total of around 50 participants:

- The **Monday afternoon group** meets on the first Monday of each month at 2pm in the church hall.
- The **Tuesday morning group** gathers every week at 10:30am in the chapel, often joined by visitors from the café.
- The **Wednesday morning group** meets on the first and third Wednesday of each month at 10am in West Horndon.
- The **Wednesday evening group** also meets on the first and third Wednesday of each month, at 7pm in the chapel.

The love of God pours out through His Word in the Bible. I strongly encourage sisters and brothers to come and join us as we explore the richness of Scripture and, through fellowship, build each other up in the body of Christ.

**Tino To**  
**Licensed Lay Minister**

## PASTORAL TEAM

**Members:** Fr Andy, Fr Tony, Revd Lisa, Revd Alice, Revd Sue, Frances Annobil, Sue Barfoot, Sheryl Dyson, Margaret Morris, John Patterson, Sarah Robbshaw, Jan To, Dawn White and Tino To.

Fr Andy brought together members of the congregation to form a Pastoral Team in the summer of 2021. Each of us has a role in caring for and praying with members of our church family and the wider community, particularly those who are unwell or facing difficult times. We stay in touch through phone calls or home visits, depending on what's most appropriate.

The team's primary role is to pray for those who are sick, struggling, or bereaved. We offer support tailored to individual needs and have seen, over the past few years, the power of prayer and the many ways in which God has responded.

We also facilitate Home Communion for those unable to attend church services. Team members are involved with Little Fishes, offering a listening ear and friendly conversation to parents and carers, and also spend time at the Daily Bread Café, where they offer prayer and support to visitors.

Sheryl and Sarah serve as pastoral leads in the Children and Youth Ministry, bringing care and support to young people and their parents or guardians.

Tino provides regular email updates to the team, sharing prayer needs as they arise, so that everyone can stay informed and support in prayer. A selection of names is also included in the intercessions at both All Saints and St Peter's Sunday services.

Members of the team lead monthly services at three local care homes: Hutton Village Nursing Home, Leonard Lodge, and Hutton View. We offer group or individual Communion at these homes, as needed.

This year we were deeply saddened by the loss of one of our cherished team members, Carol Fulcher, who had faithfully served the church and community since the formation of the team. Her quiet dedication, compassion and love for others will be greatly missed. We give thanks for her life and ministry, and pray that she may rest in peace and rise in glory.

We encourage all members of our church family to let the Pastoral Team know if anyone would appreciate a visit or prayer support. Jesus said, *“Love one another, as I have loved you.”* We seek to live out that love in our community by caring for those who are sick, lonely, bereaved, or in any kind of need.

**Tino To**  
**Licensed Lay Minister**

## WEDDINGS

In 2024, we were delighted to welcome eight couples to All Saints’ Church to celebrate their weddings. We also welcomed two couples for Marriage Blessings – one at All Saints’ and one at St. Peter’s.

The services were shared among our clergy team: Fr Andy, Revd Lisa, and Revd Sue. In addition to these, Fr Andy officiated at two weddings at Christ Church, Warley, and Revd Lisa took a wedding at St George’s, Brentwood.

At the end of the year, we said a heartfelt thank you to Annie Bayley, our Weddings Administrator, who stepped down after five years of dedicated service. We are deeply grateful for all she has given to this ministry and look forward to discovering whom God might be calling to take on this important role in the future.

**Fr Andy Smith**  
**Rector**

## PARISH MAGAZINE

I have been editing the *Hutton Parish Link* for five years now, and I think I’m starting to get the hang of it.

The *Hutton Parish Link* continues to be a platform for members of the Ministry Team to share their thoughts on a range of spiritual topics of their choosing; for leaders of the various activities at our churches to keep readers informed; for parishioners to express their views or seek others’ opinions on current ecumenical issues; and for sharing experiences of churches visited on holiday. In other words, it aims to offer something for everyone, from the most devout churchgoer to the non-committed local resident with just a casual interest in church affairs.

Sourcing articles is usually not difficult (though meeting the requested deadline can sometimes be a challenge), but I would appreciate a bit more input from “ordinary” members of the congregation.

The real challenge, however, is persuading the printer to cooperate and produce 130 copies by the first Sunday of alternate months. As it stands, we've had to resort to folding and stapling by hand, which seems to take forever and quickly becomes a modern-day equivalent of Hippolytus's 16th-century water torture.

Nevertheless, we shall soldier on. If anyone reading this could offer assistance by contributing the occasional article, suggesting ways to improve the magazine, or helping with printing, please get in touch with me.

**Malcolm Webb**  
**Editor**

## BELL RINGERS

We are very pleased that during the year the band has continued to develop – both through individuals advancing their ringing, adding new members, and our teaching becoming more robust. We now have ten regular ringers and attract several extra ringers to help us on practice nights from surrounding towers. We also join with the Ingrave ringers once a month. There is a regular learners' practice on Tuesday mornings, in addition to our usual Tuesday evening practices. It is important that we have enough ringers of a suitable ability so we can fulfil our responsibilities of ringing when requested by the clergy. All our members have joined the Essex Association of Change Ringers and are engaging with the wider ringing community in the county.

Ringling has taken place every month on the third Sunday for Holy Communion, and also for weddings as required. We provided a ringer for the Tenebrae service on Good Friday and rang for Easter Sunday and the Candlelight Carol Service. We were particularly pleased to ring for the Remembrance Day Parade.

For the first time in many years, the band entered the District Call Change Competition, which was held at Orsett – quite an achievement! Both Lesley Clarke and Jackie Channa were assessed and accredited as teachers by the Association of Ringing Teachers in August. We also entertained the Brownies, Year 4 school children, and Revd Sue Goldsmith's Youth Group from West Horndon – and had a lot of fun with them all.

It was particularly pleasing for us to be able to install the peal board for the Coronation Peal of 2023 in January 2025.

Our desire to improve the 'ringability' of the bells means that we have applied for a faculty to install a rope guide, and we continue to work with the Diocesan Advisory Committee to agree a way forward for this work. Our steeple keepers, Peter Martin and Martin Axon, keep the bells well maintained, and we are grateful for their endeavours. Thanks also to Lesley Clarke, our tower correspondent and treasurer. Thanks to the churchwardens at Hutton Parish for their encouragement in our efforts.

**Beth Johnson**  
**Tower Captain**

## MOTHER'S UNION

Our Mothers' Union group is now a small one. We meet at 1:30 p.m. on the second Wednesday of each month. We begin with Holy Communion in the chapel, followed by tea, cakes, and discussion in the hall.

Together we have raised money for the Rise Up campaign against domestic abuse, during which we supplied cleaning products for a women's refuge. In June, we went to Bonnie's for afternoon tea, and later celebrated our anniversary in October with a lunch at The Eagle.

We enjoy getting together and hope we can continue for many years to come.

**Sylvia Clark**

**On behalf of Mother's Union, Brentwood Deanery – Hutton Branch**

## SAFEGUARDING

The PCC has reaffirmed its commitment to safeguarding children and vulnerable adults by continuing to adhere to the Diocesan safeguarding policy. This includes supporting the Mothers' Union Rise Up Against Domestic Abuse Campaign. In line with this commitment, we are also implementing the retrospective application of Safer Recruitment practices, which will involve suitability interviews for candidates applying for voluntary roles within the church. To date, there have been no concerns regarding the recruitment of any individuals for relevant roles within the church.

The Parish Safeguarding Policy was reviewed and adopted by the PCC, with ongoing plans to ensure it remains up to date. All required DBS checks have been completed, and those due for renewal are being processed. Additionally, all required safeguarding training is either up to date or in progress, in line with Diocesan guidance. This includes ensuring that all PCC members complete safeguarding training, with volunteers also monitored to ensure that they complete their basic and foundation safeguarding training when necessary.

There have been no safeguarding concerns or allegations involving staff or volunteers in church roles, including those at Daily Bread. However, in the last 12 months, two reports of welfare concerns regarding individuals coming to church or the Daily Bread Café were received. These concerns were handled appropriately and reported in consultation with the Diocesan Safeguarding Office.

Moving forward, we will continue to focus on maintaining high standards of safeguarding practice and ensuring that all policies and procedures remain in place and effective.

**Jonathan Williams**

**Parish Safeguarding Officer**

# **APPENDIX A**

## **FINANCIAL STATEMENTS**

# **Parish of All Saints with Saint Peter, Hutton**

## **End of Year Financial Statements**

**Year ending 31 December 2024**

## Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>					
Incoming resources from generated funds	0.00	0.00	0.00	0.00	0.00
Voluntary income	114,694.65	18,214.09	0.00	132,908.74	102,175.56
Activities for generating funds	2,243.86	0.00	0.00	2,243.86	6,561.70
Investment income	0.00	0.00	0.00	0.00	0.00
Incoming resources from charitable activities	43,934.08	76,779.40	0.00	120,713.48	100,109.57
Other incoming resources	0.00	0.00	0.00	0.00	0.00
<b>Total income</b>	<b>160,872.59</b>	<b>94,993.49</b>	<b>0.00</b>	<b>255,866.08</b>	<b>208,846.83</b>
<b>Resources used</b>					
Cost of generating funds	0.00	0.00	0.00	0.00	0.00
Cost of generating voluntary income	69.00	0.00	0.00	69.00	42.00
Fundraising trading cost of goods sold and other costs	3,036.97	115.37	0.00	3,152.34	1,540.96
Investment management costs	0.00	0.00	0.00	0.00	0.00
Charitable activities	193,177.51	61,465.31	0.00	254,642.82	219,338.00
Governance costs	0.00	0.00	0.00	0.00	0.00
Other resources used	0.00	0.00	0.00	0.00	0.00
<b>Total expenditure</b>	<b>196,283.48</b>	<b>61,580.68</b>	<b>0.00</b>	<b>257,864.16</b>	<b>220,920.96</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(35,410.89)</b>	<b>33,412.81</b>	<b>0.00</b>	<b>(1,998.08)</b>	<b>(12,074.13)</b>
<b>Transfers</b>					
Gross transfers between funds - in	93,488.97	4,500.00	0.00	97,988.97	76,257.62
Gross transfers between funds - out	(68,064.04)	(29,924.93)	0.00	(97,988.97)	(76,257.62)
<b>Other recognised gains / losses</b>					
Gains/losses on investment assets	0.00	0.00	0.00	0.00	0.00
Gains on revaluation, fixed assets, charity's own use	0.00	0.00	0.00	0.00	0.00
<b>Net movement in funds</b>	<b>(9,985.96)</b>	<b>7,987.88</b>	<b>0.00</b>	<b>(1,998.08)</b>	<b>(12,074.13)</b>

<b>Total funds brought forward</b>	<b>11,681.71</b>	<b>58,362.38</b>	<b>0.00</b>	<b>70,044.09</b>	<b>82,118.22</b>
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<b>Total funds carried forward</b>	<b>1,695.75</b>	<b>66,350.26</b>	<b>0.00</b>	<b>68,046.01</b>	<b>70,044.09</b>
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**Represented by**

**Unrestricted**

General fund	10,397.12	0.00	0.00	10,397.12	(28,367.68)
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**Designated**

Daily Bread Food Hub	0.00	0.00	0.00	0.00	48,750.76
Education	0.00	0.00	0.00	0.00	0.00
Social Enterprise Donations	0.00	0.00	0.00	0.00	0.00

**Restricted**

Daily Bread Allocated Granted	0.00	44,625.39	0.00	44,625.39	34,910.67
Daily Bread Food Hub	0.00	17,651.05	0.00	17,651.05	12,707.23
Fabric Fund	0.00	(6,498.16)	0.00	(6,498.16)	(8,701.37)
Harries Windows Fund	0.00	0.00	0.00	0.00	0.00
Organ Fund	0.00	0.00	0.00	0.00	0.00
Patricia Harries Fund	0.00	0.00	0.00	0.00	0.00
Social Enterprise Donations	0.00	0.00	0.00	0.00	0.00
Wages Reserve	0.00	1,870.61	0.00	1,870.61	10,744.48

<b>Total funds</b>	<b>10,397.12</b>	<b>57,648.89</b>	<b>0.00</b>	<b>68,046.01</b>	<b>70,044.09</b>
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## Balance Sheet detailed

Class and code	Description	As at 31/12/2024	As at 31/12/2023
<b>Current assets</b>			
6501	Bank A/c	83,633.02	79,000.88
6521	Credit Card Account	0.00	0.00
6540	Cash A/c	0.00	0.00
6550	Income Tax Recoverable	0.00	0.00
6560	Stock	0.00	0.00
6570	Funeral Directors' Control	0.00	964.00
Z05	Accounts Receivable	0.00	0.00
	<b>Total Current assets</b>	<b>83,633.02</b>	<b>79,964.88</b>
<b>Liabilities</b>			
6610	Diocese fees due	4,259.00	5,674.70
6620	Little Fishes Charities	726.99	627.64
6625	Hutton East Asian Church	7,627.23	0.00
6650	Wedding Deposits	100.00	0.00
6660	Rector's Expense Control	895.00	893.63
6670	Charity Collections	1,918.79	2,724.82
6680	Petty Cash	0.00	0.00
6681	Funeral Disbursements	60.00	0.00
Z04	Accounts Payable	0.00	0.00
	<b>Total Liabilities</b>	<b>15,587.01</b>	<b>9,920.79</b>
	<b>Net Asset surplus (deficit)</b>	<b>68,046.01</b>	<b>70,044.09</b>
<b>Reserves</b>			
	Excess/(deficit) to date	(1,998.08)	(12,074.13)
Z01	Starting balances	70,044.09	82,118.22
	<b>Total Reserves</b>	<b>68,046.01</b>	<b>70,044.09</b>
<b>Represented by Funds</b>			
	General (Unrestricted)	1,695.75	(37,069.05)
	Designated	0.00	48,750.76
	Restricted	66,350.26	58,362.38
	<b>Total</b>	<b>68,046.01</b>	<b>70,044.09</b>

## Statement of Assets and Liabilities (by fund)

		Balance	Previous balance
<b>Cash At Bank And In Hand</b>			
<b>6501: Bank A/c</b>			
Daily Bread Food Hub	Designated	0.00	48,750.76
Daily Bread Food Hub	Restricted	17,651.05	12,707.23
Daily Bread Allocated Granted	Restricted	44,625.39	34,910.67
Wages Reserve	Restricted	1,870.61	10,744.48
General fund	Unrestricted	25,984.13	(19,410.89)
Fabric Fund	Restricted	(6,498.16)	(8,701.37)
		<u>83,633.02</u>	<u>79,000.88</u>
	<b>Cash At Bank And In Hand</b>	83,633.02	79,000.88
<b>Debtors</b>			
<b>6570: Funeral Directors' Control</b>			
General fund	Unrestricted	0.00	964.00
		<u>0.00</u>	<u>964.00</u>
	<b>Debtors</b>	0.00	964.00
<b>Creditors: Amounts Falling Due In One Year</b>			
<b>6610: Diocese fees due</b>			
General fund	Unrestricted	4,259.00	5,674.70
		<u>4,259.00</u>	<u>5,674.70</u>
<b>6620: Little Fishes Charities</b>			
General fund	Unrestricted	726.99	627.64
		<u>726.99</u>	<u>627.64</u>
<b>6625: Hutton East Asian Church</b>			
General fund	Unrestricted	7,627.23	0.00
		<u>7,627.23</u>	<u>0.00</u>
<b>6650: Wedding Deposits</b>			
General fund	Unrestricted	100.00	0.00
		<u>100.00</u>	<u>0.00</u>

**6660: Rector's Expense Control**

General fund	Unrestricted	895.00	893.63
		<hr/>	<hr/>
		895.00	893.63

**6670: Charity Collections**

General fund	Unrestricted	1,918.79	2,724.82
		<hr/>	<hr/>
		1,918.79	2,724.82

**Creditors: Amounts Falling Due In One Year** 15,527.01 9,920.79

**Provision For Liabilities And Charges Due Within One Year**

**6681: Funeral Disbursements**

General fund	Unrestricted	60.00	0.00
		<hr/>	<hr/>
		60.00	0.00

**Provision For Liabilities And Charges Due Within One Year** 60.00 0.00

**Grand Total** 68,046.01 70,044.09

## Fund movement summary

Fund	Opening	Incoming	Outgoing	Transfers	Gains/Losses	Journals	Closing
<b>Daily Bread</b>							
Designated	48,750.76	19,540.48	227.20	(68,064.04)	0.00	0.00	0.00
Restricted	12,707.23	19,852.67	13,674.80	(1,234.05)	0.00	0.00	17,651.05
<b>Sub-totals</b>	<b>61,457.99</b>	<b>39,393.15</b>	<b>13,902.00</b>	<b>(69,298.09)</b>	<b>0.00</b>	<b>0.00</b>	<b>17,651.05</b>
<b>DB Allocated</b>							
Restricted	34,910.67	34,246.73	11,532.01	(13,000.00)	0.00	0.00	44,625.39
<b>Sub-totals</b>	<b>34,910.67</b>	<b>34,246.73</b>	<b>11,532.01</b>	<b>(13,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>44,625.39</b>
<b>Wages Res</b>							
Restricted	10,744.48	23,000.00	36,373.87	4,500.00	0.00	0.00	1,870.61
<b>Sub-totals</b>	<b>10,744.48</b>	<b>23,000.00</b>	<b>36,373.87</b>	<b>4,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,870.61</b>
<b>General</b>							
Unrestricted	(37,069.05)	141,332.11	196,056.28	93,488.97	0.00	0.00	1,695.75
<b>Sub-totals</b>	<b>(37,069.05)</b>	<b>141,332.11</b>	<b>196,056.28</b>	<b>93,488.97</b>	<b>0.00</b>	<b>0.00</b>	<b>1,695.75</b>
<b>Fabric</b>							
Restricted	0.00	17,894.09	0.00	(15,690.88)	0.00	0.00	2,203.21
<b>Sub-totals</b>	<b>0.00</b>	<b>17,894.09</b>	<b>0.00</b>	<b>(15,690.88)</b>	<b>0.00</b>	<b>0.00</b>	<b>2,203.21</b>
<b>Totals</b>	<b>70,044.09</b>	<b>255,866.08</b>	<b>257,864.16</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>68,046.01</b>

## Analysis of income and expenditure

						Total	
						This year	Last year
		Unrestricted	Designated	Restricted	Endowment		
<b>INCOMING RESOURCES</b>							
<b>Incoming resources from generated funds</b>							
1010 - Planned Giving	87,495.41	0.00	0.00	0.00	87,495.41	69,049.39	
1020 - Income Tax Recovered	11,587.13	0.00	0.00	0.00	11,587.13	6,909.73	
1030 - Collections	11,563.64	0.00	0.00	0.00	11,563.64	11,989.57	
1050 - Donations	4,048.47	0.00	0.00	0.00	4,048.47	4,182.87	
3010 - White's Charity	0.00	0.00	18,214.09	0.00	18,214.09	10,044.00	
1040 - Social Events	2,143.72	0.00	0.00	0.00	2,143.72	6,461.14	
1100 - Sale of Goods	100.14	0.00	0.00	0.00	100.14	100.56	
<b>Incoming resources from generated funds Totals</b>	<b>116,938.51</b>	<b>0.00</b>	<b>18,214.09</b>	<b>0.00</b>	<b>135,152.60</b>	<b>108,737.26</b>	
<b>Incoming resources from charitable activities</b>							
1055 - Daily Bread Grants and Awards	0.00	0.00	39,499.08	0.00	39,499.08	22,938.86	
1056 - Daily Bread Donations	616.35	19,540.48	14,950.32	0.00	35,107.15	43,367.17	
1070 - PCC Fees (Funerals, Weddings etc)	8,124.00	0.00	0.00	0.00	8,124.00	12,365.00	
1080 - Lettings	10,467.55	0.00	22,330.00	0.00	32,797.55	13,864.30	
1090 - Magazine Sales & Adverts	120.00	0.00	0.00	0.00	120.00	145.00	
1110 - Refreshments	247.83	0.00	0.00	0.00	247.83	354.05	
1120 - Memorial Plaques	2,366.00	0.00	0.00	0.00	2,366.00	4,818.00	
1125 - Memorial Book Entries	0.00	0.00	0.00	0.00	0.00	5.00	
1130 - Other Wedding Income (flowers, music, et	375.00	0.00	0.00	0.00	375.00	365.00	
1140 - Bible Reading Fellowship	136.06	0.00	0.00	0.00	136.06	69.70	
1142 - Discipleship Income	636.81	0.00	0.00	0.00	636.81	1,195.95	
1143 - Young Church and Youth	1,304.00	0.00	0.00	0.00	1,304.00	621.54	
<b>Incoming resources from charitable activities Totals</b>	<b>24,393.60</b>	<b>19,540.48</b>	<b>76,779.40</b>	<b>0.00</b>	<b>120,713.48</b>	<b>100,109.57</b>	

<b>Incoming resources Grand totals</b>	<b>141,332.11</b>	<b>19,540.48</b>	<b>94,993.49</b>	<b>0.00</b>	<b>255,866.08</b>	<b>208,846.83</b>
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**RESOURCES USED**

**Cost of generating funds**

2275 - Bank/Card Fees	69.00	0.00	0.00	0.00	69.00	42.00
2190 - Social Event costs	2,809.77	227.20	115.37	0.00	3,152.34	1,540.96
<b>Cost of generating funds Totals</b>	<b>2,878.77</b>	<b>227.20</b>	<b>115.37</b>	<b>0.00</b>	<b>3,221.34</b>	<b>1,582.96</b>

**Charitable activities**

2010 - Parish Share	91,086.96	0.00	0.00	0.00	91,086.96	88,158.48
2020 - Sacristy	2,076.29	0.00	0.00	0.00	2,076.29	1,826.90
2030 - Books & Other Service Support	1,540.42	0.00	0.00	0.00	1,540.42	909.62
2040 - Music Costs	1,767.84	0.00	0.00	0.00	1,767.84	1,345.17
2060 - Clergy Sundry Expenses	2,821.32	0.00	0.00	0.00	2,821.32	4,338.39
2070 - Organist's Fees	4,660.00	0.00	0.00	0.00	4,660.00	3,840.00
2080 - Premises Costs	26,531.89	0.00	1,650.16	0.00	28,182.05	26,436.34
2090 - Light & Heat	12,424.85	0.00	502.56	0.00	12,927.41	7,732.68
2095 - Mini-Bus Costs	0.00	0.00	1,975.21	0.00	1,975.21	0.00
2100 - Water Charges	304.00	0.00	0.00	0.00	304.00	187.92
2110 - Insurance	3,870.61	0.00	0.00	0.00	3,870.61	3,644.22
2120 - Telephones	1,365.50	0.00	0.00	0.00	1,365.50	1,615.43
2130 - Marketing and Promotion Costs	684.72	0.00	0.00	0.00	684.72	571.96
2131 - Bible Reading Fellowship costs	123.84	0.00	0.00	0.00	123.84	122.70
2132 - Discipleship Costs	629.09	0.00	0.00	0.00	629.09	1,874.52
2133 - Charitable Donations	810.59	0.00	0.00	0.00	810.59	0.00
2140 - Education costs	336.71	0.00	0.00	0.00	336.71	43.93
2145 - Clergy Development	0.00	0.00	0.00	0.00	0.00	338.98
2150 - Young Church & Youth	6,325.49	0.00	63.59	0.00	6,389.08	1,904.42
2170 - Flowers	167.00	0.00	0.00	0.00	167.00	293.90
2180 - Memorial Plaques costs	2,595.00	0.00	0.00	0.00	2,595.00	562.50
2191 - Entertainment and Hospitality	3,573.85	0.00	0.00	0.00	3,573.85	994.25

2200 - Refreshments	108.01	0.00	0.00	0.00	108.01	81.95
2216 - Daily Bread Costs	1,234.05	0.00	20,899.92	0.00	22,133.97	32,656.15
2230 - Parish Salaries & Wages	14,944.45	0.00	33,625.03	0.00	48,569.48	29,663.21
2231 - Church Workers Pensions	0.00	0.00	2,748.84	0.00	2,748.84	0.00
2240 - Equipment, Stationary, Postage	10,284.54	0.00	0.00	0.00	10,284.54	6,354.47
2241 - Church Website	950.64	0.00	0.00	0.00	950.64	939.40
2242 - Digital Church	531.37	0.00	0.00	0.00	531.37	1,842.91
2250 - "Churches Together"	0.00	0.00	0.00	0.00	0.00	160.00
2260 - Christian Copyright Licence	1,108.48	0.00	0.00	0.00	1,108.48	810.10
2270 - Professional Fees	320.00	0.00	0.00	0.00	320.00	87.50
<b>Charitable activities Totals</b>	<b>193,177.51</b>	<b>0.00</b>	<b>61,465.31</b>	<b>0.00</b>	<b>254,642.82</b>	<b>219,338.00</b>
<b>Resources used Grand totals</b>	<b>196,056.28</b>	<b>227.20</b>	<b>61,580.68</b>	<b>0.00</b>	<b>257,864.16</b>	<b>220,920.96</b>

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2024

#### Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations together with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

#### Funds accounting

Funds held by the PCC are:

- *Unrestricted funds* - general funds which can be used for PCC ordinary purposes
- *Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.
- *Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

#### Incoming resources

- All incoming resources are accounted for on a receipts basis and accounted for gross.
- *Voluntary Income*
  - Collections are recognised when received.
  - Planned giving receivable is recognised only when received.
  - Income tax recoverable on Gift Aid donations is recognised when the Gift Aid claim is made
  - Grants and legacies are recognised when the PCC is legally entitled to the amount due and only when received.
- *Income from investments*
  - Interest entitlements are accounted for when they are received

## Resources used

- Resources expended are accounted for on a payments basis and are accounted for gross.
- *Grants*
  - Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.
- *Church Activities*
  - The diocesan parish contribution is accounted for when paid and provided for in these accounts.

## Current Assets

- Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.
- Short-term deposits include cash held on deposit at the bank

## Wages and salaries

During the year the PCC employed a part-time parish administrator, a community minister, and a Daily Bread administrator. The PCC have paid PAYE and NIC for all employees and have also arranged and paid into pension funds for employees.

## Payments to PCC members

- D Shaxon, was paid £4,487.94 (£8315.70 2023) as Parish administrator prior to her retirement.
- As the community minister, Lisa Whymark, was paid £20,911.14 (£18,271.40 2023).
- Terry Hayden was paid in respect of verger duties £530 (£1170 2023)
- Adrian Thompson was paid in respect of organist duties £5200 (£4540 2023) of which £540 related to funerals & weddings
- Alice Smith, Sue Goldsmith, Christine Thomas, Tino To and Lisa Whymark received income from their duties in respect of funerals and weddings they performed as set out in the table of parochial fees
- There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

## **INDEPENDENT EXAMINER'S REPORT TO THE PARISH OF HUTTON PCC**

I report on the accounts of the PCC for the year ended 31 December 2024

### **Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an opinion on the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
  - b. to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn to in order to enable a proper understanding of the accounts to be reached.

Mr Alan Harley



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Alan Harley (Apr 18, 2025, 5:42pm)

18 Apr 2025



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**Issuer** Hutton Parish

**Document generated** Mon, 14th Apr 2025 18:51:00 BST

**Document fingerprint** 7636b83f28a8b635edb26985eb9a288d

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### Parties involved with this document

Document processed	Party + Fingerprint
Fri, 18th Apr 2025 17:42:12 BST	Alan Harley - Signer (82d2b8762ddb5331e0de5877a0c581fe)

### Audit history log

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# Accounts

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# The Parish of All Saints with St Peter, Hutton 2023 Annual Parochial Church Meeting



Sunday 28<sup>th</sup> April 2024: 11am, St Peter's Hutton

# THE PARISH OF HUTTON

## AGENDA

For the  
Annual Parochial Church Meeting

To be held on Sunday 28<sup>th</sup> April 2024  
At St Peter's Church, Claughton Way at 11.00 am

The meeting will begin with prayers.

1. Apologies for Absence
2. Election of Churchwardens
3. Minutes of 2022 APCM held on 26<sup>th</sup> February 2023
4. Matters Arising
5. Election of PCC members
6. Hutton Parish Annual Report, Financial Report and Annual Accounts for 2023
7. Appointment of Independent Examiner
8. Fr. Andy's Address
9. Date of next Annual Meeting: Sunday 4<sup>th</sup> May 2025, 11am
10. Date of first PCC Meeting: Thursday, 16<sup>th</sup> May 2024

## THE RECTOR'S REPORT

Dear friends,

Thank you for taking the time to read this report showcasing the life of Hutton Parish in 2023. It's always a pleasure to write this each year, as it allows me (and hopefully you) to step back and see part of a bigger picture in how God is moving in his world. I hope we might be able to see the small part we have all played in the life of Christ's Kingdom, as we have faithfully gone about our mission and ministry.

It would be fair to say the 2023 brought many joys and challenges to the parish. For me, the challenges were mainly brought about due to the exceptional level of need placed on us by Brentwood Deanery, with 4 major vacancies that needed different levels of priestly cover, pastoral support and managerial input. My additional role as Area Dean meant that I was handed a lot of these tasks. Our large parish clergy and ministerial team meant that it was our duty to share our resources and support. This ensured our brothers and sisters across the Brentwood Area were supported in leading sacramental worship throughout the year. However, being away from the parish for multiple Sundays in a month is always something that will frustrate and take its toll on me personally, the fact that this all happened without the support of an Archdeacon or Area Bishop for most of the year only added to the tiredness and stress levels! With my responsibilities toward the 3 parish curates, it wasn't a surprise when my doctor told me to take some time off in April and May. It's been a lesson in capacity and one I'm not keen to repeat anytime soon. I am grateful to the clergy team in the parish who covered for me when I was away and were also willing to head out into the wilds of the deanery to take services in other churches too. I'm also thrilled to now be working with the new Archdeacon of Chelmsford, The Venerable Jonathan Croucher and the new Bishop of Bradwell, The Right Reverend Adam Atkinson, who took up their roles in the last quarter of the year.

As ever my thanks go to: Fr Tony, Revd Lisa, Revd Deacon Alice, Revd Sue, Tino To, Chris Thomas, Faye Gosling, Jason Manning, Natalie Slater, Lynn Rae, Adrian Thompson, Kevin Lim, Eve Byles, Derek Bevans and Annie Bayley for their hard work in leading so many key areas of our ministry. Particular recognition also needs to go to your Church Wardens: Terry Hayden, David Morten, Dawn Shaxon, June Sykes and Michelle Yarwood.

My gratitude also extends to the many volunteers who help lead our Children's and Youth ministries, the Pastoral Team, PCC and its variety of committees, the café and food hub volunteers, the Safeguarding Team, the Audio-Visual Team, and anyone who has given of themselves to support the work of the parish churches in any way. My thanks also go to the congregations for their generosity in giving and supporting the ministry we offer here.

Highlights of the year include seeing the continued growth of the 9.30am service, the redecoration of St Peter's, the Churches Together Easter Sunday Praise service, taking half a dozen candidates to join in with the Deanery Confirmation Service at St Peter's South Weald with Bishop Lynn Cullens (The Bishop of Barking), the summer Flower Festival at All Saints, hosting the Bradwell Area Ordination of Priests in September at which our parish curate Revd Sue Goldsmith was ordained by Bishop Guli, The Harvest Supper and Quiz night, and the bumper congregations at the Easter and

Christmas services, not least the Beer and Carols event which saw 150 people squeezed into St Peter's hall for a night of festive revelry. I was also thrilled to be able to host 12 people at St Peter's on Christmas Day for a home cooked Christmas lunch (thanks to Deacon Alice for that!).

Once again, we have been able to meet our full Parish Share payment (circa £90,000), as well as continue to pay 4 members of staff. I am grateful to all of you for your generosity.

Once again, I must ask you all to review your giving for 2024 as costs continue to remain high. As I say every year, we aren't a parish that has any kind of reserves or "rainy day fund". What we generate through giving, donations, fund raising and hall rentals etc. is what we have. I would encourage you all to sign up to the "**Parish Giving Scheme**" – the Direct Debit programme that allows you to donate monthly, that also collects the Gift Aid for us automatically, ensuring we can budget for the year. The Scheme also allows you to increase your giving in line with inflation annually.

**Please do have a look at the website: [www.parishgiving.org.uk](http://www.parishgiving.org.uk) and search for "Hutton All Saints with St Peter" and watch out for the upcoming 2024 summer teaching series on giving.**

I also hope to take both churches through a review in 2024, as this marks the 7-year point in my time here as Rector. There will be an opportunity to play your part in helping to set some vision for the coming years as we deal with the discipleship needs of a growing church and look at how we continue to offer modern sacramental worship, teaching, alongside vocational and missional opportunities.

With every blessing,

**Fr Andy Smith**  
**Rector**

### **ELECTORAL ROLL**

There are 172 on the Church Electoral Roll, of which 43 are not resident in the Parish. 4 names were removed.

**Christine Bennett**  
**Electoral Roll Officer**

### **PCC**

The full PCC met six times during the calendar year, with an average attendance level of 80%. Committees met additionally in between and reports providing updates from those meetings were received by the full PCC; and discussed where necessary.

Bishop Guli launched 'Travelling Well Together' from the Diocese as a method to consider opportunities of mission and service in local parishes. Sarah-Ann Robbshaw presented to the PCC in connection with her Pastoral Assistant training on her placement experience with the street pastors

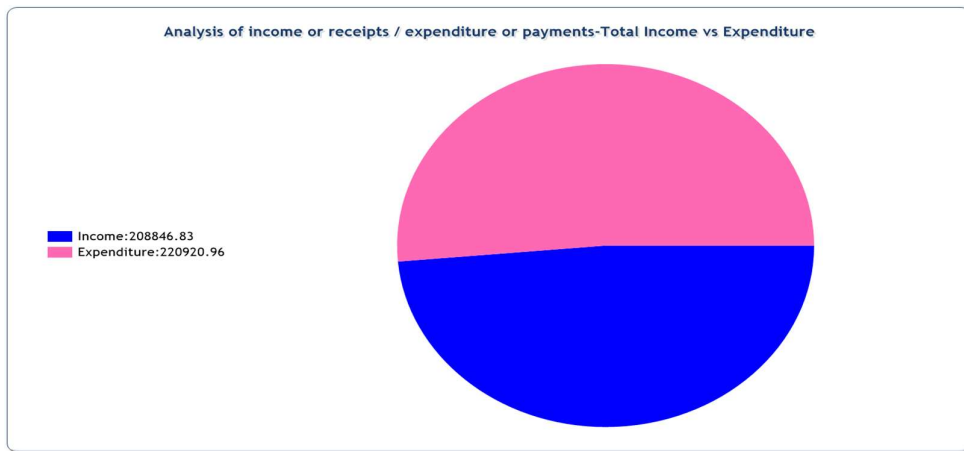
in Billericay. St Peter's Church was refurbished, and All Saints' Church hosted the Flower Festival in summer drawing new people to visit. A real blessing is that our parish now has further provision for youth supporting 0-18y olds in the crucial role of nurturing our young people for the future.

**Faye Gosling**  
**PCC Secretary**

**TREASURER'S REPORT**

I am pleased to share the financial accounts for 2023, which have been examined and were presented to the PCC on 21 March 2024.

The accounts paint a picture reflective of the activities of the Parish.



**Income**

Income from Giving rose 12%, to £81,038. Given growth in congregation size this is perhaps lower than expected and we should look to apply more focus in this area and especially to encourage those who give to do so via the Parish Giving Scheme, if not already doing so.

Income across most areas rose in 2024, including that derived through our strong ministry team (weddings and funerals up by 55%) however income from grants fell significantly leading to a slightly distorted position. Whilst income over the period fell by £8k, in real terms, when excluding grant income, it rose by £28.2k (18%).

**Expense**

Our non-discretionary costs which include quota, sacristy, service support, music and organist, clergy and utilities have all broadly increased with expectations but significant reductions in funds spent on music apparatus together with the receipt of an energy support grant have helped keep costs broadly neutral.

We increased spend on youth by a third in 2023 but given the growth in our youth provision and numbers attending I would suggest this needs to have greater investment in the forthcoming period.

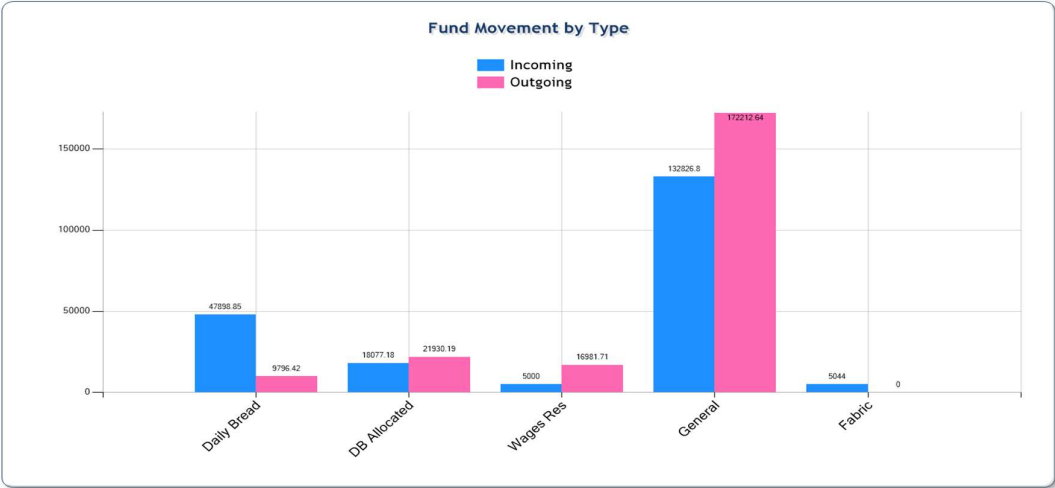
Daily Bread spent £31.67k on direct spend from restricted funds, as well as allocating funds to wages, however we expect more allocation of Daily Bread restricted funds in the forthcoming period, and specifically on allocation to wages.

**Funds**

The balance sheet shows a healthy position in designated funds (those monies generated from our missional activity, significantly Daily Bread) and in restricted funds (Fabric, Wages and Daily Bread). However, we can also see a significant deficit (-£37k) on General Funds. This deficit in prior years has been cleared with a year end fund transfer from either restricted funds (where justified) or from designated funds which are treated as unrestricted.

