

**CHRIST CHURCH SUTTON**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021**

**REGISTERED CHARITY NUMBER 1132452**

**Incumbent**

The Revd Phil Brooks  
The Vicarage  
14 Christchurch Park  
Sutton  
SM2 5TN

**Independent Examiner**

Carol Evans

**Bankers**

National Westminster Bank plc  
&  
Reliance Bank

# PCC Annual Report for the Year Ended 31 December 2021

## Functions of the Parochial Church Council

Christ Church is a Parish Church situated on the southern outskirts of Sutton, it is legally still a part of the Sutton Team Ministry which will eventually become a Group Ministry. It is a part of the Diocese of Southwark the Church of England. The correspondence address is The Vicarage, 14 Christchurch Park, Sutton, SM2 5TN.

Christ Church PCC has the responsibility for co-operating with the Vicar to promote the whole mission of the church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church, church hall and church grounds of Christ Church, Christchurch Park, Sutton.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission (No: 1132452). The Parochial Church Council is set out in full below:

The Revd Phil Brooks	<i>Chair, Vicar</i>
John Mitchell	<i>Churchwarden (from APCM)</i>
Verna Baguley	<i>Churchwarden (from APCM)</i>
Nigel Bennett	<i>(ex-officio)</i>
Bruce Barham	<i>Electoral Roll Officer</i>
Arthur Baguley	
Ros Burge	
Andrew Carver	<i>Deanery Synod Rep</i>
Jean Carver	<i>Deanery Synod Rep and Parish Safeguarding Officer</i>
Colin Iddles	<i>(Co-opted, Treasurer)</i>
Sheridan Jelliman	
Edith Lau	
Joe Oke	
Evelyn Otim	
David Phillips	
Sheila Collis	<i>Southwark Pastoral Auxiliary</i>
Alex Spawls	<i>(Co-opted, Secretary)</i>

## **Statement of Public Benefit**

The members of the PCC are aware of the Charity Commission guidance on public benefit in 'The Advancement of Religion for the Public Benefit' and have had regard to it in their administration of the PCC. The PCC believes that by promoting the work of the Church of England in the parish of Christ Church, Sutton Surrey, it provides a benefit to the public by:

- providing facilities for public worship and pastoral care both for its members and for anyone who wishes to benefit from what the church can offer; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

## **Structure, Governance and Management**

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC operates through a number of committees and working groups, which meet between full meetings of the PCC. These committees are set out below:

### *Standing Committee:*

This is the only committee required by law and at present consists of the Vicar, the Churchwardens, the Treasurer and three members of the PCC. It has power to transact business of the PCC between its meetings, subject to any directions given by the Council. At its meeting in May 2012 the PCC agreed that the spending limit of the Standing Committee should be £2,500 on any individual item of expenditure. The Churchwarden's overall spending limit is £500 to cover emergency spending and day to day running costs.

## **Vicar's Annual Meeting report (covering the calendar year 2021)**

Acts chapter 2: 42 They devoted themselves to the apostles' teaching and to fellowship, to the breaking of bread and to prayer. 43 Everyone was filled with awe at the many wonders and signs performed by the apostles. 44 All the believers were together and had everything in common. 45 They sold property and possessions to give to anyone who had need. 46 Every day they continued to meet together in the temple courts. They broke bread in their homes and ate together with glad and sincere hearts, 47 praising God and enjoying the favour of all the people. And the Lord added to their number daily those who were being saved.

If 2020 felt like a dark tunnel, then 2021 was not quite the bright light and clean air we had hoped for. It was (and is) a slow emergence. The world before or after COVID still seems a long way away. Writing in May 2021, it feels strange that it was only a few months ago that we were wearing masks in church and unable to sing together as a congregation, hurriedly



exiting after worship. These were hard to get used to, and I'm grateful for the fortitude and consideration shown by the church during that season.

In January 2021 Tim Odoge died of a COVID-related illness. Our hearts went- and still do- go out to his family, our beloved sisters in Christ who have lost a husband and a father. As we celebrated Easter Sunday 2022 with full voice and riotous flowers, it seems strange that it was only last year that we had a sparsely spaced congregation of twenty or so people for Tim's memorial service; masked, unable to sing, without hugs or handshakes afterwards. This virus has taken people we love, and it has robbed us of the goodbyes that we would like to have given.

2021 has been a testament to God's goodness to us in spite of hard things.

Our church has grown markedly in number in the last couple of years. We have been thrilled to welcome new people into the church community, not least a large contingent from Hong Kong. We have been so glad to see a growing ministry to people for whom English is a second (or third or fourth!) language. For this I particularly thank Dr Annisa Wong, who has helped our church to grow in this area.

Sunday worship continues to be the focal point of our life together. We have seen an increasing Sunday attendance, and a continued focus on expository Bible preaching and a simple, unpretentious Anglican form of worship. Having Holy Communion in one kind (bread only) has been a necessary limitation; we look forward to returning to full communion together.

In August, it was a thrill for us to host the wedding of Francesca Perlman (our former Ordinand) and John Mitchell, our churchwarden. Francesca's ministry was much appreciated at Christ Church, and we are glad that she is still local as she serves her title curacy in Cheam.

In 2021 we also said goodbye to Mary and Graham Robini. Mary (nee Shepherd) had been a member of Christ Church for many years, and had served as a SPA (Southwark Pastoral Auxiliary) since 2014. We miss Mary and Graham, but are glad that they are settling happily at St Paul's, Hook.

