

The Parochial Church Council of The Ecclesiastical Parish of Oadby

Registered charity number: 1132456

Annual Report and Financial Statements of the Parochial Church Council Year Ended 31 December 2022

Minister

Reverend Jonathan Tearne
Parish Office
St Peter's Centre
Wigston Road
Oadby
LE2 5QE

Bankers

CAF Bank
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Independent Examiners

Wyatt & Co.
125 Main Street
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**St Peter's Oadby Annual Report
Year Ending 31 December 2022**

The trustees present their report and financial statements for the charity year ending 31 December 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual reports and financial statements of the Charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

Administrative information

The Parish of St Peter is situated in the centre of Oadby, Leicester and is part of the Oadby Great Glen Team Ministry. Under the resourcing church project it is partnered with St John's, Clarendon Park where Jon Tearne and a few other team members have been sent to provide day to day leadership.

It is part of the Diocese of Leicester within the Church of England. The correspondence address is: St. Peter's Centre, Wigston Road, Oadby, Leicester LE2 5QE

Incumbent:	Revd. Steve Bailey (Team Rector)
Curates:	Revd. Jonathan Tearne (Minister in charge of St Peter's)
Wardens:	Martin Ward, Angela Pitches (Elected 8/5/22), Don Smith (resigned 8/5/22)
Deanery Synod Members:	Don Smith, Philip Coomes (from 8/5/22), Jonathan Cryer (resigned 8/5/22), Marylyn Chamberlain (until 8/5/22)

Parochial Church Council (PCC) Members 2022/23

	Designation	Term of Office
Ex-officio members		
Revd Steve Bailey	Team Rector	Ex-officio
Revd Jonathan Tearne	Curate (Minister in charge of St Peter's)	Ex-officio
Martin Ward	Churchwarden	Ex-officio
Angela Pitches	Churchwarden (Elected 8/5/22)	Ex-officio
Don Smith	Churchwarden (Resigned 8/5/22)	Ex-officio
Elected Members (Must be on the Electoral Roll of Parish to be eligible for election)		
1. Philip Coomes	Deanery Synod (elected 8/5/22)	2022-2023
2. Don Smith	Deanery Synod	2020-2023
3. Jacqueline Knight	Elected	2022-2025
4. Sian Davies	Elected	2021-2024
5. Patricia Ellson	Elected	2021-2024
6. Rita Shrigley	Elected	2022-2025
7. Jonathan Stocker	Elected	2022-2024
8. Valerie Barba	Elected	2022-2024
9. Christine Broad	Elected	2021-2023
10. Vera Davison	Elected	2022-2025
11. Lynda Gibbs	Elected	2022-2025
12. Robert Morris	Elected	2022-2023
13. Diane Purves	Elected	
13. Marylyn Chamberlain	Deanery Synod (until 8/5/22)	2020-2022
14. Angela Pitches	Elected (resigned 8/5/22)	2020-2022

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PCC Officers

The following officers of the PCC have been elected:

Chair: Rev Jon Tearne

Vice Chair: Jonathan Cryer (until 8/5/22)

Vice Chair: Don Smith (from 23/5/22)

Secretary: Sian Davies

Treasurer: David Witt (until 8/5/22)

Acting Treasurer (not part of the PCC): James Banks (from 23/5/22)

Structure, Governance and Management

The PCC is a body corporate (Church Representation Rules 2020) and a charity registered with the charity commission (reg. Charity no.1132456). The method of appointment of PCC members is set out in the Church Representation Rules. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The full PCC met eight times during the year and was fully quorate at each meeting.

The Standing Committee is a legally constituted sub-committee of the PCC, and met seven times during the year. It meets between full PCC meetings and serves the PCC by preparing agendas and conducting urgent business which cannot wait for the next full meeting. It may also prepare briefings for the PCC to inform their discussions.

At the PCC meeting on 23 May 2022 the following members were elected to the standing committee:
Rev J Tearne, Mrs S Davies, Mrs P Ellson, Mr D Smith, Mr M Ward, Mrs A Pitches

Risk Management and Review

The PCC recognises its responsibility for identifying and managing risks within the organisation. A working party of PCC members has identified, collated and scored risks for the PCC to manage and action as necessary.

Safeguarding

The PCC of St Peter's Oadby are committed to the safeguarding of young people and vulnerable adults.

In accordance with the Church of England policy, we have written and implemented a safeguarding policy and procedures based on 'Promoting a Safer Church'. This was last reviewed by the PCC on 23/05/2022. A copy of the safeguarding policy can be produced on request.

Safeguarding is everyone's responsibility but it is the duty of the Incumbent, Parish Safeguarding Officer and the PCC to ensure that the policies and procedures are being followed and reviewed on at least an annual basis. Safeguarding is a standing item on every PCC agenda.

The day to day responsibility for safeguarding within St Peter's is delegated to the following officers:

Our local Safeguarding contacts are:

Minister – Revd Jon Tearne: jtearne@stpetersoadby.org.uk

Parish Safeguarding Officer – Juliet Bewley – office@stpetersoadby.org.uk

Aims and Purposes

The PCC of St Peter's is responsible for cooperating with the Incumbent to promote the ecclesiastical parish and the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is responsible for the maintenance and management of the church building, although the building is not owned by the PCC, but the Diocese of Leicester. The use of the building is gifted to the PCC by the Diocese.

The PCC owns and is responsible for the maintenance and management of the St Peter's Centre and the Old Rectory, 1 Leicester Road.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our church community at St Peter's. The PCC maintains an overview of worship in the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

Public Benefit Statement

In setting our objectives and planning our activities for the year, the trustees have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

In particular, we seek to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing as disciples of Jesus Christ.
- Provision of pastoral care.
- Missionary and outreach work.
- the relief of sickness, financial hardship and promoting good health.

