



**Report and Accounts**  
**The Parochial Church Council**  
**of St. John Baptist Church, Berkswell**  
**Year ended 31<sup>st</sup> December 2022**

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## **Trustees' Report**

### **Aim and Purposes**

St. John Baptist Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Canon Dr Mark Bratton, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church and rooms adjoining the church.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions as to how our services can engage the many groups that live within our parish. We are a passionate, inclusive church, responding to our faith in God.

When planning activities for the year, the PCC considered the Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; developing knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Mission and outreach work.

To facilitate the whole mission, the PCC is specifically responsible for the important task of maintaining the Church building and the adjoining rooms.

The PCC complied with its duty in having due regard to the House of Bishops' guidance on safeguarding vulnerable children and adults (under section 5 of the Safeguarding and Clergy Discipline Measure 2016). The Parish Safeguarding Officer is Mrs Wendy Burns, whose report can be found on page 19.

### **Background**

The Coronavirus pandemic has proven to be one of the greatest challenges to the Church since the second World War. We lost a great deal of freedom during the last three years and a sense of what was our 'normal' life. Our life as a church family has now, however, started to return to much of what we knew previously. The impacts of the pandemic will be felt for many years.

## **Achievements and Performance**

### **Ministry Team**

The Ministry Team continued to meet on a regular basis to plan and prepare for worship, with particular focus on our special services and to pray for the life of the church community. The ministry team consisted of Revd Canon Dr Mark Bratton, our licensed Readers Steve Bell (until November) and Richard Hollingdale with Revd Canon Peter Holliday also leading some services. This team takes primary responsibility for the leading of worship in our church community and therefore oversees liturgy and the rhythm of both special services and ordinary worship.

Throughout 2022 we continued to offer the ministry of occasional offices of baptisms, weddings, funerals and burial of ashes services which have been significant and meaningful occasions for those involved.

Understandably, many weddings and baptisms had been postponed since 2020 in the hope that the occasions could be celebrated more fully.

We hope to continue to offer a rich variety of worship services at St John Baptist, Berkswell during 2023 and pray that the ministry team will continue to grow.

## **Worship and Prayer**

Worship and prayer are at the heart of our church life. Since the COVID-19 pandemic our regular pattern of worship now consists of three services, being two services on a Sunday, 10 a.m. sung Parish Communion and 5.30 p.m. Evensong or Holy Communion, with 10:30 a.m. said Holy Communion on a Thursday.

Junior Church was suspended until November 2021 when a new leadership team formed and undertook to provide Junior Church on a weekly basis during term time. A thoughtful, informative and enjoyable programme was delivered linking in with the key themes of the liturgical year in addition to such topics as care for creation. More latterly we have seen an increase in the number of young families attending worship.

Junior Church is an important dimension to the worshipping life of the church, so much so, that the PCC agreed to seek and employ a Children and Families Ministry Worker. It is hoped the role will be filled and operational by the summer of 2023.

We are actively involved with our ecumenical brothers and sisters through Churches Together in Balsall and Berkswell.

Following the easing of government restrictions, we were delighted and thankful to be able to hold a full series of special services during 2022 once again.

- Candlemas
- Ash Wednesday
- Mothering Sunday
- Choral Passion Service
- Maundy Thursday
- Good Friday meditation
- Easter Day
- Rogation – beating the bounds of the village
- Services for Her Late Majesty, Queen Elizabeth II
- Harvest – goods and produce passed to local charity, Hope Coventry.
- All Souls' service for the bereaved
- Remembrance Day
- Advent Carols
- Lessons and Carols
- Christingle Services
- Midnight Mass
- Christmas Day Family Communion

We are thankful for the contributions from so many of our friends and congregation, be that music, readings, creative ideas or behind the scenes technical expertise. Special thanks go to Steve Bell, Tricia Rich and Peter Cross to whom we owe a debt of gratitude for ensuring our services were not only broadcast throughout the year but of the highest standard, and also to the choir for their wonderful choral contributions. Towards the end of the year, the PCC decided to cease streaming online services on an open platform due to privacy and safeguarding considerations. Instead, a closed group can register for viewing on You Tube, mainly used by those no longer able to attend church due to illness or mobility issues.