In autumn of 2021, it was a pleasure to officially welcome Philip Burgess as a lay minister here at Christ Church after his licensing at Southwark Cathedral. Philip has many years of experience as a lay minister in his previous Parish of St Paul's East Ham, in the Diocese of Chelmsford. Philip has now transferred to Southwark Diocese and our parish. We have appreciated Philip's ministry so far and are glad that he has joined our ministry team.

During 2021, our PCC meetings took place on Zoom. One significant item on the agenda was the sale of our pre-school. As a PCC we believe that we can offer great value to the local community by being landlords and neighbours of the pre-school, rather than as managers. Fledgelings is an important part of the history of our church and we are grateful for its legacy and ongoing benefit.

2021 was a challenging year for me personally. Whilst I had initially recovered well from my stroke in November 2020, I had an onset of fatigue in June. I was reduced to part-time hours for several weeks. I owe a great deal of thanks to all those who kept the ministry of our church going in that time. The same is true (although thankfully in happier circumstances) during my six week sabbatical in September/October. Particular thanks to Nigel for his steady pastoral ministry at this time. I am very grateful for the sabbatical, which gave me a



good opportunity to rest, recuperate, and begin thinking towards the next few years of church life.

As we move towards 2022, the time has come for us to revisit our church Mission Action Plan. This is for a number of positive reasons- our church has more people in it than it has in a long time, and we will shortly be formally ending the Sutton Team Ministry. We have a thriving and growing ministry team, international ministry and community outreach. The world we live in continues to be hungry for connection and meaning. The structures of church life are important, but the core is not complicated. As the Acts two passage shows, our central calling is to gather around the Lord Jesus in simple ways- hearing God speak to us through the Bible, sharing our life together, praying and breaking bread. I believe that in the Lord Jesus, we offer a unique kind of community, something quite unlike anything else that the world can.

As we come towards our annual meeting in May 2022, I hope that we will be able to recommit together to our mission- and look forward to the next five years together.

**Financial Review:** Planned Giving increased again during 2021 by 3.4%. As the number of people attending church increased the amount taken in the cash collection increased to £3,847, a 77% increase on the previous year. We managed to keep expenditure under control, excluding the pre-school our spending decreased by 3.3% compared to 2020. Over the next year we need to increase the level of planned giving and continue to keep costs under control.

Reserves Policy: The PCC maintains six months of operating cover for the general costs of the church plus any redundancy costs for employees (including Pre-school staff) of the PCC.

**Playabout:** In November 2021, Christ Church started a new group for children aged 0-4 years, accompanied by a parent or carer. Playabout runs from 9 to 11am every Monday morning, including school holidays. Numbers have grown steadily, almost entirely due to word of mouth, and by Spring 2022, attendance had reached an average of 25 children each week. Each session consists of a period of age-appropriate play, followed at 10.30 am by a time of singing and storytelling, led by Faith Ockham. The core group of volunteers each week consists of Faith, Jenny Brooks, Sandra Byrne and John Mitchell, with Bob Macey helping to cover any absences. We hope that Playabout will continue to grow in 2022, and help link more families with young children to the church.

**Bluebirds Parent and Toddler Group:** What was Bluebirds? Monday afternoons in the Church Hall used to be a meeting place for parents and carers with their babies and toddlers. A happy, light and airy space for the toddlers to learn to share, mix with other children and explore new activities (construction, playdough, colouring and sticking, toy farm & animals, cars & garage, table toys etc). There was a safe area for babies to play on rugs with baby toys. There was room in the Hall for buggies, often containing sleeping infants. We provided refreshments and always ended the session singing rhymes and action songs with the children and remembering their birthdays. We used the Church garden in the summer – an added bonus for those living in flats. For the adults it was a chance to make new friends in a relaxed welcoming atmosphere and led to many lasting friendships.

Several of our families have since become committed members of the Church, and all the volunteers who have run the Parent & Toddler group over the years have been either Church members or friends. Of the remaining three of us who ran the group, Anne Mercer has been involved in running the group, as I have, since it started 30 years ago and Miriam Quinlan has helped for many years.

There were 24 families on the register when Covid struck and we had to stop meeting during Lockdown. When restrictions eased a little, but social distancing was still required, we ran at the back of church a very small group for isolated new mothers and their babies who desperately

needed social contact. The Mums were not allowed to move around, but they could at least chat to each other while their babies played with the toys we provided.

Once restrictions were lifted, we expected to return to the Hall as usual, but were told that the Pre-school, which had always been in the Hall on weekday mornings, wanted to increase their hours to include every weekday afternoon using the Church Hall and garden, so the Parent & Toddler Group was no longer possible.

When Sarah Mullally was our Team Rector, she called the Hall "The Community Hall". Many young families in our Parish with babies and toddlers live in flats without gardens and need space for their children to play, and company for themselves and their children. Our Church Hall is now a Pre-school five days a week and the Community Garden isn't available to anyone else during their hours.

We have all enjoyed our years of running the Parent & Toddler group, and the many families we have got to know, and it was with great regret and sadness that we had to close down Bluebirds permanently at the end of the Summer Term 2021 after running this Church group for 30 years.

