

**St John the Evangelist
Upper St Leonards**



**Annual Meeting for election of
Churchwardens**

**Annual Parochial Church Meeting
for the year ended 31 December 2022**

Sunday 14 May 2023

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St John the Evangelist

Meeting for election of Churchwardens

Sunday 14 May 2023 12:15pm

Those eligible to participate in this meeting are: anybody resident in the parish of St John the Evangelist Upper St Leonards; and anybody on the electoral roll of this parish.

AGENDA

1. Opening Prayer
2. Election of Churchwardens for the parish of St John the Evangelist
TWO candidates have been put forward for TWO places

Edward Towner
Patina Blankson
3. Closing Prayer

St John the Evangelist

Annual Parochial Church Meeting

Sunday 14 May 2023 12.25 pm

*Those eligible to participate in this meeting are:
anybody on the electoral roll of this parish.*

AGENDA

1. Apologies for absence
2. Minutes of last year's APCM 8 April 2022
3. Matters arising not covered in the agenda below
4. Reports for the year:

The reports to be delivered verbally will be Financial, Fabric, Safeguarding, Review of the Year and Electoral Roll

Electoral Roll:	Electoral Roll Officer
Financial:	Treasurer
Fabric:	Churchwardens
Safeguarding:	Jenny Barfoot
The Review of the Year:	The Rector

5. Election of PCC members
6. Election of Deanery Synod representatives
7. Thanks to Welcomers
8. Appointment of Independent Examiner for the Church Accounts 2023
9. Any other business previously notified to the Secretary
10. Closing prayer: the Grace

ST JOHN THE EVANGELIST, UPPER ST LEONARD'S
Minutes of the Annual Meeting of Parishioners
And the Annual Parochial Church Meeting
8 May 2022 following Sunday Mass

Annual Meeting of Parishioners 12 noon
 29 persons present

1 Welcome and Prayers

Fr David Hill opened the meeting with prayer and thanked those present for attending.

2 Election of Churchwardens

Mike Cooper was proposed by Andrew Crighton and seconded by Ed Towner.

Barbara Fentiman was proposed by L Dawes and seconded by A Dawes.

They were unanimously elected by all present, with no abstentions.

On behalf of all at St John's, Fr David thanked them both for their hard work and service throughout the year. They would be blessed at the next Mass.

Annual Parochial Church Meeting 12.05pm

1	Apologies for absence 29 parishioners attended the meeting. Apologies were received from Carol Cabban, Carol Frost, John Townsend, Barbara Fentiman and Jude Harvey.
2	Minutes of the 2021 APCM previously made available. The spelling of Mrs Vicki Green was corrected. Proposal that the Minutes be accepted was made by Veronica Goddard and seconded by Katy Harper. This was unanimously agreed, and the minutes were signed by Fr David in the Chair as a true record.
3	Matters Arising There were no matters arising.
4	Reports for the year 2021 Reports were given verbally, with questions invited by the Chair from those present. 4.1 Clare Cooper, Electoral Roll Officer read the report to those assembled. She had posted the electoral roll certificate to the church door and submitted the numbers on roll to Church House. There were no questions arising. 4.2 Alan Privett, Treasurer, delivered his Finance Report summary. Attendees noted the content. He reported that the new auditor had not been able to complete the look at the accounts in time for the meeting, but that the draft would be shown to the PCC for inspection. Discussion took place around the Parish Share that St John had agreed to pay for the year, how the proportion was arrived at for the churches in the parish and that the aim was to grow the contribution to 100% over time. It was agreed that focusing on mission was more positive than the worry of making a payment that could not be sustained. Proposal: That the APCM delegate the decision to adopt the 2021 Accounts to the PCC after the recommendations have been received and resolved, as necessary. All present agreed that the PCC should receive the accounts, act on the auditor's recommendations and adopt the finals.

