

The Parish of St Augustine w St John, Kilburn
Annual Report of the Parochial Church Council
for the year ended 31st December 2023.

Administrative Information

The Church of St Augustine Kilburn is situated in Kilburn Park Road in the City of Westminster. It is part of the Deanery of Paddington within the Archdeaconry of Charing Cross and the Two Cities Area of the Diocese of London within the Church of England.

Having passed the House of Bishops' Resolution the Parish is under the Episcopal Care of the Bishop of Fulham (under The London Plan).

The Parochial Church Council of the Ecclesiastical Parish of St Augustine w St John, Kilburn is registered with the Charity Commission.

Parochial Church Council (PCC) members who have served from 1st January – 31st December 2023 unless noted otherwise:

Incumbent / Chairman	The Revd Fr. Colin J. Amos SSC
Vice Chairman	Mrs Rebecca Osei-Asiamah to 12 th March 2023 Mr. Christopher Rocha Moraes from 12 th March 2023

Churchwardens	Mr. Christopher Rocha Moraes Mr. Abi Allison
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Representatives on the Deanery Synod	Mrs. Cecilia Anim Miss Thalia Nettleton
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Elected Members	Mrs. Hazel Adams Mr. David Badshah to 12 th March 2023 Mr. Lawrence Harrault Mr. Stephen Johnson Mr. Jozef Orzech Miss Joanne Osei-Asiamah Mrs Rebecca Osei-Asiamah Miss Annabel Simms from 12 th March 2023 Mr. Tom Stockwell
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Structure, Governance and Management

The method of appointment of the PCC members is set out in the Church Representation Rules. All adult communicants are encouraged to register on the Electoral Roll and stand for election to the PCC.

Bankers

Nat West Bank PLC, Kilburn High Road, London.

Correspondence Address:

The Incumbent
The Vicarage, Kilburn Park Road, London, NW6 5XB

Registered Charity Number: 1132507

Background

The PCC of the Parish of St Augustine w St John, Kilburn, co-operating with the Incumbent, has the responsibility of promoting the Gospel of Jesus Christ and the mission of the Church within the parish and more widely. The Church of England has been described as the one institution that exists for the benefit of those outside.

Due to the established nature of the Church, everyone within the geographical boundaries of the parish can look to St Augustine's as 'their' parish church.

Practically, the Incumbent and the PCC have responsibility for maintaining the Church plant and the Assistant Curate's flat.

The Parish Church

Since the parish was formed in 1870 and public worship commencing on site Passion Sunday 1871 with the church opened in 1875 and consecrated in 1880 the Parish of St Augustine, Kilburn has held full catholic privileges. The Church was built during the resurgence of the Anglo-Catholic movement. Having passed Resolutions A, B & C under the Priests (Ordination of Women) measure 1993 and passed the new Resolution in September 2015 under the House of Bishops' Declaration; in accordance with 'The London Plan' the parish is under the care of the Bishop of Fulham.

The Life of the Parish 2023

This might be the first 'post Covid' year since its arrival in 2020. Like the world, nation and society the Church and so the parish has been in 'recovery' mode. To aid this a new Mission Action Plan was developed late 2022 and launched within the parish January 2023 with literature, sermon references and talks from PCC members (see p 8-9). We have welcomed new members and also bid farewell to some as 'the population churn' also picks up post Covid. The post Covid roofing project was completed and a recovery programme of hire opportunities implemented boosted with two filming opportunities.

The Carlton Dene re-development also post Covid recommenced with the demolition of the building and site development. Next year will be far more challenging for noise vs hire.

The Parish celebrated the Coronation HM King Charles III and Queen Camilla.

The parish continued in 2023 with the intent to offer a daily mass with additional devotional services of Stations of the Cross and Holy Rosary offered throughout Lent. The provision of daily mass 'post Covid' has proved much more difficult to ensure alongside the PCC's safeguarding requirements i.e. priest and two laity need to be identified to celebrate each mass.

The Sunday School, like many others, has struggled to recover.

Two day Parish Pilgrimages to the Shrine of Our Lady of Walsingham were made in the hope of re-building towards a residential pilgrimage. The St. Edward tide Pilgrimage to Westminster Abbey had increased parish attendance. The Parish also joined the 150th Anniversary celebration of its Patron *The Society for the Maintenance of the Faith*.

Every Saturday we continue to welcome Community Payback workers without whose work the parish ground maintenance and most cleaning would lack support.

From its Harvest Thanksgiving the parish maintains a small Foodbank which has been called upon more as the 'cost of living crisis' affects the world following the Russian invasion of Ukraine.