We hope to continue with a rich pattern of worship and music in 2023 celebrating the key seasons in the church's year and to connect with our parish in a meaningful way throughout the coming years.

### **Electoral Roll and Statistics for Mission**

As of 31<sup>st</sup> December 2022 there were 190 people on the church electoral roll, of whom 103 resided outside of the parish. Our worshipping community at the end of 2022 was 199, being 176 adults with 23 children and young adults. 15 of our worshipping community were predominantly or wholly 'Church at Home' worshippers watching the live-streamed services, reduced to 5 in the closed group. We welcomed 23 new adults and children but during the year but leavers totalled 21 adults and 10 children.

Numbers are still recovering post-pandemic; it will take time and is one of our big challenges. On a more positive note, new signs of growth in our church give hope for the future.

Easter and Christmas services saw stronger numbers attending as restrictions relaxed:

People attending services on Easter Day: 110

People attending Advent and Nativity services: 227

People attending worship on Christmas Eve and Christmas Day: 611

In addition to our regular services, we enable our community to celebrate and thank God through the various milestones of life's journey. In baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and in funeral services friends and family express their grief and give thanks for the life now completed in this world, commending the person into God's keeping. We celebrated 10 baptisms and nine weddings, several of which were postponed from 2020 and 2021. 13 funerals were held with 9 committals only or burials of ashes.

### **Safeguarding**

The Diocese takes safeguarding very seriously and is keen to ensure that parishes are aware of, and able to take appropriate action where concerns have been raised about potential safeguarding issues. As a Church, the PCC also takes Safeguarding seriously, believing in the intrinsic value of training to facilitate culture change to promote the safety and welfare of everyone who accesses our church. The PCC adopted the recommended Safeguarding and Safer Recruitment policies from Coventry Diocese. The care and protection of children, young people and vulnerable adults is an important part of our Christian ministry and therefore training is vital to ensure church officers and volunteers understand their responsibilities. Everyone who participates in the life of the church has a role to play in promoting a safer church and this is underpinned by robust, good quality training.

### **Church Centre**

We re-opened our church daily in September 2021 and continue to do so to be available to our local community for private prayer and to visitors. The church space and grounds provide a place for those seeking a quiet, intimate and reflective environment for worship and prayer. The Parish office operates on weekday mornings; The church complex also includes two rooms adjoining the church which are normally available for hire, exclusively for meetings or events incidental or ancillary to the activities of the church. Room bookings are now starting to increase bringing in much needed income from the hire of rooms.

### **Repairs and Renovations**

Routine maintenance and servicing continued in line with our programme of works to ensure health and safety requirements were met. Other repairs or maintenance were attended to in a timely and appropriate manner.

### **Pastoral Care**

Pastoral visits and home communion were undertaken by Revd Mark Brattón. Occasionally Home communion was administered by authorised individuals. Our congregation continued to act as 'good neighbours', keeping in touch with and supporting their church friends.

We actively engaged with Solihull Council's Community Champions, receiving regular updates on all help and support available be that health and well-being, parenting, or simply ensuring access to medication and groceries shopping.

The Jordan Room was open as a Warm Hub on Thursday mornings from November, partly coinciding with Coffee Shop, this was a collective venture, co-ordinated through Churches Together.

### **Mission and Evangelism**

Many events planned for 2021 had to be cancelled or postponed but we were delighted to hold these in 2022. A Feast Food Fair weekend was held in conjunction with the Global Research Project team at Warwick University, as part of the Resonate Festival, Coventry City of Culture. Celebratory foods from different cultures were sampled with informative talks. The infamous Berkswell Beerfest was held the same weekend, showcasing the historical links of church ales. A hugely successful element of outreach reinstated as allowed post-pandemic.

