

Parish of St Maxentius Bradshaw

Annual Report And Financial Statement

Year ended 31st December 2020

**St Maxentius Church
Bolton Road, Bradshaw, Bolton, BL2 3EU
Diocese of Manchester, Bolton Episcopal Area, Walmsley Deanery
The Parochial Church Council of the Parish of St Maxentius,
Bradshaw
Registered Charity Number 1132522
Year Ending 31st December 2020**

**Presented to the Annual Parochial Council Meeting
Tuesday 18th May 2021
By ZOOM**

Foreword:

"They Devoted themselves to the apostles' teaching and fellowship, to the breaking of bread and prayers. (Acts 2,42). The first Christian Community was marked by these four actions, their instinctive response to the miracle of the resurrection and the call of God in Jesus. As we give thanks for the last twelve months and look forward to the next, let us recommit ourselves to that same service, with gratitude for all we have received and a fervent hope for all we might accomplish for the gospel.

Back ground and general information.

The Anglican Parish of St Maxentius is part of the Turton Moorland Team Ministry, along with the Parishes of St Peter, Belmont, St Anne, Turton and Christ Church, Walmsley. The Team is on the northern edge of the Diocese of Manchester, consisting of suburban development, moorland villages and extensive rural areas. St Maxentius Church is situated on Bolton Road, Bradshaw, and serves a stable and settled community based on the village of Bradshaw on the northern outskirts of Bolton. The area has little obvious deprivation but there are hidden pockets of need. Many of the local population have links with the Church, and many of the Congregation have long standing family connections.

The address for all correspondence is: St Maxentius Church, Bolton Road, Bradshaw, Bolton, BL2 3EU.

Administrative information.

The Parochial Church Council, known as St Maxentius PCC, is a registered charity no 1132522. Church officers and PCC who have served from Jan 1st 2016 until this report was approved are:

Team Rector:	Canon Peter Reiss					
Team Vicar and Chair:	Rev Jan Ainsworth Till June 2020, PTO till December 2020					
Assistant Priest:	Rev Robin Usher					
Churchwardens:	Jan Bennett	Joyce Armstrong				
Deputy Wardens	Margaret Heaton	Don Taylor	David Haslam			
	Bryan Goodall	Tom Heaton	Ruth Scoria			
PCC:	Edna Bowers	Carol Carr	Chris Sutcliffe	Elaine Christian	Andrew Cox	Alison
Greaves	Arthur Greaves	Bryan Goodall	Jo Haslam	Don Taylor	Gillian Schofield	Rebecca Smith

Treasurer	Bryan Goodall
Secretary	Carol Carr

Structure, governance and management.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC at the next A.P.C.M. Elected members are limited to 15, plus ex-officio members and co-opted members.

There are two Churchwardens elected at the Annual Vestry Meeting which immediately precedes the Annual Parochial Meeting, and which any person whose name is on the electoral roll may attend and vote.

Churchwardens are officers of the Bishop and ex-officio members of the PCC.

The PCC has responsibility for a wide range of matters affecting the Parish, including compliance with health and safety, disability discrimination and child protection.

Day to day management is exercised by the Team Rector, delegated as appropriate to the Team Vicar and Churchwardens, and officers of the PCC assisted by the Team Administrator.

The PCC twice in person, 3 times by ZOOM and the standing committee met twice by ZOOM

Turton Moorland Team Rector's Report

Two thirds of my time as Team rector has been with restrictions from Covid. Many of the ideas that were being discussed a year ago have been forcibly paused, but not all by any means. Our parishes have adapted and learnt new ways to live out the Five Marks of Mission, or, put more simply, our three threads from our team logo.

The challenge in the coming year is going to be how to *look forwards*, as well as *look within*, *face up* and *face outwards*. Things have changed as a result of Covid, and it would be foolish to try and reclaim all the things we used to do and have. God is calling us forward - in the Resurrection message from Mark - *he has gone before you...*

The gospel message is unchanging- God's love for us, God's call on us -but how we share this is ever changing. Our church buildings are historic centres of our communities. After a year and more of changing people want to be together. How do we offer our buildings for gatherings, for worship, for social support, for practical help? The Covid virus has brought grief and uncertainty- it has upended various things we took for granted- it has destroyed many businesses and jobs while giving others new opportunities. Our Easter message is of a God who is among us and offers peace. How can we share that peace with others? How do we support those who are struggling and how do we welcome in the young and make sure our churches are places where they too can thrive and grow?

