

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN  
AND ST MARY MAGDALEN, TETBURY**

**ANNUAL REPORT & FINANCIAL STATEMENTS**

**31 DECEMBER 2022**

**Charity Number 1132325**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST MARY THE VIRGIN AND ST MARY MAGDALEN, TETBURY**

**ANNUAL REPORT & FINANCIAL STATEMENTS**

**YEAR ENDED 31 DECEMBER 2022**

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# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN AND ST MARY MAGDALEN, TETBURY**

## **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 DECEMBER 2022**

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### **Structure, governance and management**

The method of appointment of PCC members, who are therefore Trustees of the charity, is set out in the Church Representation Rules, and the PCC operates under the "Revised Constitution of the Parochial Church Council", effective from 27<sup>th</sup> April 2021. All church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

### **Objectives and activities**

The PCC is the key decision-making body of a Church of England parish, and a crucial body in the leadership of our church. It consists of licensed clergy, churchwardens, readers who wish to be members, Deanery Synod Representatives, and PCC members elected by the Annual Parochial Church Meeting.

The PCC is an ecclesiastical entity. As the "executive body" of a Church of England parish it exists to ensure a parish carries out its duties, as defined in law. The PCC is also a legal entity, a charity, and the PCC members are trustees of that charity, so they have certain legal responsibilities, and also follow guidelines for best practice in terms of governance.

Under the Parochial Church Council (Powers) Measure 1956, the key responsibilities of the PCC are:

- To work with the Rector to enable our church to play its part in God's mission to his world. To develop an engaging and compelling picture of God's vision and purposes for us, shaping all that we do and are as his people in this place, with the ministries and resources we need to fulfil this mission.
- To co-operate with the Rector in sharing leadership, discerning how we are called by Christ to be about God's mission and ministry here in Tetbury.
- To ensure legal compliance with charity law and ecclesiastical law, in particular in the areas of finance, employment and appointments. Key areas here are safeguarding, financial oversight supported by the Treasurer, health and safety, disability, insurance, risk assessment, data protection, and acting as a good employer of any paid workers.
- To care for the buildings and churchyard so that they may be best suited for the purpose of the church's ministry and mission.
- To be a channel of consultation within the wider Church through its synodical structures on matters that affect the Church locally and nationally

The PCC carries out most of its functions through five committees: Stewardship, Fabric, Communications and Outreach, Faith and Growth, and Pastoral Care and Social Justice. Under their remit, each committee meets four times a year, with five full PCC meetings annually; the Chair and members are elected in May each year, and other members co-opted as required; as appropriate, the Committee remits include oversight of the key priorities identified in our vision work, "Imagining our Future and Shaping our Plans". There was an additional full PCC meeting in March 2022 to approve the faculty for the balcony railings. The Standing Committee meets only where urgent business needs to be enacted between PCC meetings. There were no Standing Committee meetings in 2022.

### **Achievement and Performance**

#### **Maintenance of Worship (including Church Attendance)**

There were 152 on the Church Electoral Roll, as recorded at the APCM in April 2022 (143 on the roll at the time of submission of this report in January 2023).

The average weekly attendance on a normal Sunday (as returned to the Diocese) was 67. This is a significant reduction compared with pre-pandemic attendance (for 2019 average attendance was 93), however we also have 8-10 people joining us live online on a Sunday, and with an average of 98 views per week.



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN AND ST MARY MAGDALEN, TETBURY

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These numbers increased significantly on special occasions, including:

- Easter 2022, with 137 adults and 15 children, and 104 views online.
- Services marking the death of Her Majesty, Queen Elizabeth II, in September 2022: 145 people attending the 10am Sunday service, 141 views online, and also with filming and reporting by *BBC Points West* that evening; and over 200 people attending three services of evening prayer in the period through to the funeral service.
- Remembrance Sunday marked the first service in church since lockdown, with 287 adults and 57 children and young people attending the 2.30pm service in church followed by the commemoration at the War Memorial.
- All Souls' Service in November continues to be well attended, with personal invitations sent to families for whom we have conducted funerals in the last three years. Ninety-two people attended in person, with 217 views online.
- 140 people attended the Christmas Carol Service, with 417 views online; 145 adults and 86 children attended the Christmas Eve Crib Service, with 116 at Midnight Mass (239 views) and 76 on Christmas morning (123 views).