Presenting the figures prior to these adjusts as we did for the 2023 accounts provides a more accurate representation of the Parish’s finances as it clearly shows that our missional activity supports the activities of the Parish. Income derived through Daily Bread and our broader mission activities, far from being a financial crutch to the Parish, happened because of the presence of the Church, serving the community of Hutton, with a Church which is growing (evidenced by the varied reports), attracting a rich and diverse ministry team and being a very visible presence of Christ working here in Hutton. The relationship between what is termed in the accounts as ‘generated funds’ and ‘charitable activities’ is no better articulated than by this funding representation.

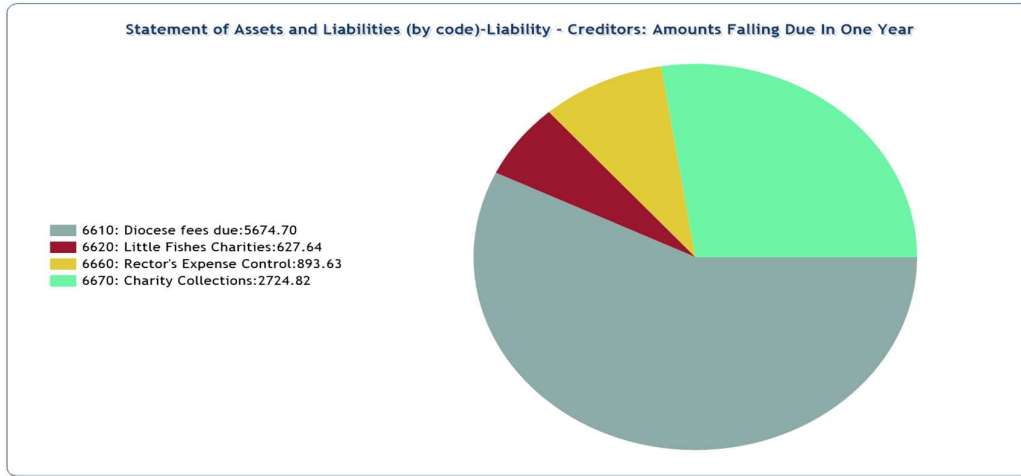
The PCC has however approved the proposal to clear the deficit on general funds for the period beginning 2024 by a transfer from Designated funds, so as not to carry the position forward.



**Outlook for 2024**

In 2024 we will complete our full migration to a receipts and payments model by removing the funeral directors account in preparation for a new treasurer being appointed.

All liabilities as at the end of 2023 have been paid as at the date of this report, with the exception of Little Fishes who carry a balance forward.



We will look to spend more of daily bread restricted funds, specifically with a view to undertaking more budget setting and planning activity not least to ensure we are able to continue to meet our obligations to our employees.

As mentioned already a giving campaign is to be run in 2024 with emphasis on giving efficiently and helping new members know the options for giving.

*Final words*

The work of the Parish is a delight to see but it draws on many resources including those who toil behind the scenes; the people who count the collections, invoice wedding couples, administer the budgets, set up the card machines, pay the invoices, do the banking, the finance team, the administrators, the stewardship officer, the examiner. It's a real team effort and I want to thank all those involved.

As your Treasurer, it's my job to ensure the money is accurately recorded, ensure the right financial controls are in place and to report. But what I observe as the true wealth of this Parish cannot be measured in monetary terms, I am truly thankful to the Lord for providing and gracing us with the many gifts we have received.

**Jason Manning**  
**Parish Treasurer**

**FINANCE COMMITTEE**

The committee comprises seven members representing both St Peter's and All Saints churches as well as Daily Bread. Of these members, one is Chair, one is Secretary, one is Gift Aid Co-ordinator. The Treasurer is also a member of this committee, as is the Rector.

The PCC Finance Committee met six times in 2023 on a bi-monthly basis. The committee received updates from the Treasurer on the funds available and any recent significant expenditure and income. It received brief details of any planned spending from the churchwardens, Daily Bread and the Personnel Committee. It also received details of energy contracts for both churches and

approved renewals at the appropriate time. It assesses the impact of any planned expenditure on the funds available and will approve or request further information on any proposed expenditure. The committee monitors the payments of parish quota to the Diocese and are pleased to report that the 2023 quota of £89,000 was paid in full.

The committee is keen to encourage planned giving to plan for budget expenditure and, wherever possible, to request that giving is gift aided to increase income by 25%, which is received from HMRC at no additional cost to the donor. The PCC has joined the Parish Giving Scheme (PGS) which simplifies and speeds up the administration involved in applying to HMRC for gift aid and receiving payments from them. We encourage all those who donate financially to the church to seriously consider gift aid and signing up for PGS. Further information on this is available from the parish office or any member of the Finance Committee.

Finally, on behalf of the PCC we wish to thank all who have made donations to the church as their generosity enables us to continue the ministry of this church in our community and further afield.

**Lynn Rae**  
**Chair of PCC Finance Committee**

### **PERSONNEL COMMITTEE**

The PCC Personnel Committee met in March, July and September 2023. Terms of reference for this committee were reviewed and agreed by PCC. Contracts for staff members were reviewed or written and agreed. Staff pension provisions were put in place, as required. Annual pay increments for staff were proposed and agreed by Finance Committee and PCC. A Discretionary Leave of Absence Policy and an Employee Privacy Policy have been approved and adopted.

**Lynn Rae**  
**PCC Personnel Committee**

### **BRENTWOOD DEANERY SYNOD**

Deanery Synod met four times during 2023, at Christ Church Warley, St Francis West Horndon, St. Paul's Bentley Common, and St Mary's and St Edmund's Ingatestone.

Meetings were chaired by the Lay Chair, Canon Paul Betts and by Father Andy Smith, Area Dean of Brentwood. Dawn Shaxon was Deanery Secretary, the other Hutton Parish representatives being Tino To and John Patterson.

Synod and guests heard four presentations from guest speakers:

- January 2023 – The Very Reverend Nicholas Henshall, Dean of Chelmsford Cathedral.
- April 2023 – Revd Dan Pierce, from Chelmsford Deanery, speaking about creative community prayer.
- July 2023 – The Rt Reverend Guli Francis-Dehqani, Bishop of Chelmsford, speaking about "Travelling Well Together."

- October 2023 – Michaela Southworth, CEO of Chelmsford Diocese, talking about Parish Share and diocesan finances.

**Fr Andy Smith**  
**Area Dean of Brentwood**

### **ALL SAINTS' CHURCH**

A fresh start for 2023 was given to the church with the annual font cover inspection, cess pit emptied, gutter cleared, and lightening conductor checked. The alarm inspection by Chubb showed the old wiring had deteriorated through damp which was why the alarm kept going off - this was rectified. The organ was retuned. The church is cleaned every Friday morning by volunteers on rota.

Masonry bees living in the top of the chimney kept getting into the priest's vestry, and, unable to find their way out, died in their hundreds. After the bees we had wasps coming into the nave and annoying everyone - these were treated successfully by pest control.

The lime tree branches overhanging the large east window were cut back by the Council who are responsible for maintaining the church yard. A small hardworking group of volunteers also help clear, tidy and plant up the church yard.

All Saints' School, Year 4 made their usual annual visit. Over a sunny weekend in June the church held a very successful flower festival with a team led by Revd Sue Goldsmith. Chris Thomas continued her Quiet Days in the church, always well attended for those seeking some peace.

Services held include Door Chalking; one led by Canon Dr. Paula Gooder (the Canon Chancellor at St Paul's Cathedral); the Ash Wednesday Eucharist; Carols by Candlelight with 131 in attendance; a Memorial Service in November attended by 50 people each with a candle to place in the candle holders up at the altar - a moving sight when the lights were turned low. The Remembrance Sunday service was led by the Royal Air Force Air Cadets, and they also led The Battle of Britain Sunday service both presided over by Chris Thomas. The Blessing of the Bags took place at the end of the summer holidays.

During the year there were:

- Baptisms: 10
- Weddings: 8
- Renewal of Wedding vows: 1
- Funerals: 7
- Interments: 34

**June Sykes and David Morten**  
**Church Wardens**

### **ST PETER'S CHURCH**

Following the previous years Quinquennial Inspection of the Buildings and electrical Installation, we have continued to undertake the maintenance and improvements that were recommended.

All damaged or inadequate guttering has now been replaced. The lighting in the food hub has been improved with more efficient fittings.

A defibrillator has been fitted to the outside porch wall.

The most significant undertaking was the redecoration of the Porch and Church space and the replacement of the worn carpet.

We hope to continue redecoration and improvement next year with replacement flooring to the food hub area and Daily Bread Office.

St. Peter's hall is home to the Daily Bread Café four days a week, operated by volunteers, serving drinks and snacks at low prices. and providing space for community groups such as Peabody and the Blue Flower Group, and also social groups such as the Knitting Circle, Craft Group, Colouring Club and the Gardening Group. Following the closure of the Shenfield branch of Barclays Bank, a representative of the bank is available here twice a week to give advice to customers.

The Food Hub is still in operation six days a week, collecting and distributing food to the local community.

Discipleship events and activities are ongoing. The Bible Study Groups meet regularly and are very well supported. This year we offered a Pilgrim Lent Course on the Lord's Prayer. The Advent Course was "Preparing the Way", Reflections and Worship for Advent using Scripture and Art.

Men's Prayer Breakfast meets once a month, and the E. Asian Church Group has hosted several events including Qi Gong sessions.

Our Church Primary School, Hutton All Saints', holds its Festival Services with us at Easter, Harvest, St Peter's Day and Christmas. For the first time school eucharist services were held here. We regularly host Prayer-Space Days and Christingle workshops.

Brentwood Schools Christian Workers Trust use the Church for their Christmas and Easter sessions with local Primary Schools

Special services this year included a service of Evensong for the Coronation of King Charles the Third, which was attended by over a hundred people. We welcomed Bishop Guli to Morning Prayer and breakfast in the Café as she embarked on her Lenten walk in the Deanery. We were also delighted that the Service of Ordination of Priests was held at St. Peter's in September, the church was full of 250 people in the congregation or robed.

On Christmas Eve we welcomed 190 people to the Nativity & carol Service, and 98 to Midnight Mass.

Sunday morning worship at St. Peter's consistently has a large congregation with people of all ages including young families and children attending Young Church. We regularly record numbers of over 75 adults and 20-30 children. We are able to offer a variety of different worship, including Sunday Evening Contemporary Evening Worship Services, Stations of the Cross during Lent, "Rooted Recharge" evenings and the recently introduced 'Seek' Prayer services.as well as Sunday Morning Eucharist and Morning Prayer on-line and in the Café.

Social events have included a Harvest Curry and Quiz Night, Christmas Fayre and the hugely popular Beer & Carols celebration. All were very well supported.

Organisations and individuals have also used our premises for their own social and fundraising events.

St. Peter's is blessed with a large number of volunteers and people who work hard behind the scenes to ensure that the work and worship of St. Peter's Church continues. Thank you to all those who work so hard to make it happen.

**Dawn Shaxon, Terry Haydon and Michelle Yarwood**  
**Church Wardens**

### **SUNDAY CHILDREN'S CHURCH**

Attendance over the year has been high with up to 30 Children in attendance some weeks. Average attendance was usually around 15 children.

The children still register in the foyer and the new badge system started last year has speeded up this process. Registration documents are held securely in the church office prior to and after entry onto the attendance data sheet.

The Children's Church Team was developed in 2023. The team now has a regular monthly week that is their week for planning and delivery (ex. First week of the month, second week of the month) this has made planning events outside church easier for the volunteers – it is hoped this will reduce absence and/or session swapping, therefore reducing stress. The work of new leaders and helpers has made the organisation of the sessions, and we are benefiting from a range of skills the volunteers have - for example we have an additional two qualified and experienced primary teachers on the team.

### **Training and Personal Development**

In house training has been carried out and has proved very successful. The session was well attended, and feedback showed the team felt more confident and united in their planning and understanding of expectations. The change in the WhatsApp group to include everyone and not just leaders has made communication much easier and built a feeling of inclusion in decision making.

The Team continues to use the Journey Together material for inspiration and planning but are now confident to include a greater range of their own ideas.

**Revd Sue Goldsmith**  
**Parish Curate**

### **YOUTH MINISTRY**

Attendance at the Youth Group has been good across 2023. Since September 2023 there has been an influx of new members from year 6 and again more young people joining after Christmas 2023.

Some of the older members, who should have left Youth Group now because they are in Year 10, have asked if they can still come and this has been allowed. Although the new Older Youth Group should now provide for their needs in 2024. This will be led by Fr Andy and Revd Deacon Alice at the Rectory.

There have been some lovely days out and activities involving parents, carers and siblings, and this shall be repeated in 2024. For example, the family picnic in the park where 14 children and many

parents and siblings attended. This event was open to the year 6 children interested in joining so they could meet the group prior to the September start.

We also attended The Solid Festival at Stubbers Outdoor Centre, and organised by Scripture Union, Red Balloon Foundation, Kick London and the Diocese of Chelmsford. This was attended by 14 youngsters and 3 leaders for the day.

### **The Team**

There are now 5 leaders which has made planning and running the evenings much more effective. There is shared responsibility for running the evening and the activities are shared to meet the skills of the team and the needs of the session.

**Revd Sue Goldsmith**  
**Parish Curate**

### **LITTLE FISHES**

The Little Fishes Toddler Playgroup is an integral part of the Children's Church team, aimed at attracting young families and caregivers with babies to preschool toddlers. Our primary objective is to reach out to the community through play and create an environment where everyone feels welcomed with God's love. This annual report provides an overview of our activities, achievements, and partnerships during the past year.

The Little Fishes group has consistently attracted a regular attendance of between 30 and 40 children, often reaching our maximum capacity of 45 for safety reasons. We actively engage with and listen to adults, including mothers, grandparents and childminders. By creating a welcoming and inclusive atmosphere, we strive to meet the needs of all attendees, especially those who are new or attending alone.

The leadership team of the Little Fishes group consists of Annie, Sheryl and Marion, who meet twice per term to reflect on our progress and plan weekly topics and activities. In addition to the leadership team, we have ten dedicated individuals who provide additional support and cover for sickness. Each member of our team has specific responsibilities, ensuring the smooth operation of the playgroup and refreshment. We also prioritise the safety of our staff and attendees by ensuring that all team members are safeguard trained, and relevant information is stored securely in an online folder with restricted access.

To improve the playgroup experience, we purchased a new large padded "baby mat" that facilitates circle time activities and provides a comfortable play area for babies. We prioritise cleanliness and organisation by regularly cleaning and arranging toys, ensuring proper use and storage in the side chapel. Polite notices are displayed to remind everyone to consume their food in the cafe area and not within the church premises, maintaining cleanliness and respect for the Church.

We kindly request a donation of £3 per family, with £2 allocated to Daily Bread and £1 to a charity chosen by the Little Fishes group. In 2023, we made a donation of £100 to Daily Bread's harvest food cupboard appeal and £400 to their Christmas Food Hamper initiative. By collaborating with external organizations such as Homestart, Citizen Advice, Community Connect, and Active Essex, we aim to provide additional services and support to the community beyond our regular playgroup activities.

The Little Fishes Babies and Toddler Playgroup continues to thrive as a vital part of the Children's Church team, connecting with the community through play and spreading God's love. We are grateful for the consistent attendance, active engagement, and support from our dedicated team members and external partners. As we move forward, we remain committed to providing a safe, inclusive, and nurturing environment for young families and caregivers.

**Annie Bayley**

**On behalf of the Leadership Team**

### **MINISTRY IN SCHOOLS**

2023 saw the parish actively engaged in leading worship, teaching and pastoral support in the life of Hutton All Saints School. Fr Andy, Revd Lisa and Revd Sue led worship on Wednesday mornings each week, alongside running a prayer group and assisting with the RE curriculum and "The Big Questions." The church also hosted services led by each year group and three Prayer Space Days as is our usual practice. A number of PCC members continue to act as trustees on the governing body of the school. We also led 3 full school Eucharists in the hall and had a joyful Prayer Space Day teaching on and making Christingles in late November.

We have continued to build on relationships with both Willowbrook and Long Ridings Schools. St Peter's hosted the 'Easter Cracked', 'Christmas Unwrapped' and 'Moving on UP' sessions led by the Brentwood Schools Christian Workers Trust.

Fr Andy continues to serve as a chaplain to Becket Keys Church of England Secondary School in Brentwood and has joined the governing body. This has led to increased opportunity to lead worship in the school. Fr Andy also hosted Bishop Adam in a tour of the school in December.

**Fr Andy Smith**

**Rector**

### **ROOTED COMMUNITY**

#### **There have been some changes to the Leadership Team in 2023:**

*Revd Lisa Whymark and Linda Haslam* stepped down to focus on their wider responsibilities in the parish, and with their family and workplace. We're grateful for all they contributed throughout their time and appreciate their ongoing support and prayers.

*The Leadership Team now comprises:* Rev Deacon Alice Smith, Natalie Slater, Tracey Jenkins, Elspeth Morten, Eve Byles, Frances Annobil, Annie Bayley.

Our Facebook group currently has 191 members (*195 in January 2022*), and our fortnightly email newsletter goes out to 110 people.

**2023** was a year of refocus and reviewing, alongside maintaining our regular touchpoints as a community on Wednesday and Friday.

**The Leadership Team's** pattern of meeting twice a term - once for an evening meeting over a meal and once for a retreat morning out of the Parish - has given us time to plan and pray and to reflect on each term.

We undertook a **survey** of the Community in **November 2023**, to understand the ways in which people would like the community to develop, the patterns of meeting which worked best and improvements to be made.

**Rooted Lunch** on Fridays regularly welcomes 12-20 women for a simple soup lunch, offering space for connection and sharing stories of life, highs and lows and an opportunity to pray together.

In **September**, we moved these Friday gatherings to St Peter's Hall on a fortnightly basis. This has given us space to spread out and expand (at the Rectory, we often overspilled the downstairs!) and add in a regular Bible study element whilst also freeing people up in the between weeks.

Our Friday gatherings have worked through Pilgrim: Commandments and continue to use Lectio 365 app and other resources to shape our conversations and prayers for ourselves and the world.

Our monthly evening gathering - **Rooted Recharge** - seeks to be an oasis in the busyness of life, with space for connection, worship, discussion, and prayer. We usually see around 20-25 women join us at St Peter's, but we also held two evenings at All Saints Church in May and September.

We took a pause during Lent and Advent and encouraged people to join with the respective Parish courses. Through the year we were able to complete a study on Paula Gooder's Women of Holy Week, consider several Psalms together and welcome guest speakers to join us.

During Lent 2023, we took part in 10000 steps **a day challenge**, raising money for various charities, walking together, cheering each other on and (hopefully) getting fitter in the process!

In November 2023, our Facebook group hosted a **#liturgyofthesmallthings**, taking over our little corner of the internet and flooding it with the goodness we find nestled in the middle of our everyday lives. We posted pictures, shared stories, and cultivated a habit of paying attention together to discover God's abundance right where we are.

We gathered in the Rectory Garden in July for a **Garden Party**, enjoyed a **Curry night** in October and a **Bring and Share lunch** in December.

Various members of the Community hosted gatherings in the summer break, bringing people together in smaller groups in different homes and venues.

A small number attended **Be Conference** in Chelmsford in March, went to hear **Kate Bowler** speak in London and joined together in trips to the theatre and cinema.

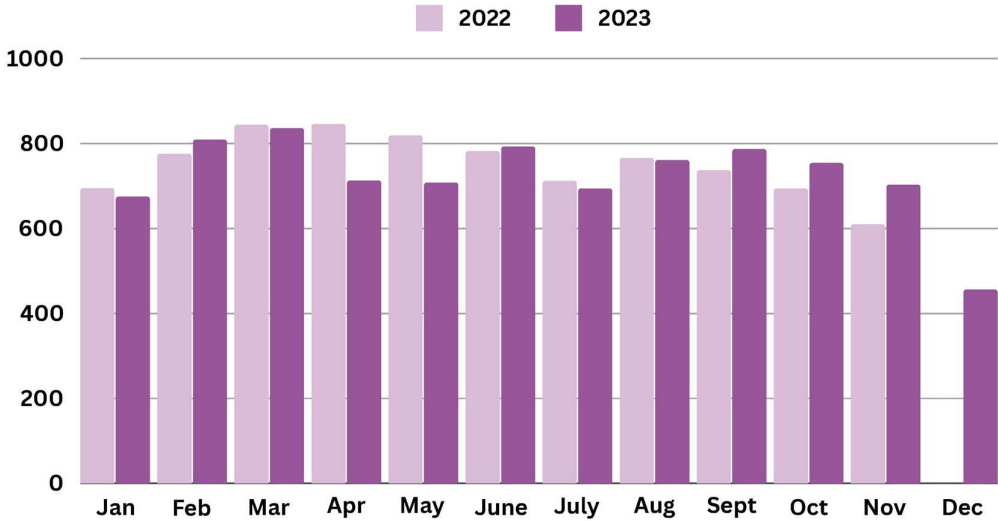
In **2024** we're continuing to gather regularly, welcoming women of all ages and stages of life and faith. We love to draw in new members, those who are on the fringes of church or who are keen to get to know new people. Many of the Community serve the Parish widely through involvement with Daily Bread, Little Fishes, Children's and Youth Ministry on Sundays and we see that as part of our 'deeper purpose'.

We thank God for our continued growth and ongoing support from the Ministry Team.

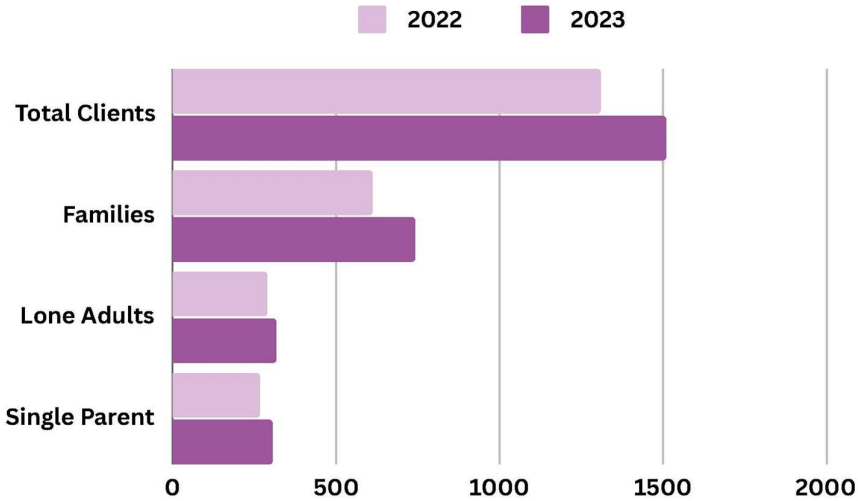
**Revd Deacon Alice Smith**  
**on behalf of the Leadership Team**

**DAILY BREAD AND COMMUNITY MINISTRY**

**Recorded Food Hub Family Daily Collections**



**Clients on Database**



## Number of Active Volunteers

2022 = 237

2023 = 155

*Please note the reduction was due to archiving volunteer from the Covid period (2020/21)  
Over 40 new volunteer joined DB operation during 2023.*

Partners of Daily Bread	Friends of Daily Bread
Peabody Barclays Bank Blue Flower Dementia Group Visually Impaired Group Christians Against Poverty Essex Police Citizen Advice Bureau Brentwood Community Tree Essex Child & Family Wellbeing Service United In Kind SEN Support Community Connect Trailer	Billericay Food Bank Rotary Clubs St Georges Church Co-Op Willowbrook School Brentwood School Friends of Essex Homeless Brentwood Borough Council Hopefield Animal Sanctuary Bupa UK (Hutton Village Care Home) Chicken & Frog Book Shop Hutton Cricket Club Brentwood Belles WI Hutton All Saints School SNAP Brave S.M.I.L.E. Manna Meals Long Ridings School Shenfield School St Martin's School Lighthouse Furniture Project Santhem Homes CVS Brentwood Golf Club Brentwood Mayor

## Supermarket Collections

Foodiverse are the third party for 50% of the supermarket collections. Since March 2021 their data shows:

**6,931 collections**

**497,714kg of collected food, equating to 1,244,778 meals**

**1,582,061kg of CO2 savings**

Daily Bread use Neighbourly for the other 50% of supermarket collections, therefore we can guesstimate 14,000 supermarket collections, equating to just under 2.5 million meals.

We continue to reduce our wastage as Hopefield Animal Sanctuary collect any leftovers from the Food Hub weekly.

## Projects 2023

- Additional engagement in the Cafe
  - Mindfulness Colouring Club
  - Morning Prayer & Lent Course
  - Cafe Bible Study
  - Gardening Club
  - Knitters Club
- Christmas Hamper Project - 2022 = 175 / 2023 = 203 Hampers distributed
- Fundraising cafe events (Brave, MacMillian, Mothers Union, Remembrance)
- Hutton Community Fun Day (Aug. 23)
- Youth Outreach
- Safeguarding Training for Volunteers
- Holiday Hunger inc. activities
- Volunteer Summer BBQ & Christmas 'Thank You' party.
- NHS Auditing & NHS Social Prescribers
- PR Presentations

## **Finance**

Grants secured in 2023: **£48,893.84**

Balance b/f for 2024: **£47,617.90** (*Allocated £34,910.67 Restricted £12,707.23*)

## **2024 Projections/Projects**

- New laptop purchased & updated functionality of the Daily Bread Database. Extra data is being captured from January 2024 to include (benefits/disabilities/65+) to enable specific Grant Applications). This will be ongoing throughout 2024 collecting data.
- Monies recorded from the Cafe weekly.
- We predicted the Hub to continue on the trend shown above, this is due to Cost of Living.
- Monthly reports being generated to evaluate the operation.
- Focus on Morning Prayer Cafe Sessions & Lent 2024 Course
- Future projects in discussion (Hamelin Trust & Digital Inclusion)
- Refurbishment of Food Hub & Daily Bread Office

**Revd Lisa Whymark**

**Parish Curate and Community Outreach Worker**

## **PARISH MUSIC AND SUNG WORSHIP**

Music and sung worship have continued to be integral to a busy programme of services and activity at both our churches in 2023.

Central to this, of course, are the weekly services at both churches - the regular Holy Communion and Morning Prayer services, and the CEW services, all offering a wide range of musical styles to compliment the themes and context of the services.

Thanks must go to our regular singers - Revd Deacon Alice, Tracey Jenkins, Katie Johnson, Bronwyn Prior, Jan To, Tim Barfoot, Eve Byles, Linda Perry, Kevin Lim, Mike Briggs, David Morten and John Patterson. We were also delighted to introduce a new singer to our group - the warmest of welcomes to Joyce Hogarth.

Thanks also to our accompanists - Eve Byles and Kevin Lim at St Peter's and Derek Bevan at All Saints.

Our singers and musicians were pleased to support some special events during the year. On Good Friday the Tenebrae service at All Saints featured sung and instrumental music by a diverse range of composers including Rachmaninov, Duruflé, Fauré and Will Todd. The service at St Peter's commemorating the new King's coronation included music by William Walton and Louis Vièrne and in November's memorial service at All Saints our singer's performed music by Bob Chilcott

Christmas was a busy time for our musicians as always, providing musical support across a wide range of services and events including a special Seek Worship service at St Peter's, Beer & Carols and at a packed All Saints our singers sang anthems at Carols by Candlelight including works by John Rutter, Will Todd and Howard Goodall

As always, we should be delighted to hear from anyone who would like to join our singing group. Do please let Adrian know if you are interested.

**Adrian Thompson**  
**Organist**

### **PRAYER AND SPIRITUALITY**

I am pleased to report on some of the quieter and meditative ways for prayer within the parish at both All Saints and St Peters.

In **Lent** last year we met on Wednesday evenings following Ash Wednesday to continue the pilgrimage through this penitential season following in the footsteps of Christ as we walked, in mind and heart and spirit, and prayed in semi-darkness the last journey of Christ to Golgotha and the tomb as we awaited the light and life of Easter.

For the last time we used the **Stations of the Cross** at St Peters painted by the Benedictine Nuns of Turvey Abbey. I say for the last time as they had to be removed from the walls later in the year prior to the much-needed redecoration of the main church.

It was not possible to repeat the Wednesday evenings in **Advent** to pray and reflect on the great **O Antiphons** (in the ancient monastic church prayed on the eight days prior to Christmas around the Magnificat at the Evening Office) These great O's map out the names with which the coming Emmanuel – the God-with-us of the Nativity were addressed. They are God as Wisdom, as the Adonai, as the Root of Jesse, as Key of David, as Star of the East, as King of the Nations, as Emmanuel – and the 8<sup>th</sup> which may be included to honour Mary, the Mother of God.

However, I was pleased to be asked to give a rather shortened version for the Mothers Union as the talk at their last meeting of 2023.

We have had two Quiet Days at All Saints Church where we were able to draw on the prayer which seems to have soaked into the very fabric of this quiet and holy place.

The first was in mid-June, rather later in the year than usual because of other important things going on such as weddings, Flower Festivals and Coronations! I had entitled it "**O taste and see that the Lord is good**" a verse from Psalm 34. The day focused on how we might pray using our own bodies, with sight and sound/or silence, with taste and smell and with movement. This might come as a shock, but we are bodies within the body of Christ, and it is possible, maybe important that we allow ourselves to pray and worship with all that God has given us. We used many mediums- poems, music, art and icons, the feel of beads and holding crosses, of using our own bodies to express our worship, sharing food and meditating on the great common meal which Christ gave in the Eucharist, and of course the beauty of the outside world and God's creation. I think a rich veil of prayer possibility opened itself to us.

The second, on a truly glorious day in September, was a day to learn to pray using those great poems and liturgical hymns of the Old Testament and called **Praying with the Psalms**. With 150 to choose from I had to concentrate on just a few while I tried to include a rich variety including psalms of praise and thanksgiving, psalms of lament and despair, of repentance, sorrow and turmoil, confusion and

doubt, of regret and longing for God, and some psalms of journey and pilgrimage, or I must confess just some of my favourites! For those who missed the day I have been offering meditations on them in the Parish Link since then.

My continued hope is that these Quiet Days may be a space where using our eyes and ears and indeed all our senses we might find time and space and quiet to listen to what God might be trying to say to us if only we will, as the psalmist says,

**“Be still and know that I am God”. Psalm 46 v 10.**

Being still and knowing God in the quiet is the aim of the afternoons of **Quiet Prayer and Meditation** which we have been able to restart in the Chapel at St Peters on the 4<sup>th</sup> Wednesday afternoon of each month.

This is a place to sit quietly, to learn to pray inwardly without using words in quiet meditation. This is a way of praying which many find difficult – as indeed it is-and one which needs perseverance but has deep rewards.

The Chapel is open for two hours although I would stress that although I am there for the full time it is not an expectation for anyone else and if you would like a little peace and quiet to be with God in the silence do feel free to come for as little or as long a time as you feel comfortable.

If anyone wants to talk to me about this or any other aspect of prayer or spirituality, including the possibility of individual Spiritual Direction or Companionship as we call it now, please feel free to approach me at any time.

**Chris Thomas**  
**Licensed Lay Minister and Spiritual Companion**

### **BIBLE STUDY**

The parish has a number of gatherings for regular Bible study, with numbers in 2023 growing to around 50 people across the groups. Our main meeting takes place on the 1<sup>st</sup> & 3<sup>rd</sup> Wednesday evening of each month at St. Peter’s. We start with hot drinks & biscuits at 7pm then the meeting at 7:30pm. Thanks to Tim Barfoot & Pauline Sweetingham who have joined me in leading the Wednesday evening group.

Our additional group meets on the 1<sup>st</sup> Monday of each month at St. Peter’s at 2pm. The group has an average around 20 to 25 people each time. Thanks to Margaret Perham who helps with a devotional message before we start. After that we have tea, coffee & cakes, in addition we have Trisha who plays some traditional songs on the piano.

We also have a beginners Bible Study group that has been set up in the Daily Bread Café every Tuesday, with an average of 8 people attending. We also have Communion together after each session.

During the summer we had our first retreat at Barnard Farm, with 32 people attending for worship, reflective space, fellowship and hospitality.

**Tino To**  
**Licensed Lay Minister**

## **PASTORAL TEAM**

Members: Tino To, Fr Andy, Fr Tony, Revd Lisa, Revd Deacon Alice, Revd Sue, Frances Annobil, Sheryl Dyson, Carol Fulcher, Margaret Morris, John Patterson, Sarah Robbshaw, Betsy Scott, Jan To, & Dawn White.

Dawn Shaxon serves as our administrator.

The Pastoral Team's main purpose is to care and pray for members of our church family and community who are unwell or facing difficult times. We generally contact them by phone and offer home visits.

A key function of the team is to pray for those who are sick, having difficulties and the bereaved. Home Communion is also facilitated by the team to those who are unable to attend church services for various reasons.

Different team members are helping with Little Fishes to listen & chat to the parents. Members of the team also go to the Daily Bread Café on different days to listen, chat and pray for people.

Every Thursday a team member will be there to pray for anyone who needs prayer. Each week or as often as we could obtain information, Tino will update every team member via email so that the whole team are able to pray for those who are in need. Also a few names of the sick will be added to the list for intercession in both All Saints & St Peter's Sunday service.

Members of the team are taking regular monthly service at 3 nursing homes which are Hutton Village Nursing Home, Leonard Lodge and Hutton View. Group Communion or individual Communion are also given at these nursing homes. Morning prayer is also held at one of the nursing homes once a month.

During the past two years, we can all see the power of prayers and how God has been answering our prayers as a Pastoral Team.

This year Revd Alice has extended pastoral care members for the members of the Rooted Community.

**Tino To**  
**Licensed Lay Minister**

## **WEDDINGS**

This annual report provides an overview of the church weddings conducted within the parish during the past year.

In 2023, the parish of All Saints was bustling with wedding services. We were honoured to bless eight couples for marriages within the parish, while ten couples had their wedding banns read and married outside the parish. Additionally, four wedding unions took place at St Mary's, Shenfield. These ceremonies represented a beautiful celebration of love and commitment within our faith community.

Looking ahead, there are currently seven weddings booked and two wedding blessings scheduled to take place at All Saints. Our team of clergy members will also be overseeing weddings at other churches in Brentwood, including one at St Georges and two at Christ Church, Warley. We anticipate a busy and fulfilling year ahead in facilitating these special couples.

To ensure the authenticity and eligibility of wedding applicants, all individuals must complete an identity and address verification check. Additionally, couples are required to have a parish qualifying connection in order to have their wedding banns read. As part of our commitment to supporting couples in their journey towards marriage, attendance at a marriage preparation session is also mandatory. These measures help maintain the integrity of our wedding services and foster a strong foundation for the couples' future together.

It is important to note that the Church of England has implemented an increase in the annual statutory fees for weddings. The fee for wedding banns and a wedding bann certificate has been adjusted to £54 from £51, while the clergy and church fee has increased to £531 from £505. However, the optional wedding services' fees will remain unchanged, providing consistency and affordability for couples seeking additional services.

The parish of All Saints has experienced a vibrant and eventful year in terms of church weddings. We are grateful for the numerous couples who have chosen our church to make their vows and pledges. Please pray for the couples embarking on this lifelong journey of love and commitment.

**Annie Bayley**  
**Weddings Co-Ordinator**

#### **MEN'S PRAYER BREAKFAST**

The men's breakfast continued to meet throughout 2023 on the last Saturday of each month. We've regularly welcomed an average of 15 men and boys for a Full English and a time of prayer.

**Fr Andy Smith**  
**Rector**

#### **PARISH MAGAZINE**

The church magazine, "Hutton Parish Link", has been produced in its present form for exactly four years. It has survived Covid and too many printer malfunctions to mention.

It is issued on alternate months starting from April. Originally it was 'on-line only' due to the restrictions brought about by the pandemic, but now we print 130 copies of every edition – and we never have any leftover! The first edition contained 34 pages; now it has grown to an average of 44 (although the recent 'Christmas' issue was a remarkable 52 pages!)

I am responsible for obtaining the various articles, the majority of which are produced by the ministry team and individuals with responsibilities for some of the regular church activities, and Neil Dyson looks after the formatting and final presentation of the magazine. We share the burden of printing. The original concept of the magazine was that it should provide articles aligned to the church's teachings and philosophies; that it should educate and provide food for thought, supply information, and occasionally offer something a little light-hearted. In other words, try to provide something for everyone who was likely to pick up a copy, whether they were regular members of the congregation or not.

It was always the intention, for logistical and economic reasons that it would be free to all and we have adhered to that. Some of the costs of paper and ink have been offset by a couple of adverts, but we could ideally do with a further two or three. If anyone thinks they could help on that front, either by taking an advert for their business or persuading local shops or tradespersons to support us, please get in touch with me.

**Malcolm Webb**  
**Editor**

### **BELL RINGERS**

At our AGM in February, I took over as Tower Captain from Sylvia Martin, who had been TC for many years – thanks to Sylvia for managing the tower so well. We decided to try to return to weekly practices and did so from Easter this year. We practice on Tuesday evening, 7.30 to 9pm and ring for Sunday morning service once a month (normally the 3<sup>rd</sup> Sunday).

A highlight of the early part of the year was ringing for the Coronation of King Charles III and Queen Camilla. We rang, along with all other towers in the District and many others across the country, on Saturday 6<sup>th</sup> May and we were joined by Bryan Shedel, who was a regular ringer at All Saints in the past and conducted the peal for the Coronation of Elizabeth II when he was 18; this peal is celebrated by the peal board in the church. On 25<sup>th</sup> May, at Father Andy's request, a band of ringers from Essex came and rang a peal (approximately 3 hours ringing) to commemorate the Coronation and we are in the process of organising a peal board in respect of this ringing to hang alongside the one from 1953.

We continue to ring for the many weddings at All Saints and always find this a delightful exercise. We are often helped by ringers from elsewhere in the area to make sure we can fulfil these commitments.

As our numbers are low, I spoke about bell ringing to the congregations in both churches at the end of October and we ran a 'come and try' recruitment event on 4<sup>th</sup> November. Between 20 and 30 parishioners came and the band entertained them with demonstrations of tower bell ringing, handbell ringing and a bell model, and everyone had a try on the end of a rope, with the result that we now have five new ringers being trained. We hope they will all decide to join the band regularly. We are particularly pleased to have our first young person (aged 12) learning and that one of our ringers, Lesley Clarke, is training as a ringing teacher via the Association of Ringing Teachers scheme.

We must extend our thanks Peter Martin as steeple keeper; this job involves keeping our bells in good working order and dealing with any "running repairs" and is essential in making sure the bells are always ready to ring.

