

The Ecclesiastical Parish of St Mary without the walls, Chester
within the ancient parish of St Mary on the hill

Registered charity number 1132533

Parochial Church Council Annual Report 2022

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1. Introductory overview

Public Benefit Statement (PB1)

St Mary's is a charity. PB1 is The Charity Commission's guidance on the legal requirement that charities provide public benefit. Public benefit is an essential part of what it is to be a charity. But it is not just a legal requirement that charities have to meet and that the commission regulates. It also provides charities with a positive opportunity to demonstrate the benefits they bring to the public, in return for the financial and other benefits that come from being a charity, such as public support.

The members of the PCC have complied with their duty as trustees having regard to the Guidance of Public Benefit published by the Charity Commission in exercising their powers: <https://www.gov.uk/government/publications/public-benefit-an-overview/public-benefit-an-overview>

Governing Documents

The PCC operates under three documents. Two of these are Church of England Measures:

1. The Parochial Church Council (Powers) measure 1956 as amended
2. The Church Representation Rules 2020 (CRR, contained in schedule 3 to the Synodical Government Measure 1969 as amended):
<https://www.churchofengland.org/about/leadership-and-governance/legal-services/church-representation-rules/contents>

The third document is a set of terms of reference, adopted by the Parochial Church Council, that guide St Mary's operations and mission. Copies of this are issued to members of the PCC in electronic format (PDF), and can be requested from the Incumbent.

Objectives and Activities

St Mary's PCC has the responsibility of co-operating with the Incumbent in promoting the whole mission of the church, pastoral, evangelistic, social and ecumenical, in the ecclesiastical parish. It also has responsibility for the buildings and environment of the site of St Mary without the walls, Chester and includes the St. Mary's Handbridge Centre.

PCC Membership

In 2021 the PCC met 6 times, both on-site and online, with an average attendance of 78%. Members of the PCC are either elected at the Annual Parochial Church Meeting (in accordance with the CRR), or are appointed ex officio, or are co-opted. In 2021 the following have served as members of St Mary's PCC:

elected members

Helen Brophy
Peter Collins
Emma Degg
Sue Fryer

David Gilbert
Catherine Jones
Joanne Lewis Palmer
John Scott

Mavis Sellers
Guy Shapland

ex officio

Revd Dr Richard Patrick Whaite (Incumbent/“Rector” and chair)

Patricia Lynne Jones (elected as Church Warden for 2nd term at APCM 2021)

Mary Alison McLellan (elected as Church Warden for 1st term at APCM 2021)

co-opted

Terry Coe (as St Mary’s representative on deanery synod until 2023)

Klaus Armstrong-Braun (as St Mary’s representative on deanery synod until 2023)

Hailey Mason (co-opted as PCC secretary between APCM 2021 and 2022)

At the APCM in 2022 there are 5 PCC vacancies for elected members. The Standing Committee (composed of the Incumbent, Church Wardens, Secretary and Honorary Treasurer) will explore with the new Health and Safety Officer and Safeguarding Officer whether their roles are best served as co-opted PCC members. Standing Committee is governed by paragraph 14 of Appendix II to the CRR. It has power to transact the business of the PCC subject to any directions given, and reports back regularly to the PCC (CRR, App. II, para. 14(b)). This is a wide power which enables the standing committee to carry on the routine work of the PCC between the meetings and to deal with most matters of real urgency.

Church Attendance

During 2021 the total number on the electoral roll was 209 of whom 61 were not resident in the parish.

The Ministry Team

Our regular pattern of services depends on members of St Mary’s who offer their gifts on-site and on-line as servers, readers, leaders of intercessors, choir members, chaperones, musicians, facilitators of refreshments, welcomers, church minders, cleaners and zoom facilitators. In addition to these people, younger and older, we also benefit from the care and insights of our Licensed Lay Minister (Reader Emeritus) Linda Manning and our assistant clergy John Carhart, Trevor Dennis, Bill Hamilton and Maureen Pickering. During 2021 we bade farewell to Laura Rhodes who was appointed vicar of St Peter’s in Hargrave. Though a regular pattern of weekly services was maintained, the limitations of a landscape still dominated by concerns for the health and well-being of our most vulnerable individuals has meant that both baptism and marriage preparation have been significantly revised during 2021. Responsibilities for home visits and regular home communions have also fallen on a few individuals. We must hope and pray for a change in this during 2022.

Clusters in 2021

In the report to APCM in 2021, one of the aims for the year was to establish and develop broader participation in the life of St Mary’s, including making it easier for more people to shape the work and witness of St Mary’s. The Cluster groups are the result of this development and are composed of members of the PCC and wider church. Participation is not determined by expertise or a surplus of previous experience, only a heartfelt interest in learning, listening and deepening St Mary’s witness across the six cluster areas. These groups were outlined in a new terms of reference document, adopted by

the PCC. The overall aim would always be to enrich and diversify our fellowship, making us a listening and receptive community who seek to respond faithfully and compassionately to both God's gifts and circumstances in which we live.

2. Churchwarden's Report

Church and Maintenance

The church's inventory has been checked and found correct. Although many of our worship traditions have been restored to us, we have proceeded with caution bearing in mind the vulnerability of many in our parish family. Continuing to Zoom and stream many of our services has helped many in our parish family to continue to worship together. The pandemic has cast a long shadow indeed.

Thanks to the grant from Historic England, £12000 of work on repairing and maintaining the roof and tower was carried out last summer.

The Quinquennial inspection happened in September. Unsurprisingly a programme of maintenance, specifically the stonework, was recommended by the church architect but particular praise was directed to the regular care taken in looking after the building.

An inspection of the electrical system has been carried out and essential maintenance work completed.

The triennial Archdeacon's Inspection took place in October. There were no recommendations other than to carry on the good work being done especially in the efforts to reach out to the community.

The newly formed Cluster groups are gradually establishing their place in taking an active part in moving the church forward. The addition of a wider range of expertise and enthusiasm for different aspects of church life without its being confined to the P.C.C. is beginning to demonstrate its value, but more members in all the groups would be very welcome. The more members who feel they can have a share in the active life of St Mary's the better.

The St Mary's Handbridge Centre

This year has seen the Centre gradually returning to normal use following the pandemic. Most of the regular users have returned, also some new initiatives are up and running. Following the departure of Sam [for the Royal Navy] a new appointment was made; we were pleased to welcome Michael Mitchell as a Centre Assistant. There is now a full complement of staff to support Doris with an increasingly demanding workload. St Mary's employs an administrator, three centre assistants and two cleaning staff.