As the following figures show 2023 happily brought a recovery in all worship aspects yet the challenge evidently remains:

Worship and Occasional Offices

The following table shows the average mass: A = Attendance C = Communicants

Sunday	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
									CO	V	ID
8am A	10.6	7.9	7.9	9.8	10.4	10.1	9.4	9.2	6.7	5.9	5.3
Mass C	9.9	7.0	7.2	9.5	9.6	9.6	8.5	8.2	5.7	5.3	4.9
10.30 A	99.1	94.9	97.1	85.3	81.6	87.9	78.4	70.2	43.4	42.3	51.0
Mass C	70.5	62.9	62.0	55.3	57.0	56.5	54.7	54.6	30.6	28.7	37.3
Evening Services	11.0	10.7	8.6	7.7	8.5	6.0	3.1	5.3	2.8	1.4	9.7
Average Communicants	89.7	80.4	74.5	71.6	73.	71.	65.8	66.3	38.2	36.6	44.3
Per week											
Holy Baptisms	9	17	10	4	6	10	3	2	0	2	2
Confirmations	0	10	8	6	7	0	9	5	0	0	9
Holy Matrimony	2	1	1	2	1	0	0	0	0	0	1
Church Funerals	4	6	5	6	5	10	8	6	1	6	4
Electoral Roll	110	98	124	125	129	140	133	94	91	100	100
		New						New			

Sunday	2023
8am A	5.5
Mass C	5.
10.30 A	60.2
Mass C	43.4
Evening Services	11.5
Average Communicants	48.8
Per week	
Holy Baptisms	3
Confirmations	0
Holy Matrimony	2
Church Funerals	4
Electoral Roll	107

N.B. These figures are in the context of the de-population of the parish with the rebuilding of parts of Kilburn Park Road from 2013 plus the compulsory eviction within 2016 of most residents from Durham and Gloucester House and the Tollgate estate.

Throughout 2021 new residents arrived in the replacement residences for Gloucester & Durham.

N.B. These figures for 2020 - 2021 and early 2022 are in the context of the Covid 19 pandemic.

The Parochial Church Council The PCC met 7 times in 2023.

In the course of these meetings the main areas of attention included:

Election of: Lay Vice Chair, Secretary, Treasurer, Safeguarding Officer, Children's Champion, Electoral Roll Officer and Sidespersons.

Reviewed and approved the Parish Safeguarding Policy.

Had Safeguarding as standing items on PCC agenda and has endeavoured to ensure all PCC members as Trustees have DBS and completed Basic & Foundation Safeguarding Training.

Continued operation of GDPR regulations.

Awaited the 2021-23 Churchwardens' acceptance of the Inventory.

Renewed and appointed new PCC Foundation Governors to the Governing Body and received reports from the Foundation Governors of St. Augustine's Federated Schools regarding St. Augustine's Primary and St. Augustine's High School.

Liaised with Westminster City Council about the redevelopment of Carlton Dene Residential Home.

Following the 12th July 2021 NW London freak flooding continued to engage with Ecclesiastical Insurance for the securing of the basement.

Oversaw to its completion the Historic England Covid Recovery Grant contract for £430,000.00 for work to the N&S transept roofs and organ loft roof.

Agreed a Covid 19 recovery plus impact of roofing work and subsequent loss of hire income Common Fund Contribution of £48,000.00 for 2024.

Entered into hire contracts for recording and filming opportunities and considered other hire options.

Received reports from Deanery and Diocesan Synods.

Maintained the parish website.

Continued fundraising for the Organ Restoration & Completion Project to fulfil contract with Harrison & Harrison Ltd Organ Builders for the restoration and overhaul of the Father Willis Organ to commence January 2024 at contract price plus extras plus annual inflation approved at £420,000.00 (now approx. £475,000.00) with deposit paid January 2022.

Purchased Carlo Curley's 'touring organ' as the temporary organ during the restoration.

Obtained a WCC Licence for lottery/ raffle events.

Secured new signatory mandates for NatWest parish accounts.

Entered into new photocopier contract.

Approved Fr. Amos' nominations for those Licensed to Administer Holy Communion and those with Authority to Administer Holy Communion By Extension.

Approved a new 200 Club Constitution and re-launched with a view to increasing numbers.

With the liquidation of Carden & Godfrey Architects delegated authority to the Vicar and Churchwardens to appoint a new Parish Architect.

Discerned a new Mission Action Plan for 2024.

Safeguarding

Mrs. Hazel Adams was elected our Safeguarding Officer and Mr. Jozef Orzech was elected the Parish Children's Champion. Both are Parochial Church Councillors and both lead/assist with the Sunday School providing high profile and communication.

In line with diocesan policy, all those working with children and young people are required to hold an enhanced DBS disclosure. The new PCC reviewed and re-affirmed its commitment to the Safeguarding of Children and Vulnerable Adults. The PCC approved other members of the congregation to be appointed to positions for which DBS checks were required, obtained and recorded by the PCC before the appointments were made. The PCC had Safeguarding on the agenda of all its meetings.

The PCC is moving towards all its members holding enhanced DBS as Trustees.

The PCC is moving towards all its members undertaking Basic and Foundation levels of Church of England Safeguarding training.

A parish Safeguarding Audit was conducted and along with the annual adoption of the Safeguarding Policy these were submitted to the diocese.

Fabric, Goods and Ornaments - Log Book

Electrical items PAT tested.