**Denise Haseler**

**SPA (Southwark Pastoral Auxiliary) Report 2021:** 2021 proved to be a year which continued to be dictated to a large degree by the Coronavirus outbreak and consequent restrictions. Sadly, Mary and Graham Robini moved to Chessington so I remain the only SPA at Christ Church and have been immensely grateful for the support of Phil Brooks and Nigel Bennett, in particular, in helping me in my pastoral role and conscious of the prayers of the whole congregation.

I have been able to support individual members of the congregation and play a coordinating role in some pastoral issues which has been rewarding. It was a great joy to be able to resume ministry in one of our care homes at Christmas when a few of us sang carols to the residents, behind a screen, which was greatly appreciated.

Enforced curtailment of social activity has enabled me to join online retreats and seminars which I have found stimulating and thought provoking and to complete the Bishop of Southwark's Certificate. A weekend retreat at Wychcroft, the Southwark Diocese retreat house, was a welcome break and chance to meet up with fellow SPAs so we could learn from and encourage one another. I have also completed the necessary requirements for safeguarding.

My thanks go to the whole congregation for their prayers and upholding me in the work I seek to do in Christ's name. **Sheila Collis**

**Sutton South Hello** : Sutton South Hello was set up in 2012 as a result of collaboration between local Councillors, associations, residents and churches with the help of our Sutton South Safer Neighbourhood police team and voluntary organisations like Age UK Sutton. Heather Honour, a former Councillor, chairs the Board and has worked hard to involve all aspects of the community in the project. Christ Church has played a significant role in the work of Sutton South Hello not least by the provision of facilities for its activities.

It was launched at Christ Church on 9 May 2013 by the Care Minister, Liberal Democrat MP Norman Lamb, and was the pilot for similar initiatives elsewhere in the Borough.

Sutton South Hello was set up in the parish as the local census data and the Campaign to End Social Isolation toolkit, showed it to be a Ward where the risk of social isolation is particularly high: the Ward has the highest proportion of over 65's of any Ward in Sutton; the proportion over 85 is



double the Sutton and national average; there are a large number of people living in sheltered accommodation for the elderly or in single occupancy flats; over three quarters of residents live in purpose-built blocks of flats; almost half of all households are single person households.

Hello is very diverse and has strong links with Asian organisations for older people in the area.

Each week the Wednesday Hello Club meets in Christ Church between 2pm and 4pm for games, chat and guest speakers.

On Thursdays, between 2pm and 4pm, Hello Arts and Crafts invites local people to share their skills and learn new ones.

Apart from a few weeks in January/February 2020 Hello continued to meet as Support Groups – those coming were limited in numbers and we were unable to allow drop-ins and occasional visitors. As Covid restrictions eased we cautiously expanded our activities. Throughout this time, we produced a regular newsletter - The Lockdown Times - which was sent out to everyone we had contact details for. We used a local artist - Adrienne Roberts - to devise a series of at-home art projects which we sent out to all who wanted to do them.

Hello Arts and Crafts managed to stage two exhibitions at Honeywood Museum in Carshalton - Woodland Fairies and The Village - both were very enthusiastically received.

In August we held a Summer Party in a marquee by the hall which was generously donated for the event by John and Francesca. As 2021 drew to a close we even managed to have a Christmas Party!  
**Colin Iddles**

**Community Wednesday Report:** Despite the COVID pandemic, the numbers at “Community Wednesday” which runs weekly from 9-12.30, grew strongly during 2021. In contrast with a few years ago, when just a handful of people attended, weekly numbers are now in the forties or even the fifties.

In addition to the core group of attendees, who are mainly young adults, there are now two other groups meeting each week as part of Community Wednesday. A dozen seniors meets for a range of creative art activities, for about 2 hours. This is followed by a light lunch provided by the church. The other group, which started in November consists of an English conversation session for arrivals from overseas. This group of about fifteen each week is being led by Annisa Wong. Half are helpers from Christ Church which enables one to one support.

Many thanks to all who help at Community Wednesday, but especially to Bob Macey, Faith Ockham, Nigel Bennett and Joe Oke.

**Silent Prayer Group Annual Report:** The Silent Prayer Group meets in the church on the 3rd Monday of every month at 11.15 am. A short reading and half an hour of silent prayer are followed by a frugal lunch and time of fellowship. All are welcome. For more information contact **Estelle Ghose** 07592 745825.

**Junior Church:** Over this past year, Junior Church has been blessed with an increasing number of children and young people. We have welcomed new families from around the world, particularly from Hong Kong and Asia. We spent the summer of 2021 running Junior Church in the garden. The sessions were extremely popular and we will be making good use of the garden again this year. We have been fortunate to gain a number of new volunteers, some of whom are parents and others from the wider church community. We successfully raised £1745.43 for Embrace and have now started to fund raise for Home-Start Sutton. Learning to support charities and Christians in other parts of the world is a valuable learning experience and we have had lots of fun along the way.