**Beth Johnson**  
**Tower Captain**

### **MOTHER'S UNION**

In Hutton, our community has embraced a vibrant transition to Diocesan Membership. This inclusive shift means everyone can participate in any branch meeting within the area, engage in bi-annual

Council meetings, partake in Area Days, special services, and even connect virtually via Zoom for a myriad of gatherings—just as we successfully did during the pandemic. Furthermore, I've enthusiastically taken on the role of Computer Link with the Diocesan Secretary, ensuring all members and friends stay informed and connected. Our spirit of unity and adaptability shines brightly as we move forward together!

I am pleased to say that during the year I enrolled a new member Margaret Woodroof and 3 members from Shenfield joined us as Diocesan Members.

In June we went to Bonnies Tea Rooms in Hunters Chase and in August our Diocesan President, Maxine Paul, came to tell us about the Summer of Hope campaign, praying that this may be a summer of hope for those struggling with life's demands. That morning the members raised £79 for her campaign and the church also gave £100.

For our October meeting we went out to lunch at the Eagle and in December we had Holy Communion and a talk given by Chris Thomas on Advent.

Also, in 2023 Hutton Parish with Mothers' Union fundraised to change women's lives in Tanzania through financial freedom. Donations were given during the December services and two amounts were sent of £140 and £340, a wonderful amount!

We meet on the 2<sup>nd</sup> Wednesday of the month at 1.30 pm in St Peter's Chapel for Holy Communion, and then in the hall at 2 pm for our meeting.

Why not come along and join us for a cuppa, prayer and friendship?

**Margaret Morris**  
**Branch Co-ordinator**

**APPENDIX A**

**FINANCIAL STATEMENTS**

**Parish of All Saints with Saint Peter, Hutton**

**End of Year Financial Statements**

**Year ending 31 December 2023**

## Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>					
Incoming resources from generated funds	-	-	-	-	-
Voluntary income	92,071.56	10,104.00	-	102,175.56	104,014.95
Activities for generating funds	6,551.70	10.00	-	6,561.70	5,244.15
Investment income	-	-	-	-	-
Incoming resources from charitable activities	54,394.78	45,714.79	-	100,109.57	107,590.01
Other incoming resources	-	-	-	-	-
<b>Total income</b>	<b>153,018.04</b>	<b>55,828.79</b>	<b>-</b>	<b>208,846.83</b>	<b>216,849.11</b>
<b>Resources used</b>					
Cost of generating funds	-	-	-	-	-
Cost of generating voluntary income	42.00	-	-	42.00	201.30
Fundraising trading cost of goods sold and other costs	1,540.96	-	-	1,540.96	718.79
Investment management costs	-	-	-	-	-
Charitable activities	170,629.68	48,708.32	-	219,338.00	247,846.68
Governance costs	-	-	-	-	-
Other resources used	-	-	-	-	-
<b>Total expenditure</b>	<b>172,212.64</b>	<b>48,708.32</b>	<b>-</b>	<b>220,920.96</b>	<b>248,766.77</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(19,194.60)</b>	<b>7,120.47</b>	<b>-</b>	<b>(12,074.13)</b>	<b>(31,917.66)</b>
<b>Transfers</b>					
Gross transfers between funds - in	29,080.02	47,177.60	-	76,257.62	82,289.62
Gross transfers between funds - out	(38,144.52)	(38,113.10)	-	(76,257.62)	(82,289.62)
<b>Other recognised gains / losses</b>					
Gains/losses on investment assets	-	-	-	-	-
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
<b>Net movement in funds</b>	<b>(28,259.10)</b>	<b>16,184.97</b>	<b>-</b>	<b>(12,074.13)</b>	<b>(31,917.66)</b>
<b>Total funds brought forward</b>	<b>39,940.81</b>	<b>42,177.41</b>	<b>-</b>	<b>82,118.22</b>	<b>114,035.88</b>
<b>Total funds carried forward</b>	<b>11,681.71</b>	<b>58,362.38</b>	<b>-</b>	<b>70,044.09</b>	<b>82,118.22</b>
<b>Represented by</b>					
<b>Unrestricted</b>					
General fund	(28,367.68)	-	-	(28,367.68)	19,021.48
<b>Designated</b>					
Daily Bread Food Hub	48,750.76	-	-	48,750.76	29,620.70
Education	-	-	-	-	-
Social Enterprise Donations	-	-	-	-	-
<b>Restricted</b>					
Daily Bread Allocated Granted	-	34,910.67	-	34,910.67	38,763.68
Daily Bread Food Hub	-	12,707.23	-	12,707.23	5,987.54
Fabric Fund	-	(8,701.37)	-	(8,701.37)	(8,701.37)
Harries Windows Fund	-	-	-	-	-
Organ Fund	-	-	-	-	-
Patricia Harries Fund	-	-	-	-	-
Social Enterprise Donations	-	-	-	-	-
Wages Reserve	-	10,744.48	-	10,744.48	(2,573.81)
<b>Total funds</b>	<b>20,383.08</b>	<b>49,661.01</b>	<b>-</b>	<b>70,044.09</b>	<b>82,118.22</b>

## Balance Sheet detailed

Class and code	Description	As at 31/12/2023	As at 31/12/2022
<b>Current assets</b>			
6501	Bank A/c	79,000.88	92,141.30
6521	Credit Card Account	-	-
6540	Cash A/c	-	-
6550	Income Tax Recoverable	-	-
6560	Stock	-	-
6570	Funeral Directors' Control	964.00	(1,213.03)
Z05	Accounts Receivable	-	-
	<b>Total Current assets</b>	<b>79,964.88</b>	<b>90,928.27</b>
<b>Liabilities</b>			
6610	Diocese fees due	5,674.70	6,577.41
6620	Little Fishes Charities	627.64	508.89
6650	Wedding Deposits	-	-
6660	Rector's Expense Control	893.63	(180.00)
6670	Charity Collections	2,724.82	1,972.05
6680	Petty Cash	-	(8.30)
6681	Funeral Disbursements	-	(60.00)
Z04	Accounts Payable	-	-
	<b>Total Liabilities</b>	<b>9,920.79</b>	<b>8,810.05</b>
	<b>Net Asset surplus (deficit)</b>	<b>70,044.09</b>	<b>82,118.22</b>
<b>Reserves</b>			
	Excess/(deficit) to date	(12,074.13)	54,482.07
Z01	Starting balances	82,118.22	27,636.15
	<b>Total Reserves</b>	<b>70,044.09</b>	<b>82,118.22</b>
<b>Represented by Funds</b>			
	General (Unrestricted)	(37,069.05)	10,320.11
	Designated	48,750.76	29,620.70
	Restricted	58,362.38	42,177.41
	<b>Total</b>	<b>70,044.09</b>	<b>82,118.22</b>

## Statement of Assets and Liabilities (by code)

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
<b>Current Asset - Cash At Bank And In Hand</b>						
6501: Bank A/c	(19,410.89)	48,750.76	49,661.01	-	79,000.88	92,141.30
<b>Total</b>	<b>(19,410.89)</b>	<b>48,750.76</b>	<b>49,661.01</b>	<b>-</b>	<b>79,000.88</b>	<b>92,141.30</b>
<b>Current Asset - Debtors</b>						
6570: Funeral Directors' Control	964.00	-	-	-	964.00	(1,213.03)
<b>Total</b>	<b>964.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>964.00</b>	<b>(1,213.03)</b>
<b>Liability - Creditors: Amounts Falling Due In One Year</b>						
6610: Diocese fees due	5,674.70	-	-	-	5,674.70	6,577.41
6620: Little Fishes Charities	627.64	-	-	-	627.64	508.89
6660: Rector's Expense Control	893.63	-	-	-	893.63	(180.00)
6670: Charity Collections	2,724.82	-	-	-	2,724.82	1,972.05
<b>Total</b>	<b>9,920.79</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,920.79</b>	<b>8,878.35</b>
<b>Liability - Provision For Liabilities And Charges Due Within One Year</b>						
6680: Petty Cash	-	-	-	-	-	(8.30)
6681: Funeral Disbursements	-	-	-	-	-	(60.00)
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(68.30)</b>
<b>Net total assets</b>	<b>(28,367.68)</b>	<b>48,750.76</b>	<b>49,661.01</b>	<b>-</b>	<b>70,044.09</b>	<b>82,118.22</b>
<b>Represented by</b>						
General (Unrestricted)	(37,069.05)	-	-	-	(37,069.05)	10,320.11
Designated - Daily Bread	-	48,750.76	-	-	48,750.76	29,620.70
Restricted - Daily Bread	-	-	12,707.23	-	12,707.23	5,987.54
Restricted - DB Allocated	-	-	34,910.67	-	34,910.67	38,763.68
Restricted - Wages Res	-	-	10,744.48	-	10,744.48	(2,573.81)
<b>Total</b>	<b>(37,069.05)</b>	<b>48,750.76</b>	<b>58,362.38</b>	<b>-</b>	<b>70,044.09</b>	<b>82,118.22</b>

## Fund movement summary

	Fund	Opening	Incoming	Outgoing	Transfers	Gains/Losses	Journals	Closing
<b>Daily Bread</b>								
Designated		29,620.70	20,191.24	-	(1,061.18)	-	-	48,750.76
Restricted		5,987.54	27,707.61	9,796.42	(11,191.50)	-	-	12,707.23
<b>Sub-totals</b>		<b>35,608.24</b>	<b>47,898.85</b>	<b>9,796.42</b>	<b>(12,252.68)</b>	-	-	<b>61,457.99</b>
<b>DB Allocated</b>								
Restricted		38,763.68	18,077.18	21,930.19	-	-	-	34,910.67
<b>Sub-totals</b>		<b>38,763.68</b>	<b>18,077.18</b>	<b>21,930.19</b>	-	-	-	<b>34,910.67</b>
<b>Wages Res</b>								
Restricted		(2,573.81)	5,000.00	16,981.71	25,300.00	-	-	10,744.48
<b>Sub-totals</b>		<b>(2,573.81)</b>	<b>5,000.00</b>	<b>16,981.71</b>	<b>25,300.00</b>	-	-	<b>10,744.48</b>
<b>General</b>								
Unrestricted		10,320.11	132,826.80	172,212.64	(8,003.32)	-	-	(37,069.05)
<b>Sub-totals</b>		<b>10,320.11</b>	<b>132,826.80</b>	<b>172,212.64</b>	<b>(8,003.32)</b>	-	-	<b>(37,069.05)</b>
<b>Fabric</b>								
Restricted		-	5,044.00	-	(5,044.00)	-	-	-
<b>Sub-totals</b>		-	<b>5,044.00</b>	-	<b>(5,044.00)</b>	-	-	-
<b>Totals</b>		<b>82,118.22</b>	<b>208,846.83</b>	<b>220,920.96</b>	-	-	-	<b>70,044.09</b>

## Analysis of income and expenditure

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
<b>INCOMING RESOURCES</b>						
<b>Incoming resources from generated funds</b>						
1010 - Planned Giving	69,049.39	-	-	-	69,049.39	63,107.33
1020 - Income Tax Recovered	6,909.73	-	-	-	6,909.73	14,289.23
1030 - Collections	11,989.57	-	-	-	11,989.57	9,369.67
1050 - Donations	4,122.87	-	60.00	-	4,182.87	10,227.72
1051 - Donations - Flowers	-	-	-	-	-	-
1052 - Donations - Boiler	-	-	-	-	-	-
3010 - White's Charity	-	-	10,044.00	-	10,044.00	7,021.00
3020 - Fabric Fund Donations	-	-	-	-	-	-
3110 - Patricia Harries Fund income	-	-	-	-	-	-
3210 - Harries Window Fund income	-	-	-	-	-	-
1040 - Social Events	6,451.14	-	10.00	-	6,461.14	5,012.13
1100 - Sale of Goods	100.56	-	-	-	100.56	206.31
1150 - Social Enterprise	-	-	-	-	-	25.71
1060 - Bank Interest	-	-	-	-	-	-
<b>Incoming resources from generated funds Totals</b>	<b>98,623.26</b>	<b>-</b>	<b>10,114.00</b>	<b>-</b>	<b>108,737.26</b>	<b>109,259.10</b>
<b>Incoming resources from charitable activities</b>						
1055 - Daily Bread Grants and Awards	-	-	22,938.86	-	22,938.86	59,492.15
1056 - Daily Bread Donations	400.00	20,191.24	22,775.93	-	43,367.17	32,310.05
1070 - PCC Fees (Funerals, Weddings etc)	12,365.00	-	-	-	12,365.00	7,972.00
1080 - Lettings	13,864.30	-	-	-	13,864.30	5,071.00
1090 - Magazine Sales & Adverts	145.00	-	-	-	145.00	-
1110 - Refreshments	354.05	-	-	-	354.05	259.23
1120 - Memorial Plaques	4,818.00	-	-	-	4,818.00	1,051.53
1125 - Memorial Book Entries	5.00	-	-	-	5.00	5.00
1130 - Other Wedding Income (flowers, music, et	365.00	-	-	-	365.00	270.00
1135 - Heating Charges	-	-	-	-	-	-
1140 - Bible Reading Fellowship	69.70	-	-	-	69.70	139.55
1142 - Discipleship Income	1,195.95	-	-	-	1,195.95	559.50
1143 - Youth Work Income	621.54	-	-	-	621.54	460.00
<b>Incoming resources from charitable activities Totals</b>	<b>34,203.54</b>	<b>20,191.24</b>	<b>45,714.79</b>	<b>-</b>	<b>100,109.57</b>	<b>107,590.01</b>
<b>Other incoming resources</b>						
1200 - Exceptional Item	-	-	-	-	-	-
<b>Other incoming resources Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Incoming resources Grand totals</b>	<b>132,826.80</b>	<b>20,191.24</b>	<b>55,828.79</b>	<b>-</b>	<b>208,846.83</b>	<b>216,849.11</b>

	Total					
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
<b>RESOURCES USED</b>						
<b>Cost of generating funds</b>						
2275 - Bank/Card Fees	42.00	-	-	-	42.00	54.00
2280 - Stewardship Expenses	-	-	-	-	-	147.30
2190 - Social Event costs	1,540.96	-	-	-	1,540.96	718.79
2210 - Goods for sale	-	-	-	-	-	-
2215 - Social Enterprise Costs	-	-	-	-	-	-
<b>Cost of generating funds Totals</b>	<b>1,582.96</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,582.96</b>	<b>920.09</b>
<b>Charitable activities</b>						
2010 - Quota	88,158.48	-	-	-	88,158.48	79,297.08
2020 - Sacristy	1,826.90	-	-	-	1,826.90	1,008.06
2030 - Books & Other Service Support	909.62	-	-	-	909.62	1,500.80
2040 - Music Costs	1,345.17	-	-	-	1,345.17	11,444.20
2050 - Upkeep of Churchyard	-	-	-	-	-	-
2060 - Clergy Travel Expenses	4,338.39	-	-	-	4,338.39	2,770.14
2070 - Organist's Fees	3,840.00	-	-	-	3,840.00	4,480.00
2080 - Premises Costs	26,436.34	-	-	-	26,436.34	35,897.96
2090 - Light & Heat	7,732.68	-	-	-	7,732.68	10,363.58
2100 - Water Charges	187.92	-	-	-	187.92	197.65
2110 - Insurance	3,644.22	-	-	-	3,644.22	3,490.61
2120 - Telephones	1,615.43	-	-	-	1,615.43	1,288.06
2130 - Marketing and Promotion Costs	520.00	-	51.96	-	571.96	267.51
2131 - Bible Reading Fellowship costs	122.70	-	-	-	122.70	119.85
2132 - Discipleship Costs	1,874.52	-	-	-	1,874.52	1,015.00
2140 - Education costs	43.93	-	-	-	43.93	-
2145 - Clergy Development	338.98	-	-	-	338.98	35.49
2150 - Young Church & Youth	1,904.42	-	-	-	1,904.42	1,456.80
2170 - Flowers	293.90	-	-	-	293.90	437.72
2180 - Memorial Plaques costs	562.50	-	-	-	562.50	1,670.00
2191 - Entertainment and Hospitality	994.25	-	-	-	994.25	3,797.39
2200 - Refreshments	81.95	-	-	-	81.95	9.70
2216 - Daily Bread Costs	981.50	-	31,674.65	-	32,656.15	51,793.12
2230 - Parish Salaries & Wages	12,681.50	-	16,981.71	-	29,663.21	25,856.48
2240 - Equipment, Stationary, Postage	6,354.47	-	-	-	6,354.47	6,185.22
2241 - Church Website	939.40	-	-	-	939.40	939.17
2242 - Digital Church	1,842.91	-	-	-	1,842.91	1,689.31
2250 - "Churches Together"	160.00	-	-	-	160.00	15.00
2260 - Christian Copyright Licence	810.10	-	-	-	810.10	640.78
2270 - Professional Fees	87.50	-	-	-	87.50	180.00
2290 - CCS Course Expenses	-	-	-	-	-	-
2900 - Expense Suspense Account	-	-	-	-	-	-
3030 - Fabric Expenses	-	-	-	-	-	-
3130 - Patricia Harries Fund expenses	-	-	-	-	-	-
3230 - Harries Window Fund expenses	-	-	-	-	-	-
<b>Charitable activities Totals</b>	<b>170,629.68</b>	<b>-</b>	<b>48,708.32</b>	<b>-</b>	<b>219,338.00</b>	<b>247,846.68</b>
<b>Governance costs</b>						
<b>Governance costs Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other resources used</b>						
<b>Other resources used Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Resources used Grand totals</b>	<b>172,212.64</b>	<b>-</b>	<b>48,708.32</b>	<b>-</b>	<b>220,920.96</b>	<b>248,766.77</b>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023

## Accounting policies

### Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations together with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

### Funds accounting

Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes

*Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

### Incoming resources

Income All incoming resources are accounted for gross.

#### ***Voluntary Income***

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the Gift Aid claim is made  
Grants and legacies are recognised when the PCC is legally entitled to the amount due and only when received.

#### ***Income from investments***

Interest entitlements are accounted for when they are received

#### ***All other income***

All other income is recognised when it is received.

## Resources used

Resources expended are accounted for on a payments basis and are accounted for gross.

### **Grants**

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

### **Church Activities**

The diocesan parish contribution is accounted for when paid and provided for in these accounts.

## Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit at the bank

## Staff costs

### Wages and salaries

During the year the PCC employed a part-time parish administrator, a community minister, and a Daily Bread administrator. The PCC have paid PAYE and NIC for all employees. The PCC have also arranged and paid into pension funds for the Daily Bread administrator and the community minister.

### Payments to PCC members

As the parish administrator, D Shaxon, was paid £8315.70 (£6507.10 2022).

As the community minister, Lisa Whymark, was paid £18,271.40 (£14,961.66 2022).

Terry Hayden was paid in respect of vergers duties £1,170

Adrian Thompson was paid in respect of organist duties £4,540 of which £700 related to funerals

Alice Smith, Sue Goldsmith, Christine Thomas, Tino To and Lisa Whymark received income from their duties in respect of funerals and weddings they performed as set out in the table of parochial fees

There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

## INDEPENDENT EXAMINER'S REPORT TO THE PARISH OF HUTTON PCC

I report on the accounts of the PCC for the year ended 31 December 2023

### Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission

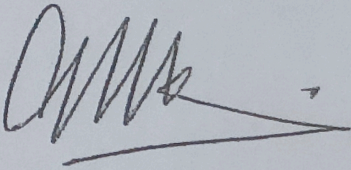
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an opinion on the accounts.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
  - b. to prepare accounts which accord with these accounting records have not been met; or

- (2) to which, in my opinion, attention should be drawn to in order to enable a proper understanding of the accounts to be reached



Mr Alan Harley

Dated: 21<sup>st</sup> March 2024

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# Accounts

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**Parish of All Saints with Saint Peter, Hutton**

**End of Year Financial Statements**

**Year ending 31 December 2022**

**Statement of Financial Activities**  
For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>					
Incoming resources from generated funds	0.00	0.00	0.00	0.00	0.00
Voluntary income	94,243.95	9,771.00	0.00	104,014.95	86,650.40
Activities for generating funds	5,244.15	0.00	0.00	5,244.15	3,067.90
Incoming resources from charitable activities	32,646.96	74,943.05	0.00	107,590.01	107,335.91
<b>Total income</b>	<b>132,135.06</b>	<b>84,714.05</b>	<b>0.00</b>	<b>216,849.11</b>	<b>197,054.21</b>
<b>Resources used</b>					
Cost of generating funds	0.00	0.00	0.00	0.00	0.00
Cost of generating voluntary income	201.30	0.00	0.00	201.30	32.80
Fundraising trading cost of goods sold and other costs	718.79	0.00	0.00	718.79	1,273.24
Charitable activities	179,530.19	68,316.49	0.00	247,846.68	178,558.44
<b>Total expenditure</b>	<b>180,450.28</b>	<b>68,316.49</b>	<b>0.00</b>	<b>248,766.77</b>	<b>179,864.48</b>
Gains/losses on investment assets	0.00	0.00	0.00	0.00	0.00
<b>Net income / (expenditure) resources before transfer</b>	<b>(48,315.22)</b>	<b>16,397.56</b>	<b>0.00</b>	<b>(31,917.66)</b>	<b>17,189.73</b>
<b>Transfers:</b>					
Gross transfers between funds - in	46,084.00	36,205.62	0.00	82,289.62	18,014.13
Gross transfers between funds - out	(22,493.62)	(59,796.00)	0.00	(82,289.62)	(18,014.13)
<b>Other recognised gains / losses</b>					
Gains on revaluation, fixed assets, charity's own use	0.00	0.00	0.00	0.00	0.00
<b>Net movement in funds</b>	<b>(24,724.84)</b>	<b>(7,192.82)</b>	<b>0.00</b>	<b>(31,917.66)</b>	<b>17,189.73</b>
<b>Reconciliation of funds</b>					
<b>Total funds brought forward</b>	<b>64,665.65</b>	<b>49,370.23</b>	<b>0.00</b>	<b>114,035.88</b>	<b>96,846.15</b>
<b>Total funds carried forward</b>	<b>39,940.81</b>	<b>42,177.41</b>	<b>0.00</b>	<b>82,118.22</b>	<b>114,035.88</b>
<b>Represented by</b>					
Unrestricted					
General fund	19,021.48	0.00	0.00	19,021.48	37,388.97
Designated					
Daily Bread Food Hub	29,620.70	0.00	0.00	29,620.70	35,978.05
Restricted					
Daily Bread Allocated Granted	0.00	38,763.68	0.00	38,763.68	0.00
Daily Bread Food Hub	0.00	5,987.54	0.00	5,987.54	40,123.23
Fabric Fund	0.00	(8,701.37)	0.00	(8,701.37)	(1,604.37)
Organ Fund	0.00	0.00	0.00	0.00	2,150.00
Wages Reserve	0.00	(2,573.81)	0.00	(2,573.81)	0.00
<b>Total funds</b>	<b>48,642.18</b>	<b>33,476.04</b>	<b>0.00</b>	<b>82,118.22</b>	<b>114,035.88</b>

## Balance Sheet detailed

	As at 31/12/2022	As at 31/12/2021
<b>Current assets</b>		
6501: Bank A/c	£92,141.30	£123,477.47
6521: Credit Card Account	0.00	0.00
6540: Cash A/c	0.00	0.00
6550: Income Tax Recoverable	0.00	0.00
6560: Stock	0.00	0.00
6570: Funeral Directors' Control	(£1,213.03)	£177.00
Z05: Accounts Receivable	0.00	£3,963.85
<b>Total Current assets</b>	<b>£90,928.27</b>	<b>£127,618.32</b>
<b>Liabilities</b>		
6610: Diocese fees due	£6,577.41	£7,979.68
6620: Little Fishes Charities	£508.89	£201.49
6650: Wedding Deposits	0.00	0.00
6660: Rector's Expense Control	(£180.00)	£131.94
6670: Charity Collections	£1,972.05	£3,436.05
6680: Petty Cash	(£8.30)	(£8.30)
6681: Funeral Disbursements	(£60.00)	£320.00
Z04: Accounts Payable	0.00	£1,521.58
<b>Total Liabilities</b>	<b>£8,810.05</b>	<b>£13,582.44</b>
<b>Net Asset surplus (deficit)</b>	<b>£82,118.22</b>	<b>£114,035.88</b>
<b>Reserves</b>		
Excess/(deficit) to date	(£31,917.66)	£17,189.73
Z01: Starting balances	£114,035.88	£96,846.15
<b>Total Reserves</b>	<b>£82,118.22</b>	<b>£114,035.88</b>
<b>Represented by Funds</b>		
General (Unrestricted)	£10,320.11	£28,687.60
Designated	£29,620.70	£35,978.05
Restricted	£42,177.41	£49,370.23
<b>Total</b>	<b>£82,118.22</b>	<b>£114,035.88</b>

## Statement of Assets and Liabilities (by code) As at: 31 December 2022

Class and nominal code	General (Unrestricted)	Designated	Restricted	Endowment	Total	Last year
6501: Bank A/c	£21,156.43	£29,059.52	£39,655.69	0.00	£89,871.64	£121,207.81
6540: Cash A/c	(£1,284.22)	£807.18	£3,026.16	0.00	£2,549.12	£2,549.12
<b>Total</b>	<b>£19,872.21</b>	<b>£29,866.70</b>	<b>£42,681.85</b>	<b>0.00</b>	<b>£92,420.76</b>	<b>£123,756.93</b>
<b>Current Asset - Debtors</b>						
6521: Credit Card Account	£9,205.81	0.00	(£9,205.81)	0.00	0.00	0.00
6570: Funeral Directors' Control	(£967.03)	(£246.00)	0.00	0.00	(£1,213.03)	£177.00
Z05: Accounts Receivable	0.00	0.00	0.00	0.00	0.00	£3,963.85
<b>Total</b>	<b>£8,238.78</b>	<b>(£246.00)</b>	<b>(£9,205.81)</b>	<b>0.00</b>	<b>(£1,213.03)</b>	<b>£4,140.85</b>
<b>Liability - Creditors: Amounts Falling Due In One Year</b>						
6610: Diocese fees due	£6,577.41	0.00	0.00	0.00	£6,577.41	£7,979.68
6620: Little Fishes Charities	£1,008.89	0.00	0.00	0.00	£1,008.89	£701.49
6660: Rector's Expense Control	(£400.54)	0.00	0.00	0.00	(£400.54)	(£88.60)
6670: Charity Collections	£1,972.05	0.00	0.00	0.00	£1,972.05	£3,436.05
Z04: Accounts Payable	0.00	0.00	0.00	0.00	0.00	£1,521.58
<b>Total</b>	<b>£9,157.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>£9,157.81</b>	<b>£13,550.20</b>
<b>Liability - Provision For Liabilities And Charges Due Within One Year</b>						
6680: Petty Cash	(£8.30)	0.00	0.00	0.00	(£8.30)	(£8.30)
6681: Funeral Disbursements	(£60.00)	0.00	0.00	0.00	(£60.00)	£320.00
<b>Total</b>	<b>(£68.30)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(£68.30)</b>	<b>£311.70</b>
<b>Net total assets</b>	<b>£19,021.48</b>	<b>£29,620.70</b>	<b>£33,476.04</b>	<b>0.00</b>	<b>£82,118.22</b>	<b>£114,035.88</b>
<b>Current Asset - Cash At Bank And In Hand Represented by</b>						
General (Unrestricted)	£10,320.11	0.00	0.00	0.00	£10,320.11	£28,687.60
Designated - Daily Bread	0.00	£29,620.70	0.00	0.00	£29,620.70	£35,978.05
Restricted - Daily Bread	0.00	0.00	£5,987.54	0.00	£5,987.54	£40,123.23
Restricted - DB Allocated	0.00	0.00	£38,763.68	0.00	£38,763.68	0.00
Restricted - Fabric	0.00	0.00	0.00	0.00	0.00	£7,097.00
Restricted - Organ	0.00	0.00	0.00	0.00	0.00	£2,150.00
Restricted - Wages Res	0.00	0.00	(£2,573.81)	0.00	(£2,573.81)	0.00
<b>Total</b>	<b>£10,320.11</b>	<b>£29,620.70</b>	<b>£42,177.41</b>	<b>0.00</b>	<b>£82,118.22</b>	<b>£114,035.88</b>

## Fund movement summary

Selected period: 01 January 2022 to 31 December 2022

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
<b>Unrestricted</b>							
General - General fund	£28,687.60	£115,998.79	£180,450.28	£46,084.00	0.00	0.00	£10,320.11
<b>Sub-totals</b>	<b>£28,687.60</b>	<b>£115,998.79</b>	<b>£180,450.28</b>	<b>£46,084.00</b>	<b>0.00</b>	<b>0.00</b>	<b>£10,320.11</b>
<b>Designated</b>							
DailyBread - DailyBread Food Hub	£35,978.05	£16,136.27	0.00	(£22,493.62)	0.00	0.00	£29,620.70
<b>Sub-totals</b>	<b>£35,978.05</b>	<b>£16,136.27</b>	<b>0.00</b>	<b>(£22,493.62)</b>	<b>0.00</b>	<b>0.00</b>	<b>£29,620.70</b>
<b>Restricted</b>							
DailyBread - DailyBread Food Hub	£40,123.23	£25,579.92	£21,431.23	(£38,284.38)	0.00	0.00	£5,987.54
DB Allocated - DailyBread Allocated Granted	0.00	£49,363.13	£31,803.21	£21,203.76	0.00	0.00	£38,763.68
Organ - Organ Fund	£2,150.00	0.00	0.00	(£2,150.00)	0.00	0.00	0.00
Wages Res - Wages Reserve	0.00	0.00	£15,082.05	£12,508.24	0.00	0.00	(£2,573.81)
Fabric - Fabric Fund	£7,097.00	£9,771.00	0.00	(£16,868.00)	0.00	0.00	0.00
<b>Sub-totals</b>	<b>£49,370.23</b>	<b>£84,714.05</b>	<b>£68,316.49</b>	<b>(£23,590.38)</b>	<b>0.00</b>	<b>0.00</b>	<b>£42,177.41</b>
<b>Totals</b>	<b>£114,035.88</b>	<b>£216,849.11</b>	<b>£248,766.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>£82,118.22</b>

## Analysis of Receipts and Payments

Selected period: 01 January 2022 to 31 December 2022

					<b>Total</b>	
	<b>General</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>
<b>Receipts</b>						
<b>Incoming resources from generated funds</b>						
1010 - Planned Giving	£63,107.33	0.00	0.00	0.00	£63,107.33	£53,432.67
1020 - Income Tax Recovered	£14,289.23	0.00	0.00	0.00	£14,289.23	£9,226.38
1030 - Collections	£9,369.67	0.00	0.00	0.00	£9,369.67	£3,750.50
1050 - Donations	£7,477.72	0.00	£2,750.00	0.00	£10,227.72	£5,413.85
3010 - White's Charity	0.00	0.00	£7,021.00	0.00	£7,021.00	£12,827.00
3020 - Fabric Fund Donations	0.00	0.00	0.00	0.00	0.00	£2,000.00
1040 - Social Events	£5,012.13	0.00	0.00	0.00	£5,012.13	£2,921.10
1100 - Sale of Goods	£206.31	0.00	0.00	0.00	£206.31	£26.80
1150 - Social Enterprise	£25.71	0.00	0.00	0.00	£25.71	£120.00
<b>Incoming resources from generated funds Totals</b>	<b>£99,488.10</b>	<b>0.00</b>	<b>£9,771.00</b>	<b>0.00</b>	<b>£109,259.10</b>	<b>£89,718.30</b>
<b>Incoming resources from charitable activities</b>						
1055 - COVID Community Response Funding	£22.88	£11.87	£59,457.40	0.00	£59,492.15	£54,472.17
1056 - Pandemic Donations	£700.00	£16,124.40	£15,485.65	0.00	£32,310.05	£28,182.13
1070 - PCC Fees (Funerals, Weddings etc)	£7,972.00	0.00	0.00	0.00	£7,972.00	£10,594.21
1080 - Lettings	£5,071.00	0.00	0.00	0.00	£5,071.00	£8,744.45
1090 - Magazine Sales & Adverts	0.00	0.00	0.00	0.00	0.00	£573.52
1110 - Refreshments	£259.23	0.00	0.00	0.00	£259.23	£94.19
1120 - Memorial Plaques	£1,051.53	0.00	0.00	0.00	£1,051.53	£3,711.00
1125 - Memorial Book Entries	£5.00	0.00	0.00	0.00	£5.00	£50.00
1130 - Other Wedding Income (flowers, music, et	£270.00	0.00	0.00	0.00	£270.00	£460.00
1140 - Bible Reading Fellowship	£139.55	0.00	0.00	0.00	£139.55	£86.25
1142 - Discipleship Income	£559.50	0.00	0.00	0.00	£559.50	£307.99
1143 - Youth Work Income	£460.00	0.00	0.00	0.00	£460.00	£60.00
<b>Receipts Grand Totals</b>	<b>£115,998.79</b>	<b>£16,136.27</b>	<b>£84,714.05</b>	<b>0.00</b>	<b>£216,849.11</b>	<b>£197,054.21</b>
<b>Payments</b>						
<b>Cost of generating funds</b>						
2275 - Bank/Card Fees	£54.00	0.00	0.00	0.00	£54.00	£32.80
2280 - Stewardship Expenses	£147.30	0.00	0.00	0.00	£147.30	0.00
2190 - Social Event costs	£718.79	0.00	0.00	0.00	£718.79	£1,181.73
2215 - Social Enterprise Costs	0.00	0.00	0.00	0.00	0.00	£91.51
<b>Cost of generating funds Totals</b>	<b>£920.09</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>£920.09</b>	<b>£1,306.04</b>
<b>Charitable activities</b>						
2010 - Quota	£79,297.08	0.00	0.00	0.00	£79,297.08	£74,427.60
2020 - Sacristy	£1,008.06	0.00	0.00	0.00	£1,008.06	£820.62
2030 - Books & Other Service Support	£1,500.80	0.00	0.00	0.00	£1,500.80	£380.09
2040 - Music Costs	£11,444.20	0.00	0.00	0.00	£11,444.20	£1,049.93
	<i>General</i>	<i>Designated</i>	<i>Restricted</i>	<i>Endowment</i>	<i>This year</i>	<i>Last year</i>
2060 - Clergy Travel Expenses	£2,770.14	0.00	0.00	0.00	£2,770.14	£1,159.42
2070 - Organist's Fees	£4,480.00	0.00	0.00	0.00	£4,480.00	£3,270.00

2080 - Premises Costs	£35,897.96	0.00	0.00	0.00	£35,897.96	£22,207.72
2090 - Light & Heat	£10,363.58	0.00	0.00	0.00	£10,363.58	£8,540.40
2100 - Water Charges	£197.65	0.00	0.00	0.00	£197.65	£56.16
2110 - Insurance	£3,490.61	0.00	0.00	0.00	£3,490.61	£3,429.87
2120 - Telephones	£1,288.06	0.00	0.00	0.00	£1,288.06	£1,302.18
2130 - Marketing and Promotion Costs	£267.51	0.00	0.00	0.00	£267.51	0.00
2131 - Bible Reading Fellowship costs	£119.85	0.00	0.00	0.00	£119.85	£174.35
2132 - Discipleship Costs	£1,015.00	0.00	0.00	0.00	£1,015.00	£440.70
2140 - Education costs	0.00	0.00	0.00	0.00	0.00	£64.90
2145 - Clergy Development	£35.49	0.00	0.00	0.00	£35.49	£2,089.82
2150 - Young Church & Youth	£1,456.80	0.00	0.00	0.00	£1,456.80	£1,146.78
2170 - Flowers	£437.72	0.00	0.00	0.00	£437.72	£516.73
2180 - Memorial Plaques costs	£1,670.00	0.00	0.00	0.00	£1,670.00	£662.50
2191 - Entertainment and Hospitality	£3,197.39	0.00	£600.00	0.00	£3,797.39	£1,459.80
2200 - Refreshments	£9.70	0.00	0.00	0.00	£9.70	0.00
2216 - Food Distribution Hub Costs	£722.88	0.00	£51,070.24	0.00	£51,793.12	£35,115.99
2230 - Parish Salaries & Wages	£9,210.23	0.00	£16,646.25	0.00	£25,856.48	£14,534.59
2240 - Equipment, Stationary, Postage	£6,185.22	0.00	0.00	0.00	£6,185.22	£3,089.72
2241 - Church Website	£939.17	0.00	0.00	0.00	£939.17	0.00
2242 - Digital Church	£1,689.31	0.00	0.00	0.00	£1,689.31	£1,820.56
2250 - "Churches Together"	£15.00	0.00	0.00	0.00	£15.00	0.00
2260 - Christian Copyright Licence	£640.78	0.00	0.00	0.00	£640.78	£576.01
2270 - Professional Fees	£180.00	0.00	0.00	0.00	£180.00	£222.00
<b>Charitable activities Totals</b>	<b>£179,530.19</b>	<b>0.00</b>	<b>£68,316.49</b>	<b>0.00</b>	<b>£247,846.68</b>	<b>£178,558.44</b>
<b>Payments Grand Totals</b>	<b>£180,450.28</b>	<b>0.00</b>	<b>£68,316.49</b>	<b>0.00</b>	<b>£248,766.77</b>	<b>£179,864.48</b>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

### 1. Accounting policies

#### a. Accounting Convention

The financial statements have been prepared in accordance with the Church Accounting Regulations together with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

#### b. Funds Accounting

##### Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes

*Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

#### c. Incoming resources

All incoming resources are accounted for gross.

##### *Voluntary Income*

*Collections* are recognised when received.

*Planned giving* receivable is recognised only when received.

*Income tax* recoverable on Gift Aid donations is recognised when the Gift Aid claim is made

*Grants and legacies* are recognised when the PCC is legally entitled to the amount due.

##### *Income from investments*

Interest entitlements are accounted for as they accrue.

##### *All other income*

All other income is recognised when it is receivable.

#### d. Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

##### *Grants*

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

##### *Church Activities*

The diocesan parish contribution is accounted for when paid and provided for in these accounts.

#### e. Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit at the bank

### 2. Staff costs

#### a. Wages and salaries

During the year the PCC employed a part-time parish administrator, a curate/Community Minister and an Administrator for Daily Bread. The PCC have paid PAYE and NIC for all employees.

#### b. Payments to PCC members

As the parish administrator, D Shaxon, was paid £6507.10 (net) during the year.

Terry Hayden was paid £270 in respect of verger duties.

Lisa Whymark was paid £14,961.66 net as Curate/DB Community Minister

Adrian Thompson was paid £4660 in respect of organist fees.