Fire extinguishers serviced.

Organ serviced / tuned.

Lightening Conductor certified.

Heating system maintained.

Roofing grant aided work defects period concluded.

Purchase of temporary organ.

Review of the Meetings of Deanery Synod 2023

The Parish was represented at Paddington Deanery Meetings with a report from each provided to the PCC.

Review of the Meetings of Diocesan Synod 2023

The Parish was represented at most Diocesan Synod Meetings with a report provided to the PCC.

Report from Bell Tower

During the last year we have rung nearly every Sunday morning, ranging from tolling a single bell to a more musical group of six and on rare occasions all eight bells. We had a few weeks in the summer where work on the equipment above the bells meant we could not ring but this was completed efficiently and we were back to ringing in the middle of September.

The highlight of the year for bellringers everywhere was the Coronation of King Charles III and we rang a quarter peal of plain bob triples immediately after the Coronation service. It was pleasing to be able to ring this with a local band of regular ringers and just one supporting ringer drafted in to support.

We also rang for a variety of occasions including a quarter peal of Harry Surprise Minor for the birthday of one of our ringers, Harry Baulcombe, and a quarter peal of Grandsire Triples as Christopher Rocha Moraes' first quarter peal. It was rewarding to ring a long length of Plain Bob Minor in memory of Audrey Barker who had been a ringer at this church many years ago. Regular ringers and those who have since moved further away came to celebrate Pauline's milestone birthday in June and we completed the evening in the church garden with cake.

This year we have taught 5 new people to ring and this means we will have six or eight bells ringing more often for Sunday morning services and additional special occasions.

All our ringers are members of the Middlesex County Association and London Diocesan Guild of Church Bell Ringers.

We are always open to new learners who would like to visit the tower and see whether bellringing could be a new hobby.

Pauline Dingley and Lucy Chandhial

Report from Sunday School

Average number of children attending each week 2023; 2. The highest number in one week was; 5

Sunday school provides a welcome to all children attending church. Ages range from 0 to around 11. We encourage all ages to join in the lesson and the activities. Children under 5 years must be accompanied by a parent or guardian. A register is taken of all those attending.

Sunday school begins with the worksheet of pictures and puzzles based on that week's bible readings. We discuss the gospel passage from that week, and what we can learn from Jesus' message. This is followed by craft activities, and sometimes songs and games.

Before we go back into church the children say a closing prayer. We thank God for all the good things in our lives, but also remember the sick and those in difficulty. We always ask God for his blessing for the week ahead.

This year the Sunday school children were asked to make a "Welcome" poster for the porchway in the church. The children coloured in pictures of the life of Jesus and the finished poster adds a bright colourful banner to the entrance of the church.

I have decided to retire from Sunday school after ten years. Patricia has kindly offered to stand in as lead in the future and I will be on hand to come in as a second when needed. We are always looking for more helpers as safeguarding regulations mean we do need two adults to assist with the children, although some parents do help out when they can.

I have had a wonderful time at Sunday school over the past ten years. I have met some delightful children and their parents. I thank them all for their support and I hope together we have learnt more about our faith.

Hazel Adams

Parish Mission Action Plan 2023

As a Christian Community, we have been called to:

- be a worshipping community, praising and thanking Almighty God being "our duty and our joy".
- proclaim the Gospel in the 'here and now' of Kilburn, making communication and outreach an imperative.
- preserve our heritage in the form of our ecclesiological and liturgical life set in the Grade One listed building and our Schools.
- be good and faithful stewards of God's gifts by our contribution in time, talents and money to the building up of our common life.

Therefore, the Parochial Church Council of the Parish of St Augustine w St John Kilburn resolves and works towards:

i) Maintaining the ecclesiological and liturgical anglo catholic charism of the parish church and its schools as uniquely provided in Kilburn and surrounding areas since their founding in 1870.

In 2023 this will particularly involve:

- Consciously maintaining our membership of The Society and Forward in Faith as a Resolution Parish under the Bishop of Fulham and celebrating the same.
- Maintaining the daily mass as enabled with safeguarding provision.
- Aim to recruit more servers.
- Enhancing our pilgrim experiences to the Shrine of Our Lady of Walsingham and determining if it is now time to establish a Cell of the same.

ii) Focus on the Parish's Ministry and Mission

In 2023 this will particularly involve:

- Aim to recruit more Welcomers primarily for Sunday 10.30am Solemn Mass and secondly for Saturday opening.
- Aim to recruit more to assist with refreshments on Sundays and special occasions.
- Look to maintain a full roll of PCC and other Foundation Governors to our schools' Governing Body (upon the Federation's first 4 year review).
- To review the launch of the parish's new website and its use in mailing / advertising alongside a potential Facebook page and existing Twitter account.
- To utilise the porch noticeboards to illustrate parish life and present projects e.g. organ restoration and as necessary / appropriate initiate internal display boards.
- To use all other aspects of this MAP through the lens of mission and ministry.

iii) To continue to focus on fabric repairs and improvements to the church especially where it enables: health & safety / further community use / aids the rental income stream.

