



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 September 2020

Period start date

To 31 August 2021

Period end date

Charity name: Rugby and Daventry Methodist Circuit

Charity registration number:1132523

Objectives

To support the local Methodist Churches in their mission of:-

The teaching of Christianity through sermons, courses and small groups.

The resourcing of pastoral work including visiting the sick and bereaved.

Promotion of Christianity through services and interaction with the local community.

Activities

Three ordained ministers have been appointed to oversee the teaching and pastoral work in the local churches and to guide the local churches in their service to their local community.

Grants have been awarded for specific projects for the benefit of the local communities where the churches have a particular calling and expertise.

Loans are also given for improvement to properties in the care of the churches and to churches experiencing short term needs as a result of Covid-19 pandemic..

The Trustees have regard to the guidance issued by the Charity Commission on public benefit

Achievements and Performance

Grants have been awarded by the Circuit to local churches for work amongst people with dementia in Lutterworth, for work with Children and Young people in Rugby and Daventry.

Much work is carried out in Newbold, Long Lawford and Brownsover, where there is significant deprivation, to support the communities and this work is recognised by the local Council and the Police and Crime Commissioner who award grants and provide volunteers to assist the work. This work has been extended to other areas of Rugby, with the help of volunteers. This has been particularly important in the Covid-19 pandemic with people who are experiencing loneliness and isolation in lockdown.

Work has been carried out in schools to provide a listening ear to students and staff.

Volunteers act as chaplains to both the local prison and Police.

There have been many challenges over the last year as our churches have been closed for significant periods and not able to carry out their usual work in the community, but many have found ways to reach out to those known to us in need including help with shopping, having prescriptions collected, getting regular telephone calls and news sheets.

Although there has been a loss of income over lockdown the churches have not found themselves in significant financial difficulty.

In May the circuit meetings of Rugby and Daventry Circuit, Market Harborough Circuit and Kettering and Corby Circuit voted to merge in order to reduce the overall administrative burden and release more opportunities for mission and work in the community. Whilst our work in the community will continue, much of the next year will be spent by the leadership teams preparing for the amalgamation to ensure that our work will continue as smoothly as possible.

Financial Review

The Rugby and Daventry Methodist Circuit is financially viable.

The annual accounts are approved by the Circuit meeting, attached to the end of this report.

Its Reserves Policy is as follows

Reserves	
Proportion of annual expenditure	100000
Loans	24086
Grant commitments	16000
Removals and Manse maintenance	10541
Expected contribution to DAF	2000
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Sub-total	152627
Available for Mission	54679

The proportion of annual expenditure includes £45000 income in advance, leaving £55000 which together is approximately 50% of annual expenditure.

The principal source of funding is assessment on the local churches which is based on their size and ability to pay.

The funds of the circuit are held in a local bank, the Church Finance Board and with Trustees for Methodist Church purpose.

The main risk for the circuit is that churches will be unable to pay the assessment required to meet the budget. Some of the reserves are designated to support and in these circumstances the Trustees will need to revise their budget.

Structure, Governance and Management

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Trustees are informed of relevant training provided by the Methodist Church and others.

Where appropriate Safeguarding training is given.

Health and Safety and GDPR procedures are followed

Names of the charity trustees who manage the charity

Superintendent Minister	Revd. Andy Hardwick
Ministers	Revd. Jane Gaffney Deacon Georgina Brooks Rev'd Diane Bussey. Revd Margaret Hadfield Revd. Christine Dybdahl Revd David Collinson Revd Ian Rennie Revd Robert Anning
Circuit Stewards	Mrs Rosemary Mason (Senior steward) Mrs Kathy Brooks (Circuit Finance) Mrs Karen Miles Mr John Over (Circuit Secretary)
Circuit Meeting Secretary	tba
Local Preachers' Meeting Secretary Representatives	Mrs Dorn Margetts. Miss Gillian Glenn
Outreach/ Ministries 1 Representative Public Issues Secretary Action for Children Co-ordinator MHA Treasurer	Miss Sarah Currie. Mrs Joy Coling. Mrs Judith Brierley Mrs Carol Wells
Property Secretary	Mr Jeff Wells
Circuit Manses Property Secretary	Mr Peter Greenaway.
Connexional Funds Treasurer (General Property Fund & Fund for Support of Presbyters and Deacons)	Mrs Kathy Brooks
Safeguarding	Mrs Jane Lewis
Circuit Archivist	Mrs Joyce Latham

All the above trustees are appointed annually by the Circuit Meeting or by the Methodist Conference

Church Representatives to Circuit Meeting September 2019

From churches with up to 30 members: 1 Church Steward, Church Treasurer, and 1 representative elected by the Church Council

From churches with over 30 members: 1 Church Steward, Church Treasurer, and 2 representatives for up to 50 members
plus 1 additional representative for each additional 50 members (or part thereof) with a maximum of 8 elected representatives

For 2020 /2021 the Circuit Meeting members from churches are:

Church	Steward	Treasurer	Representatives
Bilton	Miss G Glenn	Mr Derek Lill	Philip Broadbent
Broadwell	Mr PJ Toole (Mrs Wendy Williamson)	Mrs Angela Wooliscroft	Mrs G Caunter
Christchurch LEP			Mrs L Hopkin
Daventry	Mr Sam Baiden	Mr N. Grimwood	Mr D Brierley Mrs M Geldart Mr K Hiscock Mr Adrian Price
Dunchurch	Mrs G McShane	Mrs K. Brooks	
Grandborough	Mrs J Coling	Mrs M Webster	Mrs E Pettifer
Long Lawford	Mrs B Walker		Mr S Bussey
Lutterworth	Prof Jackie Parkes	Dr T Gant	Vacant
Newbold		Mrs S Payne	Miss L Catling – co-opted
Paddox	Mr Stan Bird	Mr Andy Hawkins	Mrs R Mason Mrs C Williams Mr John Wright
Rugby Methodist Church Centre	Mr R Harris	Mr S Sore	Dr C Bemrose Mr M Margetts Mrs R Bemrose Mrs M Sitch
Wesley Road @Duffy Place	Miss MC Herrington	Mrs C Wells	Miss J Sales

The Trustees named above are appointed annually by their churches

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Full name(s) Position (eg Secretary, Chair, etc)	J E Gaffney	K E Brooks
	Jane Elizabeth Gaffney	Kathleen Elizabeth Brooks
	Acting Chair	Trustee
Date	15 9 2021	

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

Rugby and Daventry	Circuit
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FOR THE YEAR ENDED
31 AUGUST 2021

Northampton	District	Circuit no	23/14
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Registered Charity - Charity Registration number

1132523

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev Andrew Hardwick
Rev Jane Gaffney
Deacon Georgina Brooks

Circuit Stewards:

Mrs Rosemary Mason
Mrs Kathy Brooks
Mrs Karen Miles
Mr John Over

Treasurer:

MRS KATHY BROOKS

20ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

Rugby and Daventry

Circuit

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£	£
a2	Assessment/Share		184,501.65			184,501.65	226,202.83
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		507.54			507.54	1,181.75
a5	Grants						
a6	Other receipts		26,148.93			26,148.93	11,682.00
a7	TOTAL RECEIPTS		211,158.12			211,158.12 (a8)	239,066.58

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs		109,109.23			109,109.23	145,918.02
b3	Manse Costs		17,854.70			17,854.70	14,930.88
b4	Administration etc		9,308.67			9,308.67	4,505.73
b5	District Assessment		47,179.84			47,179.84	47,980.44
b6	Grants & donations		15,448.17			15,448.17	17,165.45
b7	Quinquennials						980.00
b8	Other payments		17,263.16			17,263.16	22,240.22
b9	TOTAL PAYMENTS		216,163.77			216,163.77 (b9)	253,720.74

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(5,005.65)			(5,005.65)	(14,654.16)
c2	Total funds brought forward from last year		212,312.38			212,312.38 (c6)	226,966.54
c3	Sub total	(c1+c2)	207,306.73			207,306.73	212,312.38
c4	Transfers and adjustments						
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	207,306.73			207,306.73 (c8)	212,312.38 (c6)

SECTION D							
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)						
d1	Balance brought forward from last year				(73.39)		
d2	Offerings/Gifts - received for external organisations				2,543.23		3,704.54
d3	Offerings/Gifts - passed to external organisations				2,469.84		3,777.93
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)						(73.39)

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 The Chapel, Newbold	27,735.00	29,452.00	(1,717.00)		14,583.00	12,866.00
e2 Making Connexions	14,567.00	22,384.00	(7,817.00)		32,065.00	24,248.00
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	42,302.00	51,836.00	(9,534.00)		46,648.00 (e11)	37,114.00 (e12)
Circuit accounts (totals brought forward from page 2 - totals column)	211,158.12 (a8)	216,163.77 (b9)	(5,005.65)		212,312.38 (c6)	207,306.73 (c8)
e9 TOTAL CASH FUNDS HELD BY CIRCUIT	253,460.12	267,999.77	(14,539.65)	(c7)	258,960.38 (x)	244,420.73 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CIRCUIT - CASH FUNDS HELD at 31 August 2021		OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand			
f2 Bank Current Account		31,429	43,285
f3 Bank Deposit Account			
f4 Central Finance Board		104,136	92,081
f5 Trustees for Methodist Church Purposes		80,862	73,975
f6 Other funds		(4,115)	(2,034)
f7 SUB TOTAL		212,312.38 (c6)	207,306.73 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)		46,648.00 (e11)	37,114.00 (e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT		258,960.38 (x)	244,420.73 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)		
g2 Land and Buildings (see notes re Insurance value)	1,553,506	1,648,333
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end	(4,000)	(6,900)
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit RUGBY AND DAVENTRY No. 23/14

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer K.E. Brook Date 13/9/21

Name and address of treasurer MRS KATHY BROOK
15 POLAR STAR CLOSE DAVENTRY Post Code NN11 9BU

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be* presented to the Circuit meeting held on 15th September

Signature of the Chair of the meeting J.E. Gaffney

Name of the Chair of the meeting JANE GAFFNEY Date 15.9.21

Independent Examiner's Report to the Trustees of the

RUGBY & DAVENTRY Circuit

Charity Number 1132523

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the RUGBY AND DAVENTRY Circuit for the year ended 31 August 2021 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit RUGBY AND DAVENTRY No 23/14

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner I. J. M.

Name of independent examiner IAN JAMES CLARKE

Relevant professional qualification of independent examiner City + Guilds Basic Bookkeeping

Name of firm (where appropriate) —

Address 4 COLDSTREAM CLOSE

DAVENTRY Post Code NN11 9HL

Date 17/9/21

* delete or circle as appropriate

Sep-21