The Diocese is bringing in new structures and we will be part of a much larger Deanery by July, and we are likely to be forming part of a much larger Mission Community in the coming years. The Diocesan finances can no longer support the current number of paid clergy; however many active church people are also facing more demands and none of us are getting any younger. We cannot do everything and an exhausted church is not an attractive church.

Along with the challenge to *face outwards and face forwards in mission*, we will need to *look within at our structures and our sustainability*, and we must always be *looking up and listening up to hear the Spirit of God* (as we approach Pentecost particularly.)

Those who take too much on a journey are weighed down by it all, those who do not take enough are stranded. Those who travel together can share what they bring, but they must also focus on the task ahead. We need to

discern what we need to carry, and what we might let go. We have permission to let go – we have learnt this in the past year.

I think in all our churches, as we begin to emerge from the restrictions, we would do well to continue *in temporary mode, in journey mode, in explore-mode*; we need to sense what it is that God is calling us to, to remind ourselves that God has been with us this past year and more, and that we have done things we never would have imagined. Let us for a joy in our freedom under God, and for wisdom as we make decisions.

Peter

Vicar's Report.

2020 started in the usual way, until the new virus Covid 19, began to travel fast across the globe. Gradual restrictions were brought into place until there was a full lockdown in England resulting in churches being required to close from Mothering Sunday, March 22. No services were held at St Maxentius Church from the until Sunday July 12. All face to face church activities ceased from that time.

To maintain worship an order of service was devised for various people to use at home. Various contact lists were collated and compared with the electoral roll to compile a mailing list. Some regular worshippers were not on email so a printed copy was delivered to them, with one or two posted to people living away.

Called St Maxentius Worship at home the readings for the day, a reflection and intercessions were included. The reflections and intercessions were prepared by Jan B in her role as ALM and the Vicar. Jo Haslam prepared children's material each week, and formatted the weekly service sheet. Jo also uploaded the service onto the church Facebook page and a number of people followed it from there.

We also took part in the Team service recorded each week by Revd Peter Reiss, the Team rector. On occasion members of St Maxentius provided the reflection, including for St Maxentius Day in June when a choir made up of various members from across the team recorded the St Maxentius hymn sung every year on the saint's day. The weekly mailing was much appreciated during the period of church closures but also continued after it was possible to hold services in church again. A significant number of the congregation were shielding or not comfortable being back in church so Worship at Home continued to be their lifeline.

The first service held in church was on 12 July, after extensive risk assessment by the PCC. All the recommended provisions were put in place, including a one way system and through ventilation, the chancel door used for exit, hand sanitiser at entrance and exit, alternate pews roped off, sitting with 2 metre distance, no books or papers, chapel out of use. It felt very strange to have no singing and little congregational input to minimise movement. But the value of being together was felt by all, even when alongside anxiety about whether we had done enough. The later requirement to wear masks was also taken in our stride.

Keeping to social distancing rules, the capacity of our church is around 45-60 depending on how many households sit together. The numbers attending have stabilised around the 35-40 mark, well down on our usual attendance of 85-120.

We realised more of our families would be returning after the summer holidays. We would not be able to accommodate them all in the Sunday service, so we initiate a new service, Wednesday Worship at 6pm. This is aimed at families who would usually be part of Little Church and Junior Church, with children from 2 to 8 years old. This has been a success with a steady attendance so far of about 20 adults and 30 children. There is a special liturgy incorporating a prayer of preparation, confession and absolution, a reading and talk, prayers and a weekly challenge for them to carry out at home. The results of the challenge are displayed on the church noticeboards outside and in the porch.

With the cessation of church services regular giving suffered a major drop. But asking people to switch to paying by regular standing order was a success, with the result that income kept pace with essential costs, including the Diocesan Parish Share. This is in stark contrast to many churches and we are truly grateful to our congregation who have supported the church throughout the continuing restricted circumstances.

That's the final word of this report. When we returned to worship together in our building it became obvious how much this means to all of us. Our faith is indeed a matter between ourselves and God, but it finds its true expression hand in hand with others. We are comforted, treasured and sustained by encountering the Word of God and receiving the bread of life together. We see reflected in each others faces the desire for him and the wish to serve him in the best way we can. It enables us to go on, through the uncertainty and sadness of our present times.

