

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL THE ARCHANGEL, ALCOMBE

England & Wales · Charity number 1132449

Details

Other names ST MICHAEL THE ARCHANGEL PCC, ALCOMBE

Status Registered

Legal form Previously excepted

Registered 2009-11-04

Register [View on the Charity Commission register](#)

Contact

Address St Michael the Archangel
Church Street
Alcombe
Minehead
TA24 6BL

Phone 01643709491

Email angelinalcombe@googlemail.com

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: We provide regular religious services, including services for young people. Support for families with children. Activities during the year for young people. Regular Soup Lunch for members of the community. Facilitate Alcombe Food Cupboard which supports families and individuals in need. Regular fund raising events for local, national and global mission.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£61,960	£73,320	-	-
2023-12-31	£66,881	£76,089	-	-
2022-12-31	£54,337	£66,430	-	-
2021-12-31	£102,442	£60,959	-	-
2020-12-31	£60,968	£56,741	-	-

Trustees

Name	Role	Appointed
Rev NICOLA BUTCHER	Chair	2026-02-19
AUDREY ELIZABETH FRIDESWIDE BATEMAN		
JANE ELIZABETH JONES		
JONATHAN FRANCIS MILLS		2023-04-23
Lyn Gower Edwards		2014-04-06
MRS SUE SMITH		
PAULINE WARD BENNETT		
RUTH ELIZABETH GASPERINI		
Rev KENNETH CROSS		2019-04-04
SHEELAGH MARGARET SPINK		2022-05-01

Accounts

ST MICHAEL THE ARCHANGEL, ALCOMBE

Registered Charity No: 1132449

The Parochial Church Council of
St Michael the Archangel, Alcombe

Annual Report and Financial Statements

Year ended 31 December 2024



PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL THE ARCHANGEL ALCOMBE
Trustees Annual Report to year end 2024

ADMINISTRATIVE INFORMATION

St Michael the Archangel Church is situated in Church Street, Alcombe, Minehead. It is part of the Diocese of Bath and Wells within the Church of England. The correspondence address is St Michael the Archangel Church, Church Street, Alcombe, Minehead, Somerset. TA24 6BL

The Parochial Church Council (PCC) of St Michael the Archangel, Alcombe was entered in the Register of Charities on 4 November 2009: the registration Number being 1132449

PCC members who have served from 1st January 2024 until the date this report was approved are:

	<i>Name</i>	<i>Post</i>	<i>Dates if part year:</i>
<i>Incumbent:</i>	Revd. Kenneth Cross	Chairman	
<i>Curate:</i>	Revd Nicola Butcher		
<i>Readers:</i>	Lesley Edwards, Mike Lee		L.E Until Sept. 2024
<i>Wardens:</i>	Mr Lyn Edwards		
<i>Deputy Wardens</i>	Mrs Sue Smith & Mrs Jane Jones.		
<i>Elected Members</i>	Mrs Audrey Bateman	Treasurer	
	Mr Jonathan Mills	ERO/Secretary	
	Mrs Sheelagh Spink		
	Mrs Ruth Gasperini		
	Mrs Julia Harper		
	Mr Lyn Edwards		
	Mrs Jane Jones		
	Mrs Pat Watkins		
	Mrs Pauline Bennett		
	Mr Mike Lee		
	Mrs Lesley Edwards		
	Mrs Sue Smith		

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. There is no formal induction or training of new PCC members, they are however advised and aware of their responsibilities as Trustees. PCC members are not remunerated. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The National Westminster Bank, Minehead, is the PCC bank. Mr Nick Shattock of Overstream, Porlock, is the appointed Independent Examiner.

OBJECTIVES AND ACTIVITIES

St Michael the Archangel PCC has the responsibility of co-operating with the incumbent, the Rev'd Kenneth Cross in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church of St Michael the Archangel and has completed a three phase building development programme.

RISK REVIEW

The PCC makes every endeavour to maintain a safe environment for all its activities, worship, church and buildings. A review of the parish property is undertaken regularly.

The PCC and clergy endeavour to maintain the highest standards of care when dealing with the public, church members and vulnerable people. Safeguarding policies are in place.

MISSION AIMS

1. We remain committed to discerning the vocation of every member of the church community.
2. We seek to build an all-age, inclusive community of Christians to serve the Parish of Alcombe and ensure that young families are welcomed.
3. We strive to foster Christian witness and devotion through high standards of worship and music in the Church.
4. We intend to support the ministry of Christian Pastoral Care and respond to the needs of the people we serve.
5. We will develop opportunities to nurture Christian discipleship and provide for those who seek to know more of our faith.
6. We continue to provide sufficient resources to fund the mission of the Church in Alcombe and beyond.
7. We rejoice in the ministry we share beyond the benefice with both our neighbouring parish of Minehead and our ecumenical partners and others of good will.
8. The new Grabbist Hill Benefice was created informally in September 2023, with St Michael the Archangel joining with Dunster, Wootton Courtenay and Timberscombe forming new relationships into the future.

ACHIEVEMENTS AND PERFORMANCE

Church Attendance

From January 2024 - December 2024. Sunday and weekly services continue to be held. The Sunday service continues to be recorded for those with access to the internet and who are still reticent to attend a public place. A weekly newsletter continues to be circulated to those who wish to receive it.

As at 31st December 2024 there were 94 parishioners on the **Church Electoral Roll**. The average Sunday attendance was 52; Midweek services continue and the average attendance was 16; Young Church attendance 3.

Review of the year.

The ministerial team included Rev'd Kenneth Cross, with support from retired priests. Our Curate, Nicola Butcher, is fully integrated into the life of our church family. In 2025 she will complete her curacy and be licenced as associate vicar in the parish and take on more responsibilities. Her enthusiasm and organisation are fully appreciated. The pastoral team welcomes a new member, who has embraced the role with enthusiasm and sensitivity.

In September 2023 Grabbist Hill Benefice was created with St Michael the Archangel, Alcombe joining with St. Georges at Dunster; St Petrock's, Timberscombe and All Saints, Wootton Courtenay. Revd Kenneth Cross as incumbent has liaised regularly this year and taken services with the other parishes. We will, looking ahead, be revising our mission aims in collaboration with our sister parishes in the new benefice as our life together evolves and new strategies emerge. The legalities cementing the new benefice will take some time yet.

During the year the PCC met regularly and in addition holding an extra meeting involving members of the PCCs from the other churches in the proposed new Grabbist Benefice. The PCC operated through the following committee: Standing Committee in practice - taking on the role of Finance Committee, which met as and when required. Safeguarding is on the Agenda at all PCC meetings.

SMA remains committed to the Exmoor Youth Project and is supportive of the Youth Worker. The work of the EYP continues. Strong links were maintained with the neighbouring parish of Minehead, and with others in the Exmoor Deanery.

The spiritual, pastoral, ecumenical and social fellowship of St Michael the Archangel (SMA) still thrives and all efforts were maintained to keep everyone connected during the year. Rev'd. Kenneth Cross, Rev'd Nicola Butcher, the retired Priests, readers, and others contributed to the prayers and liturgy that accompanied the correspondence which was distributed in person and via email and post to our church community. Lent and Advent courses were offered and well supported. The Sunday Service continued to be regularly broadcast via 'You Tube'. The pastoral work of the parish continues. Regular visits to the Residential Homes are maintained. The regular Thursday coffee morning continues and the soup lunch on alternate Thursdays is established and supported. Along with other churches in the neighbourhood a "Warm Space" was offered to help alleviate the anxieties of the evolving energy crisis.

The West Somerset Food Cupboard Charity still operates from the church premises. It is supported well by the wider community.

Work continued on caring for the fabric of the church with repairs and enhancement as necessary. A quinquennial review was undertaken in March 2023. Going forward in 2025 a long awaited report from the architect will be discussed and work as necessary will be prioritised.

Financial contributions to the church continued, and SMA was again just able to meet its Parish Share commitment for 2024. Fund raising activities took place during the year including a concert, a quiz evening and an Advent Fair, raising much needed funds.

The Parish continued its wider missionary work, supports charities where it can and asks for the congregation's support in this. Our mission aims will be reviewed in 2025..

The PCC remains grateful for and appreciative of Rev'd. Kenneth Cross and his wife Sarah - Jane, Curate, Revd Nicola Butcher, Retired Priests, Readers, and others, including all those volunteers who help with the flowers, cleaning parties, coffee and fund raising etc. which helps to maintain the connectivity within our church community, and help it to thrive.

The work of Churchwarden Lyn Edwards in keeping the church safe, compliant and welcoming during the year is recognized and much appreciated; as is the work of deputies, Sue Smith and Jane Jones.

The Rev'd Kenneth Cross and the PCC are grateful for all the support and faithfulness of SMA's congregation.

FINANCIAL REVIEW [Completed by Nick Shttock]

Total incoming resources on ordinary unrestricted funds were £60,760 and are detailed in the Financial Statements. Including restricted fund income of £1,200 the total incoming resources amounted to £61,960.

Total resources used in the year were £73,320. The largest item of expenditure £50,805 was the Parish Share which is a payment to the Bath and Wells Diocesan Board of Finance to enable it to provide the parish with clergy and support services.

The net result for the year was an excess of expenditure over income of £11,360.

RESERVES POLICY

The PCC has a policy to earmark a £30,000 reserve to cover cash flow and emergencies.

Approved by the PCC at their meeting in

May 2025

and signed on their behalf by

Rev'd. Kenneth Cross

Chairman

PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL THE ARCHANGEL ALCOMBE

Independent Examiners Report

I report on the accounts for the year ended 31 December 2024, which are set out on pages 7 to 11.