Community events included a St George's Day quiz and Queen's Platinum Jubilee Street party, thanks to the hard work of Cathy and Graham Parry and others.

A successful coffee group was set up for Ukrainian refugees and their sponsors, this enabled Ukrainian families and their children to feel both part of the community, supported and to speak with their compatriots in their native language.

Helping those in need is a demonstration of our faith. Fundraising efforts had, of necessity, moved mainly online but have been pleased to support both local and national charities. We have actively encouraged donations of goods and toiletries for our foodbank collection which has gone to Carriers of Hope Coventry. The monthly parish magazine continues to be made available online (free of charge). It has, however, also returned to a printed format (nominal fee), distributed via post and volunteers to the wider community. The magazine keeps parishioners informed of important matters affecting our church and also features local articles of interest.

The Rector led a bible study group via Zoom, and an online course, Living in Love and Faith, both attended by our own church members and those of other churches in the local and deanery area.

### **Ecumenical Relationships**

Our church is a member of Churches Together in Balsall and Berkswell. Various activities in which we normally participate were reinstated – monthly coffee mornings in Balsall Common village centre, Lenten Breakfasts and rotational hosting of the annual Women's World Day of Prayer service. There are also social and fundraising activities that enable sharing and fellowship. We thank Barbara Magson and David Bell for representing Berkswell, along with the Rector.

### **Volunteers**

The PCC warmly thanks all volunteers who work so hard to make our church the lively and vibrant community it is. There are too many to name individually but, in particular, we are very grateful to our Churchwardens, Angela Childs and Michael Parker, who have worked tirelessly on our behalf; also Peter Cross, Honorary Treasurer, who helped us understand the church's financial position during this unstable time.

### **Risk Management**

The PCC maintains a Risk Management profile that is reviewed regularly. This describes the principal risks and uncertainties facing the church and its undertakings, as identified by the trustees (PCC members), together with a summary of plans and strategies for managing those



risks. Health & Safety risk reviews are carried out annually by the churchwardens or other appointed persons. Additional risk assessments were undertaken to ensure we complied with the government and Church of England guidance in making the church COVID-19 safe.

### **Structure, Governance and Management**

The method of appointment of PCC members is governed by and set out in the Church Representation Rules. At St. John Baptist the membership of the PCC consists of the Incumbent (our Rector), Churchwardens, Deanery Synod representatives, Readers and members elected by those of the congregation who are on the electoral roll of the church. Members of the congregation who are eligible are encouraged to register on the Electoral Roll and stand for election to the PCC.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish including decisions on how the funds of the PCC are to be spent. New members receive initial induction into the workings of the PCC. The PCC met six times during the year with an average level of attendance of 88%. Given its wide responsibilities the PCC has established a number of advisory groups and sub-committees, each dealing with a particular aspect of parish life. These groups, detailed on page 7, are all responsible to the PCC and are expected to report back regularly with minutes of their decisions being received by the full PCC for discussion, as necessary.

### **Administrative information**

Berkswell Church is situated in Church Lane, Berkswell, CV7 7BJ

The parish office telephone number is 01676 529123.

It is part of the Diocese of Coventry within the Church of England.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity, as a place of worship, currently registered with the Charity Commission - Charity Number 1132450.

### **Trustees**

PCC members who have served at any time from 1st January 2022 until the date of this report are:

#### **Ex Officio Members:**

Incumbent: The Reverend Canon Dr Mark Bratton (Chairman)

Reader: Richard Hollingdale

Churchwarden: Angela Childs (from APCM 2022)

Churchwarden: Michael Parker (from APCM 2022)

Deanery Synod Representatives (until APCM 2023)

Steve Bell (Resigned November 2022)

Michael Palmer. (Deceased January 2023)

Anthony Rich

Outgoing Churchwarden - Patricia Charlton-Sheppard (until APCM 2022)

Outgoing Churchwarden - Chris Powell (until APCM 2022)

