

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST CHAD WITH ST MARY, SHREWSBURY**

TRUSTEES' REPORT AND

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST CHAD WITH ST MARY, SHREWSBURY**

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Page
Reference and Administrative Details	1-2
Trustees' Report	3-9
Independent Examiner's Report	10
Statement of Financial Activities	11
Statement of Financial Position	12
Notes to the Financial Statements	13-22

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST CHAD WITH ST MARY, SHREWSBURY**

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 DECEMBER 2020**

Clergy

The Revd Mother Yejide Peters (resigned August 2021)

Churchwardens

Peter Flint (resigned April 2021)

Joanna Hepper (re-appointed June 2021)

Susan Kelly (appointed June 2021)

Deanery Synod Representatives

Ian Matthews (resigned September 2021)

Susan Kynaston (appointed November 2021)

Susan Kelly (appointed September 2021)

Parochial Church Council Members

Rachel Davies (appointed 29 April 2018), Treasurer from October 2020 to December 2021

Susan Kelly (re-appointed April 2020, Churchwarden from June 2021)

Susan Kynaston (formerly Smith, resigned October 2020, re-appointed as Treasurer December 2021)

Philip Lapage (appointed September 2021)

Vyvyan Llewellyn (re-appointed 28 April 2019)

Cian Matthews (appointed 28 April 2019, resigned June 2021)

Ian Matthews (appointed 28 April 2019, resigned June 2021)

Martha McKirdy (appointed June 2021)

Hugh Peate (appointed April 2020)

Rose Pritchard (appointed June 2021, resigned March 2022)

David Saunders (re-appointed 28 April 2019)

Ian Sawers (appointed June 2021)

Secretary

Susan Kelly (appointed April 2020, resigned June 2021)

Ian Matthews (appointed 2021, resigned September 2021)

Philip Lapage (appointed 2021)

St Alkmund's Representative - John Clark

Parish Administrator - Kathryn Pryce

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST CHAD WITH
ST MARY, SHREWSBURY**

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 DECEMBER 2020**

PRINCIPAL ADDRESS	1 St Chad's Terrace Shrewsbury Shropshire SY1 1JX
REGISTERED CHARITY NUMBER	1132443
INDEPENDENT EXAMINER	TCA (Shrewsbury) LLP Third Floor 21 St Mary's Street Shrewsbury Shropshire SY1 1ED
BANKERS	Lloyds Bank PLC 1 Pride Hill Shrewsbury Shropshire SY1 1DG

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST CHAD WITH ST MARY, SHREWSBURY**

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020**

The Trustees present their annual report together with the financial statements of the charity for the 1 January 2020 to 31 December 2020.

Objectives and Activities

a. Policies and objectives

The St Chad's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Our incumbent Reverend Mother Yejide Peters resigned from her post to return to her native New York in August 2021. The church is currently being led by the Church Wardens during an interregnum.

The church is an open and welcoming church providing an opportunity for learning, reflection and prayer.

As a town centre church, St Chad's also ministers to visitors to the town and to those who attend church regularly but live outside the parish. It also acts as the civic church to the town of Shrewsbury and the military church for the county of Shropshire.

b. Activities for achieving objectives

The PCC is committed to enabling as many people as possible to worship at St Chad's and to become part of the St Chad's and wider church community. The services and worship put faith into practice through prayer and scripture, music and sacrament.

Regular church services had to be modified during the global Covid pandemic. The normal pattern of services was modified to reflect national lockdown and government and Church of England policy but in normal times the church holds three services each Sunday and a number of services during the week.

Many of the normal civic services were suspended in 2020 but St Chad's has, in the past, hosted services for Mayor Making, Battle of Britain, and Remembrance; all of which welcome the wider community into the church and enable them to participate in worship within the context of their lives. If asked by the Chairman of the Shropshire Council, St Chad's also hosts the annual Shropshire Civic Service.

St Chad's welcomes other groups from both within and beyond the parish both for worship and for visits to the church.

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

We try to enable ordinary people to live out their faith as part of our parish community through:

- worship and prayer
- learning about the Gospel
- developing their knowledge and trust in Jesus
- developing Christian fellowship through small group meetings and pilgrimages
- providing vocational training
- provision of pastoral care
- outreach work with visitors, schools and the elderly

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST CHAD WITH ST MARY, SHREWSBURY**

**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020**

To facilitate this work it is important that the fabric of the Church of St. Chad and our church hall are maintained.

c. Public benefit

The Trustees are aware of the Charity Commission's revised guidance on public benefit in the publication entitled "The Advancement of Religion for the Public Benefit" and have had regard to it in their administration of the charity.