Respective responsibilities of trustees and examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; or
- to prepare accounts which accord with the accounting records

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Shattock
Overstream Tax and Accounting
The Lighthouse
Doverhay, Porlock
Somerset
TA24 8LJ

2 April 2025

The Parochial Church Council of St Michael the Archangel Alcombe
Income and expenditure account for the year ended 31 December 2024

<u>Income</u>	<u>Note</u>	<u>Unrestricted</u> <u>funds</u>	<u>Restricted</u> <u>funds</u>	<u>2024</u>	<u>2023</u>
Tax efficient planned giving		28,232		28,232	27,258
Other planned giving		1,260		1,260	1,640
Collections at services		3,980		3,980	3,690
Other recurring giving (includes Gift days, fetes)		748		748	3,667
Non-recurring giving/donations (includes special appeals)		896		896	2,254
Music fund (restricted)		0	1,000	1,000	0
Charitable income (restricted)		0	200	200	1,034
Tax recovered through Gift Aid		7,146		7,146	7,245
Legacies received		0		0	5,000
Income from grants		0		0	750
Fund raising (sponsored activities, jumble sales)		1,198		1,198	22
Interest/dividends received		3,985		3,985	3,118
Statutory fees retained by the PCC		5,170		5,170	4,081
Hall lettings		2,388		2,388	1,567
West Somerset Food Cupboard contribution		5,500		5,500	5,500
Other receipts		257		257	55
Total income		<u>60,760</u>	<u>1,200</u>	<u>61,960</u>	<u>66,881</u>

The Parochial Church Council of St Michael the Archangel Alcombe
Income and expenditure account for the year ended 31 December 2024 (continued)

<u>Expenditure</u>	<u>Note</u>	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>2024</u>	<u>2023</u>
<u>Church Activities</u>					
Mission giving and donations		0	200	200	1,034
Diocesan Parish Share		50,805		50,805	46,047
Salaries and honoraria		1,821		1,821	2,590
Clergy expenses		0		0	92
<u>Church expenses</u>					
Mission and Evangelism, outreach, courses		888		888	939
Routine repairs and maintenance		510		510	1,696
Vicarage repairs		125		125	0
Insurance		1,115		1,115	1,088
Miscellaneous: Printing, stationary, cleaning materials, telephone		1,461		1,461	1,353
Churchyards		1,098		1,098	1,458
Upkeep of services, organ tuning, worship materials					
choir					
robes		1,027		1,027	924
Young Church		141		141	120
Church utility bills, electricity, gas, water		8,461		8,461	10,846
Fees - payments to Diocese		2,232		2,232	2,209
Cost of bibles/publications		0		0	1,735
Miscellaneous expenditure		0		0	101
Major church repairs, including decoration		0	3,136	3,136	3,557
<u>Governance</u>					
Annual report		300		300	300
Total expenditure		<u>69,984</u>	<u>3,336</u>	<u>73,320</u>	<u>76,089</u>
Net surplus for year		-9,224	-2,136	-11,360	-9,208
Unrealised surplus (loss) on investments	2	<u>939</u>		<u>939</u>	<u>3,558</u>
Total surplus for year		-8,285	-2,136	-10,421	-5,650
Add funds brought forward		<u>61,760</u>	<u>47,337</u>	<u>109,097</u>	<u>114,747</u>
Total funds carried forward		<u>53,475</u>	<u>45,201</u>	<u>98,676</u>	<u>109,097</u>

Parochial Church Council of St Michael the Archangel Alcombe

Balance Sheet as at 31 December 2024

	<u>Note</u>	<u>2024</u>	<u>2023</u>
<u>Fixed assets</u>			
Investment Assets	2	41,988	41,049
<u>Current Assets</u>			
Debtors and prepayments	3	3,500	3,500
Loan		1,000	1,000
Cash funds	4	<u>52,488</u>	<u>63,848</u>
		56,988	68,348
<u>Creditors</u>			
Amounts falling due within one year			
Creditors and Accruals	5	300	300
<u>Net Current Assets</u>		<u>56,688</u>	<u>68,048</u>
<u>Total Assets less current Liabilities</u>		<u>98,676</u>	<u>109,097</u>
<u>Funds of the Charity</u>			
	6		
Music fund		5,418	4,418
Fabric fund		38,236	41,372
Hardship fund		213	213
Discretionary Fund		1,334	1,334
Reserves		30,000	30,000
Unrestricted General Fund		<u>23,475</u>	<u>31,760</u>
		<u>98,676</u>	<u>109,097</u>

1. Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2015 together with applicable accounting standards and the Charities SORP 2015.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at the market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Incoming resources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Fund raising events are accounted for net as the amount of the expenses are not considered material in these events.

Sales of books and magazines from the church bookstall are accounted for gross.

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Investments

Investments are valued at market value at 31 December.

Parochial Church Council of St Michael the Archangel Alcombe

Notes to the Financial Statements for the year to 31 December 2023 (continued)

<u>2. Investment Assets</u>	<u>cost</u>	<u>Increase</u>	<u>value</u>	<u>value</u>
		<u>in value</u>	<u>31 December 2024</u>	<u>31 December 2023</u>
COE Investment fund	<u>21,559</u>	<u>939</u>	<u>41,988</u>	<u>41,049</u>
<u>3. Debtors and prepayments</u>			<u>31 December 2024</u>	<u>31 December 2023</u>
Income Tax recoverable			<u>3,500</u>	<u>3,500</u>
<u>4. Cash funds</u>			<u>31 December 2024</u>	<u>31 December 2023</u>
Current account - Nat West			3,677	18,591
Central Board of Finance			<u>48,811</u>	<u>45,257</u>
			<u>52,488</u>	<u>63,848</u>
<u>5. Liabilities</u>			<u>31 December 2024</u>	<u>31 December 2023</u>
Accruals			<u>300</u>	<u>300</u>
<u>6. Funds</u>	<u>General</u>	<u>Reserves</u>	<u>Restricted</u>	<u>Total</u>
	<u>Funds</u>		<u>Funds</u>	
Fund Balances at 1 January 2024	31,760	30,000	47,337	109,097
Incoming resources	60,760		1,200	61,960
Unrealised investment gains	<u>939</u>			<u>939</u>
	93,459		48,537	171,996
Resources used	<u>69,984</u>		<u>3,336</u>	<u>73,320</u>
Fund balances at 31 December 2024	<u>23,475</u>	<u>30,000</u>	<u>45,201</u>	<u>98,676</u>

Accounts

ST MICHAEL THE ARCHANGEL, ALCOMBE

Registered Charity No: 1132449

The Parochial Church Council of
St Michael the Archangel, Alcombe

Annual Report and Financial Statements

Year ended 31 December 2023



PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL THE ARCHANGEL ALCOMBE
Trustees Annual Report to year end 2023

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PCC members who have served from 1st January 2023 until the date this report was approved are:

	<i>Name</i>	<i>Post</i>	<i>Dates if part year:</i>
<i>Incumbent:</i>	Revd. Kenneth Cross	Chairman	
<i>Curate:</i>	Revd Nicola Butcher		
<i>Readers:</i>	Lesley Edwards, Mike Lee		
<i>Wardens:</i>	Mr Lyn Edwards		
<i>Deputy Wardens</i>	Mrs Sue Smith & Mrs Jane Jones.		
<i>Elected Members</i>	Mrs Audrey Bateman	Treasurer	
	Mrs Sheelagh Spink	Secretary	Until Sept. 2023
	Mr Jonathan Mills	ERO/Secretary	From May/Nov 2023
	Mrs Ruth Gasperini		
	Mrs Julia Harper		
	Mr Lyn Edwards		
	Mrs Jane Jones		
	Mrs Pat Watkins		
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	Mr Mike Lee		
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	Mrs Sue Smith		

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OBJECTIVES AND ACTIVITIES

St Michael the Archangel PCC has the responsibility of co-operating with the incumbent, the Rev'd Kenneth Cross in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church of St Michael the Archangel and has completed a three phase building development programme.

RISK REVIEW

The PCC makes every endeavour to maintain a safe environment for all its activities, worship, church and buildings. A review of the parish property has been undertaken during the year.

The PCC and clergy endeavour to maintain the highest standards of care when dealing with the public, church members and vulnerable people.

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4. We intend to support the ministry of Christian Pastoral Care and respond to the needs of the people we serve.
5. We will develop opportunities to nurture Christian discipleship and provide for those who seek to know more of our faith.
6. We continue to provide sufficient resources to fund the mission of the Church in Alcombe and beyond.
7. We rejoice in the ministry we share beyond the benefice with both our neighbouring parish of Minehead and our ecumenical partners and others of good will.
8. The new Grabbist Hill Benefice was created informally in September, with St Michael the Archangel joining with Dunster, Wootton Courtenay and Timberscombe forming new relationships into the future. (The formal finalising of the legalities of the new benefice will, we hope, be completed this year.)

ACHIEVEMENTS AND PERFORMANCE

Church Attendance

From January 2023 - December 2023. Sunday and weekly services continue to be held. The Church has been able to return to normality following the years of covid. However, some congregants still felt slightly reticent to join in with services. The Sunday service continued to be videoed for those with access to the internet. A weekly newsletter continued to be circulated to those who wished to receive it.

As at 31st December 2023 there were 94 parishioners on the **Church Electoral Roll**. The average Sunday attendance was 57; Midweek services commenced as allowed and the average attendance was 16. Young Church attendance 3.

Review of the year.