To facilitate this work it is important that we maintain the fabric of the Church of St. Peter's and the St Peter's Centre.

Review of the Year – Jon Tearne

2022 was a year of building on some of the patterns put in place throughout 2021, as we emerged from the pandemic and sought to approach church life afresh. Throughout the year there were numerous moments of reconnecting with old partnerships, beginning new things, whilst continuing to navigate the ambiguity of the times.

Worship

By the end of 2021 we had returned to having a weekly 10am HC service, a fortnightly 8am BCP service, a monthly evensong, and a weekly midweek HC service. From early on in 2022 the 8am BCP service became a weekly event also. As we came to the some of the bigger services throughout the year, there was a sense of 'returning to normal', particularly with regard to much greater attendance at Easter, Christmas, All Souls and Remembrance Sunday. We also hosted the Framework Knitters for their annual service. We also had pulpit swaps across the benefice and during the Week of Prayer for Christian Unity along with numerous shared services including Good Friday at the Methodist church, the benefice carols in Burton Overy and a Tenebrae service at St Peter's. Alongside the lectionary we had a number of sermon series including *Tell me the truth about love* on 1 Corinthians 13; *Walking in the Steps of St Peter* looking at discipleship in the life of St Peter; and a series on *Jonah - the Prodigal Prophet*. We also began a new midweek Praise and Prayer meeting with a more contemporary worship feel to dedicate space and time to praying for the ministry and mission of the church. The death of her majesty the Queen also figured heavily in our services in September as we mourned and celebrated the life of our late monarch.

Families & Children

In 2022, we continued to run Peter's Place (Messy Church) and our monthly Family Service to increase our offering for families and young children at St Peter's. At Easter time, in partnership with Churches Together in Oadby (CTO) we hosted the beginning of the donkey walk up to the Methodist church and also joined in with CTO for the Christmas lights switch on in November. We had a BBQ for families at the vicarage in the summer, as well as a BBQ for the wider church family after the 10am the following day. The Christingle Nativity and Crib services were particularly enjoyable and well attended. We reconnected with schools, having school visits from Launde Primary school at Easter and Brocks Hill at Christmas, as well as hosting Woodland Grange for their Christmas performance. Jon also took assemblies at Woodland Grange at Harvest and Christmas time.

Discipleship

Alongside the teaching series used on Sunday morning, we also studied the Bible midweek. We had a midweek discussion group that ran alongside our study of *Jonah* on Sundays, as well as reading through Hannah Steele's Lent book, *Living His Story*. The annual retreat organised by Diane Purves was a great success, as were the day trips to the Arboretum and Worcester Cathedral. In preparation for a couple who were married in July Jon also ran a pre-marriage course. The Alpha course was also used for candidates coming for baptism including the first full immersion adult baptisms at St Peter's alongside parents bringing children for baptism. In the Autumn we were also joined by Linda Harwood to do her ordinand training under Jon's supervision. A small group also attended New Wine for the day in the summer and intend to return for the whole week in 2023. In the later part of the year we started to run a warm hub for those struggling with energy costs.

Operations

The operational life of the church developed significantly throughout 2022. James (Operations Director at St Johns) implemented the new ExpensePlus system for finances and began the process of moving our accountants over to a new company. The new system has enabled us to approach the process of budgeting with a greater degree of clarity to our finances. We appointed a new Operations

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Administrator, Emma Jackson, in May, who has been significant in embedding the new finance system and has picked up a lot of the church communications, which had been taken on by Don Smith following the resignation of the previous administrator, Rachel Parsons, back at the beginning of 2021. Don also took a step back from the role of warden after serving faithfully for many years, and we appointed Angela Pitches in his place alongside Martin Ward. In the course of the year Martin liaised with the local council to remove the tops of the cedar trees which have become a health and safety hazard and oversaw the transformation of the stumps into sculptures at the hand of the chainsaw artist, Peter Leadbeater. The sculptures have gained a great deal of attention from the local community alongside local BBC radio. The events team also did a great job in putting on a number of events throughout the year including celebrations for the Queens Jubilee, mulled wine at the Nine Lessons and Carols Service, and a very successful Christmas Fair. Special thanks for the Christmas Fair particularly going to Angela Pitches.

Property Report – Martin Ward

To enable the continued work of the church within the parish, the PCC maintain our three buildings – St. Peter's Church – dating back to 14thC, St. Peter's Centre – opened in 1929 and 1 Leicester Road, the former Rectory – built in the late 1950's. All three present their own difficulties to enable them to function as we would wish.

St. Peter's Church

St Peter's is the Spiritual Home of both our regular congregation and the wider community, it is very much a Civic Church and we are committed to engage within this community as widely as we can with all of our resources. The church is open generally every day for private prayer and as an attraction for visitors being the oldest building in Oadby.

The main function of the church is clear to see and, enabled by the recently refurbished interior, allowing the worship of Jesus and the spiritual support and comfort this allows to everyone.

During this year, Oadby & Wigston Borough Council removed the 2 Cedar trees which had become a danger due to falling branches and which also continually blocked the gutters & drains causing further problems and work.

We were advised to retain the main trunks to a height of about 3 m to minimise the effects of ground heave. The trunks were then turned into pieces of artwork by a chainsaw artist – Peter Leadbeater. He has created on one trunk, a pair of praying hands indicating our church praying for the community and on the other a dove, a cockerel, a net of fishes, a lamb and a donkey. All animals associated with the life of Jesus. These have been very well received by the community and were paid for mainly out of donations.