In 2023 this will particularly involve:

- Fulfil the vision and contractual obligation of the Organ Restoration Project by continued giving and fund raising to expand the project where possible.
- To conclude the 2021 Roofing Project contract and payments.
- To advocate the ongoing desire / fundraising for the Parish Banner Restoration and the High Altar Reredos Cleaning & Restoration Project.
- To consider a Phase 2 & 3 Roofing Project and funding for the same (£2.5m estimate in Autumn 2022) without endangering the above commitment to the Organ Restoration or vision of banner / reredos.

iv) the stewardship of all members in terms of time, talents and financial giving

In 2023 this will particularly involve:

- Seeking to restore the hire income of the church post Covid plus roofing project suspensions of the same.
- To maintain the parish's commitment to Common Fund.
- To continue appropriate teaching of stewardship in all respects as being essential to the fulfilment of this MAP and to initiate poster / leaflet information of the same.

www - Fr. Amos

www – Mr. Christopher Rocha Moraes

Approved by the PCC on 29th February 2024 and signed on their behalf by:

Fr. Colin J. Amos SSC, Vicar and Chairman and Mr. Christopher Rocha Moraes Lay Vice-Chair

St Augustine's Parochial Church Council

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Parish Accounts for the Year 2023

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Financial Review for 2023

Income

- Christian Stewardship

This line sums up all giving through the envelope scheme and banker's orders. Comparison with 2022, when £30,304 was received, shows an increase of 62.9%. This year's figure is also 31.2% better than in 2019, the last COVID-free year. The trend of a year-on-year decrease, which was in the region of 3-4% before COVID, has now been reversed.

- Collection plate and giving through digital devices

Cash giving on the collection plate has more than halved over the last ten years, reflecting the general trend in society toward holding less cash and favouring payment by debit/credit cards, even for small transactions. The sharp decrease in cash collections is more than compensated by digital generated income, consisting of giving through Paypal and the digital collection plate at the back of the church.

- Total unrestricted income

Comparison with 2022, when £43,213 was received, shows a 28% increase. This is also 19.4% better than before COVID.

- Total income (general account)

Comparison with 2022 (ex-bequest and grants for roofing), when £93,286 was gathered, shows a 48.2% increase. This is also 10.1% better than before COVID.

Expenditure

Comparison with 2022, when £71,110 was incurred, shows a 94.4% increase. Most of the increase is to be imputed to our increased contribution to the Common Fund, as well as the scaffolding in preparation of the organ restoration..

Organ restoration fund

£116,449 was added to the Organ restoration fund in 2023. This remarkable figure has been achieved thanks to two bequests from Glyn Williams for £50,000 and Ron/Evelyn Sutcliffe for £25,000. Consequently, the parish achieved its target of having all the funds required for the organ restoration project available prior to the start of the works in early 2024. Another bequest from Roland O'Garro was received this year, but not restricted to the organ fund for the time being.

Putting things in perspective

Church hires could again take place throughout the year. Once again, our Vicar has kept contact with our regular users and he managed to secure recordings. Without his continuous efforts and the excellent relationship maintained with the musical community, our financial situation would have been precarious. The Treasurer wishes to thank Father for his constant support and for his vigilance aimed at keeping costs down. Thanks are also extended to Ian Lawrence for his work on Gift Aid.

Accounts for the year from 1 January to 31 December 2023

Summary of Income and Expenditure

Income		Expenditure	
<u>General Account</u>			
Christian Stewardship	49,372.65		
Gift Aid	11,190.35		
Listed Places of Worship	0.00		
Collection Plate	544.14		
Digital Collection plate	2,031.67		
Paypal	84.74		
Occasional Office Donations	974.80		
Gift Aid envelopes	1,115.00		
	65,313.35		
Hire	35,492.00	Clergy	1,462.61
		Locum Tenens	919.00
Music Fund	600.00	Organist, Music	5,708.00
		Organ purchase	8,900.00
		Scaffolding to Organ	15,120.00
Candles	1,105.03	Candles	932.65
		Altar	222.40
Mission & Charities	2,566.70	Mission & Charities	3,235.70
Occ. Office Fees received	2,636.00	Occ. Office Fees paid	969.00
		Common Fund	24,000.00
Heating refund	3,377.70	Gas	4,698.94
Electricity refund	16,505.91	Electricity	23,410.00
Church Flat	9,860.00	Church Flat	10,069.76
		General Expenses	3,288.99
Tea money	638.50	Tea & Catering	69.58
Bookstall	165.00	Bookstall	190.53
		Insurance	19,083.28
	72,946.84		
Totals	138,260.19		122,280.44
<u>Roofing Project</u>			
Grant	910.34	DBR Contractors	12,187.97
		Walton Access	462.00
		Architect Retainer	1,211.45
Grand Totals	139,170.53		136,141.86
Excess Income / expenditure	3,028.67		