**Marian Iddles**



**Deanery Synod:** Three meetings of Deanery Synod have taken place over the past year, Thursday 8th July, 2021, held at Christ Church, Sutton, Rev. Liz Billin, All Saints Hackbridge gave a talk on Ecochurch and the ways in which Churches can promote this such as using Fair-trade and using eco-friendly recommended cleaning products. Tuesday 23rd November, Rev; Beth Lewis, St John's Belmont, installed as vicar on 22nd January, 2022, is also Team Vicar with responsibility for St. Alban's Cheam. The main theme was short and long term plans for environmental matters for lifestyles as individuals, family, church and community. Wednesday 16th March, Rev: Kevin Lewis, Church of the Good Shepherd, Carshalton Beeches. Kevin was Commissioned as Area Dean at the commencement of the meeting. He led the meeting in discussions about what makes a good meeting and what is Deanery Synod for? A more detailed account of the points raised will be available for discussion. **Jean Carver**

**Safeguarding:** Christ Church is committed to protecting children, young people and vulnerable adults involved in its ministry and mission. During 2021, the PCC reviewed the Safeguarding Policy and re-affirmed its commitment to ensure that all members of the PCC undertake appropriate training (C0 and C1) on line and sign a declaration that they are familiar with the Policy. Only one PCC member now has to complete the Basic Awareness Course It is necessary, for all those undertaking leadership roles, to hold a valid Disclosure issued from the Diocese, it is also essential for certain group leaders to undertake courses, to promote understanding of safeguarding within the Church. Along with the PCC group leaders have also completed CO Basic Awareness and C1 Foundation Courses on line and four members of the Church have completed a more comprehensive course on Leadership in Safeguarding C2 on Zoom. During the year 13 new D.B.S. applications were processed, this is in addition to the 31 existing Disclosures which are renewed every 5 years. It is vital that, in our growing Church, Safeguarding awareness is part of our everyday Church life and our Safeguarding Policy (displayed on the noticeboard at the back of the Church) is available for all to read. There have been two occasions when advice was sought, from the Diocesan Safeguarding Officer. However, there were no incidents to report. Awareness is a keyword in Safeguarding and many areas of Church life are being based on a more formal footing, and as a result of training. group leaders understand how to cope with problems and who to approach, if concerns arise. Our aim is to maintain a safe and caring Church.

**Jean Carver and Nigel Bennett**

**Cantonese speaking group:** The Cantonese speaking group had three gatherings, average 21 adults and kids.

A six-session Bible study of the book of Mark, average 6 adults on Sundays after the main morning service. **Annisa Wong**

**Churchwarden's Report:** 2021 saw Christ Church continuing to adapt in response to the COVID pandemic that has so changed our lives, including our church life, since March 2020. Fortunately, in 2021, there were none of the periods of enforced closure for public worship that had so affected church life in 2020 (see churchwardens report for 2020). In fact, Christ Church has been greatly blessed during the last two years. Our ministries and outreach have continued to grow during COVID, and several new ones have started.

In Spring 2021, Verna Baguley joined John Mitchell as Christ Church's second churchwarden. Together with her husband, Arthur, she has greatly strengthened the work of churchwardens. Numbers at the 10.30 Sunday morning worship service have continued to grow. John has seen attendance grow from an average of 43 when he started as warden 8 years ago, to an average of 68 before the pandemic, to the situation in April 2022, when every one of the four Sunday 10.30 morning services had an attendance of more than 100 (including 164 on Easter Sunday). This is the first time that this has happened at Christ Church since the 1990s. Sadly many churches have seen a decline in attendance during COVID times so this has been very

encouraging. However, with this blessing from God has come the challenges of helping to integrate all the newcomers into the life of the church, supporting their spiritual growth and helping them to exercise the gifts God has given them to support the wider church and community.

**Prayer:** Prayer has always played a central role in the life and ministry of Christ Church. In addition to the prayer meeting after church on the third Sunday of each month, there is now a weekly prayer meeting every Saturday morning on Zoom. Since March 2020, people have also met on Zoom for Church of England morning and evening prayer on every weekday, and on Sundays for Night Prayer. Each meeting is now led by a different person. Over the year participation has grown to 5-12 people at each meeting, and now includes people from five other churches. These meetings provide an opportunity for fellowship, structured prayer, and for open prayer for individual, church, national and international concerns.

**Junior Church:** This year has been particularly encouraging in our Junior Church, where numbers have gone from a handful a few years ago on a Sunday morning to an average of 15 to 20 each week. Our special thanks go to our Junior Church leaders Marian Iddles and Valerie Wilson and their helpers, whose dedication and hard work have made this possible (please see the separate Junior Church report)

**Fledgelings:** During 2021, the PCC agreed to the proposal that its pre-school "Fledgelings" should move from mornings only to providing afternoons as well, and to lower the age of admission to 2 years. These two changes, combined with much hard work by the staff and governors, have led to a much increased enrolment and an improved financial situation.

However, the move to all-day Fledgelings meant that the groups that had been using the church hall in the early afternoons had to find alternative provision. Sutton South Hello, a community group for seniors, which had been using the hall on Wednesday and Thursday afternoons for many years, has moved very successfully to meeting in the back of the church. The leaders of Bluebirds, though, a Christ Church parent and toddler group which had been meeting on a Monday afternoon for more than 20 years, decided that they could not operate satisfactorily at the back of the church, and with great sadness, decided to close. We thank the leaders of Bluebirds, in particular Denise Haseler, for all their hard work and commitment over the years.

After a series of discussions about "Fledgelings" pre-school, the PCC decided that in the light of the ever-increasing management responsibilities for the church, that the church should sell it to the current headteacher Nicki Santos. This was a very difficult decision, as the church had had the pre-school for more than 20 years, during which time it had grown substantially from modest beginnings. Many members of the PCC also had strong personal links with the pre-school, as current or former teachers, parents, and in other ways. It is hoped that the sale will be finalised in the second half of 2022.

