



SHARING THE LOVE OF
CHRIST IN THE COMMUNITY

THE PAROCHIAL CHURCH COUNCIL FOR THE
ECCLESIASTICAL PARISH OF ALMONDBURY
WITH FARNLEY TYAS TEAM

Annual Report and
Consolidated Financial Statements
for the year ended 31 December 2020

Incumbent

Vacancy

Treasurer

Mr Andrew Wilkinson

68 Thorpe Lane, Almondbury, Huddersfield, HD5 8UF

Independent examiner

Mr Malcolm Batty

7 James Court, Almondbury, Huddersfield, HD4 6SA

Aims and purposes

The Parochial Church Council ('PCC') has the responsibility to promote in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the three churches in the Parish and the Church Hall at All Hallows' Church. The members of the PCC are the Trustees for the purposes of the Charities Act.

Objectives and activities

We are committed to enabling as many people as possible to worship at our churches and to become part of our parish community. We maintain an overview of worship and make suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we consider the Charity Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge of and trust in Jesus
- Provision of pastoral and practical care for people living in the Parish
- Missionary and outreach work

To facilitate this, it is important that we continue to maintain the fabric of the churches and the Church Hall at All Hallows'.

Achievements and performance

At the end of January 2020, the parish went into vacancy and the worshipping community looked positively to the future. We were ably supported and encouraged by our curate, Revd. Jessica Malay. Regular services and Morning Prayers continued for the first three months in all churches, including Ash Wednesday, assisted by the Readers, Churchwardens and retired clergy. A Parish service at St Michael and St Helen's Church was conducted by the Venerable Dr. Dawtry, Archdeacon. Members are committed in reading the lessons, leading intercessions and in providing music and bellringing. We are grateful to the retired clergy who helped share the liturgical ministry, giving their time and experience generously; these enable us all to grow in the spiritual life.

Baptism and funeral provision were maintained, and wedding planning, with a small group of members taking responsibility for detailed preparation and contact with families. A memorial service was held for Ann Nichols, a former Reader and long-serving member of All Hallows' Church. The Mothers' Union took part in a Wave of Prayer. Regretfully, it was

not possible to hold the usual monthly services at Southfield Court Care Home nor take the Eucharist to the housebound.

Children's work continued in the parish with "Little Hallows", a parent/grandparent and toddler group, but clergy were not available to lead collective worship in schools. Pupils from All Hallows' School attended for their Ash Wednesday service and five classes from Almondbury Community School visited to learn about the Christian faith in the context of a local parish church. The PCC maintains a standing item on its agenda concerning local schools, including the appointment of governors when required.

Outreach across the parish included the Community Café in St. Lucius' Church, open for refreshments one morning each week, providing a focus and meeting place for church members and local groups. The Prayer Shawl Group was discontinued but an alternative is planned. Shared events included a family Beetle Drive, a Parish party, a Pancake morning and Lent lunches. A new organist was appointed at All Hallows' Church.

Following the Government's announcement of a national lockdown at the end of March due to the COVID-19 pandemic, services in the churches and the Lent Bible study were temporarily discontinued. Provision was made for private prayer and funerals, but baptisms and weddings could not take place. Easter services were not permitted so Easter gardens were made for quiet reflection and cards sent out to all the worshipping community.

Churchwarden team meetings and PCC meetings were held on Zoom. Sunday morning worship services were held on the same platform, most being led by our curate, Revd Malay. The Parish Administrator, Anadelle Robinson, arranged and co-ordinated the meetings and provided further media and online resources. Though appreciated by those able to access these online services, others were excluded from active corporate worship. Pastoral work in all three churches sought to support members through phone calls, a WhatsApp group, mailing of Revd. Malay's sermons and practical help with shopping and medicines.

When government restrictions were lifted, a limited number of services were held including Harvest Festivals; a large amount of food was donated for the Welcome Centre. St Michael and Saint Helen's Church was involved in the distribution of free meals prepared by a local restaurateur for the most needy in the parish and financial contributions were made from members and the public. At Christmas, 200 meals were distributed and Christingles given out in schools in Almondbury and Farnley Tyas. Services over the Christmas period were limited but nevertheless were a welcome opportunity to open the churches to the community; the Rt Revd Dr Jonathan Gibbs, Bishop of Huddersfield, celebrated the Eucharist with us.

Essential maintenance and repairs have continued at all three churches. Major building work at St Lucius' Church was opened in December, extending facilities to benefit both church and the local community. The dedication was made by the Venerable Dr. Dawtry, Archdeacon, in a parish service.

Throughout this year, preparations have been made to appoint a new incumbent and we appreciate the time given to this by all involved, especially by the parish representatives and those who prepared the parish booklet. With the appointment of the Revd Felicity Cowling- Green, we look forward to the challenge of fulfilling our objective of sharing the love of Christ in the community.