There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

## **INDEPENDENT EXAMINER'S REPORT TO THE PARISH OF HUTTON PCC**

I report on the accounts of the PCC for the year ended 31 December 2022

### **Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an opinion on the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
  - b. to prepare accounts which accord with these accounting records have not been met; or
  
- (2) to which, in my opinion, attention should be drawn to in order to enable a proper understanding of the accounts to be reached.

Mr Alan Harley

Dated:

The Parish of All Saints with St Peter, Hutton  
2022 Annual Parochial Church Meeting



Sunday 26<sup>th</sup> February 2023: 11am, St Peter's Hutton  
*"Be With Jesus, Be Like Jesus, Do What Jesus Did"*



## THE PARISH OF HUTTON

### AGENDA

For the  
Annual Parochial Church Meeting

To be held on Sunday 26<sup>th</sup> February 2023  
At St Peter's Church, Claughton Way at 11.00 am

The meeting will begin with prayers.

1. Apologies for Absence
2. Election of Churchwardens
3. Minutes of APCM held on 27<sup>th</sup> February 2022
4. Matters Arising
5. Election of PCC members
6. Hutton Parish Annual Report, Financial Report and Annual Accounts for 2021
7. Appointment of Independent Examiner
8. Fr. Andy's Address
9. Date of next Annual Meeting: Sunday 3<sup>rd</sup> March 2024, 11am
10. Date of first PCC Meeting: Thursday, 16<sup>th</sup> March, 2023

## **THE RECTOR'S REPORT**

As is my custom, the first thing I would like you to read in this report is a list of all the people I need to thank for making the mission and ministry of Hutton Parish not only possible, but vibrant and exciting too.

2022 saw our team grow and change once again, and despite the challenges of having to support four other clergy and two LLM's, a large Pastoral Support Team, Church Wardens and over 200 volunteers in and around Daily Bread, I know that God has continued to support and uphold us as we seek to make Jesus Christ known in the parish (and beyond).

My thanks therefore must go to: Fr Tony, Revd Lisa, Revd Deacon Alice, Revd Sue, Tino To, Chris Thomas, Alex Underwood, Jason Manning, Lynn Rae, Adrian Thompson, Kevin Lim, Eve Byles, Derek Bevans and Annie Bayley for their hard work in leading so many key areas of our ministry. Particular recognition also needs to go to your Church Wardens: Terry Hayden, David Morten, Dawn Shaxon, June Sykes and Michelle Yarwood, with special thanks going to Carole Bradford and Dawn White as they stepped down as All Saints Wardens (well done, good and faithful servants!)

We were also hugely grateful to welcome Natalie Slater to our Parish Office, as she took on the role as Daily Bread Administrator, working to support Revd Lisa in her Community Outreach role. Natalie will also work alongside our current Parish Administrator, Dawn Shaxon, in keeping the office running smoothly and efficiently on day-to-day basis.

If 2021 was about recovery and growth post Covid, then 2022 allowed us to see some of the fruits of that stability and organisation. At the start of the year, the leadership team felt prompted to develop more "doorways" into the life of the church. There were a number of verses from scripture that nudged us in this direction:

### ***Psalm 24: 7***

Lift up your heads, you gates; be lifted up, you ancient doors,  
that the King of glory may come in.

### ***John 10:7***

So Jesus said to them again, "Very truly, I tell you, I am the gate of the sheep.

### ***Acts 14:27***

On arriving there, they gathered the church together and reported all that God had done through them and how he had opened a door of faith to the Gentiles.

We wanted to focus on broadening the ways in which those on the fringes of church life could move towards the ultimate doorway which is Jesus Christ, recognising the dual reality that people go through "doors of faith" and Jesus, in turn enters into the hearts of his

people. This was developed as a way of framing a life of discipleship as *each of us* journey towards Jesus, and captured in our vision statement from 2019:

*“Be With Jesus, Be Like Jesus, Do What Jesus Did”*

This vision statement felt somewhat lost as we went through the challenges of Covid and lockdowns, but I am glad that the Spirit has prompted us to pick it up again and make it the focus of our mission, ministry and evangelism in this next stage of parish life.

You can read about how the different areas of parish life have broadened their “doors” this year in the rest of this report. I will highlight a few moments that have stood out for me this year, before guiding us in thinking about the coming year and its challenges and opportunities.

Sunday worship has continued to flourish at St Peter’s, with an ever-growing Children’s Church and Youth provision. We have had to revert to closing the partition screen between the church and the hall to give 30+ children the space to explore the Bible and worship together without the distraction of the church service limiting what can be done by the brilliant Children’s Church Team. The older children are now using the chapel as their own space during Sunday worship twice a month.

It was a great joy to welcome the now former Bishop of Bradwell, John Perumbalath to St Peter’s for a Confirmation service in late January. We had 22 candidates aged between 10 and “*well over 21*”, and it was a joyful and holy occasion. Holy Week and Easter were also memorable, as we were able to bring back a full Triduum celebration including foot washing and Benediction at the Mass of the Last Supper on Maundy Thursday, and the Easter Vigil on the evening of Holy Saturday. This was then rounded off with Easter Sunday Baptisms and First Communions for several of our Children’s Church members, and a vibrant ecumenical evening of prayer and praise at the CEW service. Praise the Lord!

Our civic functions were on full display too, with the Diamond Jubilee celebrations and our charity concert seeing international concert pianist (and parishioner) Alisdair Hogarth performing alongside our Parish Organist Adrian Thompson and the Brentwood Collective Gospel Band. We later held a service of commemoration for the Late Queen in September, following her death, which saw members of the parish and wider community gather together to mourn and give thanks for the life and ministry of Elizabeth II.

Our other and most obvious highlight was to see two new curates ordained and welcomed into their new roles. Our very own Revd Deacon Alice Smith and the Revd Sue Goldsmith, joining us from Christ Church, Billericay were ordained in September by the Bishop of Chelmsford in the cathedral. Revd Deacon Alice will continue in her role as the leader of Rooted Community alongside her paid employment and Revd Sue will offer ministry amongst us on Sundays and when she’s not working as a full time English teacher on Canvey Island.

To top this off, Revd Lisa Whymark was ordained as Priest in Chelmsford in early October. This was another opportunity to celebrate, particularly in light of the personal difficulties

Revd Lisa has faced recently and a good reminder of God's faithfulness. The parish hog roast to celebrate our three parish curates was a special day which so many joined us for.

Many of you will be aware that our diocesan finances are under enormous stress at present, and 2022 saw the introduction of a new parish share scheme for 2023. In my role as Area Dean, I was tasked with supporting the delivery of the scheme in Brentwood Deanery, something which was both challenging and time consuming – not least as the threat of clergy job cuts looks ever more likely if funds cannot be raised between now and 2025. I'll be speaking about this in more detail in the coming months.

However, I'm very proud to report that we paid our Parish Share to the Diocese in full for the 3<sup>rd</sup> year in a row. This is an incredible feat - we have to find somewhere in the region of £80,000 to cover this cost. In a year which has seen the cost-of-living crisis deepen, with wages stagnating and bills soaring, I am so grateful to each of you who give sacrificially, financially and in your time and ongoing prayers to support our shared ministry.

Once again, I must ask you all to review your giving for 2023 as we have seen a £10,000 increase in our Parish Share for 2023, and we now employ *four people* to help make the ministry we offer viable. As I have said in previous years, we aren't a parish that has any kind of reserves or "rainy day fund". What we generate through giving, donations, fund raising and hall rentals etc. is what we have. I would encourage you all to sign up to the "**Parish Giving Scheme**" – the Direct Debit programme that allows you to donate monthly, that also collects the Gift Aid for us automatically, ensuring we can budget for the year. The Scheme also allows you to increase your giving in line with inflation annually.

Please do have a look at the website: [www.parishgiving.org.uk](http://www.parishgiving.org.uk) and search for "*Hutton All Saints with St Peter*" and watch out for the upcoming 2023 Lent teaching series on giving.

I look forward to celebrating and rejoicing in what God has been doing in Hutton throughout the coming year. May we continue to look for "doors" that people can step through in order that Jesus might be made known - and that he might be glorified!

Let us pray for one another that we might be strengthened and equipped to "*Be with Jesus, be like Jesus, and do what Jesus did*" in 2023.

With every blessing,

**Fr Andy Smith - Rector**

## **ELECTORAL ROLL**

There are 166 on the Church Electoral Roll, of which 38 are not resident in the parish. 10 names were added during the year. 7 names were removed, either through death or because they have moved away from the parish or became a Clerk in Holy Orders.

**Christine Bennett**

## **THE PCC**

The full PCC has met six times since the last APCM with an average level of attendance of 81%. Committees also met between meetings and their written updates were received by the full PCC and discussed where necessary. PCC Meetings consistently involve both group discussion and active worship. A number of PCC members attended Stations of the Cross in Lent, a humbling reminder of Jesus' sacrifice and gift to us. We have celebrated the rapid growth of our ministry team in 2022 with the ordinations of Revd Lisa Whymark, Revd Alice Smith and Revd Sue Goldsmith. In the latter part of the year, the PCC has become more involved in and accountable for Daily Bread's operations and we have seen greater investment and pastoral ministry in the Café and Food Hub as well as in the areas of Children's Church and Youth Group which were of particular focus for this year. I will be stepping down as Secretary this year after four years; it has been a privilege to undertake the role.

**Alex Underwood - PCC Secretary**

## **BRENTWOOD DEANERY SYNOD**

Deanery Synod met three times during 2022, at St. George's Brentwood, St. Mary the Virgin Fryerning and St. Mary's School Shenfield.

Meetings were chaired by the Lay Chair, Canon Paul Betts and by Father Andy Smith, Area Dean of Brentwood. Dawn Shaxon was Deanery Secretary, the other Hutton Parish representatives being Tino To and John Patterson.

Synod and guests heard three presentations from guest speakers:

January 2022 – Revd Rob Merchant, Dean of Mission for Chelmsford Diocese.

April 2022 – Revd Susan Iskander, Diocesan Living in Love and Faith Representative.

October 2022 – Mr Graham Headley – Christians Against Poverty (CAP) Debt Centre Manager in Brentwood

The new parish share scheme for 2023 was also introduced with the Area Dean and Lay Chair working hard to ensure the Deanery roll-out was successful. There was a fair amount of

disruption and upset with the new scheme, particularly for parishes facing large increases in the payments, and for parishes who have little to no resources. Deanery Clergy numbers have reduced from 8 full time and 2 part time in 2021, to just 8 full time for 2022. We will need to reduce to 7 full time clergy by 2025, in order to meet the reduced diocesan budget requirements. If we continue not to pay our full deanery share (we managed 75% of the payment in 2022), further cuts are likely putting additional stress on current clergy and parishes.

**Fr Andy Smith – Area Dean of Brentwood**

### **ALL SAINTS' CHURCH**

#### **Churchwardens:**

On 21 June 2022 June Sykes and David Morten were sworn-in as churchwardens taking over the role from the retiring churchwardens Dawn White and Carole Bradford. A vote of thanks goes to both Dawn and Carole for their many years of sterling service and for their training and help in the handing over of their posts.

#### **Roofing:**

The church gutters & downpipes were cleaned/cleared on 11th January, and repairs to the choir vestry roof (renewal of edge fillet and replacement of broken tiles) were executed early February. Subsequently works were carried out on this roof, replacing rotten battens and sarking felt, commencing in late April, with completion in early May.

#### **Musical Instruments:**

The old upright piano, originally situated in the choir vestry and then moved to the Lady Chapel, was removed by the "Piano Man" and a new electronic piano installed in its place. Works commenced on the organ at the end of February and were initially completed at the end of March with final adjustments and tuning (following repairs) taking place on 16<sup>th</sup> June. However, the organ was put out of commission 2 days later when a cable broke. The defective part was replaced in July rendering the organ serviceable once more.

#### **Statutory checks/Servicing:**

On 23<sup>rd</sup> March the fire extinguishers were checked and serviced and on 6<sup>th</sup> June Chubb Security checked & serviced the burglar alarm system.

An electrical inspection was carried out on 30<sup>th</sup> September prior to the Quinquennial Inspection which took place on 9<sup>th</sup> November. The inspecting architect warned that the ladder to the Belfry needed tighter security so that only the bell ringers could gain access. This was promptly rectified by the Bell Tower Captain. The architect also noted that, due to the church being closed & unvented during the summer months of lockdown, mildew was visible on the north and south side aisle roof timbers and also on the 3 paintings which are hung in these aisles. At least one of these paintings was showing signs of the paint peeling. We await the full detailed quinquennial report before determining our course of action to deal with this.

### **Death of HM Queen Elizabeth II**

HM Queen Elizabeth died on Thursday 8th September. This led to muffled bell ringing across the Nation the following morning, with our own church joining the ringing with all five bells fully muffled. The only time this happens is on the death of a reigning monarch. Fortunately, Sylvia, our Bell Tower Captain, had recently ordered and received a new full set of muffles in preparation for this sad event.

### **Events & Services:**

Chris Thomas held a Quiet Day at the church on 17th September and on 2nd October we returned to receiving a shared chalice for the first time since Covid.

The ATC Parade Service took place on Remembrance Sunday and a Memorial service was held on the evening of 30th October.

Tea, coffee, biscuits and sherry were re-introduced after the Sunday service on 20th November, and it is intended to continue the event on a monthly basis. It was a good opportunity for everyone to have a catch up and have the opportunity to talk with others they hadn't met from the congregation.

The Carols by Candlelight service held on Sunday evening, 18th December was well attended, as usual, and was followed by mince pies and sherry.

Midnight Mass on Christmas Eve was attended by almost 100 worshipers.

### **Weddings & Baptisms:**

During 2022 we had 12 weddings and 3 Baptisms.

### **Churchyard:**

In March the ATC helped with a big church yard clear up, after the winter storms, and again on 15th

October with the Autumn clear up.

On 2nd September an Arboricultural Survey was carried out in preparation for the Quinquennial survey. Several trees received a Priority 1, the most concerning of which is a 12m pollarded common lime whose spread is very close to the large chancel east window. The Council are responsible for the maintenance of the church yard, cutting the grass every 3 - 4 weeks throughout the growing season. At the beginning of March the Council cut back shrubs and brambles from around the graves stones which tidied the church yard up considerably.

In respect of gravestones it is noted that one of the stones to the west of the pathway near the cycle stands, has suffered frost damage and has sheared near the base and toppled over onto the grave. A course of action is still to be determined.

We, the churchwardens, feel that All Saints' is ready to face the new year and we look forward to meeting whatever challenges 2023 may bring.

**June Sykes and David Morten - Church Wardens**

## **ST PETER'S CHURCH**

This year the Church was subject to a Quinquennial Inspection of the Buildings and electrical Installation. Overall, the premises are in good condition. A schedule of works will be drawn up and any repairs and improvements will be carried out according to the Report timescale.

We are delighted that throughout 2022 we were at last able to use the entire premises in full once more following the relaxation of the restrictions on social gatherings and congregations. The local organisations that previously hired the premises have largely all returned.

The Daily Bread Café opens four days a week and provides space for community groups such as Peabody and the Blue Flower Group, and also social groups such as the Knitting Circle, Craft Group, Colouring Club and the Gardening Group. The Food Hub is still in operation six days a week, collecting and distributing food to the local community.

St. Peter's was also able to host a variety of Church activities. The Bible Study Groups continue to grow in size and teaching was able to continue with The Alpha Course. We offer a variety of different worship styles and contexts, including Sunday Evening Contemporary Evening Worship, Stations of the Cross during Lent, Rooted Community's 'Recharge' evenings as well as weekly Sunday morning Eucharist. The introduction of a monthly Saturday morning Men's Prayer Breakfast is proving popular, and the new E. Asian Church Group continues to grow under the leadership of Annie Bayley and Tino To.

Little Fishes group for babies and toddlers, parents and carers is now so large that it takes up both the church and the hall on a Thursday morning! Brentwood Schools Christian Workers Trust use the Church for their Christmas and Easter sessions with local Primary Schools and our Church School, All Saints', holds Festival Services with us.

We were also able to mark important events with some special services. Bishop John visited us in January to conduct a service of Baptism, Confirmation and First Communion. We were able to witness the Ordination of Reverend Alice and Reverend Sue from the Cathedral via live-streaming, and to gather together for Reverend Lisa's first Communion Service. Over a hundred parishioners gathered together on 11<sup>th</sup> September at a Communion Service to mark and mourn the death of Queen Elizabeth the Second.

Socially it has been a successful year. The Parish hog roast to welcome Sue, Alice and Lisa was very enjoyable. Other events have included a Harvest Quiz Night, Christmas Fayre, Rooted Community Celebration Breakfast, Platinum Jubilee Concert and the ever-popular Beer & Carols. All were very well supported.

Thank you to all those who worship or just gather here at St. Peter's and make it a lively, welcoming space. Thanks also to all those who work so hard to make it happen.

**Dawn Shaxon, Terry Haydon and Michelle Yarwood - Church Wardens**

## **CHILDREN'S CHURCH AND SUNDAY YOUTH**

*9.30am St Peter's*

Children's Church meets every week during the 9.30am service, offering a facilitated session of Bible teaching, activities, music, games and crafts for children in primary school and the first few years of secondary school. A small creche is also available in the hall for pre-schoolers alongside the more structured activities. The creche is parent led.

Highlights of the year include seeing several children receive Holy Communion for the first time on Easter Sunday, following preparation sessions with Fr Andy, as well as a number of young people confirmed in January by Bishop John.

In September 2022, we were delighted to introduce **Sunday Youth** for older children/young people, open to those in Year 5 (age 9 and above). This group meets in the Chapel on 2 Sunday mornings per month. This is led by Rev Deacon Alice Smith, Sarah Robbshaw and parent helpers and aims to help this age group go deeper in their faith, ask questions and have fun together in a way which recognises their changing needs. Young people in this group also began to serve through the AV team, narrating for the Nativity service in December and joining the music group on an ad hoc basis as well as assisting with Children's Church on other weeks.

Since October 2022, we have reinstated the wall between the sanctuary and the hall, which has allowed for greater flexibility in terms of space and noise we can make!

In December 2022, we had **71 children registered** on our database and our weekly average attendance for the last term of 2022 was:

**October: 19 per week; November: 20 per week; December: 18 per week**

On The Blessing of the Bags/Back to School Sunday in September, we had **38 children attend across both St Peter's and All Saints congregations.**

There are a number of occasions through the year when the 9.30am service is an All-Age Eucharist, and children remain in the Sanctuary; particularly Sundays of August, Harvest Sunday and Mothering Sunday. This is to give leaders a break as well as to enable a more creative Eucharist format, encouraging involvement from all ages in the elements of the service.

*11.15am All Saints*

Whilst we do not have regular Children's church provision at this congregation, we regularly welcome families who are attending, with their children, prior to marriage as well as the seasonal increase in baptisms in the Spring and Summer. *We would urge the PCC and wider church community to consider how best to resource our children's ministry provision at All Saints for the longer term to ensure all are welcomed and supported in their growth in faith.*

**Beyond our Sunday activities,** we were able to deliver 80+ Advent candles to all families on our database and the Travelling Crib returned following the Covid enforced break.

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### **Looking ahead:**

2023 plans include ongoing training and development opportunities for the team through Mustard Seed Team at the Diocese; a Wander event at All Saints; increasing provision for irregular attendees at All Saints and developing ongoing contacts with baptism families.

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None of this would be possible without the dedicated team of session leaders and helpers, meeting each half term to plan and pray as well as all those who work in the background and the foreground, helping us to remain flexible and encourage this important ministry to thrive.

**Session leaders:** Maggs Perham, Sharon Daborn, Annie Bayley, Alice Smith

**Helpers and Assistants:** Sheryl Dyson (Registration coordinator), Elyse Piper, Pat Thomson, Leanne Madden, Sue Barfoot, Laura Thomas

*Revd Deacon Alice Smith has coordinated the team since 2017: from February 2023 this responsibility will be handed over to Rev Sue Goldsmith.*

**Revd Deacon Alice Smith – Parish Curate**

### **YOUTH GROUP**

2022 saw the reintroduction of a regular youth group for 11–14-year-olds in the parish. The group currently meets twice a month at 4pm on Sunday afternoons.

There are over 20 young people on roll, with an average of 15 attending any given meeting. The aims of this new look youth group are to provide fun and fellowship for our young people, alongside Bible teaching and some food. The sessions are a lot of fun and involve silly games, preparing food together and a theme that is usually linked to the current Sunday morning teaching and lectionary. A good number of this group were either confirmed or received 1<sup>st</sup> Holy Communion earlier in the year.

The group also attended the Solid Youth Festival at Stubbers in early July, enjoying worship, Bible teaching and lots of outdoor sporting activities. We also won the late night quiz!

The group was led by Fr Andy and Sarah Robbshaw, with Sheryl Dyson and Revd Sue also assisting. In 2023, Revd Sue will take on the running of the group alongside Sarah as they develop the sessions and seek to recruit more helpers and leaders.

**Fr Andy Smith - Rector**

## ROOTED COMMUNITY

*Values: Shared Life (IN), Inclusive Welcome (OUT), Deeper Purpose (UP)*

Rooted Community is a missional community within Hutton Parish, connecting with and supporting women through friendship, faith and connection, thereby supporting families and our wider community.

Beginning as Friday Mums in 2012, Rooted has been meeting in some capacity each week, focused on Fridays for a simple lunch, conversation and prayer and on Wednesday evenings each month for deeper engagement in faith, scripture and prayer.

Our Leadership Team grew in 2022 to reflect the changing needs of the Community and to enable a greater breadth of leadership giftings and skills.

**Rooted Community Leadership Team:** Revd Deacon Alice Smith, Linda Haslam, Tracey Jenkins, Elspeth Morten, Eve Byles, Frances Annobil, Annie Bayley, Natalie Slater, Rev Lisa Whymark.

Our Facebook group currently has 195 members (*179 in January 2022*) and our weekly email newsletter goes out to 120 people.

**2022** enabled us to return to our usual patterns on a weekly and a monthly basis and to make more concrete plans to support faith and friendship across the community.



**Rooted Lunch** on Fridays regularly welcomes 12-20 women for a simple soup lunch, offering space for connection and sharing stories of life, the highs and lows and offering an opportunity to pray together.



Our monthly evening gathering - **Rooted Recharge** - with space for connection, worship, discussion and prayer regularly welcomes 25-30 women. In July we completed a yearlong series on Psalm 23. Recognising that for many women, the juggle of family responsibilities, work, childcare and their own health during the pandemic has taken a huge toll, Recharge seeks to be an oasis, physically and spiritually.



Other highlights of 2022 included a **Celebration Breakfast**, marking 10 years since the Community began as *Friday Mums*. We were delighted to welcome Archdeacon Elizabeth Snowden as our guest speaker on the theme of 'Flourish' and enjoyed a morning of food, worship and celebration together.



We gathered in the Rectory garden in July for a **Garden Party**, a **Bring and Share Curry** night in October and a **Christmas Crepe** evening in December.

We've been able to celebrate significant birthdays, births of new babies, weddings, promotions, ordinations and completion of studies, new jobs and new homes. We've stood alongside one another in times of mourning, unemployment, anxiety, health issues and separation from loved ones. We hope and pray that these connections and a growing faith will continue to strengthen us as we look to serve and welcome others in the future.

**In 2023** we seek to grow our connections to other local schools and welcome new members whilst also investing in deepening friendships within the Community. We will continue to serve the Parish and local community through involvement with Daily Bread, Little Fishes, Children's and Youth Ministry on Sundays, thanking God for our continued growth and ongoing support from the Ministry Team.

***Ephesians 3:17** I pray that you, being rooted and established in love, may have power, together with all the Lord's holy people, to grasp how wide and long and high and deep is the love of Christ.*

**Redv Deacon Alice Smith - Parish Curate, on behalf of the Rooted Leadership Team**

## **DAILY BREAD AND COMMUNITY MINISTRY**

Since the last APCM Daily Bread has continued to support a large number of people from across the area with hospitality and food as well seeking to be a being a place of safety for all. For 2022, we were supported by over 200 volunteers.

The Food Hub has opens six days each week (Monday to Saturday 10am -12pm) to give out bags of shopping to anyone who comes along. Over the year this was approx. 35 families each day, predominantly from the local area but also those travelling from Romford, Witham, Basildon, Maldon and Chelmsford.

Just before Christmas we had to make the decision to limit the opening hours for people outside the Brentwood area to after 11am to ensure our local families were supported. We have continued to work with local schools to ensure their pupil premium families and members of staff are able to access food and any support we offer. Families can collect fresh fruit produce and bakery items every day and are able to request frozen and cupboard items once each week to ensure provisions are distributed fairly. The Lord always provides enough and we consistently manage to send everyone away with some supplies and the promise that tomorrow will see more food arrive for them to collect.

At Christmas we were able to collect over 150 hampers of food to distribute to families on our database and through connections with local schools, these were provided by people in the local community. We were grateful for the support of local businesses, care homes, schools and individuals, particularly in the winter months, when fuel bills were increasing, and money was being stretched further to ensure we were able to keep up with demand.

Daily Bread Café continued to open from 9am-1pm every Tuesday to Friday, hosting a variety of community groups and individual customers. On Thursdays, Little Fishes parent and toddler group continued to develop and grow, becoming so successful the decision was made to dedicate the whole building to the group to ensure their safety and well-being. Other groups hosted in included a Colouring Café for mental well-being, a visually impaired group, work experience students from a local secondary school, a chatty table, church based pastoral support, Peabody (a benefit advice service), bible study groups, a gardening group, and a knitting group. On Fridays we introduced a Full English Fry-up menu and a craft table.

A minibus was purchased in the summer, with funds being donated from several charities. This enables the team to collect food from further afield where it would not fit into a standard car and return the mountain of crates we seem to acquire every week. In the Summer holidays we used the bus to take groups on day trips to local beaches and parks. The minibus has also been used by the local Dementia Carers support group to visit local garden centres, restaurants, and Christmas markets.

Funding was also given towards donating weekly recipe bags, slow cookers, and air fryers to reduce electricity costs. We continue to support people with bills for fuel, we have given out vouchers for school uniform and shopping. Daily Bread has also teamed up with Essex Activate to provide food and activities for children and families during the school holidays.

2022 saw some of our biggest structural changes within Daily Bread. Natalie Slater has been employed as a part time administrator to support Revd Lisa with day-to-day operations. A new management team has been created to allow greater accountability and communication with the PCC. This team is made up of Fr Andy, Revd Lisa, Michelle Yarwood and Frances Annobil.

The management team have updated the safeguarding policy, including safer recruitment and domestic abuse policies. This will be sent out to all volunteers to read, agree to, and adhere to this month. All our policies now are in line with both Parish and Church of England guidelines. There will be in person safeguarding training for volunteers in 2023.

In 2022, we attracted a large amount of funding from outside agencies to support the running of the food hub and café, including local and national businesses, local government and charitable organisations. We have worked with Brentwood and Essex Council, Community Voluntary Services, Essex Well-being, United in Kind, Essex Activate, various mental health charities and local schools to ensure we are looking after the more vulnerable members of our community.

We are grateful for the opportunity to serve the church and community through this wonderful ministry. Our prayer is that the Lord continues to guide us, provide all we need and is with us as we share the Good News of the Gospel with all who come through our doors.

**Revd Lisa Whymark – Parish Curate and Community Outreach Worker**

### **MINISTRY IN SCHOOLS**

2022 saw the parish actively engaged in leading worship, teaching and pastoral support in the life of Hutton All Saints School. Fr Andy and Revd Lisa led worship on Wednesday mornings each week, alongside running a prayer group and assisting with the RE curriculum and “The Big Questions.” The church also hosted services led by each year group and three Prayer Space Days as is our usual practice. A number of PCC members continue to act as trustees on the governing body of the school. Fr Andy also led 2 full school Eucharists in the hall and had a joyful day teaching on and making Christingles in late November.

St Peter’s hosted the ‘Easter Cracked’, ‘Christmas Unwrapped’ and ‘Moving on UP’ sessions led by the Brentwood Schools Christian Workers Trust.

Fr Andy continues to serve, in a limited capacity, as a chaplain to Becket Keys Church of England Secondary School in Brentwood.

**Fr Andy Smith - Rector**

### **LITTLE FISHES**

Little Fishes is part of Children's Church, and is a babies and preschool group that meets every Thursday morning during term time. We are blessed with lots of families with babies joining

us for play and connection every week. Average attendance has gone up from 18 children to 30 children plus their grown-ups. The Little Fishes team has also grown to eight volunteers to ensure we can provide support and care to our littlest person as well as the grown-ups. Little Fishes is more than a welcoming space for young families, it is also reaching out and connecting with our group community.

All Little Fishes volunteers are encouraged and supported to complete the diocesan safeguarding course and everyone has completed the basic safeguarding training. Four of us have completed additional foundation safeguarding. Three of us hold enhanced DBS and I have completed the emergency First Aid training. Details are recorded in a restricted online folder.

As the number of babies, children, parents and carers has expanded, the Daily Bread Cafe on Thursday is now reserved for parents and carers with young children only. This is to ensure we have the appropriate family safe space and to safeguard the vulnerable. The Little Fishes' session has been extended from 9.30 to 11am, to allow parents to come to St Peter's straight after school drop off. This has been well received by parents and carers and our numbers have increased significantly to 30 plus children.

We ask for a donation of £3 per family for each play session regardless of family size, £2 goes to Daily Bread to cover drinks and trolley food. For a special event, we ask for a £5 donation per family to cover decorations and party food. We planted sunflowers for hope for Ukraine, held a wonderful Jubilee party, met a Guide dog, enjoyed a Summer garden picnic, learnt about harvest festival, made poppies for Remembrance day, made Christmas cards and finished the year with a Christmas party.

In 2022, Little Fishes donated to the following charities:

£80 to Basildon Changing pathways

£107 to Guide Dogs charity

£110 to Ukrainian Aid

£100 to Daily Bread for Harvest Festival

Currently as of Jan 2023, Little Fishes have £508 in the account from collections. We will continue to look to support charities with a preference to helping families.

The Little Fishes team participated in the Brentwood Summer Fun day at Wash Road Rec in August along with the Daily Bread team reaching out and connecting with the community. It is wonderful and a privilege to play and connect with our community.

**Annie Bayley – Little Fishes Co-ordinator**

### **PARISH MUSIC AND SUNG WORSHIP**

During 2022 we were able to make great strides in re-establishing musical growth at our churches as the Covid restrictions eased and were ultimately lifted. This was apparent in our

regular Sunday morning worship and through the Contemporary Evening Worship (CEW) services held at St Peter's as well as some special events during the year.

Our musical progress has been made possible by our wonderful singers who have grown in number during the year. And so huge thanks to our regular singers: Revd Deacon Alice, Tracey Jenkins, Jan To, Linda Perry, Tim Barfoot, Kevin Lim, Eve Byles, Katie Johnson, Bronwyn Prior, David Morten, John Patterson and Mike Briggs. Thanks also to Kevin and Eve for their help as accompanists at St Peter's and to Derek Bevans for playing the organ at All Saints each month.

Thanks also to Revd Deacon Alice who has been instrumental in facilitating the addition and induction of our new singers and establishing the associated organisation and rota management.

Kevin and Eve have done a great job in providing the musical direction at the CEW services at St Peter's which moved to twice a month during 2022 (although these have now reverted to once a month in 2023). Thanks go to them and all the other musicians and singers who have supported the services so energetically and expertly.

Our musical instruments have also received further investment during the year - the organ at All Saints was cleaned and restored and the organ at St Peter's had further speakers added and relocated to the organ loft. A digital piano was installed at All Saints giving us new options for accompaniment at the church as well as freeing up some floor space.

Our musicians played an important contributory role in the presentation of some very special events during the year. Firstly, the late HM The Queen's Platinum Jubilee celebrations in June included a Gala evening at a packed St Peter's church with music provided by classical pianist Alisdair Hogarth, organist Adrian Thompson and The Brentwood Collective. In September a service of commemoration was held at St Peter's for the late HM The Queen and featured sung music and organ pieces first featured at the Queen's Coronation as well as Rutter's beautiful The Lord Bless You and Keep You anthem.

Finally, our singers and musicians joyfully supported a very full Christmas programme of worship and events, including Beer and Carols, Carols by Candlelight, Christingle services and Midnight Mass.

We are looking to recruit more singers into our singing group in the year ahead to continue our musical development which will also see the introduction of new music for our Communion services - Margaret Rizza's wonderful Mass of the Bread of Life, starting with the Gloria in February.

**Adrian Thompson - Organist**

## **PRAYER AND SPIRITUALITY**

Over the last year I have tried to offer some quieter and meditative arenas for prayer within the parish using both All Saints and St Peters.

The seasons of both Lent and Advent both give us opportunities to have times of quieter reflection about our faith and prayer and spirituality.

In Lent which begins on Ash Wednesday we used the following Wednesdays to continue our journey through this penitential season following in the footsteps of Christ as we walked the Stations of the Cross using the beautiful stations at St Peters painted by the Benedictine Nuns of Turvey Abbey. In mind and heart and spirit we prayed in semi-darkness the last walk of Christ to Golgotha and the tomb as we awaited the light and life of Easter.

In Advent this year we used the Chapel at St Peters to meet each Wednesday to pray and reflect on the great O Antiphons (in the ancient monastic church prayed on the eight days prior to Christmas around the Magnificat at the Evening Office). These O's put the names with which the coming Emmanuel – the God-with-us of the Nativity were addressed. They are God as Wisdom, as the Adonai, as the Root of Jesse, as Key of David, as Star of the East, as King of the Nations, as Emmanuel – and the 8th which I did include to honour Mary, the Mother of God.

Candlelight, music from the Advent service including the Matin Responsory and 'Come, Thou Redeemer of the world', readings, both scriptural and the sonnet sequence on the antiphons by Malcolm Guite (priest and poet), and my meditations reflecting the theme opened up the watching and waiting which heralds the birth of the Babe of Bethlehem- Emmanuel.

We have had two QUIET DAYS at All Saint' Church where we were able to draw on the prayers which seem to have soaked into very fabric of this quiet and holy place.

The previous year I had used the stained-glass windows in the church showing the main episodes of the life of Christ as a basis for our meditations They were all left in memory of ministers, benefactors and others during the Victorian era and as such reflect the style of that period.

In June I used the etched windows in the screen between church and choir vestry given as memorial to a dearly loved member of our church, Patricia Harries.

The seven panels to the right of the door represent saints but using their attributes – symbols – to use the space and light to its greatest effect.

At the centre is the Blessed Virgin Mary with her attributes of Lily and Crown.

Either side of her are St Peter with his keys given to him by Jesus (Matthew 16 v13-19) and the fish denoting his original occupation and his calling to be a fisher of men

St Paul who took the gospel message out to the Gentile world. The Dean and Chapter of St Paul's Cathedral are the patrons of the living of Hutton.

St Martin was a 4th century French saint – a soldier in the Roman army who was renowned for his kindness to a beggar, sharing his cloak. In the early history of this parish Benedictine monks came from Battle Abbey to collect dues to pay for King William's new foundation of St Martin and the name of the saint lives on in the secondary school in our parish.

St James the Great was an apostle and a member of the inner circle around Jesus According to tradition he was buried at Compostela in Spain. St. James is usually seen with a pilgrim's staff, water bottle and scallop shell- we are all pilgrims.

By the door to the choir vestry is St Cecilia. This is absolutely the right place for this saint at the point the choir move into the church. She is the patron saint of church music and usually depicted playing the organ.

St Margaret of Antioch. Margaret was Patricia's second Christian name. St Margaret was persecuted for her faith and beheaded in the 4th century.

The aim of this Quiet Day was to explore how the seven saints can help us in our spiritual journey by example, by teaching, and how they show us the love of God.

In September we met again at All Saints for the Quiet Day which I had entitled  
“An Image of the Sacred: A Glimpse of the Divine”

It was a new sight for some as I had set the church up with as many icons as I could and kept it darkened but candlelit. Icons are of course very much a tradition in the Orthodox Churches as an aid to prayer and devotion.

I was hoping that we would not only LISTEN to what God might say to us but also LOOK -and look intently at the icons as a way of entering through the icon- an image yes but not just a ‘picture’ -into that place of stillness and prayer through which one is drawn.

The day was divided into times given to my explanations of and meditations on Icons followed by periods of quiet and reflection in between each.

I began with a Prayer before the Icons by Bishop Basil and then invited all to prayerfully look at the great Icon of the Pantocrator - the Christ as Lord of All -whilst I quietly read that very soul-searching Psalm 139 which asks the question “Where can I flee from your presence”.

We prayed and meditated on some of the more ‘important’ icons of the tradition.

The Nativity and the Presentation of Christ in the Temple.

The Baptism of Christ and the Transfiguration- together known as the Theophany.

The Anastasis and the Rublev Trinity.

The Virgin Hodegetria (She who shows the Way) and the Virgin of Vladimir.

The damaged Icon of Christ the Peacemaker- the Icon which Henri Nouwen said was the one which brought him closest to God.

My hope is that both these Quiet Days were places and spaces where within the communion of saints and using our eyes and ears we could find time and space and quiet to listen to what God might be trying to say to us if only we will, as the psalmist says,

“Be still and know that I am God”. Psalm 46 v 10.

Being still and knowing God in the quiet is the aim of the afternoons of Quiet Prayer and Meditation which we have been able to restart in the Chapel at St Peters on the 4th Wednesday afternoon of each month.

This is a place to sit quietly, to learn to pray inwardly without using words in quiet meditation. This is a way of praying which many find difficult – as indeed it is-and one which needs perseverance but has deep rewards.

The Chapel is open for two hours although I would stress that although I am there for the full time it is not an expectation for anyone else and if you would like a little peace and quiet to be with God in the silence do feel free to come for as little or as long as you feel comfortable.

If anyone wants to talk to me about this or any other aspect of prayer or spirituality, please feel free to approach me at any time.

Our relationship with God as the body of Christ needs to be fed and nurtured in prayer and study and in the sacraments and all of the opportunities offered here I pray add another spiritual dimension to the worship and liturgical life of the parish.

**Chris Thomas – Licensed Lay Minister and Spiritual Companion**

## **BIBLE STUDY REPORT 2022**

Our Bible Study group started in May 2014. We held regular meetings until Covid in 2020. Then we resumed the meetings in October 2021. We now meet on the 1st & 3rd Wednesday of each month at St. Peter's, we start with a cup of tea, coffee & biscuits at 7pm then the meeting at 7:30pm. We divide into 3 small groups. 2 groups looking at Paul's letters, one group led by Tim Barfoot & the other group by Pauline Sweetingham. Tino is leading a group which formed after Alpha course and is looking at Mark's Gospel.

