

**St John the Evangelist
Upper St Leonards**



**Annual Meeting for election of
Churchwardens**

**Annual Parochial Church Meeting
for the year ended 31 December 2023**

Sunday 12 May 2024

CONTENTS

Page

- 1 Annual Meeting of Parishioners Agenda
- 2 Annual Parochial Church Meeting Agenda
- 3 Minutes of APCM – April 2023
- 6 Annual Report and Financial Accounts to December 2023

St John the Evangelist

Meeting for election of Churchwardens

Sunday 12 May 2024 12:15pm

Those eligible to participate in this meeting are: anybody resident in the parish of St John the Evangelist Upper St Leonards; and anybody on the electoral roll of this parish.

AGENDA

1. Opening Prayer
2. Election of Churchwardens for the parish of St John the Evangelist
TWO candidates have been put forward for TWO places

Edward Towner
Patina Blankson
3. Closing Prayer

St John the Evangelist

Annual Parochial Church Meeting

Sunday 12 May 2024 12.25 pm

*Those eligible to participate in this meeting are:
anybody on the electoral roll of this parish.*

AGENDA

1. Apologies for absence
2. Minutes of last year's APCM 14 May 2023
3. Matters arising not covered in the agenda below
4. Reports for the year:

The reports to be delivered verbally will be Financial, Fabric, Safeguarding, Review of the Year and Electoral Roll

Electoral Roll:	Electoral Roll Officer
Financial:	Treasurer
Fabric:	Churchwardens
Safeguarding:	Jenny Barfoot
The Review of the Year:	The Rector

5. Election of PCC members
6. Election of Deanery Synod representatives
7. Thanks to Welcomers
8. Appointment of Independent Examiner for the Church Accounts 2024
9. Any other business previously notified to the Secretary
10. Closing prayer: the Grace

ST JOHN THE EVANGELIST, UPPER ST LEONARD'S
Minutes of the Annual Meeting of Parishioners
and the Annual Parochial Church Meeting
14 May 2023 following Sunday Mass

Annual Meeting of Parishioners 12 noon
 43 persons present

- 1 **Welcome and Prayers**
Fr David Hill opened the meeting with prayer and thanked those present for attending.
- 2 **Election of Churchwardens**

Ed Towner and **Patina Blanksom** being the only candidates were appointed as such.

Annual Parochial Church Meeting 12.00pm

1	Apologies for absence Apologies were received from Tony and Veronica Goddard and Valerie King. 43 parishioners were present.
2	Minutes of Last Year's APCM Held on 8 April 2022 The minutes were accepted as a true record. Proposed: Mike Cooper, Seconded Marion Nicholson.
3	Matters Arising There were no matters arising.
4	Electoral Roll: The electoral roll officer, Clare Cooper, reported that there were 136 on the electoral roll. Finance: a. The accountants' fee for preparing the accounts is 300. b. The pandemic adversely affected income. The income is derived from the generosity of parishioners, the fees for the hire of the hall (which was out of action for a period), donations and legacies. c. The parish share to the diocese is our major expenditure 60,000. d. The exorbitant cost of fuel over the winter was noted. e. Everyone is encouraged to remember St John's in their will. There are forms available from the treasurer. f. Where possible gift aiding donations is a boost at no extra cost to the donor. g. The Treasurer was thanked for his work over the year. Fabric: thanks to Barbara Fentiman and the late David Fentiman were recorded for their significant work on the plans for the re-ordering of the church. Safeguarding: safeguarding is everyone's responsibility. However, if there are any concerns, please raise the matter with the safeguarding officer, Jenny Barfoot. Review of the Year: The Rector was pleased to note that we are fulfilling our aims and objectives as a charity. As far as possible, the church building is being kept open during daylight hours. Visitors can be monitored via camera connected to the Rector's phone. In general, visitors treat the building with respect. There has only been one incident requiring intervention. Online worship continues, regularly accessed by 30-