I owe a huge debt not only to the Standing Committee and the PCC but the whole congregation for their commitment and steadfastness. We are still here, and still opening our hearts to the God of our salvation and his Son., Jesus.

Revd Jan Ainsworth.

Lockdown prevented us from having a remembrance Service in November so Revd Jan videoed our wreaths and short service at the Cenotaph with a few onlookers from the road. We then carried on with Worship at home and going forward our Team rector Peter started the videoed service online. We were able to have some of our Christmas services but obviously quite limited in numbers. Revd Jan retired at the end of December, her last service on December 27. It was a lovely, well attended service and she was presented with some lovely gifts. We went straight into lockdown after that and have stepped up with our online and home delivery service and we have had fantastic support from the team clergy. I have been doing the Worship at Home sheets and Joyce has been instrumental in starting up the new website with help from Nicki Barlow at St Anne's. We are now looking forward to reopening again.

Joyce and I would like to thank Peter and the clergy team for their support. An advert has gone out for a new team vicar for us and we await our new incumbent and our future.

Jan Bennett, ALM

Parish report.

The updated electoral roll now has 137 people on it which is a slight increase from last year.. Average church attendance when we were able to reopen was around 45 people per week.

PCC Report.

At the APCM in October 2020 Jan Bennett and Joyce Armstrong were elected as Churchwardens. Bryan Goodall was re-elected as Treasurer, and Carol Carr was re-elected as PCC secretary. We had two meetings in January and March 2020 when we were together in church, and then Covid changed everything. Church had to close, and the PCC had to think of new ways to keep our church community together. The Sunday worship was developed and sent by email or posted to over 100 people. It has proved very popular and thanks go to Rev Jan Ainsworth, Jo Jan Bennett and Chris Sutcliffe for putting it together and distributing the printed copies. It has been a real lifeline for many people during this difficult time. The PCC has also been kept busy looking at ways to keep the church safe when it was allowed to open, a lot of the business being conducted by Standing committee Zoom meetings and consultation with all PCC members. We opened church safely in Summer which was lovely and had around 40 people at the first Sunday service we were safely able to hold. The APCM was moved to October which we held during the service in October, welcoming Rebecca Smith to the PCC. Church was closed again at Christmas, but not before a Christmas Day service and a last service for Jan Ainsworth on December 27th when we said goodbye to her with gifts and cards. She gave us 6 months more than we were expecting as she originally planned to retire in June, and for that we are very thankful. We began to have full PCC meetings by ZOOM and they have been successful but it will be lovely to meet together soon. We have had no social events, and it was not possible to have the Christmas raffle that normally happens at the Christmas Fair so fundraising has been non-existent. The parish Share has been paid for 2020 as Bryan had negotiated a reduced amount, but next year may be harder to manage. Thanks to standing order giving and the Bonus Ball which continue to bring in some money our finances are in good shape.. One good piece of news is that St Maxentius received the Silver Eco award, so thanks to Jan Bennett and all the people who helped to achieve this. We are now going for Gold.

We have a website and Facebook page and the magazine goes online. We hope this also helps to keep people connected.

We hope next year will be a safer one for everyone. Church is open now and we are looking forward to welcoming people back. Our sidespersons have had nothing to do in 2020, but hopefully will be back at work soon, so thanks to them for their patience. Thank you also to the Deputy wardens, and to Jan and Robin for our services.

Carol Carr, PCC secretary. .

Deanery Synod Report.

The deanery Synod met once by ZOOM.

The key items discussed included forthcoming changes to the Deaneries and the development of Mission Communities. There was concern expressed about how the process was being carried out.

Parishes were asked to consider which other parishes they think would fit as possible partners so there was some input from local churches prior to the arrival of the new Dean. There was some concern at St Maxentius that Belmont was being removed from the team and replaced with St Matthew's, Little Lever. This seems a poor decision to split a team that is working well. Our feelings were put in writing to the Diocese. Walmesley Deanery will cease to exist on May 31st, when it will merge with Deane and Bolton deaneries to become the new Deanery of Bolton. There are no plans to hold a celebration or ending service as we do not know what restrictions will be and it was felt energy was better put into the inauguration of the new Deanery.