#### **Elected Members:**

Peter Cross

Kirsten Fergus

Jo Hands

Paul Morris

Fay Newcombe

Simon Northover

Tom Walls

Liz Whalley

Gill Harrison (until May 2022)

Margaret Powell (until September 2022)

#### **Officers:**

PCC Secretary - Janet Roberts

Honorary Treasurer - Peter Cross

## Committees and Groups

### Standing Committee:

This is the only committee required by Canon Law; created from members of the PCC, it has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. In 2022 it comprised:

The Rector	Churchwardens	Readers	Honorary Treasurer
Simon Northover	Tom Walls	PCC Secretary	

### Advisory Committees / Groups

	Lead
Baptism Preparation	Margaret Walls
Bell Ringers	Steven Tibbetts (Deputy for Mr Stephen Patrick)
Music provision	Kevin Stannard
Churches Together	Revd Canon Dr Mark Bratton
Gift Aid Secretary	Peter Cross
Finance & Stewardship	Tom Walls
Junior Church	Leaders' Shared Responsibility
Magazine Editor	Zoe Bell
Worship	Revd Canon Dr Mark Bratton
Eco-church	Jo Hands

The Trustees' Annual Report was approved by the Parochial Church Council on 27<sup>th</sup> March 2023.

## Rector's Report

The keynote of the past year has been **encouragement**.

The previous year's keynote was 'recovery'.

Several goals set out in last year's report have been achieved.

After initial concerns about the lack of candidates presenting themselves for office, we appointed two extremely capable Churchwardens at the APCM in Angela Childs and Michael Parker. They have been immensely supportive to me and have worked very hard to ensure that the practical day-to-day running of the Church has proceeded smoothly. I owe them a huge debt of gratitude which I wish publicly to acknowledge here.

We have also appointed a very adept Sacristan in Stephen Collins, who is principally responsible for setting up for communion at our principal Sunday and mid-week Eucharist, also acting as server. This is an enormously important liturgical role as it assists the priest in the conduct of smooth and dignified worship. Stephen succeeded Ray Wilcox who continued to act as Crucifer until his recent retirement from that role. I would like to put on record here my huge thanks to Stephen for all that he has done this past year, and Ray for his many years of devoted service to this Church.

I am delighted to say that Jack Cross has recently returned to Church to serve as Crucifer in succession to Ray, and to assist Stephen as Assistant Sacristan and Server.



We took significant steps towards reducing our carbon footprint as a Church in keeping with the Church of England's commitment to reduce to carbon 'net zero' by 2030 by setting up an Environmental Sub-Committee of the PCC chaired by Jo Hands, who was also appointed as Secretary to the Diocesan Environment Group, of which I am a member. The work of the sub-committee is now a standing item on the PCC agenda. I would like to thank Jo for steering the work of the sub-committee and especially for gathering the information that was necessary to secure our EcoChurch Bronze award during the course of the year.

We have advertised locally and nationally for a Children and Families Minister to oversee our children's and family work at Berkswell Church and will interview shortlisted candidates shortly after Easter with a view to making appointment by the end of April or the beginning of May. This appointment promises to enhance greatly the work undertaken amongst our children and young families currently. I would like to express my thanks to Cally Northover, Emma Bratton, Jo Hands, Kirsten Fergus and Stuart Hands for the sterling work they have done since the beginning of last September to sustain and grow Junior Church over the year. And also to Margaret Walls who has been the principal point of contact for families wishing to have their children baptised at Berkswell of which there is a constant, steady stream.

Sadly, we said goodbye to the Bell family at the end of last year following their move out of the village to another, slightly more urban, one, Allesley Village. They represent a big loss to this Church community, Steve was a valued colleague and friend, ministering as Reader in our Church. He was a gifted preacher and often acted as the Church's 'social conscience' with his work amongst the homeless community in Birmingham. Zoe was Assistant Parish Assistant, she spearheaded the work of Junior Church, and edited the Parish Magazine. Faith was confirmed at Coventry Cathedral on Easter Day last year, and Miles was a keen footballer with the Berkswell and Balsall Common Hornets. We will very much miss them.