Through the year, we now have a more varied pattern of worship. This includes regular non-Eucharistic services to mark special events in our church life, including Mothering Sunday, Pentecost, Baptism, Harvest and Advent. And on the fifth Sundays we have Benefice worship: 8.30am Holy Communion, 10am Worship on Zoom and 6pm Evening Prayer.

In addition, iSingPOP CELEBRATE (which is a "Fresh Expression of Church") began meeting regularly again in 2022, after meeting occasionally through the pandemic. Meeting each month during term time, (4-5.30pm in the school hall and also sometimes in church), we regularly have 8-12 families taking part. With a different theme each time, we share a Bible story, craft activities, singing, prayers and teatime together.

We are grateful to the many people who have supported and enabled our worship through the year. These include our churchwardens and team of welcomers; the vergers and servicers; organist Jonathan Adkins and the congregational choir; readers and intercessors. Particular thanks this year to Lawrence Moss, who has done invaluable work on improving the sound system; and to John Sharp for his incredible skill and dedication in establishing our much-valued live stream of Sunday Worship (with support Sunday by Sunday from Diana, Neville and Lawrence).

### Readers and Clergy

Our team of licensed clergy grew again this year! Our Incumbent, The Revd Canon Poppy Hughes, completed her ninth full year in ministry with us; The Revd Pauline Setterfield continued into her third year of curacy; and we were joined by The Reverend Dr. Steve Bullock, ordained Deacon in Gloucester Cathedral on Sunday 19<sup>th</sup> June, with a Benefice Welcome Service on Sunday 26<sup>th</sup> June. Steve is already a much-valued member of the team, and welcomed with Linda his wife, and his two daughters.

Our Clergy and Readers Team meets every six weeks, and continues to provide loving and generous support to ministry here. Members are now two Readers, Sarah Parton and Andrea Aveyard; and nine clergy with Permission to Officiate: Liz Angell, Ian Aveyard, Peter Hyson, Richard and Margaret Maslen, Julie Nicholson, Barry Raven and Nick Tucker. During the year, Terry Bardell, stood back from public ministry in the Benefice for personal reasons, and is in our prayers.

**Churches Together.** We value our membership of Tetbury Area Churches Together (TACT) and continue to play a full part in its activities. Our shared activities include: Holiday at Home, iSingPOP Celebrate, involvement in running the Food Bank and Reflect Women's Breakfasts. Our shared worship includes The Week of Prayer for Christian Unity; World Day of Prayer; Christian Aid/Cafod service in May; Good Friday Walk of Witness; and Remembrance Sunday.



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN AND ST MARY MAGDALEN, TETBURY

## TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2022

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### Occasional Offices

**Baptisms.** Through the year there were 16 baptisms in total, and three services of thanksgiving. Many of these were held as separate "family" baptisms, outside the main Sunday service. This is not our usual practice, but meant that we could accommodate the high number of requests, following lockdown. It also reflected concern, earlier in the year, that large baptism parties would make social-distancing more difficult in our main services.

**Weddings.** There were ten weddings, and one wedding blessing during the year.

**Funerals.** There were 15 funerals or services of thanksgiving held at St Marys', and five with services conducted at the crematorium only. We conducted seven interring of ashes.

### In memoriam

We remember before God all the faithful members of our church congregation, and their loved ones, who died in 2021 including John Saynor, Michael Auden, Peter Parkhouse, Olive Merrill, Brian Dejean David Evans and Jennifer Grant Rennick.

### Our vision and mission

Our vision is for our church community to be a place of vibrant Christian faith, connecting with our local community, and supported by creative, sustainable ways of working together.

We have five priorities in our life together. In 2022, the PCC started to reflect and pray particularly about the fifth priority, **the creative use of our church building**. This began in March 2022, with a discussion paper on the need for a conversation about ensuring a sustainable future for the church building in fulfilling God's call to serve the people of the town and area. Recognising that this could involve re-ordering – "re-shaping" – our church building, the PCC sought someone to design and lead this project. After approaching a number of people, the PCC commissioned Peter Hyson to undertake this work. This will include:

- Identifying those with a "stake" in the future of the church building, and conducting an initial consultation with all relevant stakeholders about the purpose our church serves for Tetbury and what any reshaping needs to provide and seeking to ascertain the initial position of those stakeholders as regards any re-shaping.
- Providing in his report a snapshot of the current situation affecting our church, including fabric issues.
- Listing possible solutions and combinations of solutions with advantages and disadvantages and headline costs.
- Providing a draft of his report to the PCC by 1 January 2024.