Finance.

Total receipts on ordinary unrestricted funds were £56,721 and are detailed in the financial statement.

£61,990 was spent to provide the Christian Ministry from St Maxentius Church including the contribution to the Diocesan parish share., which largely provides the stipends and housing for the clergy.

The sum that we have to pay for our Parish Share is based on meetings with the Diocese and is agreed with us on a three yearly basis. This year I am pleased to say we paid in full but this meant we used a large portion of our reserves due to the Covid-19 pandemic and the closure of the church.

The net result of the year was a deficit of receipts over payments of £5,270. Adding the bank balance brought over from the beginning of the year the balance carried forward at the 31st December 2020 for unrestricted funds totalled £2,773. .

The PCC aims to retain a balance of unrestricted "free" reserves to provide working capital and to meet any future shortfalls in receipts or unexpected payments, at least equal to three months payments.

The accounts have been scrutinised and approved by Michael Renshaw, an independent examiner. and found to be correct...

Bryan Goodall, Treasurer

Fabric

Externally the church building remains in fairly satisfactory condition although a number of repairs remain outstanding from the past Quinquennial report. These are being undertaken on an ongoing basis although this has been somewhat restricted because of the covid pandemic.

No major repair works have been undertaken during then year and the fabric costs shown in the treasurer's report are in respect of the partial costs of the major works undertaken to the roof and gutters in 2019 and general maintenance work.

We have continued to maintain and improve the graveyards and grounds through the ongoing efforts of the volunteers and Monday Group which has contributed to the church receiving the silver award in the Eco Church project.

Don Taylor

Fabric Committee Chair

Safeguarding.

Obviously things have gone very quiet over the last 12 months, and the support workers from the Diocese are now working from home.

Elaine has kept a diary of all our personnel who need to have DBS and safeguarding qualifications and when they are up for renewal. As we get back into business and open up Church and services and so on we will take stock of where we are up to and keep up with renewals and new applications. We have asked for advice from the Diocese but they have been unable to help us up to now, but hopefully as they get back to Church House they may be more pro-active with parishes needing assistance. In their defence they are running an emergency support service and fortunately we have not needed that.

The safeguarding team at Church are working hard to stay within the Diocesan protocols and guidelines. We have the latest safeguarding newsletter on the noticeboard at the back of church and we will continue to keep up to date with all the checks necessary to ensure the safety of all our congregation, vulnerable children and adults.

Jan Bennett on behalf of the safeguarding team.

Choir

Following the 2019 Carol service the choir practised hymns and music for Holy Week and Easter, and then we had the Covid shutdown. When we returned to church later in the year our music was still there waiting to be sung! We were pleased to meet again after the latest lock-down and sing, quietly, 2 hymns during communion. Congregational singing then and now is still suspended. With Jan's retirement we will miss her valuable support and contributions – not least at choir birthday parties.

Hopefully we will be able to sing again soon and there will be room for more voices, so please consider adding to our number. New music is in the pipeline and younger voices will be made most welcome. We practice for an hour on Thursday evenings, followed by the occasional birthday party! Sunday services follow

This is my last report as "stand-in" choir director for the last 10 years Organist Matthew has agreed to take over at Christmas, and I know he will inspire us to an exciting future once Covid restrictions are lifted.

Arthur Greaves

Mothers Union

We started the year with 46 members as 5 chose not to renew their membership. We are still one of the larger branches in the Diocese.

The two meetings in January were both very enjoyable. The speaker at the first was Jo Haslam, the second meeting was held at the Red Lion in Hawkshaw, where we had an excellent meal. In February our AGM took place chaired by Revd Jan Ainsworth. All officers and committee were happy to continue for another year. George Skinner was the speaker in March, when his talk was about evacuees in Belmont during World War Two. The second meeting should have been the Spring deanery Meeting sadly and this and all the other meetings had to be cancelled due to Covid19. Members have been ringing each other, and some have been walking together, suitably socially distanced. Of course it was good to see friends when church was open again, but like everyone else we are looking forward to the time when we can meet properly again.

Edna Bowers

16th Bolton Brownies.

At the beginning of 2020 Brownies started the "local history badge", As part of the badge the Brownies visited Turton Tower, shortly after which we had to close down due to Covid.