Thankfully, Tricia Rich agreed to take over the editorship of the magazine and has already 'flown solo' with the efficient production of the February and March editions. I very much look forward to working with Tricia over the coming months and years. I would also like to thank Tricia and Peter Cross for the application of their technological expertise to ensure that the Church continues to make its services 'virtually' available to those who cannot come to Church physically.

Peter has continued to discharge his duties as Treasurer with his usual unflappable reliability safely steering the fiscal life of the Church safely through the choppy waters of the last few years, caused by the pandemic. To him on behalf of myself and the whole Church I tender my very grateful thanks.

Happily, Richard Hollingdale remains with us as Reader, and continues to combine preaching excellence with a dignified liturgical presence, contributing to the excellent quality of our worship. As does the Choir under the immensely capable and efficient leadership of Kevin Stannard and Christine Gough. The capacity that good quality sung worship has to draw people into a more intimate relationship with God cannot be overestimated. I would publicly like to thank the Choir for its dedication, quality and effectiveness over the last year. I would like to acknowledge the great sadness we all feel following the deaths of two faithful choir members; Christine's husband Michael, and Michael Palmer. *Ut Requiescant in pace et Resurgant in Gloria!*

The Berkswell Mothers' Union was reinstituted under the leadership of Karen Morris, the President of the Coventry Dioceses' Mothers' Union. This important organisation has been an increasingly important part of this Church's ministry and support, such as providing hospitality for a group of pilgrims visiting Berkswell Church.

We have encouraged the ministry of preaching over the past year, with members of the congregation contribution to this vital ministry for the first time, such as Anthony Rich, Michael Parker and Stephen Collins.

Last, but not least, Janet Roberts, our indispensable Parish Administrator, has been another enormous source of support to me and the Church. The range of her responsibilities is ocean-wide, from dealing with broken mortice locks to the finer points of interpretation of the Churchyard Regulations, as well as being an immensely friendly face of the Church, Janet embodies the surprising complexities of Church life in this unique village ecology of Berkswell. This explains why Berkswell Church is a source of startling surprise to all who visit it for the first time.

We should, of course, recall an event of historical moment which occurred last September, the death of our monarch and Supreme Governor of the Church of England, Her Late Majesty, Queen Elizabeth II. The Church marked the event with services and prayers and provided a Book of Condolence for signature and comment in the Church. We look forward to the Coronation of King Charles III this May.

### **Looking ahead**

It is gratifying to look back over the last year and realise that we have achieved many of the goals we set out. Looking ahead, in addition to building on the achievements of last year:

1. To put our finances in order by encouraging people to consider their level of stewardship giving especially through use of the 'Parish Giving' scheme. Although not a 'business', as a Church, we are called to be 'business-like', in our quest to resource our ministry, and extend it.
2. To appoint and induct our new Children and Families Minister and integrate the successful candidate with the life of Junior Church, our baptism families, and our local primary school.
3. To make progress towards the achievement of our EcoChurch Silver Award
4. Working more closely with the Berkswell Mothers' Union to enhance the ministry of Church through care for families and the offering of hospitality.
5. To encourage and resources the ministry of preaching in the Church.
6. To reflect collectively, and systematically, on what we need to do to make our village Church thrive, especially in terms of,
  - a. Extending a warm welcome
  - b. Making the most of life events
  - c. Using our building creatively
  - d. Caring for God's Acre
  - e. Being the heartbeat of the community
  - f. Celebrating our heritage
  - g. Cultivating fruitful festivals
  - h. Welcoming more children
  - i. Reaching the isolated and lonely
  - j. Communicating effectively.

**The Rector**

**27<sup>th</sup> March 2023**

## **Independent Examiner's Report**

### **Report to the members/trustees of St John Baptist, Berkswell, Parochial Church Council.**

I report on the accounts for the year ended 31st December 2022 which are set out on pages to .