Fabric Account

Income		Expenditure	
Fabric Fund - LPW Scheme	0.00	General fabric	0.00
Telecoms	14,475.00		
Bequest	6,000.00		
Grants (fabric)	0.00		
Organ Fund		Organ restoration	0.00
* Gift Aid	3,500.00		
* GA envelopes	25.00		
* Friends	2,056.01		
* Donations	17,050.00		
* Occasional Offices	487.75		
* Gift boxes	863.67		
* DCP + Paypal	2,780.00		
* Patronal	276.02		
* Carols Services	110.00		
* Pop-up tables	856.00		
* Bequests	75,084.76	Banner restoration	0.00
Total	123,564.21		0.00
Excess Income/Expenditure	<u>123,564.21</u>		

Balance sheet on 31 December 2023

Income	200 Club	1,860.00	Current A/c	7,323.89
	General	139,170.53	Reserve A/c	8,753.28
	Fabric	<u>123,564.21</u>	CBF Deposit	433,378.76
	Total	<u>264,594.74</u>	200 Club	451.02
Expenditure			Correction	0.00
	200 Club	550.00	Interest accrued	16,372.48
	General	136,141.86	Surplus	<u>127,902.88</u>
	Fabric	<u>0.00</u>		<u>594,182.31</u>
	Total	<u>136,691.86</u>	Represented by:	
Surplus			Current A/c	12,166.77
	200 Club	1,310.00	Reserve A/c	20,146.44
	General	3,028.67	CBF Deposit	560,108.08
	Fabric	<u>123,564.21</u>	200 Club	1,761.02
	Total	<u>127,902.88</u>	Debtors	<u>0.00</u>
				<u>594,182.31</u>

Detail of General Expenses to 31 December 2023

Worship	Service sheets	346.59	
	Microphone	127.90	
Administration	Photocopier	417.43	
	Financial supplies	234.29	
	Accounts examiner	125.00	
	Website	36.00	
	Register of services	32.00	-
Church building	Fire extinguishers	175.20	
	Lightning conductor	85.00	
	PAT Testing	130.79	
Parish Rooms	Hygiene supplies	305.59	
	Water	153.60	
	Boiler maintenance	831.36	
Digital Collection	Subscription to service	180.00	

Analysis for Fabric Account

Income received 1 January – 31 December 2023

Source	Unrestricted	Designated	Restricted	Total
LPW Scheme (fabric)				0.00
Telecoms Bequest	14,475.00	6,000.00		14,475.00 6,000.00
Grants				0.00
Organ Fund				
- Gift Aid			3,500.00	3,500.00
- Friends			2,056.01	2,056.01
- Donations			17,050.00	17,050.00
- Occ. Offices			487.75	487.75
- GA envelopes			25.00	25.00
- Digital giving			2,780.00	2,780.00
- Gift boxes			863.67	863.67
- Patronal			276.02	276.02
- Pop up tables			856.00	856.00
- Bequests			75,054.76	75,054.76
Interest received	2,871.48		13,500.00	16,372.48
Totals	17,346.48	6,000.00	116,449.21	139,795.69

Funds in the Fabric Account on 31 December 2023

Funds	General Fabric	Organ Restoration	Banner Restoration	Total
Balance on 1 January 2023	133,751.57	294,071.54	4,500.45	432,323.56
Income to 31 December 2023	23,346.48	116,449.21	0.00	139,795.69
Totals	157,098.05	410,520.75	4,500.45	572,119.25
To be transferred from general funds				(12,011.17)
			CBF Balance	560,108.08

Financial Assets on 31 December 2023

Assets	Unrestricted	Designated	Restricted	Notes
Bank – Current Account	12,166.77			As per Balance sheet
Bank – 200 Club Account		1,761.02		As per Balance sheet
Bank – Deposit Account			20,145.43	Reserve Policy
CBF – Reserve Account			560,108.08	As per Balance sheet
Contractual Deposit			43,531.56	Held by Harrison & Harrison

Statutory dual year financial reporting
[SFS 102 / SORP 2015]

Income – Voluntary giving

	Unrestricted	Designated/ restricted	Total 2023	Total 2022
Regular giving				
Christian Stewardship	49,372.65	-	49,372.65	30,303.85
Collections at services				
Collection plate	544.14	-	544.14	1,109.58
Digital collection plate	2,031.67	-	2,031.67	3,243.44
Paypal via website	84.74	-	84.74	2,783.33
Occasional offices	974.80	-	974.80	2,445.40
Gift Aid envelopes	1,115.00	-	1,115.00	564.00
All other giving				
Friends	-	2,056.01	2,056.01	2,312.01
Donations	-	17,050.00	17,050.00	22,343.20
Patronal Festival	-	276.02	276.02	-
Platinum Jubilee	-	-	-	477.76
Gift boxes	-	863.67	863.67	740.48
Advent Carols	-	110.00	110.00	169.00
Gift Aid recovered	11,190.35	3,500.00	3,500.00	9,400.65
Legacies received	-	81,084.76	81,084.76	-
Grants received				
Listed Places of Worship Scheme	-	-	-	99,743.59
Heritage grant	910.34	-	910.34	320,505.80
Other grants	-	-	-	71,140.00