They believe that supporting and promoting the work of St Chad's will help to promote the pastoral, evangelistic, social and ecumenical mission of the Church of England more effectively, within the community of Shrewsbury and in doing so benefiting the public by:

- providing facilities for public worship, pastoral care spiritual nurture and moral and intellectual development, both for its members and for anyone else who wishes to benefit from what St Chad's offers;
- promoting Christian values, and service by members of St Chad's in and to their communities, to the benefit of individuals and society as a whole;
- providing financial and practical support to local national and international charities and similar organisations;
- providing education and volunteering opportunities for young people, and
- opening the church to the wider public by providing a concert auditorium for choral, orchestral and organ recitals and, on a smaller scale, a space for local schools to hold their Christmas services during the annual Christmas Tree festival.

Achievements and performance

a. Review of activities

Worship and Prayer

Covid resulted in the cancellation of the Battle of Britain Service, Battle of Bligny service and Remembrance Day Services. A short outdoor civic service for Remembrance was held in The Quarry and attended by the vicar. Baptisms, Weddings and funeral services were held in the church throughout the year. During 2020 there was 1 baptism (2019: 4), 0 weddings (2019: 5) and 7 funerals (2019: 11) at St Chad's. The numbers were greatly influenced by the effect of the pandemic. Both the vicar and lay leader believe that it is very important for the church to engage with and support the families, the couples and the bereaved in the weeks and months following such services.

The electoral roll stands at 131 (2019: 133)

St Chad's continues to benefit from a rich musical tradition including the wonderful singing of the St Chad's choir, under the guidance of its Director of Music, Tony Pinel. With all public singing suspended from the first national lockdown the choir made a number of recorded items at home which were available for play via Facebook and when face to face services resumed over the Christmas period. Our Assistant Director of Music, Richard Walker, is responsible for regular Friday concerts which are an important aspect of outreach. Concerts were suspended during national lockdown in March 2020.

Pastoral Care

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST CHAD WITH ST MARY, SHREWSBURY**

**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020**

A team of pastoral care volunteers work, under the supervision of the vicar and lay leader, to support to those in need and those who have requested it, with visits (including the taking of home communion) being made to the elderly and infirm at their homes or at care homes. Prayers are said for those who have asked for them, and for those who are sick, bereaved and for those who have died. Prayers are included in the intercessions and a prayer list is included in the weekly pew sheets.

The regular Friday concerts attract a number of residents of care homes with their carers; and the lunches provided in the church hall after the concerts provide the opportunity of socialising with the wider community.

Mission and Outreach

In early 2020 the church was open seven days per week between 8am and 4.30pm. Opening times were curtailed by Coronavirus restrictions but the church remains an open and welcoming place even when the building is closed, with Zoom and streamed services, coffee mornings and discussion groups.

St Chad's places great importance on being a welcoming and inclusive church. Harvest Festival offerings are distributed to the Ark and to the local Food Bank providing sustenance for the homeless and financially challenged. Church services and other events and activities are publicised on the website and the Parish Administrator in the church office responds to enquiries on a daily basis.

In 2020 use of the Church and Church Hall was severely restricted by Covid.

Church Building

In common with many other churches, St Chad's occupies a fine historic building which is very expensive to maintain. The church is grateful for ongoing financial support from the congregation and the Friends of St Chads to maintain the fabric of the church building.

Significant expenditure had to be incurred repairing the heating system following the winter of 2018/19 and it is probable that further expenditure will have to be incurred in the fairly near future. Costs of course, are also regularly incurred arising out of 'wear and tear maintenance' of both the church and church hall.

Volunteers

St Chad's depends upon many volunteers to assist in the day to day running of the church. These volunteers act as servers, members of the choir; members of the fabric committee; members of the pastoral care team and as the sides persons who are on duty at the three Sunday services. We are also reliant on our volunteer bookkeeper and Treasurer.

b. Investment policy and performance

St Chad's tangible freehold investment property comprises the residence known as 1 St Chad's Terrace Shrewsbury and the St Chad's Parish Hall together have an aggregate value of £585,000 (2019: £598,000). The two freehold properties were professionally revalued on 1 April 2016 in accordance with the policy of the PCC to undertake revaluations every five years.

St Chad's received a gross rent of £20,129 (2019: £18,800) from the assured short hold tenancies of 1 St Chad's Terrace and the old St Chad's Cottage (which is owned by the Diocese of Lichfield but rented out by St Chad's).