The ministerial team included Rev'd Kenneth Cross, with support from retired priests. We welcomed our new Curate, Nicola Butcher, in 2022 and she has settled well into her post and is fully integrated into the life of our church family. Her enthusiasm and organisation are fully appreciated. Work is in progress to form a new pastoral team.

Late in 2022 a new benefice was proposed in the Exmoor Deanery. Consequently in September 2023 Grabbist Hill Benefice was created with St Michael the Archangel, Alcombe joining with St. Georges at Dunster; St Petrock's, Timberscombe and All Saints, Wootton Courtenay. Revd Kenneth Cross as incumbent has liaised regularly and taken services with the other parishes. We will, looking ahead, be revising our mission aims in collaboration with our sister parishes in the new benefice as our life together evolves and new strategies emerge.

During the year the PCC met 5 times. The PCC operated through the following committee: Standing Committee in practice - taking on the role of Finance Committee, which met as and when required.

SMA remains committed to the Exmoor Youth Project and is supportive of the Youth Worker. The work of the EYP continues but unfortunately there remains concern of its financial commitments. Strong links were maintained with the neighbouring parish of Minehead, and with others in the Exmoor Deanery.

The spiritual, pastoral, ecumenical and social fellowship of St Michael the Archangel (SMA) still thrives and all efforts were maintained to keep everyone connected during the year. Rev'd. Kenneth Cross, Rev'd Nicola Butcher, the retired Priests, readers, and others contributed to the prayers and liturgy that accompanied the correspondence which was distributed in person and via email and post to our church community. The Sunday Service continued to be regularly broadcast via 'You Tube'. The pastoral work of the parish continues. Regular visits to the Residential Homes are maintained. A Lent course was offered and during Advent sessions of 'Advent Reflections' took place. The regular Thursday coffee morning continues and the soup lunch on alternate Thursdays is established and supported. Along with other churches in the neighbourhood a "Warm Space" was offered to help alleviate the anxieties of the evolving energy crisis.

The West Somerset Food Cupboard Charity operates from the church premises. It is supported well by the wider community.

Work continued on caring for the fabric of the church with repairs and enhancement as necessary. A quinquennial review was undertaken in March 2023. A report is awaited.

Financial contributions to the church continued, albeit reduced, and SMA was again just able to meet its Parish Share commitment, although this was only achieved by using our reserves. There is no guarantee that this situation can be maintained. An Advent Fair was held and well supported raising £1,052, a much needed boost to our funds.

The Parish continued its wider missionary work. In 2023 it supported: Church Homeless Trust; Médecins Sans Frontières; DEC [Turkey and Syria]. As always, the congregation is encouraged to support Christian Aid, this year being Gaza. Members of the church do this independently if they are able to.

The PCC remains grateful for and appreciative of Rev'd. Kenneth Cross and his wife Sarah - Jane, Curate, Revd Nicola Butcher, Retired Priests, Readers, and all others, including the heroes who help with the flowers, cleaning parties, coffee and fund raising etc. who contributed, which helps to maintain the connectivity within our church community, and help it to thrive.

The work of Churchwarden Lyn Edwards and his deputies in keeping the church safe, compliant and welcoming during the year is recognized and much appreciated.

Our Churchwarden of many years, Sue Smith, relinquished her post in April 2023 and Lyn Edwards took up the reins. Sue Smith and Jane Jones continue to support as deputies.

The Rev'd Kenneth Cross and the PCC are grateful for all the support and faithfulness of SMA's congregation.

FINANCIAL REVIEW

Total incoming resources on ordinary unrestricted funds were £65,406 and are detailed in the Financial Statements. Including restricted fund income of £1,475 the total incoming resources amounted to £66,881.

Total resources used in the year were £76,089. The largest item of expenditure £46,047 was the Parish Share which is a payment to the Bath and Wells Diocesan Board of Finance to enable it to provide the parish with clergy and support services.

The net result for the year was an excess of expenditure over income of £9,208.

RESERVES POLICY

The PCC has a policy to earmark a £30,000 reserve to cover cash flow and emergencies.

Approved by the PCC at their meeting in

April 2024

and signed on their behalf by

Rev'd. Kenneth Cross

Chairman

PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL THE ARCHANGEL ALCOMBE

Independent Examiners Report

I report on the accounts for the year ended 31 December 2023, which are set out on pages 7 to 11.

Respective responsibilities of trustees and examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; or
- to prepare accounts which accord with the accounting records

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Shattock
Overstream Tax and Accounting
The Lighthouse
Doverhay, Porlock
Somerset
TA24 8LJ

25 March 2024

The Parochial Church Council of St Michael the Archangel Alcombe
Income and expenditure account for the year ended 31 December 2023

<u>Income</u>	<u>Note</u>	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>2023</u>	<u>2022</u>
Tax efficient planned giving		27,258		27,258	26,544
Other planned giving		1,640		1,640	2,280
Collections at services		3,690		3,690	2,543
Other recurring giving (includes Gift days, fetes)		3,667		3,667	2,502
Non-recurring giving/donations (includes special appeals)		1,813	441	2,254	0
Charitable income (restricted)		0	1,034	1,034	748
Other restricted income		0		0	334
Tax recovered through Gift Aid		7,245		7,245	6,743
Legacies received		5,000		5,000	0
Income from grants		750		750	
Fund raising (sponsored activities, jumble sales)		22		22	246
Interest/dividends received		3,118		3,118	1,952
Statutory fees retained by the PCC		4,081		4,081	4,676
Hall lettings		1,567		1,567	1,936
West Somerset Food Cupboard contribution		5,500		5,500	3,833
Other receipts		55		55	
Total income		<u>65,406</u>	<u>1,475</u>	<u>66,881</u>	<u>54,337</u>

The Parochial Church Council of St Michael the Archangel Alcombe
Income and expenditure account for the year ended 31 December 2023 (continued)

<u>Expenditure</u>	<u>Note</u>	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>2023</u>	<u>2022</u>
<u>Church Activities</u>					
Mission giving and donations		0	1,034	1,034	1,133
Diocesan Parish Share		46,047		46,047	45,144
Salaries and honoraria		2,590		2,590	2,073
Clergy expenses		92		92	0
<u>Church expenses</u>					
Mission and Evangelism, outreach, courses		939		939	828
Routine repairs and maintenance		562	1,134	1,696	388
Insurance		1,088		1,088	1,030
Miscellaneous: Printing, stationary, cleaning materials, telephone		1,353		1,353	1,863
Churchyards		1,458		1,458	1,025
Upkeep of services, organ tuning, worship materials choir robes		924		924	966
Young Church		120		120	0
Church utility bills, electricity, gas, water		10,846		10,846	5,620
Fees - payments to Diocese		2,209		2,209	1,999
Cost of bibles/publications		1,294	441	1,735	0
Miscellaneous expenditure		101		101	124
Major church repairs, including decoration		0	3,557	3,557	3,937
<u>Governance</u>					
Annual report		300		300	300
Total expenditure		<u>69,923</u>	<u>6,166</u>	<u>76,089</u>	<u>66,430</u>
Net surplus for year		-4,517	-4,691	-9,208	-12,093
Food Cupboard Movement			0	0	-7,814
Food Cupboard transfer of balance					-47,831
Unrealised surplus (loss) on investments	2	<u>3,558</u>		<u>3,558</u>	<u>-4,977</u>
Total surplus for year		-959	-4,691	-5,650	-72,715
Add funds brought forward		<u>62,719</u>	<u>52,028</u>	<u>114,747</u>	<u>187,462</u>
Total funds carried forward		<u>61,760</u>	<u>47,337</u>	<u>109,097</u>	<u>114,747</u>

Parochial Church Council of St Michael the Archangel Alcombe

Balance Sheet as at 31 December 2023

	<u>Note</u>	<u>2023</u>	<u>2022</u>
<u>Fixed assets</u>			
Investment Assets	2	41,049	37,491
<u>Current Assets</u>			
Debtors and prepayments	3	3,500	5,333
Loan		1,000	1,000
Cash funds	4	<u>63,848</u>	<u>71,223</u>
		68,348	77,556
<u>Creditors</u>			
Amounts falling due within one year			
Creditors and Accruals	5	300	300
<u>Net Current Assets</u>		<u>68,048</u>	<u>77,256</u>
<u>Total Assets less current Liabilities</u>		<u>109,097</u>	<u>114,747</u>
<u>Funds of the Charity</u>			
	6		
Music fund		4,418	4,418
Fabric fund		41,372	46,063
Hardship fund		213	213
Discretionary Fund		1,334	1,334
West Somerset Food Cupboard			
Reserves		30,000	30,000
Unrestricted General Fund		<u>31,760</u>	<u>32,719</u>
		<u>109,097</u>	<u>114,747</u>

1. Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2015 together with applicable accounting standards and the Charities SORP 2015.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at the market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Incoming resources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Fund raising events are accounted for net as the amount of the expenses are not considered material in these events.

Sales of books and magazines from the church bookstall are accounted for gross.

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Investments

Investments are valued at market value at 31 December.

