

# Trustees' Annual Report

## Amersham Methodist Circuit

Year Ending 31<sup>st</sup> August 2023

Registered Charity No. 1132354

### Overview

#### INTRODUCTION

Welcome to the Trustees' Annual Report of the Amersham Methodist Circuit.

The Circuit is the primary unit in which Local Churches express and experience their interconnexion as the body of Christ, for purposes of mission, mutual encouragement, and help. It is in the Circuit that presbyters, deacons and probationers are stationed and local preachers are trained and admitted and exercise their calling. The purposes of the Circuit include the effective deployment of the resources of ministry, which include people, property and finance, as they relate to the Methodist churches in the Circuit, to churches of other denominations and to participation in the life of the communities served by the Circuit, including local schools and colleges, and in ecumenical work in the area.

The Amersham Methodist Circuit lies within the Chilterns, Buckinghamshire, in an area of outstanding natural beauty and encompasses several medium-sized towns and rural villages. It forms the southernmost part of the Northampton District and extends northwards from Gerrards Cross to Prestwood and Chesham.

The Circuit has approximately 230 members and comprises 6 churches at 31<sup>st</sup> August 2023; one being a Local Ecumenical Partnership (LEP) with the United Reformed Church (URC). The circuit staff consists of two full-time presbyters who are supported by an administrator and the circuit stewards. The Circuit funds the provision of the two presbyters, supplies and maintains their accommodation (manses) and covers their legitimate expenses. The Circuit arranges professional Quinquennial Inspections of the circuit churches and circuit properties. Each of the circuit churches has a pastoral support system led by pastoral leaders or the Church Council. There are active Churches Together groups throughout the area and ecumenical relationships are good.

The Circuit Meeting (CM) of the Amersham Methodist Circuit is the principal meeting responsible for the affairs of the Circuit and the development of circuit policy. The CM, with the Superintendent Minister and with the guidance of the Circuit Leadership Team CLT exercises that combination of spiritual leadership and administrative efficiency which will enable the Circuit to fulfil its purposes as set out in Standing Orders. The CM acts as the focal point of the working fellowship of the churches in the Circuit, overseeing their pastoral, training and evangelistic work. The CM meets quarterly.

## CIRCUIT MISSION STATEMENT

The circuit's policy on mission and ministry is to support all its churches in their efforts to reach out with the Gospel message in their local communities. The circuit recognises and encourages the diversity of approaches to mission and worship among its churches and seeks to make resources available to enable them to carry out their ministries. In particular, we try to enable ordinary people to live out their faith in our Circuit through: worship and prayer; learning about and developing knowledge of and trust in Jesus; and via mission and outreach work.

When planning our activities for the year, the Superintendent and CM considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

## REVIEW OF THE YEAR

The trustees are committed to reaching out to as many people as possible in the Circuit's geographical area through regular worship at the member churches which provide pastoral care and community activities as part of their outreach. The Circuit produces a quarterly preaching plan to ensure that regular acts of worship take place at each of the six churches. Worship is open to all people without charge.

The Circuit accounts for the year 2022-23 were produced by Mrs Lucinda Gigg. The production of information to enable better financial scrutiny was appreciated by the church treasurers. The Churches as they recovered from the pandemic. The churches paid 2 quarters (6months) full assessment with the balance being covered by the Circuit.

Funds were raised for the World Mission Fund of the Methodist Church in Britain and Ireland. Collections were also made for Methodist Homes for the Aged, Christian Aid and Action for Children. The Circuit held a service to begin its time of supporting Pace, a local children's charity working with children with neurodisabilities.

The Circuit Vision Group met during the year to continue to examine the future scope of mission in the Amersham Circuit. Preparation was undertaken in readiness for the Circuit Vision Day planned for November 2023.

On 1<sup>st</sup> September 2022 the Rev James Patterson started work in the Circuit as a Probationer Presbyterian. A Worship Development Group was set up in order to help Rev James Patterson in the development of his leading of worship. During the year, James observed a wedding, took part in and then conducted funerals, led Holy Communion services and other services for special occasions. Reports required for a Presbyterian during their first year as a Probationer were prepared and submitted to the District. James was given permission to proceed into a second year as a Probationer Presbyterian.