St Chad's maintains a cash reserve deposit with CCLA Investment Management Limited which amounted to £10,000 at 31 December 2020 (2019: £10,000). Gross interest of between 0.7% and 0.9% is paid on this deposit.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST CHAD WITH ST MARY, SHREWSBURY**

**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Financial review

a. Going concern

After making appropriate enquiries, the Trustees believe that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

b. Reserves policy

In 2013 the PCC borrowed £100,000 from the Diocese to fund the substantial works needed on the tower of the church. At 31 December 2020 the outstanding loan balance was £15,530 (2019: £20,481). The loan is being repaid over 10 years with the final repayment due to be made in February 2024.

Regular committed giving increased slightly in 2020 but this was offset by significantly reduced collections and donations due to Covid lockdown closures of the church. St Chad's was very grateful to receive £27,000 of legacies from former members of the congregation in 2020 which helped to largely maintain the church's reserves in 2020.

The PCC needs to consider ways to fund the growth, development and mission of St Chad's. The PCC aims to increase its current liquid reserves so that they are sufficient to cover three months' expenses.

Unrestricted liquid reserves at 31 December 2020 were £31,611 (2019: £32,720). This level of reserves would cover just over eight weeks' expenses, rather than the targeted three months' expense figure of £47,237 but the church enjoys the continued support of its PCC and the Lichfield Diocese.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST CHAD WITH ST MARY, SHREWSBURY**

**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Structure, governance and management

a. Constitution

The PCC which is a registered charity number 1132443 is a corporate body established by the Church of England with perpetual succession and has a legal existence apart from the members who compose it. The PCC operates under the Parochial Church Council Powers Measure (1956) as amended, and the Church Representation Rules 2006.

The members of the PCC are the trustees of the charity.

The Churchwardens are responsible with the PCC for the allocation of expenditure out of the income of the church. The Vicar and Churchwardens have no power to sell the freehold estate in the church. The PCC is not the body with economic or financial benefit from the sale of St Chad's church or vicarage. For this reason, neither property is included in the attached financial statements as a tangible fixed asset of St Chad's. Possession of the church (but not the vicarage) is vested in the Vicar and Churchwardens jointly.

Moveable furniture and ornaments are in the legal ownership of the Churchwardens for the benefit of the PCC. Care, maintenance and insurance of the fabric of the church, its goods and ornaments and other structures are the responsibility of the PCC. The freeholds and cash deposited with the Central Board of Finance of the Church of England are held, either as trustee of endowments or for assets of restricted funds or nominee of the PCC for unrestricted assets, by the Lichfield Diocesan Trust, St Mary's House, The Close, Lichfield, Staffordshire, WS13 7LD.

b. Method of appointment or election of Trustees

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met 4 times during the year. Given its wide responsibilities, the PCC has a number of committees, all of which are responsible to the PCC and report back regularly with minutes of their deliberations being received by the full PCC and discussed as necessary.

c. Policies adopted for the induction and training of Trustees

The Trustees provide training and advice to newly appointed Trustees. All Trustees have access to the information and support provided by the Diocese of Lichfield and individual Trustees periodically attend meetings to meet trustees of similar sized churches to discuss challenges and experience and share best practice.

d. Organisational structure and decision making

Within the Diocese of Lichfield of the Church of England and the Shrewsbury Deanery, the parish is organised in the conventional way with responsibility currently vested the Churchwardens and the PCC.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST CHAD WITH ST MARY, SHREWSBURY**

**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020**

e. Risk management

The PCC has examined the major strategic, business and operational risks which the charity faces and confirms that systems have been established to manage the charity's exposure to the major risks identified.

Plans for future periods

a. Future developments

The church has intentionally focused, and will continue, for the foreseeable future, to focus on clarifying its mission objectives, strengthening administrative and organisational structures, and developing long term stewardship (fundraising) goals, objectives, and strategies. This will likely be a several years process, laying groundwork for future endeavours, not least of which is long term financial stability and missional success.

We have begun to redevelop education programming for adults and children and hope to expand on existing opportunities as well as creating new programmes and resources for people of all ages to grow in their Christian faith and commitment.