We have continued to upgrade the sound desk and AV systems to enable Don Smith and Bobby Morris to record and live stream where appropriate the services from our church. We are indebted to James Banks from St. John's Clarendon Park Road for his help in advising and installing much of this equipment.

St. Peter's Centre.

As there is no longer a village hall, the Centre is available to be used by the community for many different uses. Our own youth organisations – Scouts, Cubs, Guides, Beavers, Rainbows, Brownies and Rangers use the premises in the evenings along with Dance classes, St. John's Ambulance and others.

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During the day, we are fortunate that different specialities of the NHS hold community clinics in the main hall whilst the ground floor suite, Age Concern hold 2 all day classes for different groups.

The income from these groups is essential to maintain the building, continue its presence and help support our church in its main mission in Oadby – to proclaim & spread the Gospel of Jesus.

Our own 'Tuesday Teas' under the guidance of Diane Purves, continue to operate as a social gathering and we also have a 'warm space' available for those who need a hot drink and company in these difficult times.

St. Peter's Parish office is also within SPC where Emma Jackson, our 'new' Parish Administrator facilitates much of our Parish life & work. We are extremely grateful to Emma for the cheerful way she carries out her exacting and wide ranging duties.

1 Leicester Road

The former Rectory is still being leased to a local company who rent the rooms out individually. This ensures a regular income to us which goes towards church funds and the upkeep of the building - which this year included work to the main roof and replacing the gutters, fascias and downpipes.

We continue to maintain these 3 buildings under challenging conditions as we no longer have a property team to spread the work load. Fortunately I am assisted by Mrs Pat Ellson and our excellent Premises Officer – Phil Martin. Without Phil's hard work in maintaining the day to day operation of St. Peter's Centre, the continued work and necessary income generated there, would be severely restricted.

Gartree Deanery Synod Report 2022 – Don Smith

Gartree Deanery Synod brings together churches to the South and East of Leicester – and reaches as far as Market Harborough. We meet three times a year, usually in Kibworth.

Tea/coffee and biscuits are usually served as we gather together and the meeting starts with a short time of worship. The main focus for each meeting is a presentation usually with the chance to ask questions of the speaker.

The formal business of the meeting follows a short comfort break. In addition to our own Deanery Synod minutes and finance report, we hear about General Synod, Diocesan Synod, the Diocesan Board of Finance and Education Committees and other meetings. This provides a fascinating insight into the operation of the Diocese and the wider Anglican church.

The first meeting in 2022 was in February. The main presentation was from Adrian Trotter, lay director of Leicester Anglican Cursillo. This originated in Spain. Through weekend and other courses and cell groups, it aims to empower lay people to take leadership roles in the church.

The meeting in June was addressed by Emily Williams, Diocesan Disability Adviser. She showed us how to address issues with our buildings (and our attitudes) which can be challenging for those with disabilities – including those like hearing loss and dyslexia which may not be visible.

The final meeting of 2022 was in late September and featured the work of the Diocesan Generous Giving Team, represented by Phil Leech. Lockdowns have increased the movement away from cash in society, so relying on this can be problematic. He highlighted the non-traditional ways in which a church can attract contributions, through websites, credit and debit cards (including contactless) bequests and other donations.

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There are three lay representatives from St Peter's on Deanery Synod – and all three places are up for election this year. If elected, you also get a place on St Peter's PCC. Speak to Philip Coomes or myself for more information.

Church attendance

At the date of the APCM in 2022 there were 122 persons on the Electoral Roll. 4 people have been removed and 8 people added bringing the total to 126.

The analysis of the general attendance and participation in the life of the church was:

- There was 1 wedding, 8 baptisms & 27 funerals.
- The average number of adult attendees per Sunday during the month of October 2022 (the annual count month) was 86. The average number of children was 6 each Sunday.
- The total number of people participating in the life and worship of St Peters on a regular basis is 211.

Finance Report – James Banks

As previously mentioned by Jon in his report, during the course of 2022 we have undertaken a number of changes to the financial systems and processes within St Peters. Primarily this was to allow for better management of finances, so that at any given time we understand our financial position accurately. This positions us for investing our finances in the growing the church and seeing the Kingdom of God come in Oadby, as well as maintain the activities of the church and maintain the church buildings. We now present monthly management reports to the PCC of the church finances against the budget which is set on an annual basis by the PCC.

Throughout the year we have also reviewed a number of systems & processes related to finance, and we have conducted a thorough review of all our expenditure to ensure that we receive the best value for money. This has led to us changing our payroll provider, implementing new Barclaycards for several staff & wardens and changing our independent examiners from The Rowley's Partnership to Wyatt & Co, plus much more.

2022 was another very good year for St Peter's financially and we ended the year with an overall surplus of just over £13k. When looking at the statement of financial activities you will see that in un-restricted funds the surplus was just under £13k and in restricted funds there was a small surplus of just under £500. It is important to note that during the year due to paying the 'retention' money on the walls project, the balance of the Church Maintenance fund was reduced (see note 15d). The fund balance went down because we spent restricted donations that have been given in a prior year. This was planned for and the balance is still very healthy allowing for any future expected and un-expected maintenance that a historic building can bring.

During the year we have reviewed the restricted funds and this year include a description for the use of each of them, within the accounts. Where restrictions allow we have tried to spend from restricted funds to ensure they are used for the purpose they have been given and not allowed to sit indefinitely. We have also used the balance in the Friends of St Peter's fund to contribute towards the tree carvings, and spent the nominal balance within the Youth Club Fund. These two funds will be closed at the start of 2023. We continue to review the restricted funds we have to ensure they are invested and used appropriately to further the mission and aims of the church.