**Hospitality:** Hospitality plays an important part in the life of Christ Church, particularly on Sunday mornings after church, but also on many other occasions during the week. The completion of the servery during Summer 2020 has therefore greatly enhanced our ability to provide hospitality. Our particular thanks go to Estelle Ghose, our servery manager, and all her team who work so faithfully every Sunday to provide hospitality after the 10.30 service. The servery has also played an important role in the growth of Community Wednesday (see separate report), where Bob Macey has played a central role during this past year. During the year, Verna initiated a more structured approach to church catering, and this had already started to bear dividends during the latter part of 2021.



**Premises issues:** During 2021, our “Eminent” electronic organ, kindly donated to us in 2020 by St John’s, Stoneleigh, was upgraded to concert quality (Christ Church is the largest auditorium in Sutton). This was financed in large part by a grant from the Herbert Arthur Baker Foundation.

One of the central jobs of the Churchwardens is ensuring that the church and hall are in good repair, and that the “grounds” are well-maintained. For a large church like Christ Church, which is nearly 140 years old, that can be a daunting and expensive task. However, we are very fortunate to have Mike Bland as our premises co-ordinator, and Colin Iddles, our treasurer, who together do a wonderful job dealing with a multitude of premises issues. We are extremely grateful to them for all their work, which otherwise we would have had to do!

**Reflections from John Mitchell on his retirement:** It has been a great privilege to serve you over these last 8 years as Churchwarden (the Annual Meeting kindly extended my tenure twice to help cover during the COVID pandemic). During that time it has been a great joy to see the growth in numbers not only on a Sunday morning, but in a wide range of activities, where the church reaches out in service to the community. This includes both pre-existing ones, such as Community Wednesday, which has grown considerably (see separate report), as well as new initiatives in 2021 such as Playabout where an average of 25 children, aged 0-4, and their parents/carers meet at the back of the church each Monday morning (see separate report). However, most encouraging of all, has been to see the spiritual growth in the church, amongst both existing and new members. Plans to encourage the development of Fellowship Groups, along with a number of proposals in our Mission Action Plan, will I am sure, play a key part in encouraging this spiritual growth in the future.

For me personally, 2021 has been an amazing year. In Autumn 2019, Christ Church welcomed an ordinand, Dr Francesca Perlman, who was training for the ministry at St Augustine’s College. I gave her a particularly warm welcome! Our courtship started in Spring 2020 in COVID times, and we were married at Christ Church in August 2021. It seemed at times that virtually the whole church was involved in helping in some way at our wedding, but I would particularly like to thank the incredible efforts of Jennifer Sibley, Colin Iddles, and Bob Macey in helping to look after our 270 guests, including in a COVID-safe way, and of course to our Vicar Phil Brooks for marrying us!

It’s been a great privilege to work with Phil these last 6 years on so many issues and to see how his great gifts of preaching and pastoring have been such a blessing to Christ Church. Our Lay Minister Nigel Bennett, having just retired, is devoting even more of his time to helping out at church. It has been a great joy to work ever more closely with him on so many different things, and his recent work organising the Sunday rotas has been particularly invaluable. In 2021 we were joined by a second Lay Minister, Phillip Burgess, whose wisdom and experience are already making a major contribution. This summer Colin Iddles is stepping down as Treasurer after an amazing 17 years, and we are very grateful to Arthur Baguley to agreeing to succeed him in this demanding post. However as anyone who knows Christ Church will testify, Colin’s role and work over these years has exceeded considerably that of Treasurer. I for one owe him a debt of gratitude that is incalculable. I am so grateful for his wise counsel and his tremendous hard work and it has been a privilege and an honour to work with him these last 8 years.

**John Mitchell and Verna Baguley**



# PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH, SUTTON

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021

### 1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and the Charities Act 2011 together with applicable accounting standards and the Charities Statement of Recommended Practice.

The financial statements have been prepared under the historical cost convention except in respect of the valuation of the Church Hall (see below).

#### Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

#### Incoming resources

##### *Voluntary Income and capital sources*

Collections are recognised when received by or on behalf of the PCC.

Planned giving, whether under Gift Aid or otherwise, is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

##### *Other income*

Rental income from the letting of the church and hall premises is recognised when the rental is due.

##### *Income from investments*

Interest is accounted for on the accruals basis.

#### Resources used

##### *Grants*

The PCC has a policy of setting aside 10% of its regular income from donors (income from the Church Membership Fund, income tax refunds and collections) to be passed on as grants to external charities and mission agencies. Grants representing 10% of the year's income are paid over partly during the year and partly by way of a balancing payment after the year-end, but are all recognised as expenditure for the year. Other grants and donations are accounted for when paid over, or when awarded if that created a binding obligation on the PCC.

# PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH, SUTTON

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021

### 1 ACCOUNTING POLICIES (continued)

#### Fixed assets

##### *Consecrated land and buildings and movable church furnishings*

Consecrated and benefice property of any kind is excluded from the accounts by Section 96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 are capitalised and depreciated in the accounts over their anticipated useful economic life on a straight-line basis.

All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, on individual items under £1,000, or on the repair of movable church furnishings acquired before 1 January 2000, is written off.

##### *Church Hall*

The valuation of the Church Hall is based on its value at 1 January 1996 for insurance purposes. This is depreciated on a straight-line basis over a period of 30 years.