Parochial Church Council of St Michael the Archangel Alcombe

Notes to the Financial Statements for the year to 31 December 2023 (continued)

<u>2. Investment Assets</u>	<u>cost</u>	<u>increase</u>	<u>value</u>	<u>value</u>
		<u>in value</u>	<u>31 December 2023</u>	<u>31 December 2022</u>
COE Investment fund	<u>21,559</u>	<u>3,558</u>	<u>41,049</u>	<u>37,491</u>

<u>3. Debtors and prepayments</u>	<u>31 December 2023</u>	<u>31 December 2022</u>
Income Tax recoverable	3,500	3,500
Food Cupboard	<u>0</u>	<u>1,833</u>
	<u>3,500</u>	<u>5,333</u>

<u>4. Cash funds</u>	<u>31 December 2023</u>	<u>31 December 2022</u>
Current account - Nat West	18,591	8,898
Central Board of Finance	<u>45,257</u>	<u>62,325</u>
	<u>63,848</u>	<u>71,223</u>

<u>5. Liabilities</u>	<u>31 December 2023</u>	<u>31 December 2023</u>
Accruals	<u>300</u>	<u>300</u>

<u>6. Funds</u>	<u>General</u>	<u>Reserves</u>	<u>Restricted</u>	<u>Total</u>
	<u>Funds</u>		<u>Funds</u>	
Fund Balances at 1 January 2023	32,719	30,000	52,028	114,747
Incoming resources	65,406		1,475	66,881
Unrealised investment gains	<u>3,558</u>			<u>3,558</u>
	101,683		53,503	185,186
Resources used	<u>69,923</u>		<u>6,166</u>	<u>76,089</u>
Fund balances at 31 December 2023	<u>31,760</u>	<u>30,000</u>	<u>47,337</u>	<u>109,097</u>

Accounts

ST MICHAEL THE ARCHANGEL, ALCOMBE

Registered Charity No: 1132449

The Parochial Church Council of
St Michael the Archangel, Alcombe

Annual Report and Financial Statements

Year ended 31 December 2022



PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL THE ARCHANGEL ALCOMBE

Trustees Annual Report To Year end 2022

ADMINISTRATIVE INFORMATION

St Michael the Archangel Church is situated in Church Street, Alcombe, Minehead. It is part of the Diocese of Bath and Wells within the Church of England. The correspondence address is St Michael the Archangel Church, Church Street, Alcombe, Minehead, Somerset. TA24 6BL

The Parochial Church Council (PCC) of St Michael the Archangel, Alcombe was entered in the Register of Charities on 4 November 2009: the registration Number being 1132449

PCC members who have served from 1st January 2022 until the date this report was approved are:

	<i>Name</i>	<i>Post</i>	<i>Dates if part year:</i>
<i>Incumbent:</i>	Revd. Kenneth Cross	Chairman	
<i>Curate:</i>	Revd Nicola Butcher		
<i>Readers:</i>	Lesley Edwards, Mike Lee		
<i>Wardens:</i>	Mrs Sue Smith	Vice Chairman	
<i>Deputy Wardens</i>	Mr Lyn Edwards & Mrs Jane Jones.		
<i>Elected Members</i>	Mrs Audrey Bateman	Treasurer	
	Mrs Pauline Bennett	Secretary	Until April 2022
	Mrs Sheelagh Spink	Secretary	From April 2022
	Mrs Ruth Gasperini		
	Mrs Julia Harper		
	Mr Terry Chivers		Until April 2022
	Mr Lyn Edwards		
	Mrs Jane Jones		
	Mrs Pat Watkins		
	Mrs Katrina Midgley		Until February 2022
	Mr Mike Lee		
	Ms Lesley Edwards		
	Mr Jonathan Mills	Electoral Officer	Roll Co-opted November 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. There is no formal induction or training of new PCC members, they are however advised and aware of their responsibilities as Trustees. PCC members are not remunerated. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The National Westminster Bank, Minehead, is the PCC bank. The West Somerset Food Cupboard funds were held in a separate account with HSBC Bank in Minehead. Mr Nick Shattock of Overstream, Porlock, is the appointed Independent Examiner.

OBJECTIVES AND ACTIVITIES

St Michael the Archangel PCC has the responsibility of co-operating with the incumbent, the Rev'd Kenneth Cross in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church of St Michael the Archangel and has completed a three phase building development programme.

RISK REVIEW

The PCC makes every endeavour to maintain a safe environment for all its activities, worship, church and buildings. A review of the parish property has been undertaken during the year.

The PCC and clergy endeavour to maintain the highest standards of care when dealing with the public, church members and vulnerable people.

MISSION AIMS

1. We remain committed to discerning the vocation of every member of the church community.
2. We seek to build an all-age community of Christians to serve the Parish of Alcombe and ensure that young families are welcomed.
3. We strive to foster Christian witness and devotion through high standards of worship and music in the Church.
4. We intend to support the ministry of Christian Pastoral Care and respond to the needs of the people we serve.
5. We will develop opportunities to nurture Christian discipleship and provide for those who seek to know more of our faith.
6. We continue to provide sufficient resources to fund the mission of the Church in Alcombe and beyond.
7. We rejoice in developing closer links with our Local Ministry Group partners in the Parish of Minehead and the opportunities that this will present.

- 8 We will contribute to the creation of a new Benefice, joining with Dunster, Wootton Courtenay and Timberscombe forming new relationships into the future.

ACHIEVEMENTS AND PERFORMANCE

Church Attendance

From January 2022 - December 2022 the Church was able to return to some form of normality. However, some congregants felt slightly reticent to join in with services and thus the incumbent continued to video the Sunday service for those able to access the internet and contact was still maintained with the weekly letter being distributed. These arrangements continue as this report is prepared.

As at 31st December 2022 there were 97 parishioners on the Church Electoral Roll. Sunday Church services were resumed as Government guidelines allowed at the discretion of the incumbent and the PCC and risk assessments were undertaken prior to services. The average Sunday attendance was 46; Midweek services commenced as allowed and the average attendance was 5; Young Church attendance 3. However, efforts were maintained to keep in contact with all those who remained isolated and could not attend.

Review of the year

The ministerial team included Rev'd Kenneth Cross, and an extended pastoral team with support from retired priests. We welcomed our new Curate, Nicola Butcher, to the team in the late summer of 2022. Nicola was ordained Deacon, at Wells, on October 2nd.

During the year the PCC met 4 times, with 3 extraordinary meetings being called to discuss specific issues. The PCC operated through the following committee: Standing Committee in practice - taking on the role of Finance Committee, which met as and when required. A new PCC Secretary was elected at the APCM in April 2022.

SMA is committed to the Exmoor Youth Project and is supportive of the Youth workers. The work of the EYP continues but unfortunately there is some concern of its financial commitments. Strong links were maintained with the neighbouring parish of Minehead, and with others in the Exmoor Deanery.

The spiritual, pastoral, ecumenical and social fellowship of St Michael the Archangel (SMA) still thrives and all efforts were maintained to keep everyone connected during the year. Rev'd. Kenneth Cross, Rev'd Nicola Butcher, the retired Priests, readers, and others contributed to the prayers and liturgy that accompanied the correspondence which was distributed in person and via email and post to our church community. The Sunday Service continued to be regularly broadcast via 'You Tube', everyone was continually encouraged to connect as much as possible in whatever way they could with others. The pastoral work of the parish continues. Visits to the Residential Homes were resumed. A Lent course was offered. The Thursday coffee morning continued and a soup lunch on alternate Thursdays was introduced. Along with other churches in the neighbourhood a "Warm Space" was offered to help alleviate the anxieties of the evolving energy crisis.

Demands on the Food Cupboard fluctuated but generally remained high. 16,705 boxes have been distributed since the project began in 2007. As reported last year the WSFC took decisions to create a new trust and apply to the Charity Commissioners for Charitable status. These decisions were taken following investigation with the Charity Commissioners, endeavour and a resolution from the PCC and under the advice and guidance from the diocese of Bath and Wells. The application was made in April 2022, was successful and subsequently approved in July; the West Somerset Food Cupboard was

registered as an independent charity, with its own trustees. Funds were transferred to them at the end of August 2022. A food pantry was also set up and is used regularly. SMA continues to support the FC.

Work continued on caring for the fabric of the church with repairs and enhancement as necessary, with faculties applied for and granted. As this report is prepared SMA is awaiting a quinquennial review, expected in March 2023.

Financial contributions to the church continued, albeit reduced, and SMA was able to meet its Parish Share commitment, although this was only achieved by using our reserves. The Parish continued its wider missionary work. In 2022 it supported: Church Homeless Trust, Shelter, Médecins Sans Frontières and The Red Cross African appeal. Funds raised also went to the Ukraine and Afghanistan appeals through the DEC. A Young peoples' music concert was held with money raised being divided for the church and Ukraine. As always, the congregation is encouraged to support Christian Aid, independently.

Late in 2022 a new benefice was proposed in the Exmoor Deanery, combining the parishes of St Michael the Archangel, Alcombe; St George's - Dunster, St Petrock's - Timberscombe and All Saints - Wootton Courtenay. The process and consultations will be taking place over the next few months. We will be revising our mission aims in the autumn of next year, when the new benefice is created.

The PCC remains grateful for and appreciative of Rev'd. Kenneth Cross and his wife Sarah - Jane, the invaluable addition of our new Curate, Revd Nicola Butcher and what she has brought to the ministry of our church family, Retired Priests, Readers, and all others who contributed to maintain the connectivity within our church community, and help it to thrive.

The work of Churchwarden Sue Smith and her deputies in keeping the church safe, compliant and welcoming during testing times is, as always, recognized and much appreciated.

Sue Smith will be standing down as Church Warden at the APCM in April 2023, but continuing as Deputy Church Warden. She has cared for SMA for over twenty years. The list of her tasks cannot be overstated and we are extremely grateful for all the hard work, devotion and dedication she has put into this role.

The Rev'd Kenneth Cross and the PCC are grateful for all the support and faithfulness of SMA's congregation.