Other income

	Unrestricted	Designated/ restricted	Total 2023	Total 2022
Fundraising activities				
Pop-up tables	-	856.00	859.00	297.30
Anniversary pens	-	-	-	316.77
Income from investments				
Interest accrued	2,871.48	13,500.00	16,372.48	3,866.00
Church activities				
Fees retained by PCC	-	1,667.00	1,667.00	1,393.00
Trading activities				
Heating refunds	-	3,377.70	3,377.70	3,619.90
Electricity refunds	-	16,505.91	16,505.91	12,448.06
Tea and catering	-	638.50	638.50	909.79
Bookstall	-	165.00	165.00	246.00
Church hire	-	35,492.00	35,492.00	14,594.00
Telecom	-	14,475.00	14,475.00	14,761.95
Other incoming resources				
Music fund	-	600.00	600.00	1,720.00
Candles	-	1,105.03	1,105.03	1,314.15
Flowers	-	-	-	76.00
Mission and charities	-	2,566.70	2,566.70	2,167.90
Insurance refunds	-	-	-	1,363.52
Church flat	-	9,860.00	9,860.00	9,600.00
Sale of old slates	-	-	-	1,760.00

Current Expenditure

	Unrestricted	Designated/ restricted	Total 2023	Total 2022
Costs of fundraising				
C/S envelopes	234.29	-	234.29	338.49
Digital devices	216.00	-	216.00	216.00
Church activities				
Charities	2,566.70	-	2,566.70	2,741.00
Common Fund	24,000.00	-	24,000.00	5,000.00
Salaries (Organists)	5,695.00	-	5,695.00	4,180.00
Clergy expenses	3,931.66	-	3,931.66	1,613.04
Church expenses				
Mission	2,566.70	-	2,566.70	
Church running exp.				
Organ and music	9,063.00	-	9,063.00	1,319.90
Candles	932.65	-	932.65	234.47
Altar supplies	222.40	-	222.40	309.73
Insurance	19,083.28	-	19,083.28	22,209.84
Service sheets	346.59	-	346.59	338.49
Admin. Costs	449.43	-	449.43	121.85
Maintenance	130.79	-	130.79	190.78
Safety	260.20	-	260.20	266.39
Church hall	1,290.55	-	1,290.55	216.87
Finance Examiner	125.00	-	125.00	100.00
Utility bills				
Gas	4,698.94	-	4,698.94	3,455.99
Electricity	23,410.00	-	23,410.00	17,609.90
Costs of trading				
Tea and catering	69.58	-	69.58	122.15
Bookstall	190.53	-	190.53	253.35

Major capital expenditure

	Unrestricted	Designated/ restricted	Total 2023	Total 2022
Church Building Major repairs	-	-	-	-
Organ restoration Scaffolding to loft	15,120.00	-	15,120.00	-
Roofing Project				
Architect Fees	-	1,211.45	1,211.45	29,156.82
Quantity Surveyor Fees	-	-	-	18,150.00
Contractor Fees	-	12,187.97	12,187.97	411,994.97
Heritage Consultant Fees	-	-	-	3,900.00
Structural Consultant Fees	-	-	-	16,882.21
Protection of organ	-	-	-	1,422.88
Other contractors	-	462.00	462.00	-

Other expenditure

	Unrestricted	Designated/ restricted	Total 2023	Total 2022
Church Flat Rents and Council Tax	-	10,069.76	10,069.76	8,867.08

FROM THE ACCOUNTS EXAMINER

I report on the accounts of St Augustine's Church, Kilburn, for the year ended 31 December 2023, which are set out on pages 2 to 12.

Respective responsibilities of trustees and examiner

The church's trustees are responsible for the preparation of the accounts. The PCC, as charity trustees, consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145 (5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Rita Khatri*

Date: 29/02/2024

St Augustine's Parochial Church Council

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Parish Accounts for the Year 2023

Financial review	Page 2
Summary of Accounts	Pages 3-4
Balance Sheet	Page 5
Analysis of Accounts	Pages 6-8
Dual year presentation	Pages 10-12
Examiner's statement	Page 13

Financial Review for 2023

Income

- Christian Stewardship

This line sums up all giving through the envelope scheme and banker's orders. Comparison with 2022, when £30,304 was received, shows an increase of 62.9%. This year's figure is also 31.2% better than in 2019, the last COVID-free year. The trend of a year-on-year decrease, which was in the region of 3-4% before COVID, has now been reversed.

- Collection plate and giving through digital devices

Cash giving on the collection plate has more than halved over the last ten years, reflecting the general trend in society toward holding less cash and favouring payment by debit/credit cards, even for small transactions. The sharp decrease in cash collections is more than compensated by digital generated income, consisting of giving through Paypal and the digital collection plate at the back of the church.

- Total unrestricted income

Comparison with 2022, when £43,213 was received, shows a 28% increase. This is also 19.4% better than before COVID.