In February 2023 the Circuit Meeting agreed that the former St. John's Methodist Church be sold to the charity 'Restore Hope Latimer'. This sale will be completed in the year 2023-24. The sale of Lee Common Methodist Church to the South Bucks Jewish community did not proceed. In February 2023 the Circuit Meeting agreed that the former Lee Common Church be sold on the open market, once planning permission for change of use for the premises had been obtained. The graveyard will be sold on a long term lease, hopefully to the person or group that purchases the Church building. In summer 2023 permission was obtained from the Trustees for Methodist Church Purposes for the sale of Winchmore Hill and Lee Common. Advice prior to applying for change of use for the premises was sought.



## INCOME TRENDS

Circuit income is drawn primarily from the assessment paid by the circuit churches. The Circuit Meeting on the recommendation of the Church Treasurers Meeting resolved to continue to subsidise the assessment asked of the churches. The manse located at 41 Codmore Crescent continues to be let and is providing some income.

## EXPENDITURE TRENDS

The single largest expenses are those relating church ministers, such as stipends, pensions contributions, expenses and the provision of manses. Stipend expenditure has increased each financial year in line with Conference approved increases. The cost of the Circuit Administrator was budgeted for in the budget for 2022-23.

The other expenditure includes costs in respect of the maintenance work on the manses and the payment of church quinquennial inspections.

## PLANS FOR 2023/24

The Circuit resolved to have a Vision Day on 5<sup>th</sup> November 2023. The sale of the former St. John's Methodist Church will be completed during the year. All churches were encouraged to think of what new thing they would like to do for mission starting in the year 2023-24. The Circuit anticipated that Rev James Patterson would be ordained in 2024. Chesham Methodist Church resolved to employ another C2C (Church to Community) worker to start in September 2023.

## Finance and Governance

### BASIS OF PREPARATION AND LEGAL FRAMEWORK

The Charity's annual report and accounts for the year ended 31 August 2023 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard (FRSSE) 2015

The members of the Amersham Methodist Circuit meeting are the Charity Trustees, membership being made up of circuit office holders, ministers and representatives appointed by the local churches. Full membership is shown as Appendix A to this report.

The Trustees for Methodist Church Purposes (TMCP) are the Custodian Trustee of Circuit Properties.

### CIRCUIT MINISTERS AND OFFICERS

#### ACTIVE CIRCUIT MINISTERS:

The Rev'd E Adam Wells

The Rev'd James Patterson

#### CIRCUIT STEWARDS

Mrs Gill McAllister

Mrs Pam Sitford

#### INDEPENDENT EXAMINER

Mr Martin Hunt,

Amersham Accountancy  
3A Station Rd Amersham Buckinghamshire HP7 0BQ

TREASURER  
Mrs Lu Gigg

## BANKING AND INVESTMENTS

CAF Bank Ltd  
25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Central Finance Board of the Methodist Church,  
9 Bonhill Street, London EC2A 4PE

Trustees for Methodist Church Purposes  
Central Buildings, Oldham Street, Manchester M1 1JQ

SOLICITORS  
Sintons LLP  
The Cube  
Barrack Road  
Newcastle upon Tyne  
NE4 6DB

## AIMS AND ORGANISATION

Charity objective is to act as a Resource provider within the area around Amersham for the Methodist Church:

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.
- e) The organisation and resourcing of regular public acts of worship open to members of the church and non members alike.
- f) The teaching of Christianity through sermons, courses and small groups.
- g) The resourcing of pastoral work including visiting the sick and bereaved.
- h) Taking religious assemblies in local schools.
- i) Promotion of Christianity through the staging of events and services.
- j) Provision of chaplaincy services to the local university and other institutions.

## PUBLIC BENEFIT

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

## STRUCTURE, GOVERNANCE and MANAGEMENT

The governing document for the circuit is the Deed of Union (1932) and Methodist Church Act (1976)

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the circuit is undertaken by the the Superintendent Minister, the Circuit Leadership Team along with the Local Preachers' meeting, and the Circuit Stewards' Meeting.

A range of guidance produced by Methodist Connexion to support the effective running of the circuit, specifically the leaflet, 'The Role of a Trustee in The Methodist Church', is given to all new Circuit meeting members as induction to their role as trustees.

## RELATED PARTIES

The Circuit is part of the Northampton District and is also accountable to the Methodist Conference.

## RISK MANAGEMENT

The Amersham Methodist Circuit:

- discuss and regularly review by the Circuit Staff/Stewards and Circuit Meeting.
- takes professional advice as and when required.
- follows procedures and guidelines issued by the Methodist Church to mitigate risks.

There continues to be a steady decline in membership which reflects the increasingly elderly profile of the majority of the local congregations.