Grounds

We are blessed with a score of volunteers who have made it a target to improve and maintain the grounds. The planting of two years ago is now well established, rose borders have been planted to the north of the church also a dozen multi stemmed birch trees underplanted with bulbs at the far end of the car park.

An audit of garden machinery was carried out and a new ride on mower purchased in a part exchange for the items that were coming to the end of their useful life.

Acknowledgements

Our warmest thanks go to the team of cleaners, the flower arrangers, the working parties and all who make St Mary's a labour of love; also to the Director of music and his team of volunteers who contribute to the worship each week: the sidespeople, the bellringers, the intercessions team, the readers and servers and not least those who undertake the backroom tasks of administration, usually unseen but essential to our existence as a community. This year has also seen a new team forming of people who are learning to facilitate the Zoom services.

The P.C.C. has frequently conducted business on Zoom instead of in person, often at short notice and we are grateful for everyone's patience and co-operation. As many of us are getting on in years it would be good to have some new people who would be willing to bring new areas of experience to St Mary's.

And last but by no means least, our thanks to the Rector for his devoted leadership throughout the 2 years of the pandemic, also for the loyal support from the retired members of the clergy team; through this most challenging time they have never failed us.

3. Incumbent's report

It is with some relief that I write this brief report anticipating an Easter season where on-site and online participation in the worshipping life of St Mary's exhibits greater parity. The return of sung worship, the endurance of our online provisions and how to resource and support outreach work in the parish have been recurring themes of the last 12 months. I am grateful to each of you for your prayers and support, offering your time and talents, to sustain the weary in times that continued to feel uncertain.

Since the 2021 report, I am pleased to note how much progress has been made changing the way we encourage participation in St Mary's. You'll notice from the structure of this annual report that clusters responsible for different aspects of St Mary's life, operational and strategic, are now well underway and finding ways to recruit interested and enthusiastic members. The sections of what follows were composed of submissions from different groups but were included under the broad areas covered by each cluster. I hope that reading what groups working within each cluster have been doing, and are planning to do, might encourage you to speak with one of the current members about getting involved. A sincere thank you to those named and un-named in what follows for your taking time to reflect and write for our APCM.

The year has also seen revisions to the ways we prepare families for baptism and couples preparing to be married at St Mary's. Though circumstances have (once again) limited how regularly we can work alongside our local schools, I am grateful to those who so regularly offer to support Messy Church and The Well. There have been some new beginnings working alongside Storyhouse, Queens Park High School and the Kings School. Integrated intergenerational fellowship is what we are hoping for; a church that

shares in the gifts and delights in the different ways God is at work with us. That must be near the heart of all we seek to do together at St Mary's over the next few years.

I am grateful for the opportunity of the APCM report to offer particular thanks. During the last year we have said farewell to Revd Laura Rhodes, who departed during the summer of 2021 to serve as incumbent of the parish of Hargrave and Huxley. She is much missed for her spiritual clarity and good humour. This APCM will also see one of our wardens, Alison Mclellan, step down. She kindly offered her experience and expertise during the Spring of 2021 when there were too few coordinates for what equilibrium might look like in any new landscape. I am glad she remains on-board the PCC and keen to champion the work of clusters. Lynne and I owe her a great deal for her friendship and solidarity.

I wish to end these remarks with a note of thanks. During 2021, the Planned Giving Officer and I, with the support of the PCC, chose to encourage members of St Mary's Electoral Roll to revisit and review their regular financial giving. The response, in an unpredictable financial landscape, was encouraging and enables St Mary's to get closer to our goal of sustainable ministry, where our costs are met by regular giving and not from other sources of income. We are grateful to those who undertook their own review and adjusted according to both circumstances and conviction. Just as our giving requires regular attention, so too our sharing requires spiritual attention. Vigilance can enable the release of gifts in our part of Christ's body, the church, to those whose need requires our solidarity in prayer, in word and in deed. I am encouraged that the PCC has begun to take steps to do this, with the advice of the Community, Mission and Charities Cluster.

4. Reports from Clusters

4a. Buildings and Environment

Lynne Jones, Alison Mclellan, John Parkin, Helen Pritchard, John Scott, Guy Shapland

The Buildings and Environment cluster is now well established and is making good progress in developing strategies, plans and proposals to enable the PCC to make informed decisions. There are 3 key priorities for the cluster, with a breakdown of each element below.

Eco Church:

We have set out an ambitious target to obtain gold status by the end of 2022. Gap analysis has been carried out against the gold criteria and a plan is being finalised to work towards our submission later this year.

Buildings:

The Quinquennial report was completed Q4 of 2021. A full inspection of the church building was carried out with the report advising on the maintenance required over the next 5 years. In general, the church is in good health but, due to the age of the building and weathering of the stonework, investment to maintain it will require an ongoing programme of works to ensure the building remains at the heart of the community for

many years to come. We are working closely with our architect and stone mason to draw up a programme of works and spend profile for the next 5 years for the ongoing maintenance of the stonework.

Plant:

A full audit and inspection was undertaken in February to establish what machinery, tools and equipment we have in the container. Following the inspection, a full review was done to ascertain if the equipment was still required. At the PCC meeting in March the B&E cluster presented a proposal to trade in the existing ride-on lawnmower, Billy Goat leaf collector and chainsaws for a brand new, more efficient ride-on mower. The proposal was fully approved, and Deva Mowers has delivered the new mower and taken the existing machinery away for disposal.

The St Mary's Handbridge Centre (Doris Keen, Parish Administrator & Centre Manager): After the third national lockdown in January 2021, the Centre re-opened mid-April 2021. During the lockdown, only one support group was allowed to meet in the centre. The number of centre users slowly increased through May and the following months in line with the government's road map of re-opening, as more and more groups returned to the Centre, still operating with various Covid measures and restrictions.

Centre staff who had been fully or partly furloughed, returned to work mid-May 2021. The departure of Sam Kelly, Centre Assistant, in early December 2021 led to a restructuring of Centre staff, and two Centre Assistants were recruited to fill his hours in December 2021 and February 2022. The centre staff now consist of three Centre Assistants – Joanna Polanczyk, John Rose and Michael Mitchell -, who work a total of 37 hours per week between them, funded by the People's Lottery grant. In addition, the Centre employs two cleaners, Sheila Jones and Lisa Jones.

After a challenging two years, and thanks to the efforts of the team and volunteers, the Centre has now almost returned to pre-pandemic hire income levels, accommodating a big variety of community, charity and commercial groups. Most of the pre-pandemic user groups have returned, and a number of new groups have made regular bookings. Children's party bookings and other one-off events have resumed. The Centre is once again a busy community hub.