We look forward to involving the church community and wider community in these conversations.

Below is reporting on the remaining four priorities:

- In seeking to **(1) draw children and young people to know God** we continued to have strong links with St Mary's Church of England VA Primary School. Poppy, Pauline and Steve continued to lead Collective Worship, and Faith Explorers' after-school club now meets again regularly. We also send "God bless you" cards to all 360 children, and the class teachers, at the beginning of the new school year; and small gifts of chocolates and a card to all 70+ staff at Easter and Christmas. Our thanks go to our four Foundation Governors for their continued support: Rosemary Bailey, David Greenwood, Leslie Baldwin and Poppy Hughes.

In Sir William Romney School, our Youth Worker Mandie Winbow continues to provide a loving Christian presence with support in the school. Mandie supports and mentors students, with small-group activities and one-to-one help. We are grateful for her unfailing and loving support of SWR students.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN AND ST MARY MAGDALEN, TETBURY

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Through 2022, we struggled to maintain Little Fishes as a regular offer to families during the main 10am Sunday Service. The key issue is having sufficient people to lead and help, and we hope this will be addressed in 2023.

- In **(2) working to grow disciples**, most significant has been the continued strength of our home groups in Lent and Advent. In Lent 2022, we focussed on the Lord's Prayer and explored the meaning and promises of the prayer Jesus taught us. With six home groups meeting each week, each session focused on a different line of the prayer.

Our Advent Quiet Day and home group sessions then started to explore the "I am" sayings of Jesus, which continued in Lent 2022.

We are grateful to all those who host and lead the home groups.

In 2022 we again took a group on pilgrimage to stay with the Iona Community in June 2022. With a group of ten, this included people from St Marys' and also Five Valleys Christian Fellowship. This was a new experience for most people, and continues to provide spiritual nourishment and inspiration to all.

- Our grateful thanks to all who share in our ministry of **(3) loving pastoral care**, in visiting and supporting friends and neighbours in the community. Our Pastoral Assistants, Michele Maund, Sarah Williams, Valerie Trumper and Sue Sherwood have continued to provide Communion both to people at home, and in our care homes, Kingsley House and Upton Mill. We have continued to support the Food Bank and Steve Bullock was actively involved in identifying "warm spaces" in Tetbury amidst the crisis of rising energy bills, and people struggling to heat their homes.

More broadly, we continued our focus on social justice for all people, with our regular Second Sunday Collections. And the church community has become increasingly involved in issues around the climate crisis and climate injustice. Under the leadership of Rosemary Bailey, we are now working for the Eco-Church Gold Award. This continues a rigorous assessment of our work to support environmentally sustainable practices and care for creation, looking at: worship and teaching; management of finances, building and land; community and global engagement; and personal lifestyles. A highlight of the year was our second Churches Count on Nature event on Saturday 11<sup>th</sup> June 2022.

- Work goes on to **(4) improve our communications**. Our Facebook page is well used, as witnessed by the number of people viewing services. Our website, with the new design launched in early 2020, continues to be well used, while the "Keeping in Touch" emails provide weekly information and support. Poppy has continued to write for *The Tetbury Advertiser* as an opportunity to share news and reflections. We are now in regular contact with Tetbury Town Council to publicise events on its website via "Tetbury Town Events"; and also via the Facebook page "Experience Tetbury". The Communications and Outreach Committee has also produced training materials and resources for people wanting to publicise church events.

*The Revd. Canon Poppy Hughes (Rector)*



# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN AND ST MARY MAGDALEN, TETBURY**

## **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 DECEMBER 2022**

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### **Fabric Report**

As Chair of the Fabric Committee, Sue Thomas is hugely grateful to the committee members, Peter and Ann Lisle-Taylor, Ian Thomas, John Sharp, Diana Challis and Rosemary Bailey who are each responsible for specific areas of the remit. Lawrence Moss has joined us with responsibility for the sound system. Peter and Ann Lisle Taylor have now stepped down as members of this committee.