## SAFEGUARDING

Every person has a value and dignity which comes directly from the creation of humankind in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:



- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- the safeguarding and protection of all children, young people and adults when they are vulnerable
- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice.

The Amersham Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

The Amersham Circuit commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

## RESERVES POLICY

The Reserves Policy for the Circuit is to hold a minimum sum equivalent to six months' average expenditure. In addition, the Circuit will hold sums relating to specific budgeted expenditure, such as: planned repairs and renewals; relocation expenses of ministers; and outreach projects. This should be sufficient to meet any unforeseen item of major expenditure on manses and/or to be able to continue, in the short term, funding of planned activities in the event of any inability to raise the full Circuit Assessment from churches.



Circuit  
Accruals Accounts  
2022/23

**THE METHODIST CHURCH**  
**STANDARD FORM OF ACCOUNTS**  
**ACCRUALS BASIS**  
for the year ended 31 August 2023

**AMERSHAM METHODIST**

**CIRCUIT**

Registered Charity - Registration number

**1132354**

**Northampton**

**District**

**Circuit No**

**23 / 28**

**Ministers**

Revd Adam Wells (Superintendent)
Revd James Patterson

**Circuit Stewards**

Mrs Gill McAllister
Mrs Pam Sitford

**Circuit Treasurer**

Mrs Lu Gigg

## Statement of Financial Activities (SOFA) for the year ended 31 August 2023

General Fund (Unrestricted)	Circuit Model Trust Fund (Unrestricted)	Restricted Funds	Endowment Funds	Totals this year
£	£	£	£	£

Previous year totals
£

## Incoming Resources

1 Assessment or Share	85,162			85,162	71,240
2 Capital Receipts				0	0
3 Interest and Investment Income	1,409	1,590		3,000	734
4 Grants				0	0
5 Lettings	24,499			24,499	19,854
6 Other Income	8,843			8,843	0
7 Internal Organisations				0	0
8 Donation Received				0	230
9					0
10 Total Incoming Resources	119,913	1,590	0	121,504	92,058

## Resources Expended

11 Stipends, salaries, NIC & Pension costs	96,016			96,016	90,457
12 District Assessment	7,319			7,319	6,073
13 Methodist Church Fund	35,135			35,135	30,762
14 Administration, telephone & travel	8,752			8,752	11,173
15 Insurance, utilities, etc	18,210			18,210	9,878
16 Maintenance on manse	7,512			7,512	15,378
17 Expenditure on other Circuit property	7,837			7,837	3,757
18 Depreciation	1,011			1,011	1,286
19 Provisions				0	0
20 Other Expenditure		241		241	426
21 Grants and Donations	38			38	5,040
22 Contributions to District Advance Fund		2,114		2,114	4,973
23 Internal organisations				0	0
24 Total Resources Expended	181,830	2,355	0	184,185	179,202
25 Net Incoming Resources	-61,917	-764	0	-62,681	-87,143
26 Transfers between funds	80,000	-80,000			
27 Sub total	18,083	-80,764	0	-62,681	-87,143
28 Gains and losses on investment assets				0	0
29 Surplus on Sale of Manse				0	0
30 CPF Levy on Sale of Manse				0	0
31 Net investment in funds	18,083	-80,764	0	-62,681	-87,143
32 Total funds brought forward	2,209,679	84,543		2,294,222	2,381,365
33 Total funds carried forward at end of year	2,227,762	3,779	0	2,231,541	2,294,222

## For information only Money received and passed on to External Organisations

Balance brought forward from last year	-8,970
Offerings/Gifts - received for External Organisations	
Offerings/Gifts - passed to External Organisations	
Balance carried forward	-8,970

-8,970
0
0
-8,970



**Balance Sheet as at 31 August 2023**

General Fund (Unrestricted)	Circuit Model Trust Fund (Unrestricted)	Other Funds (Restricted)	Endowment Funds	Totals this year	Totals last year
£	£	£	£	£	£

**Tangible Fixed Assets\***

Manages etc	2,147,069				2,147,069	
Investment properties						2,148,080
Investment Funds Held	0				0	0
<b>Total fixed assets</b>	<b>2,147,069</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,147,069</b>	<b>2,148,080</b>