	<p>40 people each week plus the online Wednesday morning service.</p> <p>There have been major events where the church has been a blessing, notably the war in Ukraine for which a dedicated prayer station has been set up and the death of Her Majesty Queen Elizabeth II after which the church was open overnight and a book of condolences available. The return to regular services, post pandemic, has gone well. The fortitude of long standing members is a wonderful blessing. Indeed, the previous Rector was quoted as saying StJohn's is "the nicest parish in England".</p>
5	<p>Election of PCC Members</p> <p>Sally Waters, being the only candidate, was appointed. to serve on the PCC.</p>
6	<p>Election of Deanery Synod Representative</p> <p>Andrew Crighton, as a member of the Diocesan Synod, is our Deanery Synod representative. The Rector, currently Rural Dean, is trying to make the Synod more supportive of the diverse range of churches in the area. New members would be welcome. .</p>
7	<p>Thanks for WelcomersThe welcoming team, which provides a vital service, was thanked for all their warmth and diligence</p>
8	<p>Appointment of Independent Examiner for the Church Accounts 2023The Treasurer proposed that the same Examiner be appointed, seconded by Jenny Barfoot and agreed</p>
9	<p>AOB</p> <p>There was no other business.</p>
	<p>The Meeting closed at 12.43 pm.</p>

Annual Report and Financial Accounts Report

Parochial Church Council of St John the Evangelist, Upper St Leonards

St John the Evangelist, Pevensey Road, St Leonards TN38 0LF

Diocese of Chichester

Registered Charity no. 1132339

For the year ended 31st December 2023

Contents

Annual report

Statement of financial receipts and payments

Notes to the accounts

Report of the independent examiner

Incumbent: Rev'd David Hill

Website: www.stjohnspevenseyroad.org.uk

Independent Laura Dawson
examiner: Hastings Voluntary Action

Bank: CAF Bank Ltd,
25 Kings Hill Avenue, Kings Hill,
West Malling, Kent ME19 4JQ

St John the Evangelist, Upper St Leonard's

Annual Report for 2023

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd David Hill in:

- Promoting the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting the whole mission of the church, pastoral, social, evangelistic and ecumenical
- Offering support and care without discrimination to people in the parish

What we planned to do to achieve our charitable objectives

We have considered the Charity Commission's guidance on public benefit including the specific guidance on 'charities for the advancement of religion'.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, by recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Our plan for fulfilling our objectives can be considered under these headings

- Welcoming people without discrimination to worship at our church and join our parish community
- Offering worship, prayer and study in a variety of ways
- Providing pastoral care for people living in the parish
- Supporting organisations which provide assistance to local people in many kinds of need
- Supporting organisations which run projects in other countries to help people in need
- Maintaining the fabric of the church as a place of worship, as a beautiful, listed building and as a venue for the visual arts and music
- Maintaining the fabric of the Church hall as a facility for the whole community
- Maintaining the grounds and gardens in celebration of God's creation and to offer a place of tranquillity for the benefit of local people

What we achieved and how we affected people's lives

Welcoming people without discrimination to worship at our church and join our parish community

The church family comprises folk who live in the parish and those who live outside the boundary: all find at St John's a "safe space" in which to explore the faith and their relation to it. Many rely on the support they gain here to carry out complex roles in society at large. No one is compelled to attend a church and so we view voluntary attendance to worship God as one demonstration of the public benefit of our activities.

The Electoral Roll for the year to 31st December 2023 closed at 134. 42 members were resident in the parish (31%) and 92 were non-resident (69%). Every six years the Roll is revised and all names removed. Those on the previous Roll need to re-apply to have their names entered on the new Roll. The Electoral Roll will be fully revised in 2025.

Offering worship, prayer and study in a variety of ways

Our worship is eucharistically focussed with two masses offered on a Sunday and one on a Wednesday. In addition, all the major festivals of the church are appropriately marked. Many different people are involved in enabling the liturgy. For example, our Serving Team

is diverse and includes members who have recently joined and those who have participated for decades. Not only does this enhance our worship but having a role can be a great benefit to the individuals themselves. 2023 has continued to witness a regrowth of the team under the able direction of Lesley Crighton and Gaby Blankson, with people learning new roles within it.

St John's is known for its music: many benefited greatly from the excellence of the choir and the organ playing. It is a great blessing to have such talented musicians. We continue to be indebted to choir members who put in a great deal of time in rehearsal and especially to Richard Eldridge. He is a great blessing to us.

We have also managed to keep St John's open for private prayer for extended periods and this has contributed to the spiritual and mental wellbeing of both regular members and people who come seeking some peace and beauty during the worrying times in which we are living.

Every main service, except when technological disaster has struck, has also been available online through our website and on YouTube and this has been of benefit to people from all over the world.

Looking to the future it would be very good to enhance and develop our online activities. We do have plans for this as part of a wider enhancement of our facilities.

Providing pastoral care for people living in the parish

Pastoral care, by its nature, goes on unobtrusively but provides support for many folk in the parish. We have lay people who carry out chaplaincy work at the many care homes in the parish. We meet regularly for planning and debrief sessions and we are recruiting new visitors and re-establishing links with the homes in the parish under the leadership of Jenny Barfoot, to whom are due many thanks.