The Quinquennial Electrical Inspection took place in 2022. All works highlighted by the inspection have now been completed. The east-end and west-end floodlights have been replaced by economical LED units and are available for use.

Regular surveys take place on the state of the gallery under ceiling & woodworm infestation. Annual and bi-annual checks were carried out on fire extinguishers, roof alarms and other similar items. Two fire blankets have been installed in the chancel.

A dead flowering pear tree has been removed. A large 40ft conifer has been removed from the NE end of the church which was endangering the building and the sewage system. A new Rowan tree has been planted in the churchyard by the WI.

Roll of Honour Memorial books compiled by the History of Tetbury Society have been placed under the Roll of Honour.

General maintenance on the tower and bells (making sure ropes are adjusted correctly, clappers greased, stays and sliders are sound) takes place regularly.

The carillon chimes are currently not working, repairs are in hand.

Slipped and broken slates on the nave and ambulatory roofs are being replaced.

The handrail for the gallery has been approved by the Diocese, manufacture is currently underway and should be completed in the early part of 2023.

*Sue Thomas (Churchwarden and Chair of the Fabric Committee)*



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## **TRUSTEES' ANNUAL REPORT**

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### **Treasurer's Report on the Financial Statements for 2022**

The financial statements for the year ended 31 December 2022 have been prepared on a receipts and payments basis and have been independently examined. The Examiner's Certificate is included with the accounts, which comprise

1. A statement of receipts and payments for the year ended 31 December 2022
2. A statement of assets and liabilities as at 31 December 2022
3. Notes amplifying matters of detail.

### **Overview**

During 2022 total funds increased slightly from £116,782 to £120,446.

In 2020 and 2021 the restrictions on the PCC's activities arising from the coronavirus pandemic had a significant impact on the income and expenditure of the general fund, but 2022 saw a return to a normal scale of activities.

### **General fund: surplus of £1,760**

In 2022, receipts of the general fund exceeded payments by £7,010, but a loss of £5,250 on the CBF Investment Fund shares reduced the surplus on the general fund to £1,760.

Most types of income increased compared with 2021, reflecting the removal of coronavirus restrictions. Planned giving increased significantly from £42,318 in 2021 to £48,647 in 2022, owing in particular to the generous response to the stewardship campaign held in the autumn of 2021. For the first time in three years we were able to hold a summer fete. A number of concerts also raised money for the church. Shop sales recovered significantly, although parochial fees have been slower to recover to their previous level.

Expenses also increased with the increase in activities, although major efforts were made to economise on the use of electricity to heat and light the church. The largest single item of expenditure was the Parish Share of £54,996 paid to the Diocese of Gloucester, which contributes primarily to the cost of ministry in this parish, but also includes a contribution to the costs of the national Church of England.

£3,100 was spent on the repair and improvement of the sound system in 2022, largely financed by the general fund.

### **Fabric Funds**

The two fabric funds (the Friends Fund and the Fryer Fund) increased in value by £896 over the course of 2022. The Friends Fund received a legacy of £1,000 during the year from the estate of Charles Nicholls and another generous donation of £1,000. £3,360 was spent on repairs and maintenance in 2022. The main project was electrical repairs in response to the last electrical quinquennial report (£940 with more to be billed in 2023).

In March 2021, the PCC received from the church architect the latest quinquennial report on the church fabric. This recommended a range of repairs during the quinquennial period considered by the architect to be essential to avoid serious damage to the building fabric or for reasons of safety with an order of cost of between £19,000 and £47,350. To place this in context, on 31 December 2022, the two fabric funds had total assets of £45,725.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN AND ST MARY MAGDALEN, TETBURY

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### Eileen Davis and Alison Parkhouse funds

The Eileen Davis Fund pays for the costs of the PCC's schools and family worker. It received grants of £2,000 from the Sylvanus Lysons charity in 2022 and met salary costs of £2,285, leaving a balance of £380 at the end of the year. The Sylvanus Lysons charity has agreed to provide further grant funding in 2023 and 2024 which will meet some of the costs of the PCC's schools and family worker in those years. The PCC will need to meet the remaining costs from its funds (including the balance remaining in the Eileen Davis fund).