FINANCIAL REVIEW

Total incoming resources on ordinary unrestricted funds were £53,589 and are detailed in the Financial Statements. Including restricted fund income of £748 the total incoming resources amounted to £54,337.

Total resources used in the year were £66,430. The largest item of expenditure £45,144 was the Parish Share which is a payment to the Bath and Wells Diocesan Board of Finance to enable it to provide the parish with clergy and support services.

The Food Cupboard Funds have been transferred to the new charity.

The net result for the year was an excess of expenditure over income of £12,093.

RESERVES POLICY

The PCC has a policy to earmark a £30,000 reserve to cover cash flow and emergencies.

Approved by the PCC at their meeting on

23rd March 2023

and signed on their behalf by

Rev'd. Kenneth Cross

Chairman

PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL THE ARCHANGEL ALCOMBE

Independent Examiners Report

I report on the accounts for the year ended 31 December 2022, which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; or
- to prepare accounts which accord with the accounting records

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Shattock
Overstream Tax and Accounting
Parsons Street
Porlock
Somerset
TA24 8QJ

31 March 2023

The Parochial Church Council of St Michael the Archangel Alcombe
Income and expenditure account for the year ended 31 December 2022

<u>Income</u>	<u>Note</u>	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>2022</u>	<u>2021</u>
Tax efficient planned giving		26,544		26,544	28,215
Other planned giving		2,280		2,280	2,320
Collections at services		2,543		2,543	1,541
Other recurring giving (includes Gift days, fetes)		2,502		2,502	521
Non-recurring giving/donations (includes special appeals)				0	1,907
Charitable income			748	748	1,268
Other income		334		334	173
Tax recovered through Gift Aid		6,743		6,743	7,306
Legacies received				0	50,000
Fund raising (sponsored activities, jumble sales)		246		246	0
Interest/dividends received		1,952		1,952	1,100
Statutory fees retained by the PCC		4,676		4,676	4,398
Hall lettings		1,936		1,936	693
West Somerset Food Cupboard contribution		3,833		3,833	3,000
Total income		<u>53,589</u>	<u>748</u>	<u>54,337</u>	<u>102,442</u>

The Parochial Church Council of St Michael the Archangel Alcombe
Income and expenditure account for the year ended 31 December 2022 (continued)

<u>Expenditure</u>	<u>Note</u>	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>2022</u>	<u>2021</u>
<u>Church Activities</u>					
Mission giving and donations		385	748	1,133	2,018
Diocesan Parish Share		45,144		45,144	45,144
Salaries and honoraria		2,073		2,073	3,037
Clergy expenses				0	24
<u>Church expenses</u>					
Mission and Evangelism, outreach, courses		828		828	798
Routine repairs and maintenance		388		388	620
Insurance		1,030		1,030	833
Miscellaneous: Printing, stationary, cleaning materials, telephone		1,863		1,863	2,057
Churchyards		1,025		1,025	1,332
Upkeep of services, organ tuning, worship materials choir robes		966		966	612
Young Church					
Church utility bills, electricity, gas, water		5,620		5,620	2,083
Fees - payments to Diocese		1,999		1,999	1,791
Miscellaneous expenditure		124		124	310
Major church repairs, including decoration			3,937	3,937	0
New Building Work, major alterations, inc. fees				0	0
<u>Governance</u>					
Annual report		300		300	300
Total expenditure		61,745	4,685	66,430	60,959
Net surplus for year		-8,156	-3,937	-12,093	41,483
Food Cupboard Movement	2		-7,814	-7,814	-6,326
Food Cupboard transfer of balance			-47,831	-47,831	
Unrealised surplus (loss) on investments	3	<u>-4,977</u>		<u>-4,977</u>	<u>5,339</u>
Total surplus for year		-13,133	-59,582	-72,715	40,496
Add funds brought forward		<u>75,852</u>	<u>111,610</u>	<u>187,462</u>	<u>146,966</u>
Total funds carried forward		<u>62,719</u>	<u>52,028</u>	<u>114,747</u>	<u>187,462</u>

Parochial Church Council of St Michael the Archangel Alcombe

Balance Sheet as at 31 December 2022

	<u>Note</u>	<u>2022</u>	<u>2021</u>
<u>Fixed assets</u>			
Investment Assets	3	37,491	42,468
<u>Current Assets</u>			
Debtors and prepayments	4	5,333	3,500
Loan		1,000	1,000
West Somerset Food Cupboard			55,644
Cash funds	5	<u>71,223</u>	<u>85,150</u>
		77,556	145,294
<u>Creditors</u>			
Amounts falling due within one year			
Creditors and Accruals	6	300	300
<u>Net Current Assets</u>		<u>77,256</u>	<u>144,994</u>
<u>Total Assets less current Liabilities</u>		<u>114,747</u>	<u>187,462</u>
<u>Funds of the Charity</u>			
Music fund	7	4,418	4,418
Fabric fund		46,063	50,000
Hardship fund		213	214
Discretionary Fund		1,334	1,334
West Somerset Food Cupboard			55,644
Reserves		30,000	30,000
Unrestricted General Fund		<u>32,719</u>	<u>45,852</u>
		<u>114,747</u>	<u>187,462</u>

1. Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2015 together with applicable accounting standards and the Charities SORP 2015.

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Funds

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The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

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Planned giving receivable under Gift Aid is recognised only when received.

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Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Fund raising events are accounted for net as the amount of the expenses are not considered material in these events.

Sales of books and magazines from the church bookstall are accounted for gross.

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Investments

Investments are valued at market value at 31 December.

Parochial Church Council of St Michael the Archangel Alcombe

Notes to the Financial Statements for the year to 31 December 2022 (continued)

<u>2. West Somerset Food Cupboard</u>	<u>2022</u>		<u>2021</u>
<u>2a. Income and Expenditure account to 31 August 2022</u>			
<u>Receipts</u>			
Donations - regular giving		3,640	
Other donations		5,922	
Grants		10,000	
Local Food Pantry		<u>1,197</u>	
		20,759	13,560
<u>Expenditure</u>			
Food/packaging	2,082		3,597
Equipment/maintenance	130		645
Salaries	7,255		10,393
Use of premises	2,000		3,000
Payroll operation			40
Travelling/expenses	363		387
Bank and credit card charges	65		33
Insurance	157		
Fareshare	2,500		
Engage	12		
Pantry set up/sheds/back doors	13,093		
Local Pantry expenses	414		
Administration costs	479		
Exmoor Youth project			150
Donations			885
Post, stationery and telephone	<u>22</u>	<u>28,572</u>	<u>756</u>
			<u>19,886</u>
Deficit for the period		<u>-7,813</u>	<u>-6,326</u>
<u>2b. Assets and liabilities at 31 August 2022</u>			
Bank balance		47,792	55,164
Cash		31	472
Credit card		<u>8</u>	<u>8</u>
Total assets		47,831	55,644
Liabilities:		<u>0</u>	<u>0</u>
Net funds		<u>47,831</u>	<u>55,644</u>
<u>2c. Funds</u>			
Storage area fund		5,323	5,323
Unrestricted funds brought forward	50,321		56,647
Deficit for the year	<u>-7,813</u>	<u>42,508</u>	<u>-6,326</u>
			<u>50,321</u>
Total funds transferred		<u>47,831</u>	<u>55,644</u>

Parochial Church Council of St Michael the Archangel Alcombe

Notes to the Financial Statements for the year to 31 December 2022 (continued)

<u>3. Investment Assets</u>	<u>cost</u>	<u>Decrease</u> <u>in value</u>	<u>value</u> <u>31 December 2022</u>	<u>value</u> <u>31 December 2021</u>
COE Investment fund	<u>21,559</u>	<u>-4,977</u>	<u>37,491</u>	<u>42,468</u>

<u>4. Debtors and prepayments</u>	<u>31 December 2022</u>	<u>31 December 2021</u>
Income Tax recoverable	3,500	<u>3,500</u>
Food Cupboard	<u>1,833</u>	
	<u>5,333</u>	

<u>5. Cash funds</u>	<u>31 December 2022</u>	<u>31 December 2021</u>
Current account - Nat West	8,898	24,745
Central Board of Finance	<u>62,325</u>	<u>60,405</u>
	<u>71,223</u>	<u>85,150</u>

<u>6. Liabilities</u>	<u>31 December 2022</u>	<u>31 December 2021</u>
Accruals	<u>300</u>	<u>300</u>

<u>7. Funds</u>	<u>General</u> <u>Funds</u>	<u>Reserves</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u>
Fund Balances at 1 January 2022	45,852	30,000	111,610	187,462
Food Cupboard movement			-55,645	-55,645
Incoming resources	53,589		748	54,337
Unrealised investment gains (losses)	<u>-4,977</u>			<u>-4,977</u>
	94,464		56,713	181,177
Resources used	<u>61,745</u>		<u>4,685</u>	<u>66,430</u>
Fund balances at 31 December 2022	<u>32,719</u>	<u>30,000</u>	<u>52,028</u>	<u>114,747</u>

Accounts

ST MICHAEL THE ARCHANGEL, ALCOMBE

Registered Charity No: 1132449

The Parochial Church Council of
St Michael the Archangel, Alcombe

Annual Report and Financial Statements

Year ended 31 December 2021



PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL THE ARCHANGEL ALCOMBE
Trustees Annual Report to year end 2021

ADMINISTRATIVE INFORMATION

St Michael the Archangel Church is situated in Church Street, Alcombe, Minehead. It is part of the Diocese of Bath and Wells within the Church of England. The correspondence address is St Michael the Archangel Church, Church Street, Alcombe, Minehead, Somerset. TA24 6BL