As part of this review it was also decided that given the nature of the funds given to the Sunday School Fund, this should become restricted. Therefore the opening balance was transferred to a new restricted fund during the year and all income and expenditure was allocated to the new fund.

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We also were required to make a slight adjustment to the funds holding the value of the two properties we own – The Old Rectory and the St Peter's Centre. This is so that the original purchase cost is shown in a one fund, and the amount that the property has appreciated by, is shown in a separate fund – called a revaluation reserve.

I would like to take this opportunity to thank & recognise Mick Dunn and David Witt, previous treasurers of St Peter's for all they have done in helping me take on the finances of St Peter's. I would also like to thank Chris Billson, Martin Ward & Emma Jackson who are part of the finance team and without whom the finances could not run. Finally a thank you to the team at Rowley's accountants who have served St Peter's over the last few years.

As we look ahead into 2023, whilst there are challenges around increasing costs (especially with utilities) we have been able to set a budget that generates a small surplus.

Following this trustees report you will find the annual accounts and financial statements for the year ending 31 December 2022. As this is the first year we have prepared the accounts ourselves (rather than being prepared externally) the layout has slightly changed, but all of the same statutory information is included.

Reserves Policy

It is not the intention of the PCC to hold large amounts of reserves for Investment purposes, it believes the church resources should be used for the work of God's kingdom as they are provided to us. However it is recognised that it is prudent to keep some general reserves in to cover primary operational costs in the event of an unforeseen reduction in income or increase in expenditure. It is the policy of the PCC to hold reserves equivalent to three months core operating costs (gross salaries and essential operating costs) at any one time.

Statement of Trustees Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP
- Make judgement and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed



Rev Jon Tearne
Chair



Martin Ward
Warden



Angela Pitches
Warden

The Parochial Church Council of The Ecclesiastical Parish of Oadby

Year Ended 31st December 2022

I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of Oadby ('the charity') for the year ended 31st December 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

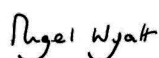
Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date: 15/05/2023

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STATEMENT OF FINANCIAL ACTIVITIES

	<i>notes</i>	Un Restricted Funds 2022	Restricted Funds 2022	Endowment Funds 2022	Total 2022	Un Restricted Funds 2021	Restricted Funds 2021	Endowment Funds 2021	Total 2021
INCOME from:									
Voluntary	2a	95,048	13,610	-	108,657	99,280	32,012	-	131,292
Charitable Activities	2b	7,657	6,692	-	14,349	7,948	-	-	7,948
Other Trading Activities	2c	44,418	-	-	44,418	24,936	-	-	24,936
Investments	2d	14,877	-	-	14,877	7,226	-	-	7,226
Other	2e	155	-	-	155	87	-	-	87
TOTAL		162,154	20,302	-	182,456	139,477	32,012	-	171,489
EXPENDITURE on:									
Charitable Expenditure									
Mission and Ministry	3a	82,002	8,280	-	90,282	48,655	-	-	48,655
Property, Management and Admin	3b	67,392	11,587	-	78,979	47,302	49,701	-	97,003
TOTAL		149,394	19,867	-	169,261	95,957	49,701	-	145,658
NET INCOME (EXPENDITURE)		12,760	434	-	13,195	43,520	(17,689)	-	25,831
Transfers between funds		(12,633)	12,633	-	-	(4,946)	4,946	-	-
NET MOVEMENT IN FUNDS		127	13,067	-	13,195	38,574	(12,743)	-	25,831
RECONCILIATION OF FUNDS:									
Total funds brought forward	13	750,202	124,522	2,199	876,923	711,628	137,265	2,199	851,092
Total funds carried forward		750,329	137,589	2,199	890,118	750,202	124,522	2,199	876,923


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BALANCE SHEET AT 31 DECEMBER 2021	<i>notes</i>	2022	<i>notes</i>	2021
FIXED ASSETS:				
Tangible assets	6	252,186	6	651,991
Investment Property	7	400,000	n/a	-
CURRENT ASSETS:				
Debtors	9	8,893	9	12,525
Cash at bank and in hand		<u>237,369</u>		<u>219,932</u>
		246,262		232,457
LIABILITIES:				
Creditors: Amounts falling due within one year	10	(8,331)	10	(7,525)
Net current assets		<u>237,932</u>		<u>224,932</u>
Total assets less current liabilities		890,118		876,923
Creditors: Amounts falling due after more than one year		-		-
TOTAL NET ASSETS OR LIABILITIES	8	<u><u>890,118</u></u>	8	<u><u>876,923</u></u>
THE FUNDS OF THE CHARITY:				
Endowment Funds	15c	2,199	16c	2,199
Restricted funds	15m	137,590	16l	124,522
Unrestricted funds	15w	430,329	16z	750,202
Unrestricted - Revaluation Reserve	15z	320,000	n/a	-
TOTAL FUNDS	15aa	<u><u>890,118</u></u>		<u><u>876,923</u></u>

Approved by the Parochial Church Council on 20/03/2023 and signed on its behalf by :



Revd Jonathan Tearne
Chairman



James Banks
Acting Treasurer

The notes 1 to 17 form part of these accounts.

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Year ended 31 December 2022

NOTES TO THE FINANCIAL STATEMENTS

1 ACCOUNTING POLICIES

St Peter's Oadby is an unincorporated charity registered in England and Wales.

The address of the charity is given in the charity information on page 1 of these financial statements.