### **Respective responsibilities of the Trustees and Independent Examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)



Simon Heath FCCA

04 March 2023

## **Financial Review**

The results show a deficit of incoming to outgoing resources of £16,726 for the year compared with a surplus of £18,056 last year. We are now seeing a recovery in numbers in our congregations which is reflected in increased open plate donations. A legacy covered our reduced investment income and increased utility costs, meaning that we were less than our original planned deficit of £18,500. Our investment income dropped following a decision by our investment committee to liquidize our investments prior to switching them to Church of England managed funds. We held some of the moneys in cash whilst investment values were dropping. The investments values overall dropped over the year and we saw a net decrease in value of £49,996. This together with our deficit giving a net decrease in funds for the year of £66,722. We anticipate another challenging year next year, so our agreed budget is for a deficit of £24,670. As in previous years given the level of our reserves the PCC is confident that our finances continue to represent a 'going concern' and our accounts have been prepared on this basis.

### **Incoming Resources**

Voluntary income (excluding grants and legacies) increased this year from £68,944 to £74,023, all of this income was unrestricted.

Our Church of England 'Parish Giving Scheme' now has 24 scheme members, with an average giving of £16.44 per week.

Two legacies were received this year. £1,823 from the estate of Diana Jackson and £10,000 from the estate of Mary Goode.

### **Expenditure**

Our Parish share was reduced this year and that offset to a large degree the increase in our utilities but other increased costs from maintenance, office etc. saw our overall costs rise.

We have spent £1,170 improving the operation and reliability of our AV system and continue to hold £833 towards completion of the AV system to the original specification.

## **Reserves Policy**

We are currently using our reserves (and their generated income) to cover the shortfall between our voluntary income and our day-to-day costs.

The Common fund is held in the form of investments to provide income.

**STATEMENT OF FINANCIAL ACTIVITIES**

For the year ending 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>INCOME AND ENDOWMENTS</b>						
Donations and Legacies	2(a)	85,846			85,846	110,175
Income from charitable activities	2(b)	14,835			14,835	9,796
Other trading activities	2(c)	6,305			6,305	1,749
Investments	2(d)	12,730	530		13,260	19,613
<b>TOTAL INCOME</b>		<b>119,716</b>	<b>530</b>	<b>0</b>	<b>120,246</b>	<b>141,333</b>
<b>EXPENDITURE</b>						
Cost of generating funds	3(a)	2,043			2,043	0
Cost of generating voluntary income	3(b)	133			133	61
Expenditure on charitable activities	3(c)	134,796			134,796	123,216
<b>TOTAL EXPENDITURE</b>		<b>136,972</b>	<b>0</b>	<b>0</b>	<b>136,972</b>	<b>123,277</b>
<b>NET INCOME/EXPENDITURE BEFORE INVESTMENT GAINS</b>		<b>-17,256</b>	<b>530</b>	<b>0</b>	<b>-16,726</b>	<b>18,056</b>
<b>NET LOSSES ON INVESTMENTS</b>		-31,845	-4,269	-13,882	-49,996	53,502
<b>NET MOVEMENT IN FUNDS</b>	9	<b>-49,101</b>	<b>-3,739</b>	<b>-13,882</b>	<b>-66,722</b>	<b>71,558</b>
Total funds brought forward		626,027	71,246	131,596	828,869	757,311
Total funds carried forward		<b>576,926</b>	<b>67,507</b>	<b>117,714</b>	<b>762,147</b>	<b>828,869</b>