4b. Children and Young People

Molly Degg, Kelly Davies, Sue Fryer, Sharon Johnson, Lynne Jones, Alison Mclellan, Maureen Pickering

The provision for children and their families at St Mary's consists of a variety of services/activities, most of which have been disrupted in the last two years. Let's keep in mind the outcome of the church survey organised by the Rector: your wish that engagement with children and families was the number one priority for St. Mary's.

Storytelling, for children from 0-6 years is at 9.30am on Sundays in term time and is led solely by Ric who offers a story, song and snack each week. Numbers attending have been variable but seem to be improving. It is much appreciated by parents (and children).

The Well, for children aged 7 upwards meets at 10.30am on Sundays. It started only last September as it was felt there was a need for provision for older children, and ideally to include children with disabilities such as autism. It mirrors the church service but with a fun element. At the end of the session the group attends church during Holy Communion to receive a blessing. The Well is led mainly by lay volunteers from church, with five leaders and helpers on a rota basis. The numbers are still low, but we are hoping that with increased advertising, on Facebook (thank you Christine Dukes) and through the Overleigh newsletter, numbers will improve. More volunteers and support for this important initiative would be much appreciated.

The **Messy Church** service is held on the third Sunday of each month, apart from August and December. It is well-organised with two planning meetings a year to set up themes and activities (Sharon Johnson leads the crafts) and it has a regular group of volunteers. It is a popular service and has had high numbers in the past – sometimes exceeding the main Sunday service. Numbers have been lower since Covid but we are hopeful they will improve post-pandemic. MC is a great opportunity for church to welcome children and adults alike to a more informal, simple, inclusive service. The food always goes down well!

For the above groups, the PCC has allotted £700 p.a. if needed.

St Mary's Babies and Toddlers group is the new name given to the previous Parent/Carer/ Toddler group which folded with the onset of Covid. We are presently re-establishing this group and aim to have our first session (launch) on Friday 22 April. It will now be a 'church' group, although largely 'secular' in its activities and, unlike the former group, it will be free of charge. The Llay charity has allocated £500 and the residual fund of £2000 in the previous bank account has also been donated. This group is a good way to support the community, especially post-covid, giving an opportunity for local parents/carers and babies/toddlers to meet together. It has always met a need in the community attracting a much wider range of people than would anything church-based. Previously, people have come forward for baptism from this group and attended storytelling. A core group is setting it up and we are hoping for lots of interest.

As a cluster group we also discuss and plan:

- when to implement **All-Age services** , **parade Sundays** and **special services** (eg a pet service) for children and their families.
- **Baptism preparation** (presently run by Ric) and support for Baptism families.
- **Holy Communion** for 8 plus children, which has now been approved by the PCC.
- **Junior Choir** and the forthcoming **Youth Choir**, and the accompanying adults required.
- **Links with local schools** – we have two Overleigh governors in the cluster group.

4c. Communications

Stuart Bull, Catherine Jones, Joanne Lewis-Palmer

The Communications Cluster has been focussing primarily on the following items:

Church Logo. The Logo designed for the Centre has been modified to establish a new Logo in a similar format for the Church.

St Mary's Website. Whilst the current web site has served the parish well over the past decade, it has its limitations and a new website was needed. Mark Rhodes had volunteered to set this up but with Laura's move, work and family commitments, the time challenge was greater than anticipated. As a result, the PCC has asked Tim Leaman, a website designer and developer, who was baptised at St Mary's, to redesign and maintain a new site for St Mary's. Members of the Cluster Group have been looking at examples from other churches to give us ideas.

Publicity. In addition to items in local publications (Westminster Park News; Overleigh Roundabout; Press etc.), there will be updates in external community notice boards around the parish. The "Welcome" card in Church is now in church.

Social Media Platforms. Christine Dukes is now producing updates to our Facebook site each week.

Church Noticeboards. Replacements (in landscape format) for the noticeboards on the railings outside the church have been ordered. The present ones are well past their use by dates!

Parish Magazine. Catherine Jones continues to produce an excellent Magazine each month. Future issues will each have a report from one of the Clusters.

Photos. It is planned that the present "Rogues Gallery" of photos of Clergy, Officeholders and Church Groups will be redesigned after the APCM.

Weekly email. Ric's weekly email has proved to be an excellent mode of communication to the parish, particularly during lockdown, and to help people feel that they still belong.

4d. Community, Missions and Charities

Veronica Bull, Trevor Dennis, Christine Dukes, Alice Jones, Helen Pritchard, Mavis Sellers

The purpose of the Missions and Charities Cluster ('the Cluster') is to make recommendations and work with the Parochial Church Council ('PCC') as to which community enterprises, missions and charities St Mary's should support. It also coordinates activities that help clarify the best ways we can offer support, including amplifying causes via social events. This is alongside encouraging the responsible use of the resource of the St Mary's Handbridge Centre, and where necessary liaising with the

local residents associations and community groups, alongside interest groups and charities (such as Christian Aid and St Mary's Parochial Charities/The Llay Estate).

During this year Linda Manning stepped down from her longstanding role as Christian Aid representative at St Mary's. Linda was kind enough to work, with Trevor Dennis, to encourage two members of St Mary's to coordinate Christian Aid going forward. We are grateful to Christine Dukes and Helen Pritchard for picking up the mantle!

St Mary's involvement in fundraising for Christian Aid's Chester Branch emphasises the parish's longstanding ecumenical partnerships, both to Churches Together in Chester (CTiC, where Stuart Bull has been our representative until the end of 2021) and to Open Table Chester an inclusive, ecumenical initiative with Wesley Methodist Church (where the Rector sits on the Steering Committee). St Mary's is also fortunate to have members of our community involved again in the Chester Passion Play on Good Friday in 2022.

It has been encouraging to support the return of the Wednesday lunch group to the St Mary's Handbridge Centre during the last year, after an absence driven by an abundance of care. We are glad to host this partnership of many people from around the parish and wider community. We hope that the next 12 months will allow other regular opportunities for sharing fellowship with both friends and strangers.

4e. Finance

Helen Brophy, Peter Collins, Emma Degg, David Gilbert

Total Incoming Resources for 2021 were £267980, an increase of £38736 from 2020.

Total Resources expended were £199960, an increase of £19788 from 2020.

So an overall improvement to the finances and the year finished with net incoming resources of £68020.

INCOME

Most of the increase in Income came from a rise in Planned Giving. Up from £75787 to £96479, an increase of £20692.

The Parish Centre was gradually able to open during the year, so room hire income slowly resumed. By the year end, hire income was £30028, up from £20228 in 2021. Not yet back to the 2019 level of £65000, but bookings for 2022 so far suggest that may be achieved this year.