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006.

The charity is a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements have been prepared as a going concern under the historical cost convention except for the valuation on investment assets where appropriate, which are shown at market value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

As a charity with an income less than £500,000 we have made use of the exemption under the Charities SORP and not prepared a statement of cash flows.

Funds

General funds represent the funds of the PCC that are not subject to any restriction regarding their particular use and are available for application on the general purposes of the PCC.

Funds designated for a particular purpose by the PCC are also unrestricted.

Funds received that are subject to a restriction are held in a separate fund and used only for that purpose.

Where monies given for a restricted capital purpose are expended, the asset is no longer viewed as restricted and an appropriate transfer is made to the General Fund. This includes the payment of any related mortgage liability.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Incoming Resources

Voluntary income

Donations are recognised when received by or on behalf of the PCC or in the case of pledged donations when the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.

Charitable Activities

Income from activities run by the church is recognised when it is due.

Other Trading Activities

Rental income from the letting of church premises is recognised when the rental is due.

Investment Income

Interest is accounted for as it accrues. Rental income from investment property is recognised when the rental is due.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December in each year.

St Peter's Oadby Annual Report

Year ended 31 December 2022

NOTES TO THE FINANCIAL STATEMENTS

1 ACCOUNTING POLICIES (continued)

Resources used

Grants

Grants and donations are accounted for when paid, or when awarded if that award creates a binding obligation on the PCC.

Allocation of Costs

Costs have been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Note that in 2022 some of the categories have been revised to more accurately reflect the church's current activities.

Taxation

The PCC is exempted from tax under s.505 ICTA 1988, as a registered charity (reference 1132456).

Fixed assets

Consecrated land and buildings and movable church furnishings

The value of these assets is excluded from the accounts by virtue of s.96(2)(a) of the Charities Act 2011.

Any expenditure, whether maintenance or improvement, is written off to revenue in the year it arises.

Freehold Property Church Halls

On transition to FRS (102) the charity took advantage of the option to change their accounting policy in relation to the 'Church Halls'.

This is now being held at fair value with revaluation movements held in the reserves of the charity.

Freehold Investment Property

Freehold Investment Property is being held at fair value.

Equipment

Expenditure below £500 per item is written off in the year of acquisition. Computer equipment and other equipment is depreciated over 4 years on a straight line basis.

Current assets

All amounts owing to the PCC at 31 December are shown as debtors, less a provision for any amounts that may prove uncollectable.

Provisions for liabilities are shown where an essential future cost is estimated at the year end.

Pension costs

The PCC as 'Employer' has an auto enrolment pension scheme with the Peoples Pension. All qualifying employees are automatically enrolled on the scheme and non-qualifying employees offered to enrol, at the start of their employment. Contributions are made by both employer and employee into the scheme according to their staff contract. Employers continuing responsibility and duties will be undertaken.

The PCC is not a trustee of any scheme. All contributions are charged in the year in which they are incurred.

Donated goods, facilities and services, including volunteers

Income raised from donated gifts for resale is recognised at the point of sale where the value of the donation is considered not material in the context of total annual income and/or where the estimated resale value cannot be determined.

The organisation relies on the contribution of many unpaid general volunteers to carry out activities. In the absence of a reliable basis for measurement, this contribution is not accounted for in monetary terms.

Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of

income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

St Peter's Oadby Annual Report
Year ended 31 December 2022

NOTES TO THE FINANCIAL STATEMENTS (continued)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2022 £	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2021 £
2 INCOME								
2a Voluntary								
Regular Donations	62,279	720	-	62,999	71,263	-	-	71,263
One Off Gifts	6,041	5,958	-	11,999	8,648	32,012	-	40,660
Collection Plate	8,218	-	-	8,218	2,981	-	-	2,981
Legacies	2,000	-	-	2,000	-	-	-	-
Gift Aid	16,442	1,782	-	18,224	11,257	-	-	11,257
Grants	-	4,054	-	4,054	-	-	-	-
LPW Grant	68	1,096	-	1,164	-	-	-	-
Job Retention Scheme	-	-	-	-	5,131	-	-	5,131
	95,048	13,610	-	108,657	99,280	32,012	-	131,292
2b Charitable Activities								
Trips	4633	-	-	4,633	-	-	-	-
0-18 Ministries	237.76	-	-	238	-	-	-	-
Church Fees	2,786	6,692	-	9,478	7,859	-	-	7,859
Magazine	-	-	-	-	89	-	-	89
	7,657	6,692	-	14,349	7,948	-	-	7,948
2c Other Trading Activities								
St Peter's Centre Hire	39,070	-	-	39,070	20,728	-	-	20,728
Fundraising Events	5,348	-	-	5,348	4,208	-	-	4,208
	44,418	-	-	44,418	24,936	-	-	24,936
2d Investments								
Bank Interest	1,857	-	-	1,857	141	-	-	141
Old Rectory Rent	13,020	-	-	13,020	7,085	-	-	7,085
	14,877	-	-	14,877	7,226	-	-	7,226
2e Other								
Printing Charges	148	-	-	148	-	-	-	-
Other	7	-	-	7	87	-	-	87
	155	-	-	155	87	-	-	87
TOTAL	162,154	20,302	-	182,456	139,477	32,012	-	171,489

St Peter's Oadby Annual Report
Year ended 31 December 2022

NOTES TO THE FINANCIAL STATEMENTS (continued)