##### *Lighting and Sound Systems*

The Lighting and Sound systems are being depreciated over a period of 20 years from 1 January 2004. Later costs are similarly being depreciated over 20 years as they arise.

##### *Other fixtures, fittings and office equipment*

Equipment used within the church premises is depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less (or in the case of Fledglings equipment, £50 or less) are written off when the asset is acquired.

#### Current assets

Short term deposits include cash held in Trust funds relating to the sale of 21 Chalgrove Road and cash held on deposit with the Central Board of Finance of the Church of England (CBF) Funds. Amounts owing to the PCC at 31 December are shown as debtors.

**PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH, SUTTON**

**Reg Charity : 1132452**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ended 31 December 2021**

		<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
	<b>Note</b>			<b>2021 £</b>	<b>2020 £</b>
<b>INCOMING RESOURCES</b>					
Incoming resources from donors	2(a)	83,592	-397	83,195	94,765
Other voluntary incoming resources	2(b)	0	0	0	0
Income from operating activities:					
to further the Council's objects	2(c)	56,144	96,902	153,046	85,579
to generate funds	2(d)	0	0	0	0
Income from investments	2(e)	12	0	12	100
Other Income	2(f)	300	1,406	1,706	50,364
<b>TOTAL INCOMING RESOURCES</b>		<b>140,048</b>	<b>97,911</b>	<b>237,959</b>	<b>230,808</b>
<b>RESOURCES USED</b>					
Grants	3(a)	5,474	0	3,028	3,028
Activities directly related to church work	3(b)	85,401	123,892	152,747	152,747
Costs of generating funds	3(c)	0	0	0	0
Church management and administration	3(d)	1,352	0	5,902	5,902
<b>TOTAL RESOURCES USED</b>		<b>92,227</b>	<b>123,892</b>	<b>216,119</b>	<b>161,677</b>
<b>NET MOVEMENT IN RESOURCES</b>	12	<b>47,821</b>	<b>-25,981</b>	<b>21,840</b>	<b>69,131</b>
<b>NET ADJUSTMENT TO FUND BALANCES</b>	13	-18,650	-5,399	-24,049	0
<b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2021 (2020)</b>		119,225	132,115	251,340	182,209
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2021 (2020)</b>		<b>148,396</b>	<b>100,735</b>	<b>249,131</b>	<b>251,340</b>



**PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH, SUTTON**

**Reg Charity : 1132452**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2021**

	Unrestricted Funds £	Restricted Funds £	Total Funds	
			2021 £	2020 £
<b>2 INCOMING RESOURCES</b>				
2(a) <i>Incoming resources from donors</i>				
Church Membership Fund	52,115	520	52,635	50,896
Income tax recoverable on Gift Aid	16,645	2,756	19,401	17,343
Collections	3,520	327	3,847	2,169
Legacies			0	24,357
Other donations	11,312	-4,000	7,312	0
	<b>83,592</b>	<b>-397</b>	<b>83,195</b>	<b>94,765</b>
2(b) <i>Other voluntary incoming resources</i>				
Appeals	0	0	0	0
2(c) <i>Incoming resources from operating activities to further the Council's objects</i>				
Hall lettings (Note 9)	41,168		41,168	3,283
Church lettings	1,916		1,916	5,300
Wedding and other fees	-162		-162	1,021
Hope Church	12,700		12,700	0
Embrace	522		522	1,005
Grassroots			0	0
Transfer from other Funds (PSF)			0	6,390
Fledgelings Pre-School (fees etc)		96,902	96,902	68,580
	<b>56,144</b>	<b>96,902</b>	<b>153,046</b>	<b>85,579</b>
2(d) <i>Activities for generating funds</i>				
Fund raising events	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
2(e) <i>Income from investments</i>				
Bank interest	0	0	0	0
Interest on CBF deposit funds	12	0	12	100
	<b>12</b>	<b>0</b>	<b>12</b>	<b>100</b>
2(f) <i>Other income</i>				
Repairs & Renovations	0		0	50,364
Sundry income	300	1,406	1,706	0
<b>Total Incoming resources</b>	<b>140,048</b>	<b>97,911</b>	<b>237,959</b>	<b>230,808</b>

**PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH, SUTTON**

**Reg Charity : 1132452**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2021**

	Unrestricted Funds £	Restricted Funds £	Total Funds	
			2021 £	2020 £
<b>3 RESOURCES USED</b>				
<b>3(a) Grants</b>				
Missionary and charitable giving:				
Charitable Mission Giving	5,474		5,474	3,028
Relief and development agencies			0	0
Secular charities			0	0
Home mission, other church societies			0	0
	<b>5,474</b>	<b>0</b>	<b>5,474</b>	<b>3,028</b>
<b>3(b) Activities directly related to church work</b>				
Ministry:				
Diocesan quota	25,333		25,333	24,836
Clergy expenses	1,285		1,285	425
Team expenses			0	0
Administrator wages			0	607
SPA/Reader expenses			0	0
Training			0	0
Church:				
Insurance	6,307		6,307	6,781
Lighting and heating	13,160		13,160	10,340
Church maintenance	14,750		14,750	9,828
Church equipment			0	0
Altar supplies	40		40	53
Alpha courses			0	0
Flowers	798		798	696
Youth/Messy Church/Craft Days	227		227	459
Hospitality	2,270		2,270	525
Welcare			0	1,246
Church Supplies	1,250		1,250	1,854
Photocopying			0	330
Parish Mission and Outreach	449		449	1,142
Miscellaneous	4,663		4,663	4,110
Depreciation - other assets	1,621	4,801	6,422	2,238
Hall:			0	
Hall running costs	9,054		9,054	8,831
Hall depreciation	4,194		4,194	4,194
Hall equipment			0	0
Fledgelings Pre-School expenditure (Note 9)		119,091	119,091	61,363
Major works:			0	
Repairs & Renovations			0	7,477
Loan repayment			0	0
	<b>85,401</b>	<b>123,892</b>	<b>209,293</b>	<b>152,747</b>
<b>3(c) Costs of generating funds</b>				
Church Events	0	0	0	0
Stewardship envelopes	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>3(d) Church management and administration</b>				
Transfer to other Funds/payments made				4,200
Administration	1,352		1,352	1,702
	<b>1,352</b>	<b>0</b>	<b>1,352</b>	<b>5,902</b>
<b>Total resources used</b>	<b>92,227</b>	<b>123,892</b>	<b>216,119</b>	<b>161,677</b>

**PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH, BUTTON**  
**Reg Charity : 1132462**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended 31 December 2021**

**4 STAFF COSTS**

One employee has been co-opted as PCC Minutes Secretary (non-voting) since 2017.

Staff costs totalled £74,050 (2020 - £60,062) which represents the wage costs of 9 Hedgellings Pre-School employees.

**5 FIXED ASSETS FOR USE BY PCC**

		Hall building & servery £	Sound System	Lighting System	Furnishings, fixtures & Equipment £	Equipment and toys £	Total £
<i>Tangible fixed assets</i>							
GROSS BOOK VALUE	At 1 January 2021	142,047	12,730	66,482	16,508	15,003	253,370
	Additions				1,000		1,000
	Disposals						0
		142,047	12,730	66,482	17,508	15,003	254,370
DEPRECIATION	At 1 January 2021	105,691	7,990	32,082	8,401	13,714	167,878
	Charge for the year	5,035	636	3,324	1,621	322	10,938
	Disposals						0
		110,726	8,626	35,406	10,022	14,036	178,816
NET BOOK VALUE	At 31 December 2021	31,921	4,104	31,076	7,486	967	75,554
	At 31 December 2020	36,956	4,740	34,400	8,107	1,289	85,492

**Depreciation is charged at the following rates:**

Church Hall (based on the gross book value used at 1 January 1996 for insurance purposes)  
- over a period of 30 years from 1 January 1996.

Servery - over a period of 20 years.

The Lighting and Sound systems - over a period of 20 years.

Furnishings, Fxtures & Equipment - at 20% on the reducing balance basis.

Equipment and toys - at 25% on the reducing balance basis.

The insured value of the buildings was as follows:-

	<u>31/12/2021</u>	<u>31/12/2020</u>
Church	19,240,000	19,240,000
Hall	2,900,000	2,900,000

**Quinquennial:** The last Quinquennial Inspection was made in November 2018.



**PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH, SUTTON**

**Reg Charity : 1132452**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2021**

**6 ANALYSIS OF NET ASSETS BY FUND**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total £</b>
Fixed assets	24,260	51,294	75,554
Current assets	127,246	64,699	191,945
Less Current liabilities & long term liabilities	-3,110	-15,258	-18,368
	<u>148,396</u>	<u>100,735</u>	<u>249,131</u>

**7 DEBTORS**

Prepayments and accrued income

	<b>2021 £</b>	<b>2020 £</b>
	14,875	14,531
	<u>14,875</u>	<u>14,531</u>

**8 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR**

Loan

Accruals and deferred income

	1,800	
	3,768	850
	<u>5,568</u>	<u>850</u>

**9 HALL RENT CHARGED TO FLEDGELINGS PRE-SCHOOL**

Hall lettings includes an amount of £37,000 (2020 - £0) paid by Fledgelings Pre-School.

**10 COMMITMENTS**

At 31st December 2018, the PCC has a commitment to repay a loan of £27,000 over 15 years, from 2012, at 0 interest = £1,800 per year. The balance outstanding at the end of the year was £14,600.

**11 CHARITABLE GIVING**

The PCC donates 10% of its income from church members plus special collections to charity.

The current charities are:

The Diocese of Southwark

Sutton Community Works

Embrace

The Childrens Society

Mechanics for Africa

Home-Start Sutton

**PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH, SUTTON**

**Reg Charity : 1132452**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2021**

**13 SUMMARY OF MOVEMENT BY INDIVIDUAL FUND**

	Incoming resources £	Resources used £	Net movement £	Adjustment to fund value £	Balance at 01/01/21 £	Balance at 31/12/21 £
<b>Unrestricted</b>						
<i>The General fund is the PCC's working fund for day to day administration. The other unrestricted funds have been designated by the PCC but may be re-designated for other purposes. The Hall Property fund is used to show the book value of the Hall building (see Note 5) as a separate sum.</i>						
General	140,037	88,033	52,004	-49,094	26,568	29,478
Hall			0		37,779	37,779
Boiler (Designated)			0	24,357		24,357
Fabric (Designated)	0	0	0	1,001	-1,001	0
Millennium and Special Projects	1	0	1	0	19,769	19,770
Sale of 21 Chalgrove Road	10		10		20,228	20,238
Hospitality Fund	0	0	0	5,086	-5,086	0
Hall Property	0	4,194	-4,194		20,968	16,774
<b>Total unrestricted funds</b>	<b>140,048</b>	<b>92,227</b>	<b>47,821</b>	<b>-18,650</b>	<b>119,225</b>	<b>148,396</b>
<b>Restricted</b>						
<i>These funds must be used for the purpose specified.</i>						
Repairs and renovations	13,991	4,801	9,190	-19,401	72,228	62,017
Quinquennial Fund	0	0	0	2,000	2,000	4,000
Outreach	610	0	610	0	150	760
Alpha	0	0	0	0	342	342
Flowers	0	0	0	2,478	-2,478	0
Lighting	0	0	0	0	5,302	5,302
Sound	0	0	0	0	1,484	1,484
Music			0		0	0
Vicarage maintenance	0	0	0	0	900	900
Noticeboards			0		0	0
Parish Support Fund	0	0	0	2,205	2,200	4,405
Sports and Related Activities			0		0	0
Bishop's Lent Appeal	0	0	0	0	40	40
Children's Society			0		0	0
Water Aid			0		0	0
Christian Aid			0		0	0
Emergency Charitable Donations Fund	0	0	0		34	34
Crisis			0		0	0
South American Mission Society			0		0	0
Soul in the City			0		0	0
Bible Society			0		0	0
CMS			0		0	0
Tear Fund			0		0	0
Fledgelings Pre-School	83,310	119,091	-35,781	7,319	49,913	21,451
<b>Total restricted funds</b>	<b>97,911</b>	<b>123,892</b>	<b>-25,981</b>	<b>-5,399</b>	<b>132,115</b>	<b>100,735</b>
<b>ALL FUNDS</b>	<b>237,959</b>	<b>216,119</b>	<b>21,840</b>	<b>-24,049</b>	<b>251,340</b>	<b>249,131</b>



**PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH, SUTTON**  
**Reg Charity : 1132452**  
**BALANCE SHEET AS AT 31 DECEMBER 2021**

	Note	2021 £	2020 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	5	<u>75,554</u>	<u>85,492</u>
		<b>75,554</b>	<b>85,492</b>
<b>CURRENT ASSETS</b>			
Debtors	7	14,875	14,474
Short term deposits		25,098	25,086
Cash at bank and in hand		<u>151,972</u>	<u>127,138</u>
		<b>191,945</b>	<b>166,698</b>
<b>LESS LIABILITIES:</b>			
<b>AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	8	<u>5,568</u>	<u>850</u>
<b>NET CURRENT ASSETS</b>		<b>261,931</b>	<b>165,848</b>
<b>CREDITORS: Amounts falling due after more than one year</b>	10	<u>12,800</u>	<u></u>
<b>NET ASSETS</b>	6	<u><b>249,131</b></u>	<u><b>251,340</b></u>
<b>FUNDS</b>			
	13		
Unrestricted		163,364	119,225
Restricted		<u>85,767</u>	<u>132,115</u>
		<b>249,131</b>	<b>251,340</b>

Approved by the Parochial Church Council and signed on its behalf by:

Phil Brooks (Chair)

*Phil Brooks*



Colin Iddles (Treasurer)

**Independent Examiner's Report on the Unaudited Financial Statements  
of the Parochial Church Council (PCC) of Christ Church, Sutton**

I report on the financial statements for the year ended 31 December 2021 set out on pages 6 to 13.

**Respective responsibilities of the Trustees and Independent Examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*C. A. Evans*

**C.A. Evans**

**Dated: 28 April 2022**

**Chartered Accountant  
Springroyd  
Clapham Road  
Austwick  
Lancaster  
LA2 8BE**

## Fabric Report 2021

2021 was a comparatively quiet year following all the work undertaken in 2020.

We received a grant of £5,000 from the Reginald Arthur Baker Trust to upgrade our Eminent electronic organ to concert quality. (Christ Church is the largest space for performances in the London Borough of Sutton) The church's contribution of £1,000 towards this work came from a member of the congregation. The upgrade, which was undertaken by Martin Russell of Digital Organ Technical Services, has greatly improved the sound quality and modernised the control systems within the organ.

Work following on from the 2018 Quinquennial inspection has continued. Mike Bland, our Premises Coordinator, has worked on a Faculty application for repairs to the Narthex roof and has handled the work with our inspecting architect – John Bailey – and contractors. We have obtained a £25,000 interest free loan (over five years) from the Diocese to fund the repairs.

Mike Bland has also secured a £5,000 grant from the London Community Energy Fund to fund a heating options appraisal study for the church and hall. Our gas-fired church boiler dates from the period between the World Wars. When a replacement is needed it will have to be environmentally friendly, more efficient and within the church's resources.

Routine inspections of the lightning conductors, emergency lighting, portable electrical appliances (PAT test) and fire extinguishers were carried out.

Thanks go to everyone who has contributed to the ongoing care and maintenance of our church building, hall and grounds.



## Christchurch Sutton Electoral Roll Report 2022

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The number of people on the electoral roll has increased this year from 83 to 104.

62 people are resident in the parish representing an increase from the 48 last year.

Within the year 4 names have been withdrawn from the roll and 25 names have been

Added 14 of which are resident in the parish.

The revised roll will be displayed in the church on 1<sup>st</sup> May 2022 and any amendments will be incorporated in time for the APCM which is to be held on 22<sup>nd</sup> May 2022

Bruce Barham

Electoral Roll Officer