COVID19 related financial assistance received in the form of a COVID19 Recovery grant from CWAC for £12000. This was to assist the Parish Centre with costs so that we were able to reopen as restrictions eased. We also received Job Retention Scheme funding of £6563 so that we could furlough some of our staff.

Other grants totalling £47236 received:

- £12776 Historic England and the Listed Places of Worship fund. Funded repairs to the Church building, hence the increase in Church maintenance expenditure to £16454.
- £6250 Allchurches Trust to fund upgrading the AV system in Church. Held on restricted funds.

- £3859 Co op Community fund to assist with AV upgrade and improved access between Church and Centre. Held on restricted funds.
- £24351 National Lottery. For costs of employing additional Centre Staff. Held on restricted funds.

Easing of restrictions has also meant that groups could use the Church. We received donations for use of the Church from Story House and from Chester Operatic Society totalling £6695.

EXPENDITURE

Running costs for both Church and Centre continue to be tightly controlled. The larger increases have been grant funded, i.e. the increase in Church maintenance and the increase in wages for Parish Centre staff.

Rectory costs rose by £7615 because the Council Tax for the years to April 2020 and April 2021 were both paid in 2021.

Clergy Expenses and Support costs are now recorded as Funeral and Wedding costs, which more clearly describes what they are.

Assistant Clergy costs have risen as there are now 4 Assistant Clergy, who receive a quarterly honorarium.

Parish Administrator costs are split equally between Church and Centre.

PARISH CENTRE INCOME AND EXPENDITURE

The figures are included within the accounts, but in order to show more clearly the cash surplus/deficit generated by the Parish Centre, are extracted, below:

Room Hire Income	£30028
CWAC Covid Recovery grant	£12000
Lottery Contrib to staff cost	£19496
Total Income	£61524
Centre Running Costs	£44920
Centre Loan Interest	£6415
Loan Capital Repayment	£12500
Total Expenditure	£63835
Net cash outflow	(£2311)

Centre Income for 2022 to date is ahead of the budgeted figure. It is anticipated that the Centre will generate a cash surplus during 2022.

The year ended with cash balances of £126501, of which £45078 are restricted and £19007 are designated, leaving £62416 available.

The PCC manages the funds to ensure there is a sufficient reserve to cover basic running costs in difficult times and to cover necessary building maintenance. It is part of our Christian mission to give charitably (and also one of our stated activities as recorded in our registration with the Charity Commission under PB1, above). It is quite a number of years since St Mary's has undertaken any planned charitable giving. The PCC has resolved that 10% of any future surplus generated by the operation of the Parish Centre will be set aside for planned charitable giving. The beneficiaries of such giving to be decided.

4f. Music and Worship

Guy Hirst, Michael Reynolds, Jane Williams

The Music and worship cluster met in October to reflect on feedback from members of the congregation and to discuss plans for the future of music at St Mary's. It was noted that some members of the congregation had found it difficult to adjust to the new sung communion setting, so a suggestion was made that the choir will sing from within the congregation and Michael will play the piano each time we change the setting to help people to learn it. Next time we do this, the choir will sing from the back of church so the congregation can hear them more clearly.

Plans for the future include taking on Choral Scholars (secondary school pupils recruited from the local schools who will join the choir for rehearsals and services), Junior Choral Scholars made up of members of the Youth Choir who wish to continue being part of the choir after they finish primary school, as well as two organ scholars. The organ scholars will receive free lessons from the Director of Music and will be expected to play occasionally in the services, as well as helping out with the Zoom facility.

The cluster group have planned the concert series 'Music by the Bridge' which will raise money towards the Choral Scholarship fund. The concerts will be on the second Friday of the month and will go up to July this year. The Director of Music has had several offers from performers for next year already. In addition to the fund raising concerts, we have applied for 3 Music Grants, the first of which, for organ lessons has been approved. We hope to hear about the other two in April.

The Parish Choir have been able to return to normal patterns of sung worship, following the lifting of Covid restrictions. In February we enjoyed a fantastic Choral Evensong, with the Parish Choir being joined by a visiting choir Vox Vocavit. The visiting choir would like to repeat the occasion in the not-too-distant future. The Youth Choir continues to grow in confidence and have joined the Parish Choir for several All-Age services, enhancing the music and bringing more families into church.

St Mary's was fortunate this Lent to receive a series of talks, following Said Compline (Night Prayer), from one of our assisting clergy, Trevor Dennis. Trevor addressed the topic of the Christian and Jewish scriptures over five Wednesday evenings. These talks were in addition to fundraising for Christian Aid, which involved imaginative and educational evenings around different liturgical themes in the year.

The provision within the parish for education and faith formation is enhanced by the diversity of voices offered on Thursday and Sunday mornings and during the monthly service of Choral Evensong. Both the ministry team and the music and worship cluster would be glad to hear from those who can suggest ways of broadening the appeal of the offering we make, especially making our events invitational for those not currently regularly involved at St Mary's.

5. Additional Reports

Safeguarding

Our Parish upholds a clear Child Protection Policy and we follow the safeguarding guidelines for good practice as set out by the Diocese, which in turn is based on the Church of England's safeguarding policy. A culture of informed vigilance, care for the rights of all and safer recruitment and role management for both paid staff and volunteers remains at the heart of updated safeguarding arrangements for the vulnerable.

We will continue to ensure that new volunteers are given the correct information required as they start their role within the church. As ever, it is important for us as a Parish to ensure we have a robust system that provides a level of contact between all new workers at St Marys and the PCC. By providing this level of contact, we can ensure that the safe environment that we have worked so hard to achieve over the years can be maintained. In early 2022 Peter Dove, our safeguarding officer, notified the PCC he wishes to step down from the role. The PCC are grateful to Pete for his diligence in the role as a successor is secured.

Health and Safety

During the period since the last APCM, the PCC has not received a regular dedicated report regarding H&S. The Wardens and Incumbent have ensured that regular walk-rounds and testing/certifying of equipment has taken place. Equipment that is old or faulty and is not used has been disposed of with the help of the Building and Environment Cluster. We hope to welcome a new H&S officer in Spring 2022.

Insurance summary

The insurance of the church building, the contents and the boundary walls runs from 25th December and is effected under a Parish Plus policy with Ecclesiastical Insurance. The policy covers also other liabilities including Employer's Liability, Public Liability and Legal expenses. The total annual premium is £7,657.31 and this is paid by monthly instalments. The St Mary's Handbridge Centre is insured under a separate policy, also with Ecclesiastical Insurance, and the policy runs from 4th June. The current premium for the year to 3rd June is £1,396.61 and this is paid by monthly instalments. There were no claims under either policy in 2021 and there is no current claim or circumstance known to us which is considered likely to give rise to a claim.