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £
EXPENDITURE						
Charitable Activities						
3a Mission and Ministry						
Mission Giving	8,859	1,185	10,044	3,303	-	3,303
Parish Share	50,000	-	50,000	30,000	-	30,000
Mission, Courses & Evangelism	188	-	188	52	-	52
0-18 Ministries	-	403	403	432	-	432
Church Events	913	-	913	1,493	-	1,493
Trips	4,759	-	4,759	-	-	-
Hospitality & Gifts	440	-	440	-	-	-
Church Services	957	-	957	599	-	599
Church Fees i.e. weddings	2,073	6,692	8,765	-	-	-
Ministerial Salaries and expenses	13,759	-	13,759	12,776	-	12,776
Staff Training	54	-	54	-	-	-
	82,002	8,280	90,282	48,655	-	48,655
3b Property, Management and Admin						
Church Insurance, Utilities and Cleaning	6,629	-	6,629	8,597	-	8,597
Church Repairs & Renewals	6,060	11,358	17,418	2,540	49,701	52,241
Technical maint & Equipment	1,317	229	1,546	459	-	459
SPC Insurance, Utilities and Cleaning Products	8,027	-	8,027	8,244	-	8,244
SPC Repairs & Renewals	3,476	-	3,476	3,384	-	3,384
Support Staff Salaries & Expenses	26,052	-	26,052	12,117	-	12,117
Rectory Insurance	607	-	607	598	-	598
Rectory Repairs and Renewals	7,195	-	7,195	2,466	-	2,466
Office Expenses	4,232	-	4,232	4,652	-	4,652
Computer Software & Licence Fees	1,889	-	1,889	-	-	-
Professional Fees	1,732	-	1,732	4,245	-	4,245
Banks Charges and Card Fees	176	-	176	-	-	-
	67,392	11,587	78,979	47,302	49,701	97,003
TOTAL	149,394	19,867	169,262	95,957	49,701	145,658

St Peter's Oadby Annual Report
Year ended 31 December 2022

NOTES TO THE FINANCIAL STATEMENTS (continued)

4 STAFF COSTS

	2022	2021
	£	£
Wages, salaries	32,750	22,503
Social Security costs	-	-
Employer Pension Contributions	1,657	1,902
TOTAL	34,408	24,405

In 2022, the PCC employed an average of 3 (2021: 2) members of staff. The full time equivalent employees were 1.5 (2021: 1.2). There were no employees who earned more than £60,000 including pension costs. The PCC contributed to a defined contribution personal pension scheme for 3 employees (2021: 2).

5 REMUNERATION AND EXPENSES PAID TO TRUSTEES AND KEY MANAGEMENT PERSONNEL

No trustee was paid for their services as trustee. Expenses incurred wholly, exclusively and necessarily for the benefit of the organisation were reimbursed during 2022 to 8 trustees of £2,441.

Trustee indemnity was paid for on behalf of the trustees.

During 2022 two Trustees were paid for their services as a verger for weddings & funerals. These were Donald Smith and Robert Morris. The combined total of their payments in 2022 was £770

6 FIXED ASSETS FOR USE BY THE PCC

	Church hall building improvement	Equipment	Total
Cost/Valuation			
At 1 January 2022	250,000	45,887	295,887
Additions	-	1,077	1,077
Disposals	-	-	-
At 31 December 2022	250,000	46,964	296,964
Depreciation			
At 1 January 2022	-	43,896	43,896
Eliminated on Disposal	-	-	-
Depreciation for the year	-	882	882
At 31 December 2022	-	44,778	44,778
Net book value at 31 December 2022	250,000	2,186	252,186
Net book value at 31 December 2021	250,000	1,991	251,991

The St Peter's Centre is valued at £250,000, the historic purchase cost is unknown.

The above property was professionally valued on 30 May 2019 by Knightsbridge Estate Agents and Valuers Ltd on an open market value basis.

The Trustees consider that the valuation of freehold land and buildings is not materially different from the figures given above, and is therefore stated at its fair value.

7 INVESTMENT PROPERTY

Valuation	£
At 1 January 2022	400,000
Unrealised gain / (loss)	-
At 31 December 2022	400,000

Following a review during the year, the Old Rectory is now being held by the church for investment purposes and the income is classified as such on the SOFA. There are no restrictions on the investment income received from the Old Rectory.

The Old Rectory (1 Leicester Road) is valued at £400,000, the original purchase cost was £330,000.

The above property was professionally valued on 30 May 2019 by Knightsbridge Estate Agents and Valuers Ltd on an open market value basis.

The Trustees consider the value of the property at 31 December 2022 to remain unchanged.

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8 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2022	Total 2021
	£	£	£	£	£
Fixed Assets	252,186	-	-	252,186	651,991
Investment Property	400,000			400,000	-
Current Assets	119,954	124,109	2199	246,262	232,457
Current Liabilities	(7,725)	(606)	-	(8,331)	(7,525)
	<u>764,416</u>	<u>123,503</u>	<u>2,199</u>	<u>890,118</u>	<u>876,923</u>

9 DEBTORS

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2022	Total 2021
	£	£	£	£	£
Gift Aid recoverable	1,318	15	-	1,333	-
Other Debtors & Prepayments	6,464	1,096	-	7,560	12,525
	<u>7,782</u>	<u>1,111</u>	<u>-</u>	<u>8,893</u>	<u>12,525</u>

10 LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2022	Total 2021
	£	£	£	£	£
Creditors for goods and services	1,814	412	-	2,226	1,825
Barclaycard	395	156	-	551	-
Mission Giving	3,450	38	-	3,488	5,700
Deferred Income	2,066	-	-	2,066	-
	<u>7,725</u>	<u>606</u>	<u>-</u>	<u>8,331</u>	<u>7,525</u>

Deferred income in 2022 comprises winter energy grants and event income received for future financial periods.