The Ministry Team (clergy and lay) carried out pastoral work with a wide range of people. The Rector is the Honorary Chaplain of St Michael's Hospice and our Deacon is the Assistant Chaplain to the Conquest Hospital, Bexhill Hospital and the Eastbourne DGH. Some of the clergy who worship with us provided eucharistic and pastoral support in other parishes when there was need.

The Tuesday Group is a drop-in playgroup which meets in our Church Hall. It was set up over 20 years ago to try to meet some of the needs of the area. This is still an area of considerable deprivation with high levels of poverty amongst children under five in some parts of the town - housing, financial problems, personal problems are difficulties that many families face on a daily basis. But they know that the group will be there on Tuesday morning and for a short time they are amongst friends who support them. It is wonderful that the group has begun to be revived during 2023 with brilliant volunteers and increased sharing of responsibility by parents and carers. Some of our 'old girls' are regular visitors!

Healing Ministry. This important ministry at St John's has been in abeyance for obvious reasons, but during 2023 we tried out a series of quieter Sunday afternoon healing services.

Supporting organisations which provide assistance to local people in many kinds of need

At our Harvest festival many generously donated tins and packets and other gifts in aid of the *Seaview Project* (a wellbeing centre offering help and inspiration for people living on

society's margins). Many full boxes were gratefully received by Seaview who commented that the provision was 100% relevant.

We hosted *The Posh Club* as and when this was possible during 2023, although they like many others have experienced severed funding issues curtailing their support of older people in our community. By way of explanation in normal times Posh Club provides high tea with entertainment and is set up to help older folks get out and have fun.

We give support by offering the Hall and the Church at reduced rates to help with charitable endeavours that align with the Marks of Mission. Our buildings are particularly creatively used in supporting the performing arts and groups supporting folks with various vulnerabilities.

We also collected items for donation to the local Food Bank.

Supporting organisations which run projects in other countries to help people in need

Christian Aid needs no introduction. We raise funds for Christian Aid throughout the year as well as during Christian Aid Week and £1737 was donated during 2023. We thank our congregation for their generosity.

Many of the congregation support *Building Better Futures International*, a small charity that seeks to provide the means of self-help in South India. Our own Bishop Laurie is one of the trustees and he reports back to us regularly on the practical results of our giving. In addition to this 2023 saw the beginning of a new charity associated with St John's Village Force Africa which provides assistance directly to communities in Zimbabwe. Lesley-Ann and Alisdair Dawes are the founders and various members of this church are the trustees.

Maintaining the fabric of the church as a place of worship, as a beautiful, listed building and as a venue for the visual arts and music

Our church continues to be appreciated by our parishioners and many others as a space where life events are celebrated with joy and thanksgiving including weddings, baptisms and anniversaries. As well as routine maintenance of the church and hall there are numerous smaller jobs that crop up. Many people help out in so many ways and give generously of their time and resources.

The Church building is well known for being a venue for musical events that are attended by a wide range of people within the parish and further afield.

It is important to us that the church is available for private prayer and reflection not just to the church family but to the wider community. People comment on the sense of peacefulness and spirituality that pervades the church.

Safeguarding Report

Over the last twelve months there have been a few safeguarding issues which have been recorded and reported as required.

As I said last year safeguarding is everyone's responsibility and not just in church, we have many refugees, homeless and vulnerable people in our community. As safeguarding officer I attended online training regarding modern slavery run by an organisation called the Clewer Initiative.

Modern slavery can be in places you visit regularly for example, hand car washes, delivery drivers or care home staff. Signs to look out for are the person could appear frightened and anxious, not in good health, poorly dressed, lacking confidence, withdrawn and reluctant to talk. The person is highly likely to be in debt to a criminal gang who possibly paid or arranged their entry to this country and promised them a good life.

There is much more information on the Clewer Initiative web site and various training courses available. Modern Slavery Helpline 0800 121 700

For any issues in church please feel free to talk to me.

Jenny Barfoot

Hall Report

Maintaining the fabric of the Church Hall as a facility for the whole community

Throughout 2023, the hall was almost fully booked throughout the week, both daytime and evening, being used by numerous community groups offering a variety of fitness classes, Tai Chi, Pilates, Piloxing, Indoor Bowls, Dance, Yoga, Zumba, in addition to various wellbeing groups such as Art, Parkin Songsters, Drama, Morris Dancing, Opera South East and Tiny Tots Parent and Baby group who support new parents by running groups for new borns up to preschool age. As well as our regular bookings, there are often one off bookings for individual's birthday parties, company AGMs, charity fund raising activities, celebration receptions and Church activities including the Christmas Fayre.