	<p>Decision: The PCC will circulate the prepared accounts to the wider church ahead of adoption.</p> <p>4.3 Mike Cooper, Churchwarden, delivered the Fabric Report prepared by Barbara and himself. He reported that the church had continued to seek DAC approval for the reordering of the building throughout 2021, and the hope was that consent would be granted soon. There had been storm damage to the tower louvres early in the year and road traffic damage to the boundary wall. Thankfully both were covered by insurance for repair.</p> <p>Security had been improved through the installation of CCTV and an increase in police patrols around in the grounds. Anti-social behaviour had decreased substantially as a result, leaving the gardens a calm environment for all to enjoy. There were thanks given for the work of the gardening team and the rota of volunteers who help to keep the church open during the week. A generous donation funded the upgrade to the sound system which solved the distracting noise that had been plaguing services for a number of weeks.</p> <p>Throughout 2021, everyone worked together to restore normality to services in a safe way, as well as hosting online sessions for those unable to meet for prayer and posting the Sunday Mass online. Mr Cooper extended thanks to Fr David, the pastoral team and all the volunteers at St John's for their service and work to build a strong witness and mission to the community.</p> <p>There were no follow-up questions.</p> <p>4.4 Jenny Barfoot, Parish Safeguarding Office, reported that there had been no incidents of concern reported in 2021, and that successful DBS checks had been completed for those needing them. Safeguarding and e-safety policies had been reviewed and updated to include the new CCTV recording system. Mrs Barfoot reported that regular virtual training was in place was PSOs across the diocese. There were no questions arising.</p> <p>4.5 Fr David thanked all the officers for their reports and presented his review of 2021, as circulated. He said that the range of online services on offer was invaluable for those unable, or unwilling, to join in regular in-person worship following relaxation of the pandemic restrictions. However, he acknowledged that it had been difficult to reconnect with everyone post-pandemic.</p> <p>In league with five other local churches, he was pleased to report that Godly Play was restarting in the afternoons, for the children in the parish. A lot of hard work had been done by many people to get the combined initiative off the ground, and he extended thanks to all concerned.</p> <p>As indicated in Mrs Cooper's report, there was a small rise in numbers at St John's with many new faces. Fr David welcomed Charmaine Hill as a Licensed Reader. He also reported on his work at care homes and opportunities for online assemblies in schools.</p> <p>Fr David expressed his continued gratitude at being Rector of St John's and for the words of support both he and the clergy team had received.</p> <p>There were no questions arising.</p>
5	<p>Election of PCC Members</p> <p>One nomination had been received: Charmaine Hill</p> <p>Proposed by Julian Rumball Seconded by Mary Cain</p> <p>Three PCC Members agreed that their terms of office to be extended:</p>

	<p>Lesley Crighton</p> <p>Katy Harper</p> <p>Louise Spice</p> <p>Proposed by Julian Rumball Seconded by Mary Cain</p> <p>All present voted in favour and they were duly elected.</p>
6	<p>Election of Deanery Synod Representative</p> <p>One nomination had been received:</p> <p>Charmaine Hill</p> <p>Proposed by Julian Rumball Seconded by Mary Cain</p> <p>All present voted in favour and Mrs Hill was duly elected.</p>
7	<p>Thank yous</p> <p>Fr David thanked the Sidespersons and Welcomers at St John's and said that the small team was being rebuilt. Volunteers were asked to speak to Mike Cooper if they wanted to join.</p> <p>Fr David reported that the PCC Secretary, Cheryl Kuit, had relocated to Kent. He thanked her for all that she had done to support him and the PCC since 2020. On behalf of the PCC, Fr David presented her with a small token of appreciation.</p>
8	<p>Appointment of Independent Examiners for the Church Accounts</p> <p>Fr David advised that until the final accounts had been adopted, the decision to appoint should be deferred. All present agreed to wait.</p> <p>Decision: The PCC will review the decision to appoint the auditor after the final accounts have been received and advise accordingly.</p>
9	<p>AOB</p> <p>Katy Harper proposed a vote for thanks for the Office Administrator, Tina Garton, who had excellently supported the Treasurer, the Hall Committee and Fr David. St John's was in a strong position with its Hall bookings, office systems and processes, and Mrs Garton needed to be publicly thanked for her service. Fr David added that Tina had rescinded her resignation as she also enjoyed her work at St John's.</p> <p>All present applauded the work and service of Mrs Garton.</p>
	<p>The Meeting closed at 12.45 pm with the Grace.</p>

Annual Report and Financial Accounts Report

Parochial Church Council of St John the Evangelist, Upper St Leonards

St John the Evangelist, Pevensey Road, St Leonards TN38 0LF
Diocese of Chichester

Registered Charity no. 1132339

For the year ended 31st December 2022

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Annual report

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Report of the independent examiner

Incumbent: Rev'd David Hill

Website: www.stjohnspevenseyroad.org.uk

Independent Laura Dawson
examiner: Hastings Voluntary Action

Bank: CAF Bank Ltd,
25 Kings Hill Avenue, Kings Hill,
West Malling, Kent ME19 4JQ

St John the Evangelist, Upper St Leonard's

Annual Report for 2022

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd David Hill in:

- Promoting the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting the whole mission of the church, pastoral, social, evangelistic and ecumenical
- Offering support and care without discrimination to people in the parish

What we planned to do to achieve our charitable objectives

We have considered the Charity Commission's guidance on public benefit including the specific guidance on 'charities for the advancement of religion'.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, by recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Our plan for fulfilling our objectives can be considered under these headings

- Welcoming people without discrimination to worship at our church and join our parish community
- Offering worship, prayer and study in a variety of ways
- Providing pastoral care for people living in the parish
- Supporting organisations which provide assistance to local people in many kinds of need
- Supporting organisations which run projects in other countries to help people in need
- Maintaining the fabric of the church as a place of worship, as a beautiful, listed building and as a venue for the visual arts and music
- Maintaining the fabric of the Church hall as a facility for the whole community
- Maintaining the grounds and gardens in celebration of God's creation and to offer a place of tranquillity for the benefit of local people

What we achieved and how we affected people's lives

Welcoming people without discrimination to worship at our church and join our parish community

The church family comprises folk who live in the parish and those who live outside the boundary: all find at St John's a "safe space" in which to explore the faith and their relation to it. Many rely on the support they gain here to carry out complex roles in society at large. No one is compelled to attend a church and so we view voluntary attendance to worship God as one demonstration of the public benefit of our activities.

The Electoral Roll for the year to 31st December 2022 closed at 136. This was a decrease of one from the previous December. However, 8 members died during the year, and some moved away so the final figure is due to the addition of several new members. 45 members were resident in the parish (33%) and 91 were non-resident (67%). 2022 saw St John's continue to recover slowly from the Pandemic as restrictions were lifted and people have

gradually felt more confident in returning to collective worship. We have continued to offer both online 'real time' worship and have with variable degrees of success offered a video recording of the Parish Mass on a Sunday and also some of the major festivals of the church.

Offering worship, prayer and study in a variety of ways

Our worship is eucharistically focussed with two masses offered on a Sunday and one on a Wednesday. In addition, all the major festivals of the church are appropriately marked. Morning Prayer takes place in church every weekday. Many different people are involved in enabling the liturgy. For example, our Serving Team is diverse and includes members who have recently joined and those who have participated for decades. Not only does this enhance our worship but having a role can be a great benefit to the individuals themselves. 2022 has witnessed a regrowth of the team with people learning new roles within it.

St John's is known for its music: many benefited greatly from the excellence of the choir and the organ playing. It is a great blessing to have such talented musicians and it is wonderful that the choir welcomed a couple of new members in the year.

We have also managed to keep St John's open for private prayer for extended periods and this has contributed to the spiritual and mental wellbeing of both regular members and people who come seeking some peace and beauty in during the worrying times in which we are living.

From the beginning of the year with Russia's Invasion of Ukraine we have had a small shrine established for people to pray for peace. We were open all night for people to pray after the death of Her Majesty Queen Elizabeth the Second and remained open as usual for many people to sign our book of condolence.

In July we enjoyed a beautiful service of baptism and confirmation presided over by Bishop Laurie for candidates with an extremely wide age range!

Every main service, except when technological disaster has struck, has also been available online through our website and on YouTube and this has been of benefit to people from all over the world.

Looking to the future it would be very good to enhance and develop our online activities. During the latter part of the year, we began to seek ways to revivify our home groups and this has been showing some encouraging results.

Providing pastoral care for people living in the parish

Pastoral care, by its nature, goes on unobtrusively but provides support for many folk in the parish. We have lay people who carry out chaplaincy work at the many care homes in the parish we meet regularly for planning and debrief sessions and we are recruiting new visitors and re-establishing links with the homes in the parish. The Ministry Team (clergy and lay) carried out pastoral work with a wide range of people. The Rector is the Honorary Chaplain of St Michael's Hospice and our Deacon is the Assistant Chaplain to the Conquest Hospital, Bexhill Hospital, the Eastbourne DGH. Some of the clergy who worship with us provided eucharistic and pastoral support in other parishes when there was need.

The Tuesday Group is a drop-in playgroup which meets in our Church Hall. It was set up over 20 years ago to try to meet some of the needs of the area. This is still an area of considerable deprivation with high levels of poverty amongst children under five in some parts of the town - housing, financial problems, personal problems are difficulties that many families face on a daily basis. But they know that the group will be there on Tuesday morning and for a short time they are amongst friends who support them. It is wonderful that the

group has begun to be revived during 2022 with brilliant volunteers and increased sharing of responsibility by parents and carers. Some of our 'old girls' are regular visitors!

Healing Ministry. This important ministry at St John's has been in abeyance for obvious reasons, but we were planning towards the latter part of 2022 to find new ways to practice it.

Supporting organisations which provide assistance to local people in many kinds of need

At our Harvest festival many generously donated tins and packets and other gifts in aid of the *Seaview Project* (a wellbeing centre offering help and inspiration for people living on society's margins). Many full boxes were gratefully received by Seaview who commented that the provision was 100% relevant.

We hosted *The Posh Club* as and when this was possible during 2022. By way of explanation in normal times Posh Club provides high tea with entertainment and is set up to help older folks get out and have fun.

We give support by offering the Hall and the Church at reduced rates to help with charitable endeavours that align with the Marks of Mission. Our buildings are particularly creatively used in supporting the performing arts and groups supporting folks with various vulnerabilities.

We also collected items for donation to the local Food Bank.

Supporting organisations which run projects in other countries to help people in need

Christian Aid needs no introduction. We raise funds for Christian Aid throughout the year as well as during Christian Aid Week and £2770 was donated during 2022. We thank our congregation for their generosity.

Many of the congregation support *Building Better Futures International*, a small charity that seeks to provide the means of self-help in South India. Our own Bishop Laurie is one of the trustees and he reports back to us regularly on the practical results of our giving.

Maintaining the fabric of the church as a place of worship, as a beautiful, listed building and as a venue for the visual arts and music

Our church continues to be appreciated by our parishioners and many others as a space where life events are celebrated with joy and thanksgiving including weddings, baptisms and anniversaries. As well as routine maintenance of the church and hall there are numerous smaller jobs that crop up. Many people help out in so many ways and give generously of their time and resources.

The Church building is well known for being a venue for musical events that are attended by a wide range of people within the parish and further afield.

It is important to us that the church is available for private prayer and reflection not just to the church family but to the wider community. People comment on the sense of peacefulness and spirituality that pervades the church.

Maintaining the fabric of the Church Hall as a facility for the whole community

The hall was booked out seven days a week with regular and one-off bookings across the mornings, afternoons, and evenings. The Tuesday Group, The Posh Club and many community benefit organisations and small businesses were among our regular users – as mentioned elsewhere in this report. We are grateful to the Hall Committee for its work in maintaining and developing the hall and the great work of our parish administrator in managing bookings and ironing out problems!

The range of classes run at the hall was very varied, including singing, line dancing for older people, indoor bowls, cooking, children's yoga and art workshops as well various exercise classes such as tai chi, piloxing, and Pilates.

Our hire charge is pitched to cover heating, lighting and other costs but is kept as low as possible to enable local groups and individuals to benefit.

The renovations and upgrades of the previous years have proved extremely popular and hall users get the impression that we care about them because we care about the environment, we offer them. After decades the hall windows were refurbished in 2022 and now look wonderful.

Maintaining the grounds and gardens in celebration of God's creation and to offer a place of tranquillity for the benefit of local people

Our church is surrounded by gardens and a great amount of time and effort has been expended by our volunteer gardeners. The result is a pleasant place for folk to walk through as they cut the corner between the two roads, and for some to stop and enjoy. The Community Compost Bins Project continues to be much appreciated too. This has been very successful both environmentally and socially.

The ongoing work in producing our own compost and in collecting rainwater from the hall roof have resulted in a gradually evolving eco-friendly and diverse habitat. We have also seen an increase in insect life as well as seasonal colour and contributions to the floral arrangements in church. We continue to be very grateful for voluntary donations of plants or funds to help this work.

Special thanks go to Mary Cain, Veronica Goddard, Sally and Libby Waters for their mostly unseen work, and strong commitment to the witness of St John's in providing an oasis of beauty and tranquillity in our Parish.

Our commitment to caring for God's earth and all the beauty that surrounds us means that we remain a Bronze Eco Church with the environmental charity *A Rocha UK*.

Churchwarden report

Being a churchwarden here at St Johns for 6 or so years has been a real privilege. It has been made so much more enjoyable by working alongside many helpful and dedicated people. I am especially grateful to our administrator Tina who works so hard behind the scenes to make me and others look as if we know what we are doing. My thanks also to Barbara and David Fentiman particularly for work on the reordering project. I am so sorry David is no longer with us. Looking back further than just 2022, we can reflect on how we managed Covid and its restrictions on worship and church life. The challenge now is to continue to rebuild some of what we lost during that time but also to find new ways in worship, fellowship and service to the community.

Although the focus of the role of churchwarden is often on the fabric of the church and maintaining and repairing the building, I have tried to support and encourage us all to follow Jesus who is much more concerned with people than property. However, below are a few items from our regular Fabric reports to the PCC during 2022 showing what has happened to the building.

January CCTV working well enabling us to open the church more for everyone to use.

February Sound system upgrade. I hope you agree this works well now.

March South wall car damage. Storm damage to louvres and baptistry roof. Extra security lighting fitted.

Extremely slow progress has been made on the reordering of the church (but we are nearly there!) Our reordering will include a coffee/tea facility at the back of church, better disabled access and improved storage, fire exit and lighting.

July Plans to move church office to the church hall - grateful thanks to Rev'd David Fentiman
Renovation of church doors - thank you Lesley

October Grant for defibrillator obtained from the Lions and then fitted in December. We hope to have some training sessions arranged soon.

Lastly, I am extremely pleased that we have two excellent new churchwardens to serve St Johns, please support them with your prayers and practical help.

Mike Cooper

Financial review

Financial Summary

The total receipts in general unrestricted funds were £148,424 and are detailed in the Financial Report. The planned giving through direct debits and standing orders raised £67,590. The Parish Giving Scheme total of £59,660 includes Gift Aid recovered by the Diocese on our behalf of £10,985. A further £2,878 of Gift Aid was recovered through planned giving and donations.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £59,473 paid to the diocese for our share of all churches' Parish Ministry Costs. This amount contributes to the housing, stipend and pension costs of the clergy and a percentage towards diocesan central costs, clergy training and a contribution to national church funds. The PCC have agreed to increase this annual amount to £60,000 for 2023.

Staff costs

The PCC pays for our Parish Administrator and three part time cleaning team members.

Why we hold some money in reserve

It is PCC policy to maintain a current account balance on the general unrestricted funds (excluding property) which equates to approximately one to two months' worth of unrestricted payments. The parish also holds a substantial reserve as a result of a legacy, which is not restricted to a particular purpose. It is on deposit with our bank in a fund to which the PCC has easy access (i.e. it acts as a deposit account).

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. The legacy of Hazel Freedman comes into this category.

Key figures

The net movements in funds are perhaps the key figures. They show a deficit of £8,419.

We withdrew funds from the Deposit Account to help pay for works to the Church Hall which include refurbishment, and the construction of a new Administrator's office. The cost of these works was around £14,000, supported by a grant of £4,000 from the Isabel Blackman Trust. Income from church centre hire amounted to £20,726. There were also one-off donations totalling £9,762, and legacies totalling £12,000.

General fund

The receipts have been presented in some detail so that the giving shows planned giving, weekly collections, other donations and fundraising.

Charitable Giving

One of the restricted funds is for charitable giving, such as special collections, gifts given through the church and the sale of books. The charities most supported in these ways are Christian Aid and the Mission to Seafarers.

Other gifts to charities are also given by the church, in the form of cheques made out to the particular charity. Such gifts are not shown in these accounts.

It is also known that many church members actively support a range of Christian (and other) charities. The church additionally supports local charities by offering free use of the church and hall for their activities, and by hosting charity fundraising events e.g. concerts, for the benefit of others.

Restricted and designated funds

Outward giving: The accounts show a credit balance of £152, as donations to Christian Aid were received just before the year end. These funds have now all been passed on to the charities supported by the PCC and for which the funds were given.

Hazel Freedman bequest

No withdrawals have been made this year against this account.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Registered Charity no. 1132339

The PCC's governing document is the Parochial Church Councils (Powers) Measure 1956.

During 2022 the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent	Fr David Hill (Chair)	
Deacon	Rev'd Michael Turnbull	
Pastoral Assistant	Jenny Barfoot	
Church Wardens	Michael Cooper	
	Barbara Fentiman	
Deanery Synod	Charmaine Hill	
Diocesan Synod	Andrew Crighton	
Elected Members	Marion Nicholson	
	Louise Spice	
	Katy Harper	
	Lesley Crighton	Assistant Church Warden
	Jenny Barfoot	Parish Safeguarding Officer
Appointed	Alan Privett	Treasurer
Co-opted	Anne Boles	Lead Recruiter
Appointed	Veronica Byrom	Secretary – from April 2022

Membership of the PCC is set out in the Church Representation Rules and consists of ex-officio members, the churchwardens, members of the Deanery Synod and up to 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and are given support to understand and fulfil their role.

The PCC met 7 times during 2022 using Zoom, and the average attendance was 88%.

Our **Deanery Synod** representatives report back to the PCC regularly on matters discussed at the meetings (usually held 4 times per year). The Rector is the Rural Dean of Hastings.

This Annual Report was approved by the PCC and signed on its behalf by:

Revd David Hill, Chair



Date: 11/05/2023

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical parish of

St John the Evangelist, Upper St Leonards

Pevensey Road, St Leonards TN38 0LF

Diocese of Chichester

For the year ended 31st December 2022

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Statement of financial receipts and payments

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The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022

Receipts and Payments Accounts						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
Receipts	£	£	£		£	£
Voluntary Receipts incl Gift Aid, Donations & Legacies	117,120	3,895	-		121,015	97,326
Activities for generating funds, weddings and funerals	8,899	200	-		9,099	12,004
Investment income	863	524	-		1,387	200
Church activities: church centre hire	20,726	-	-		20,726	14,136
Other receipts	816	-	-		816	2,498
Total Receipts	148,424	4,619	-		153,043	126,164
Payments						
Cost of generating funds: fund-raising activities	2,406	-	-		2,406	242
Church activities	154,385	3,917	-		158,301	120,374
Charitable activities						
Other payments	756	-	-		756	1,406
Total Payments	157,546	3,917	-		161,463	122,022
Excess of receipts over payments	(9,122)	702	-		(8,420)	4,142
Transfers between funds					-	-
Net movement in funds	(9,122)	702	-		(8,420)	4,142
Cash in bank at 1 Jan 2022.	133,242	335	78,582		212,159	208,017
Cash in bank at 31 Dec 2022.	124,120	1,038	78,582		203,740	212,159

Financial Statements for the Year Ended 31 December 2022

Approved by the Parochial Church Council on

and signed on their behalf by

Signature _____

(Print name)

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022

Statement of Assets and Liabilities						
	Unrestricted		Restricted	Endowed	Total	Previous year
	General	Designated				
	£	£	£	£	£	£
Cash Funds						
Bank Current Account	8,597	-	1,038		9,635	4,555
CBF Deposit Account	115,522			78,582	194,105	207,604
Total	124,120	-	1,038	78,582	203,740	212,159
Other Monetary Assets						
Gift Aid recoverable or o/s	-				-	627
Other debtors	-				-	-
Investment Assets						
Investment fund bond at market value	911				911	941
Total Assets	125,031	-	1,038	78,582	204,651	213,727
Liabilities						
Accrued Exoenses	-				-	-
Total Liabilities	-	-	-	-	-	-

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022

Notes

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis

Statement of funds					
	Bal b/fwd	Receipts	Payments		Bal c/fwd
	£	£	£		£
Unrestricted funds					
General fund	133,242	148,424	157,546		124,120
Restricted funds					
Sundry	0	-	-		
Tuesday Group	248	200	213		235
Rector's Disc Fund					
Music Fund					
Flower Fund					
Fabric Fund	-	-	-		-
Outward Giving	10	3,172	3,030		152
Endowment fund interest	77	524	-		601
Total restricted funds	335	4,619	3,917		1,038
Endowment funds					
Hazel Freedman bequest (note)	78,582	-	-		78,582
Total funds	212,159	153,043	161,463		203,740

The Fabric fund represents accumulated donations and appeals for fabric maintenance. Which can only be spent for that purpose.

The endowment comprises the Hazel Freedman bequest. This is a permanent endowment held by the Diocese of Chichester for the PCC. The income from the endowment is required to be spent on the repair and upkeep of St John the Evangelist Church.

The PCC received the permission to spend the funds from the endowment on major repairs to the fabric of the church building. During 2019 this permission was checked, and confirmed, by the Diocese of Chichester.

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022
Notes (continued)

	Unrestricted fund	Restricted fund	Endowed fund		Total	Previous year
	General					
	£	£	£		£	£
Payments						
Charitable activities						
Parish share	59,473	-	-		59,473	58,000
Clergy exp.	142	-	-		142	434
Rectory expenses						
Services	6,816	-	-		6,816	8,824
Church maintenance						
Major repairs	-	-	-		-	-
Minor repairs	10,550	-	-		10,550	7,124
Church yard	-	-	-		-	434
Tuesday club	-	213	-		213	280
Photo copier/ printing	2,159	-	-		2,159	2,339
Organist	8,498	-	-		8,498	6,472
Coffee/ catering	142	-	-		142	177
Visits/ retreats	-	-	-		-	-
Outward giving	-	3,030	-		3,030	908
Rector's disc fund		500			500	
Music fund		-			-	
Flower fund		174			174	
Accountancy	500	-	-		500	960
Utilities	13,458	-	-		13,458	11,899
Insurance	5,301	-	-		5,301	5,084
Phone/ wifi	645	-	-		645	623
Hall major repairs	23,145	-	-		23,145	-
Hall minor repairs	3,395	-	-		3,395	241
Church sundry expenses						
Admin	12,089	-	-		12,089	9,890
Cleaning	8,071	-	-		8,071	6,685
	154,385	3,917	-		158,301	120,374
Raising funds						
100 club						
Fund raising	2,406	-	-		2,406	243
	2,406	-	-		2,406	243
Other payments						
Other trading costs/hire	756	-	-		756	1,406
Total paid on all funds	157,546	3,917	-		161,463	122,023

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022

Notes (continued)

	Unrestricted Fund General	Restricted Fund	Endowed Fund		Total	Previous year
	£	£	£		£	£
Further Analysis of Receipts and Payments						
Receipts						
a) Activities for generating funds						
Fees for weddings & funerals	8,899				8,899	11,645
Tuesday group		200			200	359
	8,899	200	-		9,099	12,004
b) All other giving/voluntary receipts:						
Planned giving (excl. tax refunds)	59,660				59,660	64,456
Planned giving (no tax refunds)	7,930				7,930	10,175
Loose cash collections	5,705				5,705	3,279
Donations	9,762				9,762	11,361
Special appeals		3,172			3,172	918
Fund raising	6,063				6,063	15
Rector's disc fund		520			520	
Music fund		30			30	
Flower fund		174			174	
Gift Aid recovered	2,878				2,878	5,871
Legacies	12,000	-			12,000	-
Grants	13,122				13,122	1,252
	117,120	3,895			121,015	97,327
c) Investment Income						
Bank and CBF Deposit Fund interest	863	524	-		1,387	200
d). Church Activities						

Church centre hire fees	20,726				20,726	14,136
Other receipts	816				816	2,498
Total received in all funds	148,424	4,619	-		153,043	126,165

Note:

Planned Giving £59,660 includes Gift Aid claimed on St John's behalf by the diocese of £10,986

There have been 2 legacies received this year £2,000 & £10,000.

**Independent Examiner's Report to
The Parochial Church Council of St John the Evangelist**

I report on the accounts of The Parochial Church Council of St John the Evangelist for the twelve month period ended 31 December 2022 which are set out on the previous pages.

Respective responsibilities of committee & examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees It is my responsibility:

- to examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the General Directions given by the Charity
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and to comply with the have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding



Mrs Laura Dawson
Finance Manager
Hastings Voluntary Action
Jackson Hall, Portland Place, Hastings, TN34 1QN

Dated: 30/03/2023

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical parish of

St John the Evangelist, Upper St Leonards

Pevensey Road, St Leonards TN38 0LF

Diocese of Chichester

For the year ended 31st December 2022

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Statement of financial receipts and payments

Statement of assets and liabilities

Notes to the accounts

Report of the Independent Examiner

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022

Receipts and Payments Accounts						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
Receipts	£	£	£		£	£
Voluntary Receipts incl Gift Aid, Donations & Legacies	117,120	3,895	-		121,015	97,326
Activities for generating funds, weddings and funerals	8,899	200	-		9,099	12,004
Investment income	863	524	-		1,387	200
Church activities: church centre hire	20,726	-	-		20,726	14,136
Other receipts	816	-	-		816	2,498
Total Receipts	148,424	4,619	-		153,043	126,164
Payments						
Cost of generating funds: fund-raising activities	2,406	-	-		2,406	242
Church activities	154,385	3,917	-		158,301	120,374
Charitable activities						
Other payments	756	-	-		756	1,406
Total Payments	157,546	3,917	-		161,463	122,022
Excess of receipts over payments	(9,122)	702	-		(8,420)	4,142
Transfers between funds					-	-
Net movement in funds	(9,122)	702	-		(8,420)	4,142
Cash in bank at 1 Jan 2022.	133,242	335	78,582		212,159	208,017
Cash in bank at 31 Dec 2022.	124,120	1,038	78,582		203,740	212,159

Financial Statements for the Year Ended 31 December 2022

Approved by the Parochial Church Council on

and signed on their behalf by

Signature _____

(Print name)

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022

Statement of Assets and Liabilities						
	Unrestricted		Restricted	Endowed	Total	Previous year
	General	Designated				
	£	£	£	£	£	£
Cash Funds						
Bank Current Account	8,597	-	1,038		9,635	4,555
CBF Deposit Account	115,522			78,582	194,105	207,604
Total	124,120	-	1,038	78,582	203,740	212,159
Other Monetary Assets						
Gift Aid recoverable or o/s	-				-	627
Other debtors	-				-	-
Investment Assets						
Investment fund bond at market value	911				911	941
Total Assets	125,031	-	1,038	78,582	204,651	213,727
Liabilities						
Accrued Exoenses	-				-	-
Total Liabilities	-	-	-	-	-	-

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022

Notes

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis

Statement of funds					
	Bal b/fwd	Receipts	Payments		Bal c/fwd
	£	£	£		£
Unrestricted funds					
General fund	133,242	148,424	157,546		124,120
Restricted funds					
Sundry	0	-	-		
Tuesday Group	248	200	213		235
Rector's Disc Fund					
Music Fund					
Flower Fund					
Fabric Fund	-	-	-		-
Outward Giving	10	3,172	3,030		152
Endowment fund interest	77	524	-		601
Total restricted funds	335	4,619	3,917		1,038
Endowment funds					
Hazel Freedman bequest (note)	78,582	-	-		78,582
Total funds	212,159	153,043	161,463		203,740

The Fabric fund represents accumulated donations and appeals for fabric maintenance. Which can only be spent for that purpose.

The endowment comprises the Hazel Freedman bequest. This is a permanent endowment held by the Diocese of Chichester for the PCC. The income from the endowment is required to be spent on the repair and upkeep of St John the Evangelist Church.

The PCC received the permission to spend the funds from the endowment on major repairs to the fabric of the church building. During 2019 this permission was checked, and confirmed, by the Diocese of Chichester.

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022
Notes (continued)

	Unrestricted fund	Restricted fund	Endowed fund		Total	Previous year
	General					
	£	£	£		£	£
Payments						
Charitable activities						
Parish share	59,473	-	-		59,473	58,000
Clergy exp.	142	-	-		142	434
Rectory expenses						
Services	6,816	-	-		6,816	8,824
Church maintenance						
Major repairs	-	-	-		-	-
Minor repairs	10,550	-	-		10,550	7,124
Church yard	-	-	-		-	434
Tuesday club	-	213	-		213	280
Photo copier/ printing	2,159	-	-		2,159	2,339
Organist	8,498	-	-		8,498	6,472
Coffee/ catering	142	-	-		142	177
Visits/ retreats	-	-	-		-	-
Outward giving	-	3,030	-		3,030	908
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