- Total income (general account)

Comparison with 2022 (ex-bequest and grants for roofing), when £93,286 was gathered, shows a 48.2% increase. This is also 10.1% better than before COVID.

Expenditure

Comparison with 2022, when £71,110 was incurred, shows a 94.4% increase. Most of the increase is to be imputed to our increased contribution to the Common Fund, as well as the scaffolding in preparation of the organ restoration..

Organ restoration fund

£116,449 was added to the Organ restoration fund in 2023. This remarkable figure has been achieved thanks to two bequests from Glyn Williams for £50,000 and Ron/Evelyn Sutcliffe for £25,000. Consequently, the parish achieved its target of having all the funds required for the organ restoration project available prior to the start of the works in early 2024. Another bequest from Roland O'Garro was received this year, but not restricted to the organ fund for the time being.

Putting things in perspective

Church hires could again take place throughout the year. Once again, our Vicar has kept contact with our regular users and he managed to secure recordings. Without his continuous efforts and the excellent relationship maintained with the musical community, our financial situation would have been precarious. The Treasurer wishes to thank Father for his constant support and for his vigilance aimed at keeping costs down. Thanks are also extended to Ian Lawrence for his work on Gift Aid.

Accounts for the year from 1 January to 31 December 2023

Summary of Income and Expenditure

Income		Expenditure	
<u>General Account</u>			
Christian Stewardship	49,372.65		
Gift Aid	11,190.35		
Listed Places of Worship	0.00		
Collection Plate	544.14		
Digital Collection plate	2,031.67		
Paypal	84.74		
Occasional Office Donations	974.80		
Gift Aid envelopes	1,115.00		
	65,313.35		
Hire	35,492.00	Clergy	1,462.61
		Locum Tenens	919.00
Music Fund	600.00	Organist, Music	5,708.00
		Organ purchase	8,900.00
		Scaffolding to Organ	15,120.00
Candles	1,105.03	Candles	932.65
		Altar	222.40
Mission & Charities	2,566.70	Mission & Charities	3,235.70
Occ. Office Fees received	2,636.00	Occ. Office Fees paid	969.00
		Common Fund	24,000.00
Heating refund	3,377.70	Gas	4,698.94
Electricity refund	16,505.91	Electricity	23,410.00
Church Flat	9,860.00	Church Flat	10,069.76
		General Expenses	3,288.99
Tea money	638.50	Tea & Catering	69.58
Bookstall	165.00	Bookstall	190.53
		Insurance	19,083.28
	72,946.84		
Totals	138,260.19		122,280.44
<u>Roofing Project</u>			
Grant	910.34	DBR Contractors	12,187.97
		Walton Access	462.00
		Architect Retainer	1,211.45
Grand Totals	139,170.53		136,141.86
Excess Income / expenditure	3,028.67		

Fabric Account

Income		Expenditure	
Fabric Fund - LPW Scheme	0.00	General fabric	0.00
Telecoms	14,475.00		
Bequest	6,000.00		
Grants (fabric)	0.00		
Organ Fund		Organ restoration	0.00
* Gift Aid	3,500.00		
* GA envelopes	25.00		
* Friends	2,056.01		
* Donations	17,050.00		
* Occasional Offices	487.75		
* Gift boxes	863.67		
* DCP + Paypal	2,780.00		
* Patronal	276.02		
* Carols Services	110.00		
* Pop-up tables	856.00		
* Bequests	75,084.76	Banner restoration	0.00
Total	123,564.21		0.00
Excess Income/Expenditure	<u>123,564.21</u>		

Balance sheet on 31 December 2023

Income	200 Club	1,860.00	Current A/c	7,323.89
	General	139,170.53	Reserve A/c	8,753.28
	Fabric	<u>123,564.21</u>	CBF Deposit	433,378.76
	Total	<u>264,594.74</u>	200 Club	451.02
Expenditure			Correction	0.00
	200 Club	550.00	Interest accrued	16,372.48
	General	136,141.86	Surplus	<u>127,902.88</u>
	Fabric	<u>0.00</u>		<u>594,182.31</u>
	Total	<u>136,691.86</u>	Represented by:	
Surplus			Current A/c	12,166.77
	200 Club	1,310.00	Reserve A/c	20,146.44
	General	3,028.67	CBF Deposit	560,108.08
	Fabric	<u>123,564.21</u>	200 Club	1,761.02
	Total	<u>127,902.88</u>	Debtors	<u>0.00</u>
				<u>594,182.31</u>

Detail of General Expenses to 31 December 2023

Worship	Service sheets	346.59	
	Microphone	127.90	
Administration	Photocopier	417.43	
	Financial supplies	234.29	
	Accounts examiner	125.00	
	Website	36.00	
	Register of services	32.00	-
Church building	Fire extinguishers	175.20	
	Lightning conductor	85.00	
	PAT Testing	130.79	
Parish Rooms	Hygiene supplies	305.59	
	Water	153.60	
	Boiler maintenance	831.36	
Digital Collection	Subscription to service	180.00	