The church continues to develop partnerships with organisations as diverse as Shrewsbury University Centre, Severn Hospice, and Shrewsbury High School. We hope to begin a partnership with Shrewsbury Food Bank and to renew our connection with The Ark, an outreach ministry to the undomiciled and housing-fragile residents of our town.

b. Covid 19

Since the March 2020 the Coronavirus pandemic has resulted in lockdowns across the world. During the UK lockdown, St Chad's closed its building and furloughed its car parking and cleaning staff but kept in touch with the congregation and wider community by post, email, telephone calls and streamed video services, coffee mornings and discussion groups. Members of the congregation were given contact numbers for the clergy and, if they had consented to be included within the church directory, contact numbers for their friends within the church.

The Church re-opened on a limited basis for services and personal prayer on 6th June 2020. The car park reopened, and the car parking staff returned to work. Protocols were put in place to ensure the safety of all church members, staff and visitors.

The Church missed its many outreach events such as the Friday concerts and there has been a knock-on impact to the church finances from having fewer services, concerts and visitors.

St Chad's is having to consider how services will be delivered in future and what its outreach and mission will look like in a post Coronavirus environment. The PCC fully supported Mother Peters in her desire to grow the Church and its mission and to embrace change during these challenging times.

Safeguarding

The PCC believe that they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST CHAD WITH
ST MARY, SHREWSBURY

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020

TRUSTEES' RESPONSIBILITY STATEMENT

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

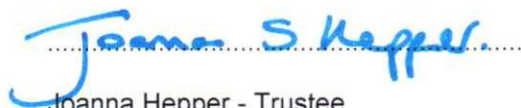
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 27th March 2022 and signed on its behalf by:



Susan Kelly - Trustee



Joanna Hepper - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST CHAD WITH
ST MARY, SHREWSBURY

Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of St Chad with St Mary, Shrewsbury

I report to the charity trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Chad with St Mary, Shrewsbury (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C Moelwyn-Williams

C Moelwyn-Williams
BSc FCA
TCA (Shrewsbury) LLP
Third Floor
21 St Mary's Street
Shrewsbury
Shropshire
SY1 1ED

Date: 28th March 2022

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST CHAD WITH
ST MARY, SHREWSBURY**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	Unrestricted fund £	Restricted funds £	Endowment fund £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	123,309	-	-	123,309	122,473
Church activities	5	3,334	-	-	3,334	21,240
Income from activities for generating funds	3	42,119	-	-	42,119	67,350
Investment income	4	<u>20,185</u>	<u>-</u>	<u>-</u>	<u>20,185</u>	<u>19,031</u>
Total		188,947	-	-	188,947	230,094
EXPENDITURE ON						
Activities for generating funds	6	29,639	-	-	29,639	34,999
Church activities	7					
General		169,417	-	4,000	173,417	229,518
Total		<u>199,056</u>	<u>-</u>	<u>4,000</u>	<u>203,056</u>	<u>264,517</u>
NET INCOME/(EXPENDITURE)		(10,109)	-	(4,000)	(14,109)	(34,423)
RECONCILIATION OF FUNDS						
Total funds brought forward		446,720	-	184,000	630,720	665,143
TOTAL FUNDS CARRIED FORWARD		<u>436,611</u>	<u>-</u>	<u>180,000</u>	<u>616,611</u>	<u>630,720</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST CHAD WITH
ST MARY, SHREWSBURY**

**STATEMENT OF FINANCIAL POSITION
31 DECEMBER 2020**

	Notes	2020 £	2019 £
FIXED ASSETS			
Tangible assets	12	585,000	598,000
CURRENT ASSETS			
Stocks	13	3,000	3,000
Debtors	14	15,601	20,183
Cash at bank		<u>51,832</u>	<u>77,400</u>
		70,433	100,583
CREDITORS			
Amounts falling due within one year	15	(28,182)	(52,272)
NET CURRENT ASSETS		<u>42,251</u>	<u>48,311</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		627,251	646,311
CREDITORS			
Amounts falling due after more than one year	16	(10,640)	(15,591)
NET ASSETS		<u>616,611</u>	<u>630,720</u>
FUNDS	18		
Unrestricted funds		436,611	446,720
Endowment funds		<u>180,000</u>	<u>184,000</u>
TOTAL FUNDS		<u>616,611</u>	<u>630,720</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 27th March 2022 and were signed on its behalf by:

Susan Kelly - Trustee

Joanna Hepper - Trustee

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST CHAD WITH
ST MARY, SHREWSBURY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of paragraph 33.7.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Property:

2% per annum of revalued amount on a straight line basis.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST CHAD WITH
ST MARY, SHREWSBURY**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES - continued

Fund accounting

The endowed fund relates specifically to the value of the Parish Hall and the only transactions that are treated as movements in the endowed funds are changes to its value such as annual depreciation and movements on revaluation.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pensions

The charity contributes to NEST pensions for those employees enrolled in the NEST pension scheme.