11 GOVERNANCE COSTS

The Independent Examiners remuneration for 2022 was £780 (2021: £1,440).

12 TRANSACTIONS WITH RELATED PARTIES

Donations of £15,389 were received during the year from 16 Trustees & their partners.

No conditions were attached to these donations.

During the year a grant of £2,054 was received from the Oadby Educational Foundation towards work with children.

Donald Smith and Steve Bailey are trustees of the charity and also trustees of the Oadby Educational Foundation.

During the year payments of £4,300 were made to St John the Baptist Church for Operations Support.

Jonathan Tearne, a Trustee of the Charity, is also a trustee of St John the Baptist Church.

13 GOVERNMENT GRANTS

During the year no (2021: 1) Government Grant was received totaling £0 (2021: £5,131).

14 LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:-

	2022	2021
	£	£
Within one year	2,270	2,270
Between one and five years	556	2,826
	<u>2,826</u>	<u>5,096</u>

St Peter's Oadby Annual Report
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NOTES TO THE FINANCIAL STATEMENTS (continued)

15 SUMMARY OF FUND MOVEMENTS

	notes	Fund balances brought forward at 1/1/2022 £	Income £	Expenditure £	Gains/ (Losses) £	Transfers £	Fund balances carried forward at 31/12/2022 £
<u>Endowment funds:</u>							
Launden Bequest	15a	500	-	-	-	-	£ 500
CR Coleman Trust	15b	1,699	-	-	-	-	£ 1,699
	15c	2,199	-	-	-	-	£ 2,199
<u>Restricted funds:</u>							
St Peter's Maintenance	15d	88,941	1,221	(11,358)	-	-	£ 78,804
St Peter's Centre Maintenance	15e	5,655	2,000	-	-	-	£ 7,655
St Peter's Organ Fund	15f	4,281	-	-	-	-	£ 4,281
Youth Club Fund	15g	32	-	(32)	-	-	£ -
St Peter's Bell Fund	15h	254	-	-	-	-	£ 254
Third Party	15i	-	7,877	(7,877)	-	-	£ -
Church Roof and Walls Fund	15j	-	-	-	-	-	£ -
Youth Worker	15k	25,359	7,150	-	-	-	£ 32,509
Children's Work	15l	-	2,054	(600)	-	12,633	£ 14,087
	15m	124,522	20,302	(19,867)	-	12,633	£ 137,590
<u>Unrestricted funds:</u>							
General funds	15n	30,886	162,154	(147,056)	-	-	£ 45,984
Sunday School (Designated)	15o	12,633	-	-	-	(12,633)	£ -
Friends of St Peter's (Designated)	15p	1,302	-	(1,302)	-	-	£ -
St Peter's Centre Development (Designated)	15q	5,984	-	-	-	-	£ 5,984
Old Rectory Management (Designated)	15r	15,551	-	-	-	-	£ 15,551
St Peter's Music (Designated)	15s	31,711	-	(982)	-	-	£ 30,729
St Peter's Discretionary (Designated)	15t	1,032	-	(54)	-	-	£ 978
St Peter's Choir (Designated)	15u	1,103	-	-	-	-	£ 1,103
St Peter's Capital (Designated)	15v	400,000	-	-	-	(70,000)	£ 330,000
	15w	500,202	162,154	(149,394)	-	(82,633)	£ 430,329
<u>Unrestricted - Revaluation Reserve:</u>							
St Peter's Capital	15x	-	-	-	-	70,000	£ 70,000
St Peter's Centre Capital	15y	250,000	-	-	-	-	£ 250,000
	15z	250,000	-	-	-	70,000	£ 320,000
Total funds	15aa	876,923	182,456	(169,261)	-	-	£ 890,118

St Peter's Oadby Annual Report
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- 15a Launden Bequest** - Endowment for the general use of the church.
- 15b CR Coleman Trust** - Endowment for the general use of the church.
- 15d St Peter's Maintenance** - Funds given specifically for the purpose of maintenance on the church building.
- 15e St Peter's Centre Maintenance** - Funds given specifically for the purpose of maintenance on the church centre.
- 15f St Peter's Organ Fund** - Funds given specifically for the purpose of maintenance on the church organ.
- 15g Youth Club Fund** - Funds given specifically towards the running of a St Peter's youth club.
- 15h St Peter's Bell Fund** - Funds given specifically for the purpose of maintenance on the church bells.
- 15i Third Party** - This includes funds that were received and paid directly back out such as diocese fees or donations to other charities.
- 15j Church Roof and Walls Fund** - Funds given specifically towards the project to repair the church roof & walls.
- 15k Youth Worker (renamed from Youth Work)** - Funds given specifically towards the salary of a Youth Worker.
- 15l Children's Work** - Funds given specifically towards work with children.
- 15o Sunday School (Designated)** - Funds given specifically towards work with children. Upon review of the Sunday School Fund it was deemed that the funds held here should actually be restricted, so the balance of £12,633 was transferred to the Children's Work fund during the year.
- 15p Friends of St Peter's (Designated)** - Funds originally given specifically by 'friends of St Peter's' towards the preservation of the church building, but now have permission for general use.
- 15q St Peter's Centre Development (Designated)** - Funds designated for the maintenance of the St Peter's Centre.
- 15r Old Rectory Management (Designated)** - Funds designated for the maintenance of the Old Rectory.
- 15s St Peter's Music (Designated)** - Funds designated for the musical ministry within St Peter's.
- 15u St Peter's Discretionary (Designated)** - Funds designated to helping those in the parish suffering financial hardship.
- 15w St Peter's Choir (Designated)** - Funds designated for the purchase of choir resources.
- 15v St Peter's Capital (Designated)** - Designated fund holding the purchase cost of the Old Rectory. A transfer of £70,000 was made out of this fund during the year to a revaluation reserve. This ensures the fund reflects the original purchase cost. This is not a cash fund.
- 15x St Peter's Capital (Revaluation Reserve)** - Revaluation Reserve holding the difference between the current value of the Old Rectory and the purchase cost.
- 15y St Peter's Centre Capital (Revaluation Reserve)** - Revaluation Reserve holding the entire current value of the St Peter's Centre as the historic purchase cost is unknown.