Community outreach activities have continued with our own very successful Tuesday Group, the POSH Club from October to December and the Church Friday Coffee morning where the hall has provided a safe, warm and welcoming space from January to March 2023.

During 2023 the major renovations to the back of the hall were completed to include a purpose built Parish office with its own kitchen, toilet facilities and separate entrance. The side path was extended for access to the office. It also facilitated improved disabled access from the rear hall fire doors in line with health and safety for hall users. There is now a dedicated storage room for the Tuesday Group and a secure cleaning equipment area. The kitchen fire door has been replaced as it was leaking, with a new purpose built door. Blinds have been fitted to the main front window to reduce the effect of sunlight, particularly for the art groups.

In spite of the cost of living and energy crisis, we were able to maintain the competitive rates of hire during 2023 and the hall continued to be very popular. This is an indication that hirers consider the hall's facilities and amenities to be very well maintained and of a good standard. Feedback from hirers is that the hall is very welcoming and clean and is much appreciated.

The Hall Committee continue to work hard to ensure that the hall and grounds are well maintained.

Louise Spice

Maintaining the grounds and gardens in celebration of God's creation and to offer a place of tranquillity for the benefit of local people

Our church is surrounded by gardens and a great amount of time and effort has been expended by our volunteer gardeners. The result is a pleasant place for folk to walk through as they cut the corner between the two roads, and for some to stop and enjoy. The Community Compost Bins Project continues to be much appreciated too. This has been very successful both environmentally and socially.

The ongoing work in producing our own compost and in collecting rainwater from the hall roof have resulted in a gradually evolving eco-friendly and diverse habitat. We have also seen an increase in insect life as well as seasonal colour and contributions to the floral arrangements in church. We continue to be very grateful for voluntary donations of plants or funds to help this work.

Special thanks go to Mary Cain, Veronica Goddard, Sally and Libby Waters for their mostly unseen work, and strong commitment to the witness of St John's in providing an oasis of beauty and tranquillity in our Parish.

Our commitment to caring for God's earth and all the beauty that surrounds us means that we remain a Bronze Eco Church with the environmental charity *A Rocha UK*.

Churchwarden report

As your newly-elected Churchwardens, Patina and I have had a steep learning curve to negotiate this year as we have endeavoured to discover what it is we are supposed to be doing. With help and advice coming from many sides though I feel we are beginning to settle in. We are very grateful to Tina, our administrator, who we know does so much that, in other churches, would fall upon the Churchwardens. As she moves on to new pastures we would want to add our thanks for all she has done and look forward to working with her successor.

Much of our focus as Churchwardens is, inevitably, on the maintenance and repair to the fabric of our lovely church building but we are also aware of the importance of the work of ministering to our church family. Consequently, Patina and I are closely involved in the Pastoral Care and Planning Team as well as attendance at Standing Committee and PCC meetings. Patina has also overseen the rota for people to count the collection and looked after the welcomers' rota during extra services at Christmas and Easter.

With regard to the fabric of the building, here are the main works that happened during 2023:

- Loose ceiling tiles removed from the chancel ceiling and repairs and repainting carried out.
- New office door at the rear of the hall fitted. New office now completed and in use. We acknowledge the work done by the late Revd David Fentiman on the reordering project and the design of the new office. A plaque erected in his memory is now in pride of place at the office entrance.
- Hall kitchen door replaced and side path to the back of the Hall resurfaced.
- Stained glass window repaired on the South Aisle of the church.
- The south door noticeboard is now in place.
- PAT Testing carried out in the church and hall.
- Ramp installed at north door of the church to facilitate easier wheelchair access.
- Repairs carried out to the clerestory window mullions and sills on the south side of the church.

Reordering of the church – Our plans, drawn up in large part by Revd David Fentiman, involve the creation of a new tea station at the rear of the church together with other improvements/alterations. Unfortunately, little progress has been made on this in 2023 so the Churchwardens and Mike Cooper have now formed a working group to push the project to completion.