### Current Assets

Debtors and Prepayments	0				0	
Central Finance Board and Trustees for Methodist Church Purposes deposits etc	65,645	3,779	0		69,424	144,241
Cash at Bank and in hand	15,047				15,047	1,900
<b>Total current assets</b>	<b>80,692</b>	<b>3,779</b>	<b>0</b>	<b>0</b>	<b>84,471</b>	<b>146,142</b>
Creditors and Accruals (due in under 1 yr)	0		0		0	0
<b>Net current assets (liabilities)</b>	<b>80,692</b>	<b>3,779</b>	<b>0</b>	<b>0</b>	<b>84,471</b>	<b>146,142</b>
<b>Total assets less current liabilities</b>	<b>2,227,762</b>	<b>3,779</b>	<b>0</b>	<b>0</b>	<b>2,231,541</b>	<b>2,294,222</b>
Loans and creditors due after 1 year					0	0
Provisions for liabilities and charges					0	0
<b>Net assets</b>	<b>2,227,762</b>	<b>3,779</b>	<b>0</b>	<b>0</b>	<b>2,231,541</b>	<b>2,294,222</b>
<b>Funds of the Circuit</b>						

### Funds of the Circuit

General Fund (Unrestricted)	2,227,762			2,227,762	2,209,679
Circuit Model Trust Fund (Unrestricted)		3,779		3,779	84,543
Other Funds (Restricted)			0	0	0
Endowment Funds				0	0
<b>Total Funds</b>	<b>2,227,762</b>	<b>3,779</b>	<b>0</b>	<b>2,231,541</b>	<b>2,294,222</b>

\*Details - see page 6

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Summary of the Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose.

Internal Organisations	Opening balance	Receipts	Payments	Net Receipts/ Payments	Adjustments
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
Total	0	0	0	0	0
		Total Receipts	Total Payments		

Continue on a separate sheet if necessary and bring the totals forward. Transfer Totals of Receipts and Payments to the SOFA

## Notes to the Accounts

### 1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with Statement of Recommended Practice (SORP 2005) and the Charities Act 2006. The format of the SOFA balance sheet takes advantage of the small charity concessions set out in the SORP.

### 2 Funds

The funds held constitute: General Funds held for any purpose of the Circuit which are Unrestricted. The Circuit Model Trust Fund has wide purposes defined in Standing Orders and is categorised as unrestricted. Restricted funds which are held for a narrower purpose and Endowment funds which represent gifts, the capital normally being unavailable for spending, and the income from which is either Restricted or Unrestricted. Details of each material fund are disclosed in the final note to these accounts. Any funds may be represented by more than just cash.

### 3 Accounting policies

#### Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when the Circuit becomes entitled to the resources, the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

#### Resources Expended

Expenditure is recognised when a liability is incurred, or a constructive obligation arises that results in the payment being unavoidable.

#### Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the Circuit to pay out resources. Future income must not be anticipated (SORP 2005).

#### Tangible fixed assets for use by the Circuit

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £1000. They are valued at cost or a reasonable value on receipt. Where cost is not available, the Circuit Meeting may provide a reasonable estimate of cost or of the buildings' current value to the circuit. An estimate based on insurance value should take account of the fact that cover will be based on demolition and reinstating the current building and not the original cost less accumulated depreciation. A professional valuation is not required, but if available, that figure is used. Provision is made for depreciation where appropriate.

#### Investment Properties

Investment properties - properties not used for the purposes of the charity (and never used for that purpose). The property should be valued at market value, but insured value may be used.

#### Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

#### Debtors and Prepayments

Show amounts owing to the Circuit or prepayments made

#### Creditors

Show amounts owing to the Circuit and any amounts accrued as due in the following year.



## Loans

If the Circuit has borrowed any money, please give the information in the designated section. Loans made to Circuits may be confidential and may be free of interest. It is not necessary to breach confidentiality in recording sources: use the word 'Individuals' if appropriate.

## Endowment Funds

Where the Circuit holds money which cannot be spent but must be retained (as capital) to generate an income the money or assets to be retained are known as an Endowment Fund. The capital should be included in the appropriate column in the Balance Sheet. The income generated may be restricted or unrestricted depending upon the terms of the endowment.

## Net current assets (liabilities)

Deduct Creditors from Total current assets.

## Total assets less net current liabilities

Deduct net current assets (liabilities) from the total of fixed and current assets

Net assets totals must agree with Total Funds held.

## 4 Payment to Trustees

Record payments made to trustees for additional services provided to the Circuit by agreement with the Circuit Meeting, e.g. a trustee is also a plumber who carries out work in that capacity. Do not include ministers' stipends here; they are reported on line 11 of the SOFA. Further details can be included in a separate note to the accounts if desired. (More detailed guidance is on the Methodist website)

	This year	Last year
£	3179	4314

This will not include stipends

Number of trustees who were paid expenses

7	6
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Nature of the expenses

Travel expenses of ministers, lay workers and volunteers on circuit business, reimbursement of out-of-pocket expenses for manse maintenance.