A good number of our Brownies had moved up to Guides, and we haven't been in a position since to recruit new Brownies, which has meant our numbers are slightly depleted.

The Guiding movement promoted zoom meetings in the latter part of 2020. For Brownies this entailed a parent being present. The majority felt zoomed out due to home schooling so unfortunately this never took place. We are looking forward, hopefully in the near future, to welcoming our Brownies and new recruits back.

Karen Greenhalgh

16th Bolton St Maxentius Guides.

Guide meetings stopped in March 2020. We have not held any face to face meetings since then. In mid November we started to host virtual guide meetings by zoom. During these sessions the girls have the opportunity to share ideas with each other and discuss topical issues. In addition, they participate in activities that involve them in collecting items, drawing or writing and playing games.

We presently have 7 guides, 1 young leader and 4 leaders that regularly attend the meetings.

Tracey Hamer.

16th Rainbows.

We only had 6 meetings early on last year unfortunately. We played games and made Chinese lanterns for the New Year, made and ate pancakes for Shrove Tuesday and played flipping games, and then it all went wrong and we have not had a meeting since. We chose not to do virtual.

Mandy Tidy and leaders.

Financial Statement for Year Ended 31st December 2020

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £
Receipts & Payments Accounts				
Receipts				
Voluntary Receipts				
Regular Giving				
Receipts from donors				
Planned giving	37,806	-	-	-
Collections other than giving	903	-	-	-
Income Tax recovered	11,171	-	-	-
	49,881	-	-	-
Other voluntary receipts (note 4a)	1,031	-	11,212	-
Activities for generating funds (note 4b)	1,433	-	4,005	-
Receipts from Church Activities (note 4c)	2,230	-	-	-
Investment income (note 4d)	2,146	-	-	-
	56,721	-	15,217	-
Payments				
Church activities				
Diocesan parish share	46,000	-	-	-
Other payments (note 4e)	15,990	-	18,005	-
	61,990	-	18,005	-
Excess of Receipts over Payments	(5,270)	-	(2,788)	-
Transfer between funds	-	-	-	-
	(5,270)	-	(2,788)	-
Bank current & deposit accounts 1st Jan	8,043	2,412	19,980	-
Bank current & deposit accounts 31st Dec	2,773	2,412	17,193	-
STATEMENT OF ASSETS & LIABILITIES				
Cash Funds				
Bank current accounts	2,773	2,412	17,193	-
CBF deposit fund	-	-	-	-
Other deposit funds	-	-	-	-
	2,773	2,412	17,193	-
Other Monetary Assets				
	-	-	-	-
Investment Assets (note 2)				
Investment Fund shares at market value	-	-	76,453	-
Assets retained for Church use				
	-	-	-	-
Liabilities -				
	-	-	-	-

The attached notes on pages 2 & 3 form part of these financial statements

Approved by the PCC on 18th May 2021 and signed on their behalf

by Rev. Canon Peter Reiss and Mr Bryan Goodall (PCC treasurer)

Financial Statement for Year Ended 31st December 2020

NOTES

1 The financial statements of the PCC have been prepared in accordance with the Church Accounts 2011 using the receipts & payments basis. SORP (FRS102)

2 All the funds are invested in CBF Church of England Investment Fund shares.

3 The movements in designated and restricted funds during the year were:

	Bal b/fwd	Receipts	Payments	Tax Rec
Restricted: Church Fabric Fund	14,923	10,694	9,101	0
Church Organ Fund	4,270	0	3,750	0
Church Graveyard Fund	657	4,464	5,121	0
Flower fund	131	60	33	0
	<u>19,981</u>	<u>15,217</u>	<u>18,005</u>	<u>0</u>
Designated: PCC yearly charity	-	-	-	-

The fabric fund represents accumulated donations, appeals and monies transferred from Investment Assets which can only be spent for fabric maintenance.

The organ fund represents accumulated donations which can only be spent for organ maintenance.

The flower fund represents accumulated donations and monies spent on flowers for the church.

