

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE EVANGELIST UPPER ST LEONARDS ON SEA

England & Wales · Charity number 1132339

Details

Other names	ST JOHN THE EVANGELIST UPPER ST LEONARD'S PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-10-26
Register	View on the Charity Commission register

Contact

Address	St John's Church Hall Brittany Road St Leonards on Sea United Kingdom TN38 0RD
Phone	01424425942
Email	admstjohns30@gmail.com
Website	www.stjohnspevenseyroad.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular public worship open to all. Promotion of Christianity. The provision of sacred space for personal prayer and contemplation. Pastoral work and teaching through sermons, courses and small groups. Taking of religious assemblies in schools. Supporting other charities in the UK and overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£133,439	£153,569	-	-
2023-12-31	£126,009	£177,516	-	-
2022-12-31	£153,043	£161,463	-	-
2021-12-31	£126,164	£122,022	-	-
2020-12-31	£127,947	£137,600	-	-

Trustees

Name	Role	Appointed
Rev DAVID ROYSTON HILL	Chair	2014-09-03
ALAN PRIVETT		2021-04-20
Andrew Charles Crighton		2019-03-24
EDWARD JAMES TOWNER		2023-03-13
Jenny Barfoot		2020-10-19
Kathleen Madeline Harper		2019-03-24
Lesley Ann Crighton		2018-06-04
Mike Turnbull		2017-04-21
Patina Blankson		2023-05-14
Sally Waters		2023-05-14
Veronica Elizabeth Allen		2022-07-19
Veronica Louise Spice		2019-03-24

Accounts

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical parish of

St John the Evangelist, Upper St Leonards

Pevensey Road, St Leonards TN38 0LF

Diocese of Chichester

For the year ended 31st December 2024

CONTENTS

Statement of financial receipts and payments

Statement of assets and liabilities

Notes to the accounts

Report of the Independent Examiner

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2024

Receipts and Payments Accounts						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
Receipts	£	£	£		£	£
Voluntary Receipts incl Gift Aid, Donations & Legacies	83,867	5,092	-		88,959	86,756
Activities for generating funds, weddings and funerals	7,400	-	-		7,400	10,554
Investment income	7,401	-	-		7,401	6,956
Church activities: church centre hire	22,410	-	-		22,410	20,522
Other receipts	7,269	-	-		7,269	1,220
Total Receipts	128,347	5,092	-		133,439	126,008
Payments						
Cost of generating funds: fund-raising activities	1,336	-	-		1,336	1,218
Church activities Charitable activities	135,889	2,591	12,411		150,891	174,047
Other payments	1,342	-	-		1,342	2,251
Total Payments	138,567	2,591	12,411		153,569	177,516
Excess of receipts over payments	(10,220)	2,501	(12,411)		(20,130)	(51,508)
Transfers between funds					-	-
Net movement in funds	(10,220)	2,501	(12,411)		(20,130)	(51,508)
Cash in bank at 1 Jan 2024.	90,313	1,593	60,326		152,232	203,740
Cash in bank at 31 Dec 2024.	80,093	4,094	47,915		132,102	152,232

Financial Statements for the Year Ended 31 December 2024

Approved by the Parochial Church Council on

and signed on their behalf by

Signature _____

_____ (Print name)

The Parochial Church Council of St John the Evangelist
 Financial Statements for the Year Ended 31 December 2024

Statement of Assets and Liabilities							
	Unrestricted		Restricted	Endowed		Total	Previous year
	General	Designated					
	£	£	£	£		£	£
Cash Funds							
Bank Current Account	4,571	-	4,094	-		8,665	1,384
CBF Deposit Account	75,522	-	-	47,915		123,437	150,848
Total	80,093	-	4,094	47,915		132,102	152,232
Other Monetary Assets							
Gift Aid recoverable or o/s	-					-	-
Other debtors	-					-	-
Investment Assets							
Investment fund bond at market value	-			963		963	947
Total Assets	80,093	-	4,094	48,878		133,065	153,179
Liabilities							
Accrued Exoenses	-						-
Total Liabilities	-	-	-	-		-	-

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2024

Notes (continued)						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
	£	£	£		£	£
Further Analysis of Receipts and Payments						
Receipts						
a) Activities for generating funds						
Fees for weddings & funerals	1,237	-	-		1,237	4,472
Tuesday group	-	-	-		-	200
Fund raising	6,163	-	-		6,163	5,882
	7,400	-	-		7,400	10,554
b) All other giving/ voluntary receipts:						
Planned giving (excl. tax refunds)	46,587	-	-		46,587	57,957
Planned giving (no tax refunds)	5,646	-	-		5,646	6,758
Loose cash collections	6,152	-	-		6,152	5,318
Donations	4,164	-	-		4,164	3,806
Special appeals	-	1,427	-		1,427	1,066
Rector's disc fund	-	1,260	-		1,260	1,140
Music fund	-	2,250	-		2,250	-
Flower fund	-	155	-		155	251
Gift Aid recovered	13,627	-	-		13,627	2,960
Legacies	-	-	-		-	-
Grants	7,691	-	-		7,691	7,500
	83,867	5,092			88,959	86,756
c) Investment Income						
Bank and CBF Deposit Fund interest	7,401	-	-		7,401	6,956

d). Church Activities						
Church centre hire fees	22,410	-	-		22,410	20,522
Other receipts	7,269	-	-		7,269	1,220
Total received in all funds	128,347	5,092	-		133,439	126,008

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2024
Notes (continued)

	Unrestricted fund	Restricted fund	Endowed fund		Total	Previous year
	General					
	£	£	£		£	£
Payments						
Charitable activities						
Parish share	60,000	-	-		60,000	60,000
Clergy exp.	75	-	-		75	865
Rectory expenses						
Services	3,941	-	-		3,941	5,839
Church maintenance	-	-	-			-
Major repairs	(8,501)	-	12,411		3,910	28,216
Minor repairs	3,168	-	-		3,168	3,517
Church yard	-	-	-		-	64
Tuesday club	-	157	-		157	277
Photo copier/ printing	2,881	-	-		2,881	2,933
Organist	8,100	-	-		8,100	8,500
Coffee/ catering	174	-	-		174	524
Visits/ retreats	5,738	-	-		5,738	-
Outward giving	-	1,684	-		1,684	960
Rector's disc fund	-	749	-		749	864
Music fund	-	-	-		-	-
Flower fund	-	-	-		-	-
Accountancy	300	-	-		300	300
Utilities	29,337	-	-		29,337	21,071
Insurance	6,537	-	-		6,537	8,227
Phone/ wifi	1,128	-	-		1,128	899
Hall major repairs	434	-	-		434	10,012
Hall minor repairs	1,296	-	-		1,296	1,527
Church sundry expenses						
Admin	11,468	-	-		11,468	10,607
Cleaning	9,814	-	-		9,814	8,845
	135,890	2,590	12,411		150,891	174,047
Raising funds						
100 club	-	-	-		-	-
Fund raising	1,336	-	-		1,336	1,218
	1,336	-	-		1,336	1,218
Other payments						
Other trading costs/hire	1,342	-	-		1,342	2,251
Total paid on all funds	138,568	2,590	12,411		153,569	177,516

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2024

Notes

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis

Statement of funds					
	Bal b/fwd	Receipts	Payments		Bal c/fwd
	£	£	£		£
Unrestricted funds					
General fund	90,314	128,347	138,568		80,093
Restricted funds					
Sundry	-	-	-		
Tuesday Group	157	-	157		-
Rector's Disc Fund	296	1,260	749		807
Music Fund	30	2,250	-		2,280
Flower Fund	251	155	-		406
Fabric Fund	-	-	-		-
Outward Giving	257	1,427	1,684		-
Endowment fund interest	601	-	-		601
Total restricted funds	1,592	5,092	2,590		4,094
Endowment funds					
Hazel Freedman bequest (note)	60,326	-	12,411		47,915
Healy	947	16	-		963
Total funds	153,179	133,455	153,569		132,102

The Fabric fund represents accumulated donations and appeals for fabric maintenance. Which can only be spent for that purpose.

The endowment comprises the Hazel Freedman bequest. This is a permanent endowment held by the Diocese of Chichester for the PCC. The income from the endowment is required to be spent on the repair and upkeep of St John the Evangelist Church.

The PCC received the permission to spend the funds from the endowment on major repairs to the fabric of the church building. During 2019 this permission was checked, and confirmed, by the Diocese of Chichester.

Independent Examiner's Report to The Parochial Church Council of St John the Evangelist

I report on the accounts of The Parochial Church Council of St John the Evangelist for the twelve month period ended 31 December 2024 which are set out on the previous pages.

Respective responsibilities of trustees & examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act) and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements;
 - to keep accounting record in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and to comply with the Charities Acthave not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts.



Mr Keith Miller
Independent Examiner
Hastings Voluntary Action
Jackson Hall, Portland Place,
Hastings, TN34 1QN

Dated 9 May 2025

Accounts

**St John the Evangelist
Upper St Leonards**



**Annual Meeting for election of
Churchwardens**

**Annual Parochial Church Meeting
for the year ended 31 December 2023**

Sunday 12 May 2024

CONTENTS

Page

- 1 Annual Meeting of Parishioners Agenda
- 2 Annual Parochial Church Meeting Agenda
- 3 Minutes of APCM – April 2023
- 6 Annual Report and Financial Accounts to December 2023

St John the Evangelist

Meeting for election of Churchwardens

Sunday 12 May 2024 12:15pm

Those eligible to participate in this meeting are: anybody resident in the parish of St John the Evangelist Upper St Leonards; and anybody on the electoral roll of this parish.

AGENDA

1. Opening Prayer
2. Election of Churchwardens for the parish of St John the Evangelist
TWO candidates have been put forward for TWO places

Edward Towner
Patina Blankson
3. Closing Prayer

St John the Evangelist

Annual Parochial Church Meeting

Sunday 12 May 2024 12.25 pm

*Those eligible to participate in this meeting are:
anybody on the electoral roll of this parish.*

AGENDA

1. Apologies for absence
2. Minutes of last year's APCM 14 May 2023
3. Matters arising not covered in the agenda below
4. Reports for the year:

The reports to be delivered verbally will be Financial, Fabric, Safeguarding, Review of the Year and Electoral Roll

Electoral Roll:	Electoral Roll Officer
Financial:	Treasurer
Fabric:	Churchwardens
Safeguarding:	Jenny Barfoot
The Review of the Year:	The Rector

5. Election of PCC members
6. Election of Deanery Synod representatives
7. Thanks to Welcomers
8. Appointment of Independent Examiner for the Church Accounts 2024
9. Any other business previously notified to the Secretary
10. Closing prayer: the Grace

ST JOHN THE EVANGELIST, UPPER ST LEONARD'S
Minutes of the Annual Meeting of Parishioners
and the Annual Parochial Church Meeting
14 May 2023 following Sunday Mass

Annual Meeting of Parishioners 12 noon
 43 persons present

- 1 **Welcome and Prayers**
Fr David Hill opened the meeting with prayer and thanked those present for attending.
- 2 **Election of Churchwardens**

Ed Towner and **Patina Blanksom** being the only candidates were appointed as such.

Annual Parochial Church Meeting 12.00pm

1	Apologies for absence Apologies were received from Tony and Veronica Goddard and Valerie King. 43 parishioners were present.
2	Minutes of Last Year's APCM Held on 8 April 2022 The minutes were accepted as a true record. Proposed: Mike Cooper, Seconded Marion Nicholson.
3	Matters Arising There were no matters arising.
4	Electoral Roll: The electoral roll officer, Clare Cooper, reported that there were 136 on the electoral roll. Finance: a. The accountants' fee for preparing the accounts is 300. b. The pandemic adversely affected income. The income is derived from the generosity of parishioners, the fees for the hire of the hall (which was out of action for a period), donations and legacies. c. The parish share to the diocese is our major expenditure 60,000. d. The exorbitant cost of fuel over the winter was noted. e. Everyone is encouraged to remember St John's in their will. There are forms available from the treasurer. f. Where possible gift aiding donations is a boost at no extra cost to the donor. g. The Treasurer was thanked for his work over the year. Fabric: thanks to Barbara Fentiman and the late David Fentiman were recorded for their significant work on the plans for the re-ordering of the church. Safeguarding: safeguarding is everyone's responsibility. However, if there are any concerns, please raise the matter with the safeguarding officer, Jenny Barfoot. Review of the Year: The Rector was pleased to note that we are fulfilling our aims and objectives as a charity. As far as possible, the church building is being kept open during daylight hours. Visitors can be monitored via camera connected to the Rector's phone. In general, visitors treat the building with respect. There has only been one incident requiring intervention. Online worship continues, regularly accessed by 30-

	40 people each week plus the online Wednesday morning service. There have been major events where the church has been a blessing, notably the war in Ukraine for which a dedicated prayer station has been set up and the death of Her Majesty Queen Elizabeth II after which the church was open overnight and a book of condolences available. The return to regular services, post pandemic, has gone well. The fortitude of long standing members is a wonderful blessing. Indeed, the previous Rector was quoted as saying StJohn's is "the nicest parish in England".
5	Election of PCC Members Sally Waters, being the only candidate, was appointed. to serve on the PCC.
6	Election of Deanery Synod Representative Andrew Crighton, as a member of the Diocesan Synod, is our Deanery Synod representative. The Rector, currently Rural Dean, is trying to make the Synod more supportive of the diverse range of churches in the area. New members would be welcome. .
7	Thanks for WelcomersThe welcoming team, which provides a vital service, was thanked for all their warmth and diligence
8	Appointment of Independent Examiner for the Church Accounts 2023The Treasurer proposed that the same Examiner be appointed, seconded by Jenny Barfoot and agreed
9	AOB There was no other business.
	The Meeting closed at 12.43 pm.

Annual Report and Financial Accounts Report

Parochial Church Council of St John the Evangelist, Upper St Leonards

St John the Evangelist, Pevensey Road, St Leonards TN38 0LF

Diocese of Chichester

Registered Charity no. 1132339

For the year ended 31st December 2023

Contents

Annual report

Statement of financial receipts and payments

Notes to the accounts

Report of the independent examiner

Incumbent: Rev'd David Hill

Website: www.stjohnspevenseyroad.org.uk

Independent Laura Dawson
examiner: Hastings Voluntary Action

Bank: CAF Bank Ltd,
25 Kings Hill Avenue, Kings Hill,
West Malling, Kent ME19 4JQ

St John the Evangelist, Upper St Leonard's

Annual Report for 2023

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd David Hill in:

- Promoting the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting the whole mission of the church, pastoral, social, evangelistic and ecumenical
- Offering support and care without discrimination to people in the parish

What we planned to do to achieve our charitable objectives

We have considered the Charity Commission's guidance on public benefit including the specific guidance on 'charities for the advancement of religion'.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, by recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Our plan for fulfilling our objectives can be considered under these headings

- Welcoming people without discrimination to worship at our church and join our parish community
- Offering worship, prayer and study in a variety of ways
- Providing pastoral care for people living in the parish
- Supporting organisations which provide assistance to local people in many kinds of need
- Supporting organisations which run projects in other countries to help people in need
- Maintaining the fabric of the church as a place of worship, as a beautiful, listed building and as a venue for the visual arts and music
- Maintaining the fabric of the Church hall as a facility for the whole community
- Maintaining the grounds and gardens in celebration of God's creation and to offer a place of tranquillity for the benefit of local people

What we achieved and how we affected people's lives

Welcoming people without discrimination to worship at our church and join our parish community

The church family comprises folk who live in the parish and those who live outside the boundary: all find at St John's a "safe space" in which to explore the faith and their relation to it. Many rely on the support they gain here to carry out complex roles in society at large. No one is compelled to attend a church and so we view voluntary attendance to worship God as one demonstration of the public benefit of our activities.

The Electoral Roll for the year to 31st December 2023 closed at 134. 42 members were resident in the parish (31%) and 92 were non-resident (69%). Every six years the Roll is revised and all names removed. Those on the previous Roll need to re-apply to have their names entered on the new Roll. The Electoral Roll will be fully revised in 2025.

Offering worship, prayer and study in a variety of ways

Our worship is eucharistically focussed with two masses offered on a Sunday and one on a Wednesday. In addition, all the major festivals of the church are appropriately marked. Many different people are involved in enabling the liturgy. For example, our Serving Team

is diverse and includes members who have recently joined and those who have participated for decades. Not only does this enhance our worship but having a role can be a great benefit to the individuals themselves. 2023 has continued to witness a regrowth of the team under the able direction of Lesley Crighton and Gaby Blankson, with people learning new roles within it.

St John's is known for its music: many benefited greatly from the excellence of the choir and the organ playing. It is a great blessing to have such talented musicians. We continue to be indebted to choir members who put in a great deal of time in rehearsal and especially to Richard Eldridge. He is a great blessing to us.

We have also managed to keep St John's open for private prayer for extended periods and this has contributed to the spiritual and mental wellbeing of both regular members and people who come seeking some peace and beauty during the worrying times in which we are living.

Every main service, except when technological disaster has struck, has also been available online through our website and on YouTube and this has been of benefit to people from all over the world.

Looking to the future it would be very good to enhance and develop our online activities. We do have plans for this as part of a wider enhancement of our facilities.

Providing pastoral care for people living in the parish

Pastoral care, by its nature, goes on unobtrusively but provides support for many folk in the parish. We have lay people who carry out chaplaincy work at the many care homes in the parish. We meet regularly for planning and debrief sessions and we are recruiting new visitors and re-establishing links with the homes in the parish under the leadership of Jenny Barfoot, to whom are due many thanks.

The Ministry Team (clergy and lay) carried out pastoral work with a wide range of people. The Rector is the Honorary Chaplain of St Michael's Hospice and our Deacon is the Assistant Chaplain to the Conquest Hospital, Bexhill Hospital and the Eastbourne DGH. Some of the clergy who worship with us provided eucharistic and pastoral support in other parishes when there was need.

The Tuesday Group is a drop-in playgroup which meets in our Church Hall. It was set up over 20 years ago to try to meet some of the needs of the area. This is still an area of considerable deprivation with high levels of poverty amongst children under five in some parts of the town - housing, financial problems, personal problems are difficulties that many families face on a daily basis. But they know that the group will be there on Tuesday morning and for a short time they are amongst friends who support them. It is wonderful that the group has begun to be revived during 2023 with brilliant volunteers and increased sharing of responsibility by parents and carers. Some of our 'old girls' are regular visitors!

Healing Ministry. This important ministry at St John's has been in abeyance for obvious reasons, but during 2023 we tried out a series of quieter Sunday afternoon healing services.

Supporting organisations which provide assistance to local people in many kinds of need

At our Harvest festival many generously donated tins and packets and other gifts in aid of the *Seaview Project* (a wellbeing centre offering help and inspiration for people living on

society's margins). Many full boxes were gratefully received by Seaview who commented that the provision was 100% relevant.

We hosted *The Posh Club* as and when this was possible during 2023, although they like many others have experienced severed funding issues curtailing their support of older people in our community. By way of explanation in normal times Posh Club provides high tea with entertainment and is set up to help older folks get out and have fun.

We give support by offering the Hall and the Church at reduced rates to help with charitable endeavours that align with the Marks of Mission. Our buildings are particularly creatively used in supporting the performing arts and groups supporting folks with various vulnerabilities.

We also collected items for donation to the local Food Bank.

Supporting organisations which run projects in other countries to help people in need

Christian Aid needs no introduction. We raise funds for Christian Aid throughout the year as well as during Christian Aid Week and £1737 was donated during 2023. We thank our congregation for their generosity.

Many of the congregation support *Building Better Futures International*, a small charity that seeks to provide the means of self-help in South India. Our own Bishop Laurie is one of the trustees and he reports back to us regularly on the practical results of our giving. In addition to this 2023 saw the beginning of a new charity associated with St John's Village Force Africa which provides assistance directly to communities in Zimbabwe. Lesley-Ann and Alisdair Dawes are the founders and various members of this church are the trustees.

Maintaining the fabric of the church as a place of worship, as a beautiful, listed building and as a venue for the visual arts and music

Our church continues to be appreciated by our parishioners and many others as a space where life events are celebrated with joy and thanksgiving including weddings, baptisms and anniversaries. As well as routine maintenance of the church and hall there are numerous smaller jobs that crop up. Many people help out in so many ways and give generously of their time and resources.

The Church building is well known for being a venue for musical events that are attended by a wide range of people within the parish and further afield.

It is important to us that the church is available for private prayer and reflection not just to the church family but to the wider community. People comment on the sense of peacefulness and spirituality that pervades the church.

Safeguarding Report

Over the last twelve months there have been a few safeguarding issues which have been recorded and reported as required.

As I said last year safeguarding is everyone's responsibility and not just in church, we have many refugees, homeless and vulnerable people in our community. As safeguarding officer I attended online training regarding modern slavery run by an organisation called the Clewer Initiative.

Modern slavery can be in places you visit regularly for example, hand car washes, delivery drivers or care home staff. Signs to look out for are the person could appear frightened and anxious, not in good health, poorly dressed, lacking confidence, withdrawn and reluctant to talk. The person is highly likely to be in debt to a criminal gang who possibly paid or arranged their entry to this country and promised them a good life.

There is much more information on the Clewer Initiative web site and various training courses available. Modern Slavery Helpline 0800 121 700

For any issues in church please feel free to talk to me.

Jenny Barfoot

Hall Report

Maintaining the fabric of the Church Hall as a facility for the whole community

Throughout 2023, the hall was almost fully booked throughout the week, both daytime and evening, being used by numerous community groups offering a variety of fitness classes, Tai Chi, Pilates, Piloxing, Indoor Bowls, Dance, Yoga, Zumba, in addition to various wellbeing groups such as Art, Parkin Songsters, Drama, Morris Dancing, Opera South East and Tiny Tots Parent and Baby group who support new parents by running groups for new borns up to preschool age. As well as our regular bookings, there are often one off bookings for individual's birthday parties, company AGMs, charity fund raising activities, celebration receptions and Church activities including the Christmas Fayre.

Community outreach activities have continued with our own very successful Tuesday Group, the POSH Club from October to December and the Church Friday Coffee morning where the hall has provided a safe, warm and welcoming space from January to March 2023.

During 2023 the major renovations to the back of the hall were completed to include a purpose built Parish office with its own kitchen, toilet facilities and separate entrance. The side path was extended for access to the office. It also facilitated improved disabled access from the rear hall fire doors in line with health and safety for hall users. There is now a dedicated storage room for the Tuesday Group and a secure cleaning equipment area. The kitchen fire door has been replaced as it was leaking, with a new purpose built door. Blinds have been fitted to the main front window to reduce the effect of sunlight, particularly for the art groups.

In spite of the cost of living and energy crisis, we were able to maintain the competitive rates of hire during 2023 and the hall continued to be very popular. This is an indication that hirers consider the hall's facilities and amenities to be very well maintained and of a good standard. Feedback from hirers is that the hall is very welcoming and clean and is much appreciated.

The Hall Committee continue to work hard to ensure that the hall and grounds are well maintained.

Louise Spice

Maintaining the grounds and gardens in celebration of God's creation and to offer a place of tranquillity for the benefit of local people

Our church is surrounded by gardens and a great amount of time and effort has been expended by our volunteer gardeners. The result is a pleasant place for folk to walk through as they cut the corner between the two roads, and for some to stop and enjoy. The Community Compost Bins Project continues to be much appreciated too. This has been very successful both environmentally and socially.

The ongoing work in producing our own compost and in collecting rainwater from the hall roof have resulted in a gradually evolving eco-friendly and diverse habitat. We have also seen an increase in insect life as well as seasonal colour and contributions to the floral arrangements in church. We continue to be very grateful for voluntary donations of plants or funds to help this work.

Special thanks go to Mary Cain, Veronica Goddard, Sally and Libby Waters for their mostly unseen work, and strong commitment to the witness of St John's in providing an oasis of beauty and tranquillity in our Parish.

Our commitment to caring for God's earth and all the beauty that surrounds us means that we remain a Bronze Eco Church with the environmental charity *A Rocha UK*.

Churchwarden report

As your newly-elected Churchwardens, Patina and I have had a steep learning curve to negotiate this year as we have endeavoured to discover what it is we are supposed to be doing. With help and advice coming from many sides though I feel we are beginning to settle in. We are very grateful to Tina, our administrator, who we know does so much that, in other churches, would fall upon the Churchwardens. As she moves on to new pastures we would want to add our thanks for all she has done and look forward to working with her successor.

Much of our focus as Churchwardens is, inevitably, on the maintenance and repair to the fabric of our lovely church building but we are also aware of the importance of the work of ministering to our church family. Consequently, Patina and I are closely involved in the Pastoral Care and Planning Team as well as attendance at Standing Committee and PCC meetings. Patina has also overseen the rota for people to count the collection and looked after the welcomers' rota during extra services at Christmas and Easter.

With regard to the fabric of the building, here are the main works that happened during 2023:

- Loose ceiling tiles removed from the chancel ceiling and repairs and repainting carried out.
- New office door at the rear of the hall fitted. New office now completed and in use. We acknowledge the work done by the late Revd David Fentiman on the reordering project and the design of the new office. A plaque erected in his memory is now in pride of place at the office entrance.
- Hall kitchen door replaced and side path to the back of the Hall resurfaced.
- Stained glass window repaired on the South Aisle of the church.
- The south door noticeboard is now in place.
- PAT Testing carried out in the church and hall.
- Ramp installed at north door of the church to facilitate easier wheelchair access.
- Repairs carried out to the clerestory window mullions and sills on the south side of the church.

Reordering of the church – Our plans, drawn up in large part by Revd David Fentiman, involve the creation of a new tea station at the rear of the church together with other improvements/alterations. Unfortunately, little progress has been made on this in 2023 so the Churchwardens and Mike Cooper have now formed a working group to push the project to completion.

Ed Towner

Financial review

Financial Summary

The total receipts in general unrestricted funds were £123,353 and are detailed in the Financial Report. The planned giving through direct debits and standing orders raised £67,590. The Parish Giving Scheme total of £57,957 includes Gift Aid recovered by

the Diocese on our behalf of £10668. A further £2960 of Gift Aid was recovered through planned giving and donations.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £60,000 paid to the diocese for our share of all churches' Parish Ministry Costs. This amount contributes to the housing, stipend and pension costs of the clergy and a percentage towards diocesan central costs, clergy training and a contribution to national church funds. The PCC have agreed to maintain this annual contribution of £60,000 for 2024.

Staff costs

The PCC pays for our Parish Administrator and three part time cleaning team members.

Why we hold some money in reserve

It is PCC policy to maintain a current account balance on the general unrestricted funds (excluding property) which equates to approximately one to two months' worth of unrestricted payments. The parish also holds a substantial reserve as a result of a legacy, which is not restricted to a particular purpose. It is on deposit with our bank in a fund to which the PCC has easy access (i.e. it acts as a deposit account).

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. The legacy of Hazel Freedman comes into this category.

Key figures

The net movements in funds are perhaps the key figures. They show a deficit in unrestricted funds of £33,806; however a more realistic figure would be £25,306, as £8500 was paid out late in December for church repairs, and this sum was withdrawn from the Hazel Freedman Fund and credited to the unrestricted account after the year's end. Of this deficit, the most significant increase was as expected for heating. The balance of the deficit is largely accounted for by lower receipts in legacies and grants.

We withdrew £15,000 from the Deposit Account during the year to support the current account. Income from church centre hire amounted to £20,522.

Hazel Freedman bequest

This is an endowment fund dedicated to major repairs to the church. £18,256 was withdrawn for this purpose during this financial year.

General fund

The receipts have been presented in some detail so that the giving shows planned giving, weekly collections, other donations and fundraising.

Charitable Giving

One of the restricted funds is for charitable giving, such as special collections, gifts given through the church and the sale of books. The charities most supported in these ways are Christian Aid and the Mission to Seafarers.

Other gifts to charities are also given by the church, in the form of cheques made out to the particular charity. Such gifts are not shown in these accounts.

It is also known that many church members actively support a range of Christian (and other) charities. The church additionally supports local charities by offering free use of the church and hall for their activities, and by hosting charity fundraising events e.g. concerts, for the benefit of others.

Alan Privett

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Registered Charity no. 1132339.

The PCC's governing document is the Parochial Church Councils (Powers) Measure 1956. During 2023 the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent	Fr David Hill (Chair)	
Deacon	Rev'd Michael Turnbull	
Pastoral Assistant	Jenny Barfoot	
Church Wardens	Edward Towner	
	Patina Blanksom	
Deanery Synod	Charmaine Hill	
Diocesan Synod	Andrew Crighton	
Elected Members	Sally Waters	
	Marion Nicholson	
	Louise Spice	
	Katy Harper	
	Lesley Crighton	Assistant Church Warden
	Jenny Barfoot	Parish Safeguarding Officer
Appointed	Alan Privett	Treasurer
Co-opted	Anne Boles	Lead Recruiter
Appointed	Veronica Byrom	Secretary – from April 2022

Membership of the PCC is set out in the Church Representation Rules and consists of ex-officio members, the churchwardens, members of the Deanery Synod and up to 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and are given support to understand and fulfil their role.

The PCC met 7 times during 2023 and began to return to meeting in person during the year.

Our **Deanery Synod** representatives report back to the PCC regularly on matters discussed at the meetings (usually held 4 times per year).

This Annual Report was approved by the PCC and signed on its behalf by:

Revd David Hill, Chair



Date: 11/05/2023

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical parish of

St John the Evangelist, Upper St Leonards

Pevensey Road, St Leonards TN38 0LF

Diocese of Chichester

For the year ended 31st December 2023

CONTENTS

Statement of financial receipts and payments

Statement of assets and liabilities

Notes to the accounts

Report of the Independent Examiner

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Receipts and Payments Accounts						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
Receipts	£	£	£		£	£
Voluntary Receipts incl Gift Aid, Donations & Legacies	84,299	2,457	-		86,756	121,015
Activities for generating funds, weddings and funerals	10,354	200	-		10,554	9,099
Investment income	6,956	-	-		6,956	1,387
Church activities: church centre hire	20,522	-	-		20,522	20,726
Other receipts	1,222	-	-		1,222	816
Total Receipts	123,353	2,657	-		126,009	153,043
Payments						
Cost of generating funds: fund-raising activities	1,218	-	-		1,218	2,406
Church activities Charitable activities	153,689	2,101	18,256		174,047	158,301
Other payments	2,251	-	-		2,251	756
Total Payments	157,158	2,101	18,256		177,516	161,463
Excess of receipts over payments	(33,806)	555	(18,256)		(51,507)	(8,420)
Transfers between funds					-	-
Net movement in funds	(33,806)	555	(18,256)		(51,507)	(8,420)
Cash in bank at 1 Jan 2023	124,120	1,038	78,582		203,740	212,159
Cash in bank at 31 Dec 2023	84,432	1,593	60,326		146,351	203,740

Financial Statements for the Year Ended 31 December 2023

Approved by the Parochial Church Council on 13th March 2024 and signed on their behalf by

Signature 

ALAN PRIVETT (Print name)

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Statement of Assets and Liabilities							
	Unrestricted		Restricted	Endowed		Total	Previous year
	General	Designated					
	£	£	£	£		£	£
Cash Funds							
Bank Current Account	(209)	-	1,593			1,384	9,635
CBF Deposit Account	90,522			60,326		150,848	194,105
Total	90,314	-	1,593	60,326		152,233	203,740
Other Monetary Assets							
Gift Aid recoverable or o/s	-					-	-
Other debtors	-					-	-
Investment Assets							
Investment fund bond at market value	947					947	911
Total Assets	91,261	-	1,593	60,326		153,180	204,651
Liabilities							
Accrued Exoenses	-						-
Total Liabilities	-	-	-	-		-	-

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Notes

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis

Statement of funds					
	Bal b/fwd	Receipts	Payments		Bal c/fwd
	£	£	£		£
Unrestricted funds					
General fund	124,120	123,353	157,158		90,314
Restricted funds					
Sundry	-	-	-		
Tuesday Group	235	200	277		157
Rector's Disc Fund	20	1,140	864		296
Music Fund					
Flower Fund					
Fabric Fund	-	-	-		-
Outward Giving	152	1,066	960		258
Endowment fund interest	601	-	-		601
Total restricted funds	1,038	2,657	2,101		1,593
Endowment funds					
Hazel Freedman bequest (note)	78,582	-	18,256		60,326
Total funds	203,740	126,009	177,516		152,233

The Fabric fund represents accumulated donations and appeals for fabric maintenance. Which can only be spent for that purpose.

The endowment comprises the Hazel Freedman bequest. This is a permanent endowment held by the Diocese of Chichester for the PCC. The income from the endowment is required to be spent on the repair and upkeep of St John the Evangelist Church.

The PCC received the permission to spend the funds from the endowment on major repairs to the fabric of the church building. During 2019 this permission was checked, and confirmed, by the Diocese of Chichester.

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Notes (continued)

	Unrestricted fund	Restricted fund	Endowed fund		Total	Previous year
	General					
	£	£	£		£	£
Payments						
Charitable activities						
Parish share	60,000	-	-		60,000	59,473
Clergy exp.	865	-	-		865	142
Rectory expenses						
Services	5,839	-	-		5,839	6,816
Church maintenance						
Major repairs	9,960	-	18,256		28,216	-
Minor repairs	3,517	-	-		3,517	10,550
Church yard	64	-	-		64	-
Tuesday club	-	277	-		277	213
Photo copier/ printing	2,933	-	-		2,933	2,159
Organist	8,500	-	-		8,500	8,498
Coffee/ catering	524	-	-		524	142
Visits/ retreats	-	-	-		-	-
Outward giving	-	960	-		960	3,030
Rector's disc fund		864			864	500
Music fund		-			-	-
Flower fund		-			-	174
Accountancy	300	-	-		300	500
Utilities	21,071	-	-		21,071	13,458
Insurance	8,227	-	-		8,227	5,301
Phone/ wifi	899	-	-		899	645
Hall major repairs	10,012	-	-		10,012	23,145
Hall minor repairs	1,527	-	-		1,527	3,395
Church sundry expenses						
Admin	10,608	-	-		10,608	12,089
Cleaning	8,845	-	-		8,845	8,071
	153,689	2,101	18,256		174,047	158,301
Raising funds						
100 club						
Fund raising	1,218	-	-		1,218	2,406
	1,218	-	-		1,218	2,406
Other payments						
Other trading costs/hire	2,251	-	-		2,251	756
Total paid on all funds	157,158	2,101	18,256		177,516	161,463

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Notes (continued)

	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
	£	£	£		£	£
Further Analysis of Receipts and Payments						
Receipts						
a) Activities for generating funds						
Fees for weddings & funerals	4,472				4,472	8,899
Tuesday group		200			200	200
Fund raising	5,882				5,882	6,063
	10,354	200	-		10,554	9,099
b) All other giving/voluntary receipts:					6	
Planned giving (excl. tax refunds)	57,957				57,957	59,660
Planned giving (no tax refunds)	6,758				6,758	7,930
Loose cash collections	5,318				5,318	5,705
Donations	3,806				3,806	9,762
Special appeals		1,066			1,066	3,172
Rector's disc fund		1,140			1,140	
Music fund		-			-	
Flower fund		251			251	
Gift Aid recovered	2,960				2,960	2,878
Legacies	-	-			-	12,000
Grants	7,500				7,500	13,121
	84,299	2,457			86,756	114,228
c) Investment Income						
Bank and CBF Deposit Fund interest	6,956	-	-		6,956	1,387
d). Church Activities						

Church centre hire fees	20,522				20,522	20,726
Other receipts	1,222				1,222	816
Total received in all funds	123,353	2,657	-		126,009	146,256

**Independent Examiner's Report to
The Parochial Church Council of St John the Evangelist**

I report on the accounts of The Parochial Church Council of St John the Evangelist for the twelve month period ended 31 December 2022 which are set out on the previous pages.

Respective responsibilities of committee & examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees
It is my responsibility:

- to examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the General Directions given by the Charity
- to state whether particular matters have come to my attention

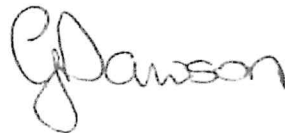
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and to comply with the have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding



Mrs Laura Dawson
Finance Manager
Hastings Voluntary Action
Jackson Hall, Portland Place, Hastings, TN34 1QN

Dated: 25.03.2024

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical parish of

St John the Evangelist, Upper St Leonards

Pevensey Road, St Leonards TN38 0LF

Diocese of Chichester

For the year ended 31st December 2023

CONTENTS

Statement of financial receipts and payments

Statement of assets and liabilities

Notes to the accounts

Report of the Independent Examiner

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Receipts and Payments Accounts						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
Receipts	£	£	£		£	£
Voluntary Receipts incl Gift Aid, Donations & Legacies	84,299	2,457	-		86,756	121,015
Activities for generating funds, weddings and funerals	10,354	200	-		10,554	9,099
Investment income	6,956	-	-		6,956	1,387
Church activities: church centre hire	20,522	-	-		20,522	20,726
Other receipts	1,222	-	-		1,222	816
Total Receipts	123,353	2,657	-		126,009	153,043
Payments						
Cost of generating funds: fund-raising activities	1,218	-	-		1,218	2,406
Church activities Charitable activities	153,689	2,101	18,256		174,047	158,301
Other payments	2,251	-	-		2,251	756
Total Payments	157,158	2,101	18,256		177,516	161,463
Excess of receipts over payments	(33,806)	555	(18,256)		(51,507)	(8,420)
Transfers between funds					-	-
Net movement in funds	(33,806)	555	(18,256)		(51,507)	(8,420)
Cash in bank at 1 Jan 2023	124,120	1,038	78,582		203,740	212,159
Cash in bank at 31 Dec 2023	84,432	1,593	60,326		146,351	203,740

Financial Statements for the Year Ended 31 December 2023

Approved by the Parochial Church Council on 13th March 2024 and signed on their behalf by

Signature 

ALAN PRIVETT (Print name)

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Statement of Assets and Liabilities							
	Unrestricted		Restricted	Endowed		Total	Previous year
	General	Designated					
	£	£	£	£		£	£
Cash Funds							
Bank Current Account	(209)	-	1,593			1,384	9,635
CBF Deposit Account	90,522			60,326		150,848	194,105
Total	90,314	-	1,593	60,326		152,233	203,740
Other Monetary Assets							
Gift Aid recoverable or o/s	-					-	-
Other debtors	-					-	-
Investment Assets							
Investment fund bond at market value	947					947	911
Total Assets	91,261	-	1,593	60,326		153,180	204,651
Liabilities							
Accrued Exoenses	-						-
Total Liabilities	-	-	-	-		-	-

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Notes

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis

Statement of funds					
	Bal b/fwd	Receipts	Payments		Bal c/fwd
	£	£	£		£
Unrestricted funds					
General fund	124,120	123,353	157,158		90,314
Restricted funds					
Sundry	-	-	-		
Tuesday Group	235	200	277		157
Rector's Disc Fund	20	1,140	864		296
Music Fund					
Flower Fund					
Fabric Fund	-	-	-		-
Outward Giving	152	1,066	960		258
Endowment fund interest	601	-	-		601
Total restricted funds	1,038	2,657	2,101		1,593
Endowment funds					
Hazel Freedman bequest (note)	78,582	-	18,256		60,326
Total funds	203,740	126,009	177,516		152,233

The Fabric fund represents accumulated donations and appeals for fabric maintenance. Which can only be spent for that purpose.

The endowment comprises the Hazel Freedman bequest. This is a permanent endowment held by the Diocese of Chichester for the PCC. The income from the endowment is required to be spent on the repair and upkeep of St John the Evangelist Church.

The PCC received the permission to spend the funds from the endowment on major repairs to the fabric of the church building. During 2019 this permission was checked, and confirmed, by the Diocese of Chichester.

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Notes (continued)

	Unrestricted fund	Restricted fund	Endowed fund		Total	Previous year
	General					
	£	£	£		£	£
Payments						
Charitable activities						
Parish share	60,000	-	-		60,000	59,473
Clergy exp.	865	-	-		865	142
Rectory expenses						
Services	5,839	-	-		5,839	6,816
Church maintenance						
Major repairs	9,960	-	18,256		28,216	-
Minor repairs	3,517	-	-		3,517	10,550
Church yard	64	-	-		64	-
Tuesday club	-	277	-		277	213
Photo copier/ printing	2,933	-	-		2,933	2,159
Organist	8,500	-	-		8,500	8,498
Coffee/ catering	524	-	-		524	142
Visits/ retreats	-	-	-		-	-
Outward giving	-	960	-		960	3,030
Rector's disc fund		864			864	500
Music fund		-			-	-
Flower fund		-			-	174
Accountancy	300	-	-		300	500
Utilities	21,071	-	-		21,071	13,458
Insurance	8,227	-	-		8,227	5,301
Phone/ wifi	899	-	-		899	645
Hall major repairs	10,012	-	-		10,012	23,145
Hall minor repairs	1,527	-	-		1,527	3,395
Church sundry expenses						
Admin	10,608	-	-		10,608	12,089
Cleaning	8,845	-	-		8,845	8,071
	153,689	2,101	18,256		174,047	158,301
Raising funds						
100 club						
Fund raising	1,218	-	-		1,218	2,406
	1,218	-	-		1,218	2,406
Other payments						
Other trading costs/hire	2,251	-	-		2,251	756
Total paid on all funds	157,158	2,101	18,256		177,516	161,463

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2023

Notes (continued)

	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
	£	£	£		£	£
Further Analysis of Receipts and Payments						
Receipts						
a) Activities for generating funds						
Fees for weddings & funerals	4,472				4,472	8,899
Tuesday group		200			200	200
Fund raising	5,882				5,882	6,063
	10,354	200	-		10,554	9,099
b) All other giving/voluntary receipts:					6	
Planned giving (excl. tax refunds)	57,957				57,957	59,660
Planned giving (no tax refunds)	6,758				6,758	7,930
Loose cash collections	5,318				5,318	5,705
Donations	3,806				3,806	9,762
Special appeals		1,066			1,066	3,172
Rector's disc fund		1,140			1,140	
Music fund		-			-	
Flower fund		251			251	
Gift Aid recovered	2,960				2,960	2,878
Legacies	-	-			-	12,000
Grants	7,500				7,500	13,121
	84,299	2,457			86,756	114,228
c) Investment Income						
Bank and CBF Deposit Fund interest	6,956	-	-		6,956	1,387
d). Church Activities						

Church centre hire fees	20,522				20,522	20,726
Other receipts	1,222				1,222	816
Total received in all funds	123,353	2,657	-		126,009	146,256

**Independent Examiner's Report to
The Parochial Church Council of St John the Evangelist**

I report on the accounts of The Parochial Church Council of St John the Evangelist for the twelve month period ended 31 December 2022 which are set out on the previous pages.

Respective responsibilities of committee & examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees
It is my responsibility:

- to examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the General Directions given by the Charity
- to state whether particular matters have come to my attention

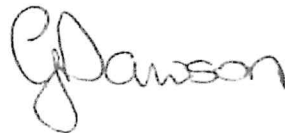
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and to comply with the have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding



Mrs Laura Dawson
Finance Manager
Hastings Voluntary Action
Jackson Hall, Portland Place, Hastings, TN34 1QN

Dated: 25.03.2024

Accounts

**St John the Evangelist
Upper St Leonards**



**Annual Meeting for election of
Churchwardens**

**Annual Parochial Church Meeting
for the year ended 31 December 2022**

Sunday 14 May 2023

CONTENTS

Page

- 1 Annual Meeting of Parishioners Agenda
- 2 Annual Parochial Church Meeting Agenda
- 3 Minutes of APCM – April 2022
- 6 Annual Report and Financial Accounts to December 2022

St John the Evangelist

Meeting for election of Churchwardens

Sunday 14 May 2023 12:15pm

Those eligible to participate in this meeting are: anybody resident in the parish of St John the Evangelist Upper St Leonards; and anybody on the electoral roll of this parish.

AGENDA

1. Opening Prayer
2. Election of Churchwardens for the parish of St John the Evangelist
TWO candidates have been put forward for TWO places

Edward Towner
Patina Blankson
3. Closing Prayer

St John the Evangelist

Annual Parochial Church Meeting

Sunday 14 May 2023 12.25 pm

*Those eligible to participate in this meeting are:
anybody on the electoral roll of this parish.*

AGENDA

1. Apologies for absence
2. Minutes of last year's APCM 8 April 2022
3. Matters arising not covered in the agenda below
4. Reports for the year:

The reports to be delivered verbally will be Financial, Fabric, Safeguarding, Review of the Year and Electoral Roll

Electoral Roll:	Electoral Roll Officer
Financial:	Treasurer
Fabric:	Churchwardens
Safeguarding:	Jenny Barfoot
The Review of the Year:	The Rector

5. Election of PCC members
6. Election of Deanery Synod representatives
7. Thanks to Welcomers
8. Appointment of Independent Examiner for the Church Accounts 2023
9. Any other business previously notified to the Secretary
10. Closing prayer: the Grace

ST JOHN THE EVANGELIST, UPPER ST LEONARD'S
Minutes of the Annual Meeting of Parishioners
And the Annual Parochial Church Meeting
8 May 2022 following Sunday Mass

Annual Meeting of Parishioners 12 noon
 29 persons present

1 Welcome and Prayers

Fr David Hill opened the meeting with prayer and thanked those present for attending.

2 Election of Churchwardens

Mike Cooper was proposed by Andrew Crighton and seconded by Ed Towner.

Barbara Fentiman was proposed by L Dawes and seconded by A Dawes.

They were unanimously elected by all present, with no abstentions.

On behalf of all at St John's, Fr David thanked them both for their hard work and service throughout the year. They would be blessed at the next Mass.

Annual Parochial Church Meeting 12.05pm

1	Apologies for absence 29 parishioners attended the meeting. Apologies were received from Carol Cabban, Carol Frost, John Townsend, Barbara Fentiman and Jude Harvey.
2	Minutes of the 2021 APCM previously made available. The spelling of Mrs Vicki Green was corrected. Proposal that the Minutes be accepted was made by Veronica Goddard and seconded by Katy Harper. This was unanimously agreed, and the minutes were signed by Fr David in the Chair as a true record.
3	Matters Arising There were no matters arising.
4	Reports for the year 2021 Reports were given verbally, with questions invited by the Chair from those present. 4.1 Clare Cooper, Electoral Roll Officer read the report to those assembled. She had posted the electoral roll certificate to the church door and submitted the numbers on roll to Church House. There were no questions arising. 4.2 Alan Privett, Treasurer, delivered his Finance Report summary. Attendees noted the content. He reported that the new auditor had not been able to complete the look at the accounts in time for the meeting, but that the draft would be shown to the PCC for inspection. Discussion took place around the Parish Share that St John had agreed to pay for the year, how the proportion was arrived at for the churches in the parish and that the aim was to grow the contribution to 100% over time. It was agreed that focusing on mission was more positive than the worry of making a payment that could not be sustained. Proposal: That the APCM delegate the decision to adopt the 2021 Accounts to the PCC after the recommendations have been received and resolved, as necessary. All present agreed that the PCC should receive the accounts, act on the auditor's recommendations and adopt the finals.

	Decision: The PCC will circulate the prepared accounts to the wider church ahead of adoption. 4.3 Mike Cooper, Churchwarden, delivered the Fabric Report prepared by Barbara and himself. He reported that the church had continued to seek DAC approval for the reordering of the building throughout 2021, and the hope was that consent would be granted soon. There had been storm damage to the tower louvres early in the year and road traffic damage to the boundary wall. Thankfully both were covered by insurance for repair. Security had been improved through the installation of CCTV and an increase in police patrols around in the grounds. Anti-social behaviour had decreased substantially as a result, leaving the gardens a calm environment for all to enjoy. There were thanks given for the work of the gardening team and the rota of volunteers who help to keep the church open during the week. A generous donation funded the upgrade to the sound system which solved the distracting noise that had been plaguing services for a number of weeks. Throughout 2021, everyone worked together to restore normality to services in a safe way, as well as hosting online sessions for those unable to meet for prayer and posting the Sunday Mass online. Mr Cooper extended thanks to Fr David, the pastoral team and all the volunteers at St John's for their service and work to build a strong witness and mission to the community. There were no follow-up questions. 4.4 Jenny Barfoot, Parish Safeguarding Office, reported that there had been no incidents of concern reported in 2021, and that successful DBS checks had been completed for those needing them. Safeguarding and e-safety policies had been reviewed and updated to include the new CCTV recording system. Mrs Barfoot reported that regular virtual training was in place was PSOs across the diocese. There were no questions arising. 4.5 Fr David thanked all the officers for their reports and presented his review of 2021, as circulated. He said that the range of online services on offer was invaluable for those unable, or unwilling, to join in regular in-person worship following relaxation of the pandemic restrictions. However, he acknowledged that it had been difficult to reconnect with everyone post-pandemic. In league with five other local churches, he was pleased to report that Godly Play was restarting in the afternoons, for the children in the parish. A lot of hard work had been done by many people to get the combined initiative off the ground, and he extended thanks to all concerned. As indicated in Mrs Cooper's report, there was a small rise in numbers at St John's with many new faces. Fr David welcomed Charmaine Hill as a Licensed Reader. He also reported on his work at care homes and opportunities for online assemblies in schools. Fr David expressed his continued gratitude at being Rector of St John's and for the words of support both he and the clergy team had received. There were no questions arising.
5	Election of PCC Members One nomination had been received: Charmaine Hill Proposed by Julian Rumball Seconded by Mary Cain Three PCC Members agreed that their terms of office to be extended:

	Lesley Crighton Katy Harper Louise Spice Proposed by Julian Rumball Seconded by Mary Cain All present voted in favour and they were duly elected.
6	Election of Deanery Synod Representative One nomination had been received: Charmaine Hill Proposed by Julian Rumball Seconded by Mary Cain All present voted in favour and Mrs Hill was duly elected.
7	Thank yous Fr David thanked the Sidespersons and Welcomers at St John's and said that the small team was being rebuilt. Volunteers were asked to speak to Mike Cooper if they wanted to join. Fr David reported that the PCC Secretary, Cheryl Kuit, had relocated to Kent. He thanked her for all that she had done to support him and the PCC since 2020. On behalf of the PCC, Fr David presented her with a small token of appreciation.
8	Appointment of Independent Examiners for the Church Accounts Fr David advised that until the final accounts had been adopted, the decision to appoint should be deferred. All present agreed to wait. Decision: The PCC will review the decision to appoint the auditor after the final accounts have been received and advise accordingly.
9	AOB Katy Harper proposed a vote for thanks for the Office Administrator, Tina Garton, who had excellently supported the Treasurer, the Hall Committee and Fr David. St John's was in a strong position with its Hall bookings, office systems and processes, and Mrs Garton needed to be publicly thanked for her service. Fr David added that Tina had rescinded her resignation as she also enjoyed her work at St John's. All present applauded the work and service of Mrs Garton.
	The Meeting closed at 12.45 pm with the Grace.

Annual Report and Financial Accounts Report

Parochial Church Council of St John the Evangelist, Upper St Leonards

St John the Evangelist, Pevensey Road, St Leonards TN38 0LF
Diocese of Chichester

Registered Charity no. 1132339

For the year ended 31st December 2022

Contents

Annual report

Statement of financial receipts and payments

Notes to the accounts

Report of the independent examiner

Incumbent: Rev'd David Hill

Website: www.stjohnspevenseyroad.org.uk

Independent Laura Dawson
examiner: Hastings Voluntary Action

Bank: CAF Bank Ltd,
25 Kings Hill Avenue, Kings Hill,
West Malling, Kent ME19 4JQ

St John the Evangelist, Upper St Leonard's

Annual Report for 2022

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd David Hill in:

- Promoting the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting the whole mission of the church, pastoral, social, evangelistic and ecumenical
- Offering support and care without discrimination to people in the parish

What we planned to do to achieve our charitable objectives

We have considered the Charity Commission's guidance on public benefit including the specific guidance on 'charities for the advancement of religion'.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, by recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Our plan for fulfilling our objectives can be considered under these headings

- Welcoming people without discrimination to worship at our church and join our parish community
- Offering worship, prayer and study in a variety of ways
- Providing pastoral care for people living in the parish
- Supporting organisations which provide assistance to local people in many kinds of need
- Supporting organisations which run projects in other countries to help people in need
- Maintaining the fabric of the church as a place of worship, as a beautiful, listed building and as a venue for the visual arts and music
- Maintaining the fabric of the Church hall as a facility for the whole community
- Maintaining the grounds and gardens in celebration of God's creation and to offer a place of tranquillity for the benefit of local people

What we achieved and how we affected people's lives

Welcoming people without discrimination to worship at our church and join our parish community

The church family comprises folk who live in the parish and those who live outside the boundary: all find at St John's a "safe space" in which to explore the faith and their relation to it. Many rely on the support they gain here to carry out complex roles in society at large. No one is compelled to attend a church and so we view voluntary attendance to worship God as one demonstration of the public benefit of our activities.

The Electoral Roll for the year to 31st December 2022 closed at 136. This was a decrease of one from the previous December. However, 8 members died during the year, and some moved away so the final figure is due to the addition of several new members. 45 members were resident in the parish (33%) and 91 were non-resident (67%). 2022 saw St John's continue to recover slowly from the Pandemic as restrictions were lifted and people have

gradually felt more confident in returning to collective worship. We have continued to offer both online 'real time' worship and have with variable degrees of success offered a video recording of the Parish Mass on a Sunday and also some of the major festivals of the church.

Offering worship, prayer and study in a variety of ways

Our worship is eucharistically focussed with two masses offered on a Sunday and one on a Wednesday. In addition, all the major festivals of the church are appropriately marked. Morning Prayer takes place in church every weekday. Many different people are involved in enabling the liturgy. For example, our Serving Team is diverse and includes members who have recently joined and those who have participated for decades. Not only does this enhance our worship but having a role can be a great benefit to the individuals themselves. 2022 has witnessed a regrowth of the team with people learning new roles within it.

St John's is known for its music: many benefited greatly from the excellence of the choir and the organ playing. It is a great blessing to have such talented musicians and it is wonderful that the choir welcomed a couple of new members in the year.

We have also managed to keep St John's open for private prayer for extended periods and this has contributed to the spiritual and mental wellbeing of both regular members and people who come seeking some peace and beauty in during the worrying times in which we are living.

From the beginning of the year with Russia's Invasion of Ukraine we have had a small shrine established for people to pray for peace. We were open all night for people to pray after the death of Her Majesty Queen Elizabeth the Second and remained open as usual for many people to sign our book of condolence.

In July we enjoyed a beautiful service of baptism and confirmation presided over by Bishop Laurie for candidates with an extremely wide age range!

Every main service, except when technological disaster has struck, has also been available online through our website and on YouTube and this has been of benefit to people from all over the world.

Looking to the future it would be very good to enhance and develop our online activities. During the latter part of the year, we began to seek ways to revivify our home groups and this has been showing some encouraging results.

Providing pastoral care for people living in the parish

Pastoral care, by its nature, goes on unobtrusively but provides support for many folk in the parish. We have lay people who carry out chaplaincy work at the many care homes in the parish we meet regularly for planning and debrief sessions and we are recruiting new visitors and re-establishing links with the homes in the parish. The Ministry Team (clergy and lay) carried out pastoral work with a wide range of people. The Rector is the Honorary Chaplain of St Michael's Hospice and our Deacon is the Assistant Chaplain to the Conquest Hospital, Bexhill Hospital, the Eastbourne DGH. Some of the clergy who worship with us provided eucharistic and pastoral support in other parishes when there was need.

The Tuesday Group is a drop-in playgroup which meets in our Church Hall. It was set up over 20 years ago to try to meet some of the needs of the area. This is still an area of considerable deprivation with high levels of poverty amongst children under five in some parts of the town - housing, financial problems, personal problems are difficulties that many families face on a daily basis. But they know that the group will be there on Tuesday morning and for a short time they are amongst friends who support them. It is wonderful that the

group has begun to be revived during 2022 with brilliant volunteers and increased sharing of responsibility by parents and carers. Some of our 'old girls' are regular visitors!

Healing Ministry. This important ministry at St John's has been in abeyance for obvious reasons, but we were planning towards the latter part of 2022 to find new ways to practice it.

Supporting organisations which provide assistance to local people in many kinds of need

At our Harvest festival many generously donated tins and packets and other gifts in aid of the *Seaview Project* (a wellbeing centre offering help and inspiration for people living on society's margins). Many full boxes were gratefully received by Seaview who commented that the provision was 100% relevant.

We hosted *The Posh Club* as and when this was possible during 2022. By way of explanation in normal times Posh Club provides high tea with entertainment and is set up to help older folks get out and have fun.

We give support by offering the Hall and the Church at reduced rates to help with charitable endeavours that align with the Marks of Mission. Our buildings are particularly creatively used in supporting the performing arts and groups supporting folks with various vulnerabilities.

We also collected items for donation to the local Food Bank.

Supporting organisations which run projects in other countries to help people in need

Christian Aid needs no introduction. We raise funds for Christian Aid throughout the year as well as during Christian Aid Week and £2770 was donated during 2022. We thank our congregation for their generosity.

Many of the congregation support *Building Better Futures International*, a small charity that seeks to provide the means of self-help in South India. Our own Bishop Laurie is one of the trustees and he reports back to us regularly on the practical results of our giving.

Maintaining the fabric of the church as a place of worship, as a beautiful, listed building and as a venue for the visual arts and music

Our church continues to be appreciated by our parishioners and many others as a space where life events are celebrated with joy and thanksgiving including weddings, baptisms and anniversaries. As well as routine maintenance of the church and hall there are numerous smaller jobs that crop up. Many people help out in so many ways and give generously of their time and resources.

The Church building is well known for being a venue for musical events that are attended by a wide range of people within the parish and further afield.

It is important to us that the church is available for private prayer and reflection not just to the church family but to the wider community. People comment on the sense of peacefulness and spirituality that pervades the church.

Maintaining the fabric of the Church Hall as a facility for the whole community

The hall was booked out seven days a week with regular and one-off bookings across the mornings, afternoons, and evenings. The Tuesday Group, The Posh Club and many community benefit organisations and small businesses were among our regular users – as mentioned elsewhere in this report. We are grateful to the Hall Committee for its work in maintaining and developing the hall and the great work of our parish administrator in managing bookings and ironing out problems!

The range of classes run at the hall was very varied, including singing, line dancing for older people, indoor bowls, cooking, children's yoga and art workshops as well various exercise classes such as tai chi, piloxing, and Pilates.

Our hire charge is pitched to cover heating, lighting and other costs but is kept as low as possible to enable local groups and individuals to benefit.

The renovations and upgrades of the previous years have proved extremely popular and hall users get the impression that we care about them because we care about the environment, we offer them. After decades the hall windows were refurbished in 2022 and now look wonderful.

Maintaining the grounds and gardens in celebration of God's creation and to offer a place of tranquillity for the benefit of local people

Our church is surrounded by gardens and a great amount of time and effort has been expended by our volunteer gardeners. The result is a pleasant place for folk to walk through as they cut the corner between the two roads, and for some to stop and enjoy. The Community Compost Bins Project continues to be much appreciated too. This has been very successful both environmentally and socially.

The ongoing work in producing our own compost and in collecting rainwater from the hall roof have resulted in a gradually evolving eco-friendly and diverse habitat. We have also seen an increase in insect life as well as seasonal colour and contributions to the floral arrangements in church. We continue to be very grateful for voluntary donations of plants or funds to help this work.

Special thanks go to Mary Cain, Veronica Goddard, Sally and Libby Waters for their mostly unseen work, and strong commitment to the witness of St John's in providing an oasis of beauty and tranquillity in our Parish.

Our commitment to caring for God's earth and all the beauty that surrounds us means that we remain a Bronze Eco Church with the environmental charity *A Rocha UK*.

Churchwarden report

Being a churchwarden here at St Johns for 6 or so years has been a real privilege. It has been made so much more enjoyable by working alongside many helpful and dedicated people. I am especially grateful to our administrator Tina who works so hard behind the scenes to make me and others look as if we know what we are doing. My thanks also to Barbara and David Fentiman particularly for work on the reordering project. I am so sorry David is no longer with us. Looking back further than just 2022, we can reflect on how we managed Covid and its restrictions on worship and church life. The challenge now is to continue to rebuild some of what we lost during that time but also to find new ways in worship, fellowship and service to the community.

Although the focus of the role of churchwarden is often on the fabric of the church and maintaining and repairing the building, I have tried to support and encourage us all to follow Jesus who is much more concerned with people than property. However, below are a few items from our regular Fabric reports to the PCC during 2022 showing what has happened to the building.

January CCTV working well enabling us to open the church more for everyone to use.

February Sound system upgrade. I hope you agree this works well now.

March South wall car damage. Storm damage to louvres and baptistry roof. Extra security lighting fitted.

Extremely slow progress has been made on the reordering of the church (but we are nearly there!) Our reordering will include a coffee/tea facility at the back of church, better disabled access and improved storage, fire exit and lighting.

July Plans to move church office to the church hall - grateful thanks to Rev'd David Fentiman
Renovation of church doors - thank you Lesley

October Grant for defibrillator obtained from the Lions and then fitted in December. We hope to have some training sessions arranged soon.

Lastly, I am extremely pleased that we have two excellent new churchwardens to serve St Johns, please support them with your prayers and practical help.

Mike Cooper

Financial review

Financial Summary

The total receipts in general unrestricted funds were £148,424 and are detailed in the Financial Report. The planned giving through direct debits and standing orders raised £67,590. The Parish Giving Scheme total of £59,660 includes Gift Aid recovered by the Diocese on our behalf of £10,985. A further £2,878 of Gift Aid was recovered through planned giving and donations.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £59,473 paid to the diocese for our share of all churches' Parish Ministry Costs. This amount contributes to the housing, stipend and pension costs of the clergy and a percentage towards diocesan central costs, clergy training and a contribution to national church funds. The PCC have agreed to increase this annual amount to £60,000 for 2023.

Staff costs

The PCC pays for our Parish Administrator and three part time cleaning team members.

Why we hold some money in reserve

It is PCC policy to maintain a current account balance on the general unrestricted funds (excluding property) which equates to approximately one to two months' worth of unrestricted payments. The parish also holds a substantial reserve as a result of a legacy, which is not restricted to a particular purpose. It is on deposit with our bank in a fund to which the PCC has easy access (i.e. it acts as a deposit account).

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. The legacy of Hazel Freedman comes into this category.

Key figures

The net movements in funds are perhaps the key figures. They show a deficit of £8,419.

We withdrew funds from the Deposit Account to help pay for works to the Church Hall which include refurbishment, and the construction of a new Administrator's office. The cost of these works was around £14,000, supported by a grant of £4,000 from the Isabel Blackman Trust. Income from church centre hire amounted to £20,726. There were also one-off donations totalling £9,762, and legacies totalling £12,000.

General fund

The receipts have been presented in some detail so that the giving shows planned giving, weekly collections, other donations and fundraising.

Charitable Giving

One of the restricted funds is for charitable giving, such as special collections, gifts given through the church and the sale of books. The charities most supported in these ways are Christian Aid and the Mission to Seafarers.

Other gifts to charities are also given by the church, in the form of cheques made out to the particular charity. Such gifts are not shown in these accounts.

It is also known that many church members actively support a range of Christian (and other) charities. The church additionally supports local charities by offering free use of the church and hall for their activities, and by hosting charity fundraising events e.g. concerts, for the benefit of others.

Restricted and designated funds

Outward giving: The accounts show a credit balance of £152, as donations to Christian Aid were received just before the year end. These funds have now all been passed on to the charities supported by the PCC and for which the funds were given.

Hazel Freedman bequest

No withdrawals have been made this year against this account.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Registered Charity no. 1132339

The PCC's governing document is the Parochial Church Councils (Powers) Measure 1956.

During 2022 the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent	Fr David Hill (Chair)	
Deacon	Rev'd Michael Turnbull	
Pastoral Assistant	Jenny Barfoot	
Church Wardens	Michael Cooper	
	Barbara Fentiman	
Deanery Synod	Charmaine Hill	
Diocesan Synod	Andrew Crighton	
Elected Members	Marion Nicholson	
	Louise Spice	
	Katy Harper	
	Lesley Crighton	Assistant Church Warden
	Jenny Barfoot	Parish Safeguarding Officer
Appointed	Alan Privett	Treasurer
Co-opted	Anne Boles	Lead Recruiter
Appointed	Veronica Byrom	Secretary – from April 2022

Membership of the PCC is set out in the Church Representation Rules and consists of ex-officio members, the churchwardens, members of the Deanery Synod and up to 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and are given support to understand and fulfil their role.

The PCC met 7 times during 2022 using Zoom, and the average attendance was 88%.

Our **Deanery Synod** representatives report back to the PCC regularly on matters discussed at the meetings (usually held 4 times per year). The Rector is the Rural Dean of Hastings.

This Annual Report was approved by the PCC and signed on its behalf by:

Revd David Hill, Chair



Date: 11/05/2023

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical parish of

St John the Evangelist, Upper St Leonards

Pevensey Road, St Leonards TN38 0LF

Diocese of Chichester

For the year ended 31st December 2022

CONTENTS

Statement of financial receipts and payments

Statement of assets and liabilities

Notes to the accounts

Report of the Independent Examiner

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022

Receipts and Payments Accounts						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
Receipts	£	£	£		£	£
Voluntary Receipts incl Gift Aid, Donations & Legacies	117,120	3,895	-		121,015	97,326
Activities for generating funds, weddings and funerals	8,899	200	-		9,099	12,004
Investment income	863	524	-		1,387	200
Church activities: church centre hire	20,726	-	-		20,726	14,136
Other receipts	816	-	-		816	2,498
Total Receipts	148,424	4,619	-		153,043	126,164
Payments						
Cost of generating funds: fund-raising activities	2,406	-	-		2,406	242
Church activities	154,385	3,917	-		158,301	120,374
Charitable activities						
Other payments	756	-	-		756	1,406
Total Payments	157,546	3,917	-		161,463	122,022
Excess of receipts over payments	(9,122)	702	-		(8,420)	4,142
Transfers between funds					-	-
Net movement in funds	(9,122)	702	-		(8,420)	4,142
Cash in bank at 1 Jan 2022.	133,242	335	78,582		212,159	208,017
Cash in bank at 31 Dec 2022.	124,120	1,038	78,582		203,740	212,159

Financial Statements for the Year Ended 31 December 2022

Approved by the Parochial Church Council on

and signed on their behalf by

Signature _____

(Print name)

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022

**Statement of
Assets and
Liabilities**

	Unrestricted		Restricted	Endowed	Total	Previous year
	General	Designated				
	£	£	£	£	£	£
Cash Funds						
Bank Current Account	8,597	-	1,038		9,635	4,555
CBF Deposit Account	115,522			78,582	194,105	207,604
Total	124,120	-	1,038	78,582	203,740	212,159
Other Monetary Assets						
Gift Aid recoverable or o/s	-				-	627
Other debtors	-				-	-
Investment Assets						
Investment fund bond at market value	911				911	941
Total Assets	125,031	-	1,038	78,582	204,651	213,727
Liabilities						
Accrued Exoenses	-				-	-
Total Liabilities	-	-	-	-	-	-

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022

Notes

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis

Statement of funds					
	Bal b/fwd	Receipts	Payments		Bal c/fwd
	£	£	£		£
Unrestricted funds					
General fund	133,242	148,424	157,546		124,120
Restricted funds					
Sundry	0	-	-		
Tuesday Group	248	200	213		235
Rector's Disc Fund					
Music Fund					
Flower Fund					
Fabric Fund	-	-	-		-
Outward Giving	10	3,172	3,030		152
Endowment fund interest	77	524	-		601
Total restricted funds	335	4,619	3,917		1,038
Endowment funds					
Hazel Freedman bequest (note)	78,582	-	-		78,582
Total funds	212,159	153,043	161,463		203,740

The Fabric fund represents accumulated donations and appeals for fabric maintenance. Which can only be spent for that purpose.

The endowment comprises the Hazel Freedman bequest. This is a permanent endowment held by the Diocese of Chichester for the PCC. The income from the endowment is required to be spent on the repair and upkeep of St John the Evangelist Church.

The PCC received the permission to spend the funds from the endowment on major repairs to the fabric of the church building. During 2019 this permission was checked, and confirmed, by the Diocese of Chichester.

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022
Notes (continued)

	Unrestricted fund	Restricted fund	Endowed fund		Total	Previous year
	General					
	£	£	£		£	£
Payments						
Charitable activities						
Parish share	59,473	-	-		59,473	58,000
Clergy exp.	142	-	-		142	434
Rectory expenses						
Services	6,816	-	-		6,816	8,824
Church maintenance						
Major repairs	-	-	-		-	-
Minor repairs	10,550	-	-		10,550	7,124
Church yard	-	-	-		-	434
Tuesday club	-	213	-		213	280
Photo copier/ printing	2,159	-	-		2,159	2,339
Organist	8,498	-	-		8,498	6,472
Coffee/ catering	142	-	-		142	177
Visits/ retreats	-	-	-		-	-
Outward giving	-	3,030	-		3,030	908
Rector's disc fund		500			500	
Music fund		-			-	
Flower fund		174			174	
Accountancy	500	-	-		500	960
Utilities	13,458	-	-		13,458	11,899
Insurance	5,301	-	-		5,301	5,084
Phone/ wifi	645	-	-		645	623
Hall major repairs	23,145	-	-		23,145	-
Hall minor repairs	3,395	-	-		3,395	241
Church sundry expenses						
Admin	12,089	-	-		12,089	9,890
Cleaning	8,071	-	-		8,071	6,685
	154,385	3,917	-		158,301	120,374
Raising funds						
100 club						
Fund raising	2,406	-	-		2,406	243
	2,406	-	-		2,406	243
Other payments						
Other trading costs/hire	756	-	-		756	1,406
Total paid on all funds	157,546	3,917	-		161,463	122,023

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022

Notes (continued)

	Unrestricted Fund General	Restricted Fund	Endowed Fund		Total	Previous year
	£	£	£		£	£
Further Analysis of Receipts and Payments						
Receipts						
a) Activities for generating funds						
Fees for weddings & funerals	8,899				8,899	11,645
Tuesday group		200			200	359
	8,899	200	-		9,099	12,004
b) All other giving/voluntary receipts:						
Planned giving (excl. tax refunds)	59,660				59,660	64,456
Planned giving (no tax refunds)	7,930				7,930	10,175
Loose cash collections	5,705				5,705	3,279
Donations	9,762				9,762	11,361
Special appeals		3,172			3,172	918
Fund raising	6,063				6,063	15
Rector's disc fund		520			520	
Music fund		30			30	
Flower fund		174			174	
Gift Aid recovered	2,878				2,878	5,871
Legacies	12,000	-			12,000	-
Grants	13,122				13,122	1,252
	117,120	3,895			121,015	97,327
c) Investment Income						
Bank and CBF Deposit Fund interest	863	524	-		1,387	200
d). Church Activities						

Church centre hire fees	20,726			20,726	14,136
Other receipts	816			816	2,498
Total received in all funds	148,424	4,619	-	153,043	126,165

Note:

Planned Giving £59,660 includes Gift Aid claimed on St John's behalf by the diocese of £10,986

There have been 2 legacies received this year £2,000 & £10,000.

**Independent Examiner's Report to
The Parochial Church Council of St John the Evangelist**

I report on the accounts of The Parochial Church Council of St John the Evangelist for the twelve month period ended 31 December 2022 which are set out on the previous pages.

Respective responsibilities of committee & examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees
It is my responsibility:

- to examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the General Directions given by the Charity
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and to comply with the have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding



Mrs Laura Dawson
Finance Manager
Hastings Voluntary Action
Jackson Hall, Portland Place, Hastings, TN34 1QN

Dated: 30/03/2023

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical parish of

St John the Evangelist, Upper St Leonards

Pevensey Road, St Leonards TN38 0LF

Diocese of Chichester

For the year ended 31st December 2022

CONTENTS

Statement of financial receipts and payments

Statement of assets and liabilities

Notes to the accounts

Report of the Independent Examiner

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022

Receipts and Payments Accounts						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
Receipts	£	£	£		£	£
Voluntary Receipts incl Gift Aid, Donations & Legacies	117,120	3,895	-		121,015	97,326
Activities for generating funds, weddings and funerals	8,899	200	-		9,099	12,004
Investment income	863	524	-		1,387	200
Church activities: church centre hire	20,726	-	-		20,726	14,136
Other receipts	816	-	-		816	2,498
Total Receipts	148,424	4,619	-		153,043	126,164
Payments						
Cost of generating funds: fund-raising activities	2,406	-	-		2,406	242
Church activities	154,385	3,917	-		158,301	120,374
Charitable activities						
Other payments	756	-	-		756	1,406
Total Payments	157,546	3,917	-		161,463	122,022
Excess of receipts over payments	(9,122)	702	-		(8,420)	4,142
Transfers between funds					-	-
Net movement in funds	(9,122)	702	-		(8,420)	4,142
Cash in bank at 1 Jan 2022.	133,242	335	78,582		212,159	208,017
Cash in bank at 31 Dec 2022.	124,120	1,038	78,582		203,740	212,159

Financial Statements for the Year Ended 31 December 2022

Approved by the Parochial Church Council on

and signed on their behalf by

Signature _____

(Print name)

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022

Statement of Assets and Liabilities						
	Unrestricted		Restricted	Endowed	Total	Previous year
	General	Designated				
	£	£	£	£	£	£
Cash Funds						
Bank Current Account	8,597	-	1,038		9,635	4,555
CBF Deposit Account	115,522			78,582	194,105	207,604
Total	124,120	-	1,038	78,582	203,740	212,159
Other Monetary Assets						
Gift Aid recoverable or o/s	-				-	627
Other debtors	-				-	-
Investment Assets						
Investment fund bond at market value	911				911	941
Total Assets	125,031	-	1,038	78,582	204,651	213,727
Liabilities						
Accrued Exoenses	-				-	-
Total Liabilities	-	-	-	-	-	-

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022

Notes

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis

Statement of funds					
	Bal b/fwd	Receipts	Payments		Bal c/fwd
	£	£	£		£
Unrestricted funds					
General fund	133,242	148,424	157,546		124,120
Restricted funds					
Sundry	0	-	-		
Tuesday Group	248	200	213		235
Rector's Disc Fund					
Music Fund					
Flower Fund					
Fabric Fund	-	-	-		-
Outward Giving	10	3,172	3,030		152
Endowment fund interest	77	524	-		601
Total restricted funds	335	4,619	3,917		1,038
Endowment funds					
Hazel Freedman bequest (note)	78,582	-	-		78,582
Total funds	212,159	153,043	161,463		203,740

The Fabric fund represents accumulated donations and appeals for fabric maintenance. Which can only be spent for that purpose.

The endowment comprises the Hazel Freedman bequest. This is a permanent endowment held by the Diocese of Chichester for the PCC. The income from the endowment is required to be spent on the repair and upkeep of St John the Evangelist Church.

The PCC received the permission to spend the funds from the endowment on major repairs to the fabric of the church building. During 2019 this permission was checked, and confirmed, by the Diocese of Chichester.

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022
Notes (continued)

	Unrestricted fund	Restricted fund	Endowed fund		Total	Previous year
	General					
	£	£	£		£	£
Payments						
Charitable activities						
Parish share	59,473	-	-		59,473	58,000
Clergy exp.	142	-	-		142	434
Rectory expenses						
Services	6,816	-	-		6,816	8,824
Church maintenance						
Major repairs	-	-	-		-	-
Minor repairs	10,550	-	-		10,550	7,124
Church yard	-	-	-		-	434
Tuesday club	-	213	-		213	280
Photo copier/ printing	2,159	-	-		2,159	2,339
Organist	8,498	-	-		8,498	6,472
Coffee/ catering	142	-	-		142	177
Visits/ retreats	-	-	-		-	-
Outward giving	-	3,030	-		3,030	908
Rector's disc fund		500			500	
Music fund		-			-	
Flower fund		174			174	
Accountancy	500	-	-		500	960
Utilities	13,458	-	-		13,458	11,899
Insurance	5,301	-	-		5,301	5,084
Phone/ wifi	645	-	-		645	623
Hall major repairs	23,145	-	-		23,145	-
Hall minor repairs	3,395	-	-		3,395	241
Church sundry expenses						
Admin	12,089	-	-		12,089	9,890
Cleaning	8,071	-	-		8,071	6,685
	154,385	3,917	-		158,301	120,374
Raising funds						
100 club						
Fund raising	2,406	-	-		2,406	243
	2,406	-	-		2,406	243
Other payments						
Other trading costs/hire	756	-	-		756	1,406
Total paid on all funds	157,546	3,917	-		161,463	122,023

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2022

Notes (continued)

	Unrestricted Fund General	Restricted Fund	Endowed Fund		Total	Previous year
	£	£	£		£	£
Further Analysis of Receipts and Payments						
Receipts						
a) Activities for generating funds						
Fees for weddings & funerals	8,899				8,899	11,645
Tuesday group		200			200	359
	8,899	200	-		9,099	12,004
b) All other giving/voluntary receipts:						
Planned giving (excl. tax refunds)	59,660				59,660	64,456
Planned giving (no tax refunds)	7,930				7,930	10,175
Loose cash collections	5,705				5,705	3,279
Donations	9,762				9,762	11,361
Special appeals		3,172			3,172	918
Fund raising	6,063				6,063	15
Rector's disc fund		520			520	
Music fund		30			30	
Flower fund		174			174	
Gift Aid recovered	2,878				2,878	5,871
Legacies	12,000	-			12,000	-
Grants	13,122				13,122	1,252
	117,120	3,895			121,015	97,327
c) Investment Income						
Bank and CBF Deposit Fund interest	863	524	-		1,387	200
d). Church Activities						

Church centre hire fees	20,726				20,726	14,136
Other receipts	816				816	2,498
Total received in all funds	148,424	4,619	-		153,043	126,165

Note:

Planned Giving £59,660 includes Gift Aid claimed on St John's behalf by the diocese of £10,986

There have been 2 legacies received this year £2,000 & £10,000.

**Independent Examiner's Report to
The Parochial Church Council of St John the Evangelist**

I report on the accounts of The Parochial Church Council of St John the Evangelist for the twelve month period ended 31 December 2022 which are set out on the previous pages.

Respective responsibilities of committee & examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees It is my responsibility:

- to examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the General Directions given by the Charity
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and to comply with the have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding



Mrs Laura Dawson
Finance Manager
Hastings Voluntary Action
Jackson Hall, Portland Place, Hastings, TN34 1QN

Dated: 30/03/2023

Accounts

St John the Evangelist Upper St Leonards



**Annual Meeting for
election of
Churchwardens**

Annual Parochial Church Meeting

for the year ended 31 December 2021

Sunday 8 May 2022

CONTENTS

Page

- 1 Annual Meeting of Parishioners Agenda
- 2 Annual Parochial Church Meeting Agenda
- 3 Minutes of APCM – April 2021
- 6 Annual Report and Financial Accounts to
December 2021

St John the Evangelist Meeting for election of Churchwardens Sunday 8 May 2022 12:15pm

Those eligible to participate in this meeting are: anybody resident in the parish of St John the Evangelist Upper St Leonards; and anybody on the electoral roll of this parish.

AGENDA

1. Opening Prayer
2. Election of Churchwardens for the parish of St John the Evangelist
TWO candidates have been put forward for TWO places
Mike Cooper
Barbara Fentiman
3. Closing Prayer

St John the Evangelist Annual Parochial Church Meeting Sunday 8 May 2022 12.25 pm

*Those eligible to participate in this meeting are:
anybody on the electoral roll of this parish.*

AGENDA

1. Apologies for absence
2. Minutes of last year's APCM 25 April 2021
3. Matters arising not covered in the agenda below

4. Reports for the year:

The reports to be delivered verbally will be Financial, Fabric, Safeguarding, Review of the Year and Electoral Roll

Electoral Roll:	Electoral Roll Officer
Financial:	Treasurer
Fabric:	Churchwardens
Safeguarding :	Jenny Barfoot
The Review of the Year:	The Rector

5. Election of PCC members
6. Election of Deanery Synod representatives
7. Thanks to Welcomers
8. Appointment of Independent Examiner for the Church Accounts 2021
9. Any other business previously notified to the Secretary
10. Closing prayer: the Grace

ST JOHN THE EVANGELIST, UPPER ST LEONARD'S

Minutes of the Annual Meeting of Parishioners And the Annual Parochial Church Meeting 25 April 2021 following Sunday Mass

Annual Meeting of Parishioners 11.45 am

30 persons present

1 **Welcome and Prayers**

Fr David Hill opened the meeting with prayer and thanked those present for attending amid continuing coronavirus restrictions.

2 **Election of Churchwardens**

Mike Cooper was proposed by Fr David in the chair

Barbara Fentiman was proposed by Fr David in the chair

They were unanimously elected, with no abstentions.

On behalf of all at St John's, Fr David thanked them both for their hard work and service throughout the year. They would be blessed at the next Mass.

Annual Parochial Church Meeting 11.50 am

1	Apologies for absence National and Diocesan guidelines prohibited the gathering of the whole church. 30 parishioners attended the meeting. Apologies were received from Bishop Laurie, Mrs Vicky Green and Revd David Fentiman.
2	Minutes of the 2020 APCM previously made available Proposal that the Minutes be accepted was made by Katy Harper and seconded by Jenny Barfoot. This was unanimously agreed, and the minutes were signed by Fr David in the Chair as a true record.
3	Matters Arising There were no matters arising.
4	Reports for the year 2020 Written reports were previously made available, and comments invited. The following Reports were given verbally, with questions invited by the Chair from those present. 4.1 Clare Cooper, Electoral Roll Officer read the report to those assembled. She had posted the electoral roll certificate to the church door and submitted the numbers on roll to Church House. There were no questions arising. 4.2 David Attwood, Treasurer, delivered his Finance Report summary. Attendees noted the content. He said that recommendations had only recently received from the Auditors and would be examined in the coming days before the accounts were adopted. Discussion took place around the placement of unrestricted funds in accounting columns, donations through 2020 and the auditing company used. Fr David added that contrary to appearances Richard Eldridge the

	organist had not received a pay rise. It was simply that his occasional fee income for playing at weddings and funerals had been added to the accounts figure with his honorarium. Fr David thanked Richard for his generosity in not having a pay rise and further thanked everyone for their ongoing support of the church. Proposal: Due to issues with the auditing company and the timing of the receipt of recommendations, the decision to adopt the 2020 Accounts should be deferred to the PCC after the recommendations have been resolved. Proposed by Mike Cooper Seconded by Barbara Fentiman Fr David thanked David Attwood for his service as Treasurer and introduced Alan Privett who would be appointed at the next PCC meeting as Treasurer. 4.3 Mike Cooper, Churchwarden, read the Fabric Report prepared by Barbara and himself. From large projects to the sorting of cupboards Mike said that there were many who contributed to the life of the church in a variety of ways, and he thanked them all on behalf of the users of St John's. The Hall refurbishment had been mostly completed during lockdown with just the windows and curtains projects remaining. Fr David also extended thanks to Gabby Blankson for preparing for Mass each week, the Gardening Team for creating an oasis for users and walkers, those on the rota team who enable the church to be open through the week for visitors, and to all those who carry out tasks large and small, behind the scenes. There were no questions arising. 4.4 Fr David reported that Anne Boles had retired from the role as Parish Safeguarding Officer and thanked her for her services. He introduced Jenny Barfoot as the new Safeguarding Officer and said that DBS checks and training were up to date for 2020. 4.5 Fr David read his review of 2020 which included thanks to those who were best situated to help others during the coronavirus lockdown and those who accepted that help. Fr David expressed his gratitude at being Rector of St John's and for the continuing support he has from the retired clergy team. There were no questions arising.
5	Election of PCC Members Retired PCC members were thanked for their service: Revd Jill Hartman, Gillian Attwood, Ian McNulty, Alison Day and John Townsend. One nomination had been received: Anne Boles Proposed by Mike Cooper Seconded by Clare Cooper One PCC Member asked for their term of office to be extended: Marion Nicholson Proposed by Sally Waters Seconded by Alison Day All present voted in favour and they were duly elected.

6	Election of Deanery Synod Representative There were no nominations to stand received before the meeting and there were no nominations received by Fr David on the day. Those considering serving on the Deanery Synod were asked to approach Fr David for more information.
7	Thanks to Welcomers Fr David thanked the team of Sidespersons and Welcomers at St John's and looked forward to seeing the full complement back as restrictions were lifted in 2021. He added that more volunteers were welcome to join the team.
8	Appointment of Independent Examiners for the Church Accounts As above, Fr David recommended that the decision be deferred to the PCC after a full investigation had taken place of the outstanding issues with Ashdown Hurrey and alternative provision. All present voted in favour.
9	AOB Bishop Laurie had sent a written question and asked that the PCC consider making time through 2021 to look at the Church of England's vision to make our church 'simpler, humbler, bolder, younger'. Fr David said that local church differences would impact each of those aspects differently. He said that they would be examined prayerfully and discussed at PCC meetings to see how St John's could and would use these areas to carry mission forward in alignment with Diocesan and national frameworks.
	The Meeting closed at 12.35 pm with the Grace.

Annual Report and Financial Accounts Report

Parochial Church Council of St John the Evangelist, Upper St Leonards

St John the Evangelist, Pevensey Road, St Leonards TN38 0LF
Diocese of Chichester

Registered Charity no. 1132339

For the year ended 31st December 2021

Contents

Annual report

Statement of financial receipts and payments

Notes to the accounts

Report of the independent examiner

Incumbent: Revd David Hill

Website: www.stjohnspevenseyroad.org.uk

Independent Keith Miller
examiner: Hastings Voluntary Action

Bank: CAF Bank Ltd,
25 Kings Hill Avenue, Kings Hill,
West Malling, Kent ME19 4JQ

St John the Evangelist, Upper St Leonard's Annual Report for 2021

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd David Hill in:

- Promoting the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting the whole mission of the church, pastoral, social, evangelistic and ecumenical
- Offering support and care without discrimination to people in the parish

What we planned to do to achieve our charitable objectives

We have considered the Charity Commission's guidance on public benefit including the specific guidance on 'charities for the advancement of religion'.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, by recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Our plan for fulfilling our objectives can be considered under these headings

- Welcoming people without discrimination to worship at our church and join our parish community
- Offering worship, prayer and study in a variety of ways
- Providing pastoral care for people living in the parish
- Supporting organisations which provide assistance to local people in many kinds of need
- Supporting organisations which run projects in other countries to help people in need
- Maintaining the fabric of the church as a place of worship, as a beautiful, listed building and as a venue for the visual arts and music
- Maintaining the fabric of the Church hall as a facility for the whole community
- Maintaining the grounds and gardens in celebration of God's creation and to offer a place of tranquillity for the benefit of local people

What we achieved and how we affected people's lives

Welcoming people without discrimination to worship at our church and join our parish community

The church family comprises folk who live in the parish and those who live outside the boundary: all find at St John's a "safe space" in which to explore the faith and their relation to it. Many rely on the support they gain here to carry out complex roles in society at large. No one is compelled to attend a church and so we view voluntary attendance to worship God as one demonstration of the public benefit of our activities.

The Electoral Roll for the year to 31st December 2021 closed at 137 (down from 139 the previous year). 46 members were resident in the parish (34%) and 91 were non-resident (66%). Church attendance was again severely disrupted in 2021 because of the coronavirus pandemic. At various points in the year church attendance was

difficult and for many impossible due to pre-existing vulnerabilities. Therefore, revision of the Roll does not reflect attendance during the year.

Normally, we work to encourage the deepening of faith in all ages, which includes children. Alongside our main Sunday Mass we previously offered sessions for younger folk: Friends of God and Godly Play. We were aware of the debate about young people's mental health, and we encouraged youngsters to develop their own response to faith in the confidence that this will help them now and in their future lives. We look forward to returning to this pattern as circumstances allow.

Easter 2021 saw some of us being able to worship in person, and both our weekly Zoom worship and Sunday Masses were well attended online. There were thirty-one funerals (either in church or at the Crematorium Chapel), one wedding and three baptisms during 2021. These events were very important in the lives of the people concerned in the face of changing guidelines.

In normal times as a Church Family we also enjoyed social activities usually involving food - cakes, breakfasts or suppers. These events help to strengthen friendships and act as an antidote for loneliness - which can affect a wide range of people. We have enjoyed Big Breakfast events, Coffee Mornings, Concerts, a Beetle Drive, a Harvest Lunch, Book Club meetings, a drama production and a Christmas Fair - which is a social occasion as well as a fundraiser. Happily, as the year drew to a close some of these came back on the radar. Something we hope will flourish further soon. Rev Rosemary Murrills and her team have done excellent work starting a coffee morning in church every Friday.

Christmas is usually a very special time of celebration where many sections of the community come together to join in the activities including a crib service for the youngsters, a carol service for those that love to sing and an evocative 'Midnight Mass' enjoyed by many people who don't often come to church. For Christmas 2021 we were able to worship in person and virtually. Numbers attending were significantly higher than in 2020.

Offering worship, prayer and study in a variety of ways

Our worship is eucharistically focussed with two masses offered on a Sunday and one on a Wednesday. In addition, all the major festivals of the church are appropriately marked. Morning Prayer takes place in church every weekday and we have continued with the excellent Zoom service led by a variety of people both lay and ordained. Many different people are involved in enabling the liturgy. For example, our Serving Team is diverse and includes members who have recently joined and those who have participated for decades. Not only does this enhance our worship but having a role can be a great benefit to the individuals themselves.

St John's is known for its music: many benefited greatly from the excellence of the choir and the organ playing and welcome the occasional visit by young soloists, who in turn gained performance experience.

We recognise that people's commitments and preferences result in needs that are met by our smaller, quieter services at various times, and by other regular sessions such as the Friday Prayer Group. During 2021 we have tried to maintain in person worship when safe to do so. We have followed all the direction given by the Bishop in making this as Covid-19 secure as possible. We have also managed to keep St John's open for private prayer for extended periods and this has contributed to the spiritual and mental wellbeing of both regular members and people who come seeking some peace and beauty in difficult times. This in particular has been made possible by the introduction of enhanced security systems. During the entire year we have only had one unfortunate incident and that was a pair of school age boys messing about. Nothing was broken and the police returned them home.

Every main service, except when technological disaster has struck, has also been available online through our website and on YouTube and this has been of benefit to people from all over the world.

Looking to the future it would be very good to enhance and develop our online activities. 2021 continued the good start we made in 2020.

Providing pastoral care for people living in the parish

Pastoral care, by its nature, goes on unobtrusively but provides support for many folk in the parish.

We have lay people who carry out chaplaincy work at the many care homes in the parish. For much of 2021 this was seriously curtailed by the pandemic which has been a source of great sorrow. The Ministry Team (clergy and lay) carried out pastoral work with a wide range of people. The Rector is the Honorary Chaplain of St Michael's Hospice and our Deacon is the Assistant Chaplain to the Conquest Hospital, Bexhill Hospital, the Eastbourne DGH. Some of the clergy who worship with us provided eucharistic and pastoral support in other parishes when there was need. All of these things have remained in place during 2021. In addition, we have tried to maintain contact with our many parishioners who have not been able to attend at all. This has proved somewhat tricky at times, but communication is always a two-way process.

The Tuesday Group is a drop-in playgroup which meets in our Church Hall. It was set up over 20 years ago to try to meet some of the needs of the area. This is still an area of considerable deprivation with high levels of poverty amongst children under five in some parts of the town - housing, financial problems, personal problems are difficulties that many families face on a daily basis. But they know that the group will be there on Tuesday morning and for a short time they are amongst friends who support them. It ran for the first three months of 2020 but was suspended for the remainder of the year. Happily, the Tuesday Group was able to restart in the Autumn of 2021.

Healing Ministry. Our team of trained lay people offer to pray with and for those who request this help, whether they are regular worshippers or not. Sharing a problem before God is a real way of coping with the difficulties of life. Again, this happened for the first three months of 2020 but Covid-19 restrictions meant that it was not possible to offer this ministry for the remainder of the year. Neither has this occurred in 2021, but is something that we look forward to recommencing.

Supporting organisations which provide assistance to local people in many kinds of need

At our Harvest festival many generously donated tins and packets and other gifts in aid of the *Seaview Project* (a wellbeing centre offering help and inspiration for people living on society's margins). Many full boxes were gratefully received by Seaview who commented that the provision was 100% relevant.

In normal times we support the *Snowflake Night Shelter*: a local Charity that provides supervised overnight accommodation to homeless people who would otherwise be sleeping rough in Hastings and St Leonards during the extreme winter months. Our Church Hall is used for the Friday night session from November to March. Some of our church family act as volunteers and the administrator of the Project is a member of the congregation. For much of the past two years provision has been different but we stand ready to assist if needed in future.

We hosted *The Posh Club* as and when this was possible during 2021. By way of explanation in normal times Posh Club provides high tea with entertainment and is set up to help older folks get out and have fun.

We give support by offering the Hall and the Church at reduced rates to help with charitable endeavours that align with the Marks of Mission. Our buildings are

particularly creatively used in supporting the performing arts and we are pleased that a return to some semblance of normality in this regard occurred during 2021.

We also collected items for donation to the local Food Bank.

Supporting organisations which run projects in other countries to help people in need

Christian Aid needs no introduction. We raise funds for Christian Aid throughout the year as well as during Christian Aid Week and £665 was donated during 2021. We thank our congregation for their generosity.

Many of the congregation support *Building Better Futures International*, a small charity that seeks to provide the means of self-help in South India. Our own Bishop Laurie is one of the trustees and he reports back to us regularly on the practical results of our giving.

Maintaining the fabric of the church as a place of worship, as a beautiful, listed building and as a venue for the visual arts and music

Our church continues to be appreciated by our parishioners and many others as a space where life events are celebrated with joy and thanksgiving including weddings, baptisms and anniversaries. As well as routine maintenance of the church and hall there are numerous smaller jobs that crop up. Many people help out in so many ways and give generously of their time and resources.

The Church building is well known for being a venue for musical events that are attended by a wide range of people within the parish and further afield. change to our usual pattern of hosting and leading it. The Seaview Carols returned in 2021.

It is important to us that the church is available for private prayer and reflection not just to the church family but to the wider community. People comment on the sense of peacefulness and spirituality that pervades the church.

Maintaining the fabric of the Church Hall as a facility for the whole community

As 2021 progressed and we returned to some semblance of normality the hall was booked out seven days a week with regular and one-off bookings across the mornings, afternoons and evenings. The Tuesday Group, The Posh Club and many community benefit organisations and small businesses were among our regular users - as mentioned elsewhere in this report.

In normal years the range of classes run at the hall was very varied, including dog training, singing, line dancing for older people, indoor bowls, cooking, children's yoga and art workshops as well various exercise classes such as tai chi, piloxing, and Pilates. We had an additional art group run by WEA once a week and a Tiny Tots group for mums and their children. However, during 2021 this pattern changed somewhat, not in a bad way but clearly some people had good reason to reassess their priorities.

Our hire charge is pitched to cover heating, lighting and other costs but is kept as low as possible to enable local groups and individuals to benefit. We are grateful to the Hall Committee who manage the hall - they would welcome new members to assist in this valuable task.

The renovations and upgrades of the previous year have proved extremely popular and hall users get the impression that we care about them because we care about the environment we offer them.

Maintaining the grounds and gardens in celebration of God's creation and to offer a place of tranquillity for the benefit of local people

Our church is surrounded by gardens and a great amount of time and effort has been expended by our volunteer gardeners. The result is a pleasant place for folk to walk through as they cut the corner between the two roads, and for some to stop and enjoy. During 2021 we also became the first place in Hastings and St Leonards to engage with the Community Compost Bins Project. This has been very successful both environmentally and socially. The Rector blessed the bins when they were set up. He made the point that compost bins had the same mission as the Church; to turn that which is rotten into something that is life-giving and life enhancing!

The ongoing work in producing our own compost and in collecting rainwater from the hall roof have resulted in a gradually evolving eco-friendly and diverse habitat. We have also seen an increase in insect life as well as seasonal colour and contributions to the floral arrangements in church. We continue to be very grateful for voluntary donations of plants or funds to help this work.

Special thanks go to Mary Cain, Veronica Goddard, Sally and Libby Waters for their mostly unseen work, and strong commitment to the witness of St John's in providing an oasis of beauty and tranquillity in our Parish.

Our commitment to caring for God's earth and all the beauty that surrounds us has led St John's to be a Bronze Eco Church with the environmental charity *A Rocha UK*.

Financial review

Financial Summary

The total receipts in general unrestricted funds were £124,810 and are detailed in the Financial Report.

The planned giving through direct debits and standing orders raised £74,631. And we were able to recover Gift Aid of £5,871 mostly through the Parish Giving Scheme.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £58,000 paid to the diocese for our share of all churches' Parish Ministry Costs. This amount contributes to the housing, stipend and pension costs of the clergy and a percentage towards diocesan central costs, clergy training and a contribution to national church funds. The PCC have agreed to increase this annual amount to £59,000 for 2022.

Staff costs

The PCC pays for our Parish Administrator and two part time cleaning team members. For periods through the year these staff were furloughed, and the PCC was able to claim the job retention scheme grants.

Repairs of the church hall

The church hall required a good deal of work to improve it and bring it to appropriate standards, and this included a new kitchen. There were other improvements for which the church obtained some grants, in particular the CCTV system, and a new sound system to eliminate unwanted interference. A substantial amount of the work was completed by volunteers.

Why we hold some money in reserve

It is PCC policy to maintain a current account balance on the general unrestricted funds (excluding property) which equates to approximately one to two months' worth of unrestricted payments. The parish also holds a substantial reserve as a result of a legacy, which is not restricted to a particular purpose. It is on deposit with our bank in a fund to which the PCC has easy access (i.e. it acts as a deposit account).

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. The legacy of Hazel Freedman comes into this category.

Key figures

The net movements in funds are perhaps the key figures. They show a deficit of £868. Considering the loss of income during closures (more from church hall rentals than church collections etc.) this was a good result, but we did receive a substantial donation of £5,000 in August. There were also one-off donations and planned giving continued at normal, expected levels.

General fund

The receipts have been presented more fully in that the giving now shows planned giving, weekly collections, other donations and fundraising.

Charitable Giving

One of the restricted funds is for charitable giving, such as special collections, gifts given through the church and the sale of books. The charities most supported in these ways are Christian Aid and the Mission to Seafarers.

Other gifts to charities are also given by the church, in the form of cheques made out to the particular charity. Such gifts are not shown in these accounts.

It is also known that many church members actively support a range of Christian (and other) charities. The church additionally supports local charities by offering free use of the church and hall for their activities, and by hosting charity fundraising events e.g. concerts, for the benefit of others.

Restricted and designated funds

Outward giving: These funds have now all been passed on to the charities supported by the PCC and for which the funds were given.

Hazel Freedman bequest

No withdrawals have been made this year against this account.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Registered Charity no. 1132339

The PCC's governing document is the Parochial Church Councils (Powers) Measure 1956.

During 2021 the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent	Fr David Hill	Chair
Deacon	Revd Michael Turnbull	
Pastoral Assistant	Carol Frost	
Church Wardens	Michael Cooper	
	Barbara Fentiman	
Diocesan Synod	Andrew Crighton	
Elected Members	Alison Day	Resigned April 2021
	Marion Nicholson	
	Louise Spice	
	Katy Harper	
	Lesley Crighton	Assistant Warden
	Jenny Barfoot	Parish Safeguarding Officer
Appointed	David Atwood	Treasurer (to April 2021)
	Alan Privett	Treasurer (from April 2021)
Co-opted	Anne Boles	Lead Recruiter
Appointed	Cheryl Kuit	Secretary

Membership of the PCC is set out in the Church Representation Rules and consists of ex-officio members, the churchwardens, members of the Deanery Synod and up to 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and are given support to understand and fulfil their role.

The PCC met 7 times during 2021 using Zoom, and the average attendance was 88% which was achieved despite the continuing impact of the Coronavirus.

Our **Deanery Synod** representatives report back to the PCC regularly on matters discussed at the meetings (usually held 4 times per year). However, in 2021 the Synod did not meet. The Rector is the Rural Dean of Hastings.

This Annual Report was approved by the PCC and signed on its behalf by:

Revd David Hill, Chair



Date: 04/05/2022

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical parish of

St John the Evangelist, Upper St Leonards

Pevensey Road, St Leonards TN38 0LF

Diocese of Chichester

For the year ended 31st December 2021

CONTENTS

Statement of financial receipts and payments

Statement of assets and liabilities

Notes to the accounts

Report of the Independent Examiner

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2021

Receipts and Payments Accounts						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
Receipts	£	£	£		£	£
Voluntary Receipts incl Gift Aid, Donations & Legacies	96,408	918	-		97,326	110,547
Activities for generating funds, weddings and funerals	11,645	359	-		12,004	6,990
Investment income	122	78	-		200	1,150
Church activities: church centre hire	14,136	-	-		14,136	7,362
Other receipts	2,498	-	-		2,498	6,504
Total Receipts	124,810	1,354	-		126,164	132,553
Payments						
Cost of generating funds: fund-raising activities	243	-	-		243	671
Church activities Charitable activities	119,186	1,188	-		120,374	149,196
Other payments	1,406	-	-		1,406	4,947
Total Payments	120,834	1,188	-		122,022	154,814
Excess of receipts over payments	3,976	166	-		4,142	(22,261)
Transfers between funds					-	-
Net movement in funds	3,976	166	-		4,142	(22,261)
Cash in bank at 1 Jan 2021.	129,266	169	78,582		208,017	230,278
Cash in bank at 31 Dec 2021	133,242	335	78,582		212,159	208,017

Financial Statements for the Year Ended 31 December 2021

Approved by the Parochial Church Council on

and signed on their behalf by

Signature _____

_____ (Print name)

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2021

Statement of Assets and Liabilities							
	Unrestricted		Restricted	Endowed		Total	Previous year
	General	Designated					
	£	£	£	£		£	£
Cash Funds							
Bank Current Account	4,220	-	335			4,555	5,413
CBF Deposit Account	129,022			78,582		207,604	202,604
Total	133,242	-	335	78,582		212,159	208,017
Other Monetary Assets							
Gift Aid recoverable or o/s	627					627	2,597
Other debtors	-					-	3,084
Investment Assets							
Investment fund bond at market value	941					941	892
Total Assets	134,810	-	335	78,582		213,727	214,590
Liabilities							
Accrued Exoenses	-						960
Total Liabilities	-	-	-	-		-	960

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2021

Notes

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis

Statement of funds					
	Bal b/fwd	Receipts	Payments		Bal c/fwd
	£	£	£		£
Unrestricted funds					
General fund	129,266	124,810	120,834		133,242
Restricted funds					
Sundry	-	0	-		
Tuesday Group	169	359	280		248
Fabric Fund	-	-	-		-
Outward Giving	-	918	908		10
Endowment fund interest	-	77	-		77
Total restricted funds	169	1,354	1,188		335
Endowment funds					
Hazel Freedman bequest (note)	78,582	-	-		78,582
Total funds	208,017	126,164	122,022		212,159

The Fabric fund represents accumulated donations and appeals for fabric maintenance. Which can only be spent for that purpose.

The endowment comprises the Hazel Freedman bequest. This is a permanent endowment held by the Diocese of Chichester for the PCC. The income from the endowment is required to be spent on the repair and upkeep of St John the Evangelist Church.

The PCC received the permission to spend the funds from the endowment on major repairs to the fabric of the church building. During 2019 this permission was checked, and confirmed, by the Diocese of Chichester.

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2021

Notes (continued)						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
	£	£	£		£	£
Further Analysis of Receipts and Payments						
Receipts						
a) Activities for generating funds						
Fees for weddings & funerals	11,645				11,645	6,990
Tuesday group		359			359	-
	11,645	359	-		12,004	6,990
b) All other giving/voluntary receipts:						
Planned giving (excl. tax refunds)	64,456				64,456	61,260
Planned giving (no tax refunds)	10,175				10,175	2,135
Loose cash collections	3,278				3,279	4,605
Donations	11,361				11,361	10,066
Special appeals		918			918	1,286
Fund raising	15				15	5,027
Gift Aid recovered	5,871				5,871	12,719
Legacies	-	-			-	-
Grants	1,252				1,252	13,449
	96,408	918			97,326	110,547
c) Investment Income						
Bank and CBF Deposit Fund interest	122	78	-		200	1,150
d). Church Activities						
Church centre hire fees	14,136				14,136	7,362

Other receipts	2,498				2,498	6,504
Total received in all funds	124,810	1,354	-		126,164	132,553

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2021
Notes (continued)

	Unrestricted fund	Restricted fund	Endowed fund		Total	Previous year
	General					
	£	£	£		£	£
Payments						
Charitable activities						
Parish share	58,000	-	-		58,000	56,650
Clergy exp.	434	-	-		434	58
Rectory expenses						
Services	8,824	-	-		8,824	265
Church maintenance						
Major repairs	-	-	-		-	12,241
Minor repairs	7,124	-	-		7,124	7,012
Church yard	434	-	-		434	757
Tuesday club	-	280	-		280	-
Photo copier/ printing	2,339	-	-		2,339	2,341
Organist	6,472	-	-		6,472	6,382
Coffee/ catering	177	-	-		177	-
Visits/ retreats	-	-	-		-	-
Outward giving	-	908	-		908	1,663
Accountancy	960	-	-		960	960
Utilities	11,899	-	-		11,899	11,745
Insurance	5,084	-	-		5,084	5,002
Phone/ wifi	623	-	-		623	618
Hall major repairs	-	-	-		-	23,344
Hall minor repairs	241	-	-		241	3,738
Church sundry expenses						
Admin	9,890	-	-		9,890	9,413
Cleaning	6,685	-	-		6,685	7,007
	119,186	1,188	-		120,374	149,196
Raising funds						
100 club						
Fund raising	242	-	-		243	671
	242	-	-		243	671
Other payments						
Other trading costs	1,406	-	-		1,406	4,947
Total paid on all funds	120,834	1,188	-		122,022	154,814

**Independent Examiner's Report to
The Parochial Church Council of St John the Evangelist**

I report on the accounts of The Parochial Church Council of St John the Evangelist for the twelve month period ended 31 December 2021 which are set out on the previous pages.

Respective responsibilities of committee & examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the supporting documentation presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Keith Miller
Finance Officer and Group Support Worker
Hastings Voluntary Action
Jackson Hall, Portland Place, Hastings, TN34 1QN

Dated: 31 May 2022

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical parish of

St John the Evangelist, Upper St Leonards

Pevensey Road, St Leonards TN38 0LF

Diocese of Chichester

For the year ended 31st December 2021

CONTENTS

Statement of financial receipts and payments

Statement of assets and liabilities

Notes to the accounts

Report of the Independent Examiner

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2021

Receipts and Payments Accounts						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
Receipts	£	£	£		£	£
Voluntary Receipts incl Gift Aid, Donations & Legacies	96,408	918	-		97,326	110,547
Activities for generating funds, weddings and funerals	11,645	359	-		12,004	6,990
Investment income	122	78	-		200	1,150
Church activities: church centre hire	14,136	-	-		14,136	7,362
Other receipts	2,498	-	-		2,498	6,504
Total Receipts	124,810	1,354	-		126,164	132,553
Payments						
Cost of generating funds: fund-raising activities	243	-	-		243	671
Church activities Charitable activities	119,186	1,188	-		120,374	149,196
Other payments	1,406	-	-		1,406	4,947
Total Payments	120,834	1,188	-		122,022	154,814
Excess of receipts over payments	3,976	166	-		4,142	(22,261)
Transfers between funds					-	-
Net movement in funds	3,976	166	-		4,142	(22,261)
Cash in bank at 1 Jan 2021.	129,266	169	78,582		208,017	230,278
Cash in bank at 31 Dec 2021	133,242	335	78,582		212,159	208,017

Financial Statements for the Year Ended 31 December 2021

Approved by the Parochial Church Council on

and signed on their behalf by

Signature _____

_____ (Print name)

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2021

Statement of Assets and Liabilities							
	Unrestricted		Restricted	Endowed		Total	Previous year
	General	Designated					
	£	£	£	£		£	£
Cash Funds							
Bank Current Account	4,220	-	335			4,555	5,413
CBF Deposit Account	129,022			78,582		207,604	202,604
Total	133,242	-	335	78,582		212,159	208,017
Other Monetary Assets							
Gift Aid recoverable or o/s	627					627	2,597
Other debtors	-					-	3,084
Investment Assets							
Investment fund bond at market value	941					941	892
Total Assets	134,810	-	335	78,582		213,727	214,590
Liabilities							
Accrued Exoenses	-						960
Total Liabilities	-	-	-	-		-	960

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2021

Notes

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis

Statement of funds					
	Bal b/fwd	Receipts	Payments		Bal c/fwd
	£	£	£		£
Unrestricted funds					
General fund	129,266	124,810	120,834		133,242
Restricted funds					
Sundry	-	0	-		
Tuesday Group	169	359	280		248
Fabric Fund	-	-	-		-
Outward Giving	-	918	908		10
Endowment fund interest	-	77	-		77
Total restricted funds	169	1,354	1,188		335
Endowment funds					
Hazel Freedman bequest (note)	78,582	-	-		78,582
Total funds	208,017	126,164	122,022		212,159

The Fabric fund represents accumulated donations and appeals for fabric maintenance. Which can only be spent for that purpose.

The endowment comprises the Hazel Freedman bequest. This is a permanent endowment held by the Diocese of Chichester for the PCC. The income from the endowment is required to be spent on the repair and upkeep of St John the Evangelist Church.

The PCC received the permission to spend the funds from the endowment on major repairs to the fabric of the church building. During 2019 this permission was checked, and confirmed, by the Diocese of Chichester.

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2021

Notes (continued)						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total	Previous year
	General					
	£	£	£		£	£
Further Analysis of Receipts and Payments						
Receipts						
a) Activities for generating funds						
Fees for weddings & funerals	11,645				11,645	6,990
Tuesday group		359			359	-
	11,645	359	-		12,004	6,990
b) All other giving/voluntary receipts:						
Planned giving (excl. tax refunds)	64,456				64,456	61,260
Planned giving (no tax refunds)	10,175				10,175	2,135
Loose cash collections	3,278				3,279	4,605
Donations	11,361				11,361	10,066
Special appeals		918			918	1,286
Fund raising	15				15	5,027
Gift Aid recovered	5,871				5,871	12,719
Legacies	-	-			-	-
Grants	1,252				1,252	13,449
	96,408	918			97,326	110,547
c) Investment Income						
Bank and CBF Deposit Fund interest	122	78	-		200	1,150
d). Church Activities						
Church centre hire fees	14,136				14,136	7,362

Other receipts	2,498				2,498	6,504
Total received in all funds	124,810	1,354	-		126,164	132,553

The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2021
Notes (continued)

	Unrestricted fund	Restricted fund	Endowed fund		Total	Previous year
	General					
	£	£	£		£	£
Payments						
Charitable activities						
Parish share	58,000	-	-		58,000	56,650
Clergy exp.	434	-	-		434	58
Rectory expenses						
Services	8,824	-	-		8,824	265
Church maintenance						
Major repairs	-	-	-		-	12,241
Minor repairs	7,124	-	-		7,124	7,012
Church yard	434	-	-		434	757
Tuesday club	-	280	-		280	-
Photo copier/ printing	2,339	-	-		2,339	2,341
Organist	6,472	-	-		6,472	6,382
Coffee/ catering	177	-	-		177	-
Visits/ retreats	-	-	-		-	-
Outward giving	-	908	-		908	1,663
Accountancy	960	-	-		960	960
Utilities	11,899	-	-		11,899	11,745
Insurance	5,084	-	-		5,084	5,002
Phone/ wifi	623	-	-		623	618
Hall major repairs	-	-	-		-	23,344
Hall minor repairs	241	-	-		241	3,738
Church sundry expenses						
Admin	9,890	-	-		9,890	9,413
Cleaning	6,685	-	-		6,685	7,007
	119,186	1,188	-		120,374	149,196
Raising funds						
100 club						
Fund raising	242	-	-		243	671
	242	-	-		243	671
Other payments						
Other trading costs	1,406	-	-		1,406	4,947
Total paid on all funds	120,834	1,188	-		122,022	154,814

**Independent Examiner's Report to
The Parochial Church Council of St John the Evangelist**

I report on the accounts of The Parochial Church Council of St John the Evangelist for the twelve month period ended 31 December 2021 which are set out on the previous pages.

Respective responsibilities of committee & examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the supporting documentation presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Keith Miller
Finance Officer and Group Support Worker
Hastings Voluntary Action
Jackson Hall, Portland Place, Hastings, TN34 1QN

Dated: 31 May 2022

Accounts

**St John the Evangelist
Upper St Leonards**



**Annual Meeting for election of
Churchwardens**

Annual Parochial Church Meeting

for the year ended 31 December 2020

Sunday 25 April 2021

CONTENTS

Page

- 1 Annual Meeting of Parishioners Agenda
- 2 Annual Parochial Church Meeting Agenda
- 3 Minutes of APCM – October 2020
- 5 Annual Report and Financial Accounts to December 2020

St John the Evangelist

Meeting for election of Churchwardens

Sunday 25 April 12:15pm

Those eligible to participate in this meeting are: anybody resident in the parish of St John the Evangelist Upper St Leonards; and anybody on the electoral roll of this parish.

AGENDA

1. Opening Prayer
2. Election of Churchwardens for the parish of St John the Evangelist
TWO candidates have been put forward for TWO places
Mike Cooper
Barbara Fentiman
3. Closing Prayer

St John the Evangelist Annual Parochial Church Meeting Sunday 25 April 12.25 pm

*Those eligible to participate in this meeting are:
anybody on the electoral roll of this parish.*

AGENDA

1. Apologies for absence
2. Minutes of last year's APCM 11 October 2020
3. Matters arising not covered in the agenda below
4. Reports for the year:

The reports to be delivered verbally will be Financial, Fabric, Safeguarding, Review of the Year and Electoral Roll

Electoral Roll:	Electoral Roll Officer
Financial:	Treasurer
Fabric:	Churchwardens
Safeguarding:	The Rector
The Review of the Year:	The Rector

5. Election of PCC members
6. Election of Deanery Synod representatives
7. Thanks to Welcomers
8. Appointment of Independent Examiner for the Church Accounts 2021
9. Any other business previously notified to the Secretary
10. Closing prayer: the Grace

St. John the Evangelist Upper St. Leonards

Minutes of the Annual Meeting of Parishioners and the Annual Parochial Church Meeting

11 October 2020 following Sunday Mass

Annual Meeting of Parishioners 12.00 noon

17 persons present due to the ongoing Coronavirus infections and social distancing guidelines.

1 **Welcome and Prayers**

Fr David Hill opened the meeting with prayer. The April AMP and APCM had been postponed due to the outbreak of Coronavirus (COVID-19) and the closure of the Church building, the imposition of social distancing and limits on gathering for meetings. Fr David thanked those present for attending.

2 **Election of Churchwardens**

Mike Cooper was proposed by Fr David in the chair

Barbara Fentiman was proposed by Fr David in the chair

Each was unanimously elected, with no abstentions.

On behalf of all at St John's, Fr David thanked them both for their hard work and service throughout the year. They would be blessed at the next Mass.

Annual Parochial Church Meeting 12.10pm

1 **Apologies for absence**

National and Diocesan guidelines prohibited the gathering of the whole church. 17 parishioners attended the meeting.

2 **Minutes of the 2019 APCM** previously made available

Proposal that the Minutes be accepted was made by Alison Day and seconded by Jenny Barfoot. This was unanimously agreed, and the minutes were signed by Fr David in the Chair as a true record.

3 **Matters Arising**

Fr David reported that Safeguarding had been missed from the Agenda and would be inserted for the 2020 meeting.

4 **Reports for the year 2019**

Written reports were previously made available, and comments invited. The following Reports were given verbally, with questions invited by the Chair from those present.

4.1 Clare Cooper, Electoral Roll Officer read the report to those assembled. She had posted the electoral roll certificate to the church door and submitted the numbers on roll to Church House. There were no questions arising.

4.2 David Attwood, Treasurer, delivered his Finance Report summary. Attendees noted the content. He added that for the current year parishioners had been very generous with donations for the continuing work of the church during the pandemic.

Fr David added that St John's was able to meet around 80% of its Parish Share. He thanked David for his report. There were no questions arising.

4.3 Mike Cooper, Churchwarden, read the Fabric Report prepared by Barbara and himself. He extended thanks to Marion Nicholson, PCC Secretary who stepped down in April 2020 and welcomed Cheryl Kuit who took over from her. Mike said that there were many who contributed to the life of the church in a variety of ways, and he thanked them all on behalf of the users of St John's. There were no questions arising.

4.4 Fr David reported on the Safeguarding Report and said that Chichester Programme training certificates had been issued for Anne Boles, Safeguarding Officer, and himself. The Diocesan Safeguarding Department and Administrator, Tina Garton had supported the church to ensure all had been trained.

4.5 Fr David read his review of 2019 which included the starting of the Hall kitchen refurbishment project and gave attendees a hint of activities carried out during lockdown. Fr David expressed his gratitude at being Rector of St John's and thanked those who supported the work in unseen ways. There were no questions arising.

5 Election of PCC Members

One nomination had been received:

Jenny Barfoot

One PCC Member asked for their term of office to be extended:

Alison Day

It was proposed by Katy Harper and seconded by Vicky Green that they be duly elected. All present were in favour.

6 Election of Deanery Synod Representative

Fr David reported that the 2019 representative, John Townsend, had stepped down from the role and his position on the PCC. There were no nominations received to stand before the meeting and there were no nominations received by him on the day. The vacancy will be carried to the PCC meeting later in October.

ACTION: PCC Members to elect a Deanery Synod Representative.

7 Thanks to Welcomers

Fr David reported that the new Representation Rules guidebook stated that there was no longer a requirement to elect Welcomers. He thanked the growing team of Sidespersons and Welcomers at St John's.

8 Appointment of Independent Examiners for the Church Accounts

The PCC recommended that Ashdown Hurrey Auditors be appointed as Independent Examiner for the Church Accounts. **This was proposed by David Attwood and seconded by Louise Spice. All present were in favour.**

9 AOB

Bishop Laurie proposed official thanks to Fr David for supporting the work of the church, his ministry in 2019 and through the challenging days of 2020. All present agreed.

The Meeting closed at 12.45 pm with the Grace.

Annual Report and Financial Report

Parochial Church Council of St John the Evangelist, Upper St Leonards

St John the Evangelist, Pevensey Road, St Leonards TN38 0LF
Diocese of Chichester

Registered Charity no. 1132339

For the year ended 31st December 2020

Contents

Annual report

Statement of financial receipts and payments

Notes to the accounts

Report of the independent examiner

Incumbent: Revd David Hill

Website: www.stjohnspevenseyroad.org.uk

Independent examiner: Steve Sampson FCA FCIE DChA
Ashdown Hurrey Auditors, 20 Havelock Rd, Hastings TN34 1BP

Bank: CAF Bank Ltd,
25 Kings Hill Avenue, Kings Hill,
West Malling, Kent ME19 4JQ

St John the Evangelist, Upper St Leonard's Annual Report for 2020

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd David Hill in:

- Promoting the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting the whole mission of the church, pastoral, social, evangelistic and ecumenical
- Offering support and care without discrimination to people in the parish

What we planned to do to achieve our charitable objectives

We have considered the Charity Commission's guidance on public benefit including the specific guidance on 'charities for the advancement of religion'.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, by recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Our plan for fulfilling our objectives can be considered under these headings

- Welcoming people without discrimination to worship at our church and join our parish community
- Offering worship, prayer and study in a variety of ways
- Providing pastoral care for people living in the parish
- Supporting organisations which provide assistance to local people in many kinds of need
- Supporting organisations which run projects in other countries to help people in need
- Maintaining the fabric of the church as a place of worship, as a beautiful, listed building and as a venue for the visual arts and music
- Maintaining the fabric of the Church hall as a facility for the whole community
- Maintaining the grounds and gardens in celebration of God's creation and to offer a place of tranquillity for the benefit of local people

What we achieved and how we affected people's lives

Welcoming people without discrimination to worship at our church and join our parish community

The church family comprises folk who live in the parish and those who live outside the boundary: all find at St John's a "safe space" in which to explore the faith and their relation to it. Many rely on the support they gain here to carry out complex roles in society at large. No one is compelled to attend a church and so we view voluntary attendance to worship God as one demonstration of the public benefit of our activities.

The Electoral Roll for the year to 31st December 2020 closed at 137 (down from 139 the previous year). 46 members were resident in the parish (34%) and 91 were non-resident (66%). Church attendance was severely disrupted in 2020 because of the coronavirus pandemic. From March onwards many people were unable to attend in person even during periods when churches were open. Therefore, revision of the Roll does not reflect attendance during the year.

Normally, we work to encourage the deepening of faith in all ages, which includes children. Alongside our main Sunday Mass we offered sessions for younger folk: Friends of God and Godly Play. We were aware of the debate about young people's mental health, and we encouraged youngsters to develop their own response to faith in the confidence that this will help them now and in their future lives. We look forward to returning to this pattern as circumstances allow.

Easter 2020 was subject to lockdown regulations, but both our weekly Zoom worship and Sunday Masses were well attended online. There were five funerals and one wedding during 2020, and no baptisms. These events were very important in the lives of the people concerned in the face of changing guidelines.

In normal times as a Church Family we also enjoyed social activities usually involving food - cakes, breakfasts or suppers. These events help to strengthen friendships and act as an antidote for loneliness – which can affect a wide range of people. We have enjoyed Big Breakfast events, Coffee Mornings, Concerts, a Beetle Drive, a Harvest Lunch, Book Club meetings, a drama production and a Christmas Fair - which is a social occasion as well as a fundraiser. Sadly, none of this has been possible during 2020.

Christmas is usually a very special time of celebration where many sections of the community come together to join in the activities including a crib service for the youngsters, a carol service for those that love to sing and an evocative 'Midnight Mass' enjoyed by many people who don't often come to church. For Christmas 2020 we were able to worship in person and virtually. A particular joy was a short carol service with congregational singing held in the church gardens and surrounding pavements. It was attended by regular worshippers and a large number of people from the local area.

Offering worship, prayer and study in a variety of ways

For the first three months of 2020, the congregation was involved in our acts of worship in many ways. For example, our Serving Team is diverse and includes members who have recently joined and those who have participated for decades. Not only does this enhance our worship but having a role can be a great benefit to the individuals themselves.

St John's is known for its music: many benefited greatly from the excellence of the choir and the organ playing and welcome the occasional visit by young soloists, who in turn gained performance experience.

We recognise that people's commitments and preferences result in needs that are met by our smaller, quieter services at various times, and by other regular sessions such as the Friday Prayer Group, and informal groups meeting in people's homes. During 2020 we have tried to maintain in person worship when safe to do so. We have followed all the direction given by the Bishop in making this as Covid-19 secure as possible. We have also managed to keep St John's open for private prayer for extended periods and this has contributed to the spiritual and mental wellbeing of both regular members and people who come seeking some peace and beauty in difficult times.

Every main service has also been available online through our website and on YouTube and this has been of benefit to people from all over the world. One particular new initiative which has helped a good number of people is our midweek Zoom service. This is well attended and creative. One of the lessons of the pandemic is perhaps that we need to maintain our online worship in order to offer both opportunities and support for those who, for whatever reason cannot get to St John's.

Providing pastoral care for people living in the parish

Pastoral care, by its nature, goes on unobtrusively but provides support for many folk in the parish. We have lay people who carry out chaplaincy work at the many care homes in the parish. The Ministry Team (clergy and lay) carried out pastoral work with a wide range of people. The Rector is the Honorary Chaplain of St Michael's Hospice and our Deacon is the Assistant Chaplain to the Conquest Hospital, Bexhill Hospital, the Eastbourne DGH and to Sussex Police. Some of the clergy who worship with us provided eucharistic and pastoral support in other parishes when there was need. All of these things have remained in place during 2020. In addition, we have tried to maintain contact with our many parishioners who have not been able to attend at all. This has proved somewhat tricky at times, but communication is always a two-way process.

The Tuesday Group is a drop-in playgroup which meets in our Church Hall. It was set up over 20 years ago to try to meet some of the needs of the area. This is still an area of considerable deprivation with high levels of poverty amongst children under five in some parts of the town - housing, financial problems, personal problems are difficulties that many families face on a daily basis. But they know that the group will be there on Tuesday morning and for a short time they are amongst friends who

support them. It ran for the first three months of 2020 but was suspended for the remainder of the year.

Healing Ministry. Our team of trained lay people offer to pray with and for those who request this help, whether they are regular worshippers or not. Sharing a problem before God is a real way of coping with the difficulties of life. Again, this happened for the first three months of 2020 but Covid-19 restrictions meant that it was not possible to offer this ministry for the remainder of the year.

Supporting organisations which provide assistance to local people in many kinds of need

At our Harvest festival many generously donated tins and packets and other gifts in aid of the *Seaview Project* (a wellbeing centre offering help and inspiration for people living on society's margins). Many full boxes were gratefully received by Seaview who commented that the provision was 100% relevant. Our Pastoral Assistant works regularly with Seaview.

We support the *Snowflake Night Shelter*: a local Charity that provides supervised overnight accommodation to homeless people who would otherwise be sleeping rough in Hastings and St Leonards during the extreme winter months. Our Church Hall is used for the Friday night session from November to March. Some of our church family act as volunteers and the administrator of the Project is a member of the congregation.

We hosted *The Posh Club* for a few weekly sessions during the first three months of the year, but in person activities were suspended in March. Nevertheless, POSH Club maintained close contact with the couple of hundred people on their books using St John's hall as a base. The hall even served as a TV studio for POSH club online featuring many talented professional performers as well as the Rector! By way of explanation in normal times Posh Club provides high tea with entertainment and is set up to help older folks get out and have fun.

We give support by offering the Hall at no charge to Snowflake and Tuesday Group.

We also collected items for donation to the local Food Bank.

Supporting organisations which run projects in other countries to help people in need

Christian Aid needs no introduction. We raise funds for Christian Aid throughout the year as well as during Christian Aid Week. An amazing £1341.70 was collected during 2020. New ideas to increase funds have included singing lessons and contactless card readers but mainly we rely on the fantastic generosity of our congregation.

Many of the congregation support *Building Better Futures International*, a small charity that seeks to provide the means of self-help in South India. Our own Bishop Laurie is one of the trustees and he reports back to us regularly on the practical results of our giving. An emergency appeal to the congregation raised over £8,000 in a few days.

Maintaining the fabric of the church as a place of worship, as a beautiful, listed building and as a venue for the visual arts and music

Our church continues to be appreciated by our parishioners and many others as a space where life events are celebrated with joy and thanksgiving including weddings, baptisms and anniversaries. As well as routine maintenance of the church and hall there are numerous smaller jobs that crop up. Many people help out in so many ways and give generously of their time and resources.

The Church building is well known for being a venue for musical events that are attended by a wide range of people within the parish and further afield. The St Michael's Hospice 'Lights of Love' service was filmed in part in St John's in 2020 as a change to our usual pattern of hosting and leading it. The Seaview Carols were also presented in a Covid secure way and were available online.

It is important to us that the church is available for private prayer and reflection not just to the church family but to the wider community. To this end the church building was open on Friday and Saturday mornings and we are hoping to extend this further. People comment on the sense of peacefulness and spirituality that pervades the church.

Maintaining the fabric of the Church Hall as a facility for the whole community

For the first three months of 2020 the hall was booked out seven days a week with regular and one-off bookings across the mornings, afternoons and evenings. The Tuesday Group, The Posh Club and Snowflake were among our regular users – as mentioned elsewhere in this report.

The range of classes run at the hall was very varied, including dog training, singing, line dancing for older people, indoor bowls, cooking, children's yoga and art workshops as well various exercise classes such as tai chi, piloxing, and Pilates. We had an additional art group run by WEA once a week and a Tiny Tots group for mums and their children. Single bookings for the hall included birthday parties, AGMs, wedding receptions, fundraising events and social evenings.

Our hire charge is pitched to cover heating, lighting and other costs but is kept as low as possible to enable local groups and individuals to benefit. We are grateful to the Hall Committee who manage the hall - they would welcome new members to assist in this valuable task.

With lockdown we were afforded an opportunity to do some serious renovation work on the hall. The improvements to the kitchen were completed at the start of the year. It is now very well equipped for the future with a new dedicated boiler, a permanent hot drinks boiler and commercial-standard refrigeration and dishwashing. There are new fly screens and a zapper. The complete cost was in the region of £17,000 but we were greatly helped by grant funding to the tune of £10,000.

The Hall Committee has done some incredible renovation work, totalling about 700 hours of volunteering given for free. The hall has been completely repainted, the serious damp issues have been resolved, the floor and the stage have been totally renovated, the folding stage wings have been reconstructed, the back rooms have been tidied and sorted out and now even have curtains, ceilings have been repaired, and a Belfast sink has been fitted in one of the rear rooms to aid the cleaning of the hall. It really has to be seen to be believed!

At the end of 2020 with high Coronavirus rates in Hastings, we were approached about using the hall as an overflow Chapel of Rest. It has been put to good use providing support for people in this most unusual way. We look forward however to a rapid return to more 'normal' hall use.

Maintaining the grounds and gardens in celebration of God's creation and to offer a place of tranquillity for the benefit of local people

Our church is surrounded by gardens and a great amount of time and effort has been expended by our volunteer gardeners. The result is a pleasant place for folk to walk through as they cut the corner between the two roads, and for some to stop and enjoy.

The making of structures to retain and improve planting and soil improvement have included revetments. The ongoing work in producing our own compost and in collecting rainwater from the hall roof have resulted in a gradually evolving eco-friendly and diverse habitat. We have also seen an increase in insect life as well as seasonal colour and contributions to the floral arrangements in church. We continue to be very grateful for voluntary donations of plants or funds to help this work.

Special thanks go to Mary Cain, and Sally and Libby Waters for their mostly unseen work, and strong commitment to the witness of St John's in providing an oasis of beauty and tranquillity in our Parish.

Our commitment to caring for God's earth and all the beauty that surrounds us has led St John's to register as an Eco Church with the environmental charity *A Rocha UK*.

Financial review

Financial Summary

The total receipts in general unrestricted funds were £127,947 and are detailed in the Financial Report.

The planned giving through direct debits and standing orders raised £63,395. And we were able to recover Gift Aid of £12,719 mostly through the Parish Giving Scheme.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £56,650 paid to the diocese for our share of all churches' Parish Ministry Costs. This amount contributes to the housing, stipend and pension costs of the clergy and a percentage towards diocesan central costs, clergy training and a contribution to national church funds.

Staff costs

The PCC pays for our Parish Administrator and two part time cleaning team members. For periods through the year these staff were furloughed, and the PCC was able to claim the job retention scheme grants.

Repairs of the church hall

The church hall required a good deal of work to improve it and bring it to appropriate standards, and this included a new kitchen. There were other improvements for which the church obtained some grants and a substantial amount of the work was completed by volunteers.

Why we hold some money in reserve

It is PCC policy to maintain a current account balance on the general unrestricted funds (excluding property) which equates to approximately one to two months' worth of unrestricted payments. The parish also holds a substantial reserve as a result of a legacy, which is not restricted to a particular purpose. It is on deposit with our bank in a fund to which the PCC has easy access (i.e. it acts as a deposit account).

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. The legacy of Hazel Freedman comes into this category.

Key figures

The net movements in funds are perhaps the key figures. They show a deficit of just over £22,000, of which the current account deficit was just under £10,000. Two things account for this - the loss of income during closures (more from church hall rentals than church collections etc.) and the expenditure on church hall refurbishment. There were substantial one-off donations and planned giving continued at normal, expected levels.

General fund

The receipts have been presented more fully in that the giving now shows planned giving, weekly collections, other donations and fundraising.

Charitable Giving

One of the restricted funds is for charitable giving, such as special collections, gifts given through the church and the sale of books. The charities most supported in these ways are Christian Aid and the Mission to Seafarers.

Other gifts to charities are also given by the church, in the form of cheques made out to the particular charity. Such gifts are not shown in these accounts.

It is also known that many church members actively support a range of Christian (and other) charities. The church additionally supports local charities by offering free use of the church and hall for their activities, including regular use of the hall by the Tuesday Group and Snowflake, and the church for charity fundraising events e.g. concerts.

Restricted and designated funds

Sundry (£631). The PCC had passed a resolution to rename this fund the "Parish Retreat Support Fund". Unfortunately, the Treasurer overlooked this in preparing the 2020 accounts, and it will be amended in 2021 and indicated as such in the 2021 accounts. Apologies are offered for this oversight.

Outward giving. These funds have now all been passed on to the charities supported by the PCC and for which the funds were given.

Hazel Freedman bequest

A relatively small sum was returned to the fund (£640), representing money that had been withdrawn for church roof repairs etc. but not needed.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Registered Charity no. 1132339

The PCC's governing document is the Parochial Church Councils (Powers) Measure 1956.

During 2020 the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent	Fr David Hill	Chair
Assistant Priest	Revd Jill Hartman	Retired June
Deacon	Revd Michael Turnbull	
Pastoral Assistant	Carol Frost	
Church Wardens	Michael Cooper	
	Barbara Fentiman	
Diocesan Synod	Andrew Crighton	

Elected Members

Alison Day	
Ed Towner	
Marion Nicholson	Secretary (to April)
Gillian Attwood	Resigned November
Ian McNulty	Resigned April
Louise Spice	
Katy Harper	
Lesley Crighton	
Jenny Barfoot	

Deanery Synod

John Townsend	Resigned September
Lesley Crighton	

Appointed

David Attwood

Treasurer

Co-opted

Anne Boles

Safeguarding Officer

Appointed

Cheryl Kuit

Secretary (from April)

Membership of the PCC is set out in the Church Representation Rules and consists of ex-officio members, the churchwardens, members of the Deanery Synod and up to 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and are given support to understand and fulfil their role.

The PCC met 8 times during 2020 and the average attendance was 79% which was achieved despite the impact of the Coronavirus and conflicting commitments.

Our **Deanery Synod** representatives report back to the PCC regularly on matters discussed at the meetings (usually held 4 times per year). However, in 2020 the Synod met only once. The Rector is the Rural Dean of Hastings.

This Annual Report was approved by the PCC and signed on its behalf by:

Revd David Hill, Chair

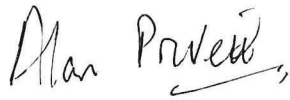


Date:

9th August 2021.

Approved by the Parochial Church Council on 6th June 2021.

and signed on their behalf by

A handwritten signature in black ink, reading "Alan Privett". The signature is written in a cursive style with a long horizontal flourish at the end.

Print name: Alan Privett
Treasurer

Financial Statements for the Year Ended 31 December 2020

Receipts and Payments Accounts						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total 2020	Total 2019
	General					
Receipts						
Voluntary Receipts Donations and Legacies	107,011	3,536	-		110,547	121,536
Activities for generating funds	6,990	-	-		6,990	5,186
Investment Income	720	430	-		1,150	1,562
Church activities	7,362	-	-		7,362	14,434
Other receipts	5,864	-	640		6,504	5,364
Total Receipts	127,947	3,966	640		132,553	148,082
Payments						
Cost of generating funds Fundraising Activities	671	-	-		671	1,263
Church activities Charitable activities	131,982	17,214	-		149,196	151,421
Other payments	4,947	-	-		4,947	2,795
Total Payments	137,600	17,214	-		154,814	155,479
Excess of receipts over payments Transfers between funds	(9,653)	(13,248)	640		(22,261)	(7,397)
Net movement in funds	(9,653)	(13,248)	640		(22,261)	(7,397)
Cash in bank at 1 Jan 2020	138,919	13,417	77,942		230,278	237,675
Cash in bank at 31 Dec 2020	129,266	169	78,582		208,017	230,278

Statement of Assets and Liabilities							
	Unrestricted	Designate	Restricted	Endowed		Total 2020	Total 2019
	General Fund						
	£	£	£	£		£	£
Cash Funds							
Bank current Account	5,244	-	169	-		5,413	13,314
CBF Deposit Account	124,022	-	-	78,582		202,604	216,964
	129,266	-	169	78,582		208,017	230,278
Other Monetary Assets							
Gift Aid recoverable or o/s	2,597	-	-	-		2,597	1,112
Other debtors	3,084	-	-	-		3,084	118
	5,681	-	-	-		5,681	1,230
Investment Assets							
Investment Fund bond at market value	892	-	-	-		892	230
Total Assets	135,839	-	169	78,582		214,590	231,738
Liabilities							
Accrued Expenses	960	-	-	-		960	960
Total Liabilities	960	-	-	-		960	960

**The Parochial Church Council of St John the Evangelist
Financial Statements for the Year Ended 31 December 2020**

Notes

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis

Statement of funds					
	Bal b/fwd	Receipts	Payments		Bal c/fwd
Unrestricted funds					
General fund	138,919	127,947	137,600		129,266
Restricted funds					
Sundry	631	-	631		-
Tuesday club	169	-	-		169
Fabric Fund	12,000	2,250	14,250		-
Outward giving	366	1,286	1,652		-
Endowment funds	251	430	681		-
	13,417	3,966	17,214		169
Endowment funds					
Hazel Freedman bequest (note)	77,942	640	-		78,582
Total funds	230,278	132,553	154,814		208,017

The Fabric fund represents accumulated donations and appeals for fabric maintenance. Which can only be spent for that purpose.

The endowment comprises the Hazel Freedman bequest. This is a permanent endowment held by the Diocese of Chichester for the PCC. The income from the endowment is required to be spent on the repair and upkeep of St John the Evangelist Church. The PCC received the permission to spend the funds from the endowment on major repairs to the fabric of the church building. During 2019 this permission was checked, and confirmed, by the Diocese of Chichester

Notes (continued)						
	Unrestricted Fund	Restricted Fund	Endowed Fund		Total 2020	Total 2019
	General					
3 Further Analysis of Receipts and Payments						
Receipts						
a) Activities for generating funds						
Fees for weddings & funerals	6,990	-	-		6,990	3,123
Tuesday group	-	-	-		-	2,063
	6,990	-	-		6,990	5,186
b) All other giving/ voluntary receipts:						
Planned giving (excl. tax refunds)	61,260	-	-		61,260	58,533
Planned giving (no tax refunds)	2,135	-	-		2,135	2,680
Loose cash collections	4,605	-	-		4,605	9,045
Donations	10,066	-	-		10,066	5,600
Special appeals	-	1,286	-		1,286	2,460
Fund raising	5,027	-	-		5,027	4,267
Gift Aid recovered	12,719	-	-		12,719	15,951
Legacies	-	-	-		-	11,000
Grants	11,199	2,250	-		13,449	12,000
	107,011	3,536	-		110,547	121,536
c) Investment Income						
Bank and CBF Deposit Fund interest	720	430	-		1,150	1,562
d). Church Activities						
Church centre hire fees	7,362	-	-		7,362	14,434
e). Other receipts	5,864	-	640		6,504	5,364
Total received in all funds	127,947	3,966	640		132,553	148,082

The Parochial Church Council of St John the Evangelist

Notes (continued)	Unrestricted fund	Restricted fund	Endowed fund		Total 2020	Total 2019
	General					
	£	£	£		£	£
Payments						
e) Charitable activities						
Parish Share	56,650	-	-		56,650	55,000
Clergy expenses	58	-	-		58	371
Rectory expenses	-	-	-		-	-
Services support costs	265	-	-		265	2,916
Church maintenance	-	-	-		-	-
Major repairs	10,929	1,312	-		12,241	19,008
Minor repairs	7,012	-	-		7,012	2,581
Upkeep of churchyard	757	-	-		757	1,085
Tuesday club	-	-	-		-	2,267
Photocopier / printing	2,341	-	-		2,341	3,599
Church organist	6,382	-	-		6,382	6,127
Coffee/ catering	-	-	-		-	652
Visits / retreats	-	-	-		-	3,811
Outward giving	11	1,652	-		1,663	3,511
Accountancy fees	960	-	-		960	960
Utilities inc rates	11,745	-	-		11,745	12,952
Insurance	5,002	-	-		5,002	4,896
wi-fi / telephone	618	-	-		618	667
Hall major repairs	9,094	14,250	-		23,344	14,281
Hall minor repairs	3,738	-	-		3,738	2,829

Church sundry expenses	-	-	-	-	-	-
Administration	9,413	-	-	9,413	6,891	
Cleaning	7,007	-	-	7,007	7,017	
	131,982	17,214	-	149,196	151,421	
Raising funds						
100 club	-	-	-	-	375	
Other fund raising	671	-	-	671	888	
	671	-	-	671	1,263	
Other payments						
Other trading costs	4,947	-	-	4,947	2,795	
Total paid on all funds	137,600	17,214	-	154,814	155,479	

Independent examiner's report to the Trustees of the Parochial Church Council of St John the Evangelist, Upper St Leonards

I report to the trustees on my examination of the accounts of the Parochial Church Council of St John the Evangelist, Upper St Leonards for the year ended 31 December 2020, which are set out on pages 2 to 15.

Responsibilities and basis of report

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr S R Sampson
BFP FCA FCIE DChA
Ashdown Hurrey Auditors Limited
Statutory Auditors
20 Havelock Road
Hastings
East Sussex
TN34 1BP
Date: 11 June 2021