The Alison Parkhouse fund exists to support an organ scholar. The fund received a legacy of £1,000 from the estate of Peter Parkhouse as well as part of the collection from his funeral and income on the investment of its balance and but did not spend anything on tuition costs in 2022 as there was no organ scholar during the year. The fund had a balance of £6,498 at the end of the year.

### Reserves policy

The PCC seeks to maintain a minimum balance of £30,000 in its general fund, representing three months' estimated expenditure on the general fund, including salaries but excluding fabric expenditure, and working capital of £5,000. The purpose of maintaining a minimum balance in the fund is to allow sufficient time for either a sudden or continued decline in income to be reversed or a sudden or continued increase in expenses to be matched by increased income before the point is reached at which it becomes difficult to pay bills as they fall due. The PCC also seeks to maintain a minimum balance of £20,000 for fabric purposes. The purpose of maintaining a minimum balance for fabric purposes is to allow for repairs to the fabric to be carried out if an unforeseen but urgent need for them emerges.

At the end of the year, the PCC had total reserves of £120,446 of which £67,429 were held in the general fund and are therefore unrestricted and £53,017 were restricted. The breakdown of the restricted funds is shown in note 3. It is likely that much of the difference between the total reserves held and minimum balances which the PCC seeks to maintain will be used to pay for the repairs highlighted in the quinquennial report mentioned under "Fabric Funds".

### Prospects for 2023

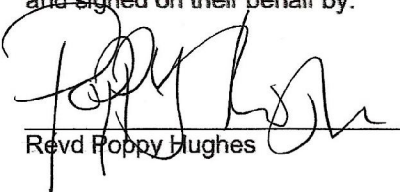
The PCC currently expects general fund income roughly to equal general fund expenditure in 2023. The results for the fabric funds will depend on how quickly the repairs recommended in the March 2021 quinquennial report are carried out.

### Thanks

My thanks are due to all those who have given me so much help during the year, particularly Ros Tildesley who has helped with counting and banking the collections, John Saynor who claimed gift aid but has now sadly died, Diana Sharp as local agent for parochial fees and Diana Challis for managing the shop and dealing with good causes.

*Mike Hardwick (Church Treasurer)*

These financial statements have been approved by the Parochial Church Council on  
and signed on their behalf by:

  
Revd Poppy Hughes

4/5/23



# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN AND ST MARY MAGDALEN, TETBURY**

## **REFERENCE & ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 DECEMBER 2022**

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The Parish Church of St Mary the Virgin and St Mary Magdalen is situated at the end of Church Street, Tetbury. It is part of the Diocese of Gloucester within the Church of England. The correspondence address is The Parish Office, St Marys' Church, Church Street, Tetbury, Gloucestershire GL8 8JG. The parish is part of the United Benefice with Beverston, Long Newton and Shipton Moyne, and the Incumbent is The Revd Veronica (Poppy) Hughes.

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Mary the Virgin and St Mary Magdalen, Tetbury, is a Registered Charity, number 1132325.

### **Trustees**

The PCC members, and consequently Trustees of the charity, who have served since 1 January 2022 until the date this report was signed were:

The Revd Poppy Hughes	(Chair, Ex Officio member)
The Revd Pauline Setterfield	(Curate, Ex Officio member)
The Revd Steve Bullock	(Curate, Ex Officio member from July 2022)
Sarah Parton	(Reader, Ex Officio member)
Rosemary Bailey	(Deanery Synod to April 2024)
Alun Bendle	(to May 2022)
Diana Challis	(from April 2022 to April 2025)
Donna Crowther (Gardner)	(to April 2022)
Michael Hardwick	(Treasurer, to April 2023)
Wendy Hanvey	(to May 2022)
Alison Hesketh	(to April 2022)
Peter Hodgson	(to April 2024)
Richard Mattick	(to April 2023)
Michele Maund	(Churchwarden, Ex Officio member, until April 2022)
Hilary Rowland	(Churchwarden, Ex Officio member, from April 2022)
Diana Sharp	(to April 2022)
Sue Sherwood	(to April 2022)
Margo Smith	(to April 2022)
Sue Thomas	(Churchwarden, Deanery Synod to April 2023, Ex Officio member)
Sarah Williams	(to April 2024)

The PCC met on five occasions in 2022. The PCC has met twice in 2023 up to the time of this report, the same as the equivalent period in 2022.