Deanery and Diocesan Synod

Chester Deanery Synod met in June 2021 (with Bishop Mark Tanner), October 2021 (to discuss Living in Love and Faith, "LLF") and February 2022 (with the diocesan healing advisor). Diocesan Synod, where the Rector serves as an elected member of the house of clergy, met on November 6th at the cathedral to commence a new synodical period and to meet the new Bishops of Birkenhead (Julie Conalty) and Stockport (Sam Corley). This was followed on 19th of March 2022 with a second synod at St John's Hartford that discussed the next stage of LLF. It is expected that in the next 12 months the synods will consider further developments within the LLF process and discuss how churches might approach contested histories and difficult legacies relating to monuments and buildings paid for by profits from the historic trade in enslaved persons and their labour.

Uniformed Organisations based at St Mary's

It has been a busy 18 months for 4th Chester St Mary's Rainbows and Brownies as we continue to adapt to life post-Covid restrictions. We were thrilled to return back to face-to-face meetings in April 2021 and despite additional precautions, including masks for adults and social distancing, we were able to regain a sense of normality and have lots of fun. We ended the summer term in July 2021 with a trip to the park at Edgars Field.

After a break for summer, both units returned back to meetings in September 2021 and welcomed lots of new members to both Rainbows and Brownies. The Rainbows got straight to work on their 'Take Action' theme award which included their Recycling badge and making thank you rainbows for local NHS workers. The Brownies completed their dancing badge during their meetings and also decorated some stones with kind words that they left throughout Handbridge during a walk, for local residents to find and enjoy. In November, we all attended an event at Pettypool Activity Centre to celebrate 50 years of Girlguiding in Cheshire Forest (our County).

We have loved getting back to normality and are so incredibly proud of the way that our Rainbows and Brownies have handled this incredibly challenging time – their enthusiasm and energy has made the past year so much fun and their dedication to earning badges has certainly kept us busy, we have given out hundreds of badges! We are also so excited for everything we have planned for the remainder of 2022... in May, the Rainbows will be having their first ever sleepover and in June, the Brownies will be doing their first 'Pack Holiday' weekend away in almost 3 years! What a fantastic way to celebrate our first year back meeting in person!

Both Guides and Rangers have continued to work hard on all aspects of the Girlguiding programme in 2021-2022. During the Summer term, where meetings were split between online (using the platform Zoom) and face-to-face outdoors, we enjoyed having visitors back to our meetings with an evening of Zumba, a fantastic cricket session led by the Cheshire Cricket Board and a night of bushcraft at Round Pond Adventure, fire lighting and outdoor cooking. We also enjoyed an evening of paddle boarding at Manley Mere, the Guides and Rangers were amazing, the leaders on the other hand were not!

For our 'Take Action' activities we collected pyjamas for the children's ward at the Countess of Chester Hospital to be given out over the Christmas period, Easter 2022 we have successfully collected Easter Eggs for KidsBank which will be distributed to families in need throughout our local community, and further afield we held a fundraising evening lead by the Rangers with all money raised going to 'Choose Love', a UK-based organisation which provides humanitarian aid for refugees, in this particular moment for Ukraine.

The St Mary's Parochial Charities

The Trustees of St Mary's Parochial Charities, who are the Rector, the two Churchwardens, and two representative trustees elected by the Vestry meeting of the Parish, continue to administer the Parochial Charities in accordance with the Charity Commission Scheme of 1889. Ted Graham had given up the trustee role associated with his service as a Churchwarden, and was replaced by Alison McLellan, the newly appointed warden, at the APCM on the 11th of April 2021. Chris Schofield and Helen

Brophy will serve as elected representative trustees until 2025. The clerk to the trustees is Colin Pickering. Chris Schofield assists the chair and the clerk in producing the accounts.

Monies were donated on various dates from about the year 1600 to St Mary on the hill for the relief of the poor and for other charitable purposes. The income for the year ended 30th of April 2021 was £5842, which was an decrease of £439 compared with the figure for 2020. We were able to make donations amounting to £5000. The donations during 2021 have been to Soul Kitchen, Chester Samaritans, the Wednesday Lunch Club, West Cheshire Food Bank and the Pastoral Fund at Overleigh St Mary Church of England Primary School.

The unit trust investments of the Parochial Charities had a value of approximately £115425 as at 30th of April 2021. Most of this value represents capital which cannot be spent under the terms of the Scheme.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY-ON-THE HILL, CHESTER
KNOWN AS ST MARY WITHOUT-THE-WALLS PCC, CHESTER

ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2021



THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY-ON-THE HILL, CHESTER
KNOWN AS ST MARY WITHOUT-THE-WALLS PCC, CHESTER
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2021

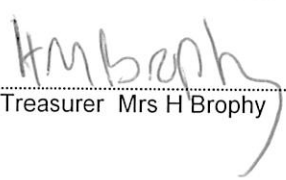
			2021		2021		2020		2020
Incoming Resources	Notes	General Fund	Restricted Funds	Designated Funds	Total Funds	General Fund	Restricted Funds	Designated Funds	Total Funds
		£	£	£	£	£	£	£	£
Incoming resources from donors	2	123,239		111	123,350	99,637			99,637
Other voluntary incoming resources	2	58,119			58,119	72,212			72,212
Activities for generating funds	2	48,475			48,475	28,539			28,539
Dividends and Interest		343			343	336			336
Donations, Grants, Events Income	4		37,693		37,693		28,520		28,520
Total incoming resources		230,176	37,693	111	267,980	200,724	28,520	-	229,244
Resources Expended									
Directly Relating to the work of the Church	3	158,374	20,007		178,381	153,510			153,510
Support costs	3	400			400	-			-
Church management & administration	3	14,764			14,764	12,191			12,191
Interest on Loan		6,415			6,415	6,775			6,775
Expenditure from Restricted Funds							7,650		7,650
Expenditure from Designated Fund								46	46
Total resources expended		179,953	20,007	-	199,960	172,476	7,650	46	180,172
Net (outgoing)/incoming resources for the year		50,223	17,686	111	68,020	28,248	20,870	(46)	49,072
Balances Brought forward at 1st January 2021		95,472	27,392	2,537	125,401	67,224	6,522	2,583	76,329
Reallocate legacy fund in general fund last YE		(10,000)		10,000		-		-	
Designated for AV system		(6,359)		6,359		-		-	
Balances Carried Forward at 31st December 2021		129,336	45,078	19,007	193,421	95,472	27,392	2,537	125,401

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY-ON-THE HILL, CHESTER
KNOWN AS ST MARY WITHOUT-THE-WALLS PCC, CHESTER
BALANCE SHEET AS AT 31st DECEMBER 2021