Another Bible Study group meets on the 1st Monday of each month at 2pm at St. Peter's. Now the group has around 15 to 18 people each time looking at John's Gospel. After that we have tea, coffee & cakes and in addition we have Trisha playing some traditional songs on the piano.

Also, the Bible Study group set up at West Horndon (St. Francis Church) since June 2021 is flourishing from 4 people to around 10 attending. Thanks be to God. It meets on the 1st & 3rd Wednesday morning of each month at 10am at West Horndon.

Other amazing news is that a new Bible Study beginners' group has been set up in the Daily Bread Café every Tuesday and is looking at Mark's Gospel.

### **The objectives of the group remain the same as when we started in 2014:**

- 1) To learn about God's Word as Paul says in 2 Timothy 3:16, 17 "All Scripture is inspired by God and is useful for teaching, for reproof, for correction, and for training in righteousness, so that everyone who belongs to God may be proficient, equipped for every good work."
- 2) To share with each other the experience in God's love & blessings.
- 3) To build up a lovely fellowship in Christ.
- 4) To encourage each other through the Bible and to grow in faith together.
- 5) To learn how to apply the Word of God in our contemporary society & daily living.
- 6) To explore each other's gifts from God & to encourage each other to use their gifts to serve the Lord in our church & community.
- 7) To refresh & revive our love for Christ through His Word.

The love of God is pouring out from His Word in the Bible. I strongly encourage sisters and brothers to come and join us to explore the richness of God's Word and through fellowship let us build each other up in the body of Christ.

### **Tino To - Licensed Lay Minister**

## **PASTORAL TEAM**

We have had new members join our team so our full team include: Revd Andy, Revd Tony, Frances Annobil, Sheryl Dyson, Carol Fulcher, Margaret Morris, John Patterson, Sarah Robbshaw, Jan To, Dawn White & Tino To. Dawn Shaxon is our administrator.

The functions of the team are praying for those who are sick, having difficulties and the bereaved. Our team will give support to members of the congregation by phoning or visiting according to their needs. Home Communion is also facilitated by the team to those who are unable to attend church services for various reasons. Different team members are helping with Little Fishes to listen & chat to the parents. Members of the team also go to the Daily

Bread Café on different days to listen, chat and pray for people. Every Thursday a team member will be there to pray for anyone who needs prayer. In addition, there will be a beginners' Bible study group every Tuesday in the café for people who are interested in exploring the faith. Each week or as often as we could obtain information, we will update every team member via email so that the whole team are able to pray for those who are in need. Also, members of the team are taking regular monthly service at 3 nursing homes which are Hutton Village Nursing Home, Leonard Lodge and Hutton View.

Praying is one of our main functions of the team. During the past few months, we can all see the power of prayers and how God has been answering our prayers as a Pastoral Team.

We encourage our church family to inform the Pastoral Team if anyone needs any visit or prayers. Jesus says "Love one another, as I have loved you." In our church family and community, we would like to bring this love by caring and praying for those in need, lonely or in any kind of distress or despair.

### **Tino To - Licensed Lay Minister**

### **WEDDINGS**

We celebrated the union of twelve couples and one renewal of wedding vows at All Saints' this year. It was particularly special to see one of the couples finally tie the knot after three postponements due to the pandemic. There are currently seven weddings booked at All Saints' for 2023.

The couples due to be married this year will attend the Marriage Preparation session on Saturday 21st January at St Peter's. This preparation session will help allow the couples to understand what it means to get married in a church. It also provides a lovely opportunity for us to get to know them better. Anyone not able to attend will have a separate session with Father Andy. Couples getting married at St Mary's Church, Shenfield, where we are covering marriages in their vacancy are also invited to attend the session.

The parish website has been updated to include a wedding page with details on how to get married in a church, frequently asked questions, a wedding application form and how to get in touch for more information.

The statutory wedding fees are currently £514 and will increase to £564. Flower pedestal is to go up from £80 to £90 due to increased cost. All other fees are remaining the same as 2022's.

All wedding applications and supporting documents are saved in a restricted online folder. We do not issue marriage certificates as the process was changed in 2021. The married couple apply online for the marriage certificate after the wedding.

### **Annie Bayley – Weddings Co-Ordinator**

## **MEN'S PRAYER BREAKFAST**

The men's breakfast group began meeting in 2022 on the last Saturday of each month. We've regularly welcomed an average of 15 men and boys for a Full English and a time of prayer. There are plans to develop this ministry for men in the coming year.

**Fr Andy Smith – Rector**

## **BELL RINGERS**

We started an eventful year for ringers in 2022.

On Sunday February 2<sup>nd</sup> we rang to celebrate the 70<sup>th</sup> Anniversary of HRH Queen Elizabeth II Accession to the throne.

We rang again on Friday 3<sup>rd</sup> June for the Queen's Platinum Jubilee Celebrations. Five ringers for the 5 bells, joining in with other Churches across the country on this special day.

Sadly, in September, we were called again to ring but this time for the death of Queen Elizabeth II, following the protocol sent to us by the Essex Association of Bell Ringers with all 5 bells fully muffled in respect for the Monarch. On the 19<sup>th</sup> September we solemnly tolled the bells in acknowledgement of the State Funeral of Queen Elizabeth held that day.

We were also ringing during the proclamation of HRH King Charles III with unmuffled bells and open ringing in celebration of our new King. We did all this ringing with mixed feelings, sombre one day and joyous another, it was all quite emotional with some ringers being quite tearful and understandably so.

We had a busy year ringing for Weddings, calling on the support of ringers from other Churches, whose help we are always grateful for.

We continue to struggle to find ringers to join us. Currently we are down to only 3 of our own ringers at All Saints. We have managed only occasional Service ringing on Sunday calling on ringers from Shenfield, Ingrave and Bentley to help us as we are usually in need of at least 2 ringers to help out.

Remembrance Sunday ringing took place in November, this time with half-muffled bells and a mark of respect for all those who gave their lives in both World Wars.

The Whiting Society ringers have asked to visit us on 28<sup>th</sup> January so there will be some exceptional ringing to be heard later this month as I have heard that they are ringers of a very high standard!

Peter Martin has continued to be our Steeple Keeper looking after the maintenance of the bells and tower. He also recently fitted a lock to the ladder access to the Tower as requested at the Quinquennial inspection.

At our next Bell Ringers AGM in February, I intend to step down as Tower Captain and pass the position over to Beth Johnson who is also Tower Captain at St. Mary's Church in Shenfield and volunteers at the Food Bank at St. Peter's Church. I feel that Beth will be a great asset to All Saints, she is well known in the ringing world and I am hoping that she will be able to encourage new ringers to join us at Hutton.

**Sylvia Martin – Tower Captain**

**Parish of All Saints with Saint Peter, Hutton**

**End of Year Financial Statements**

**Year ending 31 December 2022**

**Statement of Financial Activities**  
For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>					
Incoming resources from generated funds	0.00	0.00	0.00	0.00	0.00
Voluntary income	94,243.95	9,771.00	0.00	104,014.95	86,650.40
Activities for generating funds	5,244.15	0.00	0.00	5,244.15	3,067.90
Incoming resources from charitable activities	32,646.96	74,943.05	0.00	107,590.01	107,335.91
<b>Total income</b>	<b>132,135.06</b>	<b>84,714.05</b>	<b>0.00</b>	<b>216,849.11</b>	<b>197,054.21</b>
<b>Resources used</b>					
Cost of generating funds	0.00	0.00	0.00	0.00	0.00
Cost of generating voluntary income	201.30	0.00	0.00	201.30	32.80
Fundraising trading cost of goods sold and other costs	718.79	0.00	0.00	718.79	1,273.24
Charitable activities	179,530.19	68,316.49	0.00	247,846.68	178,558.44
<b>Total expenditure</b>	<b>180,450.28</b>	<b>68,316.49</b>	<b>0.00</b>	<b>248,766.77</b>	<b>179,864.48</b>
Gains/losses on investment assets	0.00	0.00	0.00	0.00	0.00
<b>Net income / (expenditure) resources before transfer</b>	<b>(48,315.22)</b>	<b>16,397.56</b>	<b>0.00</b>	<b>(31,917.66)</b>	<b>17,189.73</b>
<b>Transfers:</b>					
Gross transfers between funds - in	46,084.00	36,205.62	0.00	82,289.62	18,014.13
Gross transfers between funds - out	(22,493.62)	(59,796.00)	0.00	(82,289.62)	(18,014.13)
<b>Other recognised gains / losses</b>					
Gains on revaluation, fixed assets, charity's own use	0.00	0.00	0.00	0.00	0.00
<b>Net movement in funds</b>	<b>(24,724.84)</b>	<b>(7,192.82)</b>	<b>0.00</b>	<b>(31,917.66)</b>	<b>17,189.73</b>
<b>Reconciliation of funds</b>					
<b>Total funds brought forward</b>	<b>64,665.65</b>	<b>49,370.23</b>	<b>0.00</b>	<b>114,035.88</b>	<b>96,846.15</b>
<b>Total funds carried forward</b>	<b>39,940.81</b>	<b>42,177.41</b>	<b>0.00</b>	<b>82,118.22</b>	<b>114,035.88</b>
<b>Represented by</b>					
Unrestricted					
General fund	19,021.48	0.00	0.00	19,021.48	37,388.97
Designated					
Daily Bread Food Hub	29,620.70	0.00	0.00	29,620.70	35,978.05
Restricted					
Daily Bread Allocated Granted	0.00	38,763.68	0.00	38,763.68	0.00
Daily Bread Food Hub	0.00	5,987.54	0.00	5,987.54	40,123.23
Fabric Fund	0.00	(8,701.37)	0.00	(8,701.37)	(1,604.37)
Organ Fund	0.00	0.00	0.00	0.00	2,150.00
Wages Reserve	0.00	(2,573.81)	0.00	(2,573.81)	0.00
<b>Total funds</b>	<b>48,642.18</b>	<b>33,476.04</b>	<b>0.00</b>	<b>82,118.22</b>	<b>114,035.88</b>

## Balance Sheet detailed

	As at 31/12/2022	As at 31/12/2021
<b>Current assets</b>		
6501: Bank A/c	£92,141.30	£123,477.47
6521: Credit Card Account	0.00	0.00
6540: Cash A/c	0.00	0.00
6550: Income Tax Recoverable	0.00	0.00
6560: Stock	0.00	0.00
6570: Funeral Directors' Control	(£1,213.03)	£177.00
Z05: Accounts Receivable	0.00	£3,963.85
<b>Total Current assets</b>	<b>£90,928.27</b>	<b>£127,618.32</b>
<b>Liabilities</b>		
6610: Diocese fees due	£6,577.41	£7,979.68
6620: Little Fishes Charities	£508.89	£201.49
6650: Wedding Deposits	0.00	0.00
6660: Rector's Expense Control	(£180.00)	£131.94
6670: Charity Collections	£1,972.05	£3,436.05
6680: Petty Cash	(£8.30)	(£8.30)
6681: Funeral Disbursements	(£60.00)	£320.00
Z04: Accounts Payable	0.00	£1,521.58
<b>Total Liabilities</b>	<b>£8,810.05</b>	<b>£13,582.44</b>
<b>Net Asset surplus (deficit)</b>	<b>£82,118.22</b>	<b>£114,035.88</b>
<b>Reserves</b>		
Excess/(deficit) to date	(£31,917.66)	£17,189.73
Z01: Starting balances	£114,035.88	£96,846.15
<b>Total Reserves</b>	<b>£82,118.22</b>	<b>£114,035.88</b>
<b>Represented by Funds</b>		
General (Unrestricted)	£10,320.11	£28,687.60
Designated	£29,620.70	£35,978.05
Restricted	£42,177.41	£49,370.23
<b>Total</b>	<b>£82,118.22</b>	<b>£114,035.88</b>

## Statement of Assets and Liabilities (by code) As at: 31 December 2022

Class and nominal code	General (Unrestricted)	Designated	Restricted	Endowment	Total	Last year
6501: Bank A/c	£21,156.43	£29,059.52	£39,655.69	0.00	£89,871.64	£121,207.81
6540: Cash A/c	(£1,284.22)	£807.18	£3,026.16	0.00	£2,549.12	£2,549.12
<b>Total</b>	<b>£19,872.21</b>	<b>£29,866.70</b>	<b>£42,681.85</b>	<b>0.00</b>	<b>£92,420.76</b>	<b>£123,756.93</b>
<b>Current Asset - Debtors</b>						
6521: Credit Card Account	£9,205.81	0.00	(£9,205.81)	0.00	0.00	0.00
6570: Funeral Directors' Control	(£967.03)	(£246.00)	0.00	0.00	(£1,213.03)	£177.00
Z05: Accounts Receivable	0.00	0.00	0.00	0.00	0.00	£3,963.85
<b>Total</b>	<b>£8,238.78</b>	<b>(£246.00)</b>	<b>(£9,205.81)</b>	<b>0.00</b>	<b>(£1,213.03)</b>	<b>£4,140.85</b>
<b>Liability - Creditors: Amounts Falling Due In One Year</b>						
6610: Diocese fees due	£6,577.41	0.00	0.00	0.00	£6,577.41	£7,979.68
6620: Little Fishes Charities	£1,008.89	0.00	0.00	0.00	£1,008.89	£701.49
6660: Rector's Expense Control	(£400.54)	0.00	0.00	0.00	(£400.54)	(£88.60)
6670: Charity Collections	£1,972.05	0.00	0.00	0.00	£1,972.05	£3,436.05
Z04: Accounts Payable	0.00	0.00	0.00	0.00	0.00	£1,521.58
<b>Total</b>	<b>£9,157.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>£9,157.81</b>	<b>£13,550.20</b>
<b>Liability - Provision For Liabilities And Charges Due Within One Year</b>						
6680: Petty Cash	(£8.30)	0.00	0.00	0.00	(£8.30)	(£8.30)
6681: Funeral Disbursements	(£60.00)	0.00	0.00	0.00	(£60.00)	£320.00
<b>Total</b>	<b>(£68.30)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(£68.30)</b>	<b>£311.70</b>
<b>Net total assets</b>	<b>£19,021.48</b>	<b>£29,620.70</b>	<b>£33,476.04</b>	<b>0.00</b>	<b>£82,118.22</b>	<b>£114,035.88</b>
<b>Current Asset - Cash At Bank And In Hand Represented by</b>						
General (Unrestricted)	£10,320.11	0.00	0.00	0.00	£10,320.11	£28,687.60
Designated - Daily Bread	0.00	£29,620.70	0.00	0.00	£29,620.70	£35,978.05
Restricted - Daily Bread	0.00	0.00	£5,987.54	0.00	£5,987.54	£40,123.23
Restricted - DB Allocated	0.00	0.00	£38,763.68	0.00	£38,763.68	0.00
Restricted - Fabric	0.00	0.00	0.00	0.00	0.00	£7,097.00
Restricted - Organ	0.00	0.00	0.00	0.00	0.00	£2,150.00
Restricted - Wages Res	0.00	0.00	(£2,573.81)	0.00	(£2,573.81)	0.00
<b>Total</b>	<b>£10,320.11</b>	<b>£29,620.70</b>	<b>£42,177.41</b>	<b>0.00</b>	<b>£82,118.22</b>	<b>£114,035.88</b>

## Fund movement summary

Selected period: 01 January 2022 to 31 December 2022

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
<b>Unrestricted</b>							
General - General fund	£28,687.60	£115,998.79	£180,450.28	£46,084.00	0.00	0.00	£10,320.11
<b>Sub-totals</b>	<b>£28,687.60</b>	<b>£115,998.79</b>	<b>£180,450.28</b>	<b>£46,084.00</b>	<b>0.00</b>	<b>0.00</b>	<b>£10,320.11</b>
<b>Designated</b>							
DailyBread - DailyBread Food Hub	£35,978.05	£16,136.27	0.00	(£22,493.62)	0.00	0.00	£29,620.70
<b>Sub-totals</b>	<b>£35,978.05</b>	<b>£16,136.27</b>	<b>0.00</b>	<b>(£22,493.62)</b>	<b>0.00</b>	<b>0.00</b>	<b>£29,620.70</b>
<b>Restricted</b>							
DailyBread - DailyBread Food Hub	£40,123.23	£25,579.92	£21,431.23	(£38,284.38)	0.00	0.00	£5,987.54
DB Allocated - DailyBread Allocated Granted	0.00	£49,363.13	£31,803.21	£21,203.76	0.00	0.00	£38,763.68
Organ - Organ Fund	£2,150.00	0.00	0.00	(£2,150.00)	0.00	0.00	0.00
Wages Res - Wages Reserve	0.00	0.00	£15,082.05	£12,508.24	0.00	0.00	(£2,573.81)
Fabric - Fabric Fund	£7,097.00	£9,771.00	0.00	(£16,868.00)	0.00	0.00	0.00
<b>Sub-totals</b>	<b>£49,370.23</b>	<b>£84,714.05</b>	<b>£68,316.49</b>	<b>(£23,590.38)</b>	<b>0.00</b>	<b>0.00</b>	<b>£42,177.41</b>
<b>Totals</b>	<b>£114,035.88</b>	<b>£216,849.11</b>	<b>£248,766.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>£82,118.22</b>

## Analysis of Receipts and Payments

Selected period: 01 January 2022 to 31 December 2022

					Total	
	General	Designated	Restricted	Endowment	This year	Last year
<b>Receipts</b>						
<b>Incoming resources from generated funds</b>						
1010 - Planned Giving	£63,107.33	0.00	0.00	0.00	£63,107.33	£53,432.67
1020 - Income Tax Recovered	£14,289.23	0.00	0.00	0.00	£14,289.23	£9,226.38
1030 - Collections	£9,369.67	0.00	0.00	0.00	£9,369.67	£3,750.50
1050 - Donations	£7,477.72	0.00	£2,750.00	0.00	£10,227.72	£5,413.85
3010 - White's Charity	0.00	0.00	£7,021.00	0.00	£7,021.00	£12,827.00
3020 - Fabric Fund Donations	0.00	0.00	0.00	0.00	0.00	£2,000.00
1040 - Social Events	£5,012.13	0.00	0.00	0.00	£5,012.13	£2,921.10
1100 - Sale of Goods	£206.31	0.00	0.00	0.00	£206.31	£26.80
1150 - Social Enterprise	£25.71	0.00	0.00	0.00	£25.71	£120.00
<b>Incoming resources from generated funds Totals</b>	<b>£99,488.10</b>	<b>0.00</b>	<b>£9,771.00</b>	<b>0.00</b>	<b>£109,259.10</b>	<b>£89,718.30</b>
<b>Incoming resources from charitable activities</b>						
1055 - COVID Community Response Funding	£22.88	£11.87	£59,457.40	0.00	£59,492.15	£54,472.17
1056 - Pandemic Donations	£700.00	£16,124.40	£15,485.65	0.00	£32,310.05	£28,182.13
1070 - PCC Fees (Funerals, Weddings etc)	£7,972.00	0.00	0.00	0.00	£7,972.00	£10,594.21
1080 - Lettings	£5,071.00	0.00	0.00	0.00	£5,071.00	£8,744.45
1090 - Magazine Sales & Adverts	0.00	0.00	0.00	0.00	0.00	£573.52
1110 - Refreshments	£259.23	0.00	0.00	0.00	£259.23	£94.19
1120 - Memorial Plaques	£1,051.53	0.00	0.00	0.00	£1,051.53	£3,711.00
1125 - Memorial Book Entries	£5.00	0.00	0.00	0.00	£5.00	£50.00
1130 - Other Wedding Income (flowers, music, et	£270.00	0.00	0.00	0.00	£270.00	£460.00
1140 - Bible Reading Fellowship	£139.55	0.00	0.00	0.00	£139.55	£86.25
1142 - Discipleship Income	£559.50	0.00	0.00	0.00	£559.50	£307.99
1143 - Youth Work Income	£460.00	0.00	0.00	0.00	£460.00	£60.00
<b>Receipts Grand Totals</b>	<b>£115,998.79</b>	<b>£16,136.27</b>	<b>£84,714.05</b>	<b>0.00</b>	<b>£216,849.11</b>	<b>£197,054.21</b>
<b>Payments</b>						
<b>Cost of generating funds</b>						
2275 - Bank/Card Fees	£54.00	0.00	0.00	0.00	£54.00	£32.80
2280 - Stewardship Expenses	£147.30	0.00	0.00	0.00	£147.30	0.00
2190 - Social Event costs	£718.79	0.00	0.00	0.00	£718.79	£1,181.73
2215 - Social Enterprise Costs	0.00	0.00	0.00	0.00	0.00	£91.51
<b>Cost of generating funds Totals</b>	<b>£920.09</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>£920.09</b>	<b>£1,306.04</b>
<b>Charitable activities</b>						
2010 - Quota	£79,297.08	0.00	0.00	0.00	£79,297.08	£74,427.60
2020 - Sacristy	£1,008.06	0.00	0.00	0.00	£1,008.06	£820.62
2030 - Books & Other Service Support	£1,500.80	0.00	0.00	0.00	£1,500.80	£380.09
2040 - Music Costs	£11,444.20	0.00	0.00	0.00	£11,444.20	£1,049.93
	<i>General</i>	<i>Designated</i>	<i>Restricted</i>	<i>Endowment</i>	<i>This year</i>	<i>Last year</i>
2060 - Clergy Travel Expenses	£2,770.14	0.00	0.00	0.00	£2,770.14	£1,159.42
2070 - Organist's Fees	£4,480.00	0.00	0.00	0.00	£4,480.00	£3,270.00

2080 - Premises Costs	£35,897.96	0.00	0.00	0.00	£35,897.96	£22,207.72
2090 - Light & Heat	£10,363.58	0.00	0.00	0.00	£10,363.58	£8,540.40
2100 - Water Charges	£197.65	0.00	0.00	0.00	£197.65	£56.16
2110 - Insurance	£3,490.61	0.00	0.00	0.00	£3,490.61	£3,429.87
2120 - Telephones	£1,288.06	0.00	0.00	0.00	£1,288.06	£1,302.18
2130 - Marketing and Promotion Costs	£267.51	0.00	0.00	0.00	£267.51	0.00
2131 - Bible Reading Fellowship costs	£119.85	0.00	0.00	0.00	£119.85	£174.35
2132 - Discipleship Costs	£1,015.00	0.00	0.00	0.00	£1,015.00	£440.70
2140 - Education costs	0.00	0.00	0.00	0.00	0.00	£64.90
2145 - Clergy Development	£35.49	0.00	0.00	0.00	£35.49	£2,089.82
2150 - Young Church & Youth	£1,456.80	0.00	0.00	0.00	£1,456.80	£1,146.78
2170 - Flowers	£437.72	0.00	0.00	0.00	£437.72	£516.73
2180 - Memorial Plaques costs	£1,670.00	0.00	0.00	0.00	£1,670.00	£662.50
2191 - Entertainment and Hospitality	£3,197.39	0.00	£600.00	0.00	£3,797.39	£1,459.80
2200 - Refreshments	£9.70	0.00	0.00	0.00	£9.70	0.00
2216 - Food Distribution Hub Costs	£722.88	0.00	£51,070.24	0.00	£51,793.12	£35,115.99
2230 - Parish Salaries & Wages	£9,210.23	0.00	£16,646.25	0.00	£25,856.48	£14,534.59
2240 - Equipment, Stationary, Postage	£6,185.22	0.00	0.00	0.00	£6,185.22	£3,089.72
2241 - Church Website	£939.17	0.00	0.00	0.00	£939.17	0.00
2242 - Digital Church	£1,689.31	0.00	0.00	0.00	£1,689.31	£1,820.56
2250 - "Churches Together"	£15.00	0.00	0.00	0.00	£15.00	0.00
2260 - Christian Copyright Licence	£640.78	0.00	0.00	0.00	£640.78	£576.01
2270 - Professional Fees	£180.00	0.00	0.00	0.00	£180.00	£222.00
<b>Charitable activities Totals</b>	<b>£179,530.19</b>	<b>0.00</b>	<b>£68,316.49</b>	<b>0.00</b>	<b>£247,846.68</b>	<b>£178,558.44</b>
<b>Payments Grand Totals</b>	<b>£180,450.28</b>	<b>0.00</b>	<b>£68,316.49</b>	<b>0.00</b>	<b>£248,766.77</b>	<b>£179,864.48</b>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

### 1. Accounting policies

#### a. Accounting Convention

The financial statements have been prepared in accordance with the Church Accounting Regulations together with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

#### b. Funds Accounting

##### Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes

*Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

#### c. Incoming resources

All incoming resources are accounted for gross.

##### *Voluntary Income*

*Collections* are recognised when received.

*Planned giving* receivable is recognised only when received.

*Income tax* recoverable on Gift Aid donations is recognised when the Gift Aid claim is made

*Grants and legacies* are recognised when the PCC is legally entitled to the amount due.

##### *Income from investments*

Interest entitlements are accounted for as they accrue.

##### *All other income*

All other income is recognised when it is receivable.

#### d. Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

##### *Grants*

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

##### *Church Activities*

The diocesan parish contribution is accounted for when paid and provided for in these accounts.

#### e. Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit at the bank

### 2. Staff costs

#### a. Wages and salaries

During the year the PCC employed a part-time parish administrator, a curate/Community Minister and an Administrator for Daily Bread. The PCC have paid PAYE and NIC for all employees.

#### b. Payments to PCC members

As the parish administrator, D Shaxon, was paid £6507.10 (net) during the year.

Terry Hayden was paid £270 in respect of verger duties.

Lisa Whymark was paid £14,961.66 net as Curate/DB Community Minister

Adrian Thompson was paid £4660 in respect of organist fees.

There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

## **INDEPENDENT EXAMINER'S REPORT TO THE PARISH OF HUTTON PCC**

I report on the accounts of the PCC for the year ended 31 December 2022

### **Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an opinion on the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
  - b. to prepare accounts which accord with these accounting records have not been met; or
  
- (2) to which, in my opinion, attention should be drawn to in order to enable a proper understanding of the accounts to be reached.

Mr Alan Harley

Dated:

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# Accounts

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# The Parish of All Saints with St Peter

## 2021 Annual Parochial Church Meeting,



Sunday 27<sup>th</sup> February 2022, 11am St Peter's, Hutton



## **RECTORS REPORT**

I would like to thank so many people for helping to make the challenges of 2021 into a memorable and often happy year in the life of Hutton Parish. As ever I am grateful to the leadership team and PCC in supporting me personally as we have worked together in service of the parish and our missional objectives.

We are so lucky to have a dedicated and able team and I'd like to name Fr Tony, Revd Lisa, Alice Smith, Tino To, Chris Thomas, John Patterson, Alex Underwood, Jason Manning, Lynn Rae, Neil Dyson, Adrian Thompson, Kevin Lim, Eve Byles, Derek Bevans and Annie Bayley for their hard work in leading so many areas of our ministry. This is before naming your 5 amazing Church Wardens: Carole Bradford, Terry Hayden, Dawn Shaxon, Dawn White and Michelle Yarwood. They are all great servants in supporting the mission and ministry of the churches and work tirelessly to keep the buildings looking great and functioning well. It is also with a tinge of sadness, that we must give extra thanks to Carole Bradford and Dawn White, our wardens for All Saints, who are both stepping down after many years in the role. Carole and Dawn have been a first-class team and leave a high bar for the two new wardens who must fill their shoes! Although, they will formally step down in July 2022, this APCM will see their replacements nominated and elected (we hope!).

This report highlights how much we have grown in the last year – we have certainly become stronger and better organised in many areas of parish life. Sunday morning worship was as normal as it could have been by the end of the year, with only 2 cancellations from the Advent and Christmas celebrations. We welcomed a new monthly evening service at St Peter's which has grown to around 50 people and allows more contemporary forms of worship to be expressed and attracts Christians from other churches who have needed some regular worship as covid regulations were eased. This new service (CEW) will move to twice monthly in 2022.

Children's Church has blossomed since it returned in the Autumn, and we pray that it continues to develop with our new "Discipleship Pathway" for our younger members. The PCC agreed that we should admit children ages 7+ to Holy Communion before Confirmation and that Confirmation itself should be about "stage not age", meaning that anyone ages 10+ can now be Confirmed. Our first cohort of "First Communions" will take place at Easter 2022.

Both Daily Bread and Rooted have grown substantially in the last year and I encourage you to read their reports with interest. They have both provided the parish with an added dimension in how they help us access different people groups and demographics we haven't always served in the past.

My personal highlight of the year was attending services at the cathedral for 3 consecutive weekends! Firstly, to help with the music as the diocese welcomed Bishop Guli Francis-Dehqani to her seat as the new Bishop of Chelmsford, and *thirdly* as we celebrated new

ministry in the parish with Sheryl Dyson becoming a fully trained Pastoral Assistant and Chris Thomas as a Spiritual Companion.

However, it was the “secondly” in this trio of celebrations that was so wonderfully special: standing alongside Revd Lisa Whymark as she was ordained Deacon back in September. What a fantastic celebration for the parish, as Lisa became the first curate of my incumbency, and for the parish in many years. Lisa has taken to the role of curate superbly, enjoying her first term as an ordained Deacon. We look forward to her ordination as priest in 2022. We are also thankful for the Lord’s provision, as we can pay Lisa a salary for her work with Daily Bread. This is a big commitment for the parish, but we managed to secure 3 years’ worth of funding through the brilliant work of the Daily Bread team, and the generosity of our regular givers.

It was also a great joy to be installed as Rector of the parish by Archdeacon Elizabeth in July after 4 years of being your “Priest-in-Charge”. Although, nothing about my role will change on a day-to-day basis, there are some legal changes to my license in terms of my responsibilities for the buildings!

I’m very proud to report that we paid our Parish Share to the Diocese in full for the 2<sup>nd</sup> year in a row. This is a fantastic effort as we have to find just short of £80,000 for the Diocese each year. This is on top of our bills and other commitments to salaried workers. In fact, we need to raise over £125,000 each year and through the grace of God we have been able to do so in 2021. ***My thanks to you all for your generosity.*** However, I must ask you all to review your giving for 2022 as we cannot rest on our laurels. We aren’t a parish that has any kind of reserves or “rainy day fund”. What we generate through giving, donations, fund raising and hall rentals etc is what we have. I would encourage you all to sign up to the **“Parish Giving Scheme”** - a Direct Debit programme that allows you to donate monthly, that also collects the Gift Aid for us ensuring we can budget for the year and that also allows you to increase your giving in line with inflation annually. Please do have a look at the website:

[www.parishgiving.org.uk](http://www.parishgiving.org.uk) and search for “*Hutton All Saints with St Peter.*”

I hope this report is an encouragement to you as you read it. I hope you can see where the Lord has been at work in the 2021 and that we continue to hear his call into 2022. Remember, that there is a place for everyone in the Church of God and he just may be calling you to serve him in a new way in the coming year. I pray we would all be open to his call.

With every blessing,

**Fr Andy Smith, Rector**

## **THE PCC**

The full PCC has met four times since the last APCM with an average level of attendance of 77%. Committees also met, when possible, between meetings and reports of their deliberations were received by the full PCC and discussed where necessary. Despite another challenging year, the PCC has managed to gather, worship and discuss for the most part in person and together have continued to explore ways of embedding the parish's "UP, IN and OUT" values within the culture of the church and in the wider community. A particular focus for discussion this year has been on children, young people and discipleship and how to grow these areas of our church. Sheryl Dyson, Pastoral Assistant presented to the PCC on various aspects of our pastoral ministry and a number of PCC members also attended a Community Dementia Workshop to increase dementia awareness and help us become a more inclusive church.

**Alex Underwood, PCC Secretary**

## **ELECTORAL ROLL**

A new electoral roll was revised in January 2022. The number on the Electoral Roll is 151, which includes 31 people living outside the parish.

**Christine Bennett, Electoral Role Officer**

## **ALL SAINTS' CHURCH**

Once again, the Coronavirus limited some of our Services. We were able to celebrate Easter, but the main Christmas Services were not able to take place. The Service for the Induction of Father Andy as Rector was a special and very happy occasion, and we had the opportunity to thank John Patterson for his years of ministry as a Licensed Lay Minister. Many people appreciated the Quiet Day held in September and the Memorial Service in November.

The usual regular maintenance checks have been done and we await permission to clean and repair the organ.

We are very grateful to church members and the A.T.C. for their help in taking care of the church and churchyard.

On All Saints' Day the family of Mary Kenyon, long serving churchwarden and a regular member of the congregation for many years, presented us with a wafer box for use at Holy Communion - a very appropriate and valued gift in her memory.

**Carole Bradford and Dawn White, Churchwardens**

## ST PETER'S CHURCH

For much of 2021 we were again unable to fully use the church, hall and kitchen facilities to their full potential. Social distancing and strict hygiene rules were adhered to when the Daily Bread Café was permitted to open and congregations were allowed back in church.

Throughout all food collection and distribution continued, serving members of the local community.

Some of the community and social groups that previously hired the premises are slowly starting to return. We were also able to host a few events in the latter part of the year, such as the parish Lunch to celebrate John Patterson's retirement, a Charity Concert to thank the volunteers and a Pie & Mash Quiz night.

During the time of reduced activity, the opportunity was taken to carry out some larger scale maintenance and decoration. The lead came to a large window in the hall have been repaired and the wood revarnished. The wooden floor was sanded, sealed and polished, and the walls have been repainted. Overall, the hall area looks fresher and cleaner. We look forward to continuing the programme with decoration of the Daily Bread office and porch, and it is planned to decorate the church space in the following year.

Livestreaming Sunday Eucharists has now become the norm and we are used to the church and hall being consistently used as a single space. We have been blessed to have such a flexible space during the last 2 years, as it has certainly allowed us to continue to worship as a community throughout the rule changes and restrictions during the year. Highlights for 2021 include welcoming the All Saints School community back into the church at Harvest time, (with over 300 people in attendance!), livestreaming Revd Lisa Whymark's ordination service from the cathedral in September, Revd Lisa's first Sunday as parish curate, hosting the Hutton Branch of the Mother's Union 80<sup>th</sup> anniversary service in October, some memorable church family baptisms, the "Blessing of the Bags" service at the start of the new school year, launching the new monthly "Contemporary Evening Worship" (CEW) service (which attracts around 50 worshippers), hosting the monthly "Rooted Recharge" evenings, a brilliant Nativity with Eucharist, 2 Christingle services, and of course the welcome return of Midnight Mass on Christmas Eve! We've also been delighted to see the growth in Children's Church on Sunday mornings, with an average of 15-20 children each week.

Once again, the Churchwardens would like to extend sincere thanks to all those people who, in whatever capacity, have contributed to the work and worship of St. Peter's.

**Dawn Shaxon and Terry Hayden, Churchwardens & Michelle Yarwood, Deputy Churchwarden**

## DAILY BREAD CAFÉ

Daily Bread is now operating 6 days a week, with a food hub distributing waste food from supermarkets between 10am and 12pm Monday to Saturday, and the Cafe now open Tuesday to Friday from 9am till 1pm. We have been extremely lucky to have retained many of our volunteers and gained new ones. Our workforce now totals 176 active volunteers, and we currently have 17 vacancies.

2021 has been a very challenging year with constantly changing restrictions, a restructuring of our food collections and managing staffing levels, with Covid illness and isolations stretching resources. We have a great team of people managing different aspects of Daily Bread and it is working well and helped us negotiate all the difficulties of the last year.

We officially reopened the cafe in May 2021, attended and supported by many local groups and organisations, and a ribbon cutting by our local MP Alex Burghart and Brentwood Mayor Olivia Sanders. The cafe is well attended daily and there are activities and groups every day.

What began as a Job club on a Tuesday is now Daily Bread Computer Hub. This is run by Karalyn Stevens and offers general computer technical help and advice as well as allowing people access to laptops and internet to enable them to; search and apply for jobs, register with agencies, write CVs, apply for benefits and pay bills. This week a representative from Utility Warehouse was available to help people find the best energy provider amid rising gas and electricity costs. Peabody were coming on a Tuesday to offer help and advice with housing and benefits. Unfortunately, they have not been in since the directive to work at home was enforced towards the end of last year. We are waiting to hear on when they will return. Vicky Davis is now running her adult Colouring Club here on a Tuesday which is a great addition to the cafe.

On Wednesday our knitting group has been steadily growing and there are often 15 or more ladies in attendance. The Blue Flower Dementia Support group's monthly session has also been very popular, and they required an extra table last week! The gardening group run by Chat1st has completely transformed the churchyard and the area behind the church, planting fruit, vegetables and plants. As there is less work to do in the winter months they have kept busy helping members of the community by clearing their gardens and Fridays are now dedicated to a Chatty Walk, finishing at the Daily Bread cafe for hot drinks and cake.

Little Fishes resumed in September on Thursdays and has been very successful with a great weekly attendance. Arts and crafts sessions have been enjoyed by adults and children throughout the week and during school holidays, with decoupage, drawing, watercolour painting and stone painting among many crafts on offer.

We are always looking for groups who would like to regularly use the cafe space or host pop-up events, such as Brave who collaborated with SNAP for a coffee morning late last year.

The pastoral team have a rota so that there is someone in the cafe each day to chat and pray with people. Frances will be leading a time of prayer between 11 and 11.30am on Thursdays for specific prayer requests and in general for Daily Bread, Rooted, Little Fishes, Pastoral team and ministry of the wider church.

We have kept the cafe menu simple with breakfast items and light lunches and a suggested donation is £1 for a cup and £1 for a plate which yield unlimited tea/coffee and cakes/sandwiches from the trolley. Other menu items range from £1 to £2.50. We also now have a coffee machine so we can sell premium coffees (lattes, cappuccinos etc) to make us more sustainable and to attract school mums and other local residents who would usually visit coffee shops in Shenfield and Brentwood. We have a Pay It Forward board, so that people who don't have any money on them or can't afford to pay can take a post it and exchange it for a hot drink or food that has already been paid for by another customer. During 2021 we gave out food to 936 households, with on average 300 household visits per month. St George's took over from Sawyers church, operating as a satellite site on a Saturday to cover the Brentwood area. They cater for a number of families from New North House and

Costead Manor estate and surrounding areas, many of whom are not able to get to Hutton easily. They are visited by around 25 households each Saturday. Our supermarket donations are less than the previous year but with funding we are able to buy in extra food from Fareshare, Bankuet, Inkind and local butchers. We ran our Christmas hamper campaign again and gave out around 200 hampers. The Lions club gave us money to buy joints of meat to enable us to provide Christmas dinner bags in the run up to Christmas. We also had funding to host a children's Christmas party with Skittleman, providing Dominos pizzas and party bags for 55 children (total for two parties hosted at St Peter's and St George's).