Ed Towner

Financial review

Financial Summary

The total receipts in general unrestricted funds were £123,353 and are detailed in the Financial Report. The planned giving through direct debits and standing orders raised £67,590. The Parish Giving Scheme total of £57,957 includes Gift Aid recovered by

the Diocese on our behalf of £10668. A further £2960 of Gift Aid was recovered through planned giving and donations.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £60,000 paid to the diocese for our share of all churches' Parish Ministry Costs. This amount contributes to the housing, stipend and pension costs of the clergy and a percentage towards diocesan central costs, clergy training and a contribution to national church funds. The PCC have agreed to maintain this annual contribution of £60,000 for 2024.

Staff costs

The PCC pays for our Parish Administrator and three part time cleaning team members.

Why we hold some money in reserve

It is PCC policy to maintain a current account balance on the general unrestricted funds (excluding property) which equates to approximately one to two months' worth of unrestricted payments. The parish also holds a substantial reserve as a result of a legacy, which is not restricted to a particular purpose. It is on deposit with our bank in a fund to which the PCC has easy access (i.e. it acts as a deposit account).

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. The legacy of Hazel Freedman comes into this category.

Key figures

The net movements in funds are perhaps the key figures. They show a deficit in unrestricted funds of £33,806; however a more realistic figure would be £25,306, as £8500 was paid out late in December for church repairs, and this sum was withdrawn from the Hazel Freedman Fund and credited to the unrestricted account after the year's end. Of this deficit, the most significant increase was as expected for heating. The balance of the deficit is largely accounted for by lower receipts in legacies and grants.

We withdrew £15,000 from the Deposit Account during the year to support the current account. Income from church centre hire amounted to £20,522.

Hazel Freedman bequest

This is an endowment fund dedicated to major repairs to the church. £18,256 was withdrawn for this purpose during this financial year.

General fund

The receipts have been presented in some detail so that the giving shows planned giving, weekly collections, other donations and fundraising.

Charitable Giving

One of the restricted funds is for charitable giving, such as special collections, gifts given through the church and the sale of books. The charities most supported in these ways are Christian Aid and the Mission to Seafarers.

Other gifts to charities are also given by the church, in the form of cheques made out to the particular charity. Such gifts are not shown in these accounts.

It is also known that many church members actively support a range of Christian (and other) charities. The church additionally supports local charities by offering free use of the church and hall for their activities, and by hosting charity fundraising events e.g. concerts, for the benefit of others.

Alan Privett

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Registered Charity no. 1132339.

The PCC's governing document is the Parochial Church Councils (Powers) Measure 1956. During 2023 the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent	Fr David Hill (Chair)	
Deacon	Rev'd Michael Turnbull	
Pastoral Assistant	Jenny Barfoot	
Church Wardens	Edward Towner	
	Patina Blanksom	
Deanery Synod	Charmaine Hill	
Diocesan Synod	Andrew Crighton	
Elected Members	Sally Waters	
	Marion Nicholson	
	Louise Spice	
	Katy Harper	
	Lesley Crighton	Assistant Church Warden
	Jenny Barfoot	Parish Safeguarding Officer
Appointed	Alan Privett	Treasurer
Co-opted	Anne Boles	Lead Recruiter
Appointed	Veronica Byrom	Secretary – from April 2022

Membership of the PCC is set out in the Church Representation Rules and consists of ex-officio members, the churchwardens, members of the Deanery Synod and up to 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and are given support to understand and fulfil their role.

The PCC met 7 times during 2023 and began to return to meeting in person during the year.

Our **Deanery Synod** representatives report back to the PCC regularly on matters discussed at the meetings (usually held 4 times per year).

This Annual Report was approved by the PCC and signed on its behalf by:

Revd David Hill, Chair



Date: 11/05/2023

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical parish of

St John the Evangelist, Upper St Leonards

Pevensey Road, St Leonards TN38 0LF

Diocese of Chichester

For the year ended 31st December 2023

CONTENTS

Statement of financial receipts and payments

Statement of assets and liabilities

Notes to the accounts

Report of the Independent Examiner

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Receipts and Payments Accounts						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
Receipts	£	£	£		£	£
Voluntary Receipts incl Gift Aid, Donations & Legacies	84,299	2,457	-		86,756	121,015
Activities for generating funds, weddings and funerals	10,354	200	-		10,554	9,099
Investment income	6,956	-	-		6,956	1,387
Church activities: church centre hire	20,522	-	-		20,522	20,726
Other receipts	1,222	-	-		1,222	816
Total Receipts	123,353	2,657	-		126,009	153,043
Payments						
Cost of generating funds: fund-raising activities	1,218	-	-		1,218	2,406
Church activities Charitable activities	153,689	2,101	18,256		174,047	158,301
Other payments	2,251	-	-		2,251	756
Total Payments	157,158	2,101	18,256		177,516	161,463
Excess of receipts over payments	(33,806)	555	(18,256)		(51,507)	(8,420)
Transfers between funds					-	-
Net movement in funds	(33,806)	555	(18,256)		(51,507)	(8,420)
Cash in bank at 1 Jan 2023	124,120	1,038	78,582		203,740	212,159
Cash in bank at 31 Dec 2023	84,432	1,593	60,326		146,351	203,740