The Parochial Church Council (PCC) of St Michael the Archangel, Alcombe was entered in the Register of Charities on 4 November 2009: the registration Number being 1132449

PCC members who have served from 1st January 2021 until the date this report was approved are:

	<i>Name</i>	<i>Post</i>	<i>Dates if part year:</i>
<i>Incumbent:</i>	Revd. Kenneth Cross	Chairman	
<i>Readers:</i>	Lesley Edwards		
	Mike Lee		
<i>Wardens:</i>	Mrs Sue Smith	Vice Chairman	
	Mr Martin Spink		Until January 2021
<i>Deputy Wardens</i>	Mr Lyn Edwards & Mrs Jane Jones.		
<i>Deanery Synod:</i>	Mrs Jane Jones		
	Mr Lyn Edwards		
	Mrs Lesley Edwards		
<i>Elected Members</i>	Mrs Audrey Bateman	Treasurer	
	Mrs Pauline Bennett	Secretary	
	Mr Terry Chivers		
	Mrs Ruth Gasperini		
	Mrs Julia Harper		
	Mrs Jane Jones		
	Mrs Lesley Edwards		
	Mrs Katrina Midgley		
	Mrs Pat Watkins		From May 2021
	Mr Mike Lee		From May 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. There is no formal induction or training of new PCC members, they are however advised and aware of their responsibilities as Trustees. PCC members are not remunerated. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The National Westminster Bank, Minehead, is the PCC bank. The West Somerset Food Cupboard funds are held in a separate account with HSBC Bank in Minehead. Mr Nick Shattock of Overstream, Porlock, is the appointed Independent Examiner.

OBJECTIVES AND ACTIVITIES

St Michael The Archangel PCC has the responsibility of co-operating with the incumbent, The Rev'd Kenneth Cross in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church of St Michael The Archangel and has completed a three phase building development programme.

RISK REVIEW

The PCC makes every endeavour to maintain a safe environment for all its activities, worship, church and buildings. A review of the parish property has been undertaken during the year.

The PCC and clergy endeavour to maintain the highest standards of care when dealing with the public, church members and vulnerable people.

MISSION AIMS

1. We remain committed to discerning the vocation of every member of the church community.
2. We seek to build an all-age community of Christians to serve the Parish of Alcombe and ensure that young families are welcomed.
3. We strive to foster Christian witness and devotion through high standards of worship and music in the Church.
4. We intend to support the ministry of Christian Pastoral Care and respond to the needs of the people we serve.
5. We will develop opportunities to nurture Christian discipleship and provide for those who seek to know more of our faith.
6. We continue to provide sufficient resources to fund the mission of the Church in Alcombe and beyond.
7. We rejoice in developing closer links with our Local Ministry Group partners in the Parish of Minehead and the opportunities that this will present.

ACHIEVEMENTS AND PERFORMANCE

Church Attendance

From January 2021 - December 2021 the covid-19 pandemic continued to restrict and impinge on everyone's lives including the community of St Michael the Archangel, Alcombe. This Review reflects that position.

As at 31st December 2021 there were 96 parishioners on the Church Electoral Roll. Sunday Church services were resumed as Government guidelines allowed at the discretion of the incumbent and the PCC and risk assessments were undertaken prior to services. The average Sunday attendance was 45 Midweek services commenced as allowed and the average attendance was .14 However, efforts were maintained to keep in contact with all those who remained isolated and could not attend.

Review of the year

During the year the full PCC met 7 times. These meetings were conducted face to face and through zoom, adhering to what ever guidelines were advised, the situation was reviewed regularly. The PCC operated through the following committees: Standing, Finance, and Food Cupboard which met as and when required. The ministerial team included Revd Kenneth Cross, an extended pastoral team and support from retired priests. Revd Cross took a long overdue sabbatical during the year. The church was then supported by its lay readers and retired priests for which the PCC were extremely grateful.

SMA is committed to the Exmoor Youth Project and is supportive of the Youth workers. Unfortunately the EYP activities were curtailed during the year, but hopefully normal services will be resumed as soon as possible. Whilst activities with other churches in the area were cancelled, strong links were maintained with the neighbouring parish of Minehead, and with others in the Exmoor Deanery.

The spiritual, pastoral, ecumenical and social fellowship of St Michael the Archangel (SMA) still thrives and with the pastoral vulnerability of many people all efforts were maintained to keep everyone connected during the year. Revd. Kenneth Cross, the retired Priests, readers, and others contributed to the prayers and liturgy that accompanied the correspondence which was distributed in person and via email and post to our church community. The Sunday Service, when allowed, was regularly broadcast via 'You Tube', and continues to be so. Everyone was continually encouraged to connect as much as possible in whatever way they could with others. The pastoral work of the parish continues. Visits to the Residential Homes were resumed when allowed. The Thursday coffee mornings resumed but the lunch club remains suspended. As rules allowed groups who used the Narthex for their meetings convened again, following risk assessments and advice regarding social distancing, hygiene and masks.

Demands on the Food Cupboard fluctuated but generally remained high. In 2021 1,305 boxes were distributed; 16,705 since the project began in 2007. A team of volunteers continues to support this project. During the year Ann Gibbs resigned her post as co-ordinator, to take up clerical duties in Porlock. A temporary co-ordinator, Ali Sanderson was appointed. A study to review the work and role of the FC was commissioned. As a result of this, options for the way forward were highlighted. Other aspects of offering assistance to those in food poverty were considered. To that end investigations to the setting up a Food Pantry supported by Somerset County Council were instigated. Also, proposals to create a separate charity were discussed by the PCC. It was subsequently resolved and agreed that application should be made to the Charity Commissioners to create a new charity, in 2022, to be known as The West Somerset Food Cupboard. As this report is being prepared the outcome of both those actions are awaited. All supporters of the FC are being kept informed.

Work continued caring for the fabric of the church with repairs, repainting and enhancement as was possible. The young church continue to take advantage of the new more user friendly space created for them, this space also being used for other purposes. The re-organised space for the Food Cupboard worked

well. Further enhancements to the building for better disabled access and storage space was proposed, faculties applied for and granted and will be taken forward to 2022.

No specific fund raising activities were held but contributions, although reduced, continued through the envelope scheme and regular giving by standing order, thus this parish continued to meet its Parish Share commitment. SMA continued its wider missionary work in supporting Local, National and International charities. In 2021 it supported the Exmoor Youth Project, Church Homeless Trust, UNESCO [refugees projects] and our congregation was encouraged to support Christian Aid Week on an individual basis as they felt able to do.

The PCC remains grateful for and appreciative of Revd. Kenneth Cross and his wife Sarah - Jane, the retired Priests, Readers, and all others who contributed to maintain the connectivity within our church community, and help it to thrive.

Sadly at the beginning of 2021 one of our Churchwardens, Martin Spink, died. The PCC were grateful for his faithfulness. The work and devotion of Churchwarden Sue Smith and her deputies in keeping the church safe, compliant and welcoming during testing times is, as always recognized and much appreciated.

FINANCIAL REVIEW

Total incoming resources on ordinary unrestricted funds were £51,001 and are detailed in the Financial Statements. Including restricted fund income of £51,441 the total incoming resources amounted to £102,442

Total resources used in the year were £60,959. The largest item of expenditure was the Parish Share which is a payment to the Bath and Wells Diocesan Board of Finance to enable it to provide the parish with clergy and support services.

The Food Cupboard Funds, which are held in a separate account are currently £55,644.

The net result for the year was an excess of income over expenditure of £41,483.

RESERVES POLICY

Following a review the PCC has a policy to hold £30,000 in reserve.

Funds for the food cupboard are held in a separate account.

Approved by the PCC at their meeting on

and signed on their behalf by

Revd. Kenneth Cross

Chairman

PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL THE ARCHANGEL ALCOMBE

Independent Examiners Report

I report on the accounts for the year ended 31 December 2021, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; or
- to prepare accounts which accord with the accounting records

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Shattock
Overstream Tax and Accounting
Parsons Street
Porlock
Somerset
TA24 8QJ

14 March 2021

The Parochial Church Council of St Michael the Archangel Alcombe
Income and expenditure account for the year ended 31 December 2021

<u>Income</u>	<u>Note</u>	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>2021</u>	<u>2020</u>
Tax efficient planned giving		28,215		28,215	32,033
Other planned giving		2,320		2,320	2,855
Collections at services		1,541		1,541	1,169
Other recurring giving (includes Gift days, fetes)		521		521	3,163
Non-recurring giving/donations (includes special appeals)		1,907		1,907	4,319
Charitable income			1,268	1,268	705
Other restricted income			173	173	691
Tax recovered through Gift Aid		7,306		7,306	8,546
Legacies received			50,000	50,000	
Interest/dividends received		1,100		1,100	1,136
Statutory fees retained by the PCC		4,398		4,398	2,431
Hall lettings		693		693	526
West Somerset Food Cupboard contribution		3,000		3,000	3,000
Other receipts					394
Total income		<u>51,001</u>	<u>51,441</u>	<u>102,442</u>	<u>60,968</u>

The Parochial Church Council of St Michael the Archangel Alcombe

Income and expenditure account for the year ended 31 December 2021 (continued)