**BALANCE SHEET AT 31 DECEMBER 2022**

	Notes	2022 £	2021 £
<b>FIXED ASSETS</b>			
Investments	6	606,614	144,057
Tangible		1	1
		606,615	144,058
<b>CURRENT ASSETS</b>			
CCLA Deposit Account		85,000	0
Santander (Current Account)		40,078	656,619
Fund Bank Accounts		30,454	29,924
Debtors	7	2,232	771
		157,764	687,314
<b>LIABILITIES</b>			
Creditors	8	-2,232	-2,503
NET CURRENT ASSETS/(LIABILITIES)		155,532	684,811
<b>TOTAL NET ASSETS</b>		<b>762,147</b>	<b>828,869</b>

**Represented by:**

Unrestricted	9	576,926	626,027
Restricted	9	67,507	71,246
Endowment	9	117,714	131,596
		<b>762,147</b>	<b>828,869</b>

Approved by the Parochial Church Council on 27 March 2023, and signed on its behalf by:

Rev Canon Dr Mark Bratton Chairman

Angela Childs

PCC Member

The notes on the following pages form part of these accounts.



## 1. ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations (2006) governing the individual accounts of PCCs and with the Regulations' "true and fair view" provisions, together with applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts for Church groups that owe their main affiliation to another body, nor those that are informal gatherings of Church members.

### Funds

**Endowment funds** are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

**Restricted funds** represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance of that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

**Unrestricted funds** represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

### Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable; interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

### Resources Expended.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with Section 10(2)(a) and (c) of the Charities Act 2011.

Moveable Church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time).

Equipment used within the Church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £2000 or less are written off when the asset is acquired.

## Notes to the financial statements

## For the year ending 31st December 2022

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2022 £	TOTAL 2021 £
<b>2 INCOMING RESOURCES</b>					
<b>a) Donations and Legacies</b>					
Planned giving (tax efficient)	44,102			44,102	44,011
Planned giving (non tax)	520			520	835
Tax recovered from Gift Aid	13,854			13,854	12,446
Open Plate (Weddings/Baptisms/Funerals)	1,709			1,709	768
Open Plate collections	3,483			3,483	871
Sundry Donations	950			950	2,825
Wall Safe	2,742			2,742	1,276
CAF donations (unplanned)	50			50	0
Miscellaneous Receipts	305			305	0
Unplanned Tax efficient giving	6,308			6,308	5,912
Legacies	11,823			11,823	41,231
	<b>85,846</b>			<b>85,846</b>	<b>110,175</b>
<b>b) Income from charitable activities</b>					
Fees	11,252			11,252	6,856
Magazine Sales	2,693			2,693	2,730
Fees for Rooms	890			890	210
	<b>14,835</b>			<b>14,835</b>	<b>9,796</b>
<b>c) Other trading activities</b>					
Goods & Souvenirs	236			236	58
Collective Efforts	6,069			6,069	1,691
	<b>6,305</b>			<b>6,305</b>	<b>1,749</b>
<b>d) Investments</b>					
Investment Interest	7,611			7,611	16,505
C.B.F. Interest	5,119	530		5,649	3,108
	<b>12,730</b>	<b>530</b>		<b>13,260</b>	<b>19,613</b>
<b>Total income</b>	<b>119,716</b>	<b>530</b>	<b>0</b>	<b>120,246</b>	<b>141,333</b>

**Notes to the financial statements**  
**For the year ending 31st December 2022**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2022 £	TOTAL 2021 £
<b>3 EXPENDITURE</b>					
Costs of raising funds					
a) Expenses	2,043			2,043	0
	2,043			2,043	0
b) Costs of generating funds for voluntary income					
Giving Costs	133			133	61
c) Charitable activities					
Cleaning	80			80	167
Fabric Maintenance	821			821	180
Service Costs (incl Organ)	1,937			1,937	1,366
Courses / Education / Conferences	615			615	155
Junior Church	20			20	71
Staff	22,882			22,882	22,828
Miscellaneous Expenses	465			465	239
Admin. & Office Expenses	3,677			3,677	863
Utilities	13,186			13,186	3,932
Maintenance	2,609			2,609	1,111
Insurances	5,401			5,401	5,253
Parish Share	70,000			70,000	78,200
Churchyard Expenses	3,526			3,526	3,546
Postage	76			76	2
Printing & Stationery	38			38	13
Telephone & Broadband	674			674	673
Choir, Other Expenses	110			110	110
Grants, Gifts, Affiliations	508			508	0
Relief Clergy	539			539	211
Relief Organists	495			495	80
Flowers in Church	756			756	173
Berkswell Parish Magazine	2,022			2,022	1,832
Missionary Societies	390			390	130
Other Charities	566			566	0
Bank Charges	24			24	24
Rectory Expenses	601			601	615
Rector's Expenses	2,494			2,494	1,424
Rooms Consumables	284			284	18
	134,796	0		134,796	123,216
<b>TOTAL EXPENDITURE</b>	<b>136,972</b>	<b>0</b>		<b>136,972</b>	<b>123,277</b>