The new shipping container at the rear of the church has provided much needed storage space for the food hub for our cupboard staples, toiletries and cleaning products. The quiet room has been cleared so that it can be used as an office for Daily Bread. We are in the process of trying to raise funding for a new van/minibus that would enable us to take large deliveries and transport items to St George's easily.

Although it is not why we run Daily Bread, it is lovely to have the hard work and commitment of our volunteers recognised. Revd. Lisa Whymark has received a "Point of Light" award from the Prime Minister and a Civic award from Brentwood Council. In October Daily Bread was awarded with a Star of Brentwood award by the council and several of us were invited to attend the ceremony at the Brentwood Centre. These awards raise awareness in the community and attracts the attention of groups and businesses who are keen to help and contribute with funding, donations, and volunteers.

The leadership team met earlier this month to establish the direction we wish to take Daily Bread, ensuring that it is in line with the mission and values of Hutton Parish, to be an integral part of the community serving the people. Supporting the physical, spiritual, and emotional needs of our community through food, fellowship and friendship.

**Hebrews 13:2 - Do not forget to show hospitality to strangers, for by so doing some people have shown hospitality to angels without knowing it.**

**Revd Lisa Whymark, Parish Curate and Community Outreach Worker**

## **MISSION SUPPORT**

Our two annual occasions for making gifts in support of Mission projects were mainly supported by online giving this year.

In Lent, gifts were sent to CMS, the Church Mission Society for their work in Africa. At Harvest, we were able to receive some cash donations in church as well as online gifts. These were sent to CAP, Christians Against Poverty.

Gifts of money and good to the Food Hub and Daily Bread Café are a valuable contribution to Mission in our own parish.

**Dawn White, Church Warden**

## **CHILDREN'S CHURCH**

What a difference a year makes. At Easter 2020 our church doors were closed for the foreseeable future and on Easter Sunday 2021 our church doors re-opened with 9 children eagerly awaiting their Easter activity bags which had been prepared containing a Bible, work sheets and colouring pencils. The children could then sit with their parents doing their activities while their parents could enjoy the service. As families became more confident in returning to church, our number of youngsters began to increase, and we decided to introduce a table of activities instead of handing out the activity bags. This proved really successful giving the youngsters an opportunity to be able to move away from their parents but still feel comfortable and safe as they could return to them at any time. Another change was made when the youngsters were happy to leave their parents and sit with their friends and we decided to start with the lighting of a candle and a short prayer before they began their chosen activity. By the time the schools were closing for the Summer holidays, the number of children on our register had risen to 21 with an average weekly attendance of 10 children.

We decided to continue Children's Church throughout the Summer and for the next 6 weeks we looked at "God's Garden". We took the youngsters into the Church garden and studied the vegetables and flowers that the Gardening Club had planted and over the weeks we made garden and bird collages, crafted butterflies and made cards with pressed flowers. I think we ALL enjoyed ourselves!

Throughout the Summer we continued to have a regular attendance of children but when September arrived with the service of the Blessing of the Bags we saw a dramatic change in numbers! It was a wonderful service and start to the new school year with the families continuing to arrive with their children and the whole team were kept very busy laminating all the bookmarks the youngsters had coloured during the service.

This pattern continued for the rest of the year and we were averaging 15 to 20 children each Sunday – time for another change!

Parents were encouraged to bring their children into the body of the church for the first 10 minutes before letting them come to the back of the church for their own mini service and activity sheet and then returning to their parents in time for Communion.

It is so very encouraging to still have new families and children as well as the longer standing and regular families join us each Sunday –and we were so blessed to have 27 children turning up for the second Sunday in Advent!

As we all know, children do find it hard to work in silence or using ‘tiny’ voices and having this wonderful number of children does create a little more ‘volume’ during the service than would normally be heard but this is a wonderful problem to have and we are all continuing to work on finding ways to make our Sunday mornings safe, manageable and accessible for all.

Jesus says “Let the little children come to me and do not hinder them for the Kingdom of Heaven belongs to such as these”. Praise the Lord, Amen!

### **The Children’s Church Team**

#### **LITTLE FISHES**

Little Fishes, the babies and pre-schooler group, reopened in June 2021 after a Covid risk assessment. The group is now open on a Thursday between 10am and 11am, with refreshments provided by the Daily Bread Cafe. All the Little Fishes staff - Jan, Jenny, Sheryl and Annie - have undertaken their children safeguarding training.

Little Fishes has been hugely popular and consistently achieving an attendance of about 15 to 20 young children plus their parents, carers or grandparents. It is an absolute joy to see so many familiar faces as well as new faces (and some new babies). We reached out and connected with our community at the Brentwood council Family Fun Day in August, talking to families, handing out leaflets and playing games. We have updated the hymn books, leaflets and posters. We now run the session with more focus on playing, singing and connecting with the families, as the children are now mostly babies and under twos. A lot of the children have not socialised with other children because of Covid and the families are delighted at the welcoming and relaxing space at St Peter. We closed each play session with the Little Fishes prayer.

We do not charge for the play session but we ask for donations. Donations are a mix of cash and contactless payments, with an estimation that most families donate about £3 each time. We have also collected £79.52 from our Christmas sing and sign party for the charity, Basildon's Changing pathways (previously women's refuge).

We are blessed to be able to reach out and connect with our community through the power of play.

**Annie Bayley, Little Fishes Co-ordinator**

## ROOTED COMMUNITY

*Values: Shared Life (IN), Inclusive Welcome (OUT), Deeper Purpose (UP)*

Rooted Community is a missional community of Hutton Parish, outwardly focused and seeking to support women through friendship, faith and connection, thereby supporting families and our wider community.

Beginning as Friday Mums in 2012, Rooted has been meeting in some capacity each week for nearly 10 years, focused on Fridays for a simple lunch, conversation and prayer and on Wednesdays for Deeper Rooted, providing space for engaging in discussions of faith, scripture and prayer. We relaunched as Rooted Community in February 2020, to reflect our expanding vision.

Our Facebook group currently has 179 members (165 in October 2020) and our weekly email newsletter goes out to 100 people. Our network of *Pods* which launched in July 2020 mostly now functions as a communication tool whilst the Core Team – Alice Smith, Lisa Whymark, Tracey Jenkins and Linda Haslam each support key aspects of the weekly gatherings and wider outreach.

2021 began in lockdown and knowing this would likely continue for some months, we maintained our existing online patterns for the Daily Hello on our Facebook group, and mid-week evening Zoom calls for prayer, bible study, reflection and discussion. Once restrictions were eased, we began meeting in person on a Friday lunchtime in Daily Bread Cafe and towards the latter part of 2021 have returned to meeting again in homes.

Some particular highlights of 2021 include our **Birthday Week in February**, celebrating 1 year since our relaunch as Rooted Community. We shaped a series of activities and events around our core values and the Parish values of Up, In and Out; UP: an online Birthday party including worship, prayer, thanksgiving and cake! IN: a socially distanced gift exchange and specially commissioned Anniversary Film and OUT: an opportunity to donate to the work of Changing Pathways which raised nearly £400.

We also launched a new, monthly evening gathering called **Rooted Recharge**, with space for connection, worship, discussion and prayer, plus desserts! Recognising that for many women, the juggle of family responsibilities, work, childcare and their own health during the pandemic has taken a huge toll, Recharge seeks to be an oasis, physically and spiritually.

We've been able to celebrate significant birthdays, births of new babies, weddings, ordinations and completion of studies, new jobs and new homes. We've stood alongside one another in times of mourning, unemployment, anxiety and separation from loved ones. We hope and pray that the connections and faith formed in lockdown will continue to strengthen us as we look to serve and welcome others in the future.

**2022** will see Rooted shifting gear as our leadership structure is reviewed and we consider the Community's needs in a new normal. Heidi Alderdice has stepped down from Core Team to focus on her MA studies. We have added teams around each of our main gatherings to ensure the organisation, hospitality and welcome are coordinated well.

***Ephesians 3:17** I pray that you, being rooted and established in love, may have power, together with all the Lord's holy people, to grasp how wide and long and high and deep is the love of Christ.*

**Alice Smith: on behalf of the Core Team**

### **BIBLE STUDY**

After nearly 2 years of Covid restrictions, our Bible Study was able to restart again in October 2021. Once more, we are able to gather in the church to have the privilege of studying God's Word and of fellowship with sisters and brothers in Christ.

We decided to hold the evening group on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month from 7:30pm to 8:30pm. The afternoon group will be held on the first Monday of each month at 2:00pm. It was so encouraging to see people from the Daily Bread Café to attend the group.

Further encouraging news is that a Bible Study group was set up in June 2021 at West Horndon St. Francis Church. It is such a warm feeling to see people hunger and thirst for God's Word and everyone in the group sharing testimonies of God's blessings in their lives.

The love of God is pouring out from His Word in the Bible. I strongly encourage sisters and brothers to come and join us to explore the richness of God's Word and through fellowship let us build each other up in the body of Christ.

**Tino To, Licensed Lay Minister**

## PASTORAL TEAM

Members: Revd Andy Smith, Revd Tony Baxter, Revd Lisa Whymark, Frances Annobil, Sheryl Dyson, Carol Fulcher, Margaret Morris, Jan To, Tino To, and Dawn White.

Fr Andy gathered some members of the congregation to form a Pastoral Team in the summer of 2021. The team consists of 10 members of the church and our role is to care and pray for members of our church family and community who are unwell or facing difficult times. We contact them by phone or pay them a visit. In addition, we are able to bring Holy Communion to those who are unable to attend church for different reasons.

Members of the team also go to the Daily Bread Café on different days to listen and chat to people, available to pray for anyone who needs a prayer. Each week or as often as we obtain information, we update every team member via email so that the whole team are able to pray for those who are in need.

Two members of the team help with Little Fishes each week to chat to the Mums.

The team also bringing services into our local nursing homes which are Hutton Village Nursing Home, Leonard Lodge and Hutton View Nursing Home. We hold the service once a month with hymns, Bible readings and prayers.

We also have a baptism sub-group and bereavement sub-group to meet the needs of the congregation accordingly.

Praying is one of our main functions of the team. During the past few months, we can all see the power of prayers and how God has been answering our prayers as a Pastoral Team.

We encourage our church family to inform the Pastoral Team if anyone needs any visit or prayers. Jesus says *“Love one another, as I have loved you.”* In our church family and community, we would like to bring this love by caring and praying for those in need, lonely or in any kind of distress or despair.

**Tino To**, Licensed Lay Minister

## WEDDINGS

We had an extraordinary year and have held thirteen weddings and two wedding blessings at All Saints since national restriction was lifted in July 2021. It was wonderful to have marriage services with hymns sung, music played on the organ and bells rung. We also held two marriage preparation sessions in person with our couples, to talk about their reasons for marrying in a church and to go through the marriage service. It was lovely getting to know our couples and for the couples to swap pandemic stories.

The English marriage laws were amended in May 2021 to reflect modern Britain, where both parents' names and occupations are recorded on the marriage certificate. Step-parents are also recognised if they are married, to reflect the family's relationships. The new process also means the clergy does not issue the marriage certificate anymore but submit the marriage information to the Record office and the couple apply online for a certificate.

The wedding application form has been updated to remind applicants that church fees are due a month before the wedding and permission must be sought to bring in their own flowers, musicians or decorations, or they could be denied on the day of the wedding.

All statutory church fees are now paid by bank transfer, with the couple's surnames as payment reference. This information is passed to Finance (Jason Manning). The disbursement fees were held from 2020 to 2021 and have recently been reviewed and updated for 2022. Flowers fee increased by £5 from £75 to £80, vergers fee increased by £25 from £75 to £100, organist/ pianist fee increased by £20 from £100 to £120, singer fee stayed at £60 and bells fee increased by £20 from £100 to £120.

We are looking forward to the eleven weddings and a vow renewal booked in 2022.

**Annie Bayley, Marriage Coordinator**

## MOTHERS' UNION

Although 2021 was another difficult time for the branch, we were able to get together throughout the year. We met every month including in August for tea and cake.

To mark our 80th anniversary on 9<sup>th</sup> October, we had a lovely service in St Peter's Church conducted by Revd Jane Bradbury, the Deanery Chaplain to the Mother's Union, alongside Fr Andy who preached and Revd Lisa Deaconing the Eucharist. We had members attend from across Brentwood Deanery for the service and the buffet in the hall afterwards.

In December we had a party, with a free raffle and music quiz, then in January 2022, we had our New Year get together, with a couple of members from Shenfield joining us. It has been lovely to be able to get together, after being locked down for so long, hopefully we will be able to have a much more varied programme, with us having more freedom. Thanks to Pam for all her hard work in helping to keep the group together and to Ivy for the catering. Let's hope for a successful 2022 (with the Lord's help!).

**Sylvia Clark, Branch Secretary**

## BELL RINGERS

Bell ringing at All Saints, Hutton has been quite limited for the past year owing to the ongoing pandemic and Covid restrictions.

On Friday 9<sup>th</sup> April, Peter Martin rang 99 blows of the Tenor Bell to commemorate the life of HRH Prince Philip, The Duke of Edinburgh.

On the 17<sup>th</sup> April, The Tenor bell toll by Peter Martin and Ray Jones was for the funeral of HRH Prince Philip.

Come July, the restrictions on Weddings lifted, meaning the start of requests to ring and this was met with much interest from fellow ringers in the local district. We rang for 12 weddings between July and December which I am told was the most for any Church in the Brentwood area. With only 4 ringers at Hutton now and five Bells to be rung we had to call on ringers from the local area. I am pleased to say that we managed to ring for every request we had.

During the Summer holidays I had a meeting with Liz Atkins, Tower Captain in Ingrave and Beth Johnson, Tower Captain at St. Mary's, Shenfield, and the outcome was that Hutton and Ingrave would join forces on Practice nights to increase the numbers attending, with Beth assisting us in learning and improving. We are now only having one Practice Night a month (the 2<sup>nd</sup> Tuesday) at All Saints and meet at Ingrave every 4<sup>th</sup> Wednesday. This seems to be the best way forward for now.

We have ordered a new set of Muffles for the five bells as the leather fixing straps on the old ones have deteriorated beyond reliable use.

Moving forward, we have been asked by the Church of England to join in collective ringing to mark the 70<sup>th</sup> anniversary of HM Queen Elizabeth II's accession, on Sunday 6<sup>th</sup> February. With the main Platinum Jubilee celebrations taking place in June, we are yet to receive advice on timing of ringing. We hope to be able to provide lots of joyful ringing from All Saints Church, to be heard by the residents of Hutton.

**Sylvia Martin: Tower Captain**

**Parish of All Saints with Saint Peter, Hutton**

**End of Year Financial Statements**

**Year ending 31 December 2021**

**All Saints with St Peter, Hutton**  
**Statement of Financial Activities**  
For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>						
Incoming resources from generated funds	0.00	0.00	0.00	0.00	0.00	0.00
Voluntary income	71,658.12	165.28	14,827.00	0.00	86,650.40	91,950.70
Activities for generating funds	3,067.90	0.00	0.00	0.00	3,067.90	14,008.57
Incoming resources from charitable activities	25,721.11	22,463.46	59,151.34	0.00	107,335.91	103,101.99
<b>Total income</b>	<b>100,447.13</b>	<b>22,628.74</b>	<b>73,978.34</b>	<b>0.00</b>	<b>197,054.21</b>	<b>209,061.26</b>
<b>Resources used</b>						
Cost of generating funds	0.00	0.00	0.00	0.00	0.00	0.00
Cost of generating voluntary income	32.80	0.00	0.00	0.00	32.80	157.46
Fundraising trading cost of goods sold and other costs	1,273.24	0.00	0.00	0.00	1,273.24	1,925.14
Charitable activities	125,203.98	(1,987.07)	55,341.53	0.00	178,558.44	141,468.51
<b>Total expenditure</b>	<b>126,510.02</b>	<b>(1,987.07)</b>	<b>55,341.53</b>	<b>0.00</b>	<b>179,864.48</b>	<b>143,551.11</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(26,062.89)</b>	<b>24,615.81</b>	<b>18,636.81</b>	<b>0.00</b>	<b>17,189.73</b>	<b>65,510.15</b>
<b>Transfers:</b>						
Gross transfers between funds - in	17,544.11	0.02	470.00	0.00	18,014.13	27,541.50
Gross transfers between funds - out	(0.02)	(16,901.99)	(1,112.12)	0.00	(18,014.13)	(27,541.50)
<b>Other recognised gains / losses</b>						
Gains/losses on investment assets	0.00	0.00	0.00	0.00	0.00	0.00
Gains on revaluation, fixed assets, charity's own use	0.00	0.00	0.00	0.00	0.00	0.00
<b>Net movement in funds</b>	<b>(8,518.80)</b>	<b>7,713.84</b>	<b>17,994.69</b>	<b>0.00</b>	<b>17,189.73</b>	<b>65,510.15</b>
<b>Reconciliation of funds</b>						
<b>Total funds brought forward</b>	<b>37,206.40</b>	<b>28,264.21</b>	<b>31,375.54</b>	<b>0.00</b>	<b>96,846.15</b>	<b>31,336.00</b>
<b>Total funds carried forward</b>	<b>28,687.60</b>	<b>35,978.05</b>	<b>49,370.23</b>	<b>0.00</b>	<b>114,035.88</b>	<b>96,846.15</b>
<b>Represented by</b>						
Unrestricted						
General fund	37,388.97	0.00	0.00	0.00	37,388.97	45,907.77
Designated						
Daily Bread Food Hub	0.00	35,978.05	0.00	0.00	35,978.05	17,784.24
Education	0.00	0.00	0.00	0.00	0.00	43.03
Social Enterprise Donations	0.00	0.00	0.00	0.00	0.00	10,436.94
Restricted						
Daily Bread Food Hub	0.00	0.00	40,123.23	0.00	40,123.23	27,512.94
Fabric Fund	0.00	0.00	(1,604.37)	0.00	(1,604.37)	(6,988.77)
Harries Windows Fund	0.00	0.00	0.00	0.00	0.00	0.00
Organ Fund	0.00	0.00	2,150.00	0.00	2,150.00	2,150.00
Patricia Harries Fund	0.00	0.00	0.00	0.00	0.00	0.00
Social Enterprise Donations	0.00	0.00	0.00	0.00	0.00	0.00

**All Saints with St Peter, Hutton**

**Balance Sheet detailed**

	<b>As at 31/12/2021</b>	<b>As at 31/12/2020</b>
<b>Current assets</b>		
6501: Bank A/c	123,477.47	108,131.92
6521: Credit Card Account	0.00	0.00
6540: Cash A/c	0.00	0.00
6550: Income Tax Recoverable	0.00	0.00
6560: Stock	0.00	0.00
6570: Funeral Directors' Control	177.00	(245.00)
Z05: Accounts Receivable	3,963.85	471.25
<b>Total Current assets</b>	<b>127,618.32</b>	<b>108,358.17</b>
<b>Liabilities</b>		
6610: Diocese fees due	7,979.68	400.00
6620: Little Fishes Charities	201.49	201.49
6650: Wedding Deposits	0.00	0.00
6660: Rector's Expense Control	131.94	1,415.11
6670: Charity Collections	3,436.05	1,420.72
6680: Petty Cash	(8.30)	(8.30)
6681: Funeral Disbursements	320.00	(110.00)
Z04: Accounts Payable	1,521.58	8,193.00
<b>Total Liabilities</b>	<b>13,582.44</b>	<b>11,512.02</b>
<b>Net Asset surplus (deficit)</b>	<b>114,035.88</b>	<b>96,846.15</b>
<b>Reserves</b>		
Excess/(deficit) to date	17,189.73	65,510.15
Z01: Starting balances	96,846.15	31,336.00
<b>Total Reserves</b>	<b>114,035.88</b>	<b>96,846.15</b>

<b>Represented by Funds</b>		
General (Unrestricted)	28,687.60	37,206.40
Designated	35,978.05	28,264.21
Restricted	49,370.23	31,375.54
<b>Total</b>	<b>114,035.88</b>	<b>96,846.15</b>

**All Saints with St Peter, Hutton**

**Statement of Assets and Liabilities (by code)  
As at: 31 December 2021**

<b>Class and nominal code</b>	<b>General (Unrestricted)</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total</b>	<b>Last year</b>
<b>Current Asset - Cash At Bank And In Hand</b>						
6501: Bank A/c	46,147.29	35,686.53	41,643.65	0.00	123,477.47	108,131.92
6540: Cash A/c	(1,284.22)	258.06	1,026.16	0.00	0.00	0.00
<b>Total</b>	<b>44,863.07</b>	<b>35,944.59</b>	<b>42,669.81</b>	<b>0.00</b>	<b>123,477.47</b>	<b>108,131.92</b>
<b>Current Asset - Debtors</b>						
6521: Credit Card Account	972.71	0.00	(972.71)	0.00	0.00	0.00
6570: Funeral Directors' Control	423.00	(246.00)	0.00	0.00	177.00	(245.00)
Z05: Accounts Receivable	3,963.85	0.00	0.00	0.00	3,963.85	471.25
<b>Total</b>	<b>5,359.56</b>	<b>(246.00)</b>	<b>(972.71)</b>	<b>0.00</b>	<b>4,140.85</b>	<b>226.25</b>
<b>Liability - Creditors: Amounts Falling Due In One Year</b>						
6610: Diocese fees due	7,979.68	0.00	0.00	0.00	7,979.68	400.00
6620: Little Fishes Charities	701.49	(500.00)	0.00	0.00	201.49	201.49
6660: Rector's Expense Control	(88.60)	220.54	0.00	0.00	131.94	1,415.11
6670: Charity Collections	3,436.05	0.00	0.00	0.00	3,436.05	1,420.72
Z04: Accounts Payable	493.34	0.00	1,028.24	0.00	1,521.58	8,193.00
<b>Total</b>	<b>12,521.96</b>	<b>(279.46)</b>	<b>1,028.24</b>	<b>0.00</b>	<b>13,270.74</b>	<b>11,630.32</b>
<b>Liability - Provision For Liabilities And Charges Due Within One Year</b>						
6680: Petty Cash	(8.30)	0.00	0.00	0.00	(8.30)	(8.30)
6681: Funeral Disbursements	320.00	0.00	0.00	0.00	320.00	(110.00)
<b>Total</b>	<b>311.70</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>311.70</b>	<b>(118.30)</b>
<b>Net total assets</b>	<b>37,388.97</b>	<b>35,978.05</b>	<b>40,668.86</b>	<b>0.00</b>	<b>114,035.88</b>	<b>96,846.15</b>
<b>Represented by</b>						
General (Unrestricted)	28,687.60	0.00	0.00	0.00	28,687.60	37,206.40
Designated - Daily Bread	0.00	35,978.05	0.00	0.00	35,978.05	17,784.24
Designated - Education	0.00	0.00	0.00	0.00	0.00	43.03
Designated - Social Enterprise	0.00	0.00	0.00	0.00	0.00	10,436.94
Restricted - Daily Bread	0.00	0.00	40,123.23	0.00	40,123.23	27,512.94
Restricted - Fabric	0.00	0.00	7,097.00	0.00	7,097.00	1,712.60
Restricted - Organ	0.00	0.00	2,150.00	0.00	2,150.00	2,150.00
<b>Total</b>	<b>28,687.60</b>	<b>35,978.05</b>	<b>49,370.23</b>	<b>0.00</b>	<b>114,035.88</b>	<b>96,846.15</b>

**Fund movement summary**  
**Selected period: 01 January 2021 to 31 December 2021**

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
<b>Unrestricted</b>							
General - General fund	37,206.40	100,447.13	126,510.02	17,544.09	0.00	0.00	28,687.60
<b>Sub-totals</b>	<b>37,206.40</b>	<b>100,447.13</b>	<b>126,510.02</b>	<b>17,544.09</b>	<b>0.00</b>	<b>0.00</b>	<b>28,687.60</b>
<b>Designated</b>							
Daily Bread - Daily Bread Food Hub	17,784.24	22,628.74	(1,987.07)	(6,422.00)	0.00	0.00	35,978.05
Education - Education	43.03	0.00	0.00	(43.03)	0.00	0.00	0.00
Social Enterprise - Social Enterprise Donations	10,436.94	0.00	0.00	(10,436.94)	0.00	0.00	0.00
<b>Sub-totals</b>	<b>28,264.21</b>	<b>22,628.74</b>	<b>(1,987.07)</b>	<b>(16,901.97)</b>	<b>0.00</b>	<b>0.00</b>	<b>35,978.05</b>
<b>Restricted</b>							
Daily Bread - Daily Bread Food Hub	27,512.94	59,096.34	45,373.93	(1,112.12)	0.00	0.00	40,123.23
Organ - Organ Fund	2,150.00	0.00	0.00	0.00	0.00	0.00	2,150.00
Social Enterprise - Social Enterprise Donations	0.00	55.00	525.00	470.00	0.00	0.00	0.00
Fabric - Fabric Fund	1,712.60	14,827.00	9,442.60	0.00	0.00	0.00	7,097.00
<b>Sub-totals</b>	<b>31,375.54</b>	<b>73,978.34</b>	<b>55,341.53</b>	<b>(642.12)</b>	<b>0.00</b>	<b>0.00</b>	<b>49,370.23</b>
<b>Totals</b>	<b>96,846.15</b>	<b>197,054.21</b>	<b>179,864.48</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>114,035.88</b>

**Analysis of income and expenditure**  
**Selected period: 01 January 2021 to 31 December 2021**

	General	Designated	Restricted	Endowment	This year	Total Last year
<b>Incoming resources</b>						
<b>Incoming resources from generated funds</b>						
1010 - Planned Giving	53,432.67	0.00	0.00	0.00	53,432.67	51,101.00
1020 - Income Tax Recovered	9,226.38	0.00	0.00	0.00	9,226.38	25,062.61
1030 - Collections	3,750.50	0.00	0.00	0.00	3,750.50	2,105.14
1050 - Donations	5,248.57	165.28	0.00	0.00	5,413.85	5,931.95
3010 - White's Charity	0.00	0.00	12,827.00	0.00	12,827.00	7,750.00
3020 - Fabric Fund Donations	0.00	0.00	2,000.00	0.00	2,000.00	0.00
1040 - Social Events	2,921.10	0.00	0.00	0.00	2,921.10	1,137.50
1100 - Sale of Goods	26.80	0.00	0.00	0.00	26.80	49.00
1150 - Social Enterprise	120.00	0.00	0.00	0.00	120.00	12,822.07
<b>Incoming resources from generated funds Totals</b>	<b>74,726.02</b>	<b>165.28</b>	<b>14,827.00</b>	<b>0.00</b>	<b>89,718.30</b>	<b>105,959.27</b>
<b>Incoming resources from charitable activities</b>						
1055 - COVID Community Response Funding	0.00	723.91	53,748.26	0.00	54,472.17	71,459.28
1056 - Pandemic Donations	1,039.50	21,739.55	5,403.08	0.00	28,182.13	19,363.05
1070 - PCC Fees (Funerals, Weddings etc)	10,594.21	0.00	0.00	0.00	10,594.21	4,781.00
1080 - Lettings	8,744.45	0.00	0.00	0.00	8,744.45	5,920.25
1090 - Magazine Sales & Adverts	573.52	0.00	0.00	0.00	573.52	0.00
1110 - Refreshments	94.19	0.00	0.00	0.00	94.19	190.55
1120 - Memorial Plaques	3,711.00	0.00	0.00	0.00	3,711.00	903.00
1125 - Memorial Book Entries	50.00	0.00	0.00	0.00	50.00	25.00
1130 - Other Wedding Income (flowers, music, et	460.00	0.00	0.00	0.00	460.00	48.46
1135 - Heating Charges	0.00	0.00	0.00	0.00	0.00	70.00
1140 - Bible Reading Fellowship	86.25	0.00	0.00	0.00	86.25	59.10
1142 - Discipleship Income	307.99	0.00	0.00	0.00	307.99	95.00
1143 - Youth Work Income	60.00	0.00	0.00	0.00	60.00	187.30
<b>Incoming resources from charitable activities Totals</b>	<b>25,721.11</b>	<b>22,463.46</b>	<b>59,151.34</b>	<b>0.00</b>	<b>107,335.91</b>	<b>103,101.99</b>
<b>Incoming resources Grand totals</b>	<b>100,447.13</b>	<b>22,628.74</b>	<b>73,978.34</b>	<b>0.00</b>	<b>197,054.21</b>	<b>209,061.26</b>
<b>Cost of generating funds</b>						
2275 - Bank/Card Fees	32.80	0.00	0.00	0.00	32.80	0.00
2280 - Stewardship Expenses	0.00	0.00	0.00	0.00	0.00	157.46
2190 - Social Event costs	1,181.73	0.00	0.00	0.00	1,181.73	237.75
2215 - Social Enterprise Costs	91.51	0.00	0.00	0.00	91.51	1,687.39
<b>Cost of generating funds Totals</b>	<b>1,306.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,306.04</b>	<b>2,082.60</b>
<b>Charitable activities</b>						
2010 - Quota	74,427.60	0.00	0.00	0.00	74,427.60	75,081.60
2020 - Sacristy	820.62	0.00	0.00	0.00	820.62	843.55
2030 - Books & Other Service Support	380.09	0.00	0.00	0.00	380.09	335.76
2040 - Music Costs	1,049.93	0.00	0.00	0.00	1,049.93	455.40

2060 - Clergy Travel Expenses	1,159.42	0.00	0.00	0.00	1,159.42	606.90
2070 - Organist's Fees	3,270.00	0.00	0.00	0.00	3,270.00	1,635.00
2080 - Premises Costs	12,265.38	0.00	9,942.34	0.00	22,207.72	20,527.38
2090 - Light & Heat	8,540.40	0.00	0.00	0.00	8,540.40	4,341.05
2100 - Water Charges	56.16	0.00	0.00	0.00	56.16	245.82
2110 - Insurance	3,429.87	0.00	0.00	0.00	3,429.87	3,393.75
2120 - Telephones	1,302.18	0.00	0.00	0.00	1,302.18	1,250.02
2130 - Marketing and Promotion Costs	0.00	0.00	0.00	0.00	0.00	109.27
2131 - Bible Reading Fellowship costs	174.35	0.00	0.00	0.00	174.35	102.45
2132 - Discipleship Costs	440.70	0.00	0.00	0.00	440.70	209.20
2140 - Education costs	64.90	0.00	0.00	0.00	64.90	0.00
2145 - Clergy Development	489.82	1,600.00	0.00	0.00	2,089.82	1,630.00
2150 - Young Church & Youth	1,146.78	0.00	0.00	0.00	1,146.78	143.12
2170 - Flowers	516.73	0.00	0.00	0.00	516.73	71.95
2180 - Memorial Plaques costs	662.50	0.00	0.00	0.00	662.50	362.50
2191 - Entertainment and Hospitality	1,459.80	0.00	0.00	0.00	1,459.80	895.57
2200 - Refreshments	0.00	0.00	0.00	0.00	0.00	125.89
2216 - Food Distribution Hub Costs	1,111.12	(3,587.07)	37,591.94	0.00	35,115.99	10,588.77
2230 - Parish Salaries & Wages	6,727.34	0.00	7,807.25	0.00	14,534.59	3,939.67
2240 - Equipment, Stationary, Postage	3,089.72	0.00	0.00	0.00	3,089.72	2,435.52
2242 - Digital Church	1,820.56	0.00	0.00	0.00	1,820.56	6,138.28
2250 - "Churches Together"	0.00	0.00	0.00	0.00	0.00	400.00
2260 - Christian Copyright Licence	576.01	0.00	0.00	0.00	576.01	484.97
2270 - Professional Fees	222.00	0.00	0.00	0.00	222.00	84.00
3030 - Fabric Expenses	0.00	0.00	0.00	0.00	0.00	5,031.12
<b>Charitable activities Totals</b>	<b>125,203.98</b>	<b>(1,987.07)</b>	<b>55,341.53</b>	<b>0.00</b>	<b>178,558.44</b>	<b>141,468.51</b>
<b>Resources used Grand totals</b>	<b>126,510.02</b>	<b>(1,987.07)</b>	<b>55,341.53</b>	<b>0.00</b>	<b>179,864.48</b>	<b>143,551.11</b>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

### 1. Accounting policies

#### a. Accounting Convention

The financial statements have been prepared in accordance with the Church Accounting Regulations together with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

#### b. Funds Accounting

##### Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes

*Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

#### c. Incoming resources

All incoming resources are accounted for gross.

##### *Voluntary Income*

*Collections* are recognised when received.

*Planned giving* receivable is recognised only when received.

*Income tax* recoverable on Gift Aid donations is recognised when the Gift Aid claim is made

*Grants and legacies* are recognised when the PCC is legally entitled to the amount due.

##### *Income from investments*

Interest entitlements are accounted for as they accrue.

##### *All other income*

All other income is recognised when it is receivable.

#### d. Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

##### *Grants*

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

##### *Church Activities*

The diocesan parish contribution is accounted for when paid and provided for in these accounts.

#### e. Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit at the bank

### 2. Staff costs

#### a. Wages and salaries

During the year the PCC employed a part-time parish administrator, however the administrator was furloughed for part of the year under government provision as a result of pandemic restrictions. The parish Administrator received full wages during furlough

During the year the PCC employed a curate, Lisa Whymark.

The PCX have paid PAYE and NIC for both employees.

#### b. Payments to PCC members

As the parish administrator, D Shaxon, was paid £7534.72 net (2020, £7,313) during the year.

Terry Hayden was paid £860 in respect of verger duties.

Lisa Whymark was paid £7,518.20 net as Curate  
Adrian Thompson was paid £3,580 in respect of organist fees.

There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

## **INDEPENDENT EXAMINER'S REPORT TO THE PARISH OF HUTTON PCC**

I report on the accounts of the PCC for the year ended 31 December 2021

### **Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an opinion on the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
  - b. to prepare accounts which accord with these accounting records have not been met; or

- (2) to which, in my opinion, attention should be drawn to in order to enable a proper understanding of the accounts to be reached.