Total amount paid

£	3,179	4,314
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## 5 Fees for examination or audit of the accounts

Independent examiner's or auditors' fees for reporting on the accounts

£	574	546
£	0	0

Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor

## 6 Paid employees

Staff Costs paid during the year were:

Gross wages, salaries and benefits in kind

Employer's National Insurance costs

Pension costs

Total staff costs

£	73,757	69,636
£	6,392	6,007
£	15,021	14,364
£	95,170	90,007

Average number of full-time equivalent employees in the year were:

2.5	2.5
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## 7 Capital Commitments and Contingent Liabilities

If the Circuit has any commitments or liabilities these should be disclosed.

Contingent liabilities amounted to:

£	0	0
£	0	0



**Tangible Fixed Assets****Cost or valuation**

	Manses etc £	Other land & buildings £	Other fixed assets including motor vehicles £	Fixtures, fittings and equipment £	Payments on account and assets under construction £	Total £
Balance brought forward	2,140,000	0	0	24,366	0	2,164,366
Additions						0
Revaluations (+/-)						0
Disposals (-)						0
Transfers * (+/-)						0
Balance carried forward	2,140,000	0	0	24,366	0	2,164,366

**Accumulated depreciation**

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>				3, 4 or 10 yrs	

Balance brought forward	0	0	0	16,286	0	16,286
Depreciation charge for year (-)				1,011		1,011
Revaluations (+/-)						0
Disposals (-)						0
Transfers* (+/-)						0
Balance carried forward	0	0	0	17,297	0	17,297

**Net book value**

Brought forward	2,140,000	0	0	8,080	0	2,148,080
Carried forward	2,140,000	0	0	7,069	0	2,147,069

\* The "transfers" row is for movements between fixed asset categories.

\*\* Indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also indicate the rate of depreciation: for straight line, depreciation is based on the anticipated life of the asset (in years); for reducing balance, a percentage annual deduction is made each year.

**Investment assets**

	Market value at year end	Income from investments for year
	£	£
Investment properties	0	0

**Analysis of investments**

Investments listed on a recognised Stock Exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes		
Securities not listed on a recognised Stock Exchange		
Cash held as part of the investment portfolio		
Other investments - Investment Funds Held	0	
<b>Total</b>	0	0

**Change in investment values**

Carrying (market) value at beginning of year	0
Add: additions to investments at cost	0
Less: disposals at carrying value	
Add/(deduct): net gain/(loss) on revaluation (This should agree with Line 28 in the SOFA)	0
Carrying (market) value at end of year	0

**AMERSHAM METHODIST**

## Loans

Source	Purpose of loan	Amount brought forward	New borrowings	Loan interest	Repayable in the year	Balance at year end
						0
						0
						0
						0
						0 X
	Totals	0	0	0	0	0

## Repayment due

Due within 12 months	31/08/2024						
Due between 1 and 5 years	31/08/2025			31/08/2026		31/08/2027	31/08/2028
Due later than 5 years							

**Note: the two totals X and Y must agree**

## Endowment Funds

Endowment Name	How the capital is invested	The current value of the capital	Annual income	What the income was used for
Totals		0	0	

### Restricted Funds

Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance	Purpose of the fund
					0	
					0	
					0	
					0	
					0	
					0	
Totals	0	0	0	0	0	

The reasons for the transfers between funds were as follows:

## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Circuit and that they include all funds under the control of the Circuit

Signature of Treasurer

*Lucinda Gigg*

Date

26/09/2023

Name

Mrs Lu Gigg

Address

c/o Little Chalfont Methodist Church, Chalfont Avenue,  
Little Chalfont, Bucks HP6 6RD

### Presentation to the \*Circuit Meeting for approval.

I confirm that the Accounts have been presented to the Circuit Meeting on

22/11/23

and were approved.

Signature of the Chair of the  
meeting

*E Adam Wells*

X

Name of the Chair of the meeting

Revd Adam Wells

Date

22/11/23

### Independent Examiner's Report to the Trustees of the

AMERSHAM METHODIST

CIRCUIT

This Report is on the Circuit Accounts for the year ended 31<sup>st</sup> August 2023

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.



### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

M.R. Hunt

Signature



Relevant Professional qualification or body

ACCA

Address

Amersham Accountancy  
3A Station Road  
Amersham, Bucks HP8 4EJ

Date

24/10/2023