Financial Statements for the Year Ended 31 December 2023

Approved by the Parochial Church Council on 13th March 2024 and signed on their behalf by

Signature 

ALAN PRIVETT (Print name)

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Statement of Assets and Liabilities							
	Unrestricted		Restricted	Endowed		Total	Previous year
	General	Designated					
	£	£	£	£		£	£
Cash Funds							
Bank Current Account	(209)	-	1,593			1,384	9,635
CBF Deposit Account	90,522			60,326		150,848	194,105
Total	90,314	-	1,593	60,326		152,233	203,740
Other Monetary Assets							
Gift Aid recoverable or o/s	-					-	-
Other debtors	-					-	-
Investment Assets							
Investment fund bond at market value	947					947	911
Total Assets	91,261	-	1,593	60,326		153,180	204,651
Liabilities							
Accrued Exoenses	-						-
Total Liabilities	-	-	-	-		-	-

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Notes

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis

Statement of funds					
	Bal b/fwd	Receipts	Payments		Bal c/fwd
	£	£	£		£
Unrestricted funds					
General fund	124,120	123,353	157,158		90,314
Restricted funds					
Sundry	-	-	-		
Tuesday Group	235	200	277		157
Rector's Disc Fund	20	1,140	864		296
Music Fund					
Flower Fund					
Fabric Fund	-	-	-		-
Outward Giving	152	1,066	960		258
Endowment fund interest	601	-	-		601
Total restricted funds	1,038	2,657	2,101		1,593
Endowment funds					
Hazel Freedman bequest (note)	78,582	-	18,256		60,326
Total funds	203,740	126,009	177,516		152,233

The Fabric fund represents accumulated donations and appeals for fabric maintenance. Which can only be spent for that purpose.

The endowment comprises the Hazel Freedman bequest. This is a permanent endowment held by the Diocese of Chichester for the PCC. The income from the endowment is required to be spent on the repair and upkeep of St John the Evangelist Church.

The PCC received the permission to spend the funds from the endowment on major repairs to the fabric of the church building. During 2019 this permission was checked, and confirmed, by the Diocese of Chichester.

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023
Notes (continued)

	Unrestricted fund	Restricted fund	Endowed fund		Total	Previous year
	General					
	£	£	£		£	£
Payments						
Charitable activities						
Parish share	60,000	-	-		60,000	59,473
Clergy exp.	865	-	-		865	142
Rectory expenses						
Services	5,839	-	-		5,839	6,816
Church maintenance						
Major repairs	9,960	-	18,256		28,216	-
Minor repairs	3,517	-	-		3,517	10,550
Church yard	64	-	-		64	-
Tuesday club	-	277	-		277	213
Photo copier/ printing	2,933	-	-		2,933	2,159
Organist	8,500	-	-		8,500	8,498
Coffee/ catering	524	-	-		524	142
Visits/ retreats	-	-	-		-	-
Outward giving	-	960	-		960	3,030
Rector's disc fund		864			864	500
Music fund		-			-	-
Flower fund		-			-	174
Accountancy	300	-	-		300	500
Utilities	21,071	-	-		21,071	13,458
Insurance	8,227	-	-		8,227	5,301
Phone/ wifi	899	-	-		899	645
Hall major repairs	10,012	-	-		10,012	23,145
Hall minor repairs	1,527	-	-		1,527	3,395
Church sundry expenses						
Admin	10,608	-	-		10,608	12,089
Cleaning	8,845	-	-		8,845	8,071
	153,689	2,101	18,256		174,047	158,301
Raising funds						
100 club						
Fund raising	1,218	-	-		1,218	2,406
	1,218	-	-		1,218	2,406
Other payments						
Other trading costs/hire	2,251	-	-		2,251	756
Total paid on all funds	157,158	2,101	18,256		177,516	161,463

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Notes (continued)