Mrs Carole Payne,  
5 Coleridge Walk,  
Brentwood,  
Essex,  
CM13 2RT

Dated: 24/02/2022

**Parish of All Saints with Saint Peter, Hutton**

**End of Year Financial Statements**

**Year ending 31 December 2021**

**All Saints with St Peter, Hutton**  
**Statement of Financial Activities**  
For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>						
Incoming resources from generated funds	0.00	0.00	0.00	0.00	0.00	0.00
Voluntary income	71,658.12	165.28	14,827.00	0.00	86,650.40	91,950.70
Activities for generating funds	3,067.90	0.00	0.00	0.00	3,067.90	14,008.57
Incoming resources from charitable activities	25,721.11	22,463.46	59,151.34	0.00	107,335.91	103,101.99
<b>Total income</b>	<b>100,447.13</b>	<b>22,628.74</b>	<b>73,978.34</b>	<b>0.00</b>	<b>197,054.21</b>	<b>209,061.26</b>
<b>Resources used</b>						
Cost of generating funds	0.00	0.00	0.00	0.00	0.00	0.00
Cost of generating voluntary income	32.80	0.00	0.00	0.00	32.80	157.46
Fundraising trading cost of goods sold and other costs	1,273.24	0.00	0.00	0.00	1,273.24	1,925.14
Charitable activities	125,203.98	(1,987.07)	55,341.53	0.00	178,558.44	141,468.51
<b>Total expenditure</b>	<b>126,510.02</b>	<b>(1,987.07)</b>	<b>55,341.53</b>	<b>0.00</b>	<b>179,864.48</b>	<b>143,551.11</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(26,062.89)</b>	<b>24,615.81</b>	<b>18,636.81</b>	<b>0.00</b>	<b>17,189.73</b>	<b>65,510.15</b>
<b>Transfers:</b>						
Gross transfers between funds - in	17,544.11	0.02	470.00	0.00	18,014.13	27,541.50
Gross transfers between funds - out	(0.02)	(16,901.99)	(1,112.12)	0.00	(18,014.13)	(27,541.50)
<b>Other recognised gains / losses</b>						
Gains/losses on investment assets	0.00	0.00	0.00	0.00	0.00	0.00
Gains on revaluation, fixed assets, charity's own use	0.00	0.00	0.00	0.00	0.00	0.00
<b>Net movement in funds</b>	<b>(8,518.80)</b>	<b>7,713.84</b>	<b>17,994.69</b>	<b>0.00</b>	<b>17,189.73</b>	<b>65,510.15</b>
<b>Reconciliation of funds</b>						
<b>Total funds brought forward</b>	<b>37,206.40</b>	<b>28,264.21</b>	<b>31,375.54</b>	<b>0.00</b>	<b>96,846.15</b>	<b>31,336.00</b>
<b>Total funds carried forward</b>	<b>28,687.60</b>	<b>35,978.05</b>	<b>49,370.23</b>	<b>0.00</b>	<b>114,035.88</b>	<b>96,846.15</b>
<b>Represented by</b>						
Unrestricted						
General fund	37,388.97	0.00	0.00	0.00	37,388.97	45,907.77
Designated						
Daily Bread Food Hub	0.00	35,978.05	0.00	0.00	35,978.05	17,784.24
Education	0.00	0.00	0.00	0.00	0.00	43.03
Social Enterprise Donations	0.00	0.00	0.00	0.00	0.00	10,436.94
Restricted						
Daily Bread Food Hub	0.00	0.00	40,123.23	0.00	40,123.23	27,512.94
Fabric Fund	0.00	0.00	(1,604.37)	0.00	(1,604.37)	(6,988.77)
Harries Windows Fund	0.00	0.00	0.00	0.00	0.00	0.00
Organ Fund	0.00	0.00	2,150.00	0.00	2,150.00	2,150.00
Patricia Harries Fund	0.00	0.00	0.00	0.00	0.00	0.00
Social Enterprise Donations	0.00	0.00	0.00	0.00	0.00	0.00

**All Saints with St Peter, Hutton**

**Balance Sheet detailed**

	<b>As at 31/12/2021</b>	<b>As at 31/12/2020</b>
<b>Current assets</b>		
6501: Bank A/c	123,477.47	108,131.92
6521: Credit Card Account	0.00	0.00
6540: Cash A/c	0.00	0.00
6550: Income Tax Recoverable	0.00	0.00
6560: Stock	0.00	0.00
6570: Funeral Directors' Control	177.00	(245.00)
Z05: Accounts Receivable	3,963.85	471.25
<b>Total Current assets</b>	<b>127,618.32</b>	<b>108,358.17</b>
<b>Liabilities</b>		
6610: Diocese fees due	7,979.68	400.00
6620: Little Fishes Charities	201.49	201.49
6650: Wedding Deposits	0.00	0.00
6660: Rector's Expense Control	131.94	1,415.11
6670: Charity Collections	3,436.05	1,420.72
6680: Petty Cash	(8.30)	(8.30)
6681: Funeral Disbursements	320.00	(110.00)
Z04: Accounts Payable	1,521.58	8,193.00
<b>Total Liabilities</b>	<b>13,582.44</b>	<b>11,512.02</b>
<b>Net Asset surplus (deficit)</b>	<b>114,035.88</b>	<b>96,846.15</b>
<b>Reserves</b>		
Excess/(deficit) to date	17,189.73	65,510.15
Z01: Starting balances	96,846.15	31,336.00
<b>Total Reserves</b>	<b>114,035.88</b>	<b>96,846.15</b>

<b>Represented by Funds</b>		
General (Unrestricted)	28,687.60	37,206.40
Designated	35,978.05	28,264.21
Restricted	49,370.23	31,375.54
<b>Total</b>	<b>114,035.88</b>	<b>96,846.15</b>

**All Saints with St Peter, Hutton**

**Statement of Assets and Liabilities (by code)  
As at: 31 December 2021**

<b>Class and nominal code</b>	<b>General (Unrestricted)</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total</b>	<b>Last year</b>
<b>Current Asset - Cash At Bank And In Hand</b>						
6501: Bank A/c	46,147.29	35,686.53	41,643.65	0.00	123,477.47	108,131.92
6540: Cash A/c	(1,284.22)	258.06	1,026.16	0.00	0.00	0.00
<b>Total</b>	<b>44,863.07</b>	<b>35,944.59</b>	<b>42,669.81</b>	<b>0.00</b>	<b>123,477.47</b>	<b>108,131.92</b>
<b>Current Asset - Debtors</b>						
6521: Credit Card Account	972.71	0.00	(972.71)	0.00	0.00	0.00
6570: Funeral Directors' Control	423.00	(246.00)	0.00	0.00	177.00	(245.00)
Z05: Accounts Receivable	3,963.85	0.00	0.00	0.00	3,963.85	471.25
<b>Total</b>	<b>5,359.56</b>	<b>(246.00)</b>	<b>(972.71)</b>	<b>0.00</b>	<b>4,140.85</b>	<b>226.25</b>
<b>Liability - Creditors: Amounts Falling Due In One Year</b>						
6610: Diocese fees due	7,979.68	0.00	0.00	0.00	7,979.68	400.00
6620: Little Fishes Charities	701.49	(500.00)	0.00	0.00	201.49	201.49
6660: Rector's Expense Control	(88.60)	220.54	0.00	0.00	131.94	1,415.11
6670: Charity Collections	3,436.05	0.00	0.00	0.00	3,436.05	1,420.72
Z04: Accounts Payable	493.34	0.00	1,028.24	0.00	1,521.58	8,193.00
<b>Total</b>	<b>12,521.96</b>	<b>(279.46)</b>	<b>1,028.24</b>	<b>0.00</b>	<b>13,270.74</b>	<b>11,630.32</b>
<b>Liability - Provision For Liabilities And Charges Due Within One Year</b>						
6680: Petty Cash	(8.30)	0.00	0.00	0.00	(8.30)	(8.30)
6681: Funeral Disbursements	320.00	0.00	0.00	0.00	320.00	(110.00)
<b>Total</b>	<b>311.70</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>311.70</b>	<b>(118.30)</b>
<b>Net total assets</b>	<b>37,388.97</b>	<b>35,978.05</b>	<b>40,668.86</b>	<b>0.00</b>	<b>114,035.88</b>	<b>96,846.15</b>
<b>Represented by</b>						
General (Unrestricted)	28,687.60	0.00	0.00	0.00	28,687.60	37,206.40
Designated - Daily Bread	0.00	35,978.05	0.00	0.00	35,978.05	17,784.24
Designated - Education	0.00	0.00	0.00	0.00	0.00	43.03
Designated - Social Enterprise	0.00	0.00	0.00	0.00	0.00	10,436.94
Restricted - Daily Bread	0.00	0.00	40,123.23	0.00	40,123.23	27,512.94
Restricted - Fabric	0.00	0.00	7,097.00	0.00	7,097.00	1,712.60
Restricted - Organ	0.00	0.00	2,150.00	0.00	2,150.00	2,150.00
<b>Total</b>	<b>28,687.60</b>	<b>35,978.05</b>	<b>49,370.23</b>	<b>0.00</b>	<b>114,035.88</b>	<b>96,846.15</b>

**Fund movement summary**  
**Selected period: 01 January 2021 to 31 December 2021**

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
<b>Unrestricted</b>							
General - General fund	37,206.40	100,447.13	126,510.02	17,544.09	0.00	0.00	28,687.60
<b>Sub-totals</b>	<b>37,206.40</b>	<b>100,447.13</b>	<b>126,510.02</b>	<b>17,544.09</b>	<b>0.00</b>	<b>0.00</b>	<b>28,687.60</b>
<b>Designated</b>							
Daily Bread - Daily Bread Food Hub	17,784.24	22,628.74	(1,987.07)	(6,422.00)	0.00	0.00	35,978.05
Education - Education	43.03	0.00	0.00	(43.03)	0.00	0.00	0.00
Social Enterprise - Social Enterprise Donations	10,436.94	0.00	0.00	(10,436.94)	0.00	0.00	0.00
<b>Sub-totals</b>	<b>28,264.21</b>	<b>22,628.74</b>	<b>(1,987.07)</b>	<b>(16,901.97)</b>	<b>0.00</b>	<b>0.00</b>	<b>35,978.05</b>
<b>Restricted</b>							
Daily Bread - Daily Bread Food Hub	27,512.94	59,096.34	45,373.93	(1,112.12)	0.00	0.00	40,123.23
Organ - Organ Fund	2,150.00	0.00	0.00	0.00	0.00	0.00	2,150.00
Social Enterprise - Social Enterprise Donations	0.00	55.00	525.00	470.00	0.00	0.00	0.00
Fabric - Fabric Fund	1,712.60	14,827.00	9,442.60	0.00	0.00	0.00	7,097.00
<b>Sub-totals</b>	<b>31,375.54</b>	<b>73,978.34</b>	<b>55,341.53</b>	<b>(642.12)</b>	<b>0.00</b>	<b>0.00</b>	<b>49,370.23</b>
<b>Totals</b>	<b>96,846.15</b>	<b>197,054.21</b>	<b>179,864.48</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>114,035.88</b>

**Analysis of income and expenditure**  
**Selected period: 01 January 2021 to 31 December 2021**

	General	Designated	Restricted	Endowment	This year	Total Last year
<b>Incoming resources</b>						
<b>Incoming resources from generated funds</b>						
1010 - Planned Giving	53,432.67	0.00	0.00	0.00	53,432.67	51,101.00
1020 - Income Tax Recovered	9,226.38	0.00	0.00	0.00	9,226.38	25,062.61
1030 - Collections	3,750.50	0.00	0.00	0.00	3,750.50	2,105.14
1050 - Donations	5,248.57	165.28	0.00	0.00	5,413.85	5,931.95
3010 - White's Charity	0.00	0.00	12,827.00	0.00	12,827.00	7,750.00
3020 - Fabric Fund Donations	0.00	0.00	2,000.00	0.00	2,000.00	0.00
1040 - Social Events	2,921.10	0.00	0.00	0.00	2,921.10	1,137.50
1100 - Sale of Goods	26.80	0.00	0.00	0.00	26.80	49.00
1150 - Social Enterprise	120.00	0.00	0.00	0.00	120.00	12,822.07
<b>Incoming resources from generated funds Totals</b>	<b>74,726.02</b>	<b>165.28</b>	<b>14,827.00</b>	<b>0.00</b>	<b>89,718.30</b>	<b>105,959.27</b>
<b>Incoming resources from charitable activities</b>						
1055 - COVID Community Response Funding	0.00	723.91	53,748.26	0.00	54,472.17	71,459.28
1056 - Pandemic Donations	1,039.50	21,739.55	5,403.08	0.00	28,182.13	19,363.05
1070 - PCC Fees (Funerals, Weddings etc)	10,594.21	0.00	0.00	0.00	10,594.21	4,781.00
1080 - Lettings	8,744.45	0.00	0.00	0.00	8,744.45	5,920.25
1090 - Magazine Sales & Adverts	573.52	0.00	0.00	0.00	573.52	0.00
1110 - Refreshments	94.19	0.00	0.00	0.00	94.19	190.55
1120 - Memorial Plaques	3,711.00	0.00	0.00	0.00	3,711.00	903.00
1125 - Memorial Book Entries	50.00	0.00	0.00	0.00	50.00	25.00
1130 - Other Wedding Income (flowers, music, et	460.00	0.00	0.00	0.00	460.00	48.46
1135 - Heating Charges	0.00	0.00	0.00	0.00	0.00	70.00
1140 - Bible Reading Fellowship	86.25	0.00	0.00	0.00	86.25	59.10
1142 - Discipleship Income	307.99	0.00	0.00	0.00	307.99	95.00
1143 - Youth Work Income	60.00	0.00	0.00	0.00	60.00	187.30
<b>Incoming resources from charitable activities Totals</b>	<b>25,721.11</b>	<b>22,463.46</b>	<b>59,151.34</b>	<b>0.00</b>	<b>107,335.91</b>	<b>103,101.99</b>
<b>Incoming resources Grand totals</b>	<b>100,447.13</b>	<b>22,628.74</b>	<b>73,978.34</b>	<b>0.00</b>	<b>197,054.21</b>	<b>209,061.26</b>
<b>Cost of generating funds</b>						
2275 - Bank/Card Fees	32.80	0.00	0.00	0.00	32.80	0.00
2280 - Stewardship Expenses	0.00	0.00	0.00	0.00	0.00	157.46
2190 - Social Event costs	1,181.73	0.00	0.00	0.00	1,181.73	237.75
2215 - Social Enterprise Costs	91.51	0.00	0.00	0.00	91.51	1,687.39
<b>Cost of generating funds Totals</b>	<b>1,306.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,306.04</b>	<b>2,082.60</b>
<b>Charitable activities</b>						
2010 - Quota	74,427.60	0.00	0.00	0.00	74,427.60	75,081.60
2020 - Sacristy	820.62	0.00	0.00	0.00	820.62	843.55
2030 - Books & Other Service Support	380.09	0.00	0.00	0.00	380.09	335.76
2040 - Music Costs	1,049.93	0.00	0.00	0.00	1,049.93	455.40

2060 - Clergy Travel Expenses	1,159.42	0.00	0.00	0.00	1,159.42	606.90
2070 - Organist's Fees	3,270.00	0.00	0.00	0.00	3,270.00	1,635.00
2080 - Premises Costs	12,265.38	0.00	9,942.34	0.00	22,207.72	20,527.38
2090 - Light & Heat	8,540.40	0.00	0.00	0.00	8,540.40	4,341.05
2100 - Water Charges	56.16	0.00	0.00	0.00	56.16	245.82
2110 - Insurance	3,429.87	0.00	0.00	0.00	3,429.87	3,393.75
2120 - Telephones	1,302.18	0.00	0.00	0.00	1,302.18	1,250.02
2130 - Marketing and Promotion Costs	0.00	0.00	0.00	0.00	0.00	109.27
2131 - Bible Reading Fellowship costs	174.35	0.00	0.00	0.00	174.35	102.45
2132 - Discipleship Costs	440.70	0.00	0.00	0.00	440.70	209.20
2140 - Education costs	64.90	0.00	0.00	0.00	64.90	0.00
2145 - Clergy Development	489.82	1,600.00	0.00	0.00	2,089.82	1,630.00
2150 - Young Church & Youth	1,146.78	0.00	0.00	0.00	1,146.78	143.12
2170 - Flowers	516.73	0.00	0.00	0.00	516.73	71.95
2180 - Memorial Plaques costs	662.50	0.00	0.00	0.00	662.50	362.50
2191 - Entertainment and Hospitality	1,459.80	0.00	0.00	0.00	1,459.80	895.57
2200 - Refreshments	0.00	0.00	0.00	0.00	0.00	125.89
2216 - Food Distribution Hub Costs	1,111.12	(3,587.07)	37,591.94	0.00	35,115.99	10,588.77
2230 - Parish Salaries & Wages	6,727.34	0.00	7,807.25	0.00	14,534.59	3,939.67
2240 - Equipment, Stationary, Postage	3,089.72	0.00	0.00	0.00	3,089.72	2,435.52
2242 - Digital Church	1,820.56	0.00	0.00	0.00	1,820.56	6,138.28
2250 - "Churches Together"	0.00	0.00	0.00	0.00	0.00	400.00
2260 - Christian Copyright Licence	576.01	0.00	0.00	0.00	576.01	484.97
2270 - Professional Fees	222.00	0.00	0.00	0.00	222.00	84.00
3030 - Fabric Expenses	0.00	0.00	0.00	0.00	0.00	5,031.12
<b>Charitable activities Totals</b>	<b>125,203.98</b>	<b>(1,987.07)</b>	<b>55,341.53</b>	<b>0.00</b>	<b>178,558.44</b>	<b>141,468.51</b>
<b>Resources used Grand totals</b>	<b>126,510.02</b>	<b>(1,987.07)</b>	<b>55,341.53</b>	<b>0.00</b>	<b>179,864.48</b>	<b>143,551.11</b>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

### 1. Accounting policies

#### a. Accounting Convention

The financial statements have been prepared in accordance with the Church Accounting Regulations together with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

#### b. Funds Accounting

##### Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes

*Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

#### c. Incoming resources

All incoming resources are accounted for gross.

##### *Voluntary Income*

*Collections* are recognised when received.

*Planned giving* receivable is recognised only when received.

*Income tax* recoverable on Gift Aid donations is recognised when the Gift Aid claim is made

*Grants and legacies* are recognised when the PCC is legally entitled to the amount due.

##### *Income from investments*

Interest entitlements are accounted for as they accrue.

##### *All other income*

All other income is recognised when it is receivable.

#### d. Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

##### *Grants*

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

##### *Church Activities*

The diocesan parish contribution is accounted for when paid and provided for in these accounts.

#### e. Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit at the bank

### 2. Staff costs

#### a. Wages and salaries

During the year the PCC employed a part-time parish administrator, however the administrator was furloughed for part of the year under government provision as a result of pandemic restrictions. The parish Administrator received full wages during furlough

During the year the PCC employed a curate, Lisa Whymark.

The PCX have paid PAYE and NIC for both employees.

#### b. Payments to PCC members

As the parish administrator, D Shaxon, was paid £7534.72 net (2020, £7,313) during the year.

Terry Hayden was paid £860 in respect of verger duties.

Lisa Whymark was paid £7,518.20 net as Curate  
Adrian Thompson was paid £3,580 in respect of organist fees.

There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

## **INDEPENDENT EXAMINER'S REPORT TO THE PARISH OF HUTTON PCC**

I report on the accounts of the PCC for the year ended 31 December 2021

### **Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an opinion on the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
  - b. to prepare accounts which accord with these accounting records have not been met; or
  
- (2) to which, in my opinion, attention should be drawn to in order to enable a proper understanding of the accounts to be reached.



Mrs Carole Payne,  
5 Coleridge Walk,  
Brentwood,  
Essex,  
CM13 2RT

Dated: 24/02/2022

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# Accounts

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# The Parish of All Saints with St Peter

## 2020 Annual Parochial Church Meeting



### BIBLICAL FOUNDATIONS

Exploring the Bible from Beginning to End

Join us on **zoom** for the first part of a course outlining the whole Bible, led by Revd. Andy.



These sessions begin by looking at Jesus in all of scripture before turning

## RECTOR'S REPORT

2020 will go down in church history as a significant and difficult time for many reasons. We will all remember it vividly and as the years roll on, and I wonder what changes the church across the world will see as a result of the Covid-19 pandemic.

As the 2019 report highlighted, we had “turned some corners and strengthened our structures and foundation.” Praise the Lord this was the case as it gave us a place of strength to minister from – even when we were forced to close our churches and adopt online worship as “the new norm.”

As usual, I will begin this report by saying thank you to all the volunteers, Church Wardens, Side's people, washer uppers, cleaners, decorators, children's leaders, youth group leaders, musicians, singers, servers, prayers, readers, intercessors and, of course, the PCC and Leadership Team. This year we can add over 160 new volunteers to our list of thankyou's. Those who have organised emergency food collections, driven to supermarkets, loaded up cars and vans, delivered food and medicine to households around the town, welcomed people to the church doors in search of food, stacked, packed, laughed, cried, and then done it all over again week after week – I cannot express how grateful I am for the work you have done in the name of Jesus.

2019 saw the development of a parish vision which we planned to launch in 2020. Little did we know that we would do more than just write it on a letterhead or website – we were given the chance to live it out in very challenging circumstances.

“Be with Jesus. Be like Jesus. Do what Jesus Did.”

I still believe these strap lines will give us direction in this next year and beyond and so I hope that we continue to develop and grow in each of them for the sake of the Gospel here in Hutton.

I also noted in last year's report that, “the PCC highlighted key strategies and values that would help us achieve these aims.” These were:

- |                          |  |
|--------------------------|--|
| Be with Jesus (UP):      | Devotional prayer, Bible study, praise and worship, the presence of the Holy Spirit. |
| Be like Jesus (IN):      | Loving/serving one another, sharing faith stories, generosity to all, welcoming all. |
| Do what Jesus did (OUT): | Hospitality, compassion, stepping out with courage, prayer and healing.              |

It's fair to say our mission and outreach capabilities (Do what Jesus did) were really tested with the sudden need for a Food Hub in the area. As we already had The Daily Bread Café, we were best placed locally to respond.

We were also able to adopt new ways to access worship through livestreaming, pre-recorded videos and then later on in the year a hybrid of livestreamed and in-person worship. We quickly went from a laptop in St Peter's chapel and then my office in the Rectory, to a dual camera setup with editing software and new sound equipment. We were able to invest

heavily in new equipment and I think this has really paid off as we have not just maintained, but grown, an online community of worshippers from all over the country. The use of Zoom has also allowed us to hold Bible Study courses, PCC meetings, quizzes and school assemblies throughout the year. Our Facebook page can often accrue thousands of views in a single week as people join Alice and I for Morning Prayer. We often have between 20 and 30 people joining us “live” with many others catching up during the day.

We also introduced a weekly parish letter to be delivered to those without computer access as well as the relaunched parish magazine, “Hutton Parish Link” as a bi-monthly publication full of excellent content and visuals.

There were many sad times too - as is always the case but especially so in this exceptional year. There were some difficult and tragic deaths with devastated families to minister to and some funerals that lacked the power and dignity you often get in a full church setting. Helping couples cancel and rebook weddings was also difficult, and Baptisms were sadly not permitted throughout the year. I have hated not being able to share Holy Communion with so many of you for so long and I keep praying for the day when the chalice will be brought back to our Eucharistic fellowship.

The lack of singing has also been hard to deal with on occasions and I am so grateful to Adrian Thompson, Derek Bevan, Tracey Jenkins, David Morton, Henry Whittaker, Eve Byles, Kevin Lim, Stephen Alderdice, Alice Smith and Teresa Moore for their dedication and talents in keeping our sung worship fresh and uplifting throughout the year.

I must also thank the new “Tech Team” – especially Neil Dyson who is the talent behind the Sunday livestreams many of you now watch each week.

My personal low point of 2020 came when we had to cancel the Christmas services at such short notice. We had made so many plans around cleaning, ticketing, and distancing and were ready to welcome the community through the doors at the end of a difficult year.

My high point came in the summer when I was appointed as the new Area Dean of Brentwood – a role I never expected to hold and a responsibility I am privileged to have, again, for such a time as this. Please pray for me in the coming years! I am also delighted to announce that I have now been appointed as Rector of the parish and not just the “Priest in Charge.” I look forward to celebrating that with you in 2021.

Finally, I must thank the brilliant Leadership Team and PCC – what an unbelievable effort has gone into 2020! I feel I need to take you all away on holiday for the hard work that’s been done! I can’t name everyone, but I want you to know that without Fr Tony, Tino To, Lisa Whymark, John Patterson, Chris Thomas, Dawn Shaxon, Terry Hayden, Michelle Yarwood, Dawn White, Carole Bradford, Jason Manning, Alex Underwood and Alice Smith, Hutton Parish would not be half the place it is today. Deo gratias for you all.

With every blessing,

**Fr Andy Smith**  
**Priest-in-Charge**

## **PCC SUMMARY**

The full PCC has met (virtually, via Zoom) three times since the last APCM with an average level of attendance of 97%. Committees also met, when possible, between meetings and reports of their deliberations were received by the full PCC and discussed where necessary. The PCC has welcomed several new members since the last APCM and together we have begun to revisit our discussions around our vision and about new and creative ways to embed the parish's "UP, IN and OUT" values, both within the culture of the church and in the wider community. Most recently, the PCC was delighted to pass a formal resolution to present the Reverend Andrew Smith as Incumbent (Rector) of Hutton and we look forward to the future of the parish and its ministry under his leadership.

**Alex Underwood**  
**PCC Secretary**

## **ALL SAINTS' CHURCH**

Due to the Coronavirus lockdowns 2020 has been a very quiet year at All Saints, with weddings cancelled and Baptisms not possible. We were able to hold Services for a few weeks in the Autumn, but none of our usual special Services.

We are grateful to all the people who have kept the church and churchyard clean and tidy. Sadly, the verges outside have suffered considerable damage with wet weather and many people parking before going for their daily walks.

The regular maintenance checks have been done and a dehumidifier fitted to the organ to try lessening the impact of damp on the instrument. New time switches have been fitted to the heating system.

The main work this year has been the painting of the metal 'ferramenta' on the outside of some of the stained-glass windows and the repair of the small windows in the priest's vestry and organ room.

We look forward to All Saints being fully used in the coming year.

**Dawn White and Carole Bradford**  
**Churchwardens**

## **ST PETER'S CHURCH**

The pandemic and the resultant lock-downs and restrictions of the last year meant that St. Peter's was not able to provide a venue for social and community events. Discipleship courses, Bible Study, Daily Bread Café and church services were all affected as we could no longer meet together in person although we were able to share a service every Sunday via Zoom.

The premises were therefore available and were put to use as a food collection, storage and distribution centre serving members of the local community suffering hardship as a result of the pandemic. Grants and donations provided us with or enabled us to purchase more efficient refrigeration, storage and kitchen equipment.

Plans for the on-going re-decoration programme were largely put on hold, but we were able to complete the external redecoration of the wooden window frames of the church and will resume the maintenance and decoration programme as soon as possible.

The hall and lounge chairs were starting to wear and have been replaced with lighter and more stackable chairs which are easier to move and provide more flexible seating.

We were very grateful to receive the gift of an Allen digital computer organ as a donation in memory of the late Ken Emberton.

The Churchwardens sincerely thank all those volunteers who have worked so hard to enable St. Peter's to continue to operate, although somewhat differently, throughout the last year.

**Dawn Shaxon and Terry Hayden**  
**Churchwardens**

### **TREASURER'S REPORT**

As Parish Treasurer it's my pleasure to commend the accounts and financials to the Parish for the year ending 2020. The synopsis for 2020 is that, faced with unprecedented need, the Lord has provided, and for that we are truly thankful.

From March 2020 we have been unable to open our buildings for their normal usage, resulting in a drop in 'plate' income, wedding income, lettings and social events.

In response to the emerging threat to our normal activities from the pandemic, we took advantage of the government furlough scheme in regards to the Parish Administrator salary, whilst continuing to pay Dawn her full wage throughout. We also temporarily suspended the services of a caretaker for a few months during the first lockdown.

Operating the Food Hub from St. Peter's Church has resulted in unplanned expenditure, including the early replacement of kitchen equipment with new industrial appliances (fridges, freezers, cookers etc.), the purchase of tables, and trolleys, new locks and the provision of PPE and COVID health and safety. However, we have been able to meet all these costs from grants and support payments. The total cost of operating a food hub has been £10.5k in a year. Further expenditure is forecast for 2021 in relation to funds received in 2020.

The operation of church services via digital media (Digital Church) came at a cost of £6.1k to purchase licences, software and equipment.

Our income for the period has been significantly boosted in the period through the following:

- Grants applied for by Daily Bread in relation to the Food Hub;
- Generous donations from public and private organisations including Brentwood Borough Council for both the hub specifically and also for the church in general;
- An overwhelming show of support from individuals who have donated to the Church and Daily Bread;
- A superb effort by our donations co-ordinator to recover unclaimed gift aid over a multiyear period.

As such we have been able to supplement our lost income and meet our financial obligations for 2020, including payment of our Parish Quota of £75.2k.

The outlook for 2021 looks positive with surplus net income from 2020 carried forward plus healthy reserves and bank balance. We have seen a significant migration from cash to electronic payments with PayPal, just giving and contactless payments being put in place. We have also moved most of our payment to electronic bank payments meaning recipients get paid quicker and without the need to handle paper and cheques. I expect this trend to continue into 2021. As mentioned previously we expect further expenditure in 2021 in using designated Daily Bread funds (£27.5k) to continue to meet our mission objectives. This will include the creation of employment opportunities as well as setting up the structure (operational and physical) of the

Daily Bread project to become more sustainable. We expect further funding in 2021 to be given and requested in relation to this project too.

Investment in Digital Church is expected to continue in 2021 at least at the level incurred in 2020 and possibly more to ensure that our ministry remains accessible to all.

Payment of our Parish Quota in 2020 in full has been acknowledged by the Diocese and we have benefited immensely from the presence of our Parish Priest, Ordinand and ministry team which has helped us through these difficult times. We therefore remain committed to paying our full Parish quota in 2021.

We can expect to invest in our premises which have been such an important asset, especially given the 'wear and tear' experienced at St. Peters.

Whilst our outlook is positive, we need to guard against being over complacent or falling into a false sense of security from our bank balance and instead seize the opportunity to review how we use our assets, which has to be a learning from 2020.

**Jason Manning**  
**Treasurer**

### **ELECTORAL ROLL**

There are 140 people on the roll. 25 of these live outside the Parish.

**Christine Bennett**

### **DEANERY SYNOD**

The synod wrapped up its 3-year cycle in the summer of 2020 with a new synod being formed in the Autumn. The Synod met in January at St Peter's Church in South Weald where the financial difficulties of the diocese were discussed as around 60 full time stipendiary posts were being earmarked for redundancy.

Tino To, John Patterson and Dawn Shaxon have all joined the new synod, with Dawn becoming the new Deanery Secretary.

Due to the lockdowns, the synod did not meet again in 2020, although I was appointed as the new Area Dean of Brentwood in July replacing Canon Paul Hamilton who stepped down after five years in the role.

The Deanery Chapter met throughout the year on Zoom, with increasingly fraught and difficult meetings seeking to address the issues coming to us from the diocese. The Deanery has been told it must move from 9 to 7 full time posts by the end of 2021 and that paying parish share must become a priority if we are to avoid further cuts. Parishes have been allocated a "traffic light" rating depending on their viability for future ministry and ability to pay for their missional costs.

The Deanery Synod is now looking at a new Deanery plan for 2021 and will form 2 new Mission and Ministry Units to support the parishes in their work over the coming years.

**Fr Andy Smith**  
**Area Dean of Brentwood**

## **MOTHERS' UNION**

Unfortunately, due to the Pandemic, we have not been able to meet for our meetings. Pam and I have kept in touch with all our 18 members with phone calls every couple of weeks, and Christmas cards and Easter cards, information to those with computers, and anything from Mary Sumner House.

We are celebrating our 80th Anniversary for the Hutton Mothers Union, in October 2021, so we hope we will be able to get together and celebrate this wonderful event.

**Sylvia Clark**

## **WEDDINGS**

The year started well with 19 weddings and renewals of vows booked, and we held a wedding preparation session for our couples in January 2020. However, it hasn't quite worked out the way we planned with many weddings being postponed, some once, twice or even thrice and put back to 2021 and 2022. We were delighted to be able to support our couples and despite lockdown, held four weddings with licenses, under strict government rules and limitations. We are hopeful to be able to call church banns and ring the church bells in the near future.

**Annie Bayley**  
**Weddings Coordinator**

## **DAILY BREAD CAFÉ**

The last year has been an incredible one for Daily Bread. We sadly had to close the cafe at the end of March 2020 but the decision was made to continue to distribute food from St Peters, at first twice weekly. It became apparent very quickly that there was great need, not only due to people finding themselves suddenly out of work or on furlough, but also because of the difficulty in getting to shops or finding delivery slots, and shortages of basic products like pasta, flour and toilet roll. Thanks to an army of willing volunteers, supermarket collections were increased to enable us to open 6 days a week to distribute to those struggling financially, and vulnerable and shielding members of our community.

In the period between March 2020 and the end of the year we gave out food to over 1200 households. Generous donations of food and money from the public and successful funding applications helped bolster supermarket supplies to make this possible. We now have over 160 volunteers registered with us who are collecting food from supermarkets, unpacking food when it arrives at church, distributing food from the hub, making local deliveries, returning crates to stores, cleaning and tidying and taking cardboard to the recycling centre. None of this would have been possible without every one of them.

Later in the summer of 2020 we were able to reopen the cafe to the public. We opened twice a week (Tuesday and Friday) from 9am-1pm, serving teas, coffees, pastries and a hot lunch at 12pm. We were blessed to have a professional chef (one of our volunteer collectors) who produced some amazing meals using food from the hub. It was a great opportunity to get to talk to the people who were using the food hub, getting to know them and their situations that

led them to us. Unfortunately, it was short-lived as we went into lockdown again and returned to focusing on the food hub again.

At Christmas we ran a Christmas Hamper campaign, inviting our community to make up hampers to be distributed through us, which we added to with anything we had been donated, We gave out around 300 hampers along with everything needed for Christmas dinner (meat, veg and trimmings)

The relationships built with Brentwood and Essex County Council and other local organisations during the pandemic have been and will continue to be invaluable, particularly when we hopefully reopen the cafe in May this year (assuming the allowance of hospitality opening at this time). We plan to serve a light lunch in the cafe Tuesday-Thursday and a hot meal on a Friday, and look forward to inviting other organisations in to help support those who use our service (e.g. Peabody, CAP, Barclays, Futures in Mind, Vitamins) We are also hoping to be able to host a Job Club through the DWP, creative classes and mental health support groups. A "satellite" food hub centre has also opened, initially at Sawyers Hall church and now at St George's in Brentwood to facilitate food collection for those who were unable to or finding it difficult to travel to Hutton to collect.

We are awaiting the arrival of a shipping container which will reside at the rear of the church and give us much needed storage space for the food hub for our cupboard staples, toiletries and cleaning products, especially now the food hub has moved back into the back room.

So far this year we have assisted 600 families/individuals with food, we serve on average 350 households per month. We are very much looking forward to the prospect of having the cafe open again so that we can provide more holistic support to those who visit us. We have had many successful funding applications, with more pending, and we are one of three charities who will benefit from the Co-op community fund through their membership card scheme.

**Lisa Whymark**

**Ordinand**

## **LITTLE FISHES**

Little Fishes is part of the Children's Church for babies and pre-schoolers run by a group of Diocese Child safeguarding trained volunteers. We operate in a safe and informal space for families to enjoy singing, storytelling and playing in a relaxed environment, plus the chance to have a cup of tea and a chat. I am delighted to be able to donate £500 from our pennies collection to the Daily Bread Cafe to feed families through this difficult period. We look forward to welcoming families back at St Peters in the near future.

**Annie Bayley**

**Little Fishes Team Leader**

## CHILDREN'S CHURCH

As we began 2020, it was encouraging to see a continuing growth in numbers for our Children's Church (primary school age) and Creche. A wonderful and committed team have led on this and we are grateful to them for their time and their care.

Our register before lockdown included around 20 regular families and a usual Sunday morning would see around 12-15 children in the Hall and anything from 2-5 babes and toddlers in the Chapel. One of the sessions I remember well, back in early February, was about "letting Christ's light shine" which included a song shared with the congregation, which Sharon had taught them in sign language.

Lent was fast approaching, and a team meeting was held after the March Church Parade service so we could finalise planning for the 6 weeks leading to our Easter celebrations. But of course, everything had to close, and we needed to reimagine what Children's Church might look like in each family's home and alongside the online services.

Packs were quickly put together by the team to cover the weeks during Lent, and these were also given out to those families receiving food parcels via Daily Bread. These contained elements that all ages in families could do together – a short story to be read aloud, an outdoor activity and colouring sheets and craft materials, accompanied with little gifts of pencils, rubbers and stickers.

Summer came and went with packs continuing to be delivered via Daily Bread and straight to front doors, which also gave the opportunity for a chat and a check in. As our activity packs had proved to be so successful, in September a more formal *Faith@Home* project was launched. Activity, crafts and colouring sheets continued but through a new mailing list we were able to provide on-line resources for all ages to explore Bible stories and faith questions, videos and challenges and links for children's worship songs. A notice board in the Church has now been reclaimed ready for the children to post their Faith@Home creations to share with everyone.

It was lovely to accompany Father Andy when he visited all our Church families and presented them with a special Advent Candle and our year came to an end with the organising and sharing of a live streamed Christingle service.

Now we are beginning to look forward to physically welcoming children and families back into the building again and we hope and pray that, through the various initiatives and school connections, we have been able to remind them of the love of Jesus throughout this past year. Things will never be the same so we may ask how do we do this?

The wonderful Facebook resource group *Together@Home* encourages us in this way: "The truth is that the only thing we need to take with us into the future is God, follow His leading and everything else will fall into place" That is certainly a good place to start!

**Maggs Perham**

## **SCHOOLS WORK**

The parish continues to remain actively involved with the local schools, especially Hutton All Saints.

Lockdown may have stopped me going into the school to lead weekly worship, but it did not stop the pattern the children have grown used to. 2020 saw the development of the parish YouTube Channel, producing content for assemblies and alternative forms of worship throughout the year. In the first lockdown, I would produce and edit an assembly, complete with worship music, each week for the children and parents to use at home. As the year went on and children returned to school, we switched to an “live” online assembly using Zoom. I was also able to go into a single class each week to chat with the children, pray and help them with the RE curriculum.

I am also proud of the role the PCC continues to play in the leadership of the school, with many of the school’s trustees coming from within our congregations to help serve and advise the school in its day-to-day operations. We have members who help with curriculum, finance, HR and health and safety as well as observing lessons, and supporting the staff and pupils.

We also continue to work with the Brentwood Schools Christian Worker Trust, who provide Christian teaching to pupils all over the town each week and especially during the Christmas and Easter seasons.

I have also been part of the pastoral support team at Becket Keys Secondary School, although the pandemic has limited my involvement.

**Fr Andy Smith**

## **YOUTH WORK**

Our Sunday night youth group began meeting in January and managed to continue through to early March. We average between 15-20 young people each week. Once the pandemic shut everything down we were unable to continue meeting safely. We plan on restarting the youth work with a different focus in 2021, using the new evening service as a catalyst to gather our young people.

**Fr Andy Smith**

## ROOTED COMMUNITY

*Values: Shared Life (IN), Inclusive Welcome (OUT), Deeper Purpose (UP)*

Rooted Community is a missional community of Hutton Parish, seeking to support women through friendship, faith and connection, thereby supporting families and our wider community. Beginning as Friday Mums in 2012, Rooted has been meeting in some capacity each week, usually on Fridays for a simple lunch, conversation and prayer and since 2019, also meeting weekly on Wednesdays for Deeper Rooted, providing space for engaging in discussions of faith, scripture and prayer for those who choose to go deeper in their faith.

Our Facebook group currently has 165 members (86 in March 2020), and our weekly email newsletter goes out to 90 people. Our network of *Pods* which launched in July 2020 currently has 8 small groups of between 8-15 women who connect and support each other online and in person through the week. Each Pod is hosted by two Rooted members who are accountable to and supported by the Core Team – Alice Smith, Lisa Whymark, Tracey Jenkins, Linda Haslam and Heidi Alderdice.

2020 began with high hopes as we formally relaunched and renamed ‘Friday Mums’ and became **Rooted Community**. As the pandemic restrictions set in, we evolved our gatherings to take place online through a Daily Hello on our Facebook group, mid-week evening Zoom calls for prayer, bible study, reflection and discussion and towards the end of 2020 when restrictions allowed, meeting again in person in the church building/Daily Bread café.

The growth of the community in Lockdown #1 and the way in which we were able, through God’s grace and amazing technology, to support and strengthen each other through the challenges of shielding, home-schooling, illness and anxiety has been a great encouragement. This led directly to the formation of *Pods* which have allowed new and existing members to integrate more closely and personally and for established members to step into leadership roles.

Looking ahead to 2021, we anticipate the ending of lockdown restrictions and are preparing prayerfully for God’s leading. We hope to celebrate our 1<sup>st</sup> anniversary as Rooted in as creative way as possible and to begin our main weekly gatherings again. These will provide important touch points for people to meet and reconnect, some meeting for the first time. We will also be exploring more permanent online opportunities to be part of the community for those who have come to us from further afield through online Morning Prayer and Sunday services.

Our prayer is that the UP, IN and OUT dynamics of the wider parish vision will be seen within Rooted’s shared life together, offering welcome and a chance to encounter a new type of Christian community, meeting with Jesus and growing in faith.

**Alice Smith on behalf of the Core Team**

## **MISSION SUPPORT**

In 2020 Lent boxes were distributed as usual, but could not be returned to Church during 'lockdown'. However, money was sent to C.M.S. directly by 'box holders'.

The monthly collections of goods for the Brentwood Food Bank ceased, but donations of food and money were made to the Daily Bread Food Hub by members of the congregation.

We were able to distribute Christian Aid envelopes at our Harvest Services and £415 was collected. Gifts of food were shared between the Brentwood Food Bank and the Daily Bread Food Hub.

**Dawn White**

## **PASTORAL REPORT**

When I looked at the report for the APCM for last year I realized what a sad and meagre one it would be for 2021.

Most of our pastoral activities, although not of course our concern and prayer, have been like much else in life during this year of corona-virus sadly curtailed.

Apart from the first Thursday of January and February when the team conducted the monthly service at Hutton Village Nursing Home all our services and visits, including communions had to be cancelled for this year. This was true also of Leonard Lodge Nursing Home, and there it meant that we had to cancel the visits by Year 3 from All Saints School too.

Contact has been maintained by telephone but it is a sadness that we have not been able to visit with those who are often lonely at the best of times.