Financial review

	2020 £	2019 £
Incoming resources	221,350	172,763
Resources expended	(231,117)	(219,678)
Net movement in funds	(9,767)	(46,915)

The largest component of incoming resources is weekly contributions from church congregations, including planned giving. Other significant receipts include fees received for weddings and funerals, rents from hall lettings and proceeds from fund raising events. During the year, anonymous donations of £48,404 were added to grants received from the Rochester Bridge Trust, The Bishops' Development Fund, The All Church Trust and the Garfield Weston Foundation amounting to £44,500 to help finance the construction of a kitchen extension at St Lucius' at a cost to date of £100,453.

Funds position at the year end

	2020 £	2019 £
Unrestricted	58,518	68,126
Restricted	54,974	58,461
Designated	119,280	115,952
Total funds	232,772	242,539

Unrestricted funds

Funds are classified as unrestricted when they are given to the church or parish on the general understanding that they will be used at the discretion of the PCC for furthering the mission and ministry of the church.

Restricted funds

Restricted funds are those received by the PCC for a particular purpose which has been specified by the donor.

Designated funds

The PCC can decide to classify unrestricted funds for a particular purpose such as a roof repair fund. These funds are then classed as designated. They can be reclassified at the PCC's discretion.

Reserves policy

It is PCC policy to try to maintain free reserves which equate to between six and nine months' unrestricted payments. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year end was £58,518 (2019: £68,126), representing four months' unrestricted expenditure, as a result of reduced income during the pandemic.

It is our policy to invest fund balances with the CCLA (Churches, Charities and Local Authorities Investment Management Limited).

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. Membership of the PCC consists of the Rector, Church wardens, Readers and Members elected by those members of the congregation who are on the electoral roll.

All those who attend our services are encouraged to register on the electoral roll and stand for election to the PCC. The PCC members are responsible for making decisions on matters of general concern and importance to the Parish including deciding how the funds of the PCC are to be spent.

The full PCC met on seven (2019: six) occasions during the year in addition to the Annual Parochial Church Meeting, with an average attendance of 84% (2019: 74%). Two additional meetings took place relating to the vacancy. The PCC has a number of committees to deal with different aspects of parish life. These committees are responsible to the PCC and report to it regularly.

Administrative information

The Parish contains three churches:

All Hallows'	St Lucius'	St Michael & St Helen's
Westgate	Butts Road	Fleminghouse Lane
Almondbury	Farnley Tyas	Almondbury
Huddersfield	Huddersfield	Huddersfield
HD5 8XF	HD4 6TZ	HD5 8UD

The Parish is a part of the Diocese of Leeds within the Church of England. The PCC is a body corporate pursuant to the provisions of the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules 2006. The following served as members of the PCC from 1 January 2020 to the date of this report:

Ex Officio members

Incumbent	Vacant through the period
Assistant Curate	The Reverend Jessica Malay
Readers	Mr Tony Rolfe (to June 2020)
Churchwardens	Mrs Catherine Ball
	Mrs Jane Dutton
	Mrs Jenniter Hinchliffe
	Mrs Elizabeth Rawlinson
	Mrs Linda Smith
	Mrs Monica Wells

Elected members

Mr Brian Mallinson
Mrs Marian Beckles
Mrs Margaret Charlton (to January 2020)
Mrs Corinne Lord
Mrs Jane Dutton
Mrs Sue Edwards
Mr Eric Lord
Mrs Charlotte Mallinson
Mrs Helen Marshall
Mrs Julia O'Connor (to January 2020)
Mr Andrew Wilkinson

This report was approved by the PCC on 3 May 2021. It was signed on its behalf by:

A handwritten signature in blue ink, appearing to read 'L. Smith'.

Mrs Linda Smith (Lay Chair)

A handwritten signature in blue ink, appearing to read 'A. Wilkinson', followed by the letters 'F.C.A.' in a smaller font.

Mr Andrew Wilkinson (Treasurer)

Independent Examiner's Report to the trustees of the Parochial Church Council for the Ecclesiastical Parish of Almondbury with Farnley Tyas Team

I report on the accounts for the year ended 31 December 2020.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; and
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr M Batty

3 May 2021

Consolidated statement of financial activities

For the year ended 31 December 2020

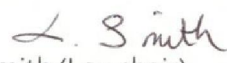
	Note	Unrestricted £	Restricted £	Designated £	Total 2020 £	2019 £
Incoming resources						
Voluntary income		135,080	52,747	5,025	192,852	134,271
Activities for generating funds		14,334	469	-	14,803	12,918
Income from investments		128	403	742	1,273	2,118
Church activities		11,292	-	1,130	12,422	23,456
Total incoming resources	2	160,834	53,619	6,897	221,350	172,763
Resources expended						
Church activities	3	(170,442)	(57,106)	(3,569)	(231,117)	(219,678)
Net movement in funds		(9,608)	(3,487)	3,328	(9,767)	(46,915)