Going concern

The accounts have been prepared on a going concern basis.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Debtors

Trade or other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Liabilities and Provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of these amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

2. DONATIONS AND LEGACIES

	Unrestricted funds £	Restricted funds £	Endowment funds £	2020 Total funds £	2019 Total funds £
Collections and donations	12,212	-	-	12,212	39,620
Income tax recoverable on gift aid	14,939	-	-	14,939	18,977
Legacies	27,000	-	-	27,000	12,000
Grants	12,941	-	-	12,941	-
Christian Stewardship	56,217	-	-	56,217	51,876
	<u>123,309</u>	<u>-</u>	<u>-</u>	<u>123,309</u>	<u>122,473</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST CHAD WITH
ST MARY, SHREWSBURY**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

2. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2020 £	2019 £
Other grants	<u>12,941</u>	<u>-</u>

Grants receivable relates to the Coronavirus Job Retention Scheme income claimed during the year.

3. INCOME FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted funds £	Restricted funds £	Endowment funds £	2020 Total funds £	2019 Total funds £
Car park income	39,518	-	-	39,518	49,259
Concert income	2,601	-	-	2,601	15,776
Christmas tree festival	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,315</u>
	<u>42,119</u>	<u>-</u>	<u>-</u>	<u>42,119</u>	<u>67,350</u>

4. INVESTMENT INCOME

	Unrestricted funds £	Restricted funds £	Endowment funds £	2020 Total funds £	2019 Total funds £
Rents received	20,129	-	-	20,129	18,800
Bank interest	<u>56</u>	<u>-</u>	<u>-</u>	<u>56</u>	<u>231</u>
	<u>20,185</u>	<u>-</u>	<u>-</u>	<u>20,185</u>	<u>19,031</u>

5. INCOME FROM CHURCH ACTIVITIES (unrestricted)

	2020 £	2019 £
Parish hall hire and refreshment sales	798	5,669
Fees	1,017	3,140
Church hire	375	9,124
Other	<u>1,144</u>	<u>3,307</u>
	<u>3,334</u>	<u>21,240</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST CHAD WITH
ST MARY, SHREWSBURY**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

6. ACTIVITIES FOR GENERATING FUNDS

Costs of raising donations and legacies

	Unrestricted funds £	Restricted funds £	Endowment funds £	2020 Total funds £	2019 Total funds £
Staff costs	28,150	-	-	28,150	25,614
Concert expenses	901	-	-	901	7,500
Christmas tree festival	588	-	-	588	1,885
	<u>29,639</u>	<u>-</u>	<u>-</u>	<u>29,639</u>	<u>34,999</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8) £
General	<u>173,417</u>

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2020 £	2019 £
Wages and salaries	45,305	42,858
Cost of church services	835	2,956
Music and choir costs	2,345	4,922
Organists fees	626	3,400
Choir artists fees	180	365
Property rental costs	144	144
Insurance	9,450	9,210
Gas, electricity and water	13,795	16,504
Office, phone & computer costs	5,031	5,015
Photocopier costs, printing, publicity and advertising	-	257
Parish share	62,874	75,533
Clergy expenses	(309)	11,292
Repairs and premises costs	14,862	35,920
Other professional fees	2,220	2,410
Other expenses	382	2,625
Other parish expenses	1,814	1,809
Depreciation	13,000	13,000
Interest payable and similar charges	863	1,298
	<u>173,417</u>	<u>229,518</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST CHAD WITH
ST MARY, SHREWSBURY**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

10. STAFF COSTS

	2020 £	2019 £
Wages and salaries	72,425	67,578
Other pension costs	<u>1,030</u>	<u>894</u>
	<u>73,455</u>	<u>68,472</u>

The average monthly number of employees during the year was as follows:

	2020	2019
Total staff	<u>11</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

The average headcount in 2020 as expressed as a full time equivalent is 4 (2019 : 5)

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Endowment fund £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	122,473	-	-	122,473
Church activities	21,240	-	-	21,240
Income from activities for generating funds	67,350	-	-	67,350
Investment income	<u>19,031</u>	<u>-</u>	<u>-</u>	<u>19,031</u>
Total	230,094	-	-	230,094
EXPENDITURE ON				
Activities for generating funds	34,999	-	-	34,999
Church activities				
General	<u>225,518</u>	<u>-</u>	<u>4,000</u>	<u>229,51</u>
Total	<u>260,517</u>	<u>-</u>	<u>4,000</u>	<u>264,517</u>
NET INCOME/(EXPENDITURE)	(30,423)	-	(4,000)	(34,423)

