



The Parish Church of
ST MARK
Biggin Hill, Kent

Annual Report
and
Financial Statements
of the
Parochial Church Council

For the year ended
31st December 2020

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Administrative information

St Mark's Church is situated in Church Road, Biggin Hill, Kent. It is part of the Diocese of Rochester within the Church of England. The correspondence address is:

St Mark's Parish Office, 10 Church Road, Biggin Hill, Kent TN16 3LB.

Tel No: 01959 577816 Email: admin@movingchurch.org

The Parochial Church Council (PCC) is a registered charity - Reg. No. 1132503.

During the year, the following served as members of the PCC:

Incumbent	The Revd. Alison Newman	
Readers	Mark Newman (ex officio)	
	David Shannon	
Wardens	Caroline Budimir	Elected until May 2021
	Jeremy Peacock	Elected until May 2021
PCC Treasurer	Don Reeks	
PCC Secretary	Sue Walker	Co opted
Deanery Synod Reps.	The Revd. Alison Newman	
	Mark Newman (ex officio)	Elected until April 2023
	Stephen Stewart (ex officio)	Elected until April 2023
PCC Elected Members	Patrick O'Sullivan	Elected 2018-2021
	Stephanie Peacock	Elected 2018-2021
	Lynn Hussey	Elected 2019-2022
	Anne Nash	Elected 2019-2022
	Don Reeks	Elected 2019-2022
	Andrew Scott	Elected 2019-2022
	David Shannon	Elected 2019-2022
	Bahram Ghaemmaghami	Elected 2020-2023
	Jo Hussey	Elected 2020-2023
	Peter Walker	Elected 2020-2033
	2 vacancies	

Bankers:

National Westminster Bank
12 Station Road East
Oxted, Surrey RH8 0PR

Independent Examiner:

Mr Bob Wilkinson
324 Main Road
Westerham, Kent TN16 2HL

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC operates through a number of committees, which meet between full meetings of the PCC:

Standing Committee

This is the only Committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the PCC.

Finance Committee

Oversees the general financial dimension of the work of St Mark's by monitoring income and expenditure, budgeting and co-ordinating the annual review of the Christian Stewardship of money through planned giving.

Fabric and Hall Management Committee

Attends to matters relating to the stewardship of plant, such as the Church buildings and fabric, the churchyard and bell tower. Deals with matters relating to the administration and management of the hall and makes recommendations for major expenditure or changes to the current procedures, where necessary.

Outreach and Mission Committee

This committee deals with all aspects of mission and outreach relating to the church.

Social Committee (an informal group meeting as and when necessary)

Organizes a number of events, which includes both social and fund-raising aspects, and the organization of the monthly-drawn '100 Club'.

Objectives and Activities

St Mark's PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It also has maintenance responsibilities for the Church Centre complex of St Mark's, Church Road, Biggin Hill. The main activities of the PCC are provision of church services, baptisms, weddings, funerals, youth and children's work, outreach, and teaching adults through weekly home groups.

Church attendance

There were 126 parishioners on the Electoral Roll on 31.12.19. On 31st December 2020 there were 131 parishioners on the Electoral Roll.

Financial Review

Despite the pandemic, I am pleased to report another good year financially. We have been able to meet our day-to-day commitments and to continue to make the annual away giving to the various charities the church has supported for many years. We have also been able to save for repairs to the church and church hall in the repair funds which the diocese holds on our behalf. The total assets and liabilities at the end of the year was £156,809 compared to £145,725 at the beginning of the year.

Our income was down, however our expenses were also reduced. As a result, income exceeded expenses by £11,084, which is a comfortable margin.

The income from giving and donations was close to that of previous years. Income was reduced mainly resulting from the fall in hiring out the church hall, the change in the fees for funerals etc. where much of the fee now goes to the diocese, and the lack of activities such as the fairs and the toddler's group.

On the expense side, reductions were due to; the maintenance costs being significantly less than the previous year, the cost of the Parish Administrator who moved to a zero-hour contract (mainly due to the lack of use of the hall), lower hall expenses and utilities. There was an increase in the Parish Share and in Outreach & Mission costs.

The presentation of maintenance costs has changed this year. Up to 2019 there was a single figure for all maintenance. In 2020 the Planned Maintenance includes such things as service agreements and the General Maintenance covers ad-hoc repairs. The figure for 2019 was particularly high due to various infrequent costs, including a new boiler, redecoration of the hall and tarmac repairs to the carpark.

In 2020 we had a quinquennial inspection of the church which specifies where repairs are required. Schedules will be prepared to plan any additional expenditure, which may impact the accounts for 2021. In addition, a quinquennial inspection is due for the church hall which again may affect the accounts in 2021. Without knowledge of any additional costs arising from the inspections, any near future expenditure plans of significance may need to be put on hold.

Don Reeks
Treasurer

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST MARK'S PCC, BIGGIN HILL

I report on the accounts of the church for the year ended 31 December 2020 which are set out on pages 1 - 8.

Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R. T. Wilkinson

Mr R.T. WILKINSON

Dated: *11th April 2021*

Fabric Report 2020

The activity of the Fabric Committee has been primarily focused on maintenance of the Building and Grounds. Although relatively hampered by the Pandemic, our works Group has continued to undertake many running repairs.

Within the Church further limited improvements to the building have been completed, including replacement of some of the dislodged Plexiglas panels to protect the windows, installation of a wash hand basin in the Vestry, reorganisation of storage space has also been completed. This year has also seen the installation of the Video cameras and computer software that has allowed us to Live Stream the services on our YouTube account and has been invaluable in maintaining contact with our congregation and wider community. The cameras were paid for by a very generous and kind donation, which we are extremely grateful for and for which I send my sincere thanks. Works to the hall have included security fittings to help prevent unwanted access to the hall roof.

The new working practice for the works team introduced to improve tracking of works, costs, Health & Safety risk assessment and to communicate new works for responsive action has worked well along with a petty cash limit allowing for better proactive response to day-to-day issues.

The Quinquennial Inspection took place in July 2020 and concluded the church buildings remain in good condition and the church and grounds are well presented and maintained. A schedule of work will be drawn up to address the repairs recommended in the report.

This coming year we will be able to continue with the planned maintenance works on the building. We will also be reviewing a new lighting system to the main church due to redundancy of incandescent light fitting / fixtures that are now beyond repair. We are awaiting the completion of the car park delineation, which we hope to have completed in the coming summer season. Further works to the Tower are also planned to undertake some low-level patching of spalling mortar joints and the installation of an internal gutter to capture water at high level within the belfry and channel this to the rainwater pipe. This work will further protect the fabric of the building and prevent any further damage to the Bell frame and ropes.

I would like to take this opportunity to thank our works party, Pat O'Sullivan and Mark Newman who have maintained a site presence, for their maintenance work together with Don Reeks who oversees so much of the contracted works for the building. My thanks extend to the whole committee for help and guidance who also share the duties and responsibilities. I look forward to continuing the work into the new Church year.

Andrew Scott
Chair of Fabric Committee

Supplementary Reports

Churchwardens

As we look back on 2020 who would have thought it would develop the way it did. It will certainly be indelibly marked for each and all of us and remembered vividly for the year we lost! The pandemic changed our lives and lifestyles including the way we worship. It was to have been a fresh exciting year with many planned activities ahead for St Mark's Church; namely, the walk from Biggin Hill to Rochester, Easter celebrations including a Baptismal Exhibition, The Lent Course, the commemoration of the 80th anniversary of the Battle of Britain so poignant to Biggin Hill, and all the traditional and wonderful activities one would look forward to during December in the lead up to Christmas – alas we got "TIERS", or did we!

Not everything was cancelled - early in the year before the pandemic bit hard we had the St Georges Singers' Concert with their adaptation of "Annelies", Nick Russell preached about the work of the Church Army and of course the Puppet Workshop.

St Mark's and its congregation are a resilient, resourceful and imaginative family and from this 2020 pandemic and the emergence of lockdowns new ideas, new strengths, new skills and innovative ways of delivering services were found. One of these areas was gaining a better understanding in the use of the internet and the possibilities utilising the various applications ("Apps" to use the vernacular) such as Zoom, YouTube, Connect, Teams etc.

As the various lockdown stages and permutations came and went and unfortunately returned due to the virility of the virus many of the congregation quite rightly chose to remain at home. Nevertheless, this did not stop the Sunday services being streamed to households via YouTube. No end of thanks must go to Pat O'Sullivan, Andrew Scott and Mark Newman for their persistent efforts in mastering the digital anomalies and techniques which ultimately provided a very professional end product for those taking part and viewing the services from their home.

The Covid 19 Pandemic might have curtailed the 2020 National Annual Remembrance Events, but St Mark's did not forget them. Under the direction of Caroline Budimir the congregation massively supported knitting and crocheting hundreds of poppies which Caroline then attached individually to make a draped display over the Altar and Lectern creating our own Field of Remembrance "Lest We Forget", truly a moving sight.

December and the lead up to Christmas arrived as we entered the third and projected longest lockdown measures taking us well into 2021. Fortunately, churches could remain open which allowed St Mark's to carry on with Christmas celebrations but in a slightly muted manner. At the beginning of December, the Christmas wreath, garland and light show replaced the proposed Christmas Tree Festival which lifted everyone's spirits and lit up the church with an abundance of fairy lights. It looked tremendous whether you were looking from the outside-in, or inside the church out on to what was otherwise a cold, wet and depressing period. A Christmas miscellany of carols, readings and poems all within government rules and within the mantra Hands, Face, Space! was well received. This was followed by a Do-It- Yourself Christingle Trail on Christmas Eve held outside in the grounds of St Mark's, whereby participants went from station to station learning about the Christingle message and collecting the various elements to make their own Christingle. Midnight Communion on Christmas Eve took place as usual, as did the Christmas Day Service with both services being streamed live.

The “Light of the World” is shining much brighter with the introduction of a vaccine. We pray that 2021 will be a better period and our thoughts and prayers are with those not just from our congregation and community who may have succumbed to the pandemic but across the world.

Because of the unusual circumstances during 2020 we are unable to provide our usual statistics as we have done in previous yearly reports. Nevertheless, we have included some with 2019 figures in brackets as a comparison: -

Number of Services:

Baptisms 3 (20)

Weddings 1 (2)

Funerals in church 6 (9)

Funerals elsewhere 34 (15)

All Souls Service 89 (75) Two services in 2020

Advent Carol Service 42 (60)

Caroline Budimir and Jerry Peacock
Churchwardens

Deanery Synod

19 February 2020 Matthew Girt the new Diocesan Secretary attended. He took part in ‘Desert Island Discs’ as a way of introducing himself. He had been in post since September 2019 and talked about his hopes for the coming year (pre Covid!)

12 November 2020 via Zoom IICSA – (Independent Inquiry into Child Sexual Abuse). Safeguarding Lead, Archdeacon Julie Conalty made a presentation. ‘How can our culture be rotten for so long and how can we have failed for so long’? C of E set themselves up as a moral compass for right and wrong but at the same time overlooked people who were being abused within the Institution. How do we change the culture? The systematic training of people; right policies in place and ensuring that churches know what they should do. Abi Hiscock, Growth Enabler, gave a presentation entitled “*Called to Grow??? - Enabling our Churches in Pandemic Times*”. She renamed her talk because it seemed very unfair to ask anyone to grow anything during a pandemic. ‘Called to Grow 2.0’ will be out soon offer resources and support that will allow churches to move, recover and grow. Have a 3-5 year Mission Plan in the end but starting with what is achievable ‘now’; asking that question from time to time as what is achievable may change over time. There is a sense that we need to take encouragement, inspiration and strength from each other right now.

Rev Newman

Moving Church News

Unfortunately, due to the pandemic, the Moving Church News was only published online from March 2020 for the rest of the year. The readership online was obviously far less than the usual printed version.

Neil Walker
Editor.

Safeguarding

The PCC formally adopted House of Bishops "Promoting a safer church" safeguarding policy for children and vulnerable adults. There have been no issues regarding Safeguarding within St Mark's during 2020.

New PCC members were DBS checked and completed safeguarding training modules.

Throughout the year, the Parish Safeguarding Officer has reported to PCC meetings and the House of Bishops "Promoting a safer church safeguarding policy for children and vulnerable adults" has been adhered to.

St Mark's ensured that social distancing, hand cleansing and any other safety measures were adhered to when the Church was allowed to open for Services.

Sue Walker
Parish Safeguarding Officer

Website

A Communications Working Party set up in December 2019 suggested improvements to our website, www.movingchurch.org and our pages on A Church Near You, <https://www.achurchnearyou.com/church/9817/> before it was discontinued in June.

The first lockdown made much of our website irrelevant and was replaced by prayer resources for use at home. Rev Alison Newman posted daily reflections while the church building was closed. Audio recordings of worship services were uploaded for a few weeks before our YouTube channel, <https://www.youtube.com/channel/UC5-epR4hCTtF-XL56S8JUdg>, started in April.

Our website now enables information about all services and events to be found more easily. Our website and our pages on A Church Near You are integrated so both can be easily kept up to date. An out of date website is a poor advertisement! This big change is achieved by the use of the calendar on A Church Near You. The calendar includes a detailed description of each service and event. Bringing together this information in a single location makes it easy for website visitors to find out what's going on. So it's a great help for someone searching for a church in which to worship.

The home page on the church website also now brings together information previously spread over several pages.

Facebook continues to be managed by Rev Newman and promotes upcoming special services and events as well as reports on some past events.

Our Twitter account has been closed; few of its followers were local and there was little feedback from them.

Peter Walker

**The Parish Church of St Mark
Biggin Hill, Kent**

**Financial Statements
of the
Parochial Church Council
for the year ended 31st December 2020**

Vicar :	Rev Alison Newman
Treasurer :	Mr Don Reeks
Independent Examiner :	Mr Bob Wilkinson



St Mark's Church - Biggin Hill - 1132503

Statement of Financial Activities

For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Income from:					
Donations and legacies	70,885	—	4,503	75,388	77,020
Income from charitable activities	9,593	—	21,458	31,051	56,368
Other trading activities	2,176	—	—	2,176	7,552
Investments	38	315	—	353	290
Other income	12,037	—	—	12,037	22,548
Total income:	94,730	315	25,961	121,007	163,779
Expenditure on:					
Raising funds	1,371	—	—	1,371	5,608
Expenditure on charitable activities	94,085	—	7,013	101,099	137,665
Other expenditure	70	3,413	3,968	7,452	32,861
Total expenditure:	95,527	3,413	10,982	109,923	176,136
Net income / (expenditure)	(796)	(3,097)	14,978	11,084	(12,356)
Transfers					
Gross transfers between funds - in	—	35,853	682	36,535	170,117
Gross transfers between funds - out	(6,394)	(30,141)	—	(36,535)	(170,117)
Net income / (expenditure)	(7,191)	2,614	15,660	11,084	(12,356)
Other recognised gains / losses					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	(7,191)	2,614	15,660	11,084	(12,356)
Reconciliation of funds					
Total funds brought forward	32,531	92,103	21,089	145,725	158,081
Total funds carried forward	25,340	94,718	36,750	156,089	145,725
Represented by					
Unrestricted					
General fund	25,340	—	—	25,340	32,531
Designated					
Church Repair Fund	—	35,039	—	35,039	34,044
Diocesan Loan Account	—	30,120	—	30,120	—
Hall Repair Fund	—	29,558	—	29,558	28,059
Reserves Fund	—	—	—	—	30,000
Restricted					
Armed Chairs	—	—	—	—	—
Audio-visual	—	—	1,727	1,727	—
Belltower Fund	—	—	3,060	3,060	3,461
Bibles & Banners	—	—	409	409	394
Hymn Books	—	—	295	295	295
LBB Fund	—	—	31,257	31,257	16,938

There may be minor discrepancies in the totals if the pence are not being shown

St Mark's Church - Biggin Hill - 1132503

Balance sheet (Church of England)

As at: 31 December 2020

	As at 31/12/2020 £	As at 31/12/2019 £
Current assets		
Debtors	12,792	12,545
Cash at bank and in hand	146,178	136,977
	<u>158,970</u>	<u>149,523</u>
Liabilities		
Creditors: Amounts falling due in one year	2,160	3,797
Net current assets less current liabilities	<u>156,809</u>	<u>145,725</u>
Total assets less current liabilities	<u>156,809</u>	<u>145,725</u>
Total net assets less liabilities	<u>156,809</u>	<u>145,725</u>
Represented by		
Unrestricted		
Unrestricted - General fund	25,340	32,531
Designated		
Designated - Church Repair Fund	35,039	34,044
Designated - Hall Repair Fund	29,558	28,059
Designated - Diocesan Loan Account	30,120	—
Designated - Reserves Fund	—	30,000
Restricted		
Restricted - LBB Fund	31,257	16,938
Restricted - Belltower Fund	3,060	3,461
Restricted - Hymn Books	295	295
Restricted - Bibles & Banners	409	394
Restricted - Armed Chairs	—	—
Restricted - Audio-visual	1,727	—
Funds of the church	<u>156,809</u>	<u>145,725</u>

Approved by the PCC on 10th February 2021 and signed on its behalf by:

Alison M Newman

The Rev'd Alison Newman – Chair

The accompanying notes form part of these financial statements.

There may be minor discrepancies in the totals if the pence are not being shown

St Mark's Church – Biggin Hill - 1132503

Notes to the Financial Statements for the year ended 31 December 2020

1. Accounting policies

a Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and SORP 2015.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation on 31 December.

St Mark's Church – Biggin Hill - 1132503

Notes to the Financial Statements for the year ended 31 December 2020(contd.)

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s. 10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2000 have been capitalised in the accounts and depreciated over their useful economic life (see note (d)).

All expenditure on consecrated or beneficed buildings and individual items costing under £3000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	50% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible. Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

St Mark's Church - Biggin Hill - 1132503

Analysis of income and expenditure

Selected period: 01 January 2020 to 31 December 2020

	Unrestricted	Designated	Restricted	Total	
				This year	Last year
Income					
Donations and legacies					
1010 - Planned giving	49,517	—	—	49,517	49,536
1015 - One-off gift aid envelopes	898	—	—	898	671
1020 - Income tax recoverable	13,016	—	—	13,016	13,867
1030 - Collections (open plate)	3,131	—	—	3,131	8,500
1040 - Donations, appeals etc	4,322	—	4,503	8,825	4,445
Donations and legacies Totals	70,885	—	4,503	75,388	77,020
Income from charitable activities					
1100 - Fees for burial of ashes	492	—	—	492	1,556
1102 - Fees for funeral services	1,537	—	—	1,537	4,961
1104 - Fees for wedding services	252	—	—	252	940
1106 - Fees for publication of banns	76	—	—	76	220
1108 - Services - St Georges	1,074	—	—	1,074	1,562
1109 - Weddings and funerals extras	1,666	—	—	1,666	2,654
1120 - Children & Young People	—	—	—	—	—
1125 - Holiday club	—	—	—	—	580
1130 - Toddler groups	547	—	—	547	1,997
1140 - Flowers	385	—	—	385	750
1210 - Book & garden of remembrance	645	—	—	645	1,446
1220 - Hall lettings	2,919	—	—	2,919	11,600
1221 - LBB Lease maintenance	—	—	21,333	21,333	21,186
1222 - Other income	—	—	125	125	6,913
1230 - Reserves	—	—	—	—	—
Income from charitable activities Totals	9,593	—	21,458	31,051	56,368
Other trading activities					
1050 - 100 club	870	—	—	870	780
1060 - Fairs & other fundraising events	376	—	—	376	5,306
1090 - Church magazine & literature	930	—	—	930	1,465
Other trading activities Totals	2,176	—	—	2,176	7,552
Investments					
1110 - Bank account interest	38	—	—	38	148
1115 - Church repair fund interest	—	108	—	108	81
1116 - Hall repair fund interest	—	86	—	86	59
1117 - Diocesan loan fund interest	—	120	—	120	—
Investments Totals	38	315	—	353	290
Other income					
1080 - Tower telecomms rental	12,037	—	—	12,037	18,450
1340 - Grants	—	—	—	—	4,097
Other income Totals	12,037	—	—	12,037	22,548
Income Grand totals	94,730	315	25,961	121,007	163,779

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Total	
				This year	Last year
Expenditure					
Raising funds					
2200 - Church magazine & literature	831	—	—	831	3,219
2210 - 100 club	360	—	—	360	360
2220 - Events	180	—	—	180	2,029
Raising funds Totals	1,371	—	—	1,371	5,608
Expenditure on charitable activities					
2010 - Parish Offer	62,520	—	—	62,520	57,000
2020 - Vicarage costs	3,288	—	—	3,288	3,147
2030 - Vicar's expenses	473	—	—	473	423
2035 - Curate's expenses	429	—	—	429	420
2040 - Visiting clergy costs	198	—	—	198	339
2050 - Outreach & mission	1,035	—	—	1,035	90
2060 - Parish Administrator costs	5,306	—	—	5,306	9,678
2080 - Missionary & charitable giving	5,255	—	—	5,255	6,575
2090 - Flowers	260	—	—	260	1,046
2100 - Services (wafers & wine etc)	185	—	—	185	476
2110 - Organ service & repairs	—	—	—	—	420
2120 - Bells, choir & media	143	—	—	143	703
2130 - Toddlers	32	—	—	32	—
2140 - Children & young people	343	—	—	343	530
2150 - Holiday club	—	—	—	—	557
2160 - Insurance	2,700	—	1,586	4,286	4,205
2170 - General Maintenance	1,154	—	—	1,154	19,677
2175 - Planned Maintenance	2,959	—	786	3,745	—
2180 - Utilities	3,097	—	2,890	5,988	8,384
2185 - Printing & stationery	1,223	—	—	1,223	1,840
2190 - Management & Administration	2,156	—	—	2,156	2,450
2240 - Wedding & funeral payments	820	—	—	820	1,987
2400 - Hall expenses	209	—	1,751	1,960	17,175
2410 - Garden & book of remembrance	293	—	—	293	535
Expenditure on charitable activities Totals	94,085	—	7,013	101,099	137,665
Other expenditure					
2430 - Hall repairs	—	—	—	—	5,235
2450 - Belltower	—	—	526	526	—
2460 - Audio	—	—	3,407	3,407	—
2470 - Bibles & Banners	—	—	34	34	856
2480 - Hymn Books	—	—	—	—	983
2490 - Armed chairs	—	—	—	—	1250
2520 - Church repairs	—	—	—	—	24,467
2525 - CCTV upgrade	—	3,413	—	3,413	—
2600 - Examiner's Fee	70	—	—	70	70
Other expenditure Totals	70	3,413	3,968	7,452	32,861
Expenditure Grand totals	95,527	3,413	10,982	109,923	176,136

There may be minor discrepancies in the totals if the pence are not being shown

St Mark's Church - Biggin Hill - 1132503

Statement of Assets and Liabilities (by fund)

As at: 31 December 2020

		Balance	Previous balance
<hr/>			
Cash at bank and in hand			
1501: Current account - Asset			
General fund	Unrestricted	18,385	27,347
LBB Fund	Restricted	26,860	13,297
Belltower Fund	Restricted	3,060	3,461
Hymn Books	Restricted	295	295
Bibles & Banners	Restricted	409	470
Audio-visual	Restricted	1,377	—
Reserves Fund	Designated	—	30,000
Agency collection	Restricted	1,071	—
		<hr/>	<hr/>
		51,460	74,873
1504: Rochester Repair Fund Account - Asset			
Church Repair Fund	Designated	35,039	34,044
Hall Repair Fund	Designated	29,558	28,059
Diocesan Loan	Designated	30,120	—
Account			
		<hr/>	<hr/>
		94,718	62,103
		<hr/>	<hr/>
	Cash at bank and in hand	146,178	136,977
Debtors			
Z05: Accounts Receivable - Asset			
General fund	Unrestricted	7,500	7,850
LBB Fund	Restricted	4,942	4,695
Audio-visual	Restricted	350	—
		<hr/>	<hr/>
		12,792	12,545
		<hr/>	<hr/>
	Debtors	12,792	12,545
Agency accounts			
6699: Agency collections - Liability			
Agency collection	Restricted	1,071	—
		<hr/>	<hr/>
		1,071	—
		<hr/>	<hr/>
	Agency accounts	1,071	—
Creditors: Amounts falling due in one year			
Z04: Accounts Payable - Liability			
General fund	Unrestricted	544	2,665
LBB Fund	Restricted	545	1,055
Bibles & Banners	Restricted	—	76
		<hr/>	<hr/>
		1,089	3,797
		<hr/>	<hr/>
	Creditors: Amounts falling due in one year	1,089	3,797
		<hr/>	<hr/>
	Grand Total	156,809	145,725
		<hr/>	<hr/>

St Mark's Church - Biggin Hill - 1132503

Fund movement summary

Selected period: 01 January 2020 to 31 December 2020

Fund	Fund Balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
General fund	32,531	94,730	95,527	(6,394)	—	—	25,340
LBB Fund	16,938	21,333	7,013	—	—	—	31,257
Belltower Fund	3,461	125	526	—	—	—	3,060
Hymn Books	295	—	—	—	—	—	295
Bibles & Banners	394	50	34	—	—	—	409
Armed Chairs	—	—	—	—	—	—	—
Audio-visual	—	4,453	3,407	682	—	—	1,727
Church Repair Fund	34,044	108	3,413	4,300	—	—	35,039
Hall Repair Fund	28,059	86	—	1,412	—	—	29,558
Diocesan Loan Account	—	120	—	30,000	—	—	30,120
Reserves Fund	30,000	—	—	(30,000)	—	—	—
Totals	145,725	121,007	109,923	—	—	—	156,809

St Mark's Church - Biggin Hill - 1132503

Staff Costs

Selected period: 01 January 2020 to 31 December 2020

	2020	2019
Wages and salaries	5,306	9,678

There may be minor discrepancies in the totals if the pence are not being shown