



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 1 September 2019  
To 31 August 2020**

**Period start date  
Period end date**

**Charity name: Rugby and Daventry Methodist Circuit**

**Charity registration number:1132523**

### **Objectives**

To support the local Methodist Churches in their mission of:-

The teaching of Christianity through sermons, courses and small groups.

The resourcing of pastoral work including visiting the sick and bereaved.

Promotion of Christianity through services and interaction with the local community.

### **Activities**

Four ordained ministers have been appointed to oversee the teaching and pastoral work in the local churches and to guide the local churches in their service to their local community.

Grants have been awarded for specific projects for the benefit of the local communities where the churches have a particular calling and expertise.

Loans are also given for improvement to properties in the care of the churches and to churches experiencing short term needs as a result of Covid-19 pandemic..

The Trustees have regard to the guidance issued by the Charity Commission on public benefit

### **Achievements and Performance**

Grants have been awarded by the Circuit to local churches for work amongst people with dementia in Lutterworth, for the spiritual welfare of people in residential homes in Rugby, for work with Children and Young people in Rugby and Daventry.

Grants have also been awarded for the improvement of church premises to enable more community involvement and to enable a Night Shelter for the homeless.

Much work is carried out in Newbold, Long Lawford and Brownsover, where there is significant deprivation, to support the communities and this work is recognised by the local Council and the Police and Crime Commissioner who award grants and provide volunteers to assist the work. This has been particularly important in the Covid-19 pandemic with people who are experiencing loneliness and isolation in lockdown.

Work has been carried out in schools to provide a listening ear to students and staff.

Volunteers act as chaplains to both the local prison and Police.

The challenges for the coming year will be adjusting to a reduced number of ministers who will have new roles, although they will be supported by additional lay contributions. One church will close and the people will need careful support. We are having to reconsider how our work can most effectively be maintained as the coronavirus pandemic continues to restrict social interaction.

## Financial Review

The Rugby and Daventry Methodist Circuit is financially viable.

The annual accounts are approved by the Circuit meeting, attached to the end of this report and reported separately to the Charity Commission.

Its Reserves Policy is as follows

<b>Reserves</b>	
Proportion of annual expenditure	105000
Loans	22586
Grant commitments	15500
Removals and Manse maintenance	15541
Expected contribution to DAF	2300
Additional Manse costs	5000
Sub-total	165927
<b>Available for Mission</b>	<b>46385</b>

The proportion of annual expenditure includes £45000 income in advance, leaving £60000 which together is approximately 50% of annual expenditure.

The principle source of funding is assessment on the local churches which is based on their size and ability to pay.

The funds of the circuit are held in a local bank, the Church Finance Board and with Trustees for Methodist Church purpose.

The main risk for the circuit is that churches will be unable to pay the assessment required to meet the budget. Some of the reserves are designated to support and In these circumstances the Trustees will need to revise their budget.

## Structure, Governance and Management

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Trustees are informed of relevant training provided by the Methodist Church and others.

Where appropriate Safeguarding training is given.

Health and Safety and GDPR procedures are followed

## Names of the charity trustees who manage the charity

Superintendent Minister

Revd. Andy Hardwick

Ministers

Revd. Jane Gaffney  
Deacon Georgina Brooks  
Rev'd Charity Madenyika.  
Rev'd Diane Bussey.  
Revd Margaret Hadfield  
Revd. Christine Dybdahl  
Revd David Collinson  
Revd Ian Rennie  
Revd Robert Anning

Circuit Stewards

Mrs Rosemary Mason  
Mr Andrew Downey  
Mrs Karen Miles  
Mrs Kathy Brooks (Circuit Finance)

Circuit Meeting Secretary

tba

Local Preachers' Meeting  
Secretary  
Representatives

Mrs Dorn Margetts.  
Miss Gillian Glenn

Outreach/ Ministries

1 Representative  
Public Issues Secretary  
Action for Children Co-ordinator  
MHA Treasurer

Miss Sarah Currie.  
Mrs Joy Coling.  
Mrs Judith Brierley  
Mrs Carol Wells

Property Secretary

Mr Jeff Wells

Circuit Manses Property Secretary

Mr Peter Greenaway.

Connexional Funds Treasurer  
(General Property Fund &  
Fund for Support of Presbyters and Deacons)

Mrs Kathy Brooks

Safeguarding

Mrs Jane Lewis

Circuit Archivist

Mrs Joyce Latham

Co-opted by CLT

John Liddle and John Over

All the above trustees are appointed annually by the Circuit Meeting or by the Methodist Conference



## Church Representatives to Circuit Meeting September 2019

From churches with up to 30 members: 1 Church Steward, Church Treasurer, and 1 representative elected by the Church Council

From churches with over 30 members: 1 Church Steward, Church Treasurer, and 2 representatives for up to 50 members  
plus 1 additional representative for each additional 50 members (or part thereof) with a maximum of 8 elected representatives

For 2019/20 the Circuit Meeting members from churches are:

Church	Steward	Treasurer	Representatives
<b>Bilton</b>	Miss G Glenn	Mr Derek Lill	
<b>Broadwell</b>	Mr PJ Toole	Mr G Slater	Mrs G Caunter
<b>Christchurch LEP</b>			Mrs L Hopkin
<b>Daventry</b>	Mrs Brenda Collinson	Mr N. Grimwood	Mr D Brierley Mrs M Geldart Mr K Hiscock Mr Adrian Price
<b>Dunchurch</b>	Mrs G McShane	Mrs K. Brooks	
<b>Grandborough</b>	Mrs J Coling	Mrs M Webster	Mrs E Pettifer
<b>Long Lawford</b>	Mrs B Walker	Mrs B Walker	Mr S Bussey
<b>Lutterworth</b>	Prof Jackie Parkes	Dr T Gant	Mr R Parker
<b>Newbold</b>		Mrs S Payne	Miss L Catling – co-opted
<b>Paddox</b>	Stan Bird	Mrs Lynne Baker	Mrs R Mason Mrs C Williams Vacancy
<b>Rugby Methodist Church Centre</b>	Mr R Harris	Mr S Sore	Dr C Bemrose Mr M Margetts Mrs R Bemrose Mrs M Sitch
<b>Wesley Road @Duffy Place</b>	Miss MC Herrington	Mrs C Wells	Miss J Sales

The Trustees names above are appointed annually by their churches

SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	£	£	£	£	£
a2	Assessment/Share	226,203			226,203	231,230
a3	Capital receipts				0	
a4	Bank and CFB interest and Investment income	1,182			1,182	1,524
a5	Grants				0	
a6	Other receipts	11,682			11,682	15,806
a7	<b>TOTAL RECEIPTS</b>	<b>239,067</b>	<b>0</b>	<b>0</b>	<b>239,067</b> (a8)	<b>248,559</b>

SECTION B		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
b1	PAYMENTS	£	£	£	£	£
b2	Stipends, salaries, NIC, Pension and travel costs	145,918			145,918	148,333
b3	Manse Costs	14,931			14,931	44,791
b4	Administration etc	4,506			4,506	4,318
b5	District Assessment	47,980			47,980	46,366
b6	Grants & donations	17,165			17,165	18,585
b7	Quinquennials	980			980	1,147
b8	Other payments	22,240			22,240	
b9	<b>TOTAL PAYMENTS</b>	<b>253,721</b>	<b>0</b>	<b>0</b>	<b>253,721</b> (b9)	<b>263,541</b>

SECTION C		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	£	£	£	£	£
c1	(a7-b9)	(14,654)	0	0	(14,654)	(14,981)
c2	Total funds brought forward from last year	226,967			226,967	241,930
c3	<b>Sub total</b> (c1+c2)	<b>212,312</b>	<b>0</b>	<b>0</b>	<b>212,312</b>	<b>226,948</b>
c4	Transfers and adjustments				0	18
c5	<b>TOTAL FUNDS AT END OF YEAR</b> (c3+c4)	<b>212,312</b>	<b>0</b>	<b>0</b>	<b>212,312</b> (c8)	<b>226,967</b>

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)						
d1	Balance brought forward from last year					(110)
d2	Offerings/Gifts - received for external organisations				3,705	12,770
d3	Offerings/Gifts - passed to external organisations				3,778	12,660
d4	<b>BALANCE STILL TO BE PAID (d1 + d2 - d3)</b>				<b>(73)</b>	<b>0</b>

**SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING****SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 The Chapel, Newbold	10,996	15,040	(4,044)		18,627	14,583
e2 Making Connexions	29,633	12,058	17,575		14,490	32,065
e3			0			0
e4			0			0
e5			0			0
e6			0			0
e7			0			0
e8 Sub total of Internal Organisations funds	40,629	27,098	13,531	0	33,117 (e11)	46,648
e9 Circuit accounts (totals brought forward from page 2 - totals column)	239,067 (a8)	253,721 (b9)	0	0 (c7)	226,967 (c6)	212,312
e10 TOTAL CASH FUNDS HELD BY CIRCUIT	279,696	280,819	13,531	0	260,084 (x)	258,960
TOTAL RECEIPTS		TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2020**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	15,784	31,429
f3 Bank Deposit Account		
f4 Central Finance Board	118,565	104,136
f5 Trustees for Methodist Church Purposes	92,618	80,862
f6 Uncleared cheques		(4,115)
f7 SUB TOTAL	226,967	212,312
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	33,117	46,648
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	260,084	258,960

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2019	At 31 August 2020
g1 Investments (include Endowments)		
g2 Land and Buildings (see notes re Insurance value)	1,553,596	1,596,937
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end	4,000	8,400
g5 Other Liabilities		

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe that in, any material respect:

- ~~• the accounting records were not kept in accordance with section 130 of the Act; or~~
- ~~• the accounts do not accord with the accounting records.~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... *I. J. M.*

Name of independent examiner ..... *IAN JAMES CLARKE*

Relevant professional qualification of independent examiner ..... *City + Guilds Basic Bookkeeping*

Name of firm (where appropriate) ..... *—*

Address ..... *4 COLDSTREAM CLOSE*

..... *DAVENTRY* Post Code *NN11 9HL*

Date ..... *11/9/20*

\* delete or circle as appropriate

Sep-20



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	K.E. Brooks	
Full name(s)	KATHLEEN ELIZABETH BROOKS	
Position (eg Secretary, Chair, etc)	GRCHUR STEWARD (FINANCE)	
Date	15/9/2020	