<u>Expenditure</u>	<u>Note</u>	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>2021</u>	<u>2020</u>
Church Activities					
Mission giving and donations		100	1,918	2,018	790
Diocesan Parish Share		45,144		45,144	41,217
Salaries and honoraria		3,037		3,037	1,863
Clergy expenses		24		24	
Church expenses					
Mission and Evangelism, outreach, courses		798		798	823
Routine repairs and maintenance		620		620	556
Insurance		833		833	811
Miscellaneous: Printing, stationary, cleaning materials, telephone		2,057		2,057	2,541
Churchyards		1,332		1,332	784
Upkeep of services, organ tuning, worship materials choir robes		612		612	1,303
Young Church					
Church utility bills, electricity, gas, water		2,083		2,083	1,799
Fees - payments to Diocese		1,791		1,791	2,081
Miscellaneous expenditure		310		310	5
Major church repairs, including decoration					911
New Building Work, major alterations, inc fees					957
Governance					
Annual report		300		300	300
Total expenditure		<u>59,041</u>	<u>1,918</u>	<u>60,959</u>	<u>56,741</u>
Net surplus for year		-8,040	49,523	41,483	4,227
Food Cupboard Movement	2		-6,326	-6,326	10,246
Unrealised surplus on investments	3	<u>5,339</u>		<u>5,339</u>	<u>2,398</u>
Total surplus for year		-2,701	43,197	40,496	16,871
Add funds brought forward		<u>78,553</u>	<u>68,413</u>	<u>146,966</u>	<u>130,095</u>
Total funds carried forward		<u>75,852</u>	<u>111,610</u>	<u>187,462</u>	<u>146,966</u>

Parochial Church Council of St Michael the Archangel Alcombe

Balance Sheet as at 31 December 2021

	<u>Note</u>	<u>2021</u>	<u>2020</u>
<u>Fixed assets</u>			
Investment Assets	3	42,468	37,129
<u>Current Assets</u>			
Debtors and prepayments	4	3,500	4,000
Loan		1,000	1,000
West Somerset Food Cupboard		55,644	61,970
Cash funds	5	<u>85,150</u>	<u>43,167</u>
		145,294	110,137
<u>Creditors</u>			
Amounts falling due within one year			
Creditors and Accruals	6	300	300
<u>Net Current Assets</u>		<u>144,994</u>	<u>109,837</u>
<u>Total Assets less current Liabilities</u>		<u>187,462</u>	<u>146,966</u>
<u>Funds of the Charity</u>			
	7		
Music fund - restricted		4,418	4,418
West Somerset Food Cupboard		55,644	61,970
Other restricted funds		51,548	2,025
Reserves		30,000	30,000
Unrestricted General Fund		<u>45,852</u>	<u>48,553</u>
		<u>187,462</u>	<u>146,966</u>

Parochial Church Council of St Michael the Archangel Alcombe

Notes to the Financial Statements for the year to 31 December 2021

1. Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2015 together with applicable accounting standards and the Charities SORP 2015.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at the market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Incoming resources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Fund raising events are accounted for net as the amount of the expenses are not considered material in these events.

Sales of books and magazines from the church bookstall are accounted for gross.

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Investments

Investments are valued at market value at 31 December.

Parochial Church Council of St Michael the Archangel Alcombe

Notes to the Financial Statements for the year to 31 December 2021 (continued)

<u>2. West Somerset Food Cupboard</u>	<u>2021</u>		<u>2020</u>
<u>2a. Income and Expenditure account</u>			
<u>Receipts</u>			
Donations and collections	13,560		24,836
<u>Expenditure</u>			
Food/packaging	3,597	3,394	
Equipment/maintenance	1,030	134	
Salaries	10,393	7,364	
Use of premises - PCC	3,000	3,000	
Payroll operation	40	40	
Travelling/expenses	387	242	
Bank and credit card charges	33	32	
Exmoor Youth project	150		
Allotment	500		
Post, stationery and telephone	<u>756</u>	<u>384</u>	<u>14,590</u>
Surplus for the year	<u>-6,326</u>		<u>10,246</u>
<u>2b. Assets and liabilities</u>			
Bank balance	55,164		62,003
Cash	472		<u>311</u>
Credit card	<u>8</u>		
Total assets	55,644		62,314
Liabilities:			
	PAYE		<u>344</u>
Net funds	<u>55,644</u>		<u>61,970</u>
<u>2c. Funds</u>			
Storage area fund	5,323		5,323
Unrestricted funds brought forward	56,647	46,401	
Surplus for the year	<u>-6,326</u>	<u>50,321</u>	<u>10,246</u>
Total funds carried forward	<u>55,644</u>		<u>61,970</u>

Parochial Church Council of St Michael the Archangel Alcombe

Notes to the Financial Statements for the year to 31 December 2021 (continued)

<u>3. Investment Assets</u>	<u>cost</u>	<u>Increase in value</u>	<u>value 31 December 2021</u>	<u>value 31 December 2020</u>
COE Investment fund	<u>21,559</u>	<u>5,339</u>	<u>42,468</u>	<u>37,129</u>

<u>4. Debtors and prepayments</u>	<u>31 December 2021</u>	<u>31 December 2020</u>
Income Tax recoverable	<u>3,500</u>	<u>4,000</u>

<u>5. Cash funds</u>	<u>31 December 2021</u>	<u>31 December 2020</u>
Current account - Nat West	24,745	18,857
Central Board of Finance	<u>60,405</u>	<u>24,310</u>
	<u>85,150</u>	<u>43,167</u>

<u>6. Liabilities</u>	<u>31 December 2021</u>	<u>31 December 2020</u>
Accruals	<u>300</u>	<u>300</u>

<u>7. Funds</u>	<u>General Funds</u>	<u>Reserves</u>	<u>Restricted Funds</u>	<u>Total</u>
Fund Balances at 1 January 2021	48,553	30,000	68,413	146,966
Food Cupboard movement			-6,326	-6,326
Incoming resources	51,001		51,441	102,442
Unrealised investment gains	<u>5,339</u>			<u>5,339</u>
	104,893		113,528	248,421
Resources used	<u>59,041</u>		<u>1,918</u>	<u>60,959</u>
Fund balances at 31 December 2021	<u>45,852</u>	<u>30,000</u>	<u>111,610</u>	<u>187,462</u>

Accounts

ST MICHAEL THE ARCHANGEL, ALCOMBE

Registered Charity No: 1132449

The Parochial Church Council of
St Michael the Archangel, Alcombe

Annual Report and Financial Statements

Year ended 31 December 2020



PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL THE ARCHANGEL ALCOMBE
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<i>Readers:</i>	Lesley Edwards		
	Mike Lee		
<i>Wardens:</i>	Mrs Sue Smith	Vice Chairman	
	Mr Martin Spink		Until January 2021
<i>Deputy Wardens</i>	Mrs Roz Padfield		Until October 2020
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	Mr Lyn Edwards		
	Mrs Lesley Edwards		
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	Mrs Pauline Bennett	Secretary	
	Mr Terry Chivers		
	Mrs Ruth Gasperini		
	Mrs Julia Harper		
	Mrs Jane Jones		
	Mrs Lesley Edwards		From October 2020
	Mrs Katrina Midgley		
	Mr Nigel Padfield		Until May 2020
	Mrs Helen Tyson-Banks		Until May 2020
	Mrs Juliet Voller		

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Church Attendance

From March 2020 - December 2020 the covid-19 pandemic seriously restricted everyone's lives including the community of St Michael the Archangel, Alcombe. This Review reflects that position.

As at 31st December 2020 there were 101 parishioners on the Church Electoral Roll. Church services were suspended but when allowed were offered in strict accordance with Government guidelines, at the discretion of the incumbent and the PCC and risk assessments were undertaken prior to services. The average attendance was 67. During lockdown services and worship resources were offered by Zoom, email, telephone and post. Every effort was made in this and other ways to maintain connection with all our community.

Review of the year

During the year the full PCC met 7 times. These meetings were conducted through zoom, when face to face meetings were not possible. The PCC continued to review the situation regularly. The PCC operated through the following committees: Standing, Finance, and Food Cupboard which met as and when required: The ministerial team included, Revd Kenneth Cross an extended pastoral team and support from retired priests.

SMA is committed to the Exmoor Youth Project and is supportive of the Youth workers. The EYP offered zoom activities during the year, particularly for Christmas and Christingle. Whilst activities with other churches in the area were cancelled, strong links were maintained with the neighbouring parish of Minehead, and with others in the Exmoor Deanery.

The spiritual, pastoral, ecumenical and social fellowship of St Michael the Archangel (SMA) still thrives and with the pastoral vulnerability of many people all efforts were made to keep everyone connected during the year. Revd. Kenneth Cross, the retired Priests, readers, and others contributed to the prayers and liturgy that accompanied the correspondence which was distributed in person and via email and post to our church community. Everyone was encouraged to connect as much as possible in whatever way they could with others.

Work continued on caring for the fabric of the church with repairs, repainting and enhancement as was possible. With the Narthex being closed for community activities the space was used constantly by the West Somerset Food Cupboard to enable the response to the many extra demands that were placed upon it. In 2020 nearly 2000 boxes were distributed. The co-ordinator and one other volunteer worked tirelessly until the normal team of volunteers could again safely join. The WSFC was well supported by the wider community with many donations being offered.

Opportunity was also taken to re-organise the internal spaces in the Narthex area and choir vestry to create a more user friendly space for the young church, giving them a quiet room, which could also be used for other purposes. The Food Cupboards were re-organised to use vacated space in the choir vestry, all is now working well.

The pastoral work of the parish was increased in as much as connecting with the community. Visits to the Residential Homes could not, unfortunately, take place. The Thursday coffee mornings and lunch club were suspended but all are hopeful and certain of resuming these activities at the right time.