4 Receipts and Payments analysis	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2020
	£	£	£	£
a) Other voluntary receipts				
Legacy	-	-	-	-
Donations	1,031	-	11,212	12,243
	<u>1,031</u>	<u>-</u>	<u>11,212</u>	<u>12,243</u>
b) Activities for generating funds				
Book of Remembrance	20	-	-	20
Donations - Votive Stand	150	-	-	150
Events - Bonus Ball	-	-	4,005	4,005
Events - Christmas Fair	-	-	-	-
Events - Pancake, BBQ etc	377	-	-	377
Events - Safari Supper	-	-	-	-
Events - Quiz	-	-	-	-
Magazine Sales	362	-	-	362
Magazine Adverts	525	-	-	525
Misc	-	-	-	-
	<u>1,433</u>	<u>-</u>	<u>4,005</u>	<u>5,438</u>
c) Receipts from Church Activities				
Fees	2,230	-	-	2,230

St Maxentius Church, Bradshaw

Charity No

1132522**Financial Statement for Year Ended 31st December 2020**

d) Investment income

Bank Interest	-	-	-	-
Dividends on CBF Investments	2,146	-	-	2,146
	<u>2,146</u>	<u>-</u>	<u>-</u>	<u>2,146</u>

e) Church activities - payments

Vicar expenses	775	-	-	775
Vicarage Upkeep	3,333	-	-	3,333
OLM Expenses	-	-	-	-
Team Expenses	1,500	-	-	1,500
Gas/Electricity/Water	3,499	-	-	3,499
Insurance	2,940	-	-	2,940
Repairs/Maintenance	548	-	12,851	13,399
Service Consumables	761	-	-	761
Churchyard	-	-	3,276	3,276
Cleaner	405	-	-	405
Magazine	225	-	-	225
Organists	1,050	-	-	1,050
Event Expenses	373	-	1,845	2,218
Sunday School	-	-	-	-
Sundries	581	-	-	581
Flowers	-	-	33	33
	<u>15,990</u>	<u>-</u>	<u>18,005</u>	<u>33,995</u>

5 The expenses paid to clergy may include a small immaterial proportion, which relates to their diocesan PCC members. One member of the PCC received payment for cleaning the church on a weekly basis.

Financial Review

Total receipts on ordinary unrestricted funds were £56,721 and are detailed in the financial statement.

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The sum that we have to pay for our Parish Share is based on meetings with the Diocese and is agreed with us on a 3 yearly basis. This year I am pleased to say we paid in full but meant we used a large portion of our reserves due to the Covid19 pandemic and closure of the church.

The net result for the year was a deficit of receipts over payments of £5,270. Adding the bank balance brought forward from the beginning of the year, the balance carried forward at the 31st December unrestricted funds totalled £2,773

Reserves policy

The PCC aims to retain a balance of unrestricted "free" reserves to provide working capital and to meet any future shortfalls in receipts or unexpected payments, at least equal to three months' expenditure.

Total	Total
2020	2019
£	£

37,806	41,332
903	3,314
11,171	11,931
49,881	56,577
12,243	3,543
5,438	9,363
2,230	1,986
2,146	2,083
71,938	73,552

46,000	41,831
33,995	39,792
79,995	81,623
(8,057)	(8,071)
-	-
(8,057)	(8,071)
30,435	38,507
22,378	30,435

22,378	30,435
-	-
-	-
22,378	30,435
-	-

76,453	71,515
-	-
-	-

ting Regulations

Bal c/fwd

16,515
520
0
158
<u>17,194</u>

<u>-</u>

ment

nce.

Total
2019
£

-
3,543
<u>3,543</u>

40
111
3,695
2,789
1,622
499
100
508
-
-

<u>9,363</u>

<u>1,986</u>

-
2,083
2,083

1,036
3,101
-
1,500
3,595
2,898
12,489
1,091
2,711
2,390
1,125
2,750
3,713
405
664
324

39,792

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Accounting Records maintained by the PCC St Maxentius Church Bradshaw Bolton 2020

The accounts are recorded and maintained on a spreadsheet in a straightforward manner.

Receipts

Manual sheets are used to record in detail all the monies received, these sheets are completed by a dedicated team of approved volunteers who also count and bank the monies.

The Treasurer receives the completed sheet and records the monies to the relevant columns on the spreadsheet.

No cash book is used the spreadsheet forming the main accounting record.

Payments

Payments are made on production of invoices or vouchers, these are then posted to the relevant columns on the spreadsheet, and the invoice/voucher cross referenced with the cheque number, these records are maintained in date order.

