



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From: 1 September 2021

Period start date

To: 31 August 2022

Period end date

Charity name: Rugby and Daventry Methodist Circuit

Charity registration number: 1132523

Objectives

To support the local Methodist Churches in their mission of:-

The teaching of Christianity through sermons, courses and small groups.

The resourcing of pastoral work including visiting the sick and bereaved.

Promotion of Christianity through services and interaction with the local community.

Activities

Three ordained ministers have been appointed to oversee the teaching and pastoral work in the local churches and to guide the local churches in their service to their local community.

Grants have been awarded for specific projects for the benefit of the local communities where the churches have a particular calling and expertise.

Loans are also given for improvement to properties in the care of the churches and to churches experiencing short term needs as a result of Covid-19 pandemic.

The Trustees have regard to the guidance issued by the Charity Commission on public benefit.

Achievements and Performance

Grants have been awarded by the Circuit to local churches for work amongst people with dementia in Lutterworth and for work with Children and Young people in Rugby and Daventry.

Much work is carried out in Newbold, Long Lawford and Brownsover, where there is significant deprivation. This support for the communities is recognized by the local Council and the Police and Crime Commissioner, who award grants and provide volunteers to assist the work. This work has been extended to other areas of Rugby, with the help of volunteers. This has been particularly important in the Covid-19 pandemic with people who are experiencing loneliness and isolation during the lockdowns. Work has been carried out in schools to provide a listening ear to students and staff.

Volunteers act as chaplains to both the local prison and Police.

The circuit meetings of the Market Harborough Circuit and the Kettering and Corby circuit have agreed to close and merge with the Rugby & Daventry circuit on 1st September 2022. The Rugby & Daventry circuit will be renamed East Mercia Methodist Circuit. No. 23/14.

Revd. Andrew Farrington has been appointed to be Superintendent Minister, and Mr. Richard Huntington has been elected to be Circuit Steward (Finance) for East Mercia circuit with responsibility for submitting closing reports for the closed circuits and the final report in the name of Rugby & Daventry Circuit.

Financial Review

The Rugby and Daventry Methodist Circuit is financially viable.

The annual accounts have been approved by the Circuit meeting and are attached to the end of this report.

Reserves

Its Reserves Policy is as follows

Proportion of annual expenditure	100000
Loans	8486
Grant commitments	9000
Removals and Manse maintenance	12488
Expected contribution to DAF	2000
Sub-total	<hr/> 131974
Available for Mission	60378

The principal source of funding is the assessment on the local churches which is based on their size and ability to pay.

The funds of the circuit are held in a local bank, the Church Finance Board and with Trustees for Methodist Church Purposes.

The main risk for the circuit is that churches will be unable to pay the assessment required to meet the budget. Some of the reserves are designated for support and in these circumstances the Trustees will need to revise their budget.

Structure, Governance and Management

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Trustees are informed of relevant training provided by the Methodist Church and others.

Where appropriate Safeguarding training is given.

Health and Safety and GDPR procedures are followed.

Names of the charity trustees who manage the charity

Superintendent Minister	Revd Andy Hardwick (Revd Andrew Farrington from Sept 23)
Ministers	Revd Jane Gaffney Deacon Georgina Brooks Revd Diane Bussey. Revd Margaret Hadfield Revd Christine Dybdahl Revd David Collinson Revd Ian Rennie Revd Robert Anning
Circuit Stewards	Mrs Rosemary Mason (Senior Steward) Mrs Kathy Brooks (Circuit Finance) Mrs Karen Miles
Circuit Meeting Secretary	Mr John Over (Circuit Secretary)
Local Preachers' Meeting Secretary Representatives	TBA Mrs Dorn Margetts. Miss Gillian Glenn
Outreach/ Ministries 1 Representative Public Issues Secretary Action for Children Coordinator MHA Treasurer	Miss Sarah Currie. Mrs Joy Coling. Mrs Judith Brierley Mrs Carol Wells
Property Secretary	Mr Jeff Wells
Circuit Manses Property Secretary	Mr Peter Greenaway.
Connexional Funds Treasurer (General, Property Fund & Fund for support of Presbyters and Deacons Safeguarding	Mrs Kathy Brooks Mrs Jane Lewis
Circuit Archivist	Mrs Joyce Latham

All the above trustees are appointed annually by the Circuit Meeting or by the Methodist Conference

Church Representatives to Circuit Meeting September 2021

From churches with up to 30 members: 1 Church Steward, Church Treasurer, and 1 representative elected by the Church Council

From churches with over 30 members: 1 Church Steward, Church Treasurer, and 2 representatives for up to 50 members
plus 1 additional representative for each additional 50 members (or part thereof) with a maximum of 8 elected representatives

For 2021/2022 the Circuit Meeting members from churches are:

Church	Steward	Treasurer	Representatives
Bilton	Miss G Glenn	Mr Derek Lill	Philip Broadbent
Broadwell	Mr PJ Toole (Mrs Wendy Williamson)	Mrs Angela Wooliscroft	Mrs G Caunter
Christchurch LEP			Mrs L Hopkin
Daventry	Mr Sam Baiden	Mr N. Grimwood	Mr D Brierley Mrs M Geldart Mr K Hiscock Mr Adrian Price
Dunchurch	Mrs G McShane	Mrs K. Brooks	
Grandborough	Mrs J Coling	Mrs M Webster	Mrs E Pettifer
Long Lawford	Mrs B Walker		Mr S Bussey
Lutterworth	Prof Jackie Parkes	Dr T Gant	Vacant
Newbold		Mrs S Payne	Miss L Catling – co-opted
Paddox	Mr Stan Bird	Mr Andy Hawkins	Mrs R Mason Mrs C Williams Mr John Wright
Rugby Methodist Church Centre	Mr R Harris	Mr S Sore	Dr C Bemrose Mr M Margetts Mrs R Bemrose Mrs M Sitch
Wesley Road @Duffy Place	Miss MC Herrington	Mrs C Wells	Miss J Sales

The Trustees named above are appointed annually by their churches

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	A S Farrington	Richard Huntington
Full name(s)	Andrew Stuart Farrington	Richard Huntington
Position (eg Secretary, Chair, etc)	Chair of East Mercia Circuit	Treasurer of East Mercia Circuit
Date	15 1 2023	

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

Rugby and Daventry	Circuit
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FOR THE YEAR ENDED
31 AUGUST 2022

Northampton	District	Circuit no	23/14
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Registered Charity - Charity Registration number

1132523

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev Andrew Hardwick
Rev Jane Gaffney
Deacon Georgina Brooks

Circuit Stewards:

Mrs Kathy Brooks
Mrs Karen Miles
Mr John Over

Treasurer:

Mrs Kathy Brooks

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£	£
a2	Assessment/Share		176,593			176,593	184,502
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		392			392	508
a5	Grants				7,500	7,500	
a6	Other receipts		52,728			52,728	26,149
a7	TOTAL RECEIPTS		229,712		7,500	237,212	(a8) 211,158

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs		124,172			124,172	109,109
b3	Manse Costs		33,015			33,015	17,855
b4	Administration etc		10,048		7,153	17,200	9,309
b5	District Assessment		33,957			33,957	47,180
b6	Grants & donations		27,399			27,399	15,448
b7							
b8	Other payments		16,423			16,423	17,263
b9	TOTAL PAYMENTS		245,015		7,153	252,167	(b9) 216,164

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(15,302)		347	(14,955)	(5,006)
c2	Total funds brought forward from last year		207,307			207,307	(c6) 212,312
c3	Sub total	(c1+c2)	192,004		347	192,352	207,307
c4	Transfers and adjustments						(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	192,004		347	192,352	(c8) 207,307

SECTION D							
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)						
d1	Balance brought forward from last year					(73)	
d2	Offerings/Gifts - received for external organisations					12,458	3,705
d3	Offerings/Gifts - passed to external organisations					12,384	3,778
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)						(73)

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING**SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Circuit accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	The Chapel, Newbold	24,924	20,758	4,166		12,866	17,032
e2	Making Connexions	18,293	17,834	458		24,248	24,706
e3							
e4							
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	43,216	38,592	4,624		37,114 (e11)	41,738 (e12)
e9	Circuit accounts (totals brought forward from page 2 - totals column)	237,212 (a8)	252,167 (b9)	(14,955)	(c7)	207,307 (c6)	192,352 (c8)
e10	TOTAL CASH FUNDS HELD BY CIRCUIT	280,429	290,760	(10,331)		244,421 (x)	234,090 (y)
Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2022**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	43,285	18,554
f3 Bank Deposit Account		
f4 Central Finance Board	92,081	101,620
f5 Trustees for Methodist Church Purposes	73,975	72,179
f6 Other funds	(2,034)	
f7 SUB TOTAL	207,307 (c6)	192,352 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	37,114 (e11)	41,738 (e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	244,421 (x)	234,090 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)		
g2 Land and Buildings (see notes re Insurance value)	1,648,333	2,105,879
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end	(6,900)	(20,500)
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer K.E. Brooks Date 5/9/22

Name and address of treasurer K. E. Brooks
15 POLAR STAR CLOSE, DAVENTRY Post Code NN11 9BU

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 were ~~will be~~
presented to the Circuit meeting held on 19/1/2023

Signature of the Chair of the meeting A S Farrington

Name of the Chair of the meeting Rev Andrew Farrington Date 23/1/2023

Independent Examiner's Report to the Trustees of the

RUGBY AND DAVENTRY Circuit

Charity Number 1132523

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Rugby and Daventry Circuit for the year ended 31 August 2022 set out on pages 1 to 3. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit Rugby and Daventry..... No 23/14.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner IAN JAMES CLARKE

Relevant professional qualification of independent examiner CITY AND GUILDS BASIC BOOKKEEPING

Name of firm (where appropriate)

Address 4 COADSTREAM CLOSE

..... DAVENTRY Post Code NN11 9HL

Date 14/9/22

* delete or circle as appropriate

Sep-22