**INCOME AND EXPENDITURE****4 STAFF COSTS**

	2022	2021
Wages and Salaries	22,882	22,828
<u>Average no. of employees</u>	<u>3</u>	<u>3</u>

During the year the PCC employed a Parish Administrator, an Assistant Administrator and a Director of Music.

No payments were large enough to attract social security costs.

No PCC members nor related parties received more than £60,000

**5 Related Parties**

Mrs Zoe Bell was employed by the PCC as an assistant administrator and Parish Magazine editor, she received £4,844. No pension contributions nor other benefits were made.

No other PCC members or related parties received benefits or emoluments.

No travelling, subsistence, nor out of pocket expenses were received by PCC members. The

Rectors expenses are shown in note 3c

## Notes to the financial statements

## For the year ending 31st December 2022

## NOTE

<b>6</b>	<b>FIXED ASSETS</b>		<b>£</b>	
	<b>Investments</b>			
	Market Value at 1st January		144,057	
	Purchases at cost		512,553	
	Disposals		0	
	Gain on revaluations		-49,996	
	Market Value at 31st December		<u>606,614</u>	
<b>7</b>	<b>Debtors</b>			
	December Gift Aid Claim		1,032	
	Magazine H2 printing		1,200	
			<u>2,232</u>	
<b>8</b>	<b>Creditors</b>			
	AV Balance		-833	
	Agency Collection		-1,399	
			<u>-2,232</u>	
<b>9</b>	<b>FUND DETAILS</b>	<b>31.12.22</b>	<b>1.01.22</b>	<b>movement</b>
		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Unrestricted</b>			
	Common	396,841	419,709	-22,868
	General	27,768	45,024	-17,256
	Eaton Bequest	152,317	161,294	-8,977
		<u>576,926</u>	<u>626,027</u>	<u>-49,101</u>
	<b>Restricted</b>			
	Bushill	17,274	16,744	530
	Churchyard	2,557	2,913	-356
	Fabric	47,676	51,589	-3,913
		<u>67,507</u>	<u>71,246</u>	<u>-3,739</u>
	<b>Endowment</b>			
	Betty Huggins	16,310	18,475	-2,165
	CBF Bushill Feeder Fund	10,295	11,662	-1,367
	Eborill	13,144	13,144	0
	Stokes	77,965	88,315	-10,350
		<u>117,714</u>	<u>131,596</u>	<u>-13,882</u>
	<b>TOTALS</b>	<u>762,147</u>	<u>828,869</u>	<u>-66,722</u>

**Eborill Fund**

Specifically to be used 50 % for the Maintenance of the Churchyard, particularly the Eborill Graves and 50 % to augment the Rector's Stipend in consideration of him ensuring that the Graves are maintained in good order.

**Bushill Fund**

Specifically to be used for the maintenance of the Bells.

**Fabric Fund**

Specifically for the fabric of the Church and Tower.

**Betty Huggins Fund**

Specifically for flowers in the Church

**Eaton Bequest Fund**

Designated for projects aimed specifically at involving the local community

**Stokes Churchyard Fund**

Specifically for the upkeep of the churchyard