### **Independent Examiner**

Joshua Kingston, BSc (Hons) ACA  
Burton Sweet Limited  
The Clock Tower  
5 Farleigh Court  
Old Weston Road  
Flax Bourton  
Bristol BS48 1UR



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST MARY THE VIRGIN AND ST MARY MAGDALEN, TETBURY**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

**YEAR ENDED 31 DECEMBER 2022**

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I report to the trustees on my examination of the accounts of The PCC St Mary's Tetbury (the Charity) for the year ended 31 December 2022.

**Responsibilities and basis of report**

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Joshua Kingston, BSc (Hons) ACA  
Burton Sweet Limited  
The Clock Tower  
5 Farleigh Court  
Old Weston Road  
Flax Bourton  
Bristol BS48 1UR

Date: 14/3/2023

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST MARY THE VIRGIN AND ST MARY MAGDALEN, TETBURY**

**STATEMENT OF RECEIPTS AND PAYMENTS**

**YEAR ENDED 31 DECEMBER 2022**

	<b>General Fund £</b>	<b>Restricted funds £</b>	<b>2022 All funds £</b>	<b>2021 All funds £</b>	<b>Notes</b>
<b>Income</b>					
<b>Voluntary income</b>					
Planned giving	48,647	1,415	50,062	43,743	
Collections, donations and other giving	21,981	3,986	25,967	17,407	4
Income tax recovered	13,644	1,208	14,852	14,837	
Legacies	-	2,000	2,000	-	
<b>Activities for generating funds</b>					
Shop sales	6,267	-	6,267	2,471	5
Income from properties	2,450	-	2,450	1,375	
Annual fete/events	3,891	404	4,295	1,849	6
<b>Investment income</b>					
Dividends and interest	1,302	688	1,990	1,758	
<b>Income from charitable activities</b>					
Parochial fees	7,959	-	7,959	4,937	
<b>Other income</b>					
Other	146	5,720	5,866	171	
<b>Total income</b>	<b>106,287</b>	<b>15,421</b>	<b>121,708</b>	<b>88,548</b>	

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST MARY THE VIRGIN AND ST MARY MAGDALEN, TETBURY**

**STATEMENT OF RECEIPTS AND PAYMENTS**

**YEAR ENDED 31 DECEMBER 2022**

	<b>General Fund £</b>	<b>Restricted funds £</b>	<b>2022 All funds £</b>	<b>2021 All funds £</b>	<b>Notes</b>
<b>Expenditure</b>					
<b>Charitable activities</b>					
Donations/grants to charities	(730)	-	(730)	(600)	7
Mission and evangelism	(991)	-	(991)	(387)	8
Parish share	(54,996)	-	(54,996)	(53,174)	
Clergy expenses	(2,944)	-	(2,944)	(1,258)	9
Church running expenses	(10,580)	(3,360)	(13,940)	(15,395)	10
Cost of raising funds	(2,569)	-	(2,569)	(482)	
<b>Running costs</b>					
Administration costs (including staff costs)	(12,339)	(2,285)	(14,624)	(12,910)	11
Other	(7,844)	(5,720)	(13,564)	(8,175)	12
<b>Governance costs</b>	(900)	-	(900)	(834)	
<b>Major expenditure</b>					
Capital purchases/additions	(5,384)	-	(5,384)	(689)	13
<b>Total expenditure</b>	<b>(99,277)</b>	<b>(11,365)</b>	<b>(110,642)</b>	<b>(93,904)</b>	
<b>Net (expenditure)/income before gains</b>	<b>7,010</b>	<b>4,056</b>	<b>11,066</b>	<b>(5,356)</b>	
<b>Gains/(Losses) on investment assets</b>	(5,250)	(2,152)	(7,402)	7,869	14
<b>Net movement in funds</b>	<b>1,760</b>	<b>1,904</b>	<b>3,664</b>	<b>2,513</b>	
<b>Funds brought forward at 1 Jan 2022</b>	<b>65,669</b>	<b>51,113</b>	<b>116,782</b>	<b>114,269</b>	
<b>Cash and investment assets carried forward at end of year</b>	<b>67,429</b>	<b>53,017</b>	<b>120,446</b>	<b>116,782</b>	



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST MARY THE VIRGIN AND ST MARY MAGDALEN, TETBURY**

**STATEMENT OF ASSETS AND LIABILITIES**

**YEAR ENDED 31 DECEMBER 2022**

	<b>General fund £</b>	<b>Restricted funds £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>	<b>Notes</b>
<b>Cash funds</b>					
Lloyds No 1 account	16,475	12,491	28,966	24,372	
Lloyds No 2 account	1,888	-	1,888	1,697	
Lloyds No 3 account	-	1,300	1,300	5,020	
Lloyds Fixed Term Deposit maturing 4 April 2022	-	-	-	10,000	
CCLA Deposit account	9,719	23,100	32,819	12,819	
<b>Total cash funds</b>	<b>28,082</b>	<b>36,891</b>	<b>64,973</b>	<b>53,908</b>	
<b>Investment Assets</b>					
CCLA CBF Investment Fund shares at market value	39,347	16,126	55,473	62,874	
<b>Total cash and investment assets</b>	<b>67,429</b>	<b>53,017</b>	<b>120,446</b>	<b>116,782</b>	
<b>Assets retained for church use</b>					
Shop stock	6,044	-	6,044	5,805	5
<b>Liabilities</b>					
Creditors	1,125	-	1,125	740	

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
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**ADDITIONAL INFORMATION & AMPLIFIED NOTES**

**YEAR ENDED 31 DECEMBER 2022**

The information on the following pages does not form part of the statutory financial statements which are the subject of the independent examiner's report on page 9.

**1. Basis of preparation**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

**2. Collections for Good Causes**

	<b>2022 £</b>	<b>2021 £</b>
Balance brought forward	-	-
Collections	9,713	1,236
Passed to Good Causes	9,713	1,236
Awaiting disbursement	-	-

**3. The movements in restricted funds during the year were**

<b>Restricted Funds</b>	<b>Use</b>	<b>Balance at 1 January 2022 £</b>	<b>In £</b>	<b>Out £</b>	<b>Balance at 31 December 2022 £</b>
Alison Parkhouse	Organ scholarship	5,619	1,407	528	6,498
Eileen Davis	Children and Family Worker	665	2,000	2,285	380
Friends	Preservation and improving of church building and grounds	36,384	5,188	1,624	39,948
Fryer	Upkeep of fabric of church and churchyard	8,445	641	3,309	5,777
Ecochurch	Environmental projects	-	414	-	414
Sound system	Repair of sound system	-	51	51	-
Parish weekend	Parish retreat to be held in February 2023	-	5,720	5,720	-
<b>Total</b>		<b>51,113</b>	<b>15,421</b>	<b>13,517</b>	<b>53,017</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST MARY THE VIRGIN AND ST MARY MAGDALEN, TETBURY**

**ADDITIONAL INFORMATION & AMPLIFIED NOTES**

**YEAR ENDED 31 DECEMBER 2022**

**4. Collections, donations and other giving**

Collections, donations and other giving comprise:

	<b>General £</b>	<b>Restricted £</b>	<b>2022 £</b>	<b>2021 £</b>
Collections	6,613	284	6,897	2,996
Donations	15,266	1,061	16,327	12,319
Grants	102	2,641	2,743	2,092
<b>Total</b>	<b>21,981</b>	<b>3,986</b>	<b>25,967</b>	<b>17,407</b>

In 2022, grants received were as follows:

1. £2,000 from the Sylvanus Lysons charity towards the cost of employing our family worker
2. £743 from DCMS to meet the cost of VAT on repair work.

**5. Shop account**

The shop was largely closed from March 2020 until October 2021 because of the coronavirus pandemic and repairs to the balcony above the shop. Due to the coronavirus pandemic and the health risk which would have been involved to the persons concerned no stock count was carried out in January 2021.

The 2020/21 column shows the shop trading account for the two-year period 1 January 2020 to 31 December 2021.

	<b>2022 £</b>	<b>2020/21 £</b>
Sales	6,267	3,851
Less stock consumed	1,735	2,025
Less expenses	20	40
<b>Net profit</b>	<b>4,512</b>	<b>1,786</b>

The statement of receipts and payments does not include the value of stock in hand at 31 December 2022 of £6,044 (£5,805 on 31 December 2021).

**6. Annual Fete/Events**

Income and expenses from events comprise:

<b>Event</b>	<b>Income £</b>	<b>Expenses £</b>	<b>Profit £</b>
<i>General Fund</i>			
Summer Fete	1,766	160	1,606
A Capella Concerts	427	-	427
Saint Cecilia Singers Concert	469	-	469
Christmas Market	1,229	235	994
<b>Total General Fund</b>	<b>3,891</b>	<b>395</b>	<b>3,496</b>



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
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**ADDITIONAL INFORMATION & AMPLIFIED NOTES**

**YEAR ENDED 31 DECEMBER 2022**

<i>Restricted Funds</i>			
Plant sales and Count for Nature Day	404	-	404
<b>Total (All Funds)</b>	<b>4,295</b>	<b>395</b>	<b>3,900</b>

**7. Donations and Grants to charities**

Grants from the general fund comprise Tetbury in Bloom (£500), Tetbury Area Churches Together (£100), St Mary's Primary School, Tetbury (£100) and Royal British Legion (£30).

**8. Mission and Evangelism**

Mission and evangelism costs of £991 comprise £261 for local mission and evangelism projects and £730 for children/youth work costs.

**9. Clergy expenses**

The total cost of clergy expenses was £4,362, but £1,418 was recharged to other parishes.

**10. Church running expenses**

Church running expenses comprise:

	<b>General £</b>	<b>Restricted £</b>	<b>2022 £</b>	<b>2021 £</b>
Minor repairs cleaning and maintenance	1,378	3,360	4,738	7,607
Worship costs	1,739	-	1,739	1,182
Music and licences	1,235	-	1,235	1,143
Heating and lighting	6,168	-	6,168	5,420
Water rates	60	-	60	43
<b>Total</b>	<b>10,580</b>	<b>3,360</b>	<b>13,940</b>	<b>15,395</b>

**11. Administration costs**

Administration costs comprise:

	<b>General £</b>	<b>Restricted £</b>	<b>2022 £</b>	<b>2021 £</b>
Salaries and wages	10,430	2,285	12,715	11,793
Administration	1,909	-	1,909	1,117
<b>Total</b>	<b>12,339</b>	<b>2,285</b>	<b>14,624</b>	<b>12,910</b>

The total cost of salaries and wages charged to the general fund was £16,246, but £3,148 was recharged to other parishes, £2,348 was met from fees for weddings and funerals and £320 was covered by a tax refund. None of the salaries charged to restricted funds were recharged to other parishes.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
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**ADDITIONAL INFORMATION & AMPLIFIED NOTES**

**YEAR ENDED 31 DECEMBER 2022**

The total cost of administration was £2,635, but £726 was recharged to other parishes.

**12. Other costs**

Other costs comprise:

	<b>General £</b>	<b>Restricted £</b>	<b>2022 £</b>	<b>2021 £</b>
Gloucester Diocesan Bell Ringers	20	-	20	20
GADS Historic Churches	50	-	50	50
Ecclesiastical Insurance	7,585	-	7,585	6,887
Bible Reading Fellowship notes	189	-	189	185
Windmill Farm Conference Centre for parish weekend	-	5,720	5,720	-
Organ Scholarship	-	-	-	913
Other	-	-	-	120
<b>Total</b>	<b>7,844</b>	<b>5,720</b>	<b>13,564</b>	<b>8,175</b>

The payments to Windmill Farm Conference Centre were paid out of payments received from those attending the parish weekend.

**13. Capital purchases**

Capital purchases comprise:-

	<b>£</b>
Large print hymn books	147
New Chairs	457
Photocopier for benefice office	2,802
Storage cabinet, tray and keys	121
Sound system	1,825
Fire Blankets	32
<b>Total</b>	<b>5,384</b>

The total cost of the photocopier was £4,200, but £1,398 was recharged to other parishes.

Fixed assets retained for church use are not required to be valued in the statement of assets and liabilities.

**14. Gains /(losses) on investment assets**

These are increases or decreases in CBF Investment Fund share values during the year.