Analysis for Fabric Account

Income received 1 January – 31 December 2023

Source	Unrestricted	Designated	Restricted	Total
LPW Scheme (fabric)				0.00
Telecoms Bequest	14,475.00	6,000.00		14,475.00 6,000.00
Grants				0.00
Organ Fund				
- Gift Aid			3,500.00	3,500.00
- Friends			2,056.01	2,056.01
- Donations			17,050.00	17,050.00
- Occ. Offices			487.75	487.75
- GA envelopes			25.00	25.00
- Digital giving			2,780.00	2,780.00
- Gift boxes			863.67	863.67
- Patronal			276.02	276.02
- Pop up tables			856.00	856.00
- Bequests			75,054.76	75,054.76
Interest received	2,871.48		13,500.00	16,372.48
Totals	17,346.48	6,000.00	116,449.21	139,795.69

Funds in the Fabric Account on 31 December 2023

Funds	General Fabric	Organ Restoration	Banner Restoration	Total
Balance on 1 January 2023	133,751.57	294,071.54	4,500.45	432,323.56
Income to 31 December 2023	23,346.48	116,449.21	0.00	139,795.69
Totals	157,098.05	410,520.75	4,500.45	572,119.25
To be transferred from general funds				(12,011.17)
			CBF Balance	560,108.08

Financial Assets on 31 December 2023

Assets	Unrestricted	Designated	Restricted	Notes
Bank – Current Account	12,166.77			As per Balance sheet
Bank – 200 Club Account		1,761.02		As per Balance sheet
Bank – Deposit Account			20,145.43	Reserve Policy
CBF – Reserve Account			560,108.08	As per Balance sheet
Contractual Deposit			43,531.56	Held by Harrison & Harrison

Statutory dual year financial reporting
[SFS 102 / SORP 2015]

Income – Voluntary giving

	Unrestricted	Designated/ restricted	Total 2023	Total 2022
Regular giving				
Christian Stewardship	49,372.65	-	49,372.65	30,303.85
Collections at services				
Collection plate	544.14	-	544.14	1,109.58
Digital collection plate	2,031.67	-	2,031.67	3,243.44
Paypal via website	84.74	-	84.74	2,783.33
Occasional offices	974.80	-	974.80	2,445.40
Gift Aid envelopes	1,115.00	-	1,115.00	564.00
All other giving				
Friends	-	2,056.01	2,056.01	2,312.01
Donations	-	17,050.00	17,050.00	22,343.20
Patronal Festival	-	276.02	276.02	-
Platinum Jubilee	-	-	-	477.76
Gift boxes	-	863.67	863.67	740.48
Advent Carols	-	110.00	110.00	169.00
Gift Aid recovered	11,190.35	3,500.00	3,500.00	9,400.65
Legacies received	-	81,084.76	81,084.76	-
Grants received				
Listed Places of Worship Scheme	-	-	-	99,743.59
Heritage grant	910.34	-	910.34	320,505.80
Other grants	-	-	-	71,140.00

Other income

	Unrestricted	Designated/ restricted	Total 2023	Total 2022
Fundraising activities				
Pop-up tables	-	856.00	859.00	297.30
Anniversary pens	-	-	-	316.77
Income from investments				
Interest accrued	2,871.48	13,500.00	16,372.48	3,866.00
Church activities				
Fees retained by PCC	-	1,667.00	1,667.00	1,393.00
Trading activities				
Heating refunds	-	3,377.70	3,377.70	3,619.90
Electricity refunds	-	16,505.91	16,505.91	12,448.06
Tea and catering	-	638.50	638.50	909.79
Bookstall	-	165.00	165.00	246.00
Church hire	-	35,492.00	35,492.00	14,594.00
Telecom	-	14,475.00	14,475.00	14,761.95
Other incoming resources				
Music fund	-	600.00	600.00	1,720.00
Candles	-	1,105.03	1,105.03	1,314.15
Flowers	-	-	-	76.00
Mission and charities	-	2,566.70	2,566.70	2,167.90
Insurance refunds	-	-	-	1,363.52
Church flat	-	9,860.00	9,860.00	9,600.00
Sale of old slates	-	-	-	1,760.00

Current Expenditure

	Unrestricted	Designated/ restricted	Total 2023	Total 2022
Costs of fundraising				
C/S envelopes	234.29	-	234.29	338.49
Digital devices	216.00	-	216.00	216.00
Church activities				
Charities	2,566.70	-	2,566.70	2,741.00
Common Fund	24,000.00	-	24,000.00	5,000.00
Salaries (Organists)	5,695.00	-	5,695.00	4,180.00
Clergy expenses	3,931.66	-	3,931.66	1,613.04
Church expenses				
Mission	2,566.70	-	2,566.70	
Church running exp.				
Organ and music	9,063.00	-	9,063.00	1,319.90
Candles	932.65	-	932.65	234.47
Altar supplies	222.40	-	222.40	309.73
Insurance	19,083.28	-	19,083.28	22,209.84
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