Likewise, there have been no visits to take people communion in their own homes.

It has not been possible to hold Baptism services this year. Even when the churches were open for the weeks between lock downs social distancing and numbers allowed made it impossible. Therefore of course there has been no visits to families.

Funerals have continued to be conducted both in church and at the crematoriums within the guidelines. However, the lack of face-to-face visits has made the pastoral care of the dying and bereaved so much more difficult and painful for all.

The bereavement visiting team has not been able to take the time and care which we usually give. It may be that in the future we shall be able to remedy this in some way.

We were able to send invitations (and prayer sheets and a candle) to those families whose funerals or interment of ashes we had conducted in the previous 12 months. This was for a streamed Memorial Service at All Saints Church put out on Sunday 1<sup>st</sup> November at 6pm. This was a shortened version of our usual service which was recorded by Fr. Andy, Chris Thomas and Tino To. Those who saw it said how moved they were by it and how much comfort it had given them.

At the beginning of the first lockdown the pastoral team and the churchwardens put together a list of all those from both our churches who we felt might be especially vulnerable or lonely and in need of any help- even if it only meant a friendly voice on the phone from time to time. In so doing we managed I think to keep in contact with most people, to chat or to try and

address any problems which cropped up. Not an ideal of pastoral work but the best we have been able to do in the circumstances.

In February this year, the team at Daily Bread are offering a weekly cooked meal delivery for church family members. They invite the pastoral team to help with the delivery and provide an opportunity for a "doorstep chat".

Encouraging news to announce: that Frances Annobil and Sheryl Dyson are our new recruits who commenced their training last year on zoom.

**Chris Thomas, Licensed Lay Minister**

### **BIBLE STUDY GROUP**

Unfortunately, we have been unable to hold our regular Bible study groups since the pandemic in February 2020.

During the lockdown last year, we're thankful to Fr Andy for having hosted an eight-week course on Biblical Foundation on Zoom which was a blessing for many participants. Thanks be to God.

In the current circumstances, our Bible study has been temporarily "moved" to our parish magazine. Even though it is not the same as being physically present in group fellowship, it provides some commentaries and questions for us to reflect upon.

Hopefully the Bible study groups will resume by this summer. Changes and improvements could be made following discussions with Fr Andy and Fr Tony.

**Tino To, Licensed Lay Minister**

### **BELL RINGERS' REPORT**

We started the year with only a small band of 4 ringers on Tuesday Practice nights. In order to gain more experience, we had been attending ringing at others Towers as much as possible.

We rang for one Wedding in February 2020 which had been brought forward from the Autumn date. Due to our lack of ringers we managed to get support from other local towers and had a successful ring much to the delight of the Wedding couple and their guests.

Then in March the Covid 19 Pandemic brought all ringing to a halt. With advice on social distancing and Church services also unable to take place, all ringing was cancelled until further notice.

Zoom meetings and Ringing Room set up for us by Beth Johnson of St. Mary's Church, Shenfield became the new way to practice ringing. It has been of great help to all of us trying to learn method ringing. District meetings for bell ringers have also continued throughout the year on Zoom.

There was some hope of being able to ring at Christmas but the new 'lockdown measures' brought into place in December meant that we had to cancel the ringing we had planned.

On Saturday 27th February 2021 Peter Martin tolled the Tenor Bell at 12 noon 100 times to celebrate the life of Captain Sir Tom Moore who had raised an incredible amount of money for the NHS by doing 100 laps of his garden.

It looks as though there will be no ringing at All Saints until at least mid-May, when will be allowed to meet inside. Until then, we will sit tight, and wait for the day we can all be together ringing again.

**Sylvia Martin**  
**Tower Captain**

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# **Parish of All Saints with Saint Peter, Hutton**

## **End of Year Financial Statements**

**Year ending 31 December 2020**

## Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>					
Incoming resources from charitable activities	78,722.99	24,379.00	0.00	103,101.99	37,505.86
Incoming resources from generated funds	0.00	0.00	0.00	0.00	0.00
Voluntary income	84,200.70	7,750.00	0.00	91,950.70	82,908.45
Activities for generating funds	14,008.57	0.00	0.00	14,008.57	10,452.50
Investment income	0.00	0.00	0.00	0.00	150.00
<b>Total income</b>	<b>176,932.26</b>	<b>32,129.00</b>	<b>0.00</b>	<b>209,061.26</b>	<b>131,016.81</b>
<b>Resources used</b>					
Charitable activities	127,153.55	14,314.96	0.00	141,468.51	125,344.63
Cost of generating funds	0.00	0.00	0.00	0.00	0.00
Cost of generating voluntary income	157.46	0.00	0.00	157.46	145.80
Fundraising trading cost of goods sold and other costs	1,925.14	0.00	0.00	1,925.14	4,196.48
<b>Total expenditure</b>	<b>129,236.15</b>	<b>14,314.96</b>	<b>0.00</b>	<b>143,551.11</b>	<b>129,686.91</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>47,696.11</b>	<b>17,814.04</b>	<b>0.00</b>	<b>65,510.15</b>	<b>1,329.90</b>
<b>Transfers:</b>					
Gross transfers between funds - in	22,932.76	4,608.74	0.00	27,541.50	15,446.80
Gross transfers between funds - out	(27,541.50)	0.00	0.00	(27,541.50)	(15,446.80)
<b>Other recognised gains / losses</b>					
Gains/losses on investment assets	0.00	0.00	0.00	0.00	0.00
Gains on revaluation, fixed assets, charity's own use	0.00	0.00	0.00	0.00	0.00
<b>Net movement in funds</b>	<b>43,087.37</b>	<b>22,422.78</b>	<b>0.00</b>	<b>65,510.15</b>	<b>1,329.90</b>
<b>Reconciliation of funds</b>					
<b>Total funds brought forward</b>	<b>22,383.24</b>	<b>8,952.76</b>	<b>0.00</b>	<b>31,336.00</b>	<b>30,006.10</b>
<b>Total funds carried forward</b>	<b>65,470.61</b>	<b>31,375.54</b>	<b>0.00</b>	<b>96,846.15</b>	<b>31,336.00</b>
<b>Represented by</b>					
Unrestricted					
General fund	45,907.77	0.00	0.00	45,907.77	31,041.58
Designated					
Daily Bread Food Hub	17,784.24	0.00	0.00	17,784.24	0.00
Education	43.03	0.00	0.00	43.03	43.03
Social Enterprise Donations	10,436.94	0.00	0.00	10,436.94	0.00
Restricted					
Daily Bread Food Hub	0.00	27,512.94	0.00	27,512.94	0.00
Fabric Fund	0.00	(6,988.77)	0.00	(6,988.77)	(1,898.61)
Harries Windows Fund	0.00	0.00	0.00	0.00	0.00
Organ Fund	0.00	2,150.00	0.00	2,150.00	2,150.00
Patricia Harries Fund	0.00	0.00	0.00	0.00	0.00
Social Enterprise Donations	0.00	0.00	0.00	0.00	0.00

## Balance sheet

		As at 31/12/2020	As at 31/12/2019
<b>Current assets</b>			
6501: Bank A/c		108,131.92	28,116.21
6540: Cash A/c		0.00	520.95
6550: Income Tax Recoverable		0.00	0.00
6560: Stock		0.00	0.00
6570: Funeral Directors' Control		(245.00)	2,270.00
Z05: Accounts Receivable		471.25	3,962.95
	<b>Total Current assets</b>	<b>108,358.17</b>	<b>34,870.11</b>
<b>Liabilities</b>			
6610: Diocese fees due		400.00	782.35
6620: Little Fishes Charities		201.49	688.54
6650: Wedding Deposits		0.00	0.00
6660: Rector's Expense Control		1,415.11	89.22
6670: Charity Collections		1,420.72	1,146.48
6680: Petty Cash		(8.30)	(8.38)
6681: Funeral Disbursements		(110.00)	(30.00)
Z04: Accounts Payable		8,193.00	865.90
	<b>Total Liabilities</b>	<b>11,512.02</b>	<b>3,534.11</b>
	<b>Net Asset surplus (deficit)</b>	<b>96,846.15</b>	<b>31,336.00</b>
<b>Reserves</b>			
Excess/(deficit) to date		65,510.15	1,329.90
Z01: Starting balances		31,336.00	30,006.10
	<b>Total Reserves</b>	<b>96,846.15</b>	<b>31,336.00</b>
<b>Represented by funds</b>			
General (Unrestricted)	37,206.40		22,340.21
Designated	28,264.21		43.03
Restricted	31,375.54		8,952.76
<b>Total</b>	<b>96,846.15</b>		<b>31,336.00</b>

## Statement of assets and liabilities

Class and nominal code	General (Unrestricted)	Designated	Restricted	Endowment	Total	Last
<b>year</b>						
<b>Current Asset - Cash At Bank And In Hand</b>						
6501: Bank A/c	51,120.76	31,787.15	25,224.01	0.00	108,131.92	28,116.21
6540: Cash A/c	(810.83)	(215.33)	1,026.16	0.00	0.00	520.95
<b>Total</b>	<b>50,309.93</b>	<b>31,571.82</b>	<b>26,250.17</b>	<b>0.00</b>	<b>108,131.92</b>	<b>28,637.16</b>
<b>Current Asset - Debtors</b>						
6570: Funeral Directors' Control	(245.00)	0.00	0.00	0.00	(245.00)	2,270.00
Z05: Accounts Receivable	471.25	0.00	0.00	0.00	471.25	3,962.95
<b>Total</b>	<b>226.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>226.25</b>	<b>6,232.95</b>
<b>Liability - Creditors: Amounts Falling Due In One Year</b>						
6610: Diocese fees due	400.00	0.00	0.00	0.00	400.00	782.35
6620: Little Fishes Charities	701.49	(500.00)	0.00	0.00	201.49	688.54
6660: Rector's Expense Control	1,194.57	220.54	0.00	0.00	1,415.11	89.22
6670: Charity Collections	1,420.72	0.00	0.00	0.00	1,420.72	1,146.48
Z04: Accounts Payable	1,029.93	3,587.07	3,576.00	0.00	8,193.00	865.90
<b>Total</b>	<b>4,746.71</b>	<b>3,307.61</b>	<b>3,576.00</b>	<b>0.00</b>	<b>11,630.32</b>	<b>3,572.49</b>
<b>Liability - Provision For Liabilities And Charges Due Within One Year</b>						
6680: Petty Cash	(8.30)	0.00	0.00	0.00	(8.30)	(8.38)
6681: Funeral Disbursements	(110.00)	0.00	0.00	0.00	(110.00)	(30.00)
<b>Total</b>	<b>(118.30)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(118.30)</b>	<b>(38.38)</b>
<b>Net total assets</b>	<b>45,907.77</b>	<b>28,264.21</b>	<b>22,674.17</b>	<b>0.00</b>	<b>96,846.15</b>	<b>31,336.00</b>

## Fund movement by type

Fund	Opening	Incoming	Outgoing	Transfers	Gains/ Losses	Closing
Daily Bread - Social Enterprise Donations	0.00	6,557.02	4,531.53	8,411.45	0.00	10,436.94
Education - Education	43.03	0.00	0.00	0.00	0.00	43.03
Food Hub - Daily Bread Food Hub	0.00	31,229.00	5,061.87	19,130.05	0.00	45,297.18
Organ - Organ Fund	2,150.00	0.00	0.00	0.00	0.00	2,150.00
General - General fund	22,340.21	163,525.24	121,117.55	(27,541.50)	0.00	37,206.40
Fabric - Fabric Fund	6,802.76	7,750.00	12,840.16	0.00	0.00	1,712.60
<b>Totals</b>	<b>31,336.00</b>	<b>209,061.26</b>	<b>143,551.11</b>	<b>0.00</b>	<b>0.00</b>	<b>96,846.15</b>

## Analysis of income and expenditure

### INCOME

					Total	
	General	Designated	Restricted	Endowment	This year	Last
	year					
<b>Incoming resources from generated funds</b>						
1010 - Planned Giving	51,101.00	0.00	0.00	0.00	51,101.00	45,187.65
1020 - Income Tax Recovered	25,062.61	0.00	0.00	0.00	25,062.61	6,123.98
1030 - Collections	2,105.14	0.00	0.00	0.00	2,105.14	9,926.81
1050 - Donations	5,931.95	0.00	0.00	0.00	5,931.95	5,051.44
1051 - Donations - Flowers	0.00	0.00	0.00	0.00	0.00	0.00
1052 - Donations - Boiler	0.00	0.00	0.00	0.00	0.00	0.00
3010 - White's Charity	0.00	0.00	7,750.00	0.00	7,750.00	10,000.00
3020 - Fabric Fund Donations	0.00	0.00	0.00	0.00	0.00	6,618.57
3110 - Patricia Harries Fund income	0.00	0.00	0.00	0.00	0.00	0.00
3210 - Harries Window Fund income	0.00	0.00	0.00	0.00	0.00	0.00
1040 - Social Events	1,137.50	0.00	0.00	0.00	1,137.50	3,473.45
1100 - Sale of Goods	49.00	0.00	0.00	0.00	49.00	132.22
1150 - Social Enterprise	12,822.07	0.00	0.00	0.00	12,822.07	6,846.83
1060 - Bank Interest	0.00	0.00	0.00	0.00	0.00	150.00
<b>Incoming resources from generated funds Totals</b>	<b>98,209.27</b>	<b>0.00</b>	<b>7,750.00</b>	<b>0.00</b>	<b>105,959.27</b>	<b>93,510.95</b>
<b>Incoming resources from charitable activities</b>						
1055 - COVID Community Response Funding	35,173.26	11,907.02	24,379.00	0.00	71,459.28	0.00
1056 - Pandemic Donations	17,863.05	1,500.00	0.00	0.00	19,363.05	0.00
1070 - PCC Fees (Funerals, Weddings etc)	4,781.00	0.00	0.00	0.00	4,781.00	11,116.00
1080 - Lettings	5,920.25	0.00	0.00	0.00	5,920.25	21,907.54
1090 - Magazine Sales & Adverts	0.00	0.00	0.00	0.00	0.00	0.00
1110 - Refreshments	190.55	0.00	0.00	0.00	190.55	740.50
1120 - Memorial Plaques	903.00	0.00	0.00	0.00	903.00	2,685.00
1125 - Memorial Book Entries	25.00	0.00	0.00	0.00	25.00	36.00
1130 - Other Wedding Income (flowers, music, et	48.46	0.00	0.00	0.00	48.46	510.00
1135 - Heating Charges	70.00	0.00	0.00	0.00	70.00	0.00
1140 - Bible Reading Fellowship	59.10	0.00	0.00	0.00	59.10	86.55
1142 - Discipleship Income	95.00	0.00	0.00	0.00	95.00	210.00
1143 - Youth Work Income	187.30	0.00	0.00	0.00	187.30	214.27
<b>Incoming resources from charitable activities Totals</b>	<b>65315.97</b>	<b>13407.02</b>	<b>24,379.00</b>	<b>0.00</b>	<b>103,101.99</b>	<b>37,505.86</b>
<b>Income Total</b>	<b>163,525.24</b>	<b>13,407.32</b>	<b>32,129.00</b>	<b>0.00</b>	<b>209,061.26</b>	<b>131,016.81</b>

## EXPENDITURE

	General Designated Restricted Endowment				This year	Total Last
	year					
<b>Cost of generating funds</b>						
2280 – Stewardship Expenses	157.46	0.00	0.00	0.00	157.46	145.80
2190 - Social Event costs	237.75	0.00	0.00	0.00	237.75	1,888.87
2210 - Goods for sale	0.00	0.00	0.00	0.00	0.00	0.00
2215 - Social Enterprise Costs	1,687.39	0.00	0.00	0.00	1,687.39	2,307.61
<b>Cost of generating funds Totals</b>	<b>2,082.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,082.60</b>	<b>4,342.28</b>
<b>Charitable activities</b>						
2010 - Quota	75,081.60	0.00	0.00	0.00	75,081.60	50,000.00
2020 - Sacristy	843.55	0.00	0.00	0.00	843.55	846.96
2030 - Books & Other Service Support	335.76	0.00	0.00	0.00	335.76	642.76
2040 - Music Costs	455.40	0.00	0.00	0.00	455.40	521.96
2050 - Upkeep of Churchyard	0.00	0.00	0.00	0.00	0.00	411.50
2060 - Clergy Travel Expenses	606.90	0.00	0.00	0.00	606.90	1,741.62
2070 - Organist's Fees	1,635.00	0.00	0.00	0.00	1,635.00	6,285.44
2080 - Premises Costs	12,718.34	0.00	7,809.04	0.00	20,527.38	15,471.98
2090 - Light & Heat	4,341.05	0.00	0.00	0.00	4,341.05	5,849.65
2100 - Water Charges	245.82	0.00	0.00	0.00	245.82	156.96
2110 - Insurance	3,393.75	0.00	0.00	0.00	3,393.75	3,643.41
2120 - Telephones	1,250.02	0.00	0.00	0.00	1,250.02	1,139.05
2130 - Marketing and Promotion Costs	109.27	0.00	0.00	0.00	109.27	0.00
2131 - Bible Reading Fellowship costs	102.45	0.00	0.00	0.00	102.45	100.35
2132 - Discipleship Costs	209.20	0.00	0.00	0.00	209.20	1,370.76
2140 - Education costs	0.00	0.00	0.00	0.00	0.00	308.15
2145 - Clergy Development	1,630.00	0.00	0.00	0.00	1,630.00	650.00
2150 - Young Church & Youth	143.12	0.00	0.00	0.00	143.12	433.08
2170 - Flowers	71.95	0.00	0.00	0.00	71.95	165.50
2180 - Memorial Plaques costs	362.50	0.00	0.00	0.00	362.50	945.00
2191 - Entertainment and Hospitality	895.57	0.00	0.00	0.00	895.57	0.00
2200 - Refreshments	125.89	0.00	0.00	0.00	125.89	451.93
2216 - Food Distribution Hub Costs	995.37	8,118.60	1,474.80	0.00	10,588.77	0.00
2230 - Parish Administrator Salary	3,939.67	0.00	0.00	0.00	3,939.67	7,313.16
2240 - Equipment, Stationary, Postage	2,435.52	0.00	0.00	0.00	2,435.52	2,319.60
2241 - Church Website	0.00	0.00	0.00	0.00	0.00	441.36
2242 - Digital Church	6,138.28	0.00	0.00	0.00	6,138.28	0.00
2250 - "Churches Together"	400.00	0.00	0.00	0.00	400.00	256.40
2260 - Christian Copyright Licence	484.97	0.00	0.00	0.00	484.97	455.71
2270 - Professional Fees	84.00	0.00	0.00	0.00	84.00	5,470.80
2290 - CCS Course Expenses	0.00	0.00	0.00	0.00	0.00	0.00
2900 - Expense Suspense Account	0.00	0.00	0.00	0.00	0.00	0.00
3030 - Fabric Expenses	0.00	0.00	5,031.12	0.00	5,031.12	17,951.54
<b>Charitable activities Totals</b>	<b>119,034.95</b>	<b>8,118.60</b>	<b>14,314.96</b>	<b>0.00</b>	<b>141,468.51</b>	<b>125,344.63</b>
<b>Expenditure Total</b>	<b>121,117.55</b>	<b>8,118.60</b>	<b>14,314.96</b>	<b>0.00</b>	<b>143,351.11</b>	<b>129,686.91</b>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 1. Accounting policies

#### a. Accounting Convention

The financial statements have been prepared in accordance with the Church Accounting Regulations together with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

#### b. Funds Accounting

##### Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes

*Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

#### c. Incoming resources

All incoming resources are accounted for gross.

##### *Voluntary Income*

*Collections* are recognised when received.

*Planned giving* receivable is recognised only when received.

*Income tax* recoverable on Gift Aid donations is recognised when the Gift Aid claim is made

*Grants and legacies* are recognised when the PCC is legally entitled to the amount due.

##### *Income from investments*

Interest entitlements are accounted for as they accrue.

##### *All other income*

All other income is recognised when it is receivable.

#### d. Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

##### *Grants*

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

##### *Church Activities*

The diocesan parish contribution is accounted for when paid and provided for in these accounts.

#### e. Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit at the bank

### 2. Staff costs

#### a. Wages and salaries

During the year the PCC employed a part-time parish administrator, however the administrator was furloughed under government provision as a result of pandemic restrictions. The parish Administrator received full wages during furlough

#### b. Payments to PCC members

As the parish administrator, D Shaxon, who is member of the PCC, was paid £7,313 (2019, £7,313) during the year. T Hayden who is a member of the PCC, was paid £240 in respect of verger duties

There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

## **INDEPENDENT EXAMINER'S REPORT TO THE PARISH OF HUTTON PCC**

I report on the accounts of the PCC for the year ended 31 December 2020

### **Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an opinion on the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
  - b. to prepare accounts which accord with these accounting records have not been met; or
  
- (2) to which, in my opinion, attention should be drawn to in order to enable a proper understanding of the accounts to be reached.



Mrs Carole Payne,  
5 Coleridge Walk,  
Brentwood,  
Essex,  
CM13 2RT

Dated: 5/4/21

a

# **Parish of All Saints with Saint Peter, Hutton**

## **End of Year Financial Statements**

**Year ending 31 December 2020**

## Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>					
Incoming resources from charitable activities	78,722.99	24,379.00	0.00	103,101.99	37,505.86
Incoming resources from generated funds	0.00	0.00	0.00	0.00	0.00
Voluntary income	84,200.70	7,750.00	0.00	91,950.70	82,908.45
Activities for generating funds	14,008.57	0.00	0.00	14,008.57	10,452.50
Investment income	0.00	0.00	0.00	0.00	150.00
<b>Total income</b>	<b>176,932.26</b>	<b>32,129.00</b>	<b>0.00</b>	<b>209,061.26</b>	<b>131,016.81</b>
<b>Resources used</b>					
Charitable activities	127,153.55	14,314.96	0.00	141,468.51	125,344.63
Cost of generating funds	0.00	0.00	0.00	0.00	0.00
Cost of generating voluntary income	157.46	0.00	0.00	157.46	145.80
Fundraising trading cost of goods sold and other costs	1,925.14	0.00	0.00	1,925.14	4,196.48
<b>Total expenditure</b>	<b>129,236.15</b>	<b>14,314.96</b>	<b>0.00</b>	<b>143,551.11</b>	<b>129,686.91</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>47,696.11</b>	<b>17,814.04</b>	<b>0.00</b>	<b>65,510.15</b>	<b>1,329.90</b>
<b>Transfers:</b>					
Gross transfers between funds - in	22,932.76	4,608.74	0.00	27,541.50	15,446.80
Gross transfers between funds - out	(27,541.50)	0.00	0.00	(27,541.50)	(15,446.80)
<b>Other recognised gains / losses</b>					
Gains/losses on investment assets	0.00	0.00	0.00	0.00	0.00
Gains on revaluation, fixed assets, charity's own use	0.00	0.00	0.00	0.00	0.00
<b>Net movement in funds</b>	<b>43,087.37</b>	<b>22,422.78</b>	<b>0.00</b>	<b>65,510.15</b>	<b>1,329.90</b>
<b>Reconciliation of funds</b>					
<b>Total funds brought forward</b>	<b>22,383.24</b>	<b>8,952.76</b>	<b>0.00</b>	<b>31,336.00</b>	<b>30,006.10</b>
<b>Total funds carried forward</b>	<b>65,470.61</b>	<b>31,375.54</b>	<b>0.00</b>	<b>96,846.15</b>	<b>31,336.00</b>
<b>Represented by</b>					
Unrestricted					
General fund	45,907.77	0.00	0.00	45,907.77	31,041.58
Designated					
Daily Bread Food Hub	17,784.24	0.00	0.00	17,784.24	0.00
Education	43.03	0.00	0.00	43.03	43.03
Social Enterprise Donations	10,436.94	0.00	0.00	10,436.94	0.00
Restricted					
Daily Bread Food Hub	0.00	27,512.94	0.00	27,512.94	0.00
Fabric Fund	0.00	(6,988.77)	0.00	(6,988.77)	(1,898.61)
Harries Windows Fund	0.00	0.00	0.00	0.00	0.00
Organ Fund	0.00	2,150.00	0.00	2,150.00	2,150.00
Patricia Harries Fund	0.00	0.00	0.00	0.00	0.00
Social Enterprise Donations	0.00	0.00	0.00	0.00	0.00

## Balance sheet

		As at 31/12/2020	As at 31/12/2019
<b>Current assets</b>			
	6501: Bank A/c	108,131.92	28,116.21
	6540: Cash A/c	0.00	520.95
	6550: Income Tax Recoverable	0.00	0.00
	6560: Stock	0.00	0.00
	6570: Funeral Directors' Control	(245.00)	2,270.00
	Z05: Accounts Receivable	471.25	3,962.95
	<b>Total Current assets</b>	<b>108,358.17</b>	<b>34,870.11</b>
<b>Liabilities</b>			
	6610: Diocese fees due	400.00	782.35
	6620: Little Fishes Charities	201.49	688.54
	6650: Wedding Deposits	0.00	0.00
	6660: Rector's Expense Control	1,415.11	89.22
	6670: Charity Collections	1,420.72	1,146.48
	6680: Petty Cash	(8.30)	(8.38)
	6681: Funeral Disbursements	(110.00)	(30.00)
	Z04: Accounts Payable	8,193.00	865.90
	<b>Total Liabilities</b>	<b>11,512.02</b>	<b>3,534.11</b>
	<b>Net Asset surplus (deficit)</b>	<b>96,846.15</b>	<b>31,336.00</b>
<b>Reserves</b>			
	Excess/(deficit) to date	65,510.15	1,329.90
	Z01: Starting balances	31,336.00	30,006.10
	<b>Total Reserves</b>	<b>96,846.15</b>	<b>31,336.00</b>
<b>Represented by funds</b>			
	General (Unrestricted)	37,206.40	22,340.21
	Designated	28,264.21	43.03
	Restricted	31,375.54	8,952.76
	<b>Total</b>	<b>96,846.15</b>	<b>31,336.00</b>

## Statement of assets and liabilities

Class and nominal code	General (Unrestricted)	Designated	Restricted	Endowment	Total	Last
<b>year</b>						
<b>Current Asset - Cash At Bank And In Hand</b>						
6501: Bank A/c	51,120.76	31,787.15	25,224.01	0.00	108,131.92	28,116.21
6540: Cash A/c	(810.83)	(215.33)	1,026.16	0.00	0.00	520.95
<b>Total</b>	<b>50,309.93</b>	<b>31,571.82</b>	<b>26,250.17</b>	<b>0.00</b>	<b>108,131.92</b>	<b>28,637.16</b>
<b>Current Asset - Debtors</b>						
6570: Funeral Directors' Control	(245.00)	0.00	0.00	0.00	(245.00)	2,270.00
Z05: Accounts Receivable	471.25	0.00	0.00	0.00	471.25	3,962.95
<b>Total</b>	<b>226.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>226.25</b>	<b>6,232.95</b>
<b>Liability - Creditors: Amounts Falling Due In One Year</b>						
6610: Diocese fees due	400.00	0.00	0.00	0.00	400.00	782.35
6620: Little Fishes Charities	701.49	(500.00)	0.00	0.00	201.49	688.54
6660: Rector's Expense Control	1,194.57	220.54	0.00	0.00	1,415.11	89.22
6670: Charity Collections	1,420.72	0.00	0.00	0.00	1,420.72	1,146.48
Z04: Accounts Payable	1,029.93	3,587.07	3,576.00	0.00	8,193.00	865.90
<b>Total</b>	<b>4,746.71</b>	<b>3,307.61</b>	<b>3,576.00</b>	<b>0.00</b>	<b>11,630.32</b>	<b>3,572.49</b>
<b>Liability - Provision For Liabilities And Charges Due Within One Year</b>						
6680: Petty Cash	(8.30)	0.00	0.00	0.00	(8.30)	(8.38)
6681: Funeral Disbursements	(110.00)	0.00	0.00	0.00	(110.00)	(30.00)
<b>Total</b>	<b>(118.30)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(118.30)</b>	<b>(38.38)</b>
<b>Net total assets</b>	<b>45,907.77</b>	<b>28,264.21</b>	<b>22,674.17</b>	<b>0.00</b>	<b>96,846.15</b>	<b>31,336.00</b>

## Fund movement by type

Fund	Opening	Incoming	Outgoing	Transfers	Gains/ Losses	Closing
Daily Bread - Social Enterprise Donations	0.00	6,557.02	4,531.53	8,411.45	0.00	10,436.94
Education - Education	43.03	0.00	0.00	0.00	0.00	43.03
Food Hub - Daily Bread Food Hub	0.00	31,229.00	5,061.87	19,130.05	0.00	45,297.18
Organ - Organ Fund	2,150.00	0.00	0.00	0.00	0.00	2,150.00
General - General fund	22,340.21	163,525.24	121,117.55	(27,541.50)	0.00	37,206.40
Fabric - Fabric Fund	6,802.76	7,750.00	12,840.16	0.00	0.00	1,712.60
<b>Totals</b>	<b>31,336.00</b>	<b>209,061.26</b>	<b>143,551.11</b>	<b>0.00</b>	<b>0.00</b>	<b>96,846.15</b>

## Analysis of income and expenditure

### INCOME

	General	Designated	Restricted	Endowment	Total	
					This year	Last year
<b>Incoming resources from generated funds</b>						
1010 - Planned Giving	51,101.00	0.00	0.00	0.00	51,101.00	45,187.65
1020 - Income Tax Recovered	25,062.61	0.00	0.00	0.00	25,062.61	6,123.98
1030 - Collections	2,105.14	0.00	0.00	0.00	2,105.14	9,926.81
1050 - Donations	5,931.95	0.00	0.00	0.00	5,931.95	5,051.44
1051 - Donations - Flowers	0.00	0.00	0.00	0.00	0.00	0.00
1052 - Donations - Boiler	0.00	0.00	0.00	0.00	0.00	0.00
3010 - White's Charity	0.00	0.00	7,750.00	0.00	7,750.00	10,000.00
3020 - Fabric Fund Donations	0.00	0.00	0.00	0.00	0.00	6,618.57
3110 - Patricia Harries Fund income	0.00	0.00	0.00	0.00	0.00	0.00
3210 - Harries Window Fund income	0.00	0.00	0.00	0.00	0.00	0.00
1040 - Social Events	1,137.50	0.00	0.00	0.00	1,137.50	3,473.45
1100 - Sale of Goods	49.00	0.00	0.00	0.00	49.00	132.22
1150 - Social Enterprise	12,822.07	0.00	0.00	0.00	12,822.07	6,846.83
1060 - Bank Interest	0.00	0.00	0.00	0.00	0.00	150.00
<b>Incoming resources from generated funds Totals</b>	<b>98,209.27</b>	<b>0.00</b>	<b>7,750.00</b>	<b>0.00</b>	<b>105,959.27</b>	<b>93,510.95</b>
<b>Incoming resources from charitable activities</b>						
1055 - COVID Community Response Funding	35,173.26	11,907.02	24,379.00	0.00	71,459.28	0.00
1056 - Pandemic Donations	17,863.05	1,500.00	0.00	0.00	19,363.05	0.00
1070 - PCC Fees (Funerals, Weddings etc)	4,781.00	0.00	0.00	0.00	4,781.00	11,116.00
1080 - Lettings	5,920.25	0.00	0.00	0.00	5,920.25	21,907.54
1090 - Magazine Sales & Adverts	0.00	0.00	0.00	0.00	0.00	0.00
1110 - Refreshments	190.55	0.00	0.00	0.00	190.55	740.50
1120 - Memorial Plaques	903.00	0.00	0.00	0.00	903.00	2,685.00
1125 - Memorial Book Entries	25.00	0.00	0.00	0.00	25.00	36.00
1130 - Other Wedding Income (flowers, music, et	48.46	0.00	0.00	0.00	48.46	510.00
1135 - Heating Charges	70.00	0.00	0.00	0.00	70.00	0.00
1140 - Bible Reading Fellowship	59.10	0.00	0.00	0.00	59.10	86.55
1142 - Discipleship Income	95.00	0.00	0.00	0.00	95.00	210.00
1143 - Youth Work Income	187.30	0.00	0.00	0.00	187.30	214.27
<b>Incoming resources from charitable activities Totals</b>	<b>65315.97</b>	<b>13407.02</b>	<b>24,379.00</b>	<b>0.00</b>	<b>103,101.99</b>	<b>37,505.86</b>
<b>Income Total</b>	<b>163,525.24</b>	<b>13,407.32</b>	<b>32,129.00</b>	<b>0.00</b>	<b>209,061.26</b>	<b>131,016.81</b>

## EXPENDITURE

	General Designated Restricted Endowment				Total	
	year	This year	Last			
<b>Cost of generating funds</b>						
2280 – Stewardship Expenses	157.46	0.00	0.00	0.00	157.46	145.80
2190 - Social Event costs	237.75	0.00	0.00	0.00	237.75	1,888.87
2210 - Goods for sale	0.00	0.00	0.00	0.00	0.00	0.00
2215 - Social Enterprise Costs	1,687.39	0.00	0.00	0.00	1,687.39	2,307.61
<b>Cost of generating funds Totals</b>	<b>2,082.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,082.60</b>	<b>4,342.28</b>
<b>Charitable activities</b>						
2010 - Quota	75,081.60	0.00	0.00	0.00	75,081.60	50,000.00
2020 - Sacristy	843.55	0.00	0.00	0.00	843.55	846.96
2030 - Books & Other Service Support	335.76	0.00	0.00	0.00	335.76	642.76
2040 - Music Costs	455.40	0.00	0.00	0.00	455.40	521.96
2050 - Upkeep of Churchyard	0.00	0.00	0.00	0.00	0.00	411.50
2060 - Clergy Travel Expenses	606.90	0.00	0.00	0.00	606.90	1,741.62
2070 - Organist's Fees	1,635.00	0.00	0.00	0.00	1,635.00	6,285.44
2080 - Premises Costs	12,718.34	0.00	7,809.04	0.00	20,527.38	15,471.98
2090 - Light & Heat	4,341.05	0.00	0.00	0.00	4,341.05	5,849.65
2100 - Water Charges	245.82	0.00	0.00	0.00	245.82	156.96
2110 - Insurance	3,393.75	0.00	0.00	0.00	3,393.75	3,643.41
2120 - Telephones	1,250.02	0.00	0.00	0.00	1,250.02	1,139.05
2130 - Marketing and Promotion Costs	109.27	0.00	0.00	0.00	109.27	0.00
2131 - Bible Reading Fellowship costs	102.45	0.00	0.00	0.00	102.45	100.35
2132 - Discipleship Costs	209.20	0.00	0.00	0.00	209.20	1,370.76
2140 - Education costs	0.00	0.00	0.00	0.00	0.00	308.15
2145 - Clergy Development	1,630.00	0.00	0.00	0.00	1,630.00	650.00
2150 - Young Church & Youth	143.12	0.00	0.00	0.00	143.12	433.08
2170 - Flowers	71.95	0.00	0.00	0.00	71.95	165.50
2180 - Memorial Plaques costs	362.50	0.00	0.00	0.00	362.50	945.00
2191 - Entertainment and Hospitality	895.57	0.00	0.00	0.00	895.57	0.00
2200 - Refreshments	125.89	0.00	0.00	0.00	125.89	451.93
2216 - Food Distribution Hub Costs	995.37	8,118.60	1,474.80	0.00	10,588.77	0.00
2230 - Parish Administrator Salary	3,939.67	0.00	0.00	0.00	3,939.67	7,313.16
2240 - Equipment, Stationary, Postage	2,435.52	0.00	0.00	0.00	2,435.52	2,319.60
2241 - Church Website	0.00	0.00	0.00	0.00	0.00	441.36
2242 - Digital Church	6,138.28	0.00	0.00	0.00	6,138.28	0.00
2250 - "Churches Together"	400.00	0.00	0.00	0.00	400.00	256.40
2260 - Christian Copyright Licence	484.97	0.00	0.00	0.00	484.97	455.71
2270 - Professional Fees	84.00	0.00	0.00	0.00	84.00	5,470.80
2290 - CCS Course Expenses	0.00	0.00	0.00	0.00	0.00	0.00
2900 - Expense Suspense Account	0.00	0.00	0.00	0.00	0.00	0.00
3030 - Fabric Expenses	0.00	0.00	5,031.12	0.00	5,031.12	17,951.54
<b>Charitable activities Totals</b>	<b>119,034.95</b>	<b>8,118.60</b>	<b>14,314.96</b>	<b>0.00</b>	<b>141,468.51</b>	<b>125,344.63</b>
<b>Expenditure Total</b>	<b>121,117.55</b>	<b>8,118.60</b>	<b>14,314.96</b>	<b>0.00</b>	<b>143,351.11</b>	<b>129,686.91</b>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 1. Accounting policies

#### a. Accounting Convention

The financial statements have been prepared in accordance with the Church Accounting Regulations together with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

#### b. Funds Accounting

##### Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes

*Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

#### c. Incoming resources

All incoming resources are accounted for gross.

##### *Voluntary Income*

*Collections* are recognised when received.

*Planned giving* receivable is recognised only when received.

*Income tax* recoverable on Gift Aid donations is recognised when the Gift Aid claim is made

*Grants and legacies* are recognised when the PCC is legally entitled to the amount due.

##### *Income from investments*

Interest entitlements are accounted for as they accrue.

##### *All other income*

All other income is recognised when it is receivable.

#### d. Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

##### *Grants*

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

##### *Church Activities*

The diocesan parish contribution is accounted for when paid and provided for in these accounts.

#### e. Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit at the bank

### 2. Staff costs

#### a. Wages and salaries

During the year the PCC employed a part-time parish administrator, however the administrator was furloughed under government provision as a result of pandemic restrictions. The parish Administrator received full wages during furlough

#### b. Payments to PCC members

As the parish administrator, D Shaxon, who is member of the PCC, was paid £7,313 (2019, £7,313) during the year. T Hayden who is a member of the PCC, was paid £240 in respect of verger duties

There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

## **INDEPENDENT EXAMINER'S REPORT TO THE PARISH OF HUTTON PCC**

I report on the accounts of the PCC for the year ended 31 December 2020

### **Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an opinion on the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
  - b. to prepare accounts which accord with these accounting records have not been met; or
  
- (2) to which, in my opinion, attention should be drawn to in order to enable a proper understanding of the accounts to be reached.



Mrs Carole Payne,  
5 Coleridge Walk,  
Brentwood,  
Essex,  
CM13 2RT

Dated: 5/4/21