	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
	£	£	£		£	£
Further Analysis of Receipts and Payments						
Receipts						
a) Activities for generating funds						
Fees for weddings & funerals	4,472				4,472	8,899
Tuesday group		200			200	200
Fund raising	5,882				5,882	6,063
	10,354	200	-		10,554	9,099
b) All other giving/voluntary receipts:					6	
Planned giving (excl. tax refunds)	57,957				57,957	59,660
Planned giving (no tax refunds)	6,758				6,758	7,930
Loose cash collections	5,318				5,318	5,705
Donations	3,806				3,806	9,762
Special appeals		1,066			1,066	3,172
Rector's disc fund		1,140			1,140	
Music fund		-			-	
Flower fund		251			251	
Gift Aid recovered	2,960				2,960	2,878
Legacies	-	-			-	12,000
Grants	7,500				7,500	13,121
	84,299	2,457			86,756	114,228
c) Investment Income						
Bank and CBF Deposit Fund interest	6,956	-	-		6,956	1,387
d). Church Activities						

Church centre hire fees	20,522				20,522	20,726
Other receipts	1,222				1,222	816
Total received in all funds	123,353	2,657	-		126,009	146,256

**Independent Examiner's Report to
The Parochial Church Council of St John the Evangelist**

I report on the accounts of The Parochial Church Council of St John the Evangelist for the twelve month period ended 31 December 2022 which are set out on the previous pages.

Respective responsibilities of committee & examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees
It is my responsibility:

- to examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the General Directions given by the Charity
- to state whether particular matters have come to my attention

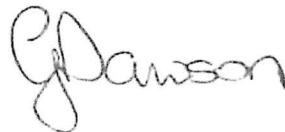
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and to comply with the have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding



Mrs Laura Dawson
Finance Manager
Hastings Voluntary Action
Jackson Hall, Portland Place, Hastings, TN34 1QN

Dated: 25.03.2024

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical parish of

St John the Evangelist, Upper St Leonards

Pevensey Road, St Leonards TN38 0LF

Diocese of Chichester

For the year ended 31st December 2023

CONTENTS

Statement of financial receipts and payments

Statement of assets and liabilities

Notes to the accounts


Report of the Independent Examiner

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Receipts and Payments Accounts						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
Receipts	£	£	£		£	£
Voluntary Receipts incl Gift Aid, Donations & Legacies	84,299	2,457	-		86,756	121,015
Activities for generating funds, weddings and funerals	10,354	200	-		10,554	9,099
Investment income	6,956	-	-		6,956	1,387
Church activities: church centre hire	20,522	-	-		20,522	20,726
Other receipts	1,222	-	-		1,222	816
Total Receipts	123,353	2,657	-		126,009	153,043
Payments						
Cost of generating funds: fund-raising activities	1,218	-	-		1,218	2,406
Church activities Charitable activities	153,689	2,101	18,256		174,047	158,301
Other payments	2,251	-	-		2,251	756
Total Payments	157,158	2,101	18,256		177,516	161,463
Excess of receipts over payments	(33,806)	555	(18,256)		(51,507)	(8,420)
Transfers between funds					-	-
Net movement in funds	(33,806)	555	(18,256)		(51,507)	(8,420)
Cash in bank at 1 Jan 2023	124,120	1,038	78,582		203,740	212,159
Cash in bank at 31 Dec 2023	84,432	1,593	60,326		146,351	203,740

Financial Statements for the Year Ended 31 December 2023

Approved by the Parochial Church Council on 13th March 2024 and signed on their behalf by

Signature  ALAN PRIVETT (Print name)

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Statement of Assets and Liabilities							
	Unrestricted		Restricted	Endowed		Total	Previous year
	General	Designated					
	£	£	£	£		£	£
Cash Funds							
Bank Current Account	(209)	-	1,593			1,384	9,635
CBF Deposit Account	90,522			60,326		150,848	194,105
Total	90,314	-	1,593	60,326		152,233	203,740
Other Monetary Assets							
Gift Aid recoverable or o/s	-					-	-
Other debtors	-					-	-
Investment Assets							
Investment fund bond at market value	947					947	911
Total Assets	91,261	-	1,593	60,326		153,180	204,651
Liabilities							
Accrued Exoenses	-						-
Total Liabilities	-	-	-	-		-	-

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Notes

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis

Statement of funds					
	Bal b/fwd	Receipts	Payments		Bal c/fwd
	£	£	£		£
Unrestricted funds					
General fund	124,120	123,353	157,158		90,314
Restricted funds					
Sundry	-	-	-		
Tuesday Group	235	200	277		157
Rector's Disc Fund	20	1,140	864		296
Music Fund					
Flower Fund					
Fabric Fund	-	-	-		-
Outward Giving	152	1,066	960		258
Endowment fund interest	601	-	-		601
Total restricted funds	1,038	2,657	2,101		1,593
Endowment funds					
Hazel Freedman bequest (note)	78,582	-	18,256		60,326
Total funds	203,740	126,009	177,516		152,233

The Fabric fund represents accumulated donations and appeals for fabric maintenance. Which can only be spent for that purpose.

The endowment comprises the Hazel Freedman bequest. This is a permanent endowment held by the Diocese of Chichester for the PCC. The income from the endowment is required to be spent on the repair and upkeep of St John the Evangelist Church.

The PCC received the permission to spend the funds from the endowment on major repairs to the fabric of the church building. During 2019 this permission was checked, and confirmed, by the Diocese of Chichester.

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Notes (continued)

	Unrestricted fund	Restricted fund	Endowed fund		Total	Previous year
	General					
	£	£	£		£	£
Payments						
Charitable activities						
Parish share	60,000	-	-		60,000	59,473
Clergy exp.	865	-	-		865	142
Rectory expenses						
Services	5,839	-	-		5,839	6,816
Church maintenance						
Major repairs	9,960	-	18,256		28,216	-
Minor repairs	3,517	-	-		3,517	10,550
Church yard	64	-	-		64	-
Tuesday club	-	277	-		277	213
Photo copier/ printing	2,933	-	-		2,933	2,159
Organist	8,500	-	-		8,500	8,498
Coffee/ catering	524	-	-		524	142
Visits/ retreats	-	-	-		-	-
Outward giving	-	960	-		960	3,030
Rector's disc fund		864			864	500
Music fund		-			-	-
Flower fund		-			-	174
Accountancy	300	-	-		300	500
Utilities	21,071	-	-		21,071	13,458
Insurance	8,227	-	-		8,227	5,301
Phone/ wifi	899	-	-		899	645
Hall major repairs	10,012	-	-		10,012	23,145
Hall minor repairs	1,527	-	-		1,527	3,395
Church sundry expenses						
Admin	10,608	-	-		10,608	12,089
Cleaning	8,845	-	-		8,845	8,071
	153,689	2,101	18,256		174,047	158,301
Raising funds						
100 club						
Fund raising	1,218	-	-		1,218	2,406
	1,218	-	-		1,218	2,406
Other payments						
Other trading costs/hire	2,251	-	-		2,251	756
Total paid on all funds	157,158	2,101	18,256		177,516	161,463

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Notes (continued)

	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
	£	£	£		£	£
Further Analysis of Receipts and Payments						
Receipts						
a) Activities for generating funds						
Fees for weddings & funerals	4,472				4,472	8,899
Tuesday group		200			200	200
Fund raising	5,882				5,882	6,063
	10,354	200	-		10,554	9,099
b) All other giving/voluntary receipts:					6	
Planned giving (excl. tax refunds)	57,957				57,957	59,660
Planned giving (no tax refunds)	6,758				6,758	7,930
Loose cash collections	5,318				5,318	5,705
Donations	3,806				3,806	9,762
Special appeals		1,066			1,066	3,172
Rector's disc fund		1,140			1,140	
Music fund		-			-	
Flower fund		251			251	
Gift Aid recovered	2,960				2,960	2,878
Legacies	-	-			-	12,000
Grants	7,500				7,500	13,121
	84,299	2,457			86,756	114,228
c) Investment Income						
Bank and CBF Deposit Fund interest	6,956	-	-		6,956	1,387
d). Church Activities						

Church centre hire fees	20,522				20,522	20,726
Other receipts	1,222				1,222	816
Total received in all funds	123,353	2,657	-		126,009	146,256

**Independent Examiner's Report to
The Parochial Church Council of St John the Evangelist**

I report on the accounts of The Parochial Church Council of St John the Evangelist for the twelve month period ended 31 December 2022 which are set out on the previous pages.

Respective responsibilities of committee & examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees
It is my responsibility:

- to examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the General Directions given by the Charity
- to state whether particular matters have come to my attention

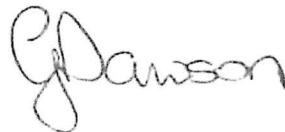
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and to comply with the have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding



Mrs Laura Dawson
Finance Manager
Hastings Voluntary Action
Jackson Hall, Portland Place, Hastings, TN34 1QN

Dated: 25.03.2024