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST CHAD WITH
ST MARY, SHREWSBURY**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Endowment fund £	Total funds £
RECONCILIATION OF FUNDS				
Total funds brought forward	477,143	-	188,000	665,143
TOTAL FUNDS CARRIED FORWARD	<u>446,720</u>	<u>-</u>	<u>184,000</u>	<u>630,720</u>

12. TANGIBLE FIXED ASSETS

	Freehold property £
COST	
At 1 January 2020 and 31 December 2020	<u>650,000</u>
DEPRECIATION	
At 1 January 2020	52,000
Charge for year	<u>13,000</u>
At 31 December 2020	<u>65,000</u>
NET BOOK VALUE	
At 31 December 2020	<u>585,000</u>
At 31 December 2019	<u>598,000</u>

The freehold property comprises St Chad's Terrace (Cost £450,000 and Net book value £405,000) and The Parish Hall (Cost £200,000 and Net book value £180,000).

The land and buildings were revalued based on a report prepared by Richard Cooper FRICS on 1 April 2016. The previous revaluation was prepared on 10 January 2012. The PCC policy is to revalue the land and buildings every two to five years.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST CHAD WITH
ST MARY, SHREWSBURY**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

13. STOCKS

	2020	2019
	£	£
Stocks	<u>3,000</u>	<u>3,000</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Other debtors	<u>15,601</u>	<u>20,183</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Taxation and social security	-	2,059
Other creditors	<u>28,182</u>	<u>50,213</u>
	<u>28,182</u>	<u>52,272</u>

Included within other creditors is a Diocesan loan of £4,890 (2019: £4,890) - see further detail below.

16. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2020	2019
	£	£
Other creditors	<u>10,640</u>	<u>15,591</u>

The other creditors balance is the balance of the Diocesan loan which is repayable over 10 years, the final instalment falling due in February 2024.

Interest is charged at 2.7% per annum.

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund £	Restricted funds £	Endowment fund £	2020 Total funds £	2019 Total funds £
Fixed assets	405,000	-	180,000	585,000	598,000
Current assets	70,433	-	-	70,433	100,583
Current liabilities	(28,182)	-	-	(28,182)	(52,272)
Long term liabilities	<u>(10,640)</u>	<u>-</u>	<u>-</u>	<u>(10,640)</u>	<u>(15,591)</u>
	<u>436,611</u>	<u>-</u>	<u>180,000</u>	<u>616,611</u>	<u>630,720</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST CHAD WITH
ST MARY, SHREWSBURY**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

18. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	446,720	(10,109)	436,611
Endowment funds			
Parish Hall	184,000	(4,000)	180,000
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>630,720</u>	<u>(14,109)</u>	<u>616,611</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	188,947	(199,056)	(10,109)
Endowment funds			
Parish Hall	-	(4,000)	(4,000)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>188,947</u>	<u>(203,056)</u>	<u>(14,109)</u>

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	477,143	(30,423)	446,720
Endowment funds			
Parish Hall	188,000	(4,000)	184,000
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>665,143</u>	<u>(34,423)</u>	<u>630,720</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST CHAD WITH
ST MARY, SHREWSBURY**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

18. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	230,094	(260,517)	(30,423)
Endowment funds			
Parish Hall	-	(4,000)	(4,000)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>230,094</u>	<u>(264,517)</u>	<u>(34,423)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	477,143	(40,532)	436,611
Endowment funds			
Parish Hall	188,000	(8,000)	180,000
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>665,143</u>	<u>(48,532)</u>	<u>616,611</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	419,041	(459,573)	(40,532)
Endowment funds			
Parish Hall	-	(8,000)	(8,000)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>419,041</u>	<u>(467,573)</u>	<u>(48,532)</u>

The Parish Hall Fund relates to the value of the Parish Hall and the endowed expenditure shown in the accounts relates to the depreciation on the hall. There is a policy to revalue the land and buildings, including the hall, every two to five years as stated in the fixed asset note and the balance of the endowed funds will therefore rise or fall based on those revaluations, the last of which was performed on 1 April 2016.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST CHAD WITH
ST MARY, SHREWSBURY**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

19. RELATED PARTY DISCLOSURES

Donations were received in the year to 31 December 2020 from Trustees and Parochial Church Council members to the value of £15,071 (2019: £13,054).