St Peter's Oadby Annual Report
Year ended 31 December 2022

16 SUMMARY OF FUND MOVEMENTS (Prior Year)

	notes	Fund balances brought forward at 1/1/2021 £	Income £	Expenditure £	Gains/ (Losses) £	Transfers £	Fund balances carried forward at 31/12/2021 £
<u>Endowment funds:</u>							
Launden Bequest	16a	500	-	-	-	-	£ 500
CR Coleman Trust	16b	1,699	-	-	-	-	£ 1,699
	16c	2,199	-	-	-	-	£ 2,199
<u>Restricted funds:</u>							
St Peter's Maintenance	16d	88,941	-	-	-	-	£ 88,941
St Peter's Centre Maintenance	16e	5,655	-	-	-	-	£ 5,655
St Peter's Organ Fund	16f	4,281	-	-	-	-	£ 4,281
Youth Club Fund	16g	32	-	-	-	-	£ 32
St Peter's Bell Fund	16h	254	-	-	-	-	£ 254
Third Party	16i	-	-	-	-	-	£ -
Church Roof and Walls Fund	16j	13,426	31,329	(49,701)	-	4,946	£ -
Youth Work	16k	24,676	683	-	-	-	£ 25,359
	16l	137,265	32,012	- 49,701	-	4,946	£ 124,522
<u>Unrestricted funds:</u>							
General funds	16m	599	128,292	(93,059)	-	(4,946)	£ 30,886
Sunday School (Designated)	16n	8,965	4,100	(432)	-	-	£ 12,633
Friends of St Peter's (Designated)	16p	1,302	-	-	-	-	£ 1,302
St Peter's Centre Development (Designated)	16q	5,984	-	-	-	-	£ 5,984
Old Rectory Management (Designated)	16r	10,932	7,085	(2,466)	-	-	£ 15,551
St Peter's Music (Designated)	16s	31,711	-	-	-	-	£ 31,711
St Peter's Centre Capital (Designated)	16t	250,000	-	-	-	-	£ 250,000
St Peter's Discretionary (Designated)	16u	1,032	-	-	-	-	£ 1,032
St Peter's Capital (Designated)	16v	400,000	-	-	-	-	£ 400,000
St Peter's Choir (Designated)	16w	1,103	-	-	-	-	£ 1,103
	16x	711,628	139,477	(95,957)	-	(4,946)	£ 750,202
Total funds	16z	851,092	171,489	(145,658)	-	-	£ 876,923

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- 16a Launden Bequest** - Endowment for the general use of the church.
- 16b CR Coleman Trust** - Endowment for the general use of the church.
- 16d St Peter's Maintenance** - Funds given specifically for the purpose of maintenance on the church building.
- 16e St Peter's Centre Maintenance** - Funds given specifically for the purpose of maintenance on the church centre.
- 16f St Peter's Organ Fund** - Funds given specifically for the purpose of maintenance on the church organ.
- 16g Youth Club Fund** - Funds given specifically towards the running of a St Peter's youth club.
- 16h St Peter's Bell Fund** - Funds given specifically for the purpose of maintenance on the church bells.
- 16i Third Party** - This includes funds that were received and paid directly back out such as diocese fees or donations to other charities.
- 16j Church Roof and Walls Fund** - Funds given specifically towards the project to repair the church roof & walls.
- 16k Youth Work** - Funds given specifically towards the salary of a Youth Worker.
- 16n Sunday School (Designated)** - Funds given specifically towards work with children.
- 16p Friends of St Peter's (Designated)** - Funds originally given specifically by 'friends of St Peter's' towards the preservation of the church building, but now have permission for general use.
- 16q St Peter's Centre Development (Designated)** - Funds designated for the maintenance of the St Peter's Centre.
- 16r Old Rectory Management (Designated)** - Funds designated for the maintenance of the Old Rectory.
- 16s St Peter's Music (Designated)** - Funds designated for the musical ministry within St Peter's.
- 16t St Peter's Centre Capital (Designated)** - Designated fund holding the capital value of the St Peter's Centre. This is not a cash fund.
- 16u St Peter's Discretionary (Designated)** - Funds designated to helping those in the parish suffering financial hardship.
- 16v St Peter's Capital (Designated)** - Designated fund holding the capital value of the Old Rectory. This is not a cash fund.
- 16w St Peter's Choir (Designated)** - Funds designated for the purchase of choir resources.

17 GRANTS	2022	2021
Giving to Missions, other organisations and individuals:	£	£
Open Doors	1,350	1,000
CPAS	1,350	1,000
Keith Waddell Foundation (Edgar)	1,350	-
Christian Against Poverty	1,350	1,000
Oadby Foodbank	1,350	500
Helping Hands	1,350	1,500
Bible Society	-	1,000
Knighton Free Church (Ukraine Aid)	5,236	-
Churches Together in Oadby	250	-
Royal British Legion	156	-
Total Grants	13,742	6,000