	Notes	£	2021	£	£	2020	£
Fixed Assets							
Parish Centre	8			284,789			284,789
Current Assets							
Sundry Debtors	9		2,309			1,632	
Cash at Bank and in hand	6		126,501			68,229	
			<u>128,810</u>			<u>69,861</u>	
Liabilities: Amounts falling due within One Year							
Sundry Creditors	10		7,678			4,249	
Loan repayments	11		12,500			12,500	
			<u>20,178</u>			<u>16,749</u>	
Net Current Assets				108,632			53,112
Liabilities: Amounts falling due after One Year							
Loan repayments	11			200,000			212,500
Net Assets				<u>193,421</u>			<u>125,401</u>
		£	2021	£	£	2020	£
Funds (Unrestricted)							
Designated Funds							
Rectory Maintenance Fund	5		2,537			2,537	
Designated for AV	5		16,359			-	
Choir's fund for music purchases	5		111			-	
General Fund			<u>129,336</u>			<u>95,472</u>	
				148,343			98,009
Restricted Funds							
Quiet Corner Fund	4		344			344	
Vestments	4		229			229	
Handbridge Community Covid-19 Relief Fund	4		1,120			1,120	
Lottery Funded Grant re: costs of centre management	4		30,533			19,341	
All churches Trust	4		6,250			-	
Co op Local Community Grant	4		3,859			-	
Choral Scholarship fund	4		2,333			-	
Grounds and Gardens fund	4		410			-	
Fixtures and fittings	4		-			-	
				45,078		<u>6,358</u>	
				<u>193,421</u>			<u>125,401</u>

Approved by the Parochial Church Council on 22nd March 2022


Chairman Rev Dr R P Whaite


Hon Treasurer Mrs H Brophy

1. Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Funds

General Fund and Designated Funds are available for application on any of the general purposes of the PCC. Restrictive Funds are only available for the purpose or purposes for which they were established.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when they are claimed. Grants and legacies to the PCC are accounted for when received. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and Beneficed property is excluded from the accounts by S.96(2)(c) of the Charities Act 1993. No value is placed on movable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishing, whether maintenance or improvement, is written off. Other land and buildings held on behalf of the PCC for its own purposes is valued at cost. No depreciation is charged against such properties but any expenditure on maintenance or improvement is written off as incurred.

Legacies

The policy of the PCC is to use legacies to help fund significant development projects in the parish, whether buildings, equipment or staff. As circumstances change over the years, it may not be possible to fulfil specific donor requests so church members are encouraged to leave legacies for the general purposes of the parish.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY-ON-THE HILL, CHESTER
KNOWN AS ST MARY WITHOUT-THE-WALLS PCC, CHESTER
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

2. Incoming Resources

	Notes	<u>2021</u> General Fund £	<u>2020</u> General Fund £
Incoming resources from donors			
Planned Giving: Stewardship		96,479	75,787
Income Tax Recoverable on Gift Aid		22,022	22,120
Cash Collections		2,971	1,331
Collections Funerals Weddings etc.		1,878	399
		<u>123,350</u>	<u>99,637</u>
Other voluntary Incoming resources			
Grant		9,543	1,000
Donations - General		27,659	22,619
Donation - Legacy			36,000
Events		2,354	444
Coronavirus grants		18,563	12,149
		<u>58,119</u>	<u>72,212</u>
Activities for generating funds			
Magazine		1,691	1,815
Parish Centre lettings		30,028	20,228
Donations for use of Church		6,695	476
Fees		10,061	6,020
		<u>48,475</u>	<u>28,539</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY-ON-THE HILL, CHESTER
KNOWN AS ST MARY WITHOUT-THE-WALLS PCC, CHESTER
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

3. Resources expended

	Notes	<u>2021</u> £	<u>2020</u> £
Directly relating to the work of the church			
Parish Share		74,620	74,065
Clergy Expenses and Support costs		-	501
Rectory Costs		8,678	1,063
Assistant Clergy Costs		1,522	914
Church Running Expenses	3a	16,425	42,191
Church Maintenance		16,454	1,362
Assistant Clergy Fees		-	764
Funeral & wedding costs		2,920	-
CDBF Fees		2,456	3,848
Insurance		7,970	7,446
Magazine Costs		2,416	2,503
Parish Centre Running Costs	3b	44,920	18,786
Sunday School, Messy Church etc.		-	67
		<u>178,381</u>	<u>153,510</u>
 <u>3a Church Running Expenses</u>			
Electricity		909	759
Gas		3,469	1,714
Director of music		6,220	6,540
Water		(268)	138
Verges		-	21,379
Service Costs		3,702	2,104
Sundries		2,393	9,557
		<u>16,425</u>	<u>42,191</u>
 <u>3b Parish Centre Running Costs</u>			
Parish Administrator		7,995	7,969
Cleaning materials and refuse collection		1,011	379
Wages		25,514	5,691
Electricity		3,083	1,889
Gas		1,409	357
Water		561	1,135
Repairs and maintenance		3,958	-
Insurance		1,389	1,366
		<u>44,920</u>	<u>18,786</u>
 Support costs			
Event Costs		<u>400</u>	<u>-</u>
 Church management and administration			
Parish Administrator		7,995	7,650
Printing, Stationery and associated office costs		2,898	2,970
Bank Charges		935	661
Audit and Accountancy		1,736	910
Legal & professional (Architect)		1,200	-
		<u>14,764</u>	<u>12,191</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY-ON-THE HILL, CHESTER
KNOWN AS ST MARY WITHOUT-THE-WALLS PCC, CHESTER
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

4. Restricted Funds

		Opening Balance <u>brought fwd</u>	Donations Grants <u>Events</u>	<u>Income</u> Interest and Tax <u>Reclaimed</u>	<u>Expenditure</u>	Closing Balance <u>carried fwd</u>
	Note	£	£	£	£	£
Vestments	1	229				229
Quiet Corner	2	344				344
Parish Centre Fixtures and Fittings	3	6,358			6,358	0
Handbridge Community Covid-19 Relief Fund	4	1,120				1,120
Lottery Funded Grant re: costs of centre management	5	19,341	24,351		13,159	30,533
All churches Trust	6		6,250			6,250
Co op Local Community Grant	7		3,859			3,859
Choral Scholarship fund	8		2,333			2,333
Grounds and Gardens fund	9		900		490	410
		27,392	37,693	-	20,007	45,078

Note

1. Represents funds donated for the provision of clergy vestments.
2. Represents funds donated for the purpose of a Quiet Corner and associated activities.
3. Represents funds granted for the purpose of fitting out the Parish Centre.
4. Represents funds donated for the purposes of supporting members of the local community during and after the pandemic.
5. Represents funds periodically granted by the Lottery Fund to defray the cost of salaries for a period of 4 years.
6. Represents funds granted for the purpose of purchasing and installing AV equipment into the church
7. Represents funds donated for the purpose of purchasing and installing AV equipment into the church
8. Represents funds donated for the purpose of Choral scholarships
9. Represents funds donated for the purpose of landscaping and maintaining the church garden

5. Other Funds

Rectory Maintenance Fund (Designated) £2,537

Represents funds allocated by the PCC from its unrestricted funds for the maintenance of the Rectory.