General

The PCC have two bank accounts with Santander and NatWest, both accounts are under dual control with transactions requiring two signatures, and they are maintained by the Treasurer.

Both accounts contain restricted and unrestricted funds, but these are recorded separately and in detail on the spreadsheet which forms the prime record.

PCC meetings are held by Zoom every other month and the Treasurer makes a detailed report at each.

The Financial records, statements and computerised spreadsheets are compiled at the Year End and passed to the Independent Examiner for their report.

Signed



Michael Renshaw

29/3/21

Examination of St Maxentius Church Accounts for the year ending 31st December 2020

My examination was carried out in accordance with General Conditions given by the Charity Commission under section 145(5)(b) of the Act to be found in the Church Guidance, 2006 edition.

To complete the examination full reviews of the accounting records and a comparison of the accounts that are presented with those records are required.

The examination also includes any consideration of any anomalies in the accounts, and seeking explanations from the Trustees concerning any such matters.

This examination does not provide all the evidence that would be required by a full audit, therefore, I do not express an audit opinion of the accounts.

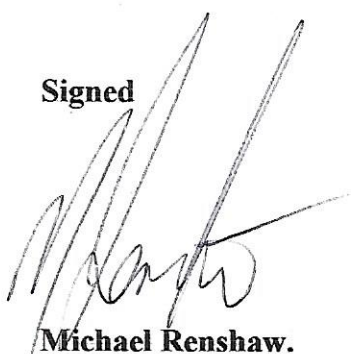
Independent Examiners Statement

During my examination no matter has come to my attention.

This gives me reasonable assurance that the Trustees have met their requirements to ensure that:

1. Proper accounting records are kept (in accordance with section 130 of the Act).
2. Accounts are prepared and agree with the accounting records, and these comply with all the requirements of the Act

Signed

A handwritten signature in black ink, appearing to read 'Michael Renshaw', written over a horizontal line.

Michael Renshaw.

Accounting Records 2020 – St Maxentius Church Bradshaw Bolton

I have looked at and audited the following

1, Main Accounts to Spreadsheet (receipts)

Date	Amount	Description	Source	Breakdown
26/1/20	1092.70	Envelope/collection	Doc in Prime	543.70
		baptism		52.00
		Bonus ball		400.00
		Gift Aid		5.00
		Magazine Money		38.00
		Headstone inscription		<u>54.00</u>
				<u>1092.70</u>
28/6/20	226.00	Envelope/collection	Doc in Prime	215.00
		Copy marriage cert		11.00
		Bonus Ball(banked direct)	£85.00	
				<u>226.00</u>
4/10/20	123.00	Envelope	Doc in Prime	<u>123.00</u>
				<u>123.00</u>
25/12/20	330.00	Envelope/collection	Doc in Prime	80.00
		Donation		70.00
		JA Collection		<u>180.00</u>
				<u>330.00</u>

Main accounts to spreadsheet (Payments)

24/1/20	7967.00	William Kay Roof Repairs
10/6/20	3750.00	Howard Davies Renovation work to organ
9/10/20	60.00	Multicopy
15/12/20	147.36	Able Fire Security

Spreadsheet to main accounts (Receipts)

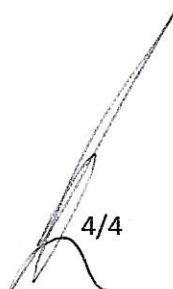
12/01/20	571.03	Collection	451.03
		Graveyard	100.00
		Book of R/brance	<u>20.00</u>
			<u>571.03</u>
14/06/20	10020.00	Legacy	10,000.00
		Bonus Ball	<u>20.00</u>
			<u>10,020.00</u>
26/07/20	700.69	Collection	488.00
		Magazine	20.00
		Café Max	111.35
		Lent appeal	<u>81.34</u>
			<u>700.69</u>
01/11/20	230.00	Collection	185.00
		Christian Aid	<u>35.00</u>
			<u>230.00</u>

Spreadsheet to main accounts (Payments)

16/02/20	2,792.83	Parish Share	
	7,967.00	William Kay	Fabric Fund
			£10,759.83
24/05/20	109.81	Gas	£109.81
05/07/20	200.00	graveyard maintenance	£200.00
15/11/20	125.00	Team Office Expenses	£125.00

All the above entries have been reconciled to the bank accounts.

Michael Renshaw.



4/4