No specific fund raising activities were held but contributions continued through the envelope scheme and regular giving by standing order and other donations enabling SMA to continue its wider missionary work in supporting Local, National and International charities. This year supporting the *Church Housing Trust* and *The Church of England's Children's Society*. Lent giving went to *Medicine Sans Frontier* with Harvest giving being contributed to *Send a Cow*.

The PCC remains extremely grateful and appreciative of Revd. Kenneth Cross and his wife Sarah - Jane, the retired Priests, readers, and all others who contributed to maintain the connectivity within our church community.

The work and devotion that Churchwardens, Sue Smith, and Martin Spink dedicated in ensuring every facet of our church continued to flourish as much as possible under the circumstances and in keeping the church a safe environment is much appreciated. Sadly Martin, after a short illness at the end of the year, died at the beginning of 2021. The PCC is grateful for his faithfulness and their thoughts are with his wife and family.

FINANCIAL REVIEW

Total incoming resources on ordinary unrestricted funds £59,572 and are detailed in the Financial Statements. Including restricted fund income of £1,396 the total incoming resources amounted to £60,968.

Total resources used in the year were £56,741. The largest item of expenditure £41,217 was the Parish Share which is a payment to the Bath and Wells Diocesan Board of Finance to enable it to provide the parish with clergy and support services.

The Food Cupboard Funds, which are held in a separate account are currently £61,970

The net result for the year was an excess of income over expenditure of £4,227.

RESERVES POLICY

Following a review the PCC has a policy to hold £30,000 in reserve.

Funds for the food cupboard are held in a separate account.

Approved by the PCC at their meeting on

and signed on their behalf by

Revd. Kenneth Cross

Chairman

PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL THE ARCHANGEL ALCOMBE
Independent Examiners Report

I report on the accounts for the year ended 31 December 2020, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; or
- to prepare accounts which accord with the accounting records

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Shattock
Overstream Tax and Accounting
Parsons Street
Porlock
Somerset
TA24 8QJ

31 March 2021

The Parochial Church Council of St Michael the Archangel Alcombe

Income and expenditure account for the year ended 31 December 2020

<u>Income</u>	<u>Note</u>	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>2020</u>	<u>2019</u>
Tax efficient planned giving		32,033		32,033	30,135
Other planned giving		2,855		2,855	2,575
Collections at services		1,169		1,169	2,046
Other recurring giving (includes Gift days, fetes)		3,163		3,163	2,695
Non-recurring giving/donations (includes special appeals)		4,319		4,319	3,115
Charitable income			705	705	1,248
Other restricted income			691	691	500
Tax recovered through Gift Aid		8,546		8,546	7,329
Fund raising (sponsored activities, jumble sales)					882
Interest/dividends received		1,136		1,136	1,171
Statutory fees retained by the PCC		2,431		2,431	3,899
Parish magazine/book stall					89
Hall lettings		526		526	2,442
West Somerset Food Cupboard contribution		3,000		3,000	3,000
Other receipts		394		394	161
Total income		<u>59,572</u>	<u>1,396</u>	<u>60,968</u>	<u>61,287</u>

The Parochial Church Council of St Michael the Archangel Alcombe

Income and expenditure account for the year ended 31 December 2020 (continued)

<u>Expenditure</u>	<u>Note</u>	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>2020</u>	<u>2019</u>
Cost of generating income					24
Church Activities					
Mission giving and donations		85	705	790	2,523
Diocesan Parish Share		41,217		41,217	36,601
Salaries and honoraria		1,863		1,863	2,869
Clergy expenses					698
Church expenses					
Mission and Evangelism, outreach, courses		823		823	819
Routine repairs and maintenance		556		556	6,625
Insurance		811		811	802
Miscellaneous: Printing, stationary, cleaning materials, telephone		2,541		2,541	2,754
Churchyards		784		784	1,177
Upkeep of services, organ tuning, worship materials choir robes		1,303		1,303	1,681
Young Church					17
Church utility bills, electricity, gas, water		1,799		1,799	3,206
Fees - payments to Diocese		2,081		2,081	1,565
Miscellaneous expenditure		5		5	388
Major church repairs, including decoration		911		911	7,462
New Building Work, major alterations, inc fees		957		957	6,619
Governance					
Independent examination, training of PCC, annual report		300		300	300
Total expenditure		<u>56,036</u>	<u>705</u>	<u>56,741</u>	<u>76,130</u>
Net surplus for year		3,536	691	4,227	-14,843
Food Cupboard Movement	2		10,246	10,246	5,104
Unrealised surplus on investments	3	<u>2,398</u>		<u>2,398</u>	<u>5,407</u>
Total surplus for year		5,934	10,937	16,871	-4,332
Add funds brought forward		<u>72,619</u>	<u>57,476</u>	<u>130,095</u>	<u>134,427</u>
Total funds carried forward		<u>78,553</u>	<u>68,413</u>	<u>146,966</u>	<u>130,095</u>

Parochial Church Council of St Michael the Archangel Alcombe

Balance Sheet as at 31 December 2020

	<u>Note</u>	<u>2020</u>	<u>2019</u>
<u>Fixed assets</u>			
Investment Assets	3	37,129	34,731
<u>Current Assets</u>			
Debtors and prepayments	4	4,000	6,500
Loan		1,000	1,000
West Somerset Food Cupboard		61,970	51,724
Cash funds	5	<u>43,167</u>	<u>36,440</u>
		110,137	95,664
<u>Creditors</u>			
Amounts falling due within one year			
Creditors and Accruals	6	300	300
<u>Net Current Assets</u>		<u>109,837</u>	<u>95,364</u>
<u>Total Assets less current Liabilities</u>		<u>146,966</u>	<u>130,095</u>
<u>Funds of the Charity</u>	7		
Music fund - restricted		4,418	4,418
West Somerset Food Cupboard		61,970	51,724
Other restricted funds		2,025	1,334
Reserves		30,000	30,000
Unrestricted General Fund		<u>48,553</u>	<u>42,619</u>
		<u>146,966</u>	<u>130,095</u>

Parochial Church Council of St Michael the Archangel Alcombe

Notes to the Financial Statements for the year to 31 December 2020

1. Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2015 together with applicable accounting standards and the Charities SORP 2015.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at the market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Incoming resources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Fund raising events are accounted for net as the amount of the expenses are not considered material in these events.

Sales of books and magazines from the church bookstall are accounted for gross.

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Investments

Investments are valued at market value at 31 December.

Parochial Church Council of St Michael the Archangel Alcombe

Notes to the Financial Statements for the year to 31 December 2020 (continued)

<u>2. West Somerset Food Cupboard</u>		<u>2020</u>	<u>2019</u>
<u>2a. Income and Expenditure account</u>			
<u>Receipts</u>			
Donations and collections		24,836	17,535
<u>Expenditure</u>			
Food	1,990		1,795
Boxes	1,404		160
Repairs and renewals	134		
Salaries	7,364		6,740
Use of premises - PCC	3,000		3,000
Payroll operation	40		40
Travelling	242		390
Bank and credit card charges	32		32
Post, stationery and telephone	384	<u>14,590</u>	<u>274</u>
Surplus for the year		<u>10,246</u>	<u>5,104</u>
<u>2b. Assets and liabilities</u>			
Bank balance		62,003	54,878
Cash		<u>311</u>	<u>216</u>
Total assets		62,314	55,094
Liabilities:			
Use of premises - PCC	0		3,000
PAYE	344		329
Credit card	<u>0</u>	<u>344</u>	<u>41</u>
Net funds		<u>61,970</u>	<u>51,724</u>
<u>2c. Funds at as 31 December 2020</u>			
Storage area fund		5,323	5,323
Unrestricted funds brought forward	46,401		41,297
Surplus for the year	<u>10,246</u>	<u>56,647</u>	<u>5,104</u>
Total funds carried forward		<u>61,970</u>	<u>51,724</u>

Parochial Church Council of St Michael the Archangel Alcombe

Notes to the Financial Statements for the year to 31 December 2020 (continued)

<u>3. Investment Assets</u>	<u>cost</u>	<u>Increase</u>	<u>value</u>	<u>value</u>
		<u>in value</u>	<u>31 December 2020</u>	<u>31 December 2019</u>
COE Investment fund	<u>21,559</u>	<u>2,398</u>	<u>37,129</u>	<u>34,731</u>

<u>4. Debtors and prepayments</u>	<u>31 December 2020</u>	<u>31 December 2019</u>
Food Cupboard		3,000
Income Tax recoverable	<u>4,000</u>	<u>3,500</u>
	<u>4,000</u>	<u>6,500</u>

<u>5. Cash funds</u>	<u>31 December 2019</u>	<u>31 December 2018</u>
Current account - Nat West	18,857	19,093
Central Board of Finance	<u>24,310</u>	<u>2,166</u>
	<u>43,167</u>	<u>21,259</u>

<u>6. Liabilities</u>	<u>31 December 2020</u>	<u>31 December 2019</u>
Accruals	<u>300</u>	<u>300</u>

<u>7. Funds</u>	<u>General</u>	<u>Reserves</u>	<u>Restricted</u>	<u>Total</u>
	<u>Funds</u>		<u>Funds</u>	
Fund Balances at 1 January 2020	42,619	30,000	57,476	130,095
Food Cupboard movement			10,246	10,246
Incoming resources	59,572		1,396	60,968
Unrealised investment gains	<u>2,398</u>			<u>2,398</u>
	104,589		69,118	203,707
Resources used	<u>56,036</u>		<u>705</u>	<u>56,741</u>
Fund balances at 31 December 2020	<u>48,553</u>	<u>30,000</u>	<u>68,413</u>	<u>146,966</u>