Fund for the purchase & installation of AV equipment (Designated) £16,359

Represents funds allocated by the PCC from its general funds for the purchase and installation of AV equipment.

Choirs fund (Designated) £111

Represents funds allocated by the PCC from its general funds for the purchase of music for the choir.

General Fund £129,336

Represents the balance of PCC funds, excluding Restricted Funds and after provision for Designated Funds.

6. Funds on Current Accounts, Deposit Accounts and Cash

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
	£	£	£
NatWest - Current Account - General Fund	22,198	9,566	31,764
NatWest - Current Account - St.Mary's Handbridge Centre	7,192	35,512	42,704
Lloyds Bank - Current Account	52,021	-	52,021
Parish Office - Change Float	12	-	12
	81,423	45,078	126,501

7. Staff Costs

	<u>2021</u>	<u>2020</u>
	£	£
Wages and salaries (including social security costs)	40,145	46,881
Pension costs	1,360	319
	41,505	47,200

During the year the PCC employed a part time Parish Administrator, 2 part time cleaners and 2 part time Centre Assistants, none of whom earned £60,000 per annum or more.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY-ON-THE HILL, CHESTER
KNOWN AS ST MARY WITHOUT-THE-WALLS PCC, CHESTER
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

8. Fixed Assets

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Parish Centre	<u>284,789</u>	<u>284,789</u>

The Parish Centre was built for a total cost of approximately £1,600,000 mostly financed from restricted funds (Grants and Donations etc.). The Balance Sheet value represents the build cost net of grants and donations, financed internally by loans and the use of available unrestricted funds.

9. Debtors

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Debtors and prepayments	<u>2,309</u>	<u>1,632</u>

10. Liabilities: amounts falling due within one year

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Creditors, accruals and deferred income	<u>7,678</u>	<u>4,249</u>

11. Principal Loan repayments due within One Year

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Loan repayments	<u>12,500</u>	<u>12,500</u>

Liabilities: Amounts falling due after One Year

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Loan repayments	<u>200,000</u>	<u>212,500</u>

A £250,000 loan has been provided by Methodist Chapel Aid Ltd in order to complete the building of the Parish Centre. Repayable over twenty years at £12,500 p.a. together with interest. The interest rate is variable and at 31 December 2020 and 31 December 2021 was 2.9%

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY-ON-THE-HILL, CHESTER KNOWN AS ST MARY WITHOUT-THE-WALLS PCC, CHESTER

I report on the accounts of the Parochial Church Council for the year ended 31st December 2021, which are set out on pages 1 to 7.

Respective responsibilities of trustees and examiner

As the members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under Regulation 3(3) of the Church Accounting Regulations 1997 and Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the Charities Act; and
 - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Alastair J Jeffcott BA FCA
McIntocks (NW) Ltd
Chartered Accountants
2 Hilliards Court
Chester Business Park
CHESTER
CH4 9PX

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY-ON-THE HILL, CHESTER
KNOWN AS ST MARY WITHOUT-THE-WALLS PCC, CHESTER

ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2021




THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY-ON-THE HILL, CHESTER
KNOWN AS ST MARY WITHOUT-THE-WALLS PCC, CHESTER
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2021

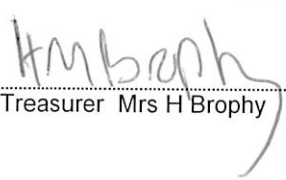
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Total incoming resources		230,176	37,693	111	267,980	200,724	28,520	-	229,244
Resources Expended									
Directly Relating to the work of the Church	3	158,374	20,007		178,381	153,510			153,510
Support costs	3	400			400	-			-
Church management & administration	3	14,764			14,764	12,191			12,191
Interest on Loan		6,415			6,415	6,775			6,775
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Reallocate legacy fund in general fund last YE		(10,000)		10,000		-		-	
Designated for AV system		(6,359)		6,359		-		-	
Balances Carried Forward at 31st December 2021		129,336	45,078	19,007	193,421	95,472	27,392	2,537	125,401

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY-ON-THE HILL, CHESTER
KNOWN AS ST MARY WITHOUT-THE-WALLS PCC, CHESTER
BALANCE SHEET AS AT 31st DECEMBER 2021

	Notes	£	2021	£	£	2020	£
Fixed Assets							
Parish Centre	8			284,789			284,789
Current Assets							
Sundry Debtors	9		2,309		1,632		
Cash at Bank and in hand	6		126,501		68,229		
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Sundry Creditors	10		7,678		4,249		
Loan repayments	11		12,500		12,500		
			<u>20,178</u>		<u>16,749</u>		
Net Current Assets				108,632			53,112
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Net Assets				<u>193,421</u>			<u>125,401</u>
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Funds (Unrestricted)							
Designated Funds							
Rectory Maintenance Fund	5		2,537		2,537		
Designated for AV	5		16,359		-		
Choir's fund for music purchases	5		111		-		
General Fund			<u>129,336</u>	148,343	<u>95,472</u>		98,009
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Co op Local Community Grant	4		3,859		-		
Choral Scholarship fund	4		2,333		-		
Grounds and Gardens fund	4		410		-		
Fixtures and fittings	4		-		6,358		
				45,078			27,392
			<u>193,421</u>		<u>125,401</u>		

Approved by the Parochial Church Council on 22nd March 2022


Chairman Rev Dr R P Whaite


Hon Treasurer Mrs H Brophy

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY-ON-THE HILL, CHESTER
KNOWN AS ST MARY WITHOUT-THE-WALLS PCC, CHESTER
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

2. Incoming Resources

	Notes	<u>2021</u> General Fund £	<u>2020</u> General Fund £
Incoming resources from donors			
Planned Giving: Stewardship		96,479	75,787
Income Tax Recoverable on Gift Aid		22,022	22,120
Cash Collections		2,971	1,331
Collections Funerals Weddings etc.		1,878	399
		<u>123,350</u>	<u>99,637</u>
Other voluntary Incoming resources			
Grant		9,543	1,000
Donations - General		27,659	22,619
Donation - Legacy			36,000
Events		2,354	444
Coronavirus grants		18,563	12,149
		<u>58,119</u>	<u>72,212</u>
Activities for generating funds			
Magazine		1,691	1,815
Parish Centre lettings		30,028	20,228
Donations for use of Church		6,695	476
Fees		10,061	6,020
		<u>48,475</u>	<u>28,539</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY-ON-THE HILL, CHESTER
KNOWN AS ST MARY WITHOUT-THE-WALLS PCC, CHESTER
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

3. Resources expended

	Notes	<u>2021</u> £	<u>2020</u> £
Directly relating to the work of the church			
Parish Share		74,620	74,065
Clergy Expenses and Support costs		-	501
Rectory Costs		8,678	1,063
Assistant Clergy Costs		1,522	914
Church Running Expenses	3a	16,425	42,191
Church Maintenance		16,454	1,362
Assistant Clergy Fees		-	764
Funeral & wedding costs		2,920	-
CDBF Fees		2,456	3,848
Insurance		7,970	7,446
Magazine Costs		2,416	2,503
Parish Centre Running Costs	3b	44,920	18,786
Sunday School, Messy Church etc.		-	67
		<u>178,381</u>	<u>153,510</u>
 <u>3a Church Running Expenses</u>			
Electricity		909	759
Gas		3,469	1,714
Director of music		6,220	6,540
Water		(268)	138
Vergers		-	21,379
Service Costs		3,702	2,104
Sundries		2,393	9,557
		<u>16,425</u>	<u>42,191</u>
 <u>3b Parish Centre Running Costs</u>			
Parish Administrator		7,995	7,969
Cleaning materials and refuse collection		1,011	379
Wages		25,514	5,691
Electricity		3,083	1,889
Gas		1,409	357
Water		561	1,135
Repairs and maintenance		3,958	-
Insurance		1,389	1,366
		<u>44,920</u>	<u>18,786</u>
 Support costs			
Event Costs		<u>400</u>	<u>-</u>
 Church management and administration			
Parish Administrator		7,995	7,650
Printing, Stationery and associated office costs		2,898	2,970
Bank Charges		935	661
Audit and Accountancy		1,736	910
Legal & professional (Architect)		1,200	-
		<u>14,764</u>	<u>12,191</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
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4. Restricted Funds

		Opening Balance <u>brought fwd</u>	Donations Grants <u>Events</u>	<u>Income</u> Interest and Tax <u>Reclaimed</u>	<u>Expenditure</u>	Closing Balance <u>carried fwd</u>
	<u>Note</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Vestments	1	229				229
Quiet Corner	2	344				344
Parish Centre Fixtures and Fittings	3	6,358			6,358	0
Handbridge Community Covid-19 Relief Fund	4	1,120				1,120
Lottery Funded Grant re: costs of centre management	5	19,341	24,351		13,159	30,533
All churches Trust	6		6,250			6,250
Co op Local Community Grant	7		3,859			3,859
Choral Scholarship fund	8		2,333			2,333
Grounds and Gardens fund	9		900		490	410
		<u>27,392</u>	<u>37,693</u>	<u>-</u>	<u>20,007</u>	<u>45,078</u>

Note

1. Represents funds donated for the provision of clergy vestments.
2. Represents funds donated for the purpose of a Quiet Corner and associated activities.
3. Represents funds granted for the purpose of fitting out the Parish Centre.
4. Represents funds donated for the purposes of supporting members of the local community during and after the pandemic.
5. Represents funds periodically granted by the Lottery Fund to defray the cost of salaries for a period of 4 years.
6. Represents funds granted for the purpose of purchasing and installing AV equipment into the church
7. Represents funds donated for the purpose of purchasing and installing AV equipment into the church
8. Represents funds donated for the purpose of Choral scholarships
9. Represents funds donated for the purpose of landscaping and maintaining the church garden

5. Other Funds

Rectory Maintenance Fund (Designated) £2,537

Represents funds allocated by the PCC from its unrestricted funds for the maintenance of the Rectory.

Fund for the purchase & installation of AV equipment (Designated) £16,359

Represents funds allocated by the PCC from its general funds for the purchase and installation of AV equipment.

Choirs fund (Designated) £111

Represents funds allocated by the PCC from its general funds for the purchase of music for the choir.

General Fund £129,336

Represents the balance of PCC funds, excluding Restricted Funds and after provision for Designated Funds.

6. Funds on Current Accounts, Deposit Accounts and Cash

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
	<u>£</u>	<u>£</u>	<u>£</u>
NatWest - Current Account - General Fund	22,198	9,566	31,764
NatWest - Current Account - St.Mary's Handbridge Centre	7,192	35,512	42,704
Lloyds Bank - Current Account	52,021	-	52,021
Parish Office - Change Float	12	-	12
	<u>81,423</u>	<u>45,078</u>	<u>126,501</u>

7. Staff Costs

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Wages and salaries (including social security costs)	40,145	46,881
Pension costs	1,360	319
	<u>41,505</u>	<u>47,200</u>

During the year the PCC employed a part time Parish Administrator, 2 part time cleaners and 2 part time Centre Assistants, none of whom earned £60,000 per annum or more.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MARY-ON-THE HILL, CHESTER
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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

8. Fixed Assets

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Parish Centre	<u>284,789</u>	<u>284,789</u>

The Parish Centre was built for a total cost of approximately £1,600,000 mostly financed from restricted funds (Grants and Donations etc.). The Balance Sheet value represents the build cost net of grants and donations, financed internally by loans and the use of available unrestricted funds.

9. Debtors

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Debtors and prepayments	<u>2,309</u>	<u>1,632</u>

10. Liabilities: amounts falling due within one year

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Creditors, accruals and deferred income	<u>7,678</u>	<u>4,249</u>

11. Principal Loan repayments due within One Year

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Loan repayments	<u>12,500</u>	<u>12,500</u>

Liabilities: Amounts falling due after One Year

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Loan repayments	<u>200,000</u>	<u>212,500</u>

A £250,000 loan has been provided by Methodist Chapel Aid Ltd in order to complete the building of the Parish Centre. Repayable over twenty years at £12,500 p.a. together with interest. The interest rate is variable and at 31 December 2020 and 31 December 2021 was 2.9%

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY-ON-THE-HILL, CHESTER KNOWN AS ST MARY WITHOUT-THE-WALLS PCC, CHESTER

I report on the accounts of the Parochial Church Council for the year ended 31st December 2021, which are set out on pages 1 to 7.

Respective responsibilities of trustees and examiner

As the members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under Regulation 3(3) of the Church Accounting Regulations 1997 and Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the Charities Act; and
 - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Alastair J Jeffcott BA FCA
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