



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2024 To 31 March 2025

Charity name: Southwell u3a

Charity registration number: 11323337

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of education and in particular, the education of older people and those who are retired from full time work, including activities conducive to learning and personal development.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>1. Members form groups to explore, study and undertake various topics, activities, experiences and academic subjects. These groups are led by the members for the members. The underlying paradigm is firmly in the self-help area. People study and learn for their own benefit. Most groups meet on a monthly basis, but some meet more frequently.</p> <p>2. The u3a organises a series of events that all members can subscribe to. A regular meeting once a month, with a speaker and ad hoc visits (about 6 each year) give members a chance to explore topics and subjects that they are not regularly engaged with.</p> <p>3. Workshops focussing on specific topics are organised by the u3a, specifically to assist members with issues pertinent to the third age e.g., First Aid, staying safe online and saving energy.</p> <p>All trustees will have read the statutory guidance and the Treasurer, in particular, regularly refers to this at trustee meetings.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All charity trustees have regard to the commission's public benefit guidance

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The membership of Southwell u3a is around 870 as at March 2025.</p> <p>We now have over 75 active groups, covering a range of activities such as walking, indoor climbing, geopolitics, film appreciation, photography, canasta and jewellery making. New groups are formed when old groups come to an end. Numbers in groups vary from about 6 to over 30.</p> <p>Southwell u3a has also increased the learning opportunities by organising workshops that focus on issues common to people in their third age. These have included using smart phones, first aid, plumbing and energy saving.</p> <p>As our members are in their third age it would not be presumptuous to declare that the trust is having a beneficial effect to the health of our community. There is plenty of research that demonstrates that healthy minds lead more often than not to healthy bodies. In addition, some of our groups major on healthy exercise and activity.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The membership subscription is collected from the 1st March. This allows us to start the new financial year with financial confidence.</p> <p>The balance that is carried forward into the new financial year includes our membership subscriptions for the year and any reserve.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The charity has established a reserves policy, which sets out why reserves are needed, and the target level of reserves. The charity needs to hold reserves for the following reasons:</p> <ol style="list-style-type: none"> 1. To cover for periods in the financial year should outgoings exceed income 2. To cover for risks such as a supplier failure, excesses in the event of an insurance claims, replacement of capital items, over the amount set out in the annual budget etc 3. To set aside funds for future growth and development. <p>The policy aims to keep a minimum level of reserves adequate to cover 1-3 above, but not to exceed the equivalent of 6 months total annual expenditure.</p> <p>The charity holds three accounts with a total surplus at the end of the financial year of £2403 (£2823 unrestricted funds and -£420 restricted funds)</p>
Amount of reserves held	Para 1.22	£11,299
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The charity's principal source of funds is membership subscriptions supplemented by HMRC Gift Aid. This supports the delivery of those activities which are set out above, by funding speakers and events, newsletters, affiliation fees to our parent body (Third Age Trust) and capital equipment etc.</p>
Investment policy and		

objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<ol style="list-style-type: none"> 1. Increased costs 2. Reduction in membership
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Trustees incorporated as a body
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election at AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Southwell u3a
Other name the charity uses	Southwell and District u3a
Registered charity number	11323337
Charity's principal address	Room 27 The Minster Centre Church Street SOUTHWELL Nottinghamshire NG25 0HD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jean Hogg	Chair		All members
2	Jane Zdanowski	Vice Chair		All members
3	Janette Clarke-Humphries	Treasurer		All members
4	Nadina Lincoln	Secretary		All members
6	Brian Platts			All members
7	Judy Fessey			All members
8	Annabel Kingsbury			All members
9	Michele Bennett		From January 2025	All members
10	Tony Mellor			All members
11	Miriam Tate		To January 2025	All members
12	Frank Sheehan		From January 2025	All members
13				
14				
15				
16				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Brian Platts	Nadina Lincoln
--------------	----------------

Position (eg Secretary,
Chair, etc)

Chair 2023-2024	Secretary
-----------------	-----------

Date

--



CHARITY COMMISSION
FOR ENGLAND AND WALES

Southwell & District u3a

No (if any)
1132337

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	1st April 2024		31st March 2025

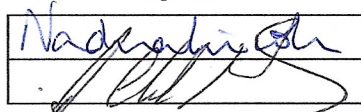

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership Subscriptions	18,130	-	-	18,130	16,394
Visitors donations	52	-	-	52	104
Sale of Diaries	130	-	-	130	185
Hire of Office	-	-	-	-	-
Gift Aid Tax Return	2,051	-	-	2,051	2,445
Development Fund	312	-	-	312	339
Miscellaneous Income	1,641	-	-	1,641	307
Interest Groups - receipts from group members	-	16,949	-	16,949	17,054
Social- trips, events & concerts	-	25,680	-	25,680	16,403
Sub total (Gross income for AR)	22,315	42,629	-	64,944	53,231
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	22,315	42,629	-	64,944	53,231
A3 Payments					
Hire of venue for montly meetings	1,683	-	-	1,683	1,653
Office Costs	1,520	-	-	1,520	1,454
Affiliation fees	3,244	-	-	3,244	3,020
Beacon Fees	594	-	-	594	783
Diaries Purchased	128	-	-	128	176
U3a Journal	1,981	-	-	1,981	1,847
Newsline	1,144	-	-	1,144	949
Speakers	891	-	-	891	1,133
Equipment (Capital)	2,820	-	-	2,820	-
Equipment (other)	229	-	-	229	-
Groups Support/Meetings	368	-	-	368	246
New Members Meetings	115	-	-	115	-
Workshops	706	-	-	706	522
Administration	1,046	-	-	1,046	1,175
Refreshments monthly meetings	285	-	-	285	405
Website	-	-	-	-	129
Licences	67	-	-	67	-
Publicity	205	-	-	205	-
Group Development	473	-	-	473	138
SumUp Commision	30	-	-	30	25
Miscellaneous Expenditure	1,965	-	-	1,965	1,032
Interest Groups Payments	-	17,209	-	17,209	15,383
Social - trips, events and concerts	-	25,840	-	25,840	16,874
Sub total	19,492	43,049	-	62,541	46,944
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	19,492	43,049	-	62,541	46,944
Net of receipts/(payments)	2,823	- 420	-	2,403.47	6,287
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	2,823	- 420	-	2,403	6,287

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	31,405	6,570	-
	Cash in Hand	25	476	-
	Paypal account		-	-
	Total cash funds	31,430	7,046	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Computers / printers / Photocopiers	Unrestricted	-	-
	Projectors / visualisers	Unrestricted	-	-
	Screens	Unrestricted	-	-
	Tables & Chairs	Unrestricted	-	-
	Audio Equipment	Unrestricted	-	-
	PA Systems	Unrestricted		
	Staging	Unrestricted		
	Filing Cabinets	Unrestricted		
	Water Boiletd	Unrestricted	-	-
	B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	NADINA LINCOLN	12.8.25
	JANETTE CLARKE-HUMPHRIES	12/8/25

Southwell & District U3a

Charity number 1132337

Independent examiners report to the trustees of Southwell U3a

I report to the trustees on my examination of the financial statements of Southwell U3a for the year ended 31st March 2025, detailed in the receipts and payments accounts attached.

Responsibilities and basis of report

As a trustee of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act")

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I confirm that no material matters have come to my attention in connection with my examination given me cause to believe that in any material respect.

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act: or
2. the accounts do not accord with those records.

I have no concerns and have encountered no other matter related to the examination to which attention should be drawn in this report to enable a proper understanding of the accounts.

Signed:



Name: Philip Edwards

Chartered Accountant

Vanilla Accounts, 26 Rectory Road, West Bridgford, Nottingham, NG2 6BE

Date: 1 August 2025

Southwell & District u3a Income and Expenditure
for the period 01/04/24 to 31/03/25

Totals		Totals	General Account	Groups Account	Social Account
Year 2023/2024	INCOME	Financial Year 2024/2025			
16,393.50	Membership Subscriptions	18,130.00	18,130.00		
2,444.89	Tax refunds (Gift Aid)	2,050.97	2,050.97		
104.00	Donations	52.00	52.00		
185.00	Sale of Diaries	129.80	129.80		
-	Office	0.00	0.00		
-	Riviera commissions	0.00	0.00		
338.55	Development fund	311.96	311.96		
306.51	Miscellaneous Income	1,640.73	1,640.73		
17,054.01	Groups Accounts	16,949.00		16,949.00	
16,403.00	Social account	25,680.09			25,680.09
53,229.46		64,944.55	22,315.46	16,949.00	25,680.09
	Expenditure				
1,653.00	Hire of halls for meetings	1,683.00	1,683.00		
1,453.85	Office costs	1,520.29	1,520.29		
3,020.00	Affiliation fees	3,244.00	3,244.00		
783.00	Beacon Fee	593.91	593.91		
176.19	Diaries	127.50	127.50		
1,846.80	U3a Journals	1,980.56	1,980.56		
948.60	Newsline	1,143.55	1,143.55		
1,132.50	Speakers	891.00	891.00		
-	Equipment (capital)	2,820.32	2,820.32		
-	Equipment (other)	229.00	229.00		
245.88	Group Support/Meetings	367.71	367.71		
-	New Members Meetings	114.59	114.59		
522.48	Workshops	706.00	706.00		
1,175.45	Administration	1,045.91	1,045.91		
405.43	MM Refreshments	284.91	284.91		
129.00	Website	0.00	0.00		
-	Licences	67.00	67.00		
	Publicity	205.02	205.02		
138.00	Group Development	472.91	472.91		
25.36	SumUp Fees	29.65	29.65		
1,032.54	Miscellaneous Exp	1,965.21	1,965.21		
15,383.01	Groups Accounts Bank	17,208.66		17,208.66	
16,873.56	Social Accounts	25,839.74			25,839.74
46,944.65		62,540.44	19,492.04	17,208.66	25,839.74
6,284.81	Profit/Loss	2,404.11	2,823.42	-259.66	-159.65
29787.65	Balance at start of period	36,072.46	28,606.39	5,627.69	1,838.38
29308.3	At bank	35,605.54	28,581.68	5,185.48	1,838.38
479.35	In Cash	466.92	24.71	442.21	0.00
36072.46	Balance at end of period	38,476.57	31,429.81	5,368.03	1,678.73
35605.54	At bank	37,975.97	31,405.10	4,892.14	1,678.73
466.92	In cash	500.60	24.71	475.89	0.00

Notes to the Accounts 2024/2025

Accounting Policy

The accounts are drawn up on a receipts and expenditure basis. Only monies received and payments made in the period are included.

General Account

This is the main account that pays for items incurred by the management committee in the day-to-day operation of the u3a movement.

The Social Account (social trips, events and concerts)

These events are managed through a separate bank account. A float is retained to pay for items that may be booked in advance of collecting the money from the members.

Groups Accounts (various interest groups)

The Groups Account are managed through a separate bank account. Some groups have finances to pay for room hire, and others have none. Southwell & District u3a currently have 27 with finances and the group leader provides a balance sheet at the end of the year that reflects the income and expenditure of their group during the year.

Capital Items

Three capital items were purchased during the year. The principal items were a new screen for the monthly meetings and a new computer for our Newslane administrator. All assets are of continuing use to the u3a, are insured, and an up-to-date Asset Register is maintained.

Reserves

At the end of the year, there is a total of £38,476.57

General Account £31,429.81

Social Account £1,678.73

Groups Account £5,368.03

When the social and groups reserve are excluded, the available reserves starting the new financial year 2025/2026 is £31,405.10 plus cash of £24.71. This sum includes the membership fees for the year that were collected in March 2025. The reserve will allow the trustees of Southwell & District u3a to pay their bills for 2025/26 and to have some reserve that gives the trustees a little scope for manoeuvre should a problem arise.

For and on behalf of the trustees of Southwell U3a

Treasurer (Jan Clarke-Humphries)

Date.

1/8/25