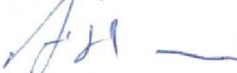
Consolidated statement of financial position

At 31 December 2020

	Total	
	2020	2019
	£	£
Fixed assets		
Investments	12,639	12,639
Current assets		
Debtors	11,590	400
Prepayments	-	555
Short-term deposits	163,804	182,855
Cash at bank and in hand	78,429	46,090
	<u>253,823</u>	<u>229,900</u>
Current liabilities		
Short-term creditors	(33,690)	-
Net assets	<u>232,772</u>	<u>242,539</u>
Funds		
Unrestricted	58,518	68,126
Restricted	54,974	58,461
Designated	119,280	115,952
Total funds	<u>232,772</u>	<u>242,539</u>

Signed on behalf of the Parochial Church Council on 3 May 2021 by:


Linda Smith (Lay chair)

 FCA.
Andrew Wilkinson (Treasurer)

Notes to the financial statements

1. Accounting policies

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared in accordance with the requirements of the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair view' provisions. They have been prepared under FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Going concern

The accounts have been prepared on the going concern basis. The Trustees consider that there is no material uncertainty regarding the Charity's ability to continue to operate as a going concern for the foreseeable future, and in any case for at least 12 months from the date of this report.

Fund accounting

Restricted funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Incoming resources

Planned giving, collections and similar donations are recognised when received.

Tax refunds are recognised when received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are reliably quantifiable. Dividends are accounted for when received, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Such assets, and equipment used within the church premises, are deemed immaterial and therefore written off in the period of acquisition.

Fixed asset investments are shown at cost and at 31 December 2019 had a book cost of £12,639. The market value of the investments at this date was £16,919.

Financial instruments

The Parish has no complex financial instruments. Basic financial instruments are recognised at settlement value.

2. Incoming resources for the year ended 31 December 2020

	Unrestricted £	Restricted £	Designated £	2020 £	Total 2019 £
Voluntary income					
Planned giving:					
Gift Aid donations	51,054	14,652	-	65,706	56,360
Tax recoverable	19,165	3,595	-	22,760	21,991
Collections (Open Plate)	5,917	-	25	5,942	11,786
Grants received	10,000	34,500	-	44,500	200
Donations and appeals	48,404	-	-	48,404	40,116
Legacies	-	-	5,000	5,000	2,000
Missions and charities	540	-	-	540	1,818
	<u>135,080</u>	<u>52,747</u>	<u>5,025</u>	<u>192,852</u>	<u>134,271</u>
Activities for generating funds					
Fund raising events	14,334	469	-	14,803	12,918
Income from investments					
Bank and CBF deposit fund interest	128	403	742	1,273	2,118
Income from church activities					
Funeral and wedding fees	4,143	-	-	4,143	5,440
Rental income	5,366	-	-	5,366	14,805
Sundries	1,783	-	1,130	2,913	3,211
	<u>11,292</u>	<u>-</u>	<u>1,130</u>	<u>12,422</u>	<u>23,456</u>
Total incoming resources	<u><u>160,834</u></u>	<u><u>53,619</u></u>	<u><u>6,897</u></u>	<u><u>221,350</u></u>	<u><u>172,763</u></u>

3. Resources expended for the year ended 31 December 2020

	Unrestricted £	Restricted £	Designated £	2020 £	Total 2019 £
Diocesan parish share	62,892	-	-	62,892	66,202
Missionary and charitable giving	2,976	-	-	2,976	5,025
Church building extension	50,453	50,000	-	100,453	-
<i>Running costs</i>					
Repairs and maintenance	8,438	7,106	1,935	17,479	94,330
Professional fees	1,260	-	1,634	2,894	2,514
Insurance	10,677	-	-	10,677	10,799
Staff	14,590	-	-	14,590	16,584
Heat and light	8,214	-	-	8,214	11,222
Clergy expenses	580	-	-	580	3,599
Sundries	8,021	-	-	8,021	4,831
Printing and stationery	511	-	-	511	2,016
Service costs	685	-	-	685	125
Churchyard	682	-	-	682	1,040
	<u>53,658</u>	<u>7,106</u>	<u>3,569</u>	<u>64,333</u>	<u>147,051</u>
<i>Cost of generating income</i>					
Advertising	150	-	-	150	587
Expense of holding events	313	-	-	313	813
	<u>463</u>	<u>-</u>	<u>-</u>	<u>463</u>	<u>1,400</u>
	<u>170,442</u>	<u>57,106</u>	<u>3,569</u>	<u>